

196 -2024

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI

County of Boone

} ea.

April Session of the April Adjourned

Term. 20 24

In the County Commission of said county, on the 23rd day of April 20 24

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve the attached Supplemental MOU between Boone County and the Boone County Regional Sewer District regarding the Bolli Road Sewer NID.

The terms of the Agreement are set out in the attached and the Presiding Commissioner is authorized to sign the same.

Done this 23rd day of April 2024.

ATTEST:

*Brianna L. Lennon*

Brianna L. Lennon  
Clerk of the County Commission

*Kip Kendrick*

Kip Kendrick  
Presiding Commissioner

*Justin Aldred*

Justin Aldred  
District I Commissioner

*Janet M. Thompson*

Janet M. Thompson  
District II Commissioner

**SUPPLEMENTAL COOPERATIVE AGREEMENT  
BOLLI ROAD SEWER PROJECT**

THIS AGREEMENT (the "Agreement"), effective the 23<sup>rd</sup> day of April, 2024, is made and entered into by and between Boone County, Missouri, a first class noncharter county and political subdivision of the state of Missouri, by and through its County Commission, referred to in this Agreement as "County," and the Boone County Regional Sewer District, a public corporation and common sewer district organized and operated under RSMo Section 204.250 et. Seq., referred to in this Agreement as "District."

WHEREAS, the parties have entered into a Cooperative Agreement for the administration of Sewer Neighborhood Improvement Districts which was approved by Boone County Commission Order 563-2009 (the "2009 Cooperative Agreement"); and

WHEREAS, under the provisions of the 2009 Cooperative Agreement, the parties have undertaken the Bolli Road Sewer Project (the "Project,"); and

WHEREAS, County plans to use loan funds for the Project from the Missouri Clean Water State Revolving Fund ("SRF") as administered by the Missouri Department of Natural Resources ("MDNR"); and

WHEREAS, the parties desire to modify certain agreements contained in the 2009 Cooperative Agreement so as to allow the parties to successfully administer the Project in contemplation of the use of the loan funds from SRF in the Project; and

NOW, THEREFORE, IN CONSIDERATION of the mutual undertakings and agreements herein contained, the parties agree as follows.

1. **PURPOSE.** The purpose of this Agreement is to memorialize the understandings of the parties as to the administration of the Project. The terms and conditions of 2009

Cooperative Agreement approved by Commission Order 563-2009 are incorporated into this Agreement by reference.

2. **MODIFICATIONS TO 2009 COOPERATIVE AGREEMENT.** The terms of the 2009 Cooperative Agreement shall remain in effect except as modified by the following:

- a. County hereby designates the District to serve as its agent with respect to the SRF loan funds and related requirements of MDNR.
- b. The District will ensure that all SRF requirements are satisfied, and will hold County harmless with respect to SRF requirements in connection with the Project.
- c. The District will provide information and documentation to County, in a form acceptable to the County Treasurer and County Auditor, as necessary to document the cost of the Project, including the data necessary for the formation of the ultimate NID assessment roll.
- d. All payments to contractor(s) will be issued by District as contemplated by Attachment 1 and 2 of this Agreement, as agreed to by appropriate stakeholders including County, District, and MDNR.
- e. County will pay to the District the amount of District's payments to contractor(s) as contemplated by Attachment 1 and 2 of this Agreement.
- f. County and District will cooperate with each other in good faith to take such other actions as are necessary to ensure the successful completion of the Project as contemplated herein.

3. **AUTHORIZATION OF SIGNATORIES.** The signatories to this Agreement affirmatively represent they obtained authority by resolution or order to enter into this

Agreement on behalf of the respective parties hereto and bind such parties to all terms and conditions contained herein.

4. **BINDING EFFECT AND NON-ASSIGNABILITY.** This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective successors and assigns. No obligation created by this Agreement shall be assigned or otherwise delegated or transferred to any person or entity which is not a party to this Agreement without written consent of the parties hereto.

**IN WITNESS WHEREOF** the parties have executed this Agreement by their duly authorized officers on the day and year indicated by their signatures.

**BOONE COUNTY REGIONAL SEWER DISTRICT:**

By:

  
\_\_\_\_\_  
Joe Foster, Executive Director

Dated: 4-15-24


**Approved as to Legal Form:**

**ATTEST:**

  
\_\_\_\_\_  
Sandi Clark, Assistant Secretary

  
\_\_\_\_\_  
Christopher Pieper, Attorney for the District

**COUNTY OF BOONE:**

  
\_\_\_\_\_

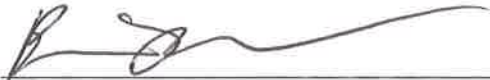
Jenna Redel, Boone County Treasurer

  
\_\_\_\_\_

Kyle Rieman, Boone County Auditor

  
\_\_\_\_\_

Brian McCollum, Boone County Collector

  
\_\_\_\_\_

Brianna L. Lennon, Boone County Clerk

**BOONE COUNTY COMMISSION**

By:

