

TERM OF COMMISSION: June Session of the April Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center  
Commission Chambers

PRESENT WERE: District I Commissioner Karen M. Miller  
District II Commissioner Skip Elkin  
Deputy County Clerk Shawna Victor

The meeting was called to order at 1:32 p.m. Commissioner Elkin acted as Presiding Commissioner in the absence of Commissioner Schnarre.

**Subject: Purchasing Department**

Melinda Bobbitt, Purchasing Department Director, and Alice Winkelman, Purchasing Department Buyer, were present on behalf of these items.

**A. Open Bid 32-24JUN04 (Scott Blvd Project)**

	<i>Emery Sapp &amp; Sons</i>	<i>APAC-Missouri</i>	<i>Steve &amp; Associates</i>	<i>C.L. Richardson</i>	<i>JC Industries</i>
<i>5.1 Bid Total – Asphalt Pavement Option</i>	NO BID	\$596,636.90	\$652,486.69	\$546,648.40	\$728,300.50
<i>5.2 Bid Total – Concrete Pavement Option</i>	\$564,263.35	NO BID	NO BID	NO BID	\$995,569.65

Commissioner Elkin noted the bids received will be forwarded to the department for review and brought back to the Commission at a later date with a recommendation for award.

Commissioner Miller asked what the budget is for this project. Alice Winkelman stated she believes the budget is \$560,000.00.

**B. Second Reading and Award of Bid 33-15JUN04 (Painting Services Term and Supply)**

Melinda Bobbitt stated the Bid for Painting Services Term and Supply closed on June 15, 2004. Three bids were received. Upon the completion of the bid evaluation, Facilities Maintenance and Purchasing recommend award as follows for the lowest and best bids in the following order:

Primary Supplier: Palmer Painting  
Secondary Supplier: Humber Painting Company  
Tertiary Supplier: Brighter Days! Corporation

The contract will run through June 30, 2005 with two, one-year renewals.

Commissioner Miller moved to award bid 33-15JUN04 for Painting Services Term and Supply as follows and authorize the Acting Presiding Commissioner to sign said contracts:

Primary Supplier: Palmer Painting  
Secondary Supplier: Humber Painting Company  
Tertiary Supplier: Brighter Days! Corporation

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 244-2004**

**C. First Reading of Bid 28-25MAY04 (Toner Cartridges – Term and Supply)**

Alice Winkelman stated the bid for Printer Toner Cartridges Term and Supply closed on May 25, 2004. Thirteen bids were received. Purchasing and the Information Technology department recommend award to Alpha Laser, the low bidder.

The estimated yearly cost of the contract is \$35,644.21. Budgeted dollars for these items are \$43,900 from department number 1170-Information Technology, account number 23018-Printer Supplies.

There was no further discussion on this item.

Commissioner Elkin stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for award.

**D. First Reading of Bid 38-15JUN04 (Radio Equipment)**

The Bid for the Radio and Software for the Sheriff's department closed on June 15, 2004. Three bids were received. Industrial Communications submitted the low bid but they were non-responsive as they did not submit the required itemized list of equipment from section 2.2.2. of the bid. Jim McNabb of Public Safety Joint Communication recommends award to Wireless USA for all items in the bid except the battery reverting charger, cable interface station-charger, and the cable interface battery-charger.

Total price for the radio and related equipment is \$5,546.00 and will be paid out of department 1287 – Emergency Services & Dispatch, account 91300 – Machinery & Equipment.

Mr. McNabb requests that the second reading of this contract be waved and the contracts signed today, as he needs to place the order by this afternoon.

Commissioner Miller stated this is part of the Homeland Security Grant and the deadline to use '02 funds is approaching.

There was no objection to the request to waive the second reading.

Commissioner Miller moved to award bid 38-15JUN04 for Radio Equipment to Wireless USA.

Commissioner Elkin seconded the motion.

Commissioner Miller asked why this item was brought to the Commission so close to the deadline. Was the reason trying to get the bids done or that notice was given that the deadline was approaching? Major O.J. Stone stated it was both reasons.

Commissioner Miller stated the Commission does not like to be in a situation where they are forced to act on something in order not to lose the funding.

There was no further discussion and no public comment.

The motion passed 2-0. **Order 245-2004**

**Subject: Sheriff's Department**

**A. Second Reading and Approval of Budget Revision**

Commissioner Miller moved to approve the following budget revision:

<b>DEPARTMENT ACCOUNT AND TITLE</b>	<b>AMOUNT DECREASE</b>	<b>AMOUNT INCREASE</b>
1255-92400: Corrections – Replacement Auto	\$330.00	
1255-92300: Corrections – Replacement Machinery and Equipment		\$330.00

Said budget revision is for the purchase of a replacement washing machine at the Boone

County Jail.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 246-2004**

**B. Authorize Presiding Commissioner to sign Highway Safety Grant Application**

Major O.J. Stone was present on behalf of this item.

