

TERM OF COMMISSION: August Session of the August Adjourned Term

PLACE OF MEETING: Boone County Government Center Commission Chambers

PRESENT WERE: Presiding Commissioner Don Stamper
District I Commissioner Karen Miller
District II Commissioner Skip Elkin
Deputy County Clerk Shawna Victor

The meeting was called to order at 9:31 a.m.

Subject: Purchasing Department

Marlene Ridgeway, Purchasing Department Buyer, present on behalf of these items.

A. Second Reading and Approval of Contract for Patrol Cars

Marlene Ridgeway stated that this is the second reading of a contract with Joe Machens Ford for six Crown Victorias. The total contract value is \$122,244.00.

Commissioner Stamper stated that he and Mrs. Ridgeway met with Captain Dwayne Carey last week. Commissioner Stamper stated that it had appeared that the fleet was being expanded by one car, he asked if it was true. Mrs. Ridgeway stated that the approval to expand the fleet was done in April.

Commissioner Miller asked if the other cars would be bid. Commissioner Stamper stated that they would know later this week. The bid was submitted to the local Chevrolet dealer to see if he would be able to compete with the other dealer.

Commissioner Elkin moved to approve the contract with Joe Machens Ford for the purchase of six (6) model year 2002 Crown Victorias in the amount of \$20,374.00 each for a grand total of \$122,244.00.

Commissioner Miller seconded the motion.

There was no discussion or public comment.

The motion passed 3-0. **Order 408-2001**

B. First Reading of Surplus Property for Disposal

Marlene Ridgeway the following memo:

The following items have been identified as surplus. All offices and departments were notified

of these items August 27, 2001 and to date (September 11, 2001), no interest has been expressed in these items. Mrs. Ridgeway stated that she is requesting approval to dispose these items through Kemper Auction.

Commissioner Miller stated that the Mental Health contractor at the jail needs filing cabinets. These filing cabinets are already at the Sheriff's Department.

Commissioner Stamper stated that this has been first read and requested that the Deputy County Clerk schedule this for a second reading with an appropriate order for approval at the next available meeting.

C. First Reading of Bid 38-25JUL01 (Magnetic Media Tape Off-Site Storage Service)

Marlene Ridgeway stated that the Purchasing Department received a request from the Information Technology Department to issue a Bid for Magnetic Media Tape Off-Site Storage Service on July 2, 2001. The Bid was issued on July 10 and closed on July 25, 2001. One bid was received. Upon the completion of bid evaluations, Purchasing and Information Technology recommend award to Data Retention Services Inc.

Mrs. Ridgeway stated that this is a term and supply contract and invoices will be paid out of organization 1170 account 71100. At this time of this memo (September 5, 2001), there was a remaining balance of \$33,960.00 remaining in the account.

There was no discussion or public comment.

Commissioner Stamper stated that this has been first read and requested that the Deputy County Clerk schedule this for a second reading with an appropriate order for approval at the next available meeting.

D. First Reading of Bid 45-08AUG01 (Flatbed Utility Trailers)

Marlene Ridgeway stated that the Purchasing Department received a request from the Public Works Department to issue a Bid for two Flatbed Utility Trailers on May 21, 2001. The Bid was issued on July 19 and close on August 8, 2001. Five bids were received. Upon completion of bid evaluations, Purchasing and Public Works recommend an "all or none" award to Cooke Sales and Service Company. Cooke was the low bidder on the bid as a whole. Further, Cooke was low bidder on Trailer #1. Mellor Trailers and Manufacturing was low bid on Trailer #2, however, their trailer did not meet the minimum specifications, and they took exceptions to the most critical items.

Mrs. Ridgeway stated that the total cost of contract is \$13,875.00. Budgeted dollars for these trailers from department #2040, account #92300 were \$23,400.00.

Commissioner Miller asked if there were trailers being traded in. Marlene Ridgeway stated that

yes there would be two trailers traded in.

Commissioner Stamper stated that this has been first read and requested that the Deputy County Clerk schedule this for a second reading with an appropriate order for approval at the next available meeting.

E. First Reading of Bid 49-22AUG01 (Boone County Correctional Facility HVAC Renovation)

Marlene Ridgeway stated that the Purchasing Department received a request from the Facilities Maintenance Department to issue a Bid for HVAC Renovation at the Boone County Correctional Facility on July 26, 2001. The Bid was issued on August 3 and closed on August 22, 2001. One Bid was received. Upon completion of bid evaluations, Purchasing and Facilities Maintenance recommend award to Hulett Heating and Air Conditioning.

Mrs. Ridgeway stated that the contract award is \$13,300.00 and will be paid out of organization 6200, account 92200. The Engineer's estimate was for \$20,000.00. At the time of this memo (September 5, 2001), there is a balance of \$34,118 remaining in the account.

