

TERM OF COMMISSION: November Session of the November Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center  
Commission Chambers

PRESENT WERE: Presiding Commissioner Don Stamper  
District I Commissioner Karen M. Miller  
District II Commissioner Skip Elkin  
Deputy County Clerk Shawna Victor

The meeting was called to order at 1:30 p.m.

**Subject: Purchasing Department**

Marlene Ridgeway, Purchasing Department Buyer, was present on behalf of these items.

**A. Second Reading and Award of Bid #C103008001 (Highway Patrol Vehicles)**

Marlene Ridgeway stated the Purchasing and Sheriff's Departments recommend award for a 2003 Highway Patrol Vehicle from the State Contract to Joe Machens Ford in the amount of \$20,514.00.

There were no further comments on this issue.

Commissioner Elkin moved to award from the State of Missouri Cooperative Contract C103008001 for the purchase of one 2003 Ford Crown Victoria Police Interceptor to Joe Machens Ford of Columbia, MO.

Commissioner Stamper seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0 as follows: Commissioner Stamper – Yes, Commissioner Elkin – Yes, Commissioner Miller – Absent for vote. **Order 477-2002**

**B. Second Reading and Award of Bid 71-31OCT02 (Snow and Ice Control Services)**

Marlene Ridgeway stated the Purchasing and Public Works Departments recommend a multi-vendor award.

Commissioner Elkin moved to award bid 71-31OCT02 for Snow and Ice Control Services as follows:

- Group 2 – Award to **Diamond “C” Services**

- Groups 3, 7, 9, and Rover Trucks – Award to **Highpoint Enterprises**
- Groups 4 and 5 – Award to **JC Landscaping**
- Group 6 – Award to **Doug Boillot**

Commissioner Stamper seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0 as follows: Commissioner Stamper – Yes, Commissioner Elkin – Yes, Commissioner Miller – Absent for vote. **Order 478-2002**

**B. Second Reading and Award of Bid 65-15OCT02 (Cargo Van)**

Marlene Ridgeway stated the Purchasing Department issued a Request for Bid (RFB) for a Cargo Van and the department recommends award to Albert Buick Honda GMC for having the lowest and best bid meeting the minimum specifications. The contract price is \$20,147.97 to be paid out of organization 2902 account 91400.

Commissioner Stamper stated this is being budgeted out of Proposition L proceeds and those proceeds will not begin flowing until January 1, 2003 and collection begins in March or April. This is being handled in this fashion so the van can be purchased January 1, 2003.

Commissioner Stamper had a worksession with Sheriff Ted Boehm and Boone County Auditor June Pitchford earlier and came to the consensus that Commissioner Stamper would have a meeting, with the Purchasing Department's approval, with Albert Buick Honda GMC Representatives. He would offer them a Commission Order identifying the Commission's intent to award this bid no later January 1, 2003 or upon the approval of the 2003 budget. This order will be delivered to the vendor today and will be utilized as the Commission's indication to purchase the van. The technicality is that a contract cannot be signed for an amount that is budgeted in another year until such time as that budget is approved.

There were no further comments on this issue.

Commissioner Stamper moved to express an intent to award bid 65-15OCT02 for a Cargo Van to Albert Buick Honda GMC in an amount not to exceed \$20,147.97. Said award will be completed no later than January 1, 2003 or upon the completion and approval of the 2003 budget by the County Commission.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0 as follows: Commissioner Stamper – Yes, Commissioner Elkin – Yes, Commissioner Miller – Absent for vote. **Order 479-2002**

Commissioner Miller arrived at the meeting.

