

TERM OF COMMISSION: July Session of the May Adjourned Term

PLACE OF MEETING: Boone County Government Center Commission Chambers

PRESENT WERE: Presiding Commissioner Don Stamper
District I Commissioner Karen M. Miller
District II Commissioner Skip Elkin
Deputy County Clerk Shawna Victor

Commissioner Elkin called the meeting to order at 1:32 p.m.

Commissioner Miller introduced Ko, Seol-Hee who will be an intern with the Boone County Commission as an exchange student with the University of Missouri-Columbia's sister university in Korea. Ko, Seol-Hee is a junior studying English Literature. She will be here for three weeks. Ko, Seol-Hee stated that she was glad to be working here as an intern.

Subject: Purchasing Department

Melinda Bobbitt, Director of Purchasing Department, was present on behalf of this matter.

A. First Reading to Award Bid for Courthouse Security Upgrade

Ms. Bobbitt stated that court administration requested purchase of closed circuit TV equipment for an upgrade to the security system for the Boone County Courthouse. Purchasing recommends this equipment be purchased from the University of Missouri Coop Contract #C033-9-95 for a total of \$6,748.80, department #1230, account #91300.

Bob Perry stated that this would provide videotape capabilities of the 16 cameras in the courthouse which only have a live feed now. These will also add cameras to the front entrance to the courthouse, main entrance to the family court services, the judge's entrance and the mechanical entrance on the West Side of the courthouse. Mr. Perry stated that in the past when there were problems at the courthouse, such as vandalism, occur at the main entrance and at the family court entrance door. The placement of the mechanical entrance and the judge's entrance on the West Side of the building is difficult for patrol cars to see and with the cameras, any incident that might occur would be recorded.

Commissioner Elkin asked if the cameras would be mounted on the exterior of the building. Bob Perry stated that the cameras would be exterior.

Commissioner Miller asked if there was a budget for this. Bob Perry stated that this has been budgeted for.

Commissioner Elkin stated that the system now was closed circuit TV without recording capabilities and that this new system would allow for recording capabilities. Bob Perry stated

that this was true and that it would also provide the extra four cameras at the entrances. Mr. Perry hoped that in the future, new equipment that would be purchased would be through one central vendor.

There was no discussion from the commissioner or the public.

Commissioner Elkin requested that the Deputy County Clerk to schedule this agenda item for a second reading and an appropriate order for approval.

Subject: Presentation on Missouri Juvenile Justice Association Award to Boone County JJC by Kirk Kippley, Superintendent of Boone County JJC

Kirk Kippley introduced Kathy Wickell, the art teacher at the Boone County JJC. Mr. Kippley formally told the commission that the JJC received a meritorious achievement award from the Missouri Juvenile Justice Association in honor of their exemplary contribution for services to children, youths, and families through the Boone County Juvenile Justice Center arts program. Mr. Kippley thanked the commission for their support of the program. He believes that this program has really helped the kids and that some of their art projects would be on display at the Boone County Fair.

Subject: Purchasing Department

A. Second Reading to Award Bid for Bullet Proof Vests

Melinda Bobbitt stated that the Purchasing and Sheriff's Department recommended awarding Ed Roehr Safety Products Company for an all or nothing bid.

There was no commission or public comment on this item.

Commissioner Stamper moved to award bid number 31-27JUN01 to Ed Roehr Safety Products Company for the purchase of bullet proof vests per the attached recommendation by the Purchasing Department.

Commissioner Elkin seconded the motion.

There was no discussion from the commissioners or public comment.

The motion passed 3-0. **Order number 317-2001**

B. Second Reading and Approval of Amendment One to 15-28MAR01 (Mental Healthcare Services for Inmates).

Melinda Bobbitt stated that amendment one would allow pricing page to exhibit A to be changed to allow Dr. Daniel eight hours per week to treat inmates. Originally, this was based on averages predicting that approximately 16% of the inmate population would require mental services to

various degrees and in actuality Dr. Daniel treated 28% of the inmate population.

Commissioner Miller commented that recently the Sheriff and Dr. Daniel went to the mental health board of trustees meeting and reviewed the progress made by the department. The trustees and the Sheriff will be working on a task force to find ways to take investments made on inmates and their mental health needs to their release so it is seen that they do not re-enter the jail by keeping their appointments and trying to keep them on track.

Commissioner Miller moved that the commission approve amendment one to 15-28MAR00 Mental Healthcare Services for Inmates as outlined in the attached recommendation from the Purchasing Department. It is further ordered that the presiding commissioner be hereby authorized to sign the amendment.

Commissioner Elkin seconded the motion.

