

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
 County of Boone } ea.

September Session of the July Adjourned

Term. 20 09

In the County Commission of said county, on the 3rd day of September 20 09

the following, among other proceedings, were had, viz:

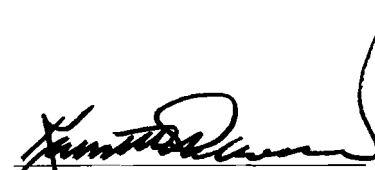
Now on this day the County Commission of the County of Boone does hereby award bid 40-13Aug09 – Nashville Church Road, Old No. 7, and Andrew Sapp Road Bridge Deck Repairs & Sealing closed on August 13, 2009. It is further ordered the Presiding Commissioner is hereby authorized to sign said contracts.

Department	Account	Item Description	Quantity	Unit Price	Amount
2045	71100	Nashville Church Road Project	1	78544.00	78544.00
2045	71100	Old Number 7 Bridge Deck Repair Project	1	55250.00	55250.00
2045	71100	10% Contingency	1	13379.00	13379.00
2045	71100	Performance Bonus	1	5000.00	5000.00

Done this 3rd day of September, 2009.

ATTEST:


 Wendy S. Noren
 Clerk of the County Commission


 Kenneth M. Pearson
 Presiding Commissioner


 Karen M. Miller
 District I Commissioner


 Skip Elkin
 District II Commissioner

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In the County Commission of said county, on the

3rd

September

20 09

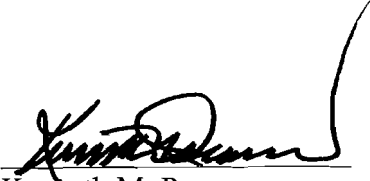
the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the Welding Contract Joint Check Agreement between the Bank of Missouri and After Hours Welding & Repair, to facilitate the Contractor's financing and to allow for mobilization of the Spreader Frames Upgrades Construction project. It is further ordered the Presiding Commissioner is hereby authorized to sign said contracts.

Done this 3rd day of September, 2009.

ATTEST:

Wendy S. Noren
Wendy S. Noren
Clerk of the County Commission


Kenneth M. Pearson
Presiding Commissioner


Karen M. Miller
District I Commissioner


Skip Elkin
District II Commissioner

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STATE OF MISSOURI }
County of Boone } ea.

September Session of the July Adjourned

Term. 20 09

In the County Commission of said county, on the 3rd day of September 20 09

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the position title change of Senior Account Specialist position 461 to Accountant.

Done this 3rd day of September, 2009.

ATTEST:

Wendy S. Noren
Wendy S. Noren
Clerk of the County Commission

Kenneth M. Pearson
Kenneth M. Pearson
Presiding Commissioner

Karen M. Miller
Karen M. Miller
District I Commissioner

Skip Elkin
Skip Elkin
District II Commissioner

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In the County Commission of said county, on the 3rd day of September 20 09

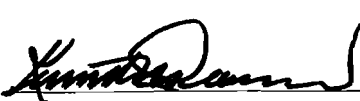
the following, among other proceedings, were had, viz:

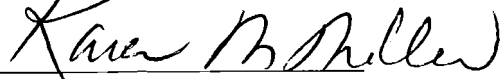
Now on this day the County Commission of the County of Boone does hereby acknowledge the 2009 Tax Sale Surplus Report presented by the Boone County Collector in the amount of 35,957.89. It is further acknowledged said funds shall be turned over to the Boone County Treasurer.

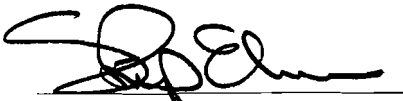
Done this 3rd day of September, 2009.

ATTEST:

Wendy S. Noren
Wendy S. Noren
Clerk of the County Commission


Kenneth M. Pearson
Presiding Commissioner


Karen M. Miller
District I Commissioner


Skip Elkin
District II Commissioner

410-2009



Office of the Boone County Collector

Patricia S. Lensmeyer, Collector of Revenue
801 East Walnut, Room 118
Columbia, Missouri 65201-4890

Phone 573 886-4285
Fax 573 886-4294

www.showmeboone.com/collector

2009 BOONE COUNTY LAND SALE SURPLUS

Patricia S. Lensmeyer, Collector of Revenue, Boone County, Missouri, declares the sum of \$35,957.89 (Thirty-five thousand nine hundred fifty-seven dollars and eighty-nine cents) to be the surplus amount from the sale held August 24, 2009, for the purpose of satisfying taxes, interest and costs on lots and lands having more than one year delinquency on real estate taxes and/or Neighborhood Improvement District assessments. Said sum shall be turned over to the Boone County Treasurer to be held for benefit of school fund unless claimed by owner prior to three years from date of sale. §140.230, RSMo

Owner: Budde, Michael etal	Sec 22 T51 R12	Sold	\$ 189.53
Parcel: 03-500-22-00-006.00	Gordon Rd	Taxes & Costs	\$ 189.53
Purchased By: Jan Turner	Calculated .28 Acres Legal desc as shown on WD rec in Book/Page 1131/92, exc that part conveyed by deeds rec Book/Page 1143/630, Book/Page 1145/432, Book/Page 1169/631, Book/Page 1171/955, Book/Page 1178/860, Book/Page 1176/799, re-recorded in Book/Page 1182/558, Book/Page 1176/875, Book/Page 1184/355, Book/Page 1198/73, Book/Page 1203/556, Book/Page 1227/997, Book/Page 1253/67, Book/Page 1266/202, Book/Page 1269/458, & Book/Page 1311/575. (shown in Assessor's file as: Pt S½ SW S pt Tr 13 Sur 1143-288)	Surplus	\$ -
Owner: Peeples, Roy J & Sharon K	Sec 05 T50 R11	Sold	\$ 2,900.00
Parcel: 08-100-05-00-018.00	10701 E Kroeger Rd	Taxes & Costs	\$ 704.51
Purchased By: Steven Edward Wilds	Deeded 3.60 Acres Tr shown on Sur Book/Page 418/571 being desc as: Beg at pnt #8 Sur Book/Page 279/184 & also cor #23 sur #7703, said pnt being 830.7' E of SW cor of NE ¼ NW ¼ Sec 4 T50N R11W, thence N 89° 49' W, 2124.1' with cntr of co rd, thence with said cntr line, S 75° 34' W, 232.8' to POB of said 3.6 ac tr, thence with said cntr line S 75° 34' W 219.5', thence N 10° 27' W, 680.7' to ROW line of RR; thence with said ROW line N 58° 19' E, 233.9; thence S 10° 31' E, 750.2' to POB	Surplus	\$ 2,195.49
Owner: Brickman, John G	Sec 11 T49 R13	Sold	\$ 1,100.00
Parcel: 11-318-11-01-116.00	Baylor Ln	Taxes & Costs	\$ 156.94
Purchased By: Curtis Leo Libbert	L12 B104 Lake Caroline SD No 1 as shown in Plat Book/Page 10/132	Surplus	\$ 943.06
Owner: Schakel, Karl W & Doris G	Sec 24 T49 R13	Sold	\$ 224.71
Parcel: 11-616-24-01-009.00	S Elizabeth	Taxes & Costs	\$ 224.71
Purchased By: Mark Stevenson	L8 Phenora SD as shown in Plat Book/Page 8/30	Surplus	\$ -

