

TERM OF COMMISSION: December Session of the November Adjourned Term

PLACE OF MEETING: Boone County Government Center Commission Chambers

PRESENT WERE: Presiding Commissioner Don Stamper  
District I Commissioner Karen M. Miller  
District II Commissioner Skip Elkin  
Deputy County Clerk Shawna Victor  
Boone County Auditor June Pitchford

The budget hearing was called to order at 9:08 a.m.

**Budget Hearing: Department 1510 (Show-Me State Games)**

Ken Ash, Associate Director, and Gary Filbert, Executive Director, were present on behalf of this budget hearing.

Mrs. Pitchford stated the Show-Me State Games has requested for 2002 base funding of \$25,000, which is the same amount given in 2001. There was a supplemental request of three components, which totaled \$25,000. The amount recommended by the County Commission was \$20,000.

Commissioner Stamper explained the reason for the \$5,000 reduction in this budget. He stated if Mr. Ash and Mr. Filbert would like to make a case for their original request, this budget hearing would be the place to do so.

Mr. Filbert stated the County is not the only entity cutting funding. The Show-Me State Games is working on fundraisers to help with the reduction in funding.

Mr. Ash discussed expanding the soccer events and adding approximately 10 new events.

Mr. Filbert discussed other competitions they were planning and adding to the Show-Me State Games.

Commissioner Stamper expressed interest in participating in a fundraising event for the Show-Me State Games.

There was discussion about having the Show-Me State Games involved in the hearings about a new recreational facility in Boone County.

There was no further discussion and no public comment.

The budget hearing was adjourned at 9:22 a.m.

The budget hearing was called to order at 1:07 p.m.

**Budget Hearing: Departments 2040 (Public Works Maintenance Operations), 2045 (Public Works Design and Construction), 2049 (Public Works Administration), 1340 (NID Administration), 1610 (Parks and Recreation), 6100 (Facilities and Ground Maintenance), 6101 (Housekeeping), and 6200 (Capital Repairs and Replacements)**

David Mink, Public Works Director, David Nichols, Design and Construction Manager, Greg Edington, Maintenance Operations Manager, and Ken Roberts, Facilities Maintenance Manager, were present on behalf of these budget hearings.

Commissioner Stamper stated most of the funds that go into Public Works are earmarked funds and come from special funding sources.

David Mink thanked his staff for helping with this presentation.

David Mink listed the projected revenues for 2002 for each account, for a grand total of \$13,136,201. He listed the number of employees in each department. He discussed the salary study implementation plan and the cost to raise the given number of employees to the proposed pay rates.

Mr. Mink discussed the Maintenance Operations (department 2040) budget and the proposed projects for 2002. Proposed projects and budget amounts are:

<i>Proposed Project</i>	<i>Budget Amount</i>
Eight Safety Projects	\$27,781
Seven Low Water Crossings	\$39,764
19 Frequent Wash Out Areas	\$460,838
Sufficient Road Surface Rock	\$650,000
Asphalt Overlay and Preparation	\$177,612
Chip and Seal (in-house)	\$80,000
Contact Snow Removal	\$124,000
Contract Street Sweeping	\$10,000
Pavement Markings	\$30,000
Signs Construction/Regulatory/Road Name	\$37,400
Proposition 2	\$66,420
Fixed Asset Replacement	\$1,043,035
New Time Card System	\$10,000
Building Expansion (South Facility) Phase I	\$75,000

Mr. Mink discussed Design and Construction (department 2045) budget and the proposed

projects for 2002. Proposed projects and budgeted amounts are:

<i>Proposed Project</i>	<i>Budget Amount</i>
Benson Road Project – Phase I	\$120,000
Academy Road Project	\$750,000
Georgetown Storm Water Drainage Structures	\$300,000 (\$63,000 will be matched through MoDNR Grant Program)
Richland Road and Olivet Road (2 Fiber Reinforced Polymer Bridge Repairs)	\$100,000
Bank Stabilization (Hart Creek and Nichols Road)	\$50,000
Future Reconstruction Projects	
- Utility Relocations	- \$50,000
- Engineering Services	- \$200,000
- Easement Acquisition	- \$230,000
Fixed Asset Replacement	\$65,886

Commissioner Miller asked if there was a possible match for the Bank Stabilization projects also. David Nichols stated it is a possibility.