  
\_\_\_\_\_

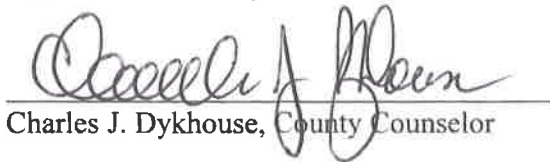
Kip Kendrick, Presiding Commissioner

**ATTEST:**

  
\_\_\_\_\_

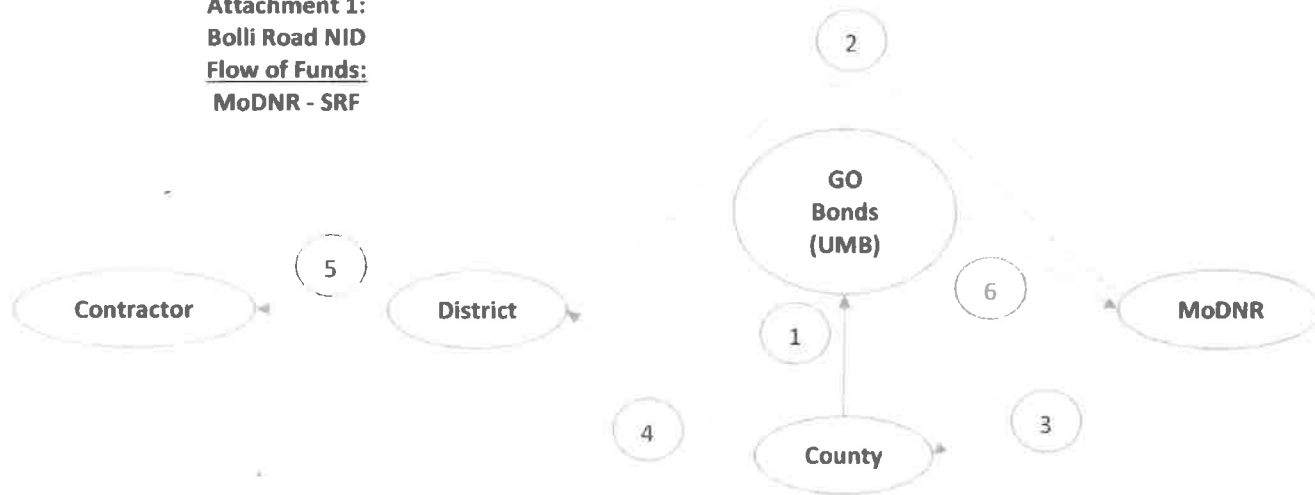
Brianna L. Lennon, Clerk of the County Commission

**Approved as to Legal Form:**

  
\_\_\_\_\_

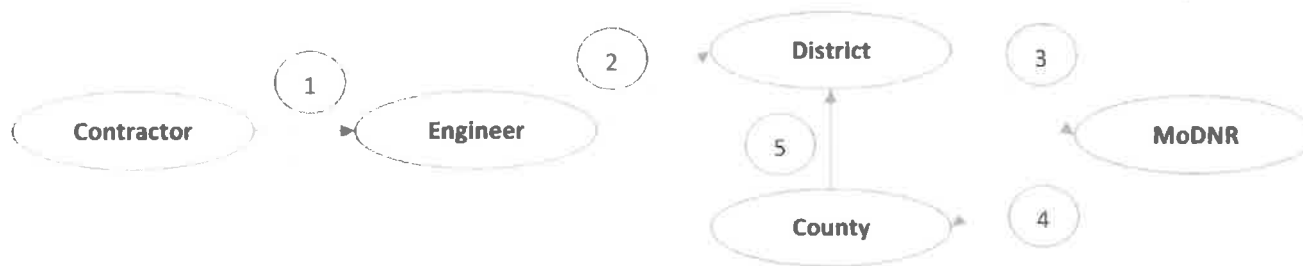
Charles J. Dykhouse, County Counselor

**Attachment 1:  
Bolli Road NID  
Flow of Funds:  
MoDNR - SRF**



- 1 - The County issues GO bonds for the MoDNR portion of the NID costs.
- 2 - To initiate the payment process, paperwork is submitted to MoDNR.  
See "Flow of Paperwork" chart.
- 3 - MoDNR pays the County for the District's contractor disbursement.
- 4 - The County pays the District for the initial contractor payment.
- 5 - The District pays the contractor the approved invoice amount.
- 6 - Through NID assessments collected by the County, the GO bonds are paid off to MoDNR.

**Attachment 2:  
Bolli Road NID  
Flow of Paperwork:  
MoDNR - SRF**



- 1 - The contractor sends the payment request to the consulting engineer, HDR, for approval.
- 2 - The consulting engineer sends the payment request to the District to confirm conditions.
- 3 - The payment request, which includes prevailing wage payrolls, is sent to MoDNR, for approval.
- 4 - The payment package is sent to the County for review and appropriate approvals.
- 5 - The payment package is sent to the District, which contains all approved signed paperwork, and the amount of the payment the District should issue to the contractor.

197 -2024

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI

} ca.

April Session of the April Adjourned

Term. 20 24

County of Boone

In the County Commission of said county, on the

23rd

day of April

20 24


the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve the attached MOU between the County Commission and the County Auditor regarding the Purchasing Department Occupancy Charges MOU.

The terms of the MOU are set out in the attached and the Presiding Commissioner is authorized to sign the same.

Done this 23rd day of April 2024.

