

TERM OF COMMISSION: January Session of the November Adjourned Term

PLACE OF MEETING: Boone County Government Center Commission Chambers

PRESENT WERE: District I Commissioner Karen M. Miller
District II Commissioner Skip Elkin
Deputy County Clerk Shawna Victor

The meeting was called to order by the Acting Presiding Commissioner at 9:33 a.m.

Subject: Purchasing Department

Marlene Ridgeway, Purchasing Department Buyer, was present on behalf of these items.

A. First Reading of Bid MM30 (Hot Bituminous Asphalt)

Marlene Ridgeway stated the members of the Mid-Missouri Purchasing Cooperative, which include the City of Centralia, Boone County, and City of Columbia Public Works for this bid, have reviewed above referenced bid response and have determined that APAC submitted the lowest and best bid meeting the minimum specifications. The Purchasing Department is recommending acceptance of this award and approval of the contract documents. It was noted that these prices reflect no change over last year's contract.

This is a term and supply contract hence no need for purchase orders.

There were no comments or questions from the Commissioners.

Commissioner Miller stated this is a first reading and requested the Deputy County Clerk to schedule this for a second reading at the next available meeting with an appropriate order for award.

B. First Reading of Bid 62-19NOV01 (Installation of Uninterruptible Power Supplies)

Mrs. Ridgeway stated she and the Facilities Maintenance Department have reviewed the bids received. They recommend awarding to Meyer Electric Company, Inc for having the lowest and best bid meeting minimum specifications. Total contract price is \$5,748.00.

This is to be paid from organization 6100 account 60200. Mrs. Ridgeway noted this is for the jail.

Commissioner Miller stated this is a first reading and requested the Deputy County Clerk to schedule this for a second reading at the next available meeting with an appropriate

order for award.

C. First Reading of Bid 56-18DEC01 (IFB Scrap Metal)

Mrs. Ridgeway stated on November 20, 2001 the Purchasing Department received a request from the Public Works Department to issue an Invitation for Bid for the sale of Scrap Metal located at our North Facility. The bid was issued on November 27, 2001.

The Bid closed on December 18, 2001. One bid was received from Miller Iron and Metal. Upon the completion of the bid evaluation, Facilities Maintenance and Purchasing recommend awarding both the Base Bid for Vendor Pickup of \$2.00 per ton and the Alternate Bid of Boone County Delivery for \$10.00 per ton.

Commissioner Miller asked if this bid was for the Public Works Department or Facilities Maintenance. Mrs. Ridgeway stated this is culvert pipe located at the North Facility and it is a Public Works issue.

Commissioner Elkin asked if the County will be paying the vendor or vice versa. Mrs. Ridgeway the vendor would be paying the County.

Commissioner Miller stated this is a first reading and requested the Deputy County Clerk to schedule this for a second reading at the next available meeting with an appropriate order for award.

D. First Reading of Bid 65-04DEC01 (Elevation Maintenance)

Mrs. Ridgeway stated she and the Facilities Maintenance Department have reviewed the responses received and recommend awarding to Millar Elevator Service Company for having the lowest and best bid meeting the minimum specifications.

Total annual cost is \$6,060.00 for the County's five elevators to be paid out of organization 6100 account 60050.

This is a term and supply contract, but because there is an identified cost, purchase orders have been prepared.

Mrs. Ridgeway noted this is a decrease in expenses from the last contract.

Commissioner Miller asked if it was the same vendor. Mrs. Ridgeway stated it is the same vendor.

Commissioner Miller asked if their last contract was their first contract with the County. Mrs. Ridgeway stated the last contract with this vendor was a three-year contract and this could be the reason for the decrease in cost.

Commissioner Miller stated this is a first reading and requested the Deputy County Clerk to schedule this for a second reading at the next available meeting with an appropriate order for award.

Subject: Sheriff’s Department – Second Reading and Public Hearing of Budget Amendment (DARE Contribution)

Commissioner Elkin stated the VFW Ladies Auxiliary wants to donate to the DARE program.