**Subject: Prosecuting Attorney**

**A. Second Reading and Approval of Budget Revision (Victim Witness)**

Commissioner Elkin moved to approve the following budget revision:

| <b>DEPARTMENT<br/>ACCOUNT AND TITLE</b>      | <b>AMOUNT DECREASE</b> | <b>AMOUNT INCREASE</b> |
|--|------------------------|------------------------|
| 1123-86800: Emergency                        | \$4,000.00             |                        |
| 1262-84600: Victim<br>Witness – Court Costs  |                        | \$1,000.00             |
| 1262-84700: Victim<br>Witness – Witness Fees |                        | \$1,000.00             |
| 1262-84800: Victim<br>Witness – Transcripts  |                        | \$2,000.00             |

Said budget revision is to cover court costs, witness fees, and transcripts for the Prosecuting Attorney’s Office.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 480-2002**

**B. First Reading of Budget Revision (Family Support)**

Barbara Morris, Child Support Program Administrator, was present on behalf of this item.

Barbara Morris stated per conversations with supervisors and managers in the State Child Support Offices they recommended that the department go to shredding their own documents for confidentially reasons. Ms. Morris has found a paper shredder that will suite the office size. The funds were in minor equipment account but because the shredder was over the \$250 amount, the funds for the shredder will come out of the office equipment account.

There was no further discussion on this item.

Commissioner Stamper stated this is a first reading and requested the Deputy County

Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

**Subject: Public Works – First Reading to Approve Road and Bridge Variances**

David Nichols, Design and Construction Manager, was present on behalf of this item.

David Nichols stated the Road and Bridge Advisory Committee held a meeting November 7, 2002. At that meeting, three variances were discussed and come forward with a recommendation for approval.

The first variance is to allow the street width within Lakeview Stable Estates to be 28' rather than the standard required 32' with the condition that the developer will provide and install "NO Parking" signs on one side of the street and to allow a non-thru street to be in excess of the standard 1,000' as shown on the Preliminary Plans submitted on September 23, 2002 for Lakeview Stables Estates.

Commissioner Miller asked if the reason for non-thru street to be in excess of the standard 1,000' is because of the topography of the area. Mr. Nichols stated he believes that is correct.

There was discussion about the land and how it will be used as a common area.

Mr. Nichols stated the second variance is to allow a driveway culvert pipe in excess of 50' to be installed according to all other County Specification as requested by Terri Wright of Olivet Road.

He noted the original request was for specific material and size of pipe. He believes there was an apron issue which was discussed in the meeting. The home owner agreed to amend the requests and did request the length of pipe exceed the 50' because of the surrounding layout of the property. The maximum is 50' and this will be 84'.

Commissioner Elkin asked Ms. Wright if she was recently at a Commission Meeting to request a Conditional Use Permit. Ms. Wright stated that was correct. This variance request is because of the horse trailers that will be coming in and out of the driveway.

Mr. Nichols stated the third variance is to allow entrance onto a County maintained road a shorter distance from an intersection than the required 150' as shown in the proposed plans dates 10-29-02 with the condition that there will be the installation of a "one-way" sign directly across from the north approach and the installation of a "No U-turn" sign on the back of the most southern point facing the south-bound traffic as requested by David Rodgers representing Casey's General Stores.

He noted this would be a "right in, right out" for this property.

There was no further discussion on this item.

Commissioner Stamper stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

**Subject: Clerk's Office – First Reading of Budget Revision**

Commissioner Miller stated this budget revision is for 2002 3<sup>rd</sup> quarter unemployment expenses.

Commissioner Elkin noted there will also be a budget revision coming forward for the 2002 4<sup>th</sup> quarter.

There was no further discussion on this item.

Commissioner Stamper stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

**Subject: Appointment of Interim Medical Examiner**

Commissioner Stamper stated the County Medical Examiner is appointed by the County Commission by State Statute. The last 20 years, Jay Dix was the Boone County Medical Examiner. With his passing, he made some inquiries with the University and Dr. Adelstein. Dr. Adelstein has agreed to serve in an interim capacity until such time the University identifies a lead forensic pathologist. Kevin Crane, Boone County Prosecuting Attorney, agrees with this appointment.

Commissioner Stamper moved to appoint Dr. Eddie Adelstein as interim Medical Examiner until such a time a permanent Medical Examiner is appointed by the Boone County Commission.

