

TERM OF COMMISSION: December Session of the October Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center  
Commission Chambers

PRESENT WERE: Presiding Commissioner Keith Schnarre  
District I Commissioner Karen M. Miller  
District II Commissioner Skip Elkin  
County Auditor June Pitchford  
Deputy County Clerk Shawna Victor

The budget hearing was called to order at 10:34 a.m.

David Mink, Public Works Director, Don Abell, Design and Construction Manager, Allison Anderson, Project Engineer, Chip Estabrook, Road Maintenance Operations Manager, and Jane Morris, Office Administrator, were present on behalf of the following budgets.

David Mink thanked his staff for their work on this budget presentation, especially Jane Morris who put the PowerPoint presentation together.

David Mink stated the proposed total expenditures for department 2040 for 2005 is \$8,722,623. The proposed total expenditures for department 2045 are \$4,203,436. The proposed total expenditures for department 2049 are \$2,535,904. The total for these four departments is \$15,461,990. The proposed total expenditures for department 1340 are \$12,470.

The proposed total expenditures for departments 1610, 6100, 6101, and 6200 are \$990,869 for 2005.

The 2005 staffing for all departments (2040, 2045, 2049, 1340, 1610, 6100, and 6101) is 76.63 with 2.25 seasonal positions. This includes the two positions approved by the Commission in 2004.

#### **Budget Hearing: Department 2040 (Public Works Maintenance Operations)**

This budget includes four additional Maintenance Worker positions; two Maintenance Worker IV Mower Operators and two Maintenance Worker II Laborers. With the two additional positions approved in 2004, this will create another crew and allow the department to continue to provide a high level of service.

The department is proposing to continue the Asphalt Preservation Program in 2005 by overlaying Prathersville Road, Old Millers Road, and Rangeline Road from Richland Road to Route Z. and Chip and Seal the following roads:

- Rangeline Road (Route WW to the North)
- Oakland Church Road
- Oakland Gravel Road
- Alfalfa
- Roemer Road
- Westbrook
- Wagon Trail
- Oakland Gravel Loop
- Rock Quarry Road
- Gans Road
- St. Charles Road
- Bethel Church Road
- Creasy Springs Road
- Brown School Road

This program is proposed to cost \$624,941 for overlaying 2.03 miles (\$214,408) and chip sealing 13.28 miles (\$410,535). Mr. Mink noted Old Millers Road is partially in the City

In 2005, the department has budgeted to do 10 miles of road reclamation for \$393,200.

Repair of existing Chip Seal Roads is proposed for 2005. This will include preparation of 20 miles of existing chip seal roads and reapplication of chip seal roads for a budgeted amount of \$370,000.

The department is proposing chip and seal reapplication of 30 total miles in 2005 for a budgeted total of \$162,000. This includes the 10 miles of reclaimed roads with the work being done in-house.

The 2005 budget represents a \$120,000 increase for culvert pipe replacement. Addressing drainage issues through out the County needs to be a high priority for the maintenance department. Pipes will be used to improve drainage on the reclaimed roads. There are 4,300 culverts in Boone County.

The department is proposing in-house subdivision concrete repairs for Georgetown, Bellview and other locations for a budgeted amount of \$50,000.

The Road Rock budget for 2005 is proposed to be \$1,310,671 with the routine maintenance core budget being \$737,443 and rock for special projects is \$573,228.

For compliance with Phase II of the Stormwater Regulations, the department is proposing \$15,000 for street sweeping. This will be to cover 47 miles of curbed streets and bill be accomplished through an outside contract.

The department has budgeted \$145,000 for contract snow removal services for 2005. This estimate is based on five 10-hour snow events. The department has also proposed \$155,480 for salt.

The department has requested the following fixed asset replacements or additions for a total of \$1,404,150:

- 1 Motor Grader
- 1 Heavy 1 Ton with Crew Cab Dump Flatbed Truck
- 1 Pneumatic Tire Roller
- 3 Tandem Axle Dump Trucks
- 1 Tandem Oil Distributor
- 1 Track hoe
- 1 84" Smooth Drum Compactor
- Crack Sealer
- Fuel Management System

#### **Budget Hearing: Department 2045 (Public Works Design and Construction)**

The department is proposing to restructure the Design and Construction division in 2005. The current County Surveyor will be retiring at the end of 2004. The department will upgrade that position to an Infrastructure Engineer and this position will work on stormwater issues and help the maintenance department in evaluating drainage solutions. This upgrade of this position will cost \$5,599. The current Surveyor position will be upgraded to Lead Surveyor and will perform many of the duties the current County Surveyor performs.

