

CERTIFIED COPY OF ORDER



STATE OF MISSOURI }
County of Boone } ea.

May Session of the April Adjourned Term. 20 04

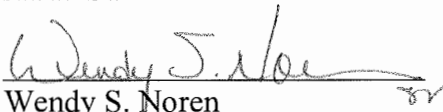
In the County Commission of said county, on the 13th day of May 20 04
the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the agreement between the County of Boone and the Missouri Department of Conservation. It is further ordered that the Presiding Commissioner be hereby authorized to sign said agreement.


Done this 13th day of May, 2004.


Keith Schnarre
Presiding Commissioner

ATTEST:


Wendy S. Noren
Clerk of the County Commission

absent
Karen M. Miller
District I Commissioner


Skip Elkin
District II Commissioner

AGREEMENT

181-2004

THIS AGREEMENT, made and entered into this 13 day of MAY, 2004, by and between THE COUNTY of BOONE, hereinafter referred to as the County and THE MISSOURI DEPARTMENT OF CONSERVATION, hereinafter referred to as the Department;

WHEREAS, the Department desires that the County provide certain roadway improvements and maintenance, to afford suitable access to Rudolph Bennitt Conservation Area, Lick Creek Conservation Area, Providence Access, Hartsburg Access and Hart Creek Conservation Area, and

WHEREAS, the County has agreed to provide these improvements on the roadway as described below and the Department has agreed to pay a portion of the cost to said County, under provision of the County Aid Road Trust (CART) program, as described below;

NOW, THEREFORE, in consideration of One Dollar (\$1.00) and other valuable consideration, and the satisfactory performance of all mutual covenants and considerations contained herein it is mutually agreed as follows.

1. The County agrees to provide all work and services necessary to upgrade the roadways going up to or through the following areas.

a. Rudolph Bennitt Cons. Area

On Thornhill Rd., at the end of the blacktop start rocking going northwesterly to the Howard Co. line approx. 1.25 miles, in T51N, R14W, Sections 1 and T51N, R13W, Sections 6 and 7.

b. Lick Creek Cons. Area

From State Hwy. 124 go north and east through the area to Blakemore Rd., approx. 2.6 miles, in T50N, R13W, Sections 3, 4 and 9.

c. Providence Access

From the intersection of Smith Hatchery Rd. and Old Plank go south and west toward the access, graveled portion of road measures 1.3miles, in T47N, R13W, Sections 16 and 21.

d. Hartsburg Access

From Hartsburg go west on County road to first intersection, start spreading to the north going past the access to the next intersection in Wilton. Approx. 3.2 miles, in T45N, R13W, Sections 1 and 6 and T46N, R13W, Sections 35 and 36.

e. Hart Creek Cons. Area

Hartburg go northwesterly on Hart Creek Rd., on to Jemerson Creek Rd. then north to Nichols Rd., approx. 3.4 miles, in T45N, R12W, Sections 6 and 7, and T40N, R12W, Sections 30 and 31.

Total of 11.75 CART miles in Boone County.

2. The Department agrees to assist the County with up to 100 ton of rock per mile, at a cost of \$9.00 per ton, for a total cost to the Department not to exceed \$10,575.00 (Ten Thousand, Five Hundred Seventy Five Dollars).

3. The County agrees to accept delivery of the rock. When the work is completed, please forward an invoice along with copies of the rock tickets to the Department for its share of the cost no later than June 1, 2004.

4. The County agrees to retain responsibility for future upkeep of said roads with the maintenance at a level that is no less than that of other roads in the County.

5. This agreement shall continue until terminated by written notice from Department or County, with annual renewal requirements and cost adjustment considerations, commencing on the date and year first above written.

6. The County agrees to indemnify and hold harmless the Department, the Conservation Commission of the State of Missouri, its officers, agents and assigns, from any and all liability for claims, demands, actions and courses of action for personal injury, including death, or property damage arising from the construction or maintenance activity on the above described roads.

IN WITNESS WHEREOF, the parties hereto have caused this agreement to be signed by their duly authorized officers on this ____ day of _____, 2004.

CERTIFICATION:

I certify that this contract is within the purpose of the appropriation to which it is to be charged and there is an unencumbered balance of such appropriation sufficient to pay the costs arising from this contract.