Commissioner Stamper stated that this has been first read and requested that the Deputy County Clerk schedule this for a second reading with an appropriate order for approval at the next available meeting.

F. First Reading of Bid 50-22AUG01 (Boone County Correctional Facility Repairs)

Marlene Ridgeway stated that the Purchasing Department received a request from the Facilities Maintenance department to issue a Bid for Roof Repairs at the Boone County Correctional Facility on July 26, 2001. The Bid was issued on August 3 and closed on August 22, 2001. One bid was received. Upon completion of the bid evaluations, Purchasing and Facilities Maintenance recommend award to Watkins Roofing Inc.

Mrs. Ridgeway stated that the contract award is for \$7,650.00 and will be paid out of organization 6200, account 92200. The Engineer's estimate was for \$9,000.00. At the time of this memo (September 5, 2001), there is a balance of \$34,118.00 remaining in the account.

Commissioner Stamper stated that this has been first read and requested that the Deputy County Clerk schedule this for a second reading with an appropriate order for approval at the next available meeting.

Subject: Sheriff's Department – First Reading of Grant for Domestic Violence Enforcement

Detective Rene Atkins and Sheriff Ted Boehm were present on behalf of this issue.

Detective Atkins stated that the Sheriff's Department is requesting approval from the Commission for approval to apply for a grant through the Missouri Department of Public Safety. She stated that this is the fifth year applying for this grant.

Commissioner Stamper asked if this would maintain the program at the current structure. Detective Atkins stated that this year they were asking to submit a request for an approval for an additional person.

Sheriff Ted Boehm stated that the number of cases that Detective Atkins is assigned to continues to increase. He stated that if this proposal is approved by the Department of Public Safety then the additional person would be able to assist Detective Atkins in the investigation of domestic violence cases in the unincorporated areas of Boone County and the service of the ex parte orders.

Sheriff Boehm stated that the paperwork the Commissioners have states that the local match is \$18,921.00. He stated that they could use Beverly Braun's pay as a match. He stated that if this were approved by the Department of Public Safety, then the Sheriff's Department would be asking for \$9,200.00.

Commissioner Miller asked if this would be going into next year's budget. Sheriff Boehm stated that it would.

Commissioner Stamper asked what the deadline was for this proposal. Detective Atkins stated that the deadline is September 18, 2001.

Commissioner Elkin asked Sheriff Boehm that if currently officers are serving the ex parte papers and if having this extra person would allow the officers to do other work. Sheriff Boehm stated that they would utilize this extra person, if approved by the Department of Public Safety, for the serving of ex parte papers.

There was no further comments.

Commissioner Stamper stated that this has been first read and requested that the Deputy County Clerk schedule this for a second reading with an appropriate order for approval at the next available meeting.

Subject: Public Works Department

Greg Edington, Public Works Department, present on behalf of these issues

A. Public Hearing on Speed Limit Recommendations

All Commissioners received comments from people that live on Creasy Springs Road. Commissioner Miller stated that she received one telephone call. Commissioner Stamper stated

he received one call from a resident who thought changing the speed limit to 30 mph was too low. Commissioner Elkin stated that he also received comments from this same resident and comments from another resident.

Commissioner Miller asked to hold the recommendation for decreasing the speed limit on Creasy Springs Road.

Commissioner Elkin stated that he drove the section of Creasy Springs Road from Fenton Road south to the City limits where the change would occur. He stated that in some areas, 30 mph was too low.

Commissioner Stamper stated that the Creasy Springs Road recommendation is on hold.

Commissioner Miller moved to approve the recommendation from the Public Works Department to increase the speed on Gans Road from 35 mph to 40 mph.

Commissioner Elkin seconded the motion.

There was no discussion or public comment.

The motion passed 3-0. **Order 409-2001**

Commissioner Miller moved to approve the recommendation from the Public Works Department to decrease the speed limit on Clearview Road from 35 mph to 25 mph.

Commissioner Elkin seconded the motion.

There was no discussion or public comment.

The motion passed 3-0. **Order 410-2001**

Commissioner Miller moved to approve the recommendation from the Public Works Department to decrease the speed limit on Rustic Road from 35 mph to 30 mph.

Commissioner Elkin seconded the motion.

Commissioner Elkin asked Greg Edington who maintains the road and who provides the law enforcement since this is the city limit line. Mr. Edington stated that the city and the county alternate.

There was no further discussion and no public comment.

The motion passed 3-0. **Order 411-2001**

B. Second Reading and Approval of Job Reclassification

Commissioner Stamper stated that the Commission has heard a request by the Public Works Director for a variety of job reclassifications and restructuring based on the recommendations from the job reclassification committee.

Commissioner Elkin moved to approve the reclassification of jobs per the attached recommendations from the Public Works Director and proposed job reclassification committee.

Commissioner Miller seconded the motion.

Commissioner Miller stated that she would like to amend the order to remove the word proposed.

