

TERM OF COMMISSION: May Session of the May Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center  
Commission Chambers

PRESENT WERE: Presiding Commissioner Keith Schnarre  
District I Commissioner Karen M. Miller  
District II Commissioner Skip Elkin  
Deputy County Clerk Shawna Victor

The meeting was called to order at 1:32 p.m.

**Subject: Purchasing Department**

Melinda Bobbitt, Purchasing Department Director, was present on behalf of these items.

**A. Second Reading and Award of Bid 29-22APR03 (Microfilmer) and Approve Budget Revision**

Melinda Bobbitt stated this is a recommendation for award to Imaging Solutions for the base bid and the two alternates for a contract amount of \$29,304.70. The contractor understands that this purchase will be made cooperatively with the State of Missouri paying \$13,000 and Boone County paying \$16,304.70.

The budget revision is for \$16,305 to be transferred between funds to pay for the unexpected need to purchase the microfilmer.

Commissioner Elkin moved to approve the following budget revision:

| <b>DEPARTMENT<br/>ACCOUNT AND TITLE</b>                        | <b>AMOUNT DECREASE</b> | <b>AMOUNT INCREASE</b> |
|--|------------------------|------------------------|
| 1123-86800: Emergency<br>and Contingency                       | \$16,305.00            |                        |
| 1121-92000: Circuit Clerk –<br>Replacement Office<br>Equipment |                        | \$16,305.00            |

Said budget revision is for the purchase of a microfilament for the Circuit Clerk’s Office.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 259-2003**

Commissioner Elkin moved to award bid 29-22APR03 for a Microfilmer to Imaging Solutions.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 260-2003**

**B. Second Reading and Award of Bid 34-05MAY03 (2003 Box Culvert Projects)**

Melinda Bobbitt stated this is a recommendation for award to C. L. Richardson Construction Company for having the lowest and best bid meeting the minimum requirements. The bid amount is \$130,690.38 with a contingency amount of \$13,309.62 to make a total contract award amount of \$144,000.00. The amount budgeted for this project was \$160,000.

Commissioner Miller moved to award bid 34-05MAY03 for the 2003 Box Culvert Projects to C. L. Richardson Construction Company, Inc.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 261-2003**

**C. First Reading of Bid 33-15MAY03 (Phase II Interior Renovations Boone County Public Works South Facility Maintenance)**

Melinda Bobbitt stated Purchasing and the Public Works Departments have reviewed the bids submitted and recommend award to GBH Builders, Inc. for having the lowest and best bid meeting the minimum specifications. The total contract amount for the base bid is \$229,999.00. The add alternates are not being awarded at this time. This is to be paid from organization 2045 account 91200. The amount budgeted for this project was \$230,000.00.

Commissioner Miller asked if anyone knows about GBH Builders. David Mink, Public Works Director, stated Stuart Scroggs recommended GBH Builders, from Jefferson City.

There was no further discussion and no public comment on this item.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an

appropriate order for approval.

**Subject: Second Reading and Approval of Boone County/City of Columbia  
Emergency Operation Plan – Basic Plan and Annex A – Direction and Control**

Commissioner Schnarre moved to adopt the Boone County/City of Columbia Emergency Operation Plan – Basic Plan and Annex A – Direction and Control.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 262-2003**

**Subject: Approve Letter for Corridor Plan for South Two Mile Prairie**

Commissioner Miller stated she would like to know what the Sewer District did on this issue. She went to Jefferson City yesterday to try to speak with Director Mafood but he was unavailable. She would like to have a guaranty that this project will go forward and supports the \$44,000 only if the Commission has to earmark that much in funds. She would like to have the letter read up to \$44,000 and still work with the Department of Natural Resources (DNR) to see if they can come up with some funding for this commitment.

Commissioner Elkin stated the Boone County Regional Sewer District (BCRSD) agreed to fund their portion of the plan.

Commissioner Schnarre asked what BCRSD's original commitment was. Tom Ratermann, BCRSD General Manager, stated the original commitment was \$15,000 over three years. The BCRSD approved \$31,000 over three years for this project.

Commissioner Elkin stated this project will address the sewer problems in Southern Boone County, on a regional basis. He believes this is money well spent. This project will be background information for future projects with DNR and a solution for Southern Boone County. If the funds are not matched, the \$250,000 will be lost.

Commissioner Miller stated she believes it is the base that will allow for Planning and Zoning to be done correctly. This project will give the County the information needed and the requirements that are needed of developers that are planning to develop in the County. The County has a bigger gain than just the sewer portion of this project. She believes the County will gain on the guidance from the Planning and Zoning Commission on how Southern Boone County should be developed.

Commissioner Schnarre asked if there has been any conversation with DNR.

Commissioner Miller stated letters have been sent to DNR but there has not been any one-on-one contact.

Commissioner Schnarre asked if there has been a response letter from DNR. Commissioner Miller stated no there has not been. This has all come up within the last two weeks where EPA has asked for new commitment letters. She thought by doing a letter of commitment for up to \$44,000 it gives the County the leeway to approach DNR.

Commissioner Elkin stated it is to his understanding even though the County is upping their commitment by \$20,000 it is not necessarily that the County would use all that money this year.

