

TERM OF COMMISSION: July Session of the July Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center  
Commission Chambers

PRESENT WERE: Presiding Commissioner Keith Schnarre  
District II Commissioner Skip Elkin  
Deputy County Clerk Shawna Victor

The meeting was called to order at 9:33 a.m.

**Subject: Purchasing Department**

Heather Turner, Purchasing Department Buyer, was present on behalf of these items.

**A. Open Bid 47-20JUL04 (Judy School Road and Timmons Road Bridge Projects)**

	Section 5.1 – Judy School Road Bridge	Section 5.1 – Timmons Road Bridge	Section 5.1 – Total for both bridges
Emery Sapp & Sons	\$98,021.25	\$117,662.50	\$215,683.75
S&C Bridge & Concrete, Inc.	\$69,119.90	\$79,833.80	\$148,953.70
Widel, Inc.	\$65,162.80	\$80,663.10	\$145,825.90
Lehman Construction, LLC	\$89,257.00	\$104,604.00	\$193,861.00
Houf Contractors, Inc.	\$114,857.00	\$124,109.00	\$238,966.0

Commissioner Schnarre noted the bids received will be forwarded to the department for review and brought back to the Commission at a later date with a recommendation for award.

**B. Second Reading and Approval of Request to Cancel Contract MM31 (Long Distance Telephone Service)**

Heather Turner stated Purchasing requests approval from the commission to exercise our option to cancel the Long Distance Telephone Service contract per paragraph 7a of the Contract Agreement for failure to provide an Account Representative as detailed in section 2.6, page 12 of the original bid.

The last effective date of this contract will be August 31, 2004.

Commissioner Elkin moved to cancel the contract for bid MM31 for Long Distance Telephone Service with McLeodUSA for non-compliance of Paragraph 7a (failure to provide an account representative) of said contract. Said cancellation will be effective August 31, 2004.

Commissioner Schnarre seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 287-2004**

**C. Second Reading and Approval of Request to Cancel Contract 19-18MAY04 (Exterior Painting of Maintenance Buildings at South Facility)**

Heather Turner stated Purchasing and the Public Work's department request cancellation of contract 19-18MAY04 for Exterior Painting of Maintenance Buildings. The contractor was not able to provide the Performance Bond and Material/Labor Bond as required on pages 14 and 21 of the bid documents.

Commissioner Elkin moved to cancel the contract for bid 19-18MAY04 for Exterior Painting of Maintenance Buildings at South Facility with Humber Painting Company for not providing the Performance Bond and Material/Labor Bond. Said cancellation will be effective immediately.

Commissioner Schnarre seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 288-2004**

**D. Second Reading and Approval of Request to Dispose of Computer/Peripheral Equipment**

Commissioner Elkin moved to authorize the disposal of computer/peripheral surplus equipment through Kemper Auction as listed on the July 12, 2004 memorandum from the Purchasing Department.

Commissioner Schnarre seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 289-2004**

**E. First Reading of Bid 23-21JUN04 (Fire Extinguisher Inspection and Maintenance)**

Heather Turner stated the bid for Fire Extinguisher Inspection and Maintenance Term and Supply closed on June 21, 2004. Purchasing and Public Works/Facilities Management recommend award to FyrFyter of Missouri, the only bidder.

This is a Term and Supply contract which will be paid out of department 1191-Insurance & Safety, account 60200-Equipment Repairs and Maintenance. The original budget was \$2,000.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for award.

**F. First Reading of Bid 42-30JUN04 (Duplicating Services Term and Supply)**

Heather Turner stated the bid for Duplicating Services Term and Supply closed on June 30, 2004. Three bids were received. Upon completion of the bid evaluations, the Boone County Purchasing Committee recommends award as follows for the lowest and best bids in the following order:

- Primary Supplier: FedEx / Kinko's
- Secondary Supplier: Brake Printing

This contract runs through June 30, 2005 with four one-year renewal options. As this is a Term and Supply contract, there are no purchase requisitions attached.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for award.

**G. First Reading of Amendment #1 to Bid 11-09MAR04 (Tires - Passenger and Light Duty Trucks - Term and Supply)**

Heather Turner stated the Purchasing department received a request from the Public Work's department to add a heavier tread tire to contract 11-09MAR04 – Tires – Passenger and Light Duty Trucks Term and Supply. Attached is Amendment Number One which adds Firestone tire LT 245/75R16 to the contract.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for award.

**Subject: Employee of the 2<sup>nd</sup> Quarter Recognition**

Susan Wells, Employee Recognition/Suggestion Committee, stated the Committee met last week to review the nominations. After reviewing the nominations, the committee has selected Trudy Fisher of the Information Technology Department as Employee of the 2<sup>nd</sup> Quarter. The others nominated were Aubrey Weger of the Planning & Building Inspections Department, Glenda Ellis of the Treasurer's Office, and Tammy Waltz of the Sheriff's Department.

Kay Murray, Boone County Treasurer, commented on the hard work Glenda does for the office. She congratulated her on her nomination.