There was no discussion from the commissioners or public comment.

The motion passed 3-0. **Order 318-2001**

C. Second Reading and Approval of Surplus Disposal Request

Melinda Bobbitt stated that there was an attached sheet of items that have been requested to be disposed via Kemper Auction.

Commissioner Stamper moved that the commission authorizes the disposal of surplus property through Kemper Auction as listed on the July 5, 2001 memorandum from the Purchasing Department. It is further ordered that the presiding commissioner be hereby authorized to sign the disposal request.

Commissioner Elkin seconded the motion.

There was no discussion from commission or public comment.

The motion passed 3-0. **Order 319-2001**

D. First Reading to Award Bid for Dee Woods Road Project

Commissioner Miller stated that Public Works Department has reviewed the bids with the Purchasing Department. Commissioner Miller's goal is to see final closure this year on this project.

Commissioner Stamper stated that the record should reflect that the bid will be awarded to J.C. Industries for the Dee Woods Road project in the amount of \$404,951.51.

Commissioner Stamper stated that this item has been first read and requested that the Deputy County Clerk schedule this agenda item for a second reading and draw up an appropriate order

for approval.

There was no public comment.

E. First Reading to Award Bid for Prisoner Transport Van Conversion

Melinda Bobbitt stated bid number 34-27JUN01 that on June 1, 2001 the Purchasing Department received a request from the Sheriff Department to issue a Bid for the Furnishing and Delivery of a Prisoner Transport Van Conversion. The bid was issued on June 12.

The Bid closed on June 27, 2001. One bid was received from Bob Barker Company, Inc.

Purchasing and the Sheriff's Department recommend award to the Bob Barker Company of North Carolina for one Prisoner Transport Van Conversion and one Interior Video Package.

The cost of the total contract to Bob Barker Company is \$6,495.00, and will be paid out of organization 1255, account 92300. \$6,800 was originally budgeted for this purchase.

There was no public comment.

Commissioner Stamper stated that this item has been first read and requested that the Deputy County Clerk schedule this agenda item for a second reading with an appropriate order for approval.

F. First Reading to Award Bid for Office Furniture Term and Supply

Melinda Bobbitt stated that bid number 22-27JUN01, the bid for Office Furniture Term and Supply was issued on June 11, 2001. The Bid closed on June 27. A total of four bids were received from the following vendors: Marathon Office Interiors, Nolan Office Interiors, Corporate Express, Inc., and Inside the Lines.

The Evaluation Committee for this bid met on July 9. The following individuals served on the Evaluation Committee: Jacki Davidson, Chief Clerk, Assessor's Office, Betty Dickneite, Director, Human Resources, and Leasa Quick, Budget Administrator, Sheriff Department.

Please find attached the Committee's recommendation, along with the Bid Tabulation. The Evaluation Committee is recommending award to Inside the Lines for offering the best bid for Boone County. Inside the Lines offered the lowest discount price on most of the line items in the bid and also on installation, reconfiguration and design services. They are a local vendor in Columbia, Missouri. Following the analysis of the Furniture items budgeted for the year 2001, it was determined that the over all cost for Inside the Lines will be \$44,878.52 versus Corporate Express cost of \$47,886.56. The Committee recommends that Inside the Lines be granted the Award for the anticipated savings of \$3,008.04 for this 2001 year.

This contract shall run through December 31, 2001 with four, one-year renewals. As this is a

Term and Supply contract, there are no attached Purchasing Requisitions.

There was no comment from the commissioners or the public.

Commissioner Stamper stated that this item has been first read and requested that the Deputy County Clerk schedule this agenda item for a second reading with an appropriate order for approval.

H. First Reading for Approval of Sheriff Vehicle Disposal

Melinda Bobbitt stated that the following list of Sheriff’s vehicles that have recently been replaced. Purchasing is requesting Commission approval to dispose of these vehicles through the Kirksville Auto Auction with Cornell Motors serving as our representative.

Year	Description	Approximate Mileage	VIN #
1997	Ford Crown Victoria	92,598	2FALP71W4VX134500
1998	Ford Crown Victoria	86,861	2FAFP71W4WX124354
1998	Ford Crown Victoria	111,107	2FAFP71WXWX124357
1997	Ford Crown Victoria	99,489	2FALP71W8VX134497
1998	Ford Crown Victoria	86,117	2FAFP71W0WX124352
1998	Ford Crown Victoria	106,798	2FAFP71W6WX124355
1997	Ford Crown Victoria	85,524	FALP71WXVX134498
1995	Ford Crown Victoria	96,170	FALP71W8SX171934

Commissioner Stamper stated that he would like to add an authorization of disposal of a Crown Victoria (VIN 2FALP7W8TX753791). This vehicle is the currently assigned to the mail courier. Commissioner Stamper stated that he would like this vehicle added to the list for disposal included in the second reading.

