

TERM OF COMMISSION: August Session of the August Adjourned Term

PLACE OF MEETING: Boone County Government Center Commission Chambers

PRESENT WERE: Presiding Commissioner Don Stamper
District I Commissioner Karen Miller
District II Commissioner Skip Elkin
Deputy County Clerk Shawna Victor

The meeting was called to order at 1:32 p.m.

Subject: Boone County Collector's Office Tax Sale Surplus

Patricia S. Lensmeyer, Boone County Collector, present on behalf of this matter.

Patricia Lensmeyer stated this is an annual event. She stated she would be identifying the amount of money in excess of the taxes and costs received from the selling of properties at the tax sale. She stated this year there were only three properties for the tax sale. Mrs. Lensmeyer stated her office worked hard to find the property owners and help them to understand the jeopardy their property was in. She stated the amount for this year is \$9,741.98.

Mrs. Lensmeyer stated this money is turned over to the Treasurer's Office and held for seven years. The property owner can come claim the money within seven years and use it for the redemption of the property or take the money and walk away from the property. Mrs. Lensmeyer stated they were unable to find the owners of the three properties that were sold.

Commissioner Miller moved to authorize the transfer of funds (\$9,741.98) from the tax surplus of delinquent lots and lands to the County Treasurer's Office.

Commissioner Elkin seconded the motion.

There was no discussion or public comment.

The motion passed 3-0. **Order 390-2001**

Subject: Purchasing Department

Melinda Bobbitt, Purchasing Department Director, present on behalf of this items.

A. First Reading of Bid 13-08AUG01 (Rotary Two-Post Surface Lift)

Melinda Bobbitt stated that the purchasing department received a request from Public Works to issue a Bid for the Furnishing, Delivery, and Installation of a Rotary Two-Post Surface Lift. The Bid was issued on July 17, 2001 and closed on August 8. Four bids were received for this equipment.

Mrs. Bobbitt stated that upon completion of bid evaluations, the Purchasing and Public Works Departments recommended award to Town and County Equipment of Pilot Grove, Missouri, for having the lowest and best bid meeting the minimum specifications. The total cost of contract is \$9,677.00. Budgeted dollars for this equipment from department #2040, account #91300 were \$17,000.00.

Commissioner Stamper asked David Mink what this piece of equipment did. David Mink, Director of Public Works, stated that he thought this was a vehicle lift.

There was no further discussion or public comment.

Commissioner Stamper stated this was a first reading. Commissioner Stamper requested the Deputy County Clerk to schedule this agenda item for the next meeting for a second reading and an appropriate order for approval.

B. First Reading of Bid 44-08AUG01 (Sickle Bar Limb Cutter)

Melinda Bobbitt stated that the Purchasing Department received a request from Public Works to issue a Bid for the Furnishing and Delivery of a Sickle Bar Limb Cutter Head. The Bid was issued on July 19, 2001 and closed on August 8. Two bids were received.

Mrs. Bobbitt stated upon the completion of bid evaluations, Purchasing and the Public Works Departments recommend award to Tri-Stated Construction Equipment Co. for having the lowest and best bid meeting the minimum specifications. The total cost of contract is \$6,940.00. Budgeted dollars for this equipment from department #2040, account #91300 was \$9,200.00.

Commissioner Elkin asked David Mink what the limb diameter was the cutter could cut. David Mink stated that he knew that it was larger than a standard limb cutter and that it also has a higher reach.

There was no further discussion or public comment.

Commissioner Stamper stated this was a first reading. Commissioner Stamper requested the Deputy County Clerk to schedule this agenda item for the next meeting for a second reading and an appropriate order for approval.

Subject: First Reading of Bid 42-08AUG01 (Extension of Molly Lane)

Melinda Bobbitt stated the Purchasing Department received a request from the Public Works Department to issue a Bid for the Extension of Molly Lane. The bid closed on August 8, 2001. Five bids were received. Upon completion of bid evaluations, Purchasing and Public Works recommend award to Frech Paving Company for having the lowest and best bid meeting the specifications.

Mrs. Bobbitt stated that the contract award is for \$18,226.50 and will be paid out of organization 2045, account 71100. \$21,000 was projected for this project. Mrs. Bobbitt stated that at the time the memo was written on August 17, 2001, the balance of this account was \$375,566.09.

There was no discussion or public comment.