James P. Pitalphed 5/5/04
Auditor afpe Date

THE COUNTY of BOONE, MISSOURI

BY: [Signature]

Its PRESIDING COMMISSIONER



MISSOURI DEPARTMENT OF CONSERVATION

BY: _____

**Jeff Kunce, Technical and
Administrative Coordinator**

APPROVED AS TO FORM

[Signature]

General Counsel

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

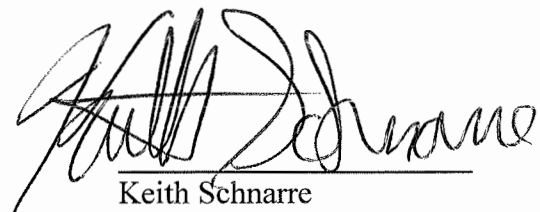
May Session of the April Adjourned Term. 20 04

In the County Commission of said county, on the 13th day of May 20 04
the following, among other proceedings, were had, viz:

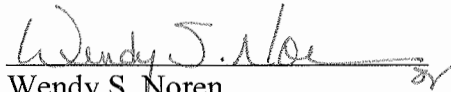
Now on this day the County Commission of the County of Boone does hereby approve the following revisions to the Boone County Roadway Regulations Chapter II:

1. Revised Section 2.10, Road Name and Regulatory Signs – Has been revised to be consistent with the Traffic Safety Manual.
2. Revised Section 250.5.4., Appendix A-1, Concrete Structures – Has been revised to clarify the need and purpose of concrete cylinders taken for Boone County projects.
3. Revised Drawing 110.06 – Corrected width of road.
4. Revised Drawing 410.04 – Added # 8 thru # 10. This will allow for a new driveway pipe to be installed with the same set back as the established ditch on existing rural Boone County roadways. This also states type of rock to be used for gravel aprons on gravel roads.
5. Add Drawing 410.05 - Gravel –Driveway for Gravel Roads – This will only be allowed for driveways being built in rural Boone where there are no current established ditches along the roadways.
6. Revised Appendix A, Section 1.9.3 – Removed language that no longer applies.

Done this 13th day of May, 2004.


 Keith Schnarre
 Presiding Commissioner

ATTEST:


 Wendy S. Noren
 Clerk of the County Commission

absent
 Karen M. Miller
 District I Commissioner


 Skip Elkin
 District II Commissioner

Boone County Public Works

Memorandum



182-2004

Date: 5/11/2004

To: Keith Schnarre, Presiding Commissioner
Karen Miller, District I
Skip Elkin, District II

From: John P. Watkins II, Project Development Manager

JPW-II

Re: Roadway Regulations – Request Adoption of Revisions

On behalf of the Design & Construction Department I would like to request that the attached revisions within the Boone County Roadway Regulations Chapter II, be adopted as submitted.

Notice was sent out to local engineers, developers and contractors with no response.

The proposed revisions are as follows:

1. **Revised Appendix A, Section 2.10, Road Name and Regulatory Signs** – Has been revised to be consistent with the Traffic Safety Manual.
2. **Revised Appendix A, Section 1.9.3** – Removed language that no longer applies.
3. **Revised Appendix A-1, Section 250.5.4., Concrete Structures** – Has been revised to clarify the need and purpose of concrete cylinders taken for Boone County projects.
4. **Revised Appendix B-1, Drawing 110.06** – Corrected width of road.
5. **Revised Appendix B-1, Drawing 410.04** – Added # 8 thru # 10. This will allow for a new driveway pipe to be installed with the same set back as the established ditch on existing rural Boone County roadways. This also states type of rock to be used for gravel aprons on gravel roads.
6. **Added Drawing 410.05 to Appendix B-1, - Gravel –Driveway for Gravel Roads** – This will only be allowed for driveways being built in rural Boone where there are no current established ditches along the roadways.

Thank You

1.9.3 Requirements of the Erosion and Sediment Control Plan

All persons who disturb land that would result in the requirement to obtain a Land Disturbance Permit per the Missouri Department of Natural Resources (MoDNR)- Water Pollution Control Program, must submit a copy of Form G- Application for Storm Water Permit and Form E- General Permit: Land Disturbance; along with the Storm Water Pollution Prevention Plan (SWPPP) to the Boone County Public Works department for review. If the MoDNR approves the application, a copy of the approval letter must be forwarded to the Boone County Public Works Department.

1.9.3.1 A brief narrative to include:

- 1.9.3.1.1 Project description (purpose, size of area to be disturbed, and location).
- 1.9.3.1.2 Before and after site description (topography, principal drainage way for the site, land cover condition, percent of impervious area, and the associated increase of runoff volume from a 25-year 24-hour storm event).
- 1.9.3.1.3 Adjacent property. (This should include the identification of land use and cover conditions.)
- 1.9.3.1.4 Soils descriptions.

