178-2008

# **CERTIFIED COPY OF ORDER**

STATE OF MISSOURI County of Boone	April Session of the April Adjourned	Term. 20	08
In the County Commission of said county, on the	7 <sup>th</sup> day of April	20	08

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby adopt the Findings of Fact and Conclusions of Law relative to a conditional use permit for Payne Enterprises, Inc., on behalf of United Community Cathedral for a permit for a Child Development Center on 22 acres, located at 5210 S. South Cowan Rd., Columbia.

Done this 7<sup>th</sup> day of April, 2008.

Wendy S. Noren Clerk of the County Commission

Kenneth M. Pearson Presiding Commissioner

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Kareh M. Miller District I Commissioner

Skip Elkin District II Commissioner

# CONDITIONAL USE PERMIT BOONE COUNTY, MISSOURI

PROPERTY OWNER: Payne Enterprises, Inc. on behalf of United Community Cathedral

ADDRESS: 5210 S Cowan Rd., Columbia, MO 65201

LEGAL DESCRIPTION: Part of survey shown in Book 410 Page 530 of Boone County Records being in the NE <sup>1</sup>/<sub>4</sub> Sec. 4, Twn 47 N, Rge 12 W.

ZONING: R-S (Single Family Residential)

DATE APPROVED: 4/01/2008 REVIEW DATE: 4/01/2009

CONDITIONAL USE: Day Care Facility

CONDITIONS OF APPROVAL:

- A plan for improving access and parking around the church be developed and completed to the satisfaction of the Director of Boone County Planning & Building Inspection. The plan should be submitted within 60 days of approval of this conditional use permit: access and parking improvements are to be completed by 12/31/08.
- Entrance and exit signs be placed at the western and eastern ends of the circle driveway to clearly mark the direction that traffic should move through the driveway.
- "No Parking" signs are to be installed on the church side of Cowan Drive.
- Hours of operation are 6:30 AM until 6:00 PM.
- Day Care facility is to be operated in the existing building.
- The age of clients served may range from 6 weeks to 5 years in age.
- Maximum number of children served restricted to 49.
- Staff will review permit in one year and provide a report to the County Commission.

VOID DATE: Void if not used by 4/01/2009 or is not used for 12 month period from original issue date.

### **ORDER OF APPROVAL**

The Boone County Commission through its presiding officer hereby approves issuance of the attached conditional use permit as described, subject to the conditions of approval specified. Subject to the conditions for issuance and use of this permit, the Commission finds in issuance of this permit that all requirements for issuance are satisfied and that the Commission further makes its findings of fact and conclusions of law in accordance with the provisions shown on the attached hereof, validating issuance of this permit. This permit shall not be valid unless countersigned by the Director of the Boone County Department of Planning and Building Inspection and shall expire unless the use authorized hereunder is exercised within one year after the approval date shown. This permit shall also be revocable for violation of any term or condition contained in this permit upon the complaint of the director and a showing of good cause upon order of the Boone County Commission in accordance with the regulations applicable hereto.

ATTEST Clerk

APPROVED:

BOONE COUNTY, MISSOURI BOONE COUNTY COMMISSION

ing Commissioner

Dated:

Director, Boone County Planning & Building Inspection

# FINDINGS OF FACT AND CONCLUSIONS OF LAW

Subject to the conditions of approval, the Boone County Commission finds and concludes in issuance of this permit that:

1. The establishment, maintenance, operation and use of the conditional use permit issued hereunder will not be detrimental to or endanger the public health, safety, comfort or general welfare, and

2. The conditional use permit issued hereunder will not be injurious to the use and enjoyment of other property in the immediate vicinity of the property which is the subject matter of this permit with respect to the purposes already permitted by these regulations, and

3. The conditional use permit and authorized uses thereunder will not substantially diminish or impair property values of existing properties in the neighborhood surrounding the property which is the subject matter of this permit, and

4. All necessary public facilities for use of the land subject to this permit are or will be available if the conditions for issuance are satisfied, and

5. The conditional use permit issued hereunder and the authorized uses under such permit will not impede the normal or orderly development or improvement of surrounding property for the uses permitted within the zoning district, and

6. The grant of this conditional use permit will not hinder the flow of traffic or result in traffic congestion on the public roads and that adequate access points to the subject property from public streets are available, and

7. The uses authorized by this conditional use permit are otherwise in conformity with the regulations pertaining to the zoning districts in which the uses are located and that there is a public necessity for the issuance of the conditional use permit hereunder.