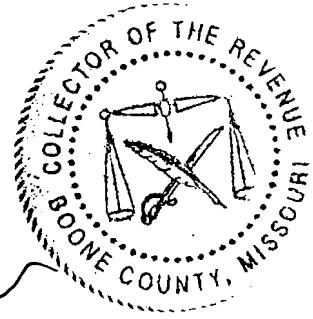
Owner: Sims, Kenneth E & Hattie M	Sec 08 T49 R12	Sold	\$ 1,100.00
Parcel: 12-100-08-00-020.00	Ketterer Rd	Taxes & Costs	\$ 758.10
Purchased By: Richard Brittin	Deeded 0.79 Acres Tr in NE ¼ SE ¼ desc as: Beg at pipe N of public rd & on line between Sec 8 & 9 of T49 R12 & also being on W line of Tr 6 Sur rec Book/Page 324/441; thence traversing N83°49'W, 190.72'; thence N69°27'W, 237.75 to a point in center of same public rd to true POB: Thence N67°38'30"W alg center of rd 163.8'; thence N62°17'W, 237.1' to intersection of old fence line to E; thence alg said fence line S88°30'20"E, 398.3'; thence S12°48'W, 166.2' to POB containing 0.788 ac m/l (shown in Assessor's file as Pt NE SE Sur 400-799)	Surplus	\$ 341.90
Owner: Buckner, Carlos & Ruth E. Solomon	Sec 20 T49 R12	Sold	\$ 3,700.00
Parcel: 12-415-20-01-065.00	5906 Kent Dr A&B	Taxes & Costs	\$ 2,096.55
Purchased By: Shire Properties LLC	L82 Gregory Hgts SD Add 3 Replat 1 as shown in Plat Book/Page 10/37	Surplus	\$ 1,603.45
Owner: C & M Bonding Inc	Sec 12 T48 R13	Sold	\$ 2,800.00
Parcel: 16-315-00-14-024.00	512 Mary St	Taxes & Costs	\$ 1,206.48
Purchased By: David M. Rocklitz	L12 in E. C. Clinkscale sec add to City of Columbia	Surplus	\$ 1,593.52
Owner: Herndon, Willa Mae	Sec 12 T48 R13	Sold	\$ 2,300.00
Parcel: 16-316-00-08-016.00	603 N 4th St	Taxes & Costs	\$ 1,336.88
Purchased By: Russell Goodrich	N 40' L14 McBaine Add to City of Columbia as shown in Plat Book/Page 91/510	Surplus	\$ 963.12
Owner: Long, O V & Marjorie E	Sec 11 T48 R13	Sold	\$ 7,000.00
Parcel: 16-318-00-01-004.00	712 W Worley St	Taxes & Costs	\$ 1,707.98
Purchased By: Shire Properties LLC	Pt L1 B5 Western Heights Add to City of Columbia desc as: Beg at point on N line of lot, 156' W of NE cor; thence S 150'; thence W 50'; thence N 150' to N line; thence E alg N line 50' to POB as shown in Plat Book/Page 3/28	Surplus	\$ 5,292.02
Owner: Bennett, Leroy C & Alice L Jackson	Sec 12 T48 R13	Sold	\$ 3,250.00
Parcel: 16-319-00-06-010.00	317 Lasalle Pl	Taxes & Costs	\$ 1,597.29
Purchased By: Christopher R. Cottone	L10 Douglass School Urban Renewal Replat 3 in City of Columbia as shown in Plat Book/Page 7/12	Surplus	\$ 1,652.71
Owner: Buxton, Lee A	Sec 36 T48 R13	Sold	\$ 800.00
Parcel: 16-919-36-01-022.00	Tony Cir	Taxes & Costs	\$ 167.70
Purchased By: Matt Hake	L29, 30 & 31 of Rockbridge Estates Planned Residential Development Final Development Plan B3 as shown in Plat Book/Page 12/62	Surplus	\$ 632.30
Owner: Weinrich, Alan V	Sec 07 T48 R12	Sold	\$ 14,000.00
Parcel: 17-117-00-07-034.00	1407 Windsor St	Taxes & Costs	\$ 2,478.32
Purchased By: Matt Hake	L13 RB Price's SD of S pt L4 Stephen's Add as shown in Plat Book/Page 87/123	Surplus	\$ 11,521.68

Owner: Rice, J Orville & John R Sapp	Sec 04 T48 R12	Sold	\$ 2,849.73
Parcel: 17-206-00-00-018.00	4403 Rice Rd	Taxes & Costs	\$ 2,849.73
Purchased By: Tamera Shupert	Deeded .32 Acres Pt of Tr A as shown on sur rec in Book/Page 279/247 being pt of N½ of Sec 4 T48 R12 desc as beg at NE cor of said tr, thence 75' S alg E line to a pt which is the POB; thence S 150' alg the E line of said tr; thence W 100' parallel to N line of said tr; thence N 150' parallel to E line of said tr; thence 100' feet E to POB with easement 30' wide for ingress & egress from Rice Rd.	Surplus	\$ -

Owner: Hatton, Timothy J	Sec 10 T48 R12	Sold	\$ 6,000.00
Parcel: 17-220-00-02-197.00	Islip	Taxes & Costs	\$ 702.52
Purchased By: Gene Scholes III	L657 Plat 6 Eastport Village SD as shown in Plat Book/Page 39/79	Surplus	\$ 5,297.48

Owner: Deutsche Bank National Trust Company Trustee	Sec 09 T47 R13	Sold	\$ 7,000.00
Parcel: 20-217-09-01-018.00	7503 S Hillside Dr	Taxes	\$ 769.76
Purchased By: Akshay Patel	L17 Plat 1 University Estates 7 Sur Book/Page 596/457	Costs	\$ 131.12
		NID Assessment	\$ 1,588.13
		NID Bal	\$ 589.83
		Surplus	\$ 3,921.16

In witness whereof I have hereunto set my hand and seal, this 3rd day of September, 2009.



