

TERM OF COMMISSION: August Session of the May Adjourned Term

PLACE OF MEETING: Boone County Government Center Commission Chambers

PRESENT WERE: Presiding Commissioner Don Stamper
District I Commissioner Karen M. Miller
District II Commissioner Linda Vogt
Deputy County Clerk Melanie Stapleton

The meeting was called to order by the Presiding Commissioner at 1:30pm.

Subject: Vehicle Disposals

Beckie Jackson presented the following recommendation for the disposal of vehicles:

Attached are two requests for vehicle disposals.

The first is for a 1987 Van from the Public Works Department. This van was replaced earlier this year and was included as a possible trade in vehicle with no interest expressed by the bidders. The approximate odometer reading is 56,000 and condition is described as "fair-runs."

The second is a 1996 Ford Crown Victoria from the Sheriff's Department. This vehicle was replaced in the 2000 budget via the State Contract which did not include the provision for trade in. The approximate odometer reading is 94,000 and condition is described as good.

The availability of these vehicles has been communicated to the County Commission, Circuit Court and Information Technology Department as required by the new vehicle disposal procedure. At this time, I have not received any expressions of interest from these departments.

I am recommending disposal of both vehicles through the Kirksville Auto Auction.

Commissioner Vogt moved to approve the requests for vehicle disposals (1987 Dodge Ram Van and 1996 Ford Crown Victoria) as outlined in the memorandum from the Purchasing Department dated July 27, 2000.

Commissioner Miller seconded the motion.

There was no discussion.

The motion passed 3-0. **Order 309-2000**

Beckie Jackson stated that the County of Boone has been affiliated with the Missouri Association of Purchasing for some time. She stated that she would be attending a conference in Baltimore that would provide free e-commerce training. She stated that the Missouri Association of Purchasing would pay the costs of her fare to the conference. She noted that her attendance of this conference would be of great benefit to the County since it works so closely with the Missouri Association of Purchasing.

Subject: Job Classification Committee Recommendation for Programmer I Pay Range

Betty Dickneite, Human Resources Director presented the following recommendation for the Programmer I Pay Range submitted by the Job Classification Committee:

During the last upgrade of Information Technology positions, the Programmer I classification was not reviewed for a higher pay range because no one was working in that classification. During that review process, the Programmer II pay range was raised from pay

range 22 to pay range 25. Historically, there has been a 3 range difference between Programmer I and II.

The Job Classification Committee has recently discussed the Programmer I position and they are in agreement that the position should have been upgraded from pay range 19 to pay range 22 to maintain the same range spread between these two positions. Since an applicant has been selected to fill the Programmer I position, the range needs to be upgraded at this time. The Committee supports pay range 22 for the Programmer I position.

Commissioner Miller moved to establish a Pay Range of 22 for the Programmer I position in the Information Technology Department.

Commissioner Vogt seconded the motion.

There was no discussion.

The motion passed 3-0. **Order 310-2000**

Subject: Request to Hire a Programmer I above the base of the range

Bob Ormiston presented the request for the hiring of an individual in the Programmer I position at a rate of pay above the base of the range. The following memorandum in support of the hire was submitted by Betty Dickneite, Human Resources Director:

Bob, this memorandum is in support of hiring a person into the vacant Programmer I position above the base of the range. The selected applicant has approximately 12 months relevant experience as a Computer Information Technologist for the Missouri Lottery. Current Job responsibilities include programming in COBOL, backup and recovery, on call assistance of nightly processing failure, and database creation and maintenance. She is currently being trained in PL/SQL for the conversion to an Oracle 8 database.

She graduated with a B. S. Degree from Southeast Missouri State University in the areas of Chemistry and Biology and acquired 18 addition hours in undergraduate IS classed at the University of Missouri, enough to declare a minor in IS. Course work at MU included the programming language of C, COBOL, and Java. While attending MU in computer science, she maintained her person site using HTML, Java and Part on a UNIX server. She has experience with web tools such as Dreamweaver and Adobe PhotoShop. She has worked with Visual Basic & Access databases. She plans to enroll in the evening graduate classes of the University of Missouri in their New Media program, which is focused directly on web design.