Commissioner Stamper stated this was a first reading. Commissioner Stamper requested the Deputy County Clerk to schedule this agenda item for the next meeting for a second reading and an appropriate order for approval.

Subject: First Reading of Bid 40-01AUG01 (Transmission Power Flush and Fluid Exchange System)

Melinda Bobbitt stated on June 21, 2001, the Purchasing Department received a request from Public Works to issue a Bid for the Furnishing and Delivery of a Transmission Power Flush and Fluid Exchange System. The Bid was issued on July 17, 2001 and closed on August 1. A total of four bids were received.

Mrs. Bobbitt stated that upon completion of bid evaluations, Purchasing and the Public Works Department recommend award to Mid-Stated Technology Inc. for having the lowest and best bid meeting the minimum specifications. Total cost of contract is \$13,875.00. Budgeted dollars for this project from department #2040, account #91300 was \$13,900.00.

There was no discussion or public comment.

Commissioner Stamper stated this was a first reading. Commissioner Stamper requested the Deputy County Clerk to schedule this agenda item for the next meeting for a second reading and an appropriate order for approval.

Subject: First Reading of Bid 41-08AUG01 (Dual R12 and R134a Automotive Air

Conditioning Service System

Melinda Bobbitt stated the Purchasing Department received a request from Public Works to issue a Bid for the Furnishing and Delivery of a Dual R12 and R134a Automotive Air Conditioning Service System. The Bid was issued on July 17, 2001 and closed on August 8. A total of six bids were received.

Mrs. Bobbitt stated upon completion of bid evaluations, Purchasing and the Public Works Departments recommend award to O'Reilly Auto Parts for having the lowest and best bid meeting the minimum specifications.

Mrs. Bobbitt also stated at this time, they are requesting disposal of the following equipment as a trade-in option toward this purchase:

1996 Robinair Enviro-Charge R12134A, Serial #W0238490496, Asset Tag #10687

The total cost of contract to O'Reilly Auto Parts with the trade-in option is \$4,283.00, and will be paid out of organization 2040, account 92300. Total dollars budgeted for this equipment was \$9,200.00.

There was no discussion or public comment.

Commissioner Stamper stated this was a first reading. Commissioner Stamper requested the Deputy County Clerk to schedule this agenda item for the next meeting for a second reading and an appropriate order for approval.

Subject: Personnel Advisory Committee Recommendation Hearings

Wendy Noren, Boone County Clerk, present on behalf of the issues.

Commissioner Stamper stated that at a previous meeting, the Commission had received two recommendations from the Personnel Advisory Committee. One recommendation is for the reinvestment of MARCIT refund and the other recommendation is for the MOST program.

A. Recommendation on usage of MARCIT refund

Wendy Noren stated that the County has received a \$30,000 refund from MARCIT. She stated one of the reasons for the refund is because the employees participated in safety programs. She has spoken with Carol Wilson and Helen Sheehan (Clerks Office) and to try to maintain employee participation in safety programs, they would like to see an incentive. One way to accomplish this would be to utilize some of the money from the refund to reward employees.

Ms. Noren stated according to MARCIT's guidelines, 25% of the refund has to be put aside to be used for safety or risk management functions, which amounts to approximately \$6,000.00. The safety committee has been evaluating uses of this fund.

This would be a one-year proposal with no guarantee this program would happen again in the future. She stated this would add to the amount matched by the County for the deferred compensation plan of an additional \$3 per pay period.

Commissioner Miller stated the Commission did not understand this was for only one year.

Wendy Noren stated that this would be about \$19,000.00 that the county would match.

Commissioner Stamper asked if there was any public comment on this subject. There was no comment. Commissioner Stamper then asked the commission what their opinion is on this issue.

Commissioner Miller stated this item should be brought back to the next meeting for a second reading.

Commissioner Stamper requested the Deputy County Clerk to schedule this agenda item for the next meeting for a second reading and an appropriate order for approval.

B. Recommendation on payroll deduction for the Missouri Savings for Tuition (MOST) program

Wendy Noren stated usually the Commission does not approve payroll deductions. She stated she brought this issue forward to the Personnel Committee because she would like to see the County involved with this program.

Ms. Noren stated the IRS has authorized certain states to set up student saving plans. She stated the State of Missouri has set this up and is open to the public. The money put into this program is exempt from state taxes. The money is not exempt from federal taxes. The earnings of the money put in this program is exempt from state and federal taxes. Ms. Noren stated this money is only to be used for educational purposes, such as tuition, books, and other expenses.