Patricia S. Lensmeyer
Patricia S. Lensmeyer
Collector of Revenue, Boone County, Missouri

Subscribed and sworn to before me this 3 day of September, 2009.

Wendy S. Noren
Wendy S. Noren
County Clerk of Boone County, Missouri

..., the County Commission of Boone County, Missouri, certify that we have examined the above and foregoing statement of the surplus from sale of delinquent lands held the 24th day of August, 2009, and approve same.

Signed the 3 day of September, 2009.

Kenneth M. Pearson
Kenneth M. Pearson
Presiding Commissioner, Boone County, Missouri

Karen M. Miller
Karen M. Miller
District I Commissioner, Boone County, Missouri

Skip Elkin
Skip Elkin
District II Commissioner, Boone County, Missouri

411 -2009

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STATE OF MISSOURI }
County of Boone } ea.

September session of the July Adjourned

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In the County Commission of said county, on the 3rd day of September 20 09

the following, among other proceedings, were had, viz:

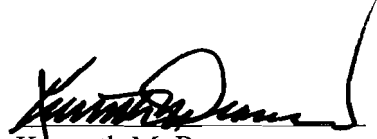
Now on this day the County Commission of the County of Boone does hereby receive and accept the following plat, and authorize the Presiding Commissioner to sign it.

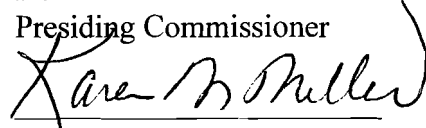
Street Estates Plat 3, located in Section 12, Township 49, Range 13 West. Zoned A-R. Boone County National Bank, Owner. Neal R. Slattery, Surveyor.


Done this 3rd day of September, 2009.

ATTEST:

Wendy S. Noren *WS*
Wendy S. Noren
Clerk of the County Commission


Kenneth M. Pearson
Presiding Commissioner


Karen M. Miller
District I Commissioner


Skip Elkin
District II Commissioner

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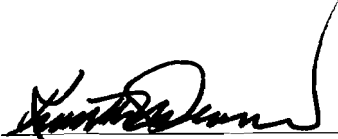
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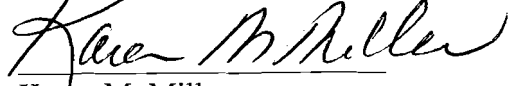
Now on this day the County Commission of the County of Boone does hereby approve the use of Boone County Facilities to be used as a gathering place for Youth Volunteer Day by the organization Youth Community Coalition.

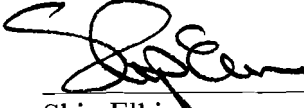
Done this 3rd day of September, 2009.

ATTEST:

Wendy S. Noren
Wendy S. Noren
Clerk of the County Commission


Kenneth M. Pearson
Presiding Commissioner


Karen M. Miller
District I Commissioner


Skip Elkin
District II Commissioner



412-2007

Boone County Commission

APPLICATION FOR ORGANIZATIONAL USE OF BOONE COUNTY FACILITIES

The undersigned organization hereby applies for a permit to use the Boone County Courthouse Grounds and/or Roger B Wilson Government Center or Centralia Satellite Office as follows:

Description of Use: Gathering place for Youth Volunteer Day

Date(s) of Use: 10/17/2009

Time of Use: From: 7³⁰ a.m./p.m. thru 9⁰⁰ a.m./p.m.

Facility requested: Courthouse Grounds - Courtyard Square - Chambers - Rm220 - Rm208 - Rm139
Centralia Office

The undersigned organization agrees to abide by the following terms and conditions in the event this application is approved:

1. To notify the Columbia Police Department and Boone County Sheriff's Department of time and date of use and abide by all applicable laws, ordinances and county policies in using Courthouse grounds or designated rooms.
2. To remove all trash or other debris that may be deposited (by participants) on the courthouse grounds and/or in rooms by the organizational use.
3. To repair, replace, or pay for the repair or replacement of damaged property including shrubs, flowers or other landscape caused by participants in the organizational use of courthouse grounds and/or carpet and furnishings in rooms.
4. To conduct its use of courthouse grounds and/or rooms in such a manner as to not unreasonably interfere with normal courthouse and/or Boone County Government building functions.
5. To indemnify and hold the County of Boone, its officers, agents and employees, harmless from any and all claims, demands, damages, actions, causes of action or suits of any kind or nature including costs, litigation expenses, attorney fees, judgments, settlements on account of bodily injury or property damage incurred by anyone participating in or attending the organizational use on the courthouse grounds and/or use of rooms as specified in this application.
6. Organizations and user groups must provide any and all equipment needed for their event or presentation (i.e.; TV, projector, microphones, etc.)
7. Boone County reserves the right to cancel or alter your meeting schedule due to an emergency or any conflicts in scheduling for governmental use. If this should occur we would make every effort to contact you in ample time.

Name of Organization/Person: Youth Community Coalition

Organization Representative/Title: Ryan Worley Assistant Coordinator

Address/Phone Number: 201 Switzler 573-443-2556 x 1284

Date of Application: 8/27/2009

PERMIT FOR ORGANIZATIONAL USE OF BOONE COUNTY FACILITIES

The County of Boone hereby grants the above application for permit in accordance with the terms and conditions above written. The above permit is subject to termination for any reason by duly entered order of the Boone County Commission.

ATTEST:

BOONE COUNTY, MISSOURI

Wendy S. Warren
County Clerk

[Signature]
County Commissioner

DATE: _____



Attn: Youth Leaders

Join multiple youth organizations across Columbia in Youth Service Day 2009. Why? Because every youth needs the opportunity to help others. This gives them a sense of responsibility for the city as well as possibility for their own lives. On October 17th, 2009 from 8am-Noon service projects will be occurring all across the downtown area. Here is a list of the current Youth Service Day projects:

1. Hinkson Stream Clean Up—remove trash and debris from a local stream.
2. Graffiti Removal—remove graffiti from public areas in the downtown district
3. Warm Up Columbia—passing out coats to the homeless.
4. Plant the Promise—planting flowers to beautify the city and display the promise to be drug free.

