



JOB OPPORTUNITY #: 551-2010

APPRAISER/APPRENTICE
ASSESSOR'S OFFICE

Responsibilities:

Collect and record data essential to the valuation process to provide an indication of fair market value. Conduct on-site field inspections on residential and agricultural properties. Measure homes and structures, interview property owners, contractors, Realtors and other persons familiar with property necessary to estimate property values. Provide information to the public regarding residential appraisals and other duties as assigned.

This entry-level career provides the employee with the opportunity to learn to apply the principles and techniques of real estate appraisals. It also gives the opportunity to obtain State Certification in residential and commercial real estate resulting in significant increases in pay over the next 2-4 years.

Status: Full Time, Benefited, Non-Exempt

Working hours: 8:00 a.m. to 5:00 p.m. Monday – Friday

Qualifications:

Bachelor's degree in business administration, mathematics, computer science or a related field; Prefer previous real estate and Microsoft Word experience; or the equivalent combination of education and experience. The preferred candidate will have the ability to handle multi-task work and develop good interpersonal communications with coworkers and the public.

Starting Pay Range: \$34,028 - \$36,150

Deadline for Application: Applications will be accepted until posting is removed.

Apply online at www.showmeboone.com or call (573) 886-4128 if you have questions. Please call in advance if special accommodations are required in order to apply. Benefits include 100% County paid medical and dental employee insurance premium, pre-tax savings program, 2 weeks vacation, 13 paid holidays, matching deferred compensation plan and retirement plans. To see a complete list of posted positions, submit an online application or to download the application, log on to www.showmeboone.com.

An Affirmative Action/Equal Opportunity Employer