Commissioner Stamper said that it was the intent of the County to retain a Dodge Intrepid from the corrections division for the purposes of mail services.

Commissioner Miller asked what the was mileage and the year of the Crown Victoria. Commissioner Stamper stated that he believed that the car has over 100,000 miles and the year is a 1994 but would check to make sure this was correct.

Commissioner Stamper stated that the Dodge Intrepid was previously used for highway transportation of people between correctional facilities and has around 90,000 highway miles on it.

There were no further comments from the commission or the public.

Commissioner Stamper stated that this item has been first read and requested that the Deputy County Clerk with schedule this agenda item for a second reading with an appropriate order for approval.

Subject: Public Works Department

David Mink, Director of Public Works, was present on behalf of this matter.

A. Second Reading and Public Hearing on Budget Amendment for Reality House Regarding Paving Project

David Mink stated this amendment was for about \$675.00 and was first read on July 5. This would allow for the entire lot including existing sections to be sealed.

Commissioner Stamper moved to approve the following budget amendment:

Account	Amount Increasing
4020-71201 JJC Expansion/Renovation: Construction Costs	\$675.00

Said budget amendment is for the Change Order #2 C.L. Richardson Construction Co. dated 06/26/01 for Reality House Regarding Paving Project. It is further ordered that the county commission be hereby authorized to sign the budget amendment.

Commissioner Miller seconded the motion.

There was no public comment.

The motion passed 3-0. **Order 321-2001**

B. Second Reading and Approval of Sole Source Contract for MBRACE (Strengthening Boone County Bridges)

David Mink stated that this is the fiber reinforce polymer project that they have been working on. It was also stated that the contractor was ready to begin work next week.

Commissioner Stamper moved to approve the contract agreement between Boone County and Structural Preservation Systems Inc., for the strengthening of Boone County Bridges. It is further ordered that the presiding commissioner be hereby approved to sign the contract agreement.

Commissioner Miller seconded the motion.

There was no public comment.

The motion passed 3-0. **Order 320-2001**

C. First Reading to Approve Budget Amendment for Landscaping related to parking lot and architect reimbursables

This is regarding the Reality House landscaping work for \$745 and the auditor's office added the architect reimbursables to this amendment in the amount of \$9.00.

Commissioner Miller stated that this would finalize all the projects with the Reality House.

There was no public comment.

Commissioner Stamper stated that this item has been first read and requested that the Deputy County Clerk schedule this agenda item for a second reading with an appropriate order for approval.

Subject: Recorder of Deeds Office – Approval of Copier Lease Agreement

Bettie Johnson, Boone County Recorder of Deeds, was present on behalf of this item.

Bettie Johnson stated that the copiers in the Recorders office have been leased since 1991 and every few years the equipment has been upgraded, in 1991, 1993, 1997, and in late 2000. After the upgrade in late 2000, the auditor's office discovered that the current lease did not contain a non-appropriation clause. Mrs. Johnson also stated that because of company policy, they would not add that statement to the current lease. She is asking for the commission to approve the remaining lease forward with a non-appropriation clause included.

Bettie Johnson stated that this matter has gone through several discussions with the intent of looking at possible alternatives. John Patton, Commissioner Elkin, Bettie Johnson, and ICON have all had discussions to move this item forward.

Commissioner Stamper asked if this action comes forward from the recommendations of these discussions. Bettie Johnson replied yes.

Commissioner Stamper noted that this was a non-budget item and would have no effect on the budget.

Commissioner Miller asked if this was a continuation of the current lease. Commissioner Stamper replied yes. Bettie Johnson stated that this addition of the non-appropriation clause was being added to the current lease.

Commissioner Stamper moved to waive the first reading of this item and move forward with the second reading. Commissioner Stamper moved that the presiding commissioner be authorized to sign the lease agreement for copying equipment for the Boone County Recorder of Deeds Office for 53 months from IOS Capital Inc.

Commissioner Elkin seconded the motion.

Commissioner Miller asked if this was the lease that was being considered for buyout.

Commissioner Stamper stated that yes and this was the best resolution possible for this item.

There was no public comment.

The motion passed 3-0. **Order 322-2001**

Subject: Second Reading and Approval of Boone County Council on Aging – Adult Lifestyle Festival Booth

Commissioner Stamper moved to approve the purchase of a festival booth at the Boone County Council on Aging Adult Lifestyle Festival on August 10, 2001 in the amount of \$340.00.