The department has budgeted to contract out culvert replacements at \$320,000 on the following roads:

- Boatman Hill Road
- Smith Hatchery (at Cooper's Landing)
- Callahan Creek Road (2 locations)
- Coats Lane
- River Road (2 locations)
- Bethel Church Road

Three curve realignment projects are included in the proposed budget; Dozier's Station Road, Wolfe and McQuitty, and Kircher Road. The budgeted amount is \$140,000. The department has also proposed to realign Schooler Road at a cost of \$100,000. This will also ready this road for a future pave in place project. This project was not included in the budget by the Auditor's office.

In 2005, the department is proposing a joint project with MoDOT and the City of

Columbia for the Scott Boulevard/Route K intersection. This is budgeted at \$567,000 with anticipated revenue of \$381,000 from other sources. Mr. Mink noted if the work on Scott Boulevard is not done then MoDOT will not allow Scott Boulevard to connect to Route K.

Two subdivision projects are proposed in 2005. The Lake of the Woods project is estimated to cost \$500,000 and will be done in two phases. This project will be for street and drainage improvements. The other project is for Trails West subdivision at an estimated cost of \$135,000 and will be for drainage improvements.

The department has proposed a low water crossing project on Porter Road at a cost of \$30,000. This will be a concrete low water crossing structure.

There are two reconstruction projects proposed for 2005. The first is the lower hill of Clark Lane west of St. Charles Road. This project will improve sight distance and drainage for a proposed cost of \$190,000. The second project is on Soft Pit Hill Road. This project will widen the road and move the stream channel for a proposed cost of \$75,000.

The following are other projects the department has proposed for 2005:

- Grace Lane/Richland Road (\$50,000)
- Hackberry Extension – Move Utility Pole (\$50,000)
- Term and Supply Landscape and Erosion Control (\$8,000)
- Hackberry and Clearview Road – Drainage Structures (\$20,000 – in contingency)

The department has budgeted a bank stabilization project for Jemerson Creek Road in two critical locations for a cost of \$80,000.

There was discussion about possibly getting mitigation funds for this project.

Mr. Mink stated the department has proposed to do the following arch/bridge projects for \$570,000:

- Patton Road – 6'x13' Arch
- High Point Lane – Small Bridge
- Ellis School Road – 5'x16' Arch
- Perche Church Road – 8'x16 Arch
- Worstell Lane – 7'x21' Arch
- Martin Lane – Small Bridge
- Crump Lane – Small Bridge

The department has proposed two bridge repair projects for 2005; repair columns and

deck of the Lipscomb Bridge for \$75,000 and minor repairs to two bridges on Rolling Hills Road for \$30,000.

The following engineering services have been proposed for 2005 at an estimated cost of \$279,000:

- Boone Industrial – Contract Design 2005: Street & Drainage Improvements (Construct in 2006)
- Lake of the Woods – ES&S Finalize Design: Street & Drainage Improvements
- Minor Hill Road – Contract Design in 2005: Repair Embankment & Install Guardrail (Construct 2006)
- Schooler Road – Contract Design in 2005: Re-alignment (Propose Construction in 2005)
- Bridge Design – Consulting for Design of Lipscomb Bridge, Rolling Hills Bridge Repairs, and Arch/Bridge Projects
- Base Flood Elevation Determinations for Construction Activities such as Low Water Crossings within Regulatory Flood Plain
- Geotechnical Investigations and Miscellaneous Contract Design
- Additional Outside Surveying for Miscellaneous Projects
- Stormwater Contract: Educational Outreach as Required for Phase II Compliance

Mr. Mink stated the department has requested \$15,000 for strategic planning consultation services for the development of department wide goals and objectives for process improvement.

For the 2005 budget, the department is requesting \$5,000 for appraisal fees, \$44,000 for Right of Way and Easement acquisition and \$21,000 for bridge projects. Don Abell noted the original budget for the bridges was for five bridges, now the department has added two more bridges so an additional \$6,000 should be added to that item.

The department is requesting the following equipment purchases and fixed asset replacements for 2005:

- Replacement of four PCs (\$6,200)
- Replacement of two office chairs (\$800)
- AutoCAD Software upgrade (\$24,500)
- Adobe Publishing Software (\$1,010)
- Replacement of Vehicle (Jeep) (\$28,000)
- Purchase of Vehicle for use by Infrastructure Engineer (\$17,500)
- Purchase of Digital Camera for use by Infrastructure Engineer (\$500)
- Laser Levels (\$2,000)

**Budget Hearing: Department 2049 (Public Works Administration) and 1340 (NID Administration)**

Mr. Mink stated for department 2049, the Revenue Replacement and Sharing is as follows:

- Replacement – \$1,376,448
- Rebates to Centralia Special Road District – \$265,150
- Revenue Sharing – \$744,306
  - City of Ashland – \$100,000
  - City of Centralia – \$80,000
  - Centralia Special Road District – \$101,000
  - City of Columbia – \$308,000
  - City of Hallsville – \$60,000
  - City of Harrisburg – \$29,950
  - City of Huntsdale – \$7,000
  - City of McBaine – \$5,400
  - City of Rocheport – \$32,656
  - City of Sturgeon – \$20,000

Department 1340 has proposed funds to implement anticipated Neighborhood Improvement District (NID) Applications at \$12,450.