The Commission, by authorizing issuance of the conditional use permit hereunder, further concludes as a matter of law that issuance of the permit is proper under the zoning regulations of Boone County in effect at the time of issuance and the general statutes and laws of this state.

# **Additional Findings:**

The County Commission further finds as fact in support of issuance of this conditional use permit the following to be true:

There is a need for day care facilities in Boone County.

Above listed findings are supported by public testimony and staff research or will be mitigated by complying with conditions of approval listed on the permit.

# **CERTIFIED COPY OF ORDER**

STATE OF MISSOURI	ea.	April Session of the April Adjourned		Term. 20	08	
County of Boone	J					
In the County Commission	n of said county, on the	7 <sup>th</sup>	day of	April	20	08

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the following easement vacation order:

## **Findings of Fact**

- 1. A petition was filed by Smithview Development LLC requesting vacation of a public roadway easement as shown by Tract 2 of a survey recorded in Book 717, Page 580 of the Boone County Records.
- 2. The requirements of Section 71.270 RSMo and Section 1.8.1 Boone County Subdivision Regulations appear satisfied as necessary in order to enter an order of vacation in that petition for vacation was filed meeting the substantive requirements of the statute and regulations, notice of hearing was properly made and on April 1 and April 7, 2008, a public hearing was conducted thereon.
- 3. At the public hearings no interested party in said subdivision appeared and showed cause why the Commission should not enter an order vacating the public roadway easement.

## **Conclusions of Law and Decision**

Considering the foregoing, the Commission concludes as a matter of law it has jurisdiction to vacate the easement described above.

The Commission orders that the public roadway access easement described above be vacated.

The Commission further orders that certified copy of this order and a quit-claim deed be recorded in the office of the Recorder of Deed for Boone County, Missouri as prescribed by Section 71.270 RSMo at the expense of the petitioner.

Done this 7<sup>th</sup> day of April, 2008.

KS. Nour Wendy S. Moren

Clerk of the County Commission

Kenneth M. Pearson Presiding Commissioner

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Kalen M. Miller District I Commissioner

Skip Elkin X District II Commissioner

# **CERTIFIED COPY OF ORDER**

STATE OF MISSOURI	<b>}</b> ea.	April Session of the	April Adjour	med	Term. 20	08
<b>County of Boone</b>	J					
In the County Commission	of said county, on the	7 <sup>th</sup>	day of	April	20	08

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the following recommendations from the Job Classification Committee:

- 1. The request for a classification and pay range assignment for the Storm Water Coordinator be sent to our Consultant for their recommendation as to the appropriate pay range.
- 2. The request for a "Senior Intern" classification be addressed with the Commission as a salary issue rather than a change in title and pay range.

Done this 7<sup>th</sup> day of April, 2008.

Wendy S. Noren Clerk of the County Commission

Kenneth M. Pearson Presiding Commissioner

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Karen M. Miller District I Commissioner

Skip Elkin District II Commissioner

# **Boone County Human Resources**

**BETTY DICKNEITE** 

Director



601 E. Walnut-Room 211 Columbia, MO 65201 (573) 886-4395

April 3, 2008

TO: Ken Pearson, Presiding Commissioner Karen Miller, District 1 Commissioner Skip Elkin, District 2 Commissioner

- FROM: Betty Dickneite, Chairperson Job Classification Committee
- **RE:** Recommendations from Job Classification Committee re Public Works positions

The Job Classification Committee\* met March 31, 2008 to discuss establishment of 2 position classifications for Public Works:

- 1) "Storm Water Coordinator"; and
- 2) "Senior Intern".

The Job Classification Committee unanimously recommends that the request for a classification and pay range assignment for the Storm Water Coordinator be sent to our Consultant for their recommendation as to the appropriate pay range and requesting a quick turn-around on their response (i.e., less than 30 days).