Ms. Noren stated the State Treasurer's Office will allow employers to participate in this program through payroll deductions. The advantage to this is the employees get the state tax exemption on the money.

Ms. Noren stated before she brought this issue forward to the Personnel Committee, she checked the payroll programs. She stated this could be added into the deduction category with minimal impact on the programming side. She recommends beginning the program after January 1, 2002.

Commissioner Stamper asked if the money put into this program has to be used just for the children of employees. Wendy Noren stated that she could not remember whether this program is just for the dependents of the employees or not. She believed this money could be used by anyone actually and any educational institution anywhere in the nation.

Commissioner Stamper asked for comments or questions.

Commissioner Miller stated she had asked Betty Dickneite, Director of Human Resources, to check with the Information Technology Department on whether or not the payroll program was able to add this deduction.

There was no further discussion and no public comment.

Commissioner Stamper requested that the Deputy County Clerk to schedule this agenda item for the next meeting for a second reading and an appropriate order for approval.

Subject: Planning and Building Inspection Department – Receive and Accept Jarrod Wilson Subdivision Plat

Thad Yonke present on behalf of this item.

Thad Yonke stated this is a one lot minor plat located between Columbia and Hallsville. He stated this is out of a larger piece of land that is not required to be platted because of the size of the remaining tract.

There was no discussion or public comment.

Commissioner Miller moved to receive and accept the subdivision plat for Jarrod Wilson Plat 1.

Commissioner Elkin seconded the motion.

The motion passed 3-0. **Order 391-2001**

Subject: Boone County Treasurer's Office – July Report

Kay Murray, Boone County Treasurer, presented to the Commission the 2001 Reconciliation of

Bank Statement for the month of July and the Cash and Investments for July 2001 reports. These reports were accepted by the Commissioners.

Kay Murray also stated she received a request from the artist who designed the heron sculpture in the lobby and would like to have the County purchase it this year rather than next year. She stated this piece of art has been in the lobby for at least two years. Ms. Murray stated she had asked the Commission if any of these art pieces could ever be purchased and had an appraisal done in June of this year.

Commissioner Stamper stated that this appraisal was done with the intent that the artwork would be purchased in 2002.

Kay Murray stated since she did not have an appraisal it could not be put in the budget for this year. She stated actually there is no budget to purchase artwork. She did pay for the contracting of the pieces of art displayed in the lobby, the Commission Chambers, and in the Johnson Building.

Commissioner Stamper stated the issue here is the timetable has been moved up and the question is how to address this issue. He stated Kay Murray has asked the Commission to move \$6,000.00 in order to purchase this piece of artwork. Commissioner Stamper asked Ms. Murray if she had any idea where the money would come from for this.

Kay Murray stated she was not sure at this time but all that she could see in the budget was the contingency fund and emergency fund. June Pitchford, Boone County Auditor, was not happy with the idea of moving money from the emergency account. Ms. Murray stated she could understand that because this was not really an emergency.

Commissioner Miller asked if the balance in the contingency fund is known. Kay Murray did not know how much was in there. Commissioner Miller stated she thought the contingency fund would be the best place to transfer money from for the purchase of this artwork.

Commissioner Miller stated the contingency fund was set up to allow for funds that were unknown when preparing the budget but were not true emergencies.

Commissioner Stamper stated that since there was a consensus from Commission that a budget revision would need to be prepared to move \$6,000.00 from the contingency fund for the acquisition of this artwork.

Commissioner Elkin asked if there was an agreement for the purchase of this. Commissioner Stamper stated that there was a verbal agreement done before Commissioner Elkin was in office.

Commissioner Stamper stated that a budget revision should be prepared and first read for Tuesday's meeting.

Subject: Appointment to Boone County Senior Board

Commissioner Elkin moved to appoint Larry L. McBee to the Boone County Senior Board for a four-year term that will expire on September 1, 2005.

Commissioner Miller seconded the motion.

There was no discussion or public comment.

The motion passed 3-0. **Order 392-2001**

Subject: Amend Commission Order 375-2001

Shawna Victor, Deputy County Clerk, stated that she had forgotten to authorize Commissioner Stamper to sign the contract with the University of Missouri-Columbia Curators for security detail on home football Saturdays.

Commissioner Stamper moved to amend Commission Order 375-2001 to authorize the Presiding Commissioner to sign the said agreement.