The position was posted beginning May 19, 2000 and advertised in the local newspaper and announcements were sent to a variety of entities. The position was initially posted as a Programmer II. Due to the limited applicant response at the Programmer II level, the position was posted again at the as a Programmer I/II opening, which allows filing the vacancy at either the I or II level. Four applicants were interviewed for the position out of approximately 23 applicants. Three of the four applicants interviewed are currently being paid more than the proposed starting salary. Several applicants were screened out due to failure to meet the minimum qualifications or to complete the application process.

The preferred applicant is making \$32,760 annual salary (\$15.75/hr). Proposed starting salary is \$31,200 (\$15/hr). Proposed starting salary is 12/4% above the base of the range. The minimum salary for pay range 22 is \$13.35/hr-\$19.76/hr). All existing IT professional staff are being paid more than the proposed salary for this new hire.

Attached is a Certification that funds exist in the Information Technology budget.

Betty Dickneite also noted that the candidate for this position is enrolled in graduate study for new media at the University of Missouri-Columbia.

Commissioner Miller moved to approve the request to hire an individual at a rate of pay above the

base of the range \$15/hr) for the Programmer I in the Information Technology Department.

Commissioner Vogt seconded the motion.

There was no discussion.

The motion passed 3-0. **Order 311-2000**

Subject: Correction on Owner for the Pin Oak NID-Final Assessment

John Watkins stated that there was a mistake on the previous final assessment list for Pin Oak. He stated that George & Anne Hansen have paid off their lien and should not have received a bill. He stated that a lien should instead be charged against Kim Atkinson.

Commissioner Vogt moved to authorize the Release of the Lien filed against Parcel #17-309-02-00-052.00, George & Anne Hansen, 1504 N Golf Dr and the Recording of a Lien against Parcel #17-309-02-00-051.00, Kimberly L. Atkinson, 1412 N Golf Dr.

Commissioner Miller seconded the motion.

There was no discussion.

The motion passed 3-0. **Order 312-2000**

Subject: Acceptance of and Order to Record "Survey Investigation" prepared by Norman Brown, Professional Land Surveyor of the MO Department of Natural Resources of the area of Spencer (now called Wilton)

David Piest, Division Surveyor stated that once the above stated information is recorded, surveyors would be able to index with other survey information.

Commissioner Stamper noted for the public record that the County Commission has not changed the property boundaries in the town of Wilton. He stated that the parties were involved in a boundary dispute and the County Commission requested assistance from the State Land Surveyor's Office to try to clarify the matter. He reiterated that what was being recorded today was only the investigation performed by Norman Brown.

David Piest stated that it would be a good idea to accept this information rather than adopt it.

Commissioner Stamper asked if there was anyone that would like to comment on this matter.

Jerry Carrington, 729 Demaret Dr asked a question regarding the impact of this information on property boundaries in the town of Wilton.

David Piest clarified that this information could not be used to determine those boundaries since this was only a survey investigation and not a survey. He stated that this information was not recorded in the State Land Surveyor's Office, however it would be available for the public through that office.

Commissioner Miller moved to accept and authorize the recording (in the Boone County Recorder of Deeds Office) of the "Survey Investigation" of the area of Spencer (now called Wilton), prepared and presented to the Boone County Commission by Norman L. Brown, Professional Land Surveyor an employee of the Missouri Department of Natural Resources Division of Geology and Land Surveyor.

WHEREAS, Mr. Norman Brown a Professional Land Surveyor employed by the Missouri Department of Natural Resources has made a Survey Investigation of pins in the area of Spencer (now called Wilton), and

WHEREAS, said Survey Investigation, consisting of drawing and a six (6) page narrative, has been presented to the Boone County Commission, and

WHEREAS, said Survey Investigation contains information of real potential value to the present and future owners of property within the Town of Wilton,

NOW THEREFORE IT IS ORDERED, that the Commission accept said Survey Investigation on behalf of the citizens of Boone County and attach it to Order.

It is also ordered that this Order be certified by the County Clerk and be recorded in the Office of the Recorder of Deeds.

Commissioner Vogt seconded the motion.

There was no discussion.

The motion passed 3-0. **Order 313-2000**

Note: Said Survey Investigation was recorded under Document No. 16266 of Book 1644, Page 347 in the Boone County Recorder of Deeds Office.

Subject: Grant of Easement for Utility Purposes

Commissioner Stamper stated that this easement is in reference to the utility lines near the Boone Retirement Center property.

Commissioner Stamper moved to authorize the Grant of Easement for Utility Purposes from Boone County to the City of Columbia for a 32-foot Electrical Easement and authorize the Presiding Commissioner to sign the document pending Legal Counsel review.

