

TERM OF COMMISSION: December Session of the November Adjourned Term

PLACE OF MEETING: Boone County Government Center Commission Chambers

PRESENT WERE: Presiding Commissioner Don Stamper  
 District I Commissioner Karen M. Miller  
 District II Commissioner Linda Vogt  
 Deputy County Clerk Michelle Malaby  
 County Counselor John Patton

The regular meeting of the County Commission was called to order at 1:30 p.m.

**SUBJECT: Juvenile Justice Center Budget Revision: Computer Software**

Circuit Court Administrator Robert L. Perry and Juvenile Justice Center Superintendent Kirk Kippley were present. Mr. Perry stated the Juvenile Justice Center participates in the United States Department of Agriculture school breakfast and lunch program. The USDA has mandated the documentation of nutritional components of food served effective July, 1996. They learned of the mandate after the 1996 budget request was submitted. Bids were requested on three software programs approved for use. Data on each meal is entered. The software calculates nutritional content. If the meal does not meet requirements, it must be adjusted.

Commissioner Miller moved that the County Commission of the County of Boone authorize the following budget revision:

<u>Department</u>	<u>Account</u>	<u>Account Title</u>	<u>Transfer From</u>	<u>Transfer To</u>
1242	91100	Furniture/Fixtures	\$346	
1242	91302	Computer Software		\$346

Commissioner Vogt seconded the motion. Motion passed unanimously. **Order 645-95.**

**SUBJECT: Video Arraignment**

At the request of the commission, Mr. Perry stated the Circuit Court is receptive to revisiting video arraignment in 1996. It will likely be the second quarter of 1996 before the court can give the level of attention to the matter it requires. However, it should not take very long to implement. The court in St. Louis City has also budgeted to explore video arraignment in 1996.

In response to a question from Commissioner Stamper Mr. Perry replied video arraignment is not their highest priority, but they have looked at it and are ready to proceed.

Commissioner Stamper stated he senses a lack of enthusiasm on behalf of the court. The commission does not want to pursue video arraignment if it will not be used.

Mr. Perry replied that would not be the case.

**SUBJECT: Budget Revision: Option to Purchase Land for Boone Retirement Center**

Auditor June Pitchford stated the budget revision is necessary because acquisition of land for Boone Retirement Center is behind schedule. It was anticipated the \$20,000 payment for the option to purchase the property would be applied to the purchase price this year.

Commissioner Miller commented the option payments will eventually be applied to the purchase price. The Department of Housing and Urban Development should be able to provide final approval by the end of March.

Ms. Pitchford stated the significant issue of the budget revision is it will reduce the emergency appropriation to zero. Emergency appropriations will be needed for other unbudgeted expenses. Ms. Pitchford proposed she review items funded with emergency funds and determine if funds can be retrieved and advise departments of the situation and request they look for funds within their budget to cover year end shortfalls.

Commissioner Stamper stated the fund is extremely low because patrol cars were purchased this year rather than next year due to Ford Motor Company changing the timing of order placement.

Following discussion, the commission agreed with Ms. Pitchford's proposal.

Commissioner Stamper moved that the County Commission of the County of Boone authorize the following budget revision:

<u>Organization</u>	<u>Account</u>	<u>Account Title</u>	<u>Transfer From</u>	<u>Transfer To</u>
1123	86800	Emergency Fund	\$19,881	
1190	71100	Non-Departmental Outside Services		\$19,881

Explanation: To budget for the first \$20,000 purchase option for Boone Retirement Center property.

Commissioner Miller seconded the motion. Motion passed unanimously. **Order 646-95.**

**SUBJECT: Budget Amendment: Boone Retirement Center Repayment of Option Costs**

Commissioner Stamper moved that the County Commission of the County of Boone waive the ten day comment period and authorize the following budget amendment:

<u>Organization</u>	<u>Account</u>	<u>Account Title</u>	<u>Increase</u>
1190	71100	Non-Departmental Outside Services	\$10,000
1190	03525	Non-Departmental Reimbursement for Special Projects	\$10,000

**Explanation:** To budget for the second purchase option for Boone Retirement Center land. Boone Retirement Center will pay the county \$10,000.

Commissioner Miller seconded the motion. Motion passed unanimously. **Order 647-95.**

**SUBJECT: Award Bid 121-12DEC95, Computer Maintenance**

Purchasing Director Beckie Jackson reviewed her memorandum to the commission. The bid involved both the Information Services Department and Circuit Court Data Processing.

Commissioner Miller moved that the County Commission of the County of Boone award bid 121-12DEC95, Computer Maintenance, to the bidder highlighted on the attached bid tabulation, further described in the attached memorandum from Purchasing Director Beckie Jackson. dated December 21, 1995. Morris Services--Laser LX is allowed to withdraw their bid in its entirety.

Commissioner Vogt seconded the motion. Motion passed unanimously. **Order 648-95.**

**SUBJECT: Treasurer's Report on November**

Treasure Kay Murray presented her report on cash and investments and the reconciliation of the bank statement for the month of November.