Commissioner Elkin seconded the motion.

The motion passed 3-0. **Order 393-2001**

Commissioner Reports

Commissioner Stamper

Monument Dedication

Commissioner Stamper stated that he received and will copy the letter from Bill Berry regarding the Civil War Memorial. On October 7, 2001 at 2 p.m., the monument will be dedicated. He read the agenda for the dedication.

Missouri Department of Natural Resources – Archaeology Month

Commissioner Stamper stated that the Missouri Department of Natural Resources has notified the Commission that September is Missouri Archaeology Month. He stated that on September 27, there will be a report given by Dr. Earl Lubensky about the Archaeological Survey of Missouri.

Memo – Historic Avenue of the Columns

Commissioner Stamper stated that beginning last week throughout Columbia, the Historic Avenue of the Columns began the planning process to look at the rest of the Avenue of the Columns.

Boone County Fairgrounds Events

Commissioner Stamper stated they received a press release from Lorah Steiner about the Good Sam's recreational vehicle organization 2001 Samboree in June. This release was a financial listing of all the purchases made during the time this organization spent in Columbia.

Application Report – July 2001

Commissioner Stamper stated there has been a 39% increase in the applications received by the County for this year. He stated the marketing of the job positions in the County will be changed soon. The Sheriff's Department has also asked to have the open positions in his department pulled from the papers.

Commissioner Miller

Airport Advisory Committee

Commissioner Miller stated she attended the Airport Advisory Committee meeting on August 8. She stated that the one topic was the zoning around the airport with Ken Efftink, City Administrator of Ashland. She stated there is supposed to be a committee up together to evaluate this issue including people from Ashland, the City of Columbia, and the County of Boone.

The replacement sign at the airport is on hold because it does not comply with the City sign ordinance.

The airport is struggling to continue services, currently there is no café or shuttle service.

Commissioner Miller stated many repairs are being done at the airport, September 21 and 22 runways will be under repair. The south apron is completed and waiting FAA approval.

County Commission Association

Commissioner Miller stated she attended the County Commissioners Associations retreat and discussed the training for next year. She stated they would be asking someone in the governor's office to speak about how the state budget is prepared and how they could become involved in the process. The Commissioners will be spending some time at the legislature during the 2002 training.

REDI Annual Meeting

Commissioner Miller stated she attended the REDI annual meeting in Rocheport. The focus in the future will be to update the master plan.

Federal Highway Focus Group Rural Consultation

Commissioner Miller stated she was invited by the Federal Highway Commission to participate in a rural capacity building focus group. The purpose of the meeting was to help the Federal Highway Administration realize rural America is being left out of the funding cycle.

*Commissioner Elkin**Convention and Visitors Bureau*

Commissioner Elkin stated there was a meeting on August 27, where a discussion took place on the tourism development fund and application process. The purpose of this fund, when set up, was to generate substantial over-night hotel stay.

Storm Water

Commissioner Elkin stated the Chamber of Commerce Governmental Affairs Committee sponsored a presentation by Dr. David Hammer and Dr. Randy Miles. Their presentation covered storm water management, a slide presentation, and then opened up for questions and answers.

Commissioner Elkin stated that the concept by one of the presenters who worked with the City of Wildwood, showed a buffer ordinance based on a matrix. The buffers would vary according to the specific site: the type of soil, the percentage of forestation, and the rockiness of the terrain.

Planning and Building

Commissioner Elkin stated he met with Stan Shawver, Director of Planning and Building Inspections, to work on the budget over the past month. There is nothing major to report in regards to zoning and re-zoning applications.

Boone Retirement Center Local Legislators Meeting

Commissioner Elkin stated they met with Brian Treece, Vicki Riback-Wilson, Chuck Graham, Tim Harlan, and Marilyn Rantz to discuss issues in the legislator about retirement centers.

Missouri Association of Counties

Commissioner Elkin stated they discussed transportation, in which the Chamber of Commerce and Farm Bureau were trying to work together to come up with a plan. He stated they wanted MAC representation. The majority of the discussion was on Governor Holden and how people are having trouble getting a response from him.

The meeting was adjourned at 2:52 p.m.

Attest:

Don Stamper
Presiding Commissioner

Wendy S. Noren
Clerk of the County Commission

Karen M. Miller
District I Commissioner

Skip Elkin
District II Commissioner