**Budget Hearing: Department 6100 (Facilities Maintenance)**

The department has term and supply contracts for electrical (\$8,000), heating and air conditioning (\$9,000), plumbing (\$7,000), and painting (\$7,000).

The following are proposed projects and their projected cost:

- HVAC Equipment Upgrade and Replacements
  - Micro Processor – Courthouse (\$7,000)
  - Circulation Pumps (3 at \$3,200)
  - Heat Exchanger – JJC Roof Unit (\$2,400)
- Jail Equipment Upgrade and Repair
  - Emergency Lighting (\$4,500)
  - Cell Pod Entry Door and Lock (\$3,200)
  - Replace 4 Porcelain Sinks with Stainless Steel (\$3,800)
  - Replace Countertops in B and C Pods (\$2,400)
  - Folger Adams Parts (\$1,500)
- Install new gutters on North Facility (\$5,000)
- Mowing, Fertilizing and General Landscape (\$29,430)
- River Fountain Cleaning (17 times per year ) (\$3,750)

The department has made the following supplemental requests:

- Replace carpet in Judges office area (\$16,000)
- Computer Equipment Upgrade for Facilities Maintenance Administrative Assistant (\$2,550)
- New PC for Senior Technician in Government Center (note – Auditor has suggested using a used PC and transfer. Information Technology is taking the lead in recycling computers)
- Vehicle Replacement for Senior Technician (\$15,000)
- Vehicle for Facilities Maintenance Manager (\$17,000)
- Waste Oil Heater for Public Works (\$2,100)
- Replace mower deck for Jail Tractor (\$3,500)
- New Front Snow Blade for Jail Tractor (\$2,500)
- Repair Engine Room Wall at Courthouse (\$4,500)
- Repair wall by outside judges entrance steps (\$5,000)

The Commission and Mr. Mink discussed possibly transferring the Jeep from Public Works to Facilities Maintenance for the Facilities Maintenance Manager.

**Budget Hearing: Department 1610 (Parks and Recreation)**

The proposed 2005 budget for this department includes the following:

- Contract Mowing (\$10,075)
- Contract Grading (\$10,000)

This budget also handles the maintenance of the MKT Trail and El Chaparral Park. The total budget for this department is \$41,074.

**Budget Hearing: Department 6101 (Housekeeping)**

The following are highlights of the Housekeeping budget for 2005:

- Carpet Cleaning: All Office Buildings Once per Year (\$14,435)
- Miscellaneous Carpet Cleaning (1,000)
- Window Cleaning: All Office Buildings Once per Year (\$3,320)
- Pest Control (\$2,230)
- Contract Cleaning at Centralia (\$1,620)
- Rental Mats (\$8,000)

The following are supplemental requests the department has made:

- Carpet Shampooer (4 at \$300 each) (\$1,200)
- Replacement Vacuums (4 at \$350 each) (\$1,400)

There was no further discussion on this budget.

The budget hearings recessed at 2:41 p.m.

The budget hearings reconvened at 2:44 p.m.

**Budget Hearing: Department 1420 (Social Service – Community Services Advisory Commission)**

Phil Steinhaus, Scott Cristal, Lisa Scribner, and Reginald A. Kinsey were present on behalf of this budget hearing.

Lisa Scribner stated she was just informed by June Pitchford that the County's budget recommendation for 2005 does include a 3% increase from the 2004 funding.

Ms. Scribner noted there have been some changes from the 2004 budget. \$3,000 was taken from both dental services and utility assistance, both are Health Department programs. The reason for this is due to the underutilization of the programs. This funding was transferred to Child Care Assistance. Child Care Assistance is being coordinated by Boone Early Childhood Partners.

They have also increased funding for the Boone County Council on Aging and the Central Missouri Food Bank Network.

2005 will be the first year the County will have funding for the Phoenix Program. Also, Centro Latino is also receiving funding from the County in 2005.

The Child Advocacy Center, which is funded by Rainbow House, will not be receiving the same level of state funding in 2005 because of state cut backs. Since the budget includes a 3% increase, this additional funding will go to the Child Advocacy Center.

Ms. Scribner noted the Commission was part of the HUD consolidation plan.

Commissioner Miller stated Ms. Scribner will not be reapplying for the Community Services Advisory Commission. She thanked her for all of her work.

Phil Steinhaus noted he requested a \$500 increase for office support. This request was supported by the Auditor.

There was no further discussion on this budget.

The budget hearings adjourned at 4:02 p.m.



Attest:

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Keith Schnarre  
Presiding Commissioner

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Wendy S. Noren  
Clerk of the County Commission

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Karen M. Miller  
District I Commissioner

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Skip Elkin  
District II Commissioner