ATTEST:



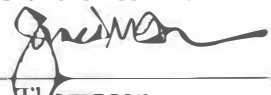
Brianna L. Lennon  
Clerk of the County Commission



Kip Kendrick  
Presiding Commissioner



Justin Aldred  
District I Commissioner



Janet M. Thompson  
District II Commissioner



**MEMORANDUM OF UNDERSTANDING**  
**REGARDING**  
**PURCHASING DEPARTMENT OCCUPANCY CHARGES**

This Memorandum of Understanding (MOU), made and entered into this 23<sup>rd</sup> day of April, 2024, by and between **Kyle Rieman**, hereinafter referred to as “**Auditor**,” and the **Boone County Commission**, hereinafter referred to as “**Commission**”:

WHEREAS, in 2024 the Purchasing Department will relocate to the recently remodeled Road & Bridge Facility located at 5551 S. Tom Bass Road, Columbia, Missouri 65201 (the R&B Facility); and

WHEREAS, the R&B Facility remodel was effectuated with legally restricted funds, namely the Road & Bridge Fund; and

WHEREAS, a portion of the remodeled R&B Facility will host the relocated Purchasing Department; and

WHEREAS, each budget year the Commission intends to appropriate from the General Fund an appropriate reimbursement to the Road & Bridge Fund and Road & Bridge Capital Repair and Replacement Fund to reflect the occupancy charges for Purchasing’s presence within the R&B Facility for so long as Purchasing remains housed in the R&B Facility; and

WHEREAS, the parties intend this occupancy charge to cover all indirect and direct costs which are associated with Purchasing’s presence with the R&B Facility that are not otherwise provided for in the County’s annual budget in order to ease administration of the MOU; and

NOW, THEREFORE, in consideration of the mutual covenants contained herein, the parties agree as follows:

**1. Auditor Agreements:**

- a. Auditor agrees to include within the Auditor’s proposed budget each year an appropriation from the General Fund for reimbursement to the Road & Bridge Fund and Road & Bridge Capital Repair and Replacement Fund for an annual combined sum of no less than \$21,430 for Purchasing’s occupancy within the R&B Facility.

- b. Further, Auditor agrees, to prepare any appropriate Budget Amendments, Budget Revisions, journal entries or documentation reasonably necessary to effectuate the contemplated reimbursement each year.

**2. Commission Agreements:**

- a. Commission agrees to appropriate funds from the General Fund to fund the contemplated reimbursement to the Road & Bridge Fund and Road & Bridge Capital Repair and Replacement Fund to the extent resources in the General Fund allow for such reimbursement and cooperate with the journal entries or other documentation reasonably necessary to effectuate that reimbursement.


**3. Term and Termination:**

- a. This term of this agreement is non-expiring but may be reconsidered and/or terminated at the request of the Commission or Auditor. Any change to or termination of this Agreement must be made in writing prior to September 1<sup>st</sup> if it is going to take effect prior to the next county fiscal year; otherwise the effective date will be the start of the second fiscal year following the date of the notice of termination (or on the date of any amended Agreement).

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed as of the day and year first above written.

[Signatures appear on next page.]

**BOONE COUNTY AUDITOR:**

  
\_\_\_\_\_  
KYLE RIEMAN, Auditor


**BOONE COUNTY COMMISSION:**

  
\_\_\_\_\_  
KIP KENDRICK, Presiding Commissioner

  
\_\_\_\_\_  
JUSTIN ALDRED, District I Commissioner

  
\_\_\_\_\_  
JANET M. THOMPSON, District II Commissioner

ATTEST:

  
\_\_\_\_\_  
BRIANNA L. LENNON, Boone County Clerk

| Purchasing       |           |  |                  |
|------------------|-----------|--|------------------|
| Internal Service | Price per |  |                  |
| Cost             | Sq/Ft     |  | 2024             |
| Rent             | \$ 6.50   |  | 13,585.00        |
| Utilities        | N/A       |  | 4,000.00         |
| Capital R&R      | \$ 1.84   |  | 3,845.60         |
| Total            |           |  | <u>21,430.60</u> |

Custodial 1,565.81 Estimate

1. Charge purchasing \$6.50/sq ft for rent.
2. Utilities charges will have a starting point of \$4000 based on 2023 amounts they paid for in the Boone Annex. This amount will increase based on the percentage increase to utilities for R&B.
3. Purchasing will pay \$1.84/sq ft to R&B Capital Repair and Replacement. This is the amount the facilities is charging all the other offices for Capital R&R and it will change every year based on CPI.
4. Purchasing will pay a portion of the custodial bill that R&B pays for monthly for the south facility. The portion they pay for the bill is based on the portion of the square footage they occupy in the south facility.

|                |        |
|----------------|--------|
| Total Sq/Ft    | 29,365 |
| Assigned Sq/Ft | 2,090  |
| Sq/Ft %        | 7.12%  |

198 -2024

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STATE OF MISSOURI

} ca.

April Session of the April Adjourned

Term. 20 24

County of Boone

In the County Commission of said county, on the

23rd

day of April

20 24

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve the attached Budget Revision for Department 2860 to Cover Class 9 costs.

Done this 23rd day of April 2024.

ATTEST:

*Brianna L. Lennon*

Brianna L. Lennon  
Clerk of the County Commission

*Kip Kendrick*  
Kip Kendrick  
Presiding Commissioner

*Justin Aldred*  
Justin Aldred  
District I Commissioner

*Janet M. Thompson*  
Janet M. Thompson  
District II Commissioner

# BOONE COUNTY, MISSOURI REQUEST FOR BUDGET REVISION

4-15-24  
EFFECTIVE DATE

FOR AUDITORS USE

(Use whole \$ amounts)  
Transfer From    Transfer To  
Decrease        Increase

| Dept         | Account | Fund/Dept Name                | Account Name                  | Transfer From<br>Decrease | Transfer To<br>Increase |
|--------------|---------|-------------------------------|-------------------------------|---------------------------|-------------------------|
| 2860         | 71100   | Circuit Clerk Garnishment Fee | Outside Services              | \$3,500                   |                         |
| 2860         | 92301   | Circuit Clerk Garnishment Fee | Replacement Computer Hardware |                           | \$3,500                 |
|              |         |                               |                               |                           |                         |
|              |         |                               |                               |                           |                         |
|              |         |                               |                               |                           |                         |
|              |         |                               |                               |                           |                         |
|              |         |                               |                               |                           |                         |
|              |         |                               |                               |                           |                         |
|              |         |                               |                               |                           |                         |
|              |         |                               |                               |                           |                         |
|              |         |                               |                               |                           |                         |
|              |         |                               |                               |                           |                         |
| <b>3,500</b> |         |                               |                               | <b>3,500</b>              |                         |