Commissioner Elkin seconded the motion.

There was no public comment.

The motion passed 3-0. **Order 323-2001**

Subject: Second Reading and Public Hearing of Budget Amendments for Circuit Court State Grants and Contracts (5 total).

Commissioner Stamper stated that the first of the amendments was for the following:

Account	Amount Increasing
1243-71101 Professional Services	\$18,000.00
1243-03451 State Reimbursement	\$18,000.00

This budget amendment is for the Home Studies and Child Orders Protection July 1, 2001 to December 31, 2001.

Account	Amount Increasing
1243-10100 Salaries and Wages	\$27,248.00
1243-10200 FICA	\$2,084.00
1243-10325 Disability Insurance	\$125.00
1243-03451 State Reimbursement	\$29,457.00

This budget amendment is for the Family Centered Out of Home Pilot Project July 1, 2001 to December 31, 2001.

Account	Amount Increasing
1243-10100 Salaries and Wages	\$27,248.00
1243-10200 FICA	\$2,084.00
1243-10325 Disability Insurance	\$125.00
1243-03451 State Reimbursement	\$29,457.00

This budget amendment is for the Probation Services Enhancement July 1, 2001 to December 31, 2001.

Account	Amount Increasing
1243-10100 Salaries and Wages	\$13,624.00
1243-10200 FICA	\$1,042.00
1243-10325 Disability Insurance	\$63.00
1243-71600 Equipment Lease/Rentals at \$6/month	36.00
1243-03451 State Reimbursement	\$14,765.00

This budget amendment is for the State Services to Victims Fund July 1, 2001 to December 31, 2001.

Account	Amount Increasing
1243-10100 Salaries and Wages	\$14,674.00
1243-10200 FICA	\$1,123.00
1243-03451 State Reimbursement	\$15,797.00

This budget amendment is for the Intensive Intervention Model July 1, 2001 to December 31, 2001.

This is a second reading for all amendments.

Commissioner Stamper moved to approve the budget amendments as outlined in all five commission orders.

Commissioner Elkin seconded the motion.

There was no public comment.

The motion passed 3-0. **Order 324-2001 (Home Studies and Child Orders Protection), 325-2001 (Family Centered Out of Home Pilot Project), 326-2001 (Probation Services Enhancement), 327-2001 (State Services to Victims Fund), and 328-2001 (Intensive Intervention Model).**

Subject: Approval of a Request for Conditional Use Permit by the Public Water Supply District 10 on behalf of Consolidated Energy LLC for a bulk propane storage facility, located at 22545 March Rd., Centralia, MO and for Conditional Use Permit by Daniel and Donna Wilkes for a family day care center located at 10217 E Hwy OO, Hallsville.

Commissioner Elkin stated that Consolidated Energy is a part of the rural electric cooperative family and they are the propane distributors. He also stated that they are very interested in the Centralia area because this is the center of their distribution area and would like to locate some tanks on this property. Consolidated Energy would like to eventually make this their headquarters.

Commissioner Miller stated that this matter is just formalizing what was done in June in

Planning and Zoning.

Commissioner Elkin moved to approve a request for a conditional use permit for Daniel and Donna Wilkes for a family day care center located at 10217 E Hwy OO, Hallsville, MO.

Commissioner Miller seconded the motion.

There was no public comment.

The motion passed 3-0. **Order 329-2001**

Commissioner Elkin moved to approve a request for a conditional use permit by Public Water Supply District 10 on behalf of Consolidated Energy LLC for a bulk propane storage facility, located at 22545 March Rd., Centralia, MO, with the following conditions:

- The development complies with the requirements of the Subdivision regulations,
- The development comply with any requirements of the Boone County Fire Protection District, and
- The development will include a dust free driveway, parking area, and loading area.

Commissioner Miller seconded the motion.

There was no public comment.

The motion passed 3-0. **Order 330-2001**

Subject: Approval of Family Court Supplemental Cooperative Agreement for Boone County – SFY 2002

Commissioner Stamper stated that the county has been provided with a supplemental cooperative agreement between the county and the state. He stated that he needed a retrospective approval of this item because the deadline had already passed.

Commissioner Stamper asked for a motion to approve the supplemental agreement and authorizing the presiding commissioner to sign the said agreement, which has already been returned to Mary but is being held until such action is taken.

Commissioner Miller seconded the motion.

There was no public comment or discussion from the commission.

The motion passed 3-0.

Subject: Approval of Ash Street Closure on Saturday September 15, 2001

Commissioner Elkin moved to approve the street closure of Ash Street at the intersections of 7th, 8th, and 9th streets for the Christian Motorcycle Association on Saturday September 15, 2001 from 6 a.m. to 4 p.m.