The Committee unanimously recommends the request for a "Senior Intern" classification be addressed with the Commission as a salary issue rather than a change in title and pay range.

Should you have any questions, please let me know.

\*Members present – Bettie Johnson, June Pitchford, David Mink, Betty Dickneite and Ken Pearson (proxy given to Bettie Johnson for any votes due to the need to leave meeting early).

\*Member absent – Dwayne Carey

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STATE OF MISSOURI	ea.	April Session of the April Adjourned			Term. 20	08	
County of Boone							
In the County Commission of	of said county, on the		7 <sup>th</sup>	day of	April	20	08

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the following budget amendment to establish the budget for the Sapp building relocation to the Boone County Fairgrounds:

Department	Account	Department Name	Account Name	Decrease	Increase
2120	71211	Fairground Maintenance	Architect/Engineering Fees		\$48,000
2120	71212	Fairground Maintenance	Architect/Engineering Reimbursables		\$6,000

Done this 7<sup>th</sup> day of April, 2008.

Wendy S. Noren Clerk of the County Commission

Kenneth M. Pearson Presiding Commissioner

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Karen M. Miller District I Commissioner

Skip Elkin District II Commissioner

# **CERTIFIED COPY OF ORDER**

STATE OF MISSOURI	April Session of the A	April Adjour	med	Term. 20	08	
County of Boone						
In the County Commission of said county, o	on the 7 <sup>th</sup>	day of	April	20	08	

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the proposal for consultant services with Peckham & Wright Architects, Inc. for the Sapp Building Relocation to the Boone County Fairgrounds. It is further ordered the Presiding Commissioner is hereby authorized to sign said agreement.

Done this 7<sup>th</sup> day of April, 2008.

Wendy S. Noren Clerk of the County Commission

Kenneth M. Pearson Presiding Commissioner

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Karen M. Miller District I Commissioner

Skip Elkin

District II Commissioner

## APPROVAL OF PROPOSAL FOR CONSULTANT SERVICES

Effective the  $\underline{\gamma r}$  day of  $\underline{A_{\mu r}}$ , 2008, Boone County, Missouri, a political subdivision of the state of Missouri through its County Commission (herein "Owner") hereby approves and authorizes professional services by the Consultant referred to below for the services specified below.

Consultant Name: Peckham & Wright Architects, Inc.

Project/Work Description: Sapp Building Relocation to Boone County Fairgrounds

Proposal Description: (identify proposal by date, person issuing proposal and attach a copy of proposal) See attached cover letter to Skip Elkin dated February 14, 2008 and 5 page proposal dated February 14, 2008, revised March 14, 2008.

Modifications to Proposal: (identify any modifications or attach correspondence modifying proposal, or show as not applicable) Total fees for all services listed in the proposal for the Consultant and subconsultants for a stipulated sum of \$47,500.00; total reimbursable expenses for all services shall not exceed \$6000.00. Consultant shall be responsible for contracting with and all payments to subconsultants identified in the proposal. No other subconsultants shall be used without the prior written approval of the Owner. Progress payments shall be made monthly based upon work completed and in accordance with the general consultant service agreement. Construction documents shall be bid ready within 90 days of the date of this approval of proposal.

This form agreement and any attachments to it shall be considered the approved proposal; signature by all parties below constitutes a contract for services in accordance with the above described proposal and any approved modifications to the proposal, both of which shall be in accordance with the terms and conditions of the General Consultant Services Agreement signed by the Consultant and Owner for the current calendar year on file with the Boone County Public Works Department, which is hereby incorporated by reference. Performance of Consultant's services and compensation for services shall in accordance with the approved proposal and any approved modifications to it and shall be subject to and consistent with the General Consultant Services Agreement for the current calendar year. In the event of any conflict in interpretation between the proposal approved herein and the general Consultant Services Agreement, the terms and conditions of the general agreement shall control unless the proposal approved herein specifically identifies a term or condition of the general Consultant Services Agreement that shall not be applicable.