Describe the circumstances requiring this Budget Revision. Please address any budgetary impact for the remainder of this year and subsequent years. (Use an attachment if necessary):

We are needing to replace 3 laptops due to the age and condition they are in. They were last replaced in 2018 and this was overlooked when preparing the 2023 budget. We do not believe that one of the laptops will last long enough to budget for replacement in 2025. Moving the funds from 71100 to 92301 will cover the cost of replacement.

Do you anticipate that this Budget Revision will provide sufficient funds to complete the year? **YES** or NO  
If not, please explain (use an attachment if necessary):

*Kayla L...*  
Requesting Official

TO BE COMPLETED BY AUDITOR'S OFFICE

- A schedule of previously processed Budget Revisions/Amendments is attached
- Unencumbered funds are available for this budget revision.
- Comments: *Cover Class 9*

Agenda

*(u)* *[Signature]*  
Auditor's Office  
*[Signature]*  
PRESIDING COMMISSIONER

*[Signature]*  
DISTRICT I COMMISSIONER

*[Signature]*  
DISTRICT II COMMISSIONER

|  |                        |                             |
|--|------------------------|-----------------------------|
| Year, <u>2024</u>                                | Original Appropriation | <u>15,000.00</u>            |
| Dept, <u>2860 GARNISHMENT FEE FUND CIR CLERK</u> | Revisions              | <u>                    </u> |
| Acct, <u>71100 OUTSOURCED SERVICES</u>           | Original, +, Revisions | <u>15,000.00</u>            |
| Fund, <u>286 CIRCUIT CLERK GARNISHMENT FEE</u>   | Expenditures           | <u>                    </u> |
|  | Encumbrances           | <u>                    </u> |
| Class/Account, <u>A ACCOUNT</u>                  | Actual To Date         | <u>                    </u> |
| Account, Type, <u>E EXPENSE</u>                  | Remaining Balance      | <u>15,000.00</u>            |
| Normal, Balance, <u>D DEBIT</u>                  | Shadow Balance         | <u>15,000.00</u>            |

Expenditures, by Period

|          |                             |           |                             |
|----------|-----------------------------|-----------|-----------------------------|
| January  | <u>                    </u> | July      | <u>                    </u> |
| February | <u>                    </u> | August    | <u>                    </u> |
| March    | <u>                    </u> | September | <u>                    </u> |
| April    | <u>                    </u> | October   | <u>                    </u> |
| May      | <u>                    </u> | November  | <u>                    </u> |
| June     | <u>                    </u> | December  | <u>                    </u> |

F2=Key Scr    F3=Exit    F5=Ledger Transactions    F7=Transactions    F9=Budget

|  |                        |       |
|--|------------------------|-------|
| Year, <u>2024</u>                                | Original Appropriation | _____ |
| Dept, <u>2860 GARNISHMENT FEE FUND CIR CLERK</u> | Revisions              | _____ |
| Acct, <u>92301 REPLC COMPUTER HDWR</u>           | Original, +, Revisions | _____ |
| Fund <u>286 CIRCUIT CLERK GARNISHMENT FEE</u>    | Expenditures           | _____ |
|  | Encumbrances           | _____ |
| Class/Account, <u>A ACCOUNT</u>                  | Actual To Date         | _____ |
| Account Type, <u>E EXPENSE</u>                   | Remaining Balance      | _____ |
| Normal Balance, <u>D DEBIT</u>                   | Shadow Balance         | _____ |

Expenditures by Period

|                |                 |
|----------------|-----------------|
| January _____  | July _____      |
| February _____ | August _____    |
| March _____    | September _____ |
| April _____    | October _____   |
| May _____      | November _____  |
| June _____     | December _____  |



199-2024

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI }  
County of Boone } ea.

April Session of the April Adjourned

Term. 20 24


In the County Commission of said county, on the 23rd day of April 20 24

the following, among other proceedings, were had, viz:

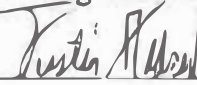
Now on this day, the County Commission of the County of Boone does hereby approve the attached Budget Amendment for Department 6010 to Cover Dental Claims.


Done this 23rd day of April 2024.

ATTEST:

  
Brianna L. Lennon  
Clerk of the County Commission

  
Kip Kendrick  
Presiding Commissioner

  
Justin Aldred  
District I Commissioner

  
Janet M. Thompson  
District II Commissioner

# BOONE COUNTY, MISSOURI REQUEST FOR BUDGET AMENDMENT

**RECEIVED**

12/31/23

**EFFECTIVE DATE**

APR 03 2024

**FOR AUDITORS USE**

BOONE COUNTY  
AUDITOR

(Use whole \$ amounts)  
Transfer From      Transfer To  
Decrease              Increase

| Dept | Account | Fund/Dept Name       | Account Name       | Transfer From<br>Decrease | Transfer To<br>Increase |
|------|---------|----------------------|--------------------|---------------------------|-------------------------|
| 6010 | 71050   | Self-Ins Dental Plan | Self Insured Claim |                           | 1,132                   |
|      |         |                      |                    |                           |                         |
|      |         |                      |                    |                           |                         |
|      |         |                      |                    |                           |                         |
|      |         |                      |                    |                           |                         |
|      |         |                      |                    |                           |                         |
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|      |         |                      |                    |                           |                         |
|      |         |                      |                    |                           |                         |
|      |         |                      |                    |                           |                         |
|      |         |                      |                    |                           |                         |
|      |         |                      |                    |                           |                         |
|      |         |                      |                    |                           |                         |
|      |         |                      |                    | -                         | 1,132                   |

Describe the circumstances requiring this Budget Amendment. Please address any budgetary impact for the remainder of this year and subsequent years. (Use an attachment if necessary):

Increase budget to cover dental claim expenses after dental accrual.