There was an agreement to remove proposed from the order.

The motion passed 3-0. **Order 412-2001**

C. First Reading of Purchase Requisition and Contract

Commissioner Miller stated that this is for Rangeline Road. Trabue, Hansen and Hinshaw to review and recommend signage and pavement marking for Rangeline Road proposed this. Commissioner Miller stated that this is in the amount of \$5,500.00.

Commissioner Elkin stated that Public Works is collecting data to be used to determine the speed limit using the 85th percentile. Greg Edington stated that the Public Works Department will be looking over that this week and would be submitting the information to Trabue, Hansen and Hinshaw.

Commissioner Stamper stated that this has been first read and requested that the Deputy County Clerk schedule this for a second reading with an appropriate order for approval at the next available meeting.

Subject: Human Resources – Second Reading and Approval of Budget Revision

Commissioner Stamper moved to approve the following budget revision:

DEPARTMENT TITLE AND ACCOUNT	AMOUNT DECREASE	AMOUNT INCREASE
1123-86800: Emergency Funds	\$3,100.00	
1190-71101: Professional Services		\$3,100.00

Said budget revision is to cover non-budgeted travel expenses and two additional days for

Consultant Rick McRoy, Public Sector Personnel Consultant.

Commissioner Miller seconded the motion.

There was no discussion or public comment.

The motion passed 3-0. **Order 413-2001**

Subject: Treasurer’s Office – Second Reading and Approval of Budget Revision

Commissioner Stamper moved to approve the following budget revision:

DEPARTMENT TITLE AND ACCOUNT	AMOUNT DECREASE	AMOUNT INCREASE
1123-86850: Contingency – Artwork Purchase	\$6,000.00	
1190-91100: Furniture and Fixtures		\$6,000.00

Said budget revision is for the purchase of the Heron sculpture for the Government Building.

Commissioner Miller seconded the motion.

There was no discussion or public comment.

The motion passed 3-0. **Order 414-2001**

Subject: Recorder’s Office – Second Reading and Public Hearing of Budget Amendments

Commissioner Stamper moved to approve the following budget amendment:

DEPARTMENT ACCOUNT AND TITLE	AMOUNT INCREASE
2800-71101: Professional Services	\$116,400.00

Said budget amendment is for the contract for professional services relating to the creation of a new recording system.

Commissioner Miller seconded the motion.

There was no discussion or public comment.

The motion passed 3-0. **Order 415-2001**

Subject: GIS Department – Second Reading and Approval of License Agreement

Commissioner Miller stated that this is the first commercial request that the GIS Department has received.

Commissioner Miller moved to approve the license agreement between the Boone County GIS Department and Tom Smith d/b/a Smith Investment Management for the purpose of digitizing maps.

Commissioner Elkin seconded the motion.

There was no discussion or public comment.

The motion passed 3-0. **Order 416-2001**

Subject: Second Reading and Approval of Water Main Installation

Commissioner Elkin stated that he would like to hold this item because there are still unanswered questions. He stated that he needed to meet with Cindy Forbis to discuss some issues.

Commissioner Stamper stated that this would be held for another meeting.

Subject: Second Reading and Approval of Petition for Animal Ordinance

Commissioner Stamper moved to accept the petition from Meadow Village subdivision for the inclusion as an urban service area under the Boone County, Missouri, Animal Ordinance pursuant to section 1.3.9 of the ordinance.

Commissioner Elkin seconded the motion.

Commissioner Elkin stated that he spoke with Gerry Worley about this issue. Gerry Worley stated that the urban service area has not been addressed since 1990. Mr. Worley stated that because of the growth this issue may need to be looked at again, specifically for the animal control.

There was no further discussion or public comment.

The motion passed 3-0. **Order 417-2001**

Subject: Authorize Use of Courthouse Grounds

Commissioner Stamper moved to authorize the use of the Courthouse Grounds and the Roger B. Wilson Boone County Government Center Commission Chambers on Tuesday, September 11, 2001 from 3:00 to 6:30 p.m. from Hispanic Heritage Celebration sponsored by Adelante, Inc.

Commissioner Elkin seconded the motion.

There was no discussion or public comment.

The motion passed 3-0. **Order 418-2001.**

Commissioner Stamper submitted his comments from the Roger B. Wilson Dedication Ceremony for the Public Record.

Commissioner Stamper requested that all Commissioner Reports be suspended for today in light of the tragedies in New York City and Washington D.C. The World Trade Center Twin Towers and the Pentagon were destroyed by commercial aircraft that were flown into each of the building, in which the World Trade Center Towers and a section of the Pentagon collapsed.

The meeting was adjourned at 10:08 a.m.

Attest:

Don Stamper
Presiding Commissioner

Wendy S. Noren
Clerk of the County Commission

Karen M. Miller
District I Commissioner

Skip Elkin
District II Commissioner