On October 17th at 8am volunteers will meet in the Courthouse Square downtown. There will be a short volunteer rally with a light breakfast provided. From there the groups of volunteers will be directed to their service site. Projects will conclude by noon.

If you would like to participate in this event, please complete & return the registration form attached by October 5th. Groups of all size are welcome. If you have any questions, please contact Ryan Worley. Phone: 573-443-2556 x 1284. Email: rworley@columbiaha.com.

There are many great things to come for the youth of our city. Hope you join us for Youth Service Day!

Thanks,

Ryan Worley
Youth Community Coalition
Columbia, Mo

Columbia's Youth Service Day is a project of the "Opportunities to Help Others" Promise Team and supported by the Youth Community Coalition, Voluntary Action Center, City of Columbia – Volunteer Services and several community faith organizations.



Saturday, October 17th 8:00 a.m. – noon

Join Columbia's Promise Team in Columbia's Youth Service Day!!!

We are looking for groups of youth from the local community to join forces to make a difference in Columbia. The day will start with a kickoff at the Courthouse Square at 8 a.m. followed by service projects throughout the community.

If you are interested, please complete the form below and upon registration you will be paired with an project and given information about the project prior to Youth Service Day. Please return forms by October 5th, 2009.

-----Registration Form-----

Group name _____

Group contact _____

Phone _____ E-mail _____

Address _____

Number of youth (an estimate or range is fine!) _____

of adults coming with your group _____

Age range of youth you expect will partipate _____

Our group will have transportation from downtown to a project site: yes no

We prefer a project in a particular area of town. That area is _____.

Please submit this form by October 9th to: Ryan Worley, Assitant Coordinator, Youth Community Coalition. 201 Switzler, Columbia, MO, 65203; Phone: 573-443-2556 X 1284; Fax: 573-443-0051; Email: rworley@columbiaha.com

413-2009

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STATE OF MISSOURI }
County of Boone } ea.

September Session of the July Adjourned

Term. 20 09

In the County Commission of said county, on the 3rd day of September 20 09

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the use of Boone County Facilities to be used by First Night Columbia, for a family friendly, alcohol free New Year's Eve Celebration.

Done this 3rd day of September, 2009.

ATTEST:

Wendy S. Noren
Wendy S. Noren
Clerk of the County Commission

Kenneth M. Pearson
Kenneth M. Pearson
Presiding Commissioner

Karen M. Miller
Karen M. Miller
District I Commissioner

Skip Elkin
Skip Elkin
District II Commissioner

413-2009

RECEIVED 12/31/2008

APPLICATION FOR ORGANIZATIONAL USE OF BOONE COUNTY FACILITIES

The undersigned organization hereby applies for a permit to use the Boone County Courthouse Grounds and/or Government Center or Centralia Satellite Office as follows:

Description of use: First Night Columbia, a family friendly, alcohol free New Year's Eve Celebration.

Date(s) of use: Set-up of fireworks on roof of **Boone County Govt. Center** December 30 & 31. Use of Govt. Bldg. December 31, including access to restrooms only 6:30 pm until 12:30 pm. We will not block the tax deposit on the east side of the building. Please leave the restrooms open until after the midnight finale is over. Will need to coordinate security alarm and allow fireworks company access to roof. We will not use Chambers. Courthouse Square will be used for children's finale at 9:30 and midnight finale. Sound system and stage will be set up on Dec 31.

Time of Use: From: 9:00 am. Dec 31 thru 1:00 am Jan 1.

Facility requested: Courthouse Grounds x Courtyard Square x - Chambers - Chambers Atrium - Rm220 - Rm208 - Rm139 Centralia Satellite Office (entry and restrooms only)

The undersigned organization agrees to abide by the following terms and conditions in the event this application is approved:

1. To notify the Columbia Police Department and Boone County Sheriff's Department of time and date of use and abide by all applicable laws, ordinances and county policies in using Courthouse grounds or designated rooms.
2. To remove all trash or other debris that may be deposited (by participants) on the courthouse grounds and/or in rooms by the organizational use.
3. To repair, replace, or pay for the repair or replacement of damaged property including shrubs, flowers or other landscape caused by participants in the organizational use of courthouse grounds and/or carpet and furnishings in rooms.
4. To conduct its use of courthouse grounds and/or rooms in such a manner as to not unreasonably interfere with normal courthouse and/or Boone County Government building functions.
5. To indemnify and hold the County of Boone, its officers, agents and employees, harmless from any and all claims, demands, damages, actions, causes of action or suits of any kind or nature including costs, litigation expenses, attorney fees, judgments, settlements on account of bodily injury or property damage incurred by anyone participating in or attending the organizational use on the courthouse grounds and/or use of rooms as specified in this application.

Name of Organization/Person: First Night Columbia

Organization Representative/Title: Tracy Lane, Operations Director

Address/Phone Number: 2806 W. Rollins Rd. #B8, Columbia, MO 65203 573-424-9533

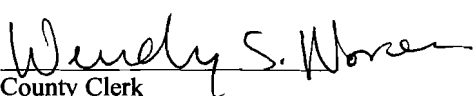
Date of Application: August 25, 2008

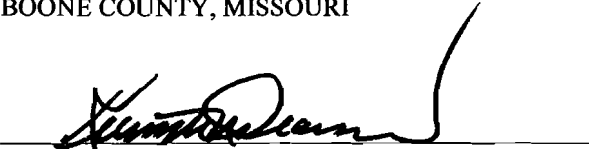
PERMIT FOR ORGANIZATIONAL USE OF BOONE COUNTY FACILITIES

The County of Boone hereby grants the above application for permit in accordance with the terms and conditions above written. The above permit is subject to termination for any reason by duly entered order of the Boone County Commission.

ATTEST:

BOONE COUNTY, MISSOURI


County Clerk


County Commissioner

DATE: _____



Office of the Boone County Prosecuting Attorney

DANIEL K. KNIGHT, Prosecutor

705 E. Walnut Street – Courthouse
Columbia, Missouri 65201-4485

573-886-4100
FAX: 573-886-4148

DATE: September 1, 2009

TO: Commissioner Pearson
Commissioner Miller
Commissioner Elkin

FROM: Bonnie Adkins
Boone County Prosecuting Attorney's Office

RE: 2009/2010 Victims of Crime Act Grant Award Acceptance

The Boone County Prosecuting Attorney's office received a tentative award letter from the Missouri Department of Public Safety for our Victims of Crime Act Grant in the amount of \$42,089.71. We have been receiving funds for the Victim Response Team since 1993. The local match of \$10,522.43 is derived from the existing salary of the Victim Assistant position. The grant funds will be used for the salary of our Victim Specialist, and the award amount is the same as it was for 2009.