Auditors Office prepared By: Heather Acton

**Requesting Official**

**TO BE COMPLETED BY AUDITOR'S OFFICE**

- A schedule of previously processed Budget Revisions/Amendments is attached
- A fund-solvency schedule is attached.
- Comments: TO COVER DENTAL CLAIMS

Agenda

Ha 9/24  
Auditor's Office

[Signature]  
**PRESIDING COMMISSIONER**

[Signature]  
**DISTRICT I COMMISSIONER**

[Signature]  
**DISTRICT II COMMISSIONER**

**BUDGET AMENDMENT PROCEDURES**

- County Clerk schedules the Budget Amendment for a first reading on the commission agenda. A copy of the Budget Amendment and all attachments must be made available for public inspection and review for a period of at least 10 days commencing with the first reading of the Budget Amendment.
- At the first reading, the Commission sets the Public Hearing date (at least 10 days hence) and instructs the County Clerk to provide at least 5 days public notice of the Public Hearing. **NOTE: The 10-day period may not be waived.**
- The Budget Amendment may not be approved prior to the Public Hearing

04/03/24 08:24:36

| LEDGER YEAR | DEPT | Department Name      | ACCOUNT CLASS | ACCOUNT | ACCOUNT NAME       | ORIGINAL BUDGET | CURRENT BUDGET | ACTUAL REV/EXP | REMAINING BALANCE |
|-------------|------|----------------------|---------------|---------|--------------------|-----------------|----------------|----------------|-------------------|
| 2023        | 6010 | SELF-INS DENTAL PLAN | 3500          | 3530    | INTERNAL SERVICE C | 199,500.00      | 199,500.00     | 177,641.97     | 21,858.03         |
|             | 6010 | SELF-INS DENTAL PLAN |               | 3531    | DEPENDENT INSURANC | 57,702.00       | 57,702.00      | 48,650.53      | 9,051.47          |
|             | 6010 | SELF-INS DENTAL PLAN |               | 3532    | RETIREE/COBRA INSU |                 | .00            | 1,752.26       | 1,752.26-         |
|             | 6010 | SELF-INS DENTAL PLAN |               | 3533    | CNTY PD DEPENDENT  | 31,023.00       | 31,023.00      | 26,356.36      | 4,666.64          |
|             |      |                      |               |         | TOTAL              | 288,225.00      | 288,225.00     | 254,401.12     | 33,823.88         |
| 2023        | 6010 | SELF-INS DENTAL PLAN | 3700          | 3711    | INT-OVERNIGHT      | 300.00          | 300.00         | 1,338.30       | 1,038.30-         |
|             | 6010 | SELF-INS DENTAL PLAN |               | 3712    | INT-LONG TERM INVE | 2,200.00        | 2,200.00       | 4,185.58       | 1,985.58-         |
|             | 6010 | SELF-INS DENTAL PLAN |               | 3798    | INC/DEC IN FV OF I |                 | .00            | 11,173.78      | 11,173.78-        |
|             |      |                      |               |         | TOTAL              | 2,500.00        | 2,500.00       | 16,697.66      | 14,197.66-        |
| 2023        | 6010 | SELF-INS DENTAL PLAN | 70000         | 71050   | SELF INSURED CLAIM | 256,552.00      | 256,552.00     | 259,274.70     | 2,722.70-         |
|             | 6010 | SELF-INS DENTAL PLAN |               | 71104   | ADMINISTRATIVE SER | 18,810.00       | 18,810.00      | 17,219.12      | 1,590.88          |
|             |      |                      |               |         | TOTAL              | 275,362.00      | 275,362.00     | 276,493.82     | 1,131.82-*        |
|             |      |                      |               |         | TOTAL              | 566,087.00      | 566,087.00     | 547,592.60     | 18,494.40         |

\*\*\* END OF REPORT \*\*\*

200-2024

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI

} ea.

April Session of the April Adjourned

Term. 20 24

County of Boone

In the County Commission of said county, on the

23rd

day of April

20 24

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve the Award of County Contract C000768 awarded from Cooperative Contract PCA OD-305-20 with Q4 Industries of Lenexa, Kansas for Janitorial Products, Equipment and Related Items for the Boone County Facilities Management Department.


The Contract is set out in the attached and the Presiding Commissioner is authorized to sign the same.

Done this 23rd day of April 2024.