Commissioner Miller seconded the motion.

There was no public comment.

The motion passed 3-0. **Order 331-2001**

Subject: Clerk's Office – First Reading of Depository Agreement

Wendy Noren, Boone County Clerk, present on behalf of this matter.

Wendy Noren stated that this is a banking agreement between Boone County and First National Bank to award a bid in June. She stated that she has the commission order for this item written pending the approval of John Patton.

Commissioner Stamper stated this order would be read into record as a first reading. Commissioner Stamper first read the order, which stated the approval of the attached agreement for Depository Services with First National Bank and authorize the Presiding Commissioner to sign the agreement pending the approval as to form by the County Council.

There was no discussion from the commission.

Subject: Approval of Boone County Government Center Conference Room for 8th Street Beautification Project

Commissioner Stamper moved to authorize the use of the Boone County Government Building Commission Chambers for a public meeting regarding the 8th Street Beautification Project on August 22, 2001.

Commissioner Elkin seconded the motion.

There was no public comment.

The motion passed 3-0. **Order 330A-2001**

Subject: Appointment to Boards or Commissions

Commissioner Stamper moved to re-appoint Brian J. Pape and Stephen Paulsell to the Building Code Commission for a two year term to run June 30, 2001 to June 30, 2003.

Commissioner Elkin seconded the motion.

There was no discussion.

The motion passed 3-0. **Order 332-2001**

Commissioner Stamper moved to appoint Michael Hight of the Rocky Fork Township to a 4-year term on the Road and Bridge Advisory Committee, from May 31, 2001 to May 31, 2005.

Commissioner Miller seconded the motion.

The motion passed 3-0. **Order 333-2001**

Subject: Commissioner Reports

Commissioner Stamper

Celebrate America

In the Celebrate America supplement to the Boone County Journal, a printing was done of the United States Code Title 36 Patriotic Societies and Observances, Chapter 10 Patriotic Customs. This is the laws on time and occasion for display, lower and hoisting, conduct during hoisting, lowering or passing the flag, position and manner of display, modification of rules and customs by President, and respect for the flag. Commissioner Stamper found this an interesting explanation.

Card- In Memory of William O. Regan

Commissioner Stamper stated that the family of William O. Regan established a memorial garden at the Regan Nursery off of Route K. He said that he was invited to the ceremony but was unable to attend and wanted to make public that this memorial garden had been established by the family and friends of William O. Regan.

Rough Draft of Dedication Ceremony of Roger B. Wilson Government Center

Commissioner Stamper stated that the Boone County Government Center Dedication committee met this week and set up a tentative agenda for the dedication ceremony.

4:55 - Dignitaries with reserved seating who are not members of the Platform Party should be seated

5:00 – Platform Party enters

Presentation of the Flag by the Boone County Fire Protection District

National Anthem by Hickman High School Choir

Invocation (person yet to be determined)

Welcome and Introductions, Don Stamper, Master of Ceremonies

Brief Presentations

- Sue Girard – Historical Significance of the Courthouse Square
- Beulah Ralph – Roger and the Schools
- Chris Kelly – Roger and County Government
- Jim Matthewson – Roger and State Government
- Darwin Hindman – Roger and His Contribution to Local Government

Introduction of Guest Speaker – former U.S. Senator Tom Eagleton

Remarks by Helen Wulff and the Wilson Family

Unveiling of the Bust

Remarks by Roger

Battle Hymn of the Republic – Hickman High School Choir

Commissioner Stamper stated that there is a budget of about \$10,000 for this and the committee is in the process raising the money right now.

Daniel Boone Regional Library 2000 Annual Report

Ashland Optimist Club

Ashland Optimist Club is thinking of inviting the Traveling Vietnam Memorial Wall in the year 2002 or 2003. They have requested assistance from Commissioner Stamper in this matter for coordinating emergency services coverage and mental health counseling coverage at the site.

Commissioner Miller

Nothing to report at this time.

Commissioner Elkin

City of Centralia agreed to allow the county to take over tax collection. Commissioner Elkin thinks that this will allow for substantial savings for the city of Centralia and also would prevent the high number of delinquent taxes there have been in the past.

Commissioner Elkin stated that the city of Centralia also agreed to put a ½ cent parks and rec tax issue on the November ballot.

There was no public comment.

The meeting adjourned at 2:22 p.m.

Attest:

Don Stamper
Presiding Commissioner

Wendy S. Noren
Clerk of the County Commission

Karen M. Miller
District I Commissioner

Skip Elkin
District II Commissioner