This item is on the agenda for Tuesday, September 8, 2009 at 9:30 am, and the deadline for acceptance is Friday, September 11, 2009. I welcome the opportunity to speak to you before the meeting if you have questions.

Thank you for your consideration of this request.



Office of the Boone County Prosecuting Attorney

DANIEL K. KNIGHT, Prosecutor

705 E. Walnut Street – Courthouse
Columbia, Missouri 65201-4485

573-886-4100
FAX: 573-886-4148

September 1, 2009

Marc Peoples
Program Manager – Crime Victim Services Unit
Department of Public Safety
P.O. Box 749
Jefferson City, Missouri 65102-0749

Re: 2009 Victims of Crime Act Grant (VOCA) - Revisions

Dear Marc:

Thank you for the Notice of Tentative Award for the above referenced grant. I am enclosing the following revised documents per your request:

- Debarment Form signed by Presiding Commissioner
- Application Summary Report
- Narrative Work Program including more detailed budget justification, identification of matching funds section, basis for number of victims served and victim services survey information.

A copy of our most recent Audit was mailed to the Department of Public Safety on August 25, 2009.

If you have any questions or need any further information, please feel free to contact me at any time.

I want to take this opportunity to thank you for your continued support of the Boone County Prosecutor’s Office and our victim services programs.

Sincerely,

Bonnie J. Adkins
Office Administrator



U.S. DEPARTMENT OF JUSTICE
OFFICE OF JUSTICE PROGRAMS
OFFICE OF THE COMPTROLLER

**Certification Regarding
Debarment, Suspension, Ineligibility and Voluntary Exclusion
Lower Tier Covered Transactions
(Sub-Recipient)**

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 28 CFR Part 67, Section 67.510, Participants' responsibilities. The regulations were published as Part VII of the May 26, 1988 *Federal Register* (pages 19160-19211).

(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS ON REVERSE)

- (1) The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department of agency.
- (2) Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Kenneth Pearson - Presiding Commissioner

Name and Title of Authorized Representative

Signature

9/8/05

Date

Boone County Prosecuting Attorney

Name of Organization

705 E. Walnut Street, Columbia, Missouri 65201

Address of Organization

VOCA APPLICATION SUMMARY REPORT

Agency Name Boone County Prosecuting Attorney

Program Title Victim Response Team

Authorized Official Name and Address
Name: Kenneth Pearson

Address: 801 E. Walnut Street

City: Columbia

State/Zip: MO 65201

E-Mail: kpearson@boonecountymo.org

Phone Number: (573) 886 - 4305

Fax Number: (573) 886 - 3311

Project Director Name and Address
Name: Bonnie J. Adkins

Address: 705 E. Walnut Street

City: Columbia

State/Zip: MO 65201-4485

E-Mail: badkins@boonecountymo.org

Phone Number: (573) 886 - 4112

Fax Number: (573) 886 - 4148

Contact Person Name and Address
Name: Bonnie J. Adkins

Address: 705 E. Walnut Street

City: Columbia

State/Zip: MO 65201-4485

E-Mail: badkins@boonecountymo.org

Phone Number: (573) 886 - 4112

Fax Number: (573) 886 - 4148

Total Amount of VOCA Funds Requested \$ 42,089.71

Prorate the VOCA Funds Requested (give dollar amount and percentage) by types of victims to be served: (Please give your best estimates.)

\$ 14,731.40 35 % Domestic Violence \$ 1,683.58 4 % Child Abuse \$ 1,262.70 3 % Sexual Assault

\$ 24,412.03 58 % Total Underserved and Other (Break out total of Underserved/Other and prorate Total below)

Prorated Amounts and % of Underserved (\$ and % must equal \$ and % Total Underserved and Other above):

Description of Underserved/Other	Prorated \$ Amount	% Of Total Underserved and Other
Burglary/Stealing/Forgery/Tampering	\$ 9,276.58	38 %
Assault (Non-domestic) Peace Disturbance	\$ 6,347.12	26 %
Property Damage/Trespass/Other Property Crimes	\$ 7,567.72	31 %
ACA/UUW (Weapons Offenses)	\$ 488.25	2 %
Underserved Victims	\$ 732.36	3 %

Indicate the anticipated number of victims to be served by this VOCA funded project: 3,100 Total Victims of Crime Hotline Calls
(Not including hotline calls)

If a domestic violence shelter, indicate the anticipated number of women and children to be served in shelter or outreach services, the number of anticipated hotline calls and the anticipated number of bednights. Women Children Hotline Calls
 Bednights

Geographic Area(s) to be served by this VOCA project: Boone County, Missouri

The requested VOCA funds will be used to: Fund a New Project Expand/Enhance an Existing Project Continue a Previously Funded VOCA Project

Give a brief summary of the VOCA project. (Please type the description on this form.)

The Victim Response Team is dedicated to addressing the needs of crime victims in Boone County. The Victim Specialist and Victim Assistant provide basic and comprehensive services to victims of crime. These services are designed to minimize harm to victims through the provision of information, advocacy, and support during the investigation, prosecution and disposition of criminal cases.

Narrative Work Program Victim Response Team

A. History of the Applicant Agency

The Boone County Prosecuting Attorney's Office is responsible for the prosecution of criminal violations that occur within this jurisdiction and for Family Support Enforcement. The office is comprised of 45 staff members, including the elected Prosecutor, 13 Assistant Prosecuting Attorneys (2 VAWA funded Domestic Violence Assistant Prosecutors and 1 VAWA Recovery Act funded Assistant Prosecutor), 5 investigators (1 VAWA Recovery Act funded, 1 part time JAG Recovery Act funded), 1 Victim Specialist (VOCA funded), 1 Victim Assistant, and support staff. Since 1993, we have provided services to crime victims and their families in Boone County with the support of VOCA funds. At that time, the Office of the Prosecuting Attorney was comprised of seven Prosecutors and two victim service staff. STOP Violence Against Women grant funds have been used to enhance services to victims of domestic violence since 1998. Our Victim Response Team is dedicated to addressing the needs of crime victims in Boone County. The Victim Specialist and Victim Assistant provide crisis intervention for victims of violent crimes including sexual assault, domestic violence, parents of victims of child abuse and family members of homicide victims. Also, the Victim Specialist and Victim Assistant offer information about victims' rights and crime victims' compensation, orientation to the criminal justice system, and support during the investigation, prosecution and disposition of criminal cases. When necessary, referrals are made to appropriate counselors and/or agencies to work with victims and their families for long term follow-up. The Victim Response Team also provides a secure victim waiting room, court accompaniment, and restitution management. Furthermore, we have an excellent volunteer program which utilizes students from the University of Missouri and other educational institutions. We use a wide range of volunteers including social work and occupational therapy students, criminal justice majors, and pre-law and law school students. Volunteers assist with a variety of direct victim service-related work. Social work student volunteers have been especially helpful to victims of domestic and sexual violence by assessing victim safety, educating victims and families about the dynamics of victimization, and partnering with advocates in the community to coordinate care. Our volunteer program enables us to provide comprehensive services to crime victims while assisting volunteers in developing specialized, professional skills for future employment.