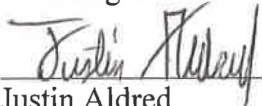
ATTEST:



Brianna L. Lennon  
Clerk of the County Commission

  
\_\_\_\_\_

Kip Kendrick  
Presiding Commissioner

  
\_\_\_\_\_

Justin Aldred  
District I Commissioner

  
\_\_\_\_\_

Janet M. Thompson  
District II Commissioner



# Boone County Purchasing

Liz Palazzolo, CPPO, C.P.M.  
Senior Buyer



613 E. Ash St, Room 110  
Columbia, MO 65201  
Phone: (573) 886-4392  
Fax: (573) 886-4390

---

## MEMORANDUM

TO: Boone County Commission  
FROM: Liz Palazzolo, Senior Buyer  
DATE: April 17, 2024  
RE: Award Contract C000768, Cooperative Contract PCA OD-305-20 with Q4 Industries LLC for Janitorial Products, Equipment and Related Items – Term & Supply for the Boone County Facilities Management Department

Purchasing requests approval for contract C000768 using co-operative contract PCA OD-305-20 for Janitorial Products, Equipment and Related Items with Q4 Industries LLC of Lenexa, Kansas. The Facilities Management Department intends to use the contract to purchase janitorial equipment, specifically two floor scrubbers with batteries, brushes and on-board charging. The contract is also available for other janitorial products purchases. If other purchases are made, an amendment to the contract will be prepared for those orders.

The contract period runs April 23, 2024 through May 05, 2025.

This is considered a Term and Supply contract for Facilities Management. The total of the two scrubbers will be \$25,367.86. Payment will reference 6101-Facilities Management Housekeeping & Custodial Services/91300- Machinery & Equipment.

/lp

c: Contract File

**PURCHASE AGREEMENT FOR  
JANITORIAL PRODUCTS, EQUIPMENT AND RELATED ITEMS**

**THIS AGREEMENT**, County contract **C000768**, awarded from cooperative contract **PCA OD-305-20**, dated the 23rd day of April 2024 is made between Boone County, Missouri, a political subdivision of the State of Missouri through the Boone County Commission, herein "County" and **Q4 Industries LLC** herein "Contractor."

**IN CONSIDERATION** of the parties' performance of the respective obligations contained herein, the parties agree as follows:

**1. Contract Documents** - This agreement shall consist of this Purchase Agreement for a contract for the furnishing of **Janitorial Products, Equipment and Related Items** in compliance with all bid specifications and any addenda issued for the Purchasing Cooperative of America (PCA) cooperative purchasing program, contract **PCA OD-305-20**, Q4 Industries LLC's quote 137613 dated **March 19, 2024** submitted by **Jason Kisor** on behalf of the Contractor which shall be incorporated into the contract as **Attachment One**, and Q4 Industries LLC's quote 137688 dated **March 21, 2024** also submitted by Jason Kisor on behalf of the Contractor which shall be incorporated into the contract as **Attachment Two**, as well as Boone County Standard Terms and Conditions. All such documents shall constitute the contract documents which are incorporated herein by reference. Service or product data, specification and literature submitted with the bid response may be permanently maintained in the County Purchasing Office bid file for this bid if not attached. In the event of conflict between any of the foregoing documents, this Purchase Agreement, the PCA contract number **PCA OD-305-20**, and Boone County's Standard Terms and Conditions shall prevail and control over the contractor's bid response.

**2. Purchase** - The County agrees to purchase from the contractor and the contractor agrees to provide the County with the items identified in **Attachment One** and **Attachment Two** as follows for the Boone County Facilities Management Department. Any subsequent order from the contract shall be accomplished as separate written amendment to the contract with a Purchase Order respective to the subsequent order:

| <b>Description</b>   | <b>Quantity</b> | <b>Firm Unit Price</b> | <b>Sub-Total Price</b> |
|--|-----------------|------------------------|------------------------|
| <b>Refurbished Floor Scrubber Machine</b>  | 1               | \$8,999.99             | \$8,999.99             |
| - Refurbished Chariot 2 iScrub 20 Deluxe including AGM Batteries, Brushes, and On-Board Charging |                 |                        |                        |
| <b>New Floor Scrubber Machine</b>  | 1               | \$16,367.87            | \$16,367.87            |
| - New Chariot 2 iScrub 22SP including AGM Batteries, Brushes and On-Board Charging               |                 |                        |                        |
| <b>Total, Firm Price:</b>  |                 |                        | <b>\$25,367.86</b>     |

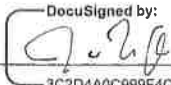
3. **Contract Duration** - This agreement shall commence on **April 23, 2024 and extend through May 05, 2025.**
4. **Billing and Payment** - All billing shall be invoiced to Boone County Facilities Management, send to 613 E. Ash Street, Attn: Jean Meyer, Columbia, MO 65202. Billings may only include the prices listed within. No additional fees for delivery or extra services or taxes shall be included as additional charges in excess of the charges specified in the contractor's quote. The County agrees to pay all invoices within thirty days of receipt. The contractor agrees to honor any cash or prompt payment discounts offered in its proposal response if the County makes payment as provided therein. In the event of a billing dispute, the County reserves the right to withhold payment on the disputed amount; in the event the billing dispute is resolved in favor of the Contractor, the County agrees to pay interest at a rate of 9% per annum on disputed amounts withheld commencing from the last date that payment was due.
5. **Warranty** – The manufacturer's standard warranty shall apply and commence upon the County's acceptance of the equipment for the new Chariot 2 iScrub 22SP: 3-Years Parts Warranty and 2-Years Labor Warranty. A 90-Day Warranty shall be provided for the refurbished Chariot 2 iScrub 22SP unit.
6. **Delivery** – Delivery shall be to Boone County Facilities Management, 613 E. Ash Street, Columbia, Missouri, 65201. Delivery shall occur within 30 calendar days after receipt of the purchase order; if longer time is required because of supply chain disruptions, the contractor shall promptly communicate any delay and coordinate with the ordering office/department about delivery.
7. **Binding Effect** - This agreement shall be binding upon the parties hereto and their successors and assigns for so long as this agreement remains in full force and effect.
8. **Entire Agreement** - This agreement constitutes the entire agreement between the parties and supersedes any prior negotiations, written or verbal, and any other bid or bid specification or contractual agreement. This agreement may only be amended by a signed writing executed with the same formality as this agreement.
9. **Termination** - The County may terminate this agreement upon thirty (30) calendar days advance written notice for any of the following reasons or under any of the following circumstances:
  - a. The County may terminate this agreement due to a material breach of any term or condition of this agreement, or
  - b. The County may terminate this agreement if in the opinion of the Boone County Commission if delivery of products is delayed or products delivered are not in conformity with bidding specifications or variances authorized by the County, or
  - c. Termination for Convenience – The county may terminate this Agreement for any reason or no reason upon sixty (60) days' written notice to the contractor, or
  - d. If appropriations are not made available and budgeted for any calendar year.