## CONSULTANT

PECKUMAN By MMOMS Title 05 Dated: 4 APPRO **EDAS TO FORM:** County ounseld

BOONE COUNTY. MISSOURI By

Presiding Commissioner

Dated: 4/1/08

ATTEST County Clerk

CERTIFICATION: I certify that this contract is within the purpose of the appropriation to which it is to be charged and there is an unencumbered balance of such appropriation sufficient to pay the costs arising from this contract. *Gune Pitchford by KF 3/26/08* 

Auditor Pending budget 2120-71211\$47,500 amend, approval 2120-71212 6,000



February 14, 2008

Mr. Skip Elkin, District II Commissioner Boone County Commission 801 East Walnut Columbia, MO 65201

Re: Sapp Building Relocation to Boone County Fairgrounds PWA No.: 200805.01

Dear Commissioner Elkin:

Thank you for the opportunity to provide a proposal under our 2008 Blanket Consultant Services Agreement for the Relocation of the Sapp Building to the Boone County Fairgrounds

Peckham & Wright Architects, Inc. will provide professional services in accordance with the agreement and the enclosed Project Proposal for a stipulated sum fee of Forty-seven Thousand Five Hundred and 00/100 Dollars (\$47,500) plus expenses. We will work with Allstate Engineering for Surveying and Site/Civil Engineering, Geotechnical Engineering, and Structural Engineering. Timberlake Engineering will provide the limited MEP Engineering work.

We estimate that the Construction Documents can be ready for bidding within ninety (90) days of our receipt of Approval of Proposal for Consultant Services.

Sincerely, PECKHAM & WRIGHT ARCHITECTS, INC.

NUCHOLAS PECKHAM

Nicholas Peckham, AIA C.E.O.

p:\200805.01 Sapp Bldg Relocation\Correspondence\2007-02-14 Proposal letter.doc

PECKHAM & WRIGHT ARCHITE<u>CTS, INC.</u>

15 South Tenth Street Columbia, Missouri 65201 573.449.2683

### Sapp Building Relocation to Boone County Fairgrounds Peckham & Wright Architects, Inc. Proposal for Consultant Services – February 14, 2008 Revised March 17, 2008

#### **Project:**

Relocate the existing Sapp Building from Old Hawthorne off Route WW to the property adjacent to the Boone County Fair Arena.

#### **PWA Work:**

- 1. Prepare measured drawings of, and photograph, the existing building.
- 2. Work with Boone County officials to schedule the building removal from the existing site; temporary storage of building parts on the Fairgrounds site; and construction schedule for the construction of the project.
- 3. Design of future plumbing rough-ins.
- 4. Coordination of Structural, Survey and Site Engineering, Geotechnical, Mechanical and Electrical consultants.
- 5. Prepare Design Drawings indicating location of doors, other openings, future plumbing and related items.
- 6. Architectural design is to include the requirements of the Americans with Disabilities Act (ADA).
- 7. Design work beyond the  $125' \times 175'$  layout of the building will be billed hourly.
- 8. Review meeting in Columbia.
- 9. Prepare Construction Documents (drawings, specifications, bid documents, etc.
- 10. Review meeting in Columbia.
- 11. Conduct a Pre-bid Conference.
- 12. Meet with County officials to review bids and review the construction schedule.
- 13. Prepare an agreement for construction.
- 14. Review the Insurance submittals.
- 15. Issue "Notice to Proceed"
- 16. Conduct monthly Construction Meetings (3 total).
- 17. Review Applications for Payments.
- 18. Prepare a Final Punch List.
- 19. Issue Certificate of Substantial Completion.