Stan Shawver, Planning and Building Inspections Director, commented on the hard work Aubrey does for the department. He congratulated him on his nomination.

Heidi Fussner, Corrections Nurse, commented on the hard work Tammy does at the Jail. She congratulated her on her nomination.

Commissioner Elkin read a statement from Michael Mallicoat, Information Technology Director. He stated Trudy is consistently friendly and helpful and always makes a special effort to get urgent issues resolved quickly. She goes above and beyond good customer service to make it excellent customer service. Trudy is personable and cheerful and genuinely wants users to have a good computer experience. Trudy is very deserving of this award.

The Commissioners congratulated the employees who were nominated and thanked all Boone County employees for their work.

**Subject: Sheriff's Department**

**A. Second Reading and Public Hearing for Approval of Budget Amendment**

Sheriff Boehm stated the DARE Camp was last week and went very well.

Commissioner Elkin asked if this was a state-wide camp. Sheriff Boehm stated it was a camp for the central Missouri area. The department hopes to be involved in the

Commissioner Elkin moved to approve the following budget amendment:

<b>DEPARTMENT ACCOUNT AND TITLE</b>	<b>AMOUNT INCREASE</b>
2522-23050: Sheriff – DARE: Other Supplies	\$400.00
2522-37240: Sheriff – DARE: Registration/Tuition	\$600.00

Said budget amendment is to establish a budget for DARE Camp for Boone County DARE Students and to purchase items for the DARE Program.

Commissioner Schnarre seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 290-2004**

**B. First Reading of Budget Revision**

Heidi Fussner, Corrections Nurse, was present on behalf of this item.

Sheriff Boehm stated the department continues to evaluate what the future needs of the Boone County Jail will be, especially for inmate health care. Their goal is to do as much as possible in the jail and try not to move the inmates from the secure environment. In communicating these needs for the Jail, the Auditor's office has suggested to use funds in contingency for these purchases. The total of this budget revision request is \$8,475.00.

Heidi Fussner stated they had originally asked for an EKG machine but this was donated by Boone Hospital Center. They have requested a fax machine, in the about of \$155.45, to be used to fax medical records to be in compliance with HIPPA laws.

They have also requested a pulse oximetry machine, in the amount of \$750, which measures oxygen levels in the blood. The current machine does not work all the time.

Ms. Fussner stated they are also requesting a Troponin Tower, which will be used to measure Troponin. Troponin is an enzyme that is indicative of a heart attack. The cost of this is \$7,500.

Also, the heat sealer that is used for packaging medication broke on Friday. She does not have an estimate but believes it will be between \$1,000 and \$1,500 to replace this machine. The repair man told them it would be more cost efficient to buy a new machine.

Commissioner Schnarre asked if the amount of this item is included in the budget revision. Ms. Fussner stated no because the machine just broke on Friday.

Commissioner Elkin stated he believes all the items should be purchased at one time.

Sheriff Boehm stated he did not want to do a budget revision for \$1,000 if the machine was going to cost \$1,500 and vice versa. As soon as the cost of the machine was determined then they would let the Auditor's Office and have the budget revision changed to reflect the additional item.

Commissioner Schnarre asked if this would be available before Thursday. Ms. Fussner stated she would try her best. She has three companies that will be faxing quotes today.

Commissioner Schnarre requested these quotes be faxed to the Commission office also.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval

### **C. First Reading of Contract with University of Missouri**

Sheriff Boehm stated this is an annual contract with the University of Missouri to have deputies help with security at home football games or any other event. The University will reimburse the County at \$40 per hour.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

**Subject: Circuit Court – Second Reading and Public Hearing for Approval of Budget Amendment**

Commissioner Elkin moved to approve the following budget amendment:

<b>DEPARTMENT ACCOUNT AND TITLE</b>	<b>AMOUNT INCREASE</b>
1243-10100: Judicial Grants and Contracts – Salaries/Wages	\$29,010.00
1243-10200: Judicial Grants and Contracts – FICA	\$2,219.00
1243-10325: Judicial Grants and Contracts – Disability	\$134.00
1243-03451: Judicial Grants and Contracts – State Reimbursement	\$31,363.00

Said budget amendment is for the Probation Services Enhancement program July 1, 2004 to December 31, 2004.

Commissioner Schnarre seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 291-2004**

**Subject: Juvenile Justice Center – Second Reading and Public Hearing for Approval of Budget Amendment and Approval of Award of JAIBG Grant**

<b>DEPARTMENT ACCOUNT AND TITLE</b>	<b>AMOUNT INCREASE</b>
1243-03411: Judicial Grants and Contracts – Federal Grant Reimbursement	\$11,531.00
1243-10100: Judicial Grants and Contracts – Salaries	\$9,671.00
1243-10200: Judicial Grants and Contracts – FICA	\$740.00
1243-10325: Judicial Grants and Contracts – Disability Insurance	\$26.00

Said budget amendment is to establish a budget for the Juvenile Accountability Incentive Block Grant 2004/2005 Grant year for the 2004 portion of the grant.