Commissioner Miller seconded the motion.

There was no discussion.

The motion passed 3-0. **Order 314-2000**

Subject: Appointments to the Building Code Commission

Commissioner Miller moved to appoint the following to the Building Code Commission, Planning and Building Code Division:

INDIVIDUAL/TOWNSHIP	TERM
Ralph W. Pickett of the Cedar Township	2-year term to expire on August 31, 2002
Bert Thomas of the Perche Township	2-year term to expire on August 31, 2002

Commissioner Vogt seconded the motion.

There was no discussion.

The motion passed 3-0. **Order 315-2000**

Subject: First Reading of (2) Budget Amendments regarding the Child Advocacy Center

Commissioner Stamper read the following budget amendments into the public record.:

(1)

AMOUNT	(increasing) ACCOUNT
\$105,335	1420-03451 State Reimbursement-Grant Program
\$105,335	1420-84200 Other Contracts

Said amendment is to close the Jan-June 2000 portion of the 7/99-6/00 Child Advocacy Center Contract.

(2)

AMOUNT	(increasing) ACCOUNT
\$95,000	1420-03451 State Reimbursement-Grant Programs
\$95,000	1420-84200 Other Contracts

Said amendment is to establish the 7/00-12/00 portion of the July 2000-June 2001 Child Advocacy Center Contract.

Commissioner Stamper stated that these budget amendments would be returned to the agenda for a public hearing for approval following the ten-day waiting period for public comment.

Subject: Census 2000 Report from *Plus Five & Because You Count*

Commissioner Stamper stated that this notice is to inform the County that the second phase of Census 2000 (contacting households that did not respond to the mail-out/mail back part of the census) has been completed. He stated that the notice thanked Boone County for their cooperation.

Subject: Monthly Animal Control Reports

Commissioner Stamper submitted the Monthly Animal Control reports for April-June 2000 for the public record.

Commissioner Stamper also stated that not many people have applied for the Vicious Dog Council. He stated that members are needed for this council.

Commissioner Vogt noted that people were bitten or attacked 78 times this year.

Commissioner Reports

Commissioner Stamper

Commissioner Stamper stated that he attended the Callaway County Fair. He stated that the Callaway County Fair offers a lot of events that the Boone County Fair does not, such as the Truck and Tractor Pull.

Commissioner Stamper reported that the August 15th and August 17th County Commission meetings would be cancelled. He noted that the next Adjourned Term meeting would be held on Monday, August 7th.

Commissioner Stamper stated that the County Commission is involved in a number of ongoing issues. He requested that Jane Watson, Administrative Assistant set up a Commission work session with the County Auditor, County Treasurer, and Bob Perry, Court Administrator. He also requested that a work session be scheduled to discuss Settler’s Ridge.

Commissioner Stamper reported that the plaque and scarf presented to the County Commission by National Discovery Trails would now hang in the Commission Chambers.

Commissioner Vogt

Commissioner Vogt reported that the investigation of alternatives to the Section 8 Housing program is moving along albeit very slowly. She stated that the committee is continuing to meet.

Commissioner Vogt stated that she attended the Boone County Group Homes & Family Support meeting. She stated that there was a lot of discussion about the increasing client count. She noted that the funds coming into the agency have not increased to match the client number of 842. She stated that ways are being sought to supplement the agency’s funding.

Commissioner Miller

Commissioner Miller stated that she attended the Soil & Water Conservation meeting and received the Boone County Plat Map.

Commissioner Stamper moved to receive and accept the Boone County Plat Map as presented.

Commissioner Miller seconded the motion.

Discussion: Commissioner Stamper stated that the County would investigate the acquisition of three additional, maps for the Public Works Department, the Planning and Building Inspection Department, and the Assessor’s Office.

The motion passed 3-0. **Order 315A-2000**

Commissioner Miller reported that Kirk Kippley, Superintendent of the Boone County Juvenile Justice Center aided 10 youths in submitting 12 art projects for the Boone County Fair. All 12 projects received ribbons. Seven projects earned white ribbons, four earned red ribbons, and one earned a blue ribbon.

There was no public comment.

The meeting adjourned at 2:30pm.

Attest:

Don Stamper
Presiding Commissioner

Wendy S. Noren
Clerk of the County Commission

Karen M. Miller
District I Commissioner

Linda Vogt
District II Commissioner