This grant renewal enables the Office of the Prosecuting Attorney to continue to provide quality services to victims and their families in Boone County. With the ongoing support of VOCA funds, we can minimize trauma to victims by asking each survivor what they need to repair the harm. We can continue to educate victims about their rights, make services available to meet their needs, and help them plan for the future.

B. Statement of the Problem

Boone County is a growing, progressive county located in the center of the state at the crossroads of major east-west and north-south highways. Columbia is the County Seat and the City of Columbia covers 53.5 square miles. According to the 2006 census, the City of Columbia has a population of 94,428, and the County of Boone has a population of 146,048. There are 80,078 registered voters. Nearly thirty percent of Boone County's

population is between the ages of 25 and 44 and the average Columbia household income is \$56,368. The population of the City of Columbia has increased by 5062 over the past 5 years. The population of Boone County has increased by 28,988 since 1990. Demographics are of an urban, semi-urban and rural composition with a diverse ethnic population. According to the most recent statistics available, the following demonstrates the population by race and age in Boone County.

White Non-Hispanic	83.18%	19 & Under	28.3%
African America/Black	8.64%	20-24	12.5%
American Indian	0.37%	25-44	27.8%
Asian/Pacific Islander	.03%	45-64	22.1%
Hispanic (all)	2.34%	65 and over	9.3%

The following is a summary of felonies and misdemeanors filed in Boone County in the past five years (These figures do not take into account cases where, upon review, criminal charges were not filed.)

Felonies

2004	2005	2006	2007	2008
1553	1776	1664	1496	1450

Misdemeanors

2004	2005	2006	2007	2008
4430	4396	4454	4379	4126

With the prosperity and growth of this community in the last decade has come a more volatile crime rate in all areas, particularly the area of domestic violence. The Victim Specialist, Victim Assistant and volunteers work closely with victims of domestic and sexual violence. Domestic violence numbers are included in the above, but are broken out as follows:

Domestic violence offenses in the past five years:

2004	1135
2005	1205
2006	1319
2007	1164
2008	1244

The Boone County Prosecutor's Office is faced with the dual challenge of attending to the needs of crime victims while expediting the appropriate disposition of criminal actions. Lack of knowledge of the justice system is one of the greatest challenges faced by crime victims and their families. Recognizing that the justice system is designed to protect the rights of the accused and not the accuser can be particularly troubling for victims. Furthermore, there are numerous individual challenges faced by crime victims. For those harmed by someone they know, victims often feel a sense of guilt or shame associated with the crime. Thus, they may be reluctant to participate in the prosecution of their offender. Victims are tied to their partners economically and may be hesitant to assist because of the

financial impact on the family. The issue of self-blame is also especially prevalent in cases of domestic violence, sexual assault, and child abuse. Unfortunately, fear of going forward, testifying, and holding the perpetrator accountable is also a challenge. Danger to the victim may escalate during a criminal prosecution. Finally, victims simply are not aware of the resources available to them. The Victim Specialist and the Victim Assistant provide information, education, and emotional support to aid each victim in making an informed decision about participation in the criminal justice system. The Victim Specialist and the Victim Assistant work with victims throughout the investigation, prosecution, and even after the disposition of the criminal case.

The continuation of this VOCA funding will ensure that crime victims receive the information and support that they deserve from this office. Adequate staff is vital to quality victim service provision. We strive to anticipate the needs of victims in order to minimize the frustration and harm they may experience during the investigation, prosecution, and disposition of a criminal case.

C. Goal & Objectives

Goal: To make advocacy services available to all victims and their families participating in the criminal justice system in Boone County

1. Maintain the number of victims receiving basic victim services from the Victim Response Team at 3100 during the grant period.
2. Maintain the number of victims receiving comprehensive victim services from the Victim Response Team at 750 during the grant period.

Definitions for basic and comprehensive victim services are outlined in the Methodology portion of this grant application.

D. Evaluation Procedure

Daily statistics are compiled as to victim and defendant demographics, type of crime and disposition of cases. These figures include underserved victims (ie. adult survivors of incest, burglary victims, survivors of homicide, and seriously or fatally injured victims of drunk drivers). The Victim Response Team utilizes a Victim Services Survey which measures overall satisfaction with the support and information provided by the designated Victim Response Team member and the Assistant Prosecuting Attorney assigned to the criminal case. Accessibility to program services is also measured. It is a continuing struggle to get victims to return our Victim Services survey. In an effort to get more victims to complete a survey, we added a Victim Services section to the Boone County Prosecuting Attorney's website in 2008. The survey is now available for victims to fill out and submit on-line. We had 721 hits on our Victim Services website, and 57 people viewed the survey, however only 1 person actually completed the survey on-line. We recently changed our initial contact letter for victims and added the website with a direct link to the Victim Services webpage, in an effort to get a better response. We also mail a victim survey to every victim along with the initial contact letter and remind them to fill out the survey and mail it in or go to the website to fill it out on line. In the past we had included the Victim Services survey at the close of the case. We are hoping that by including the survey with the initial contact

letter that victims will be thinking about their service level during the entire court process and will be motivated to either fill it out and mail it back in or go to the website and fill it out on line. A sample survey is included in the appendix of this grant application. Finally, the Chief Investigator conducts an annual evaluation of the Victim Response Team staff. This evaluation takes into consideration feedback from coworkers and community partners (i.e. law enforcement, social services, etc.) as well as knowledge and skills demonstrated by program staff.