Commissioner Miller stated a contract and budget amendment would have to be done for the \$44,000. DNR will need to be contacted before a budget amendment is done.

Commissioner Elkin stated he believes this is the tip of the ice berg and this issue will be revisited again.

Commissioner Schnarre stated because he is new he got caught by surprise on this. He did not know about the original \$24,000 and then the additional \$20,000 requested on May 20, 2003. He understands this is a strong project and what the process will be for the contract and budget amendment. He knows this is a good project but would prefer to have DNR put more funds into it instead of the County and other partners for the project.

There was no further discussion on this item.

Commissioner Miller moved to approve a letter of commitment to Dr. Thomas Clevenger, Director of Missouri Water Resource Center regarding the Corridor Plan for South Two Mile Prairie Protection of Ozark-Fringe System Letter of Intent for Case Match for EPA-earmark for up to \$44,000 in County Funds and \$45,000 in in-kind labor for the total project.

Commissioner Elkin seconded the motion.

Commissioner Elkin noted the County had previously agreed to the \$45,000 in in-kind funds and agreed to the \$24,000. This project will be done on a regional basis and give justification for future developments. He believes this is good planning.

There was no further discussion and no public comment.

The motion passed 2-1 as follows: Commissioner Schnarre – No, Commissioner Miller – Yes, Commissioner Elkin – Yes. **Order 263-2003**

Commissioner Schnarre stated he is not against the project he is against the way the

funding process is being done.

**Subject: Discussion – Boone County Regional Sewer District and Annexation Requirement**

Commissioner Elkin stated he, Stan Shawver, Planning and Zoning Director, and Tom Ratermann have attended City of Columbia worksessions regarding Boone Industrial Park and Gaslight Acres.

The City has a policy requiring annexation for facilities to be connected and this policy also includes an option for waivers. A letter was sent to the City regarding Boone Industrial Park in June or July 2002 requesting a waiver. No response was received for that letter. Another letter was sent in January 2003 and the response from the City was a reinstatement of their policy. The City will be making a recommendation to not allow for a waiver for Boone Industrial Park. This is the response BCRSD was looking for; would they receive a waiver or not from the City. If the City votes to not allow the waiver then BCRSD will have to apply with DNR to expand the facility. BCRSD has an obligation to their customers to provide them sewer. This facility is currently at capacity.

If BCRSD applies to DNR to have the permit extended, it would be appreciated if the City would not oppose the permit application with DNR. A statement was made that the City would not agree to that.

Commissioner Elkin stated the BCRSD nor does the County have the authority to require people to annex where as the City's annexation policy does. He believes this should be a decision made by each individual.

BCRSD does have connection agreements with the City in three locations. They were able to agree on the terms and conditions. Part of those conditions are that any new development that takes place after a connection agreement is reached, a pre-annexation agreement would have to be signed before BCRSD could provide sewer. New customers are City customers.

BCRSD has not received a set answer about Gaslight Acres. To his understanding, the City would be open to discuss this issue on the condition that there would be other discussions about annexing County-owned property in that area. This is a separate debate.

Commissioner Miller asked what the County-owned property is in that area. Commissioner Elkin stated it is not connected. The City's point is that the County is blocking their growth to the north because the County will not annex.

Commissioner Elkin stated there is a 30 year old lagoon at Gaslight Acres that is at capacity. The permit expires in October 2003. At the most recent BCRSD meeting, the Board requested the General Manager give them options about providing additional

capacity. They will be looking at creating another discharge point and treatment facility to serve those areas.

Commissioner Schnarre stated the Health Department has received a complaint about a facility in the Prathersville area.

Commissioner Elkin stated this will take in all that area. He noted there has been no official response from the City of Columbia. BCRSD will be doing what they have to do to provide capacity.

Commissioner Miller asked how long Boone Industrial Park has been there. Commissioner Elkin stated he believe it was developed in the early 1970s.

Commissioner Miller stated she believes it is unreasonable to require something that has been there for over 30 years. She agrees it should be in the City but understands why the landowners do not want to annex if it will be a cost to them.

There was discussion about the pre-annexation policy and the number of tracts in the Boone Industrial Park area.

Commissioner Elkin stated the discussion of annexing County-owned property should not be discussed in the same manner as Boone Industrial Park and Gaslight Acres.

There was no further discussion and no public comment.

### **Commissioner Reports**

*Commissioner Schnarre*

No reports at this time.

*Commissioner Miller*

No reports at this time.

*Commissioner Elkin*

### **Boone County Regional Sewer District**

Commissioner Elkin stated they discussed the Wagon Trail Road and Gaslight Area sewer capacity issue.

The District is working on the Facilities Plan and prioritizing projects.

He believes there will be a bond issue to expand facilities. This may be done at the same time the City does their bond issue for their sewer capacity, which could possibly be in 2004.

There was no public comment.

The meeting adjourned at 2:02 p.m.

Attest:

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Wendy S. Noren  
Clerk of the County Commission

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Keith Schnarre  
Presiding Commissioner

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Karen M. Miller  
District I Commissioner

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Skip Elkin  
District II Commissioner