The County Commission of the County of Boone does hereby authorize the Presiding Commissioner to sign the Missouri Department of Public Safety Award of Contract for the

Juvenile Accountability Incentive Block Grant.

Commissioner Schnarre seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 292-2004**

**Subject: Information Technology – Second Reading and Approval of Budget Revision**

Commissioner Elkin moved to approve the following budget revision:

<b>DEPARTMENT ACCOUNT AND TITLE</b>	<b>AMOUNT DECREASE</b>	<b>AMOUNT INCREASE</b>
1170-70050: Information Technology – Software Service Contract	\$5,516.00	
1170-92302: Information Technology – Replacement Computer Software		\$3,564.00
1170-70050: Information Technology – Computer Hardware		\$1,952.00

Said budget revision is for the purchase of SPAM Software and Hardware.

Commissioner Schnarre seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 293-2004**

**Subject: Clerk’s Office – Second Reading and Approval of Budget Revision**

Commissioner Elkin moved to approve the following budget revision:

<b>DEPARTMENT ACCOUNT AND TITLE</b>	<b>AMOUNT DECREASE</b>	<b>AMOUNT INCREASE</b>
1123-86850: Emergency and Contingency – Contingency	\$18,000.00	
1132-71101: Elections – Professional Services		\$18,000.00



Said budget revision is for a poll worker trainer position.

Commissioner Schnarre seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 294-2004**

**Subject: First Reading of Budget Revision for Local Emergency Planning Committee**

Kay Murray, Boone County Treasurer, was present on behalf of this item.

Kay Murray stated this budget revision is for \$1,000 for the purchase of RaeLink Communication Kit for the Boone County Fire Protection District.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

**Subject: First Reading of Charter Communications Cable Franchise Renewal**

John Patton, County Counselor, was present on behalf of this item.

John Patton stated there are two items for consideration; the cable franchise agreement and the internet connection letter agreement. The cable franchise agreement is essentially the same as the agreement with Mediacom Cable. Charter has agreed to provide a government access channel and cover the cost. They will rebroadcast any public access that is produced under this public access channel.

There are a small number of Charter Cable customers in the County.

The cable internet is a separate agreement because it is no longer regulated by the FTC.

This is a fifteen year franchise agreement. Their current agreement expires on July 28, 2004.

This agreement has the same franchise fees as the Mediacom.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

**Subject: Authorize Use of Courtyard Square (Freedom Festival)**

Commissioner Schnarre moved to authorize the use of the Courthouse Square on Saturday, September 11, 2004 from 12:00 to 8:30 p.m. for a Community Gathering (Freedom Festival).

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 295-2004**

**Subject: Authorize Closed Session (610.021.3 RSMo.)**

Commissioner Schnarre moved to authorize a closed session on Friday, July 23, 2004 at 1:30 p.m. The meeting will be held in Room 243 of the Roger B. Wilson Boone County Government Center at 801 E Walnut, Columbia, Missouri, as authorized by 610.021(3) RSMo. to discuss hiring, firing, disciplining or promoting of particular employees by a public governmental body when personal information about the employee is discussed or recorded.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 296-2004**

**Commissioner Reports**

*Commissioner Schnarre*

*Notice of Voluntary Annexations*

Commissioner Schnarre stated the County has been notified of the following voluntary annexations:

- Approximately 5.53 acres of land owned by G.A.P. Properties, LLC and Boys Town of Missouri, Inc., located on the east side of Bearfield Road approximately 1,200 feet south of Nifong Boulevard
- Approximately 97.21 acres of land owned by Roger W. and Mary H. Bumgarner, located on the south side of Rustic Road and the north terminus of Warren Drive
- Approximately 197.5 acres of land owned by the Boone County Commission, located on the west side of U.S. Highway 63, approximately 1,000 feet north of

Brown School Road

Commissioner Elkin noted

Monthly Animal Control Report

Commissioner Schnarre stated the Health Department has provided the monthly animal control report. Through the month of June 2004 a total of 671 complaints have been received. These complaints include running loose, multiple dogs in packs, scattering trash, biting or attacking people/pets, damaging property, chasing livestock, relinquishments, wildlife, and DOA animals. Year to date, the department has impounded 319 animals, 121 animals have been claimed, 43 complaints have been received with no applicable law, a total of 17,773 miles have been patrolled and there have been 36 cruelty investigations.

Show-Me State Games Medals

Commissioner Schnarre stated the Show-Me State Games presented the County Commission the three medals that will be given during this year's games as a thank you for supporting the games.

*Commissioner Elkin*

No reports at this time.

There was no public comment.

The meeting adjourned at 10:18 a.m.

Attest:

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Keith Schnarre  
Presiding Commissioner

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Wendy S. Noren  
Clerk of the County Commission

\_\_\_\_\_  
Karen M. Miller  
District I Commissioner

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Skip Elkin  
District II Commissioner