E. Methodology

1. Type of Program

The Victim Response Team is dedicated to serving the varied needs of crime victims in Boone County. Service delivery is divided into two categories: Basic and Comprehensive. All victims of crime receive or have access to basic victim services. Comprehensive victim services are provided in cases where the level of trauma or severity of injury dictates a more sensitive, proactive, and hands-on approach to victim assistance. These services are also provided to those individuals who may have to testify at court proceedings, depositions, or at trial. Below is an outline and narrative description defining the two categories of service provision.

BASIC VICTIM SERVICES

Notification of case filing
Notification of Crime Victims' Compensation and assistance filing claim
Assistance with restitution management
Orientation to the judicial process
Notification of case status
Notification of case disposition

Each new case file is reviewed by a designated member of the Victim Response Team. Initial notification is made via written correspondence. Victims receive a packet with basic information (ie. criminal charge, case number, Assistant Prosecuting Attorney, and Advocate) corresponding to the criminal case. Victims are also provided with written notification of their rights and the county and statewide resources available to them.. Upon receipt of an initial contact letter, the Advocate provides a follow-up phone call to offer emotional support, clarify expectations and orient the victim to the criminal process. During the course of a prosecution, victims are given additional information about case status when requested. At the conclusion of a case, all victims receive written notification regarding the disposition.

Examples of cases only requiring basic victim services are misdemeanor property damage, stealing or assault, peace disturbance, trespassing, forgery, and some traffic violations involving motor vehicle accidents. Typically, these cases are assigned to the Victim Assistant.

COMPREHENSIVE VICTIM SERVICES

- Provision of emotional support, individualized goal/action planning
- Collaboration with community resources and support
- Assistance accessing statewide, ancillary victim services
- Preparation for court appearance
- Support during court process or trial
- Follow-up advocacy services post-conviction

Most felony cases involve the provision of basic and comprehensive victim services. Initial victim contact is made via telephone. The designated Advocate will facilitate a meeting with the victim and Assistant Prosecuting Attorney assigned to the case. The purpose of the initial meeting is to gain insight into the victim's needs and expectations about the justice system and to help the victim make an informed decision about participating or not participating in a criminal prosecution. In some cases, victims may require crisis counseling and safety planning. The Advocate provides information about community resources to increase their level of support and actively assists the victim in accessing these resources. The Advocate may also organize an action plan or goals to aid in the victim's healing and recovery. During the course of a prosecution, the Advocate may meet several times with the victim to assess their needs, provide ongoing support and information, and prepare the victim for court appearances or trial. During a trial, the Advocate is available to counsel and support the victim and their family. Even after the disposition of the criminal case, victims will continue to receive services from the Victim Response Team when requested. Post-conviction assistance involves providing victims with referrals to resources available through the Department of Corrections, Probation & Parole, and the Office of the Attorney General. In addition, the Victim Specialist or Victim Assistant can help the victim prepare impact information for the Parole Board or designated Probation Officer or accompany them to parole hearings.

Examples of cases requiring comprehensive victim services are domestic and sexual assault, child abuse, vehicular assault and manslaughter, burglary, robbery, homicide and other felony offenses. Typically these cases are assigned to the Victim Specialist. Due to the high volume and sensitive nature of domestic violence charges, the Victim Specialist and Victim Assistant share this caseload.

The Victim Response Team offers victim services in compliance with MCADSV Services Standards and Guidelines for Domestic Violence Programs. Regarding organizational administration, the Boone County Personnel Policy Manual contains policies that comply with employment law and prohibit discrimination. Confidential personnel files for paid staff and volunteers include criminal background checks, written job descriptions, completed job applications, resumes, references and a signed confidentiality statement/volunteer agreement. Furthermore, the Administrative Manual for the Prosecuting Attorney's Office contains information about the daily operations of the office, safety/security procedures, and the provision of services by the Victim Response Team. In addition, confidentiality guidelines outlined by MCADSV are adhered to by staff and volunteers working with the Victim Response Team. All volunteers sign a confidentiality agreement.

Documentation of service provision is maintained in a secure area only accessible to paid staff or authorized volunteers. The Office of the Prosecuting Attorney maintains a data

collection and record-keeping system that allows for the efficacy and progress toward program goals and objectives.

Regarding guidelines for training, all members of the Victim Response Team are expected to be familiar with MCADSV training curricula that address the historical context of domestic and sexual violence, the dynamics of abusive relationships, safety planning, advocacy and empowerment, and coordinated community response. Also, volunteers are encouraged to maintain a membership in MCADSV and attend statewide training programs. Training is required for all personnel of the Victim Response Team that provide direct services (i.e. crisis intervention, case management and court advocacy) to victims of domestic violence and their children.

Service standards and guidelines for direct service provision are consistent with MCADSV recommendations. Crisis intervention services are only offered by trained staff or volunteers and involve interactions designed to stabilize the victim's emotions, clarify issues and expectations and provide ongoing support and assistance. Minimizing further harm while helping the victim plan for her future is a critical aspect of case management and court advocacy service provision. Members of the Victim Response Team must be familiar with community resources and maintain relationships with ancillary service providers in order to provide effective case management services. Coordinating services in a collaborative manner is a cornerstone of the Victim Response Team's service provision.

Finally, the Office of the Prosecuting Attorney meets and exceeds MCADSV service standards and guidelines for court advocacy. Civil and criminal justice information and support is provided to all identified crime victims. Volunteers providing court advocacy services must demonstrate proficiency in articulating justice system terminology and Missouri law as it pertains to domestic and sexual violence. Court advocacy services include the provision of written and verbal information about victims' rights as well as state and local resources that advocate on behalf of victims of crime. Victim services surveys are conducted to ensure quality of services.

2. Proposed Service Area

The Office of the Prosecuting Attorney handles crimes committed in Boone County. Victims served include residents of this county as well as non-residents. Victims of crime in neighboring counties where services do not exist will be given information about Crime Victims' Compensation, statewide victims' services resources, and counseling referrals when requested.

3. Coordination of Services

Coordination and communication with other service providers is active and ongoing. The communication between first responders and members of the Victim Response Team is critical in ensuring victims' safety and anticipating victims' concerns and expectations. Because a prosecution can take months, coordination with community-based advocates and counseling providers is essential for meeting the changing needs of victims and their families. Also, members of the Victim Response Team play a vital role in the continued coordination of victim services in Boone County. Members of the Victim Response Team participate in volunteer training for the Shelter as well as training for the Sexual Assault

Nurse Examiner (SANE) programs at local hospitals. Participants of these trainings include representatives from the three local hospitals, law enforcement agencies, psychiatric facilities, the Shelter, the University of Missouri, and other counseling and social service organizations. Local law enforcement officers, healthcare professionals, and advocates continue to use the Prosecuting Attorney's Sexual Assault Survivor Handbook which outlines options and available services. This resource was developed and printed by funds received from the STOP Violence Against Women grant program and is currently being distributed throughout Boone County. The Domestic Violence Survivor Handbook and the Boone County Crime Victim Survivor Handbook are also utilized on a regular basis with crime victims and their families.