IN WITNESS WHEREOF the parties through their duly authorized representatives have executed this agreement on the day and year first above written.

**Q4 INDUSTRIES LLC**

**BOONE COUNTY, MISSOURI**

By  \_\_\_\_\_  
3C2D4A0C99F4CE...

By: Boone County Commission

Title Sales Manager

 \_\_\_\_\_  
57400BED96434D4...

Presiding Commissioner

APPROVED AS TO FORM:

ATTEST:

 \_\_\_\_\_  
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 \_\_\_\_\_  
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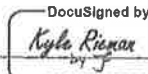
County Counselor

County Clerk

**AUDITOR CERTIFICATION**

In accordance with RSMo 50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) arising from this contract. (Note: Certification of this contract is not required if the terms of this contract do not create a measurable county obligation at this time.)

6101/91300: Term & Supply

 \_\_\_\_\_  
BC24BD84EE7A483...

4/16/2024

Signature

Date

Appropriation Accounts

201 -2024

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI }  
County of Boone } ca.

April Session of the April Adjourned

Term. 20 24

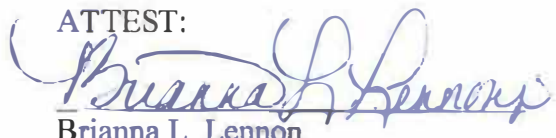
In the County Commission of said county, on the 23rd day of April 20 24

the following, among other proceedings, were had, viz:


Now on this day, the County Commission of the County of Boone does hereby approve the application for the Organizational Use of the Boone County Courthouse Plaza and the Boone County Government Center Commission Chambers by the Missouri Green Party on April 28, 2024, from 1:00 pm to 4:00 pm for the Introduction of Dr. Jill Stein, Presidential Candidate for the Green Party.

Done this 23rd day of April 2024.

ATTEST:

  
Brianna L. Lennon  
Clerk of the County Commission

  
Kip Kendrick  
Presiding Commissioner

  
Justin Aldred  
District I Commissioner

  
Janet M. Thompson  
District II Commissioner



# Boone County Commission

## APPLICATION FOR ORGANIZATIONAL USE OF BOONE COUNTY COURTHOUSE PLAZA

The undersigned organization hereby applies for a use permit to use the Boone County Courthouse Plaza as follows:

Organization: Missouri Green Party

Address: 165 County Road 425

City: Fayette, MO 65248 State: MO ZIP Code 65248

Phone: 6602481134 Website: XX

Individual Requesting Use: Paul Lehmann

Position in Organization: Member planning events

Address: 165 County Road 425

City: Fayette, MO 65248 State: MO ZIP Code 65248

Phone: 6602481134 Email: lehmannpault49@gmail.com

Event: Introduction of Dr. Jill Stein, P residential Candidate for the Green Party, I

Description of Use (ex. Concert, speaker, 5K): Speaker

Date(s) of Use: Sunday, April 28, 2024

Start Time of Setup: 1:00 P.M. AM/PM

Start Time of Event: 1:30 P.M. AM/PM (If start times vary for multiple day events, please specify)

End Time of Event: 3:30 P.M. AM/PM (If end times vary for multiple day events, please specify)

End Time of Cleanup: 4:00 P.M. AM/PM

Emergency Contact During Event: Leslie Hahn Phone: 573-825-7820

Will this event be open to the public?  Yes  No

If yes, please explain the publicity that will be used to promote the event, including names and contact information of any promoters:

The local Green Party members will plan to contact the various media

How many attendees (including volunteers) do you anticipate being at your event? Hope for over 100.

If you anticipate more than 50 attendees (including volunteers) at your event, please detail your safety plan in the event of an emergency. If you have a separate Fire Safety, Public Safety and Evacuation Plan, please submit with application.

We will call 911 in case of a medical emergency or if there is an out of control situation. In case of tornado, we will either go to the restrooms in the Government Center or the parking garage.