Commissioner Miller opened a public hearing and noted there was no public present at the meeting. The public hearing was closed.

Commissioner Elkin moved to approve the following budget amendment:

DEPARTMENT ACCOUNT AND TITLE	AMOUNT INCREASE
2522-03880: Citizen Contribution	\$250.00
2522-23050: Other Supplies	\$250.00

Said budget amendment is for the DARE Contribution received from VFW Ladies Auxiliary 280.

Commissioner Miller seconded the motion.

There was no discussion or public comment.

The motion passed 2-0. **Order 9-2002**

Subject: Health Trust

A. First Reading of Budget Revision

Commissioner Miller reviewed the budget revision. This is to cover the shortfall in the self-health trust. This was discussed when the 2002 budget was adopted.

Commissioner Miller stated this is a first reading and requested the Deputy County Clerk to schedule this for a second reading at the next available meeting with an appropriate order for approval.

B. First Reading of Budget Amendment

Commissioner Miller reviewed the budget amendment. This is to cover the shortfall in the self-dental trust.

Commissioner Miller stated this is a first reading and requested the Deputy County Clerk to schedule this for a second reading at the next available meeting after the required ten-day waiting period with an appropriate order for approval.

Subject: Treasurer's Office – November Report

Kay Murray, Boone County Treasurer, was present on behalf of this item.

Kay Murray reviewed the Cash and Investments for November 2001.

Ms. Murray stated the general revenue fund at the end of November 2001 was \$3,741,634.87.

Commissioner Miller asked if the general revenue fund is higher than normal. Ms. Murray stated this is not higher than normal and this is not the fund balance but is the cash balance.

Commissioner Miller asked if the \$23,375.73 was average receipts for the E911 fund. Ms. Murray stated that is about average.

There was discussion about setting up a committee to discuss the policies for the disbursement of the Domestic Violence funds to other counties that house domestic violence victims from Boone County. Ms. Murray received a telephone call from Randolph County.

Ms. Murray stated the Domestic Violence fund is collected from marriage licenses and divorces. The money is disbursed twice a year to the Boone County shelter. The policy for this changed when the State Auditor reviewed the policy. The new policy that evolved out of this investigation is that some counties were sheltering out-of-county victims and the funds were not being disbursed properly. Randolph County is now requesting funding from Boone County.

Commissioner Miller asked Ms. Murray to set up the committee, meet with John Patton, County Counsel, to draft a policy and bring it forward to the Commission for approval.

There are currently 31 Boone County residents being sheltered in Randolph County.

There was discussion about clearing out and removing the funds for the Jail, JJC, and Courthouse expansion.

Ms. Murray stated the artwork program is going well and she is still working on getting artwork for the Johnson Building and Public Works.

Subject: Authorize Use of Commission Chambers (American Red Cross)

Commissioner Elkin moved to authorize the use of the Roger B. Wilson Boone County Government Center Commission Chambers on February 3, 2002 from 1:00 to 4:30 p.m. for the American Red Cross.

Commissioner Miller seconded the motion.

There was no discussion or public comment.

The motion passed 2-0. **Order 10-2002**

Commissioner Reports

Commissioner Miller

Bonne Femme Watershed Annual Meeting

Commissioner Miller attended this meeting on January 7 in Ashland. There was good attendance and community involvement helps keep the watersheds cleaner.

Commissioner Miller noted that Commissioner Stamper is at the Homeland Security Task Force meeting in Springfield, MO.

Commissioner Elkin

Certificate of Appreciation – Mizzou Marines

Commissioner Elkin stated the Commission received a Certificate of Appreciation from the Mizzou Marines for the County's participation in the Toys for Tots campaign. This program served 2,100 families.

There was no public comment.

The meeting was adjourned at 10:08 a.m.

Attest:

Don Stamper
Presiding Commissioner

Wendy S. Noren
Clerk of the County Commission

Karen M. Miller
District I Commissioner

Skip Elkin
District II Commissioner