Mr. Mink stated an administrative assistant position is being requested to be reestablished. He discussed the revenue replacement and sharing.

In department 1340 (NID Administration), a full-time position has been eliminated and those funds have been reallocated to contract services.

Commissioner Elkin asked what would happen with the road workers that do not come into the office and how they would clock in. Mr. Mink discussed how the program would work without the workers coming into the office everyday.

Commissioner Stamper requested Mr. Mink or Commissioner Miller draft a letter to the City of Columbia regarding the inclusion of reimbursement of County funds for the Vandiver project. He stated this project would be moved into a transportation district and will be bonded.

Mr. Mink reviewed the restructuring of the Facilities Maintenance Department.

Mr. Mink discussed Parks and Recreation (department 1610) budget and proposed projects for 2002. Proposed projects and budget amounts are:

<i>Proposed Project</i>	<i>Budget Amount</i>
MKT – Light Poles and Associated Costs	\$1,572

MKT – EPA Compliant (Sealing of Bridges and Framework)	\$2,500
MKT – EPA Compliant (Rock for Trail)	\$4,800
El Chaparral Shelterhouse (Repair Roof)	\$3,000
El Chaparral Shelterhouse (Remove Entire Shelterhouse)	\$500

Mr. Mink discussed Facilities and Grounds Maintenance (department 6100) budget and proposed projects for 2002. Proposed projects and budget amounts are:

<i>Proposed Project</i>	<i>Budget Amount</i>
Waterproof Foundation Walls of Equipment Room (Courthouse)	\$12,000
Johnson Building and Police Lot Parking Lot Repair	\$13,500
Repair Courthouse Doors	\$4,500 (*Originally \$9,000)
Repairs to Tile – Main Lobby South of Spanner (Courthouse)	\$9,685
Repairs to Tile – Second Floor Lobby (Near Prosecuting Attorney’s Office Courthouse)	\$6,026
Repairs to Tile – Second Floor Women’s Restroom (Courthouse)	\$2,560
Repairs to Tile – Phase I Total (worst case)	\$18,271 (*Request \$10,000)

Mr. Mink stated the proposed waterproof project was a supplemental request.

The Courthouse Door repair is also a security issue because there are times that the doors do not fully shut which means they cannot be locked.

There was discussion about vehicle transfer for a Facilities Maintenance Technician’s use from the Commission Pool.

Mr. Mink discussed Housekeeping (department 6101) budget and proposed purchases for 2002. Proposed purchases and budget amounts are:

<i>Proposed Project</i>	<i>Budget Amount</i>
Commercial Vacuum Sweeper	\$660
Weather Cover for Housekeeping Cart	\$909

Mr. Mink discussed Capital Repairs and Replacements (department 6200) budget and proposed projects for 2002. Proposed projects and budget amounts are:

<i>Proposed Project</i>	<i>Budget Amount</i>
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Heating and Cooling Modifications to Courthouse	\$53,300
Courthouse Roof Repairs	\$66,500

Ken Roberts commented on how the heating and cooling modifications would help the temperature control system in the Courthouse.

Mr. Mink stated the roof repairs were performed last year and a seven-year roof was installed. The proposal for 2002 budget is for a thirty-plus-year roof.

Mr. Mink summarized the proposed budgets from the general funds.

NID Administration	\$23,800
Parks and Recreation	\$36,837
Facilities and Ground Maintenance	\$519,079
Housekeeping	\$272,237
Capital Repairs and Replacements	\$120,655
Total	\$972,608

Commissioner Miller asked Mrs. Pitchford what the balance of the capital replacement was. Commissioner Stamper stated the proposed fund balance at the end of 2002 of \$540,800. Mrs. Pitchford stated the purpose of this fund is to build resources that can be used to finance major projects.

There was discussion on which department should fund the re-tiling in the Courthouse, how much funding was suggested for this project, and if the project should be done in phases.

Mr. Mink thanked the Commissioners and Mrs. Pitchford for working with him since this was his first budget hearing and thanked his staff for helping him prepare the budget presentation.

Commissioner Miller commented on the budget revisions for 2001 for Public Works.

There was no further discussion and no public comment.

The budget hearing was adjourned at 2:03 p.m.

Attest:

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Don Stamper  
Presiding Commissioner

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Wendy S. Noren  
Clerk of the County Commission

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Karen M. Miller  
District I Commissioner

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Skip Elkin  
District II Commissioner