**SUBJECT: New Regulations for Sewage Disposal**

Commissioner Miller referred to a memorandum from Bureau of Environmental Health Chief Gerald R. Worley concerning new regulations for sewage disposal. The county needs to incorporate the changes into its ordinance. They will take effect January 2, 1996.

Mr. Patton stated he will prepare the order adopting the changes.

Commissioner Miller moved that the County Commission of the County of Boone receive and accept a report from Bureau of Environmental Health Chief Gerald R. Worley concerning the new

regulations for sewage disposal effective January 2, 1996. The changes will be incorporated into the Boone County ordinance for small on-site wastewater disposal systems.

Commissioner Vogt seconded the motion. Motion passed unanimously.

**SUBJECT: Accept Bethel Lane, Hilltop Drive, and Brookside Lane in Walnut Brook Subdivision as County Roads and for Maintenance**

Commissioner Vogt moved that the County Commission of the County of Boone adopt the attached ORDER OF ACCEPTANCE OF ROAD AS COUNTY ROAD for Bethel Lane, Hilltop Drive, and Brookside Lane in Walnut Brook Subdivision and authorize the Presiding Commissioner to sign the attached Roadway Maintenance Acceptance Certificate.

Commissioner Miller seconded the motion.

Commissioner Vogt commented the property owner does not object to limiting parking to one side of the road. Motion passed unanimously. **Order 649-95.**

**SUBJECT: Discuss Grant of Easement for Sewer Purposes to City of Columbia for National Guard Armory**

Commissioner Stamper stated the Army National Guard requests an easement for sewer purposes for the new armory. Commissioner Stamper stated he believes the sewer line has been connected.

Mr. Patton stated the easement is a standard form used by the City of Columbia, to whom the easement would be granted. He has not verified the legal description. Have the roads in the area been platted?

The commission replied no.

Mr. Patton stated if the commission grants an easement instead of providing a license and then decides to build a road over this sewer, the City of Columbia can require the county to do certain things, such as install a manhole.

Commissioner Miller moved that the County Commission of the County of Boone direct County Counselor John Patton to prepare a right of use license agreement for sewer purposes for the City of Columbia.

Commissioner Vogt seconded the motion.

Commissioner Miller and Commissioner Vogt voted in favor of the motion. Commissioner Stamper voted in opposition to the motion. **Order 650-95.**

**SUBJECT: Authorize Closed Meeting to Immediately Follow, 610.021 (3) RSMo.**

Commissioner Miller moved that the County Commission of the County of Boone authorize a closed meeting immediately following the regular County Commission meeting on December 21, 1995, as authorized by section 610.021 (3) RSMo. to discuss the hiring, firing, disciplining or promoting of a particular employee by a public governmental body when personal information about the employee is discussed or recorded.

Commissioner Vogt seconded the motion. Motion passed unanimously. **Order 651-95.**

**SUBJECT: Authorize Sheriff's Department to Bid on Radar Equipment**

Commissioner Stamper moved that the County Commission of the County of Boone authorize the Sheriff's Department to offer \$700 to purchase a radar unit from the City of Rocheport.

Commissioner Miller seconded the motion. Motion passed unanimously. **Order 652-95.**

**SUBJECT: Geographic Information System (GIS) Project**

Commissioner Stamper stated the purpose of this discussion is to determine who will manage the project budget. A department needs to be responsible for it.

Assessor Tom Schauwecker stated he is willing to assume responsibility for the project.

Commissioner Vogt stated the commission had decided GIS should be a division of Information Services--and that they should deal with the budgetary process.

Information Services Department Director Scott Monnig replied he would be happy to oversee the project budget. The initial thrust of the project will focus on the assessor's maps, but it will eventually involve all offices and departments.

Commissioner Stamper suggested the commission state its preference that the Information Services Department manage the project budget and ask the policy committee for their preference.

**SUBJECT: Renew Maintenance Contract for The Chief Software**

Commissioner Stamper moved that the County Commission of the County of Boone approve, and authorize the Presiding Commissioner to sign, the attached MAINTENANCE AUTOMATION CORPORATION MAINTENANCE CONTRACT for THE CHIEF Software in the annual amount of \$542.

Commissioner Miller seconded the motion. Motion passed unanimously. **Order 653-95.**

**SUBJECT: Reports from Commissioners**

Commissioner Vogt stated the eighty percent complete draft of the comprehensive land use plan has been delivered to the county. Fifty copies of the plan will cost \$1,250.

Commissioner Stamper stated the commission needs to discuss who will attend the National Association of Counties Legislative Conference in March.

The meeting adjourned at 2:31 p.m.

Attest:

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Don Stamper  
Presiding Commissioner

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Wendy S. Noren  
Clerk of the County Commission

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Karen M. Miller  
District I Commissioner

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Linda Vogt  
District II Commissioner