20. Architectural Services will be billed monthly, noting the itemized list above.

#### **Architectural Fee:**

\$26,700 Additional site visits: \$250 Additional Services: Hourly as per attachment

#### Survey/Site Engineering Fee:

\$8,800 (Allstate Consultants)

#### Geotechnical Engineering Fee:

\$5,500 (Allstate Consultants)

#### **Structural Engineering Fee:** \$5,000 (Allstate Consultants)

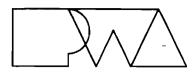
\$3,000 (Alistate Colisuitants)

### MEP Engineering Fee:

\$1,500 (Timberlake Engineering)

#### **Total A/E Professional Services Fee:**

Stipulated Sum Fee \$47,500 plus reimbursable expenses not-to-exceed \$6,000



# Peckham & Wright Architects, Inc.

15 South Tenth Street Columbia, Missouri 65201 (573) 449-2683 Fax: (573) 442=6213 www.PWArchitects.com

# **PWA HOURLY RATE SCHEDULE**

# as of January 2008

SR. PRINCIPAL	\$135.00
PRINCIPAL	\$120.00
PROJECT MANAGER	\$110.00
ARCHITECT IV	\$100.00
ARCHITECT III	\$90.00
ARCHITECT II	\$80.00
ARCHITECT I	\$70.00
TECHNICIAN	\$65.00
SR. ADMINISTRATIVE	\$60.00
ADMINISTRATIVE	\$45.00

The following expenses will be billed at our cost x 1.2: (sub)consultants, reproduction, out-of-town travel, long-distance phone, photographs, renderings, and postage/shipping/delivery.



## CLIENT: **Peckham & Wright Associates, Inc.** 15 South Tenth Street Columbia, MO 65201

DATE: February 11, 2008

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## PROJECT NAME AND LOCATION:

#### Sapp Building Relocation to the Boone County Fairgrounds Columbia, MO

### SCOPE OF SERVICES / FEE FOR SERVICES:

Allstate Consultants LLC proposes to provide engineering and surveying services as described herein for the project at the location listed above. These services will be billed on a lump sum basis shown below in accordance with the standard terms and conditions attached. The client shall pay all expenses according to said standard terms and condition in addition to stated fees but shall not exceed the **Expense Estimate** shown below.

The anticipated itemization of cost will include the following:

Structural Engineering Services – 175' x125' Metal Building Foundation	
1. Design Development (DD) Phase of Project	\$300
a. One project team meeting in Columbia, MO	
b. Required sketches and text for DD submittal	
2. Construction Document (CD) Phase of Project	\$3,500
a. Design calculations and layout	
b. One meeting with progress drawings in Columbia	
c. Drawing production of plans	
3. Construction Administration (CA) Phase of Project	\$1,200
a. Two site visits at construction milestones and following letters	
b. Review shop drawings and submittals	
c. Provide supplemental instructions as required	
d. Review and comment on possible structural change orders	
4. Total Cost for Structural Engineering Services	5,000
Expense Estimate	

The anticipated scope and schedule of work will include the following:

- 1. The following is a brief discussion of size, attributes, and construction type of project.
  - a. The project generally includes the relocation of a 175' x 125' existing metal building designed under the BOCA 1996 Code.
- 2. Peckham & Wright Architects will be the Design Professional in Responsible Charge and Allstate Consultants LLC will be the Structural Engineer of Record for this project.
- 3. It is anticipated that CD's will be completed within 60 days from the Notice to Proceed.
- 4 We have a copy of the existing metal building drawings dated 1998.
- 5. Specifications required by us will be provided on the drawings and we will review your specifications package for conformance. We will also seal the related sections of the specifications if required.
- 6. It is assumed that the authority having jurisdiction will allow the existing building to be moved without the need for superstructure verification or modification. Modification or verification of the existing metal building is not included in our scope.
- 7. Engineering design, production of necessary structural plan drawings, and shop drawing review is included unless noted otherwise.

- 8. Additional site visits, if requested in writing, may be added to the cost on an individual basis based on our hourly rate schedule.
- 9. The governing building code for this project is International Building Code (IBC) 2006.
- 10. Building foundation type is assumed to be shallow spread footing. Retaining walls (if required) or other structural elements not associated with the building that may be incidental to this project are not included in this scope of work.
- 11. Estimates of building cost for structural items are not included in our scope of work.
- 12. Design and drawing changes after the final submittal for value engineering purposes or otherwise are not included in our scope of work.
- 13. Production of as-built information including drawings is not included in our scope of work.
- 14. A half-sized set of final plans (sealed for submittal to the County) and a bound set of specifications will be provided for our records.
- 15. Site visits at the construction milestones as described by the CD's will be provided for the project. A good faith attempt will be made by our firm to visit the project if a representative of our firm is in the area. Additional site visits requested by the owner can be provided for an additional cost of \$250 each.
- 16. The scope listed herein is intended to describe the basic structural engineering services. Additional structural services not mentioned herein may be completed on an hourly basis.
- 17. Substantial builder initiated deviations from the plans or structural inadequacies can be addressed by our firm on an hourly basis as an additional service. We will notify you before beginning any additional work. Alternatively, the contractor may hire a qualified structural engineer to provide a submittal for our review and acceptance.