If you anticipate more than 1000 attendees (including volunteers), please provide the names and contact information of your crowd managers (1 per every 250 attendees):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Will the majority of attendees be under the age of 18?  Yes  No

If yes, please note the number of adult supervisors in attendance: \_\_\_# adults per \_\_\_\_\_#minors

Will you need access to electricity?  Yes  No

Will you be using amplifiers?  Yes  No

Will you be serving food and/or non-alcoholic drinks?  Yes  No

If yes, will you be **selling** food and/or non-alcoholic drinks?  Yes  No

If yes, please provide the following with copies of licenses attached to application:

Missouri Department of Revenue Sales Tax Number: \_\_\_\_\_

County Merchant's License Number: \_\_\_\_\_

City Temporary Business License Number: \_\_\_\_\_

Will you be serving alcoholic beverages?  Yes  No

If yes, will you be **selling** alcoholic beverages?  Yes  No

If yes, please provide the following with copies of licenses attached to application:

State Liquor License Number: \_\_\_\_\_

County Liquor License Number: \_\_\_\_\_

City Liquor License Number: \_\_\_\_\_

Will you be selling non-food items?  Yes  No

If yes, please provide the following with copies of licenses attached to application:

Missouri Department of Revenue Sales Tax Number: \_\_\_\_\_

County Merchant's License Number: \_\_\_\_\_

City Temporary Business License Number: \_\_\_\_\_

Will outside vendors be selling food, beverages or non-food items at this event?  Yes  No

If yes, please provide the following information (use separate sheet if necessary):

| Vendor | Type of Sales | Contact Information | License Number(s) |
|--------|---------------|---------------------|-------------------|
| _____  | _____         | _____               | _____             |
| _____  | _____         | _____               | _____             |
| _____  | _____         | _____               | _____             |

Will you be requesting a road and/or sidewalk closure?  Yes  No

If yes, what road(s) and/or sidewalk(s)? \_\_\_\_\_

\_\_\_\_\_

Please attach to application a copy of the order showing City of Columbia City Council approval.

Does your event include cooking or use of open flames?  Yes  No

If yes, please provide the Columbia Fire Department Special Events Permit Number: \_\_\_\_\_

Please attach to application a copy of the approved Columbia Fire Department Special Events Permit

Events that may pose increased responsibilities to the local law enforcement may be required to enlist the services of a professional security company. This will be determined by the Boone County Sheriff's Department and Boone County Commission. If necessary, have you hired a security company to handle security arrangements for this event?

Yes  No

If yes, please provide the following:

Security Company: \_\_\_\_\_

Contact Person Name and Position: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Will you be using portable toilets for your event?  Yes  No

\*\*Please note: portable toilets are not permitted on the Boone County Courthouse Plaza grounds. Please contact the City of Columbia for options.

If your event is such that requires insurance per the Boone County Courthouse Plaza Rules and Regulations, please provide a copy of acquired insurance plan.

A deposit is required for use of the Boone County Courthouse Plaza. Please refer to the Boone County Courthouse Plaza Rules and Regulations for the deposit fee schedule. Boone County Facilities Maintenance Staff will inspect the Courthouse Plaza before and after each event. If staff finds the Courthouse Plaza is left the condition in which it was found, the deposit will be refunded to the organization. Please indicate below to whom the refund check should be issued:

Name/Organization: Paul Lehmann  
Address: 165 County Road 425  
City: Fayette, MO 65248 State: MO ZIP Code: 65248

The undersigned organization agrees to abide by the following terms and conditions in the event this application is approved:

1. To notify the Columbia Police Department and Boone County Sheriff's Department of time and date of use and abide by all applicable laws, ordinances and county policies in using Courthouse Plaza grounds.
2. To abide by all rules and regulations as set forth in the Boone County Courthouse Plaza Rules and Regulations document updated July 11, 2013 and attached to this document.
3. To remove all trash or other debris that may be deposited (by participants) on the courthouse grounds and/or in rooms by the organizational use.
4. To repair, replace, or pay for the repair or replacement of damaged property including shrubs, flowers or other landscape caused by participants in the organizational use of courthouse grounds and/or carpet and furnishings in rooms.
5. To conduct its use of Courthouse Plaza grounds in such a manner as to not unreasonably interfere with normal courthouse and/or Boone County Government building functions.
6. To indemnify and hold the County of Boone, its officers, agents and employees, harmless from any and all claims, demands, damages, actions, causes of action or suits of any kind or nature including costs, litigation expenses, attorney fees, judgments, settlements on account of bodily injury or property damage incurred by anyone participating in or attending the organizational use on the courthouse grounds and/or use of rooms as specified in this application.

Organization Representative/Title: Paul Lehmann, event planner  
Address: 165 Co.Rd. 425, Fayette, MO 65248  
Phone Number: 660-248-1134 Date of Application: Wednesday, April 17, 2024  
Email Address: lehmannpault49@gmail.com  
Signature: Paul Lehmann

Applications may be submitted in person or by mail to the Boone County Commission, 801 E. Walnut, Room 333, Columbia, MO 65201 or by email to [commission@boonecountymmo.org](mailto:commission@boonecountymmo.org).

**PERMIT FOR ORGANIZATIONAL USE OF BOONE COUNTY COURTHOUSE PLAZA**

The County of Boone hereby grants the above application for permit in accordance with the terms and conditions above written. The above permit is subject to termination for any reason by duly entered order of the Boone County Commission.

ATTEST:

Buanna L. Leonard  
County Clerk

BOONE COUNTY, MISSOURI

Kell  
County Commissioner

DATE: 4/23/2024

Paul T. Lehmann  
165 County Road 425  
Fayette, MO 65248  
(660) 248-1134

1726  
80-139/1010

Wed 4/17 2024

PAY  
TO THE  
ORDER OF

County of Boone

\$ 100<sup>00</sup>

one hundred & <sup>00</sup>/<sub>100</sub>

DOLLARS

Security features  
are included.  
Check on back.

CITIZENS BANK & TRUST CO.  
400 E. Spring St. / PO Box 87  
Boonville, MO 65233

FOR

Plaza deposit

Paul Lehmann

MP

⑆ 101901396 ⑆ 1726 ⑆ 10010874 ⑆