Commissioner Elkin seconded the motion.

Commissioner Elkin asked who will make the appointment for the permanent replacement. Commissioner Stamper stated the County purchases these services through contract with the University. The University supplies the staff however the Commission must agree to make the appointments. The University will bring a name forward a qualified forensic pathologist to the Commission.

Commissioner Elkin stated he received a telephone call from Rodney Garnett in Callaway County inquiring about the appointment process because Callaway County also receives

their Medical Examiner services from the same. Also, Rodney Garnett inquired about a memorial and they would like to participate.

Commissioner Stamper noted the memorial for Jay Dix will be Sunday, November 17, 2002 at Woodcrest Chapel.

There was no further discussion and no public comment.

The motion passed 3-0. **Order 481-2002**

### **Commissioner Reports**

*Commissioner Stamper*

#### Public Notification Letter to Renew a Permit (Capital Quarries Co., Inc.)

Commissioner Stamper stated the County has been notified of the renewal of a permit of what is known as the South Quarry. There was discussion about the possible effects on the County's grid if the quarry will be open to the public.

#### House Bill No. 1402 (Missouri Public Service Commission)

Commissioner Stamper stated the County has received notification from the Missouri Public Service Commission regarding House Bill No. 1402 providing certain guidelines and standards by which municipalities and political subdivision may own and operate cable television or telecommunications facilities and services.

*Commissioner Miller*

#### Boone County Groups Homes

Commissioner Miler stated she attended the Boone County Groups Homes meeting on November 13, 2002 and this was the first time the full board was in attendance. There will be three openings on the board after December 31, 2002. The board is hoping the openings will be filled as soon as possible.

*Commissioner Elkin*

#### Board of Parks Commission

Commissioner Elkin stated the Board of Parks Commission met on November 12. Tom Vernon with the Smart Growth Coalition gave a presentation. Mr. Vernon has taken an interest in parks and recreation in Boone County. Mr. Vernon gave a presentation to the County a few months ago on possible parks and historical sites in the County. He is also

interested in The Pinnacles Park because the lease expires in 2015. He noted the County owns 14 acres and has an agreement with the youth foundation up there.

Commissioner Stamper noted he thought the County has been bought out of The Pinnacles Park.

There was also a presentation from David Vaught on the Fairgrounds Master Plan. This plan may be coming forward in December with a recommendation from the Board of Parks Commission to the County Commission. Mr. Vaught is confident that a large portion of this can be paid for through the State Land and Water Conservation Fund.

*Mid-Missouri Solid Waste Management District*

Commissioner Elkin stated he attended the Mid-Missouri Solid Waste Management District meeting on November 13. There was discussion about the tire collection. They are finding that there are many dealers that are getting rid of their tires at the tire collection. They will be establishing a minimum fee to try to deter the dealers from dropping off their tires. They are working on establishing a pre-registration for anyone who would be bringing in over 25 tires and also having the tire collection every other year.

There was a presentation from Midwest Assistance Program about “white goods” such as stoves and refrigerators. These items are problems in landfills and the Department of Natural Resources is unsure what to do with these. The Assistance Program did a survey and are working on possibly doing disposal fee for these good similar to the tire disposal fee that is paid when new tires are purchased.

He noted they also discussed mobile homes and everyone agreed that this is a problem. There are places that accept mobile homes. The problem is getting the mobile home ready to be transported to where it will be disposed.

Commissioner Stamper noted Larry Harris, Family Health Center CFO, passed away November 13.

There was no public comment.

The meeting adjourned at 2:00 p.m.

Attest:

\_\_\_\_\_  
Don Stamper  
Presiding Commissioner

\_\_\_\_\_  
Wendy S. Noren  
Clerk of the County Commission

\_\_\_\_\_  
Karen M. Miller  
District I Commissioner

\_\_\_\_\_  
Skip Elkin  
District II Commissioner