Major Stone stated this is for two grants, one for Hazardous Moving Violations and the other for DWI Saturation Checkpoints. These grants pay for the overtime for officers. There is a small County match for the Hazardous Moving Violations grant of \$991.35.

Commissioner Miller moved to approve the Missouri Department of Transportation Highway Safety Law Enforcement Grant Applications for the Hazardous Moving Violations project and Saturation Checkpoints project.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 247-2004**

**Subject: Second Reading and Approval of Budget Revision (Non-Departmental)**

Commissioner Miller moved to approve the following budget revision:

<b>DEPARTMENT ACCOUNT AND TITLE</b>	<b>AMOUNT DECREASE</b>	<b>AMOUNT INCREASE</b>
1123-86800: Emergency	\$1,140.00	
1190-71100: Non- Departmental – Outside Services		\$1,140.00

Said budget revision is for real estate appraisal.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 248-2004**

**Subject: Receive and Accept Bow and Arrow Subdivision Plat**

Thad Yonke, County Planner, was present on behalf of this item.

Thad Yonke stated this is a minor plat with seven lots. This is located on I-70 Drive SE. Because of the number of lots, there was a requirement for upgrades and improvements to fire hydrants and water lines. These requirements have been met and the plat is ready to be received and accepted.

Commissioner Miller moved to receive and accept Bow and Arrow Subdivision Plat.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 249-2004**

**Subject: Boone County Historical Society – Discussion of Boonslick Trail Signs**

David Sapp, Boone County Historical Society, was present on behalf of this item.

David Sapp stated he came before the Commission one year ago to discuss the proposal to place signs on the old Boonslick Trail in Boone County. The proposal includes the placement of eight signs, four in an easterly direction and four in a westerly direction at various points along the roads where the old trail was. There will be two signs on O'Rear Road, two on O.B. Brown Road, two on Lathrop School Road, and two on State Route HH.

The cost of the signs will be paid for by the Boone County Historical Society in memory of Don Sanders. Mr. Sanders is a former president of the Society who initiated this project and donated a stretch of road to the people of Boone County.

In 2003, the Commission encouraged Mr. Sapp to proceed with the project to determine a sign design and receive approval from the Missouri Department of Transportation (MoDOT) for the signs that are proposed to be place on Route HH.

The Society completed a design contest and solicited input from all residents of Boone County. Gene Baumann of Rocheport submitted the winning design. The judging of the design was done without knowledge of the submitters. Prior to the actual judging of the designs submitted, Greg Edington of the Boone County Public Works Department reviewed the designs for safety. Mr. Baumann received a \$200 prize from the Society.

Mr. Sapp stated after the design was determined; they approached MoDOT and requested

their approval for the signs on Route HH. Nicole Hood, MoDOT engineer, has given verbal approval to that design and the placement of the signs with the proviso that MoDOT be involved in the exact final placement of the signs.

Mr. Sapp requested feedback on how to proceed with the next step of this process which is the fabrication of the signs by the County's sign shop. The Society will pay for the signs. He will work with the department after the signs are made on the placement of the signs.

Commissioner Elkin asked if the signs will be black and white. Mr. Sapp stated the final sign size will be 24" by 30". This is the same size as the Lewis and Clark Trail signs. He believes the signs will have deep brown lettering and design, which has typically been used on historic signs, with a white reflective background.

Mr. Sapp noted he is also working with a group from Howard County and other counties to the east to St. Charles County and the president of the Santa Fe Trails Association to seek federal recognition of Boonslick Trail. There are many trails throughout the country that have been recognized. When a map is drawn of the trails, there is a blank area between St. Charles and Old Franklin with no connecting route and the connecting route was the Boonslick Trail. They know it may take a few years but they would like to have federal recognition of the trail.

Commissioner Elkin suggested the Society use the County's sign vendor.

Commissioner Miller gave Mr. Sapp the correct person to contact at the Public Works Department.

The Commissioners thanked Mr. Sapp for his work on this project.

Mr. Sapp noted the after this he would hope to offer time to the Commission or the Board of Parks to being a public process to determine how to provide access to the trail.

There was no further discussion on this item.

There were no Commissioner Reports.

There was no public comment.

The meeting adjourned at 1:57 p.m.

Attest:

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Keith Schnarre  
Presiding Commissioner

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Wendy S. Noren  
Clerk of the County Commission

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Karen M. Miller  
District I Commissioner

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Skip Elkin  
District II Commissioner