The Victim Specialist and Victim Assistant attend regularly scheduled DOVE (Domestic Violence Enforcement) Unit meetings with members from the Columbia Police Department, the Boone County Sheriff's Department, Probation & Parole, Family Counseling Center, and the Shelter to review service provision protocols for battered women and to coordinate services for victims in active criminal investigations and prosecutions. In addition, the Victim Specialist attends monthly case review meetings at Rainbow House Regional Child Advocacy Center with a team of community-based advocates, law enforcement investigators, juvenile officers, and the Children's Division.

4. Identification of Matching Funds

Matching Funds are derived from the salary of our current Victim Assistant, Joyce Thomasson, and are taken from Boone County's General Fund. The Victim Assistant's full salary is \$30,492.80 and 35% of the salary in the amount of \$10,522.43 comprises the 20% matching requirement.

5. Budget Justification

Justification of Salaries: The Boone County Prosecuting Attorney's Office is requesting a continuation of VOCA funding for the salary of our Victim Specialist, Mark Koch, in the amount of \$42,089.71. This is an existing position that we have been receiving funds for since 1993. The full salary of our Victim Specialist is \$44,636.80 and we are requesting 94% of that salary through this grant application. The remainder of his salary and benefits are provided by Boone County's General Fund.

The Victim Specialist provides services to crime victims and their families by offering basic and comprehensive services to victims that aid in the healing and restoration of those affected by crime in Boone County. Currently, the Victim Response Team receives 40 to 50 calls from victims requesting information and support on a daily basis. In addition, the Victim Response Team and its volunteers respond to 3 to 5 walk-ins daily. It is critical for victim services staff to have sufficient time to review new reports, assess victim safety, and assist victims in active criminal cases.

6. Supplanting

The Boone County Prosecuting Attorney's Office is not requesting funds for existing costs. The sole function of this application is to continue funding for our Victim Specialist's salary.

7. Victim Compensation Assistance

Victim's Compensation information is offered to every victim of crime. Once a charge is filed, victims receive a letter outlining their rights and the services available to them. Included with this letter is information about the Crime Victims' Compensation Program. The Victim Response Team plays an active role in aiding crime victims with their applications. Victim Response Team staff members assist the victim/claimant by securing documentation of expenses related to the crime, notarizing the application, and communicating with the Victims' Compensation Fund caseworker regarding the status of the claimant's application. Once a claim has been awarded, the Crime Victims' Compensation Fund is listed in the Prosecuting Attorney's case file as a secondary victim. Defendant's who receive probation are held accountable for the amount paid on the claim.

For the 2008 fiscal year, the Crime Victims' Compensation Fund awarded \$201,715.82 to victims of crime in Boone County. During that time, the Victim Response Team assisted 53 applicants with 52 of those granted awards through the fund. In 2008, Boone County collected \$35,782.15 in restitution for the Crime Victims' Compensation Fund.

8. Volunteers

The Office of the Prosecuting Attorney's Victim Response Team continues to utilize volunteers in the provision of direct services to victims. These volunteers possess a wide range of educational backgrounds, such as criminal justice, social work, occupational therapy, political science, sociology, pre-law and law. The volunteer program is critical given the large number of crime victims and their families served by the Victim Response Team.

The University of Missouri - School of Social Work regularly refers bachelor and masters level students for volunteer placement. Each semester, the Victim Specialist and Victim Assistant share supervision of a student completing either a 400 or 800 hour fieldwork rotation with the Prosecuting Attorney's Office Victim Response Team. Candidates are treated as job applicants and make a formal application, complete an interview, provide references and consent to a criminal background check. In addition, volunteers must sign a confidentiality agreement. Selected applicants are given a Volunteer Handbook for review. The Volunteer Training Manual includes basic orientation information about the Office of the Prosecuting Attorney and its staff, policies and procedures used in direct victim service provision, and samples of documentation related to criminal case files. Students spend the first several weeks shadowing a member of the Victim Response Team. Social work students complete a learning plan with their supervisor that includes goals related to the provision of direct victim services. Social work volunteers are also encouraged to complete the Shelter's volunteer training program and receive approximately 12 hours of domestic and sexual violence training. During the final weeks of placement, students demonstrate proficiency in basic social work skills and most areas

of direct victim service provision. Two bachelor of social work candidates are scheduled to begin their placements in the Fall 2009.

Each year a maximum of ten students are enrolled in the University of Missouri - School of Law Criminal Clinic. University of Missouri Law students perform an average of 1800 hours of service on behalf of the Boone County Prosecuting Attorney's Office. Law Clinic participants review arrest reports, make personal contact with victims and witnesses, assess their needs, and help them prepare for criminal proceedings. They are mentored by law school faculty and a designated Assistant Prosecutor. This experience enhances the students' legal education and allows them to receive valuable hands on training in the criminal justice process.

9. Number of Victims to Be Served

The Boone County Prosecuting Attorney's Victim Response Team anticipates serving 3100 victims of crime utilizing VOCA funds. This number is based on the average number of victims served during the first 7 months of this grant cycle as well as taking into account the number of victims served each year during the past five years.

F. Cost Assumption

In the event that VOCA funding is no longer available, the Office of the Prosecuting Attorney will make application to the Boone County Commission for continuation of this victim services program. Boone County has a commitment to serving crime victims and fully funds the Victim Assistant's salary as well as supplies, operations, and training which support the Victim Response Team's work.

G. Report of Success

Goal: To make advocacy services available to all victims and their families participating in the criminal justice system in Boone County

1. Maintain the number of victims receiving basic victim services from the Victim Response Team at 3100 during the grant period.
2. Maintain the number of victims receiving comprehensive victim services from the Victim Response Team at 750 during the grant period.

OBJECTIVE 1 MET: During this grant cycle, 3171 victims received basic victim services from the Victim Response Team.

OBJECTIVE 2 MET: During this grant cycle, 765 victims received comprehensive victim services from the Victim Response Team.