# Surveying and Site Engineering Services – Building site for 125' x 175' structure will require a topographic map and site plan for 2 to 3 acres. 1. Design Development (DD) Phase of Project......\$300

- - d. Review shop drawings and submittals.
  - e. Two site visits for construction issues with follow-up letters.

## 4. Total Cost for Surveying and Site Engineering Services......\$8,800 Expense Estimate.....\$300

The anticipated scope of work will include the following.

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- 1. Peckham & Wright Architects will the be the Design Professional in Responsible Charge and Allstate Consultants LLC will be the Civil Engineer of Record for the Project.
- 2. It is anticipated that CD's will be completed within 60 days from the Notice to Proceed.
- 3. Issues with regard to drainage and utilities will be limited to the relocated building and within the project area.
- 4. It is assumed that the site design shall meet the requirements of County of Boone.
- 5. Specifications required for the site work will be provided.
- 6. Construction quantities for site work will be furnished by us.
- 7. A representative from Boone County will be available to locate and confirm the location of all underground utilities.

- 8. No boundary surveying is included in this proposal.
- 9. No landscaping design is included in this proposal.
- 10. No fire protection design or any other utility design is included in this proposal.

### Geotechnical Engineering Services - Subsurface Exploration and Geotechnical Report for 175' x 125' building.

Project consists of metal building anticipated to be supported on shallow foundations. Building will have earth floor (no slab) and will serve as horse arena. Proposed building site at Boone County Fairgrounds may be underlain by some 10 to 12 feet of existing earth fill that has been in place for approximately 10 years or more. We estimate some 1 to 5 feet of new controlled compacted fill may be needed to develop the building subgrade unless unsuitable site soils are encountered requiring over excavation and replacement with additional controlled fill.

The anticipated scope and schedule of work will include the following:

- 1. Peckham & Wright Architects will be the Design Professional in Responsible Charge and Allstate Consultants LLC will be the Geotechnical Engineer of Record for this project.
- 2. Building foundation type is assumed to be shallow spread footing. Building will have an earth floor (no slab). Pavements and retaining walls are not anticipated and are not included in this scope of work.
- 3. Subsurface exploration will include six (6) test borings within the approximate building footprint to depths of 20 feet or auger refusal whichever occurs first. Soil samples obtained from the borings with thin-walled tubes and split barrel samplers will be visually classified and tested in our Columbia laboratory to determine the water content, density, and unconfined compressive strength. A boring location plan and test boring logs will be developed; subsurface conditions will be evaluated; and earthwork and foundation recommendations prepared by a professional engineer specializing in geotechnical engineering.
- 4. If subsurface conditions are encountered requiring additional exploration, laboratory testing or evaluation of foundation types other than the anticipated shallow foundations, the client will be notified and estimates of additional costs provided prior to Allstate Consultants proceeding with additional geotechnical services.
- 5. It is anticipated that the subsurface exploration and written geotechnical report will be completed within 30 days from the Notice to Proceed.
- 6. Geotechnical Report will not include specifications or construction cost estimates.
- 7. Construction observation and testing of earthwork and foundation subgrades are not included in this scope but can be provided during the construction phase on an hourly rate basis.

The anticipated cost of the geotechnical services will be as follows:

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Total Cost for Geotechnical Engineering Services	\$5,500
Expense Estimate	\$300

Project Cost Summary	
Structural Engineering Services	\$5,000.00
Survey and Site Engineering Services	
Geotechnical	
Total	\$19,300.00
Estimate Expense cost (no to exceed)	\$900.00