1.9.3.2 Planned Best Management Practices to include:

- 1.9.3.2.1 Beginning and completion date of construction activities.
- 1.9.3.2.2 A sequence of all construction-related BMP and vegetative activities. Include any winter shutdowns.
- 1.9.3.2.3 A pre-construction conference is recommended and should be scheduled one week prior to land disturbance to orientate contractors to the erosion, sediment, and storm water control plan. Notice of the pre-construction conference date should be provided to Public Works one week prior to the meeting.
- 1.9.3.2.4 A listing of erosion and sediment control BMPs to minimize pollution during construction along with location and installation schedule for each.

1.9.3.3 Operation and Maintenance (O&M) plan for BMPs.

- 1.9.3.3.1 Temporary measures: a plan for the schedule of maintenance during construction along with any operational criteria.

1.9.3.3.2 Permanent measures: a plan for the long term maintenance and operation including entities responsible, financial obligations for continued O&M, designated access for maintenance, and schedule of O&M activities.

1.9.3.3.3 Maintenance during and after construction may include practice re-establishment, repair, sediment removal, mowing, etc.

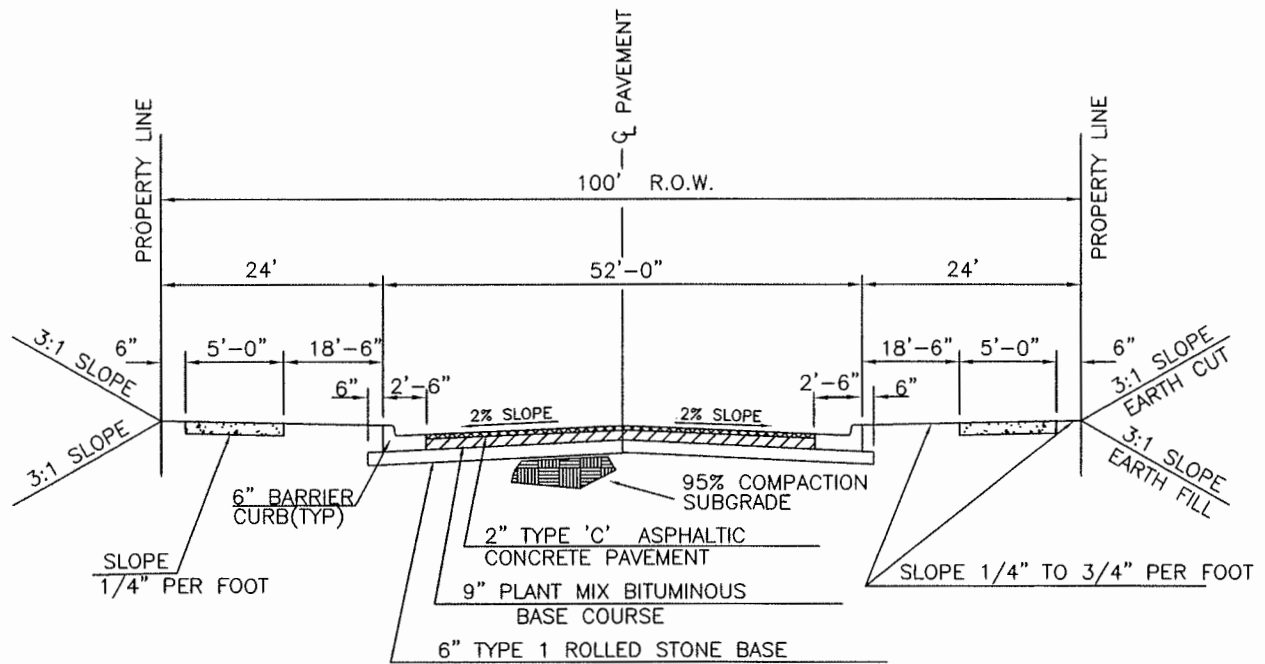
1.9.3.4 **Detailed drawings and specifications of BMPs with supporting calculations**

1.9.3.4.1 Detailed drawings can be utilized along with standard engineering drawings of structures and measures so long as site specific elevations, dimensions, etc., are shown on drawings. A recommended resource is the field manual entitled "Protecting Water Quality", available through the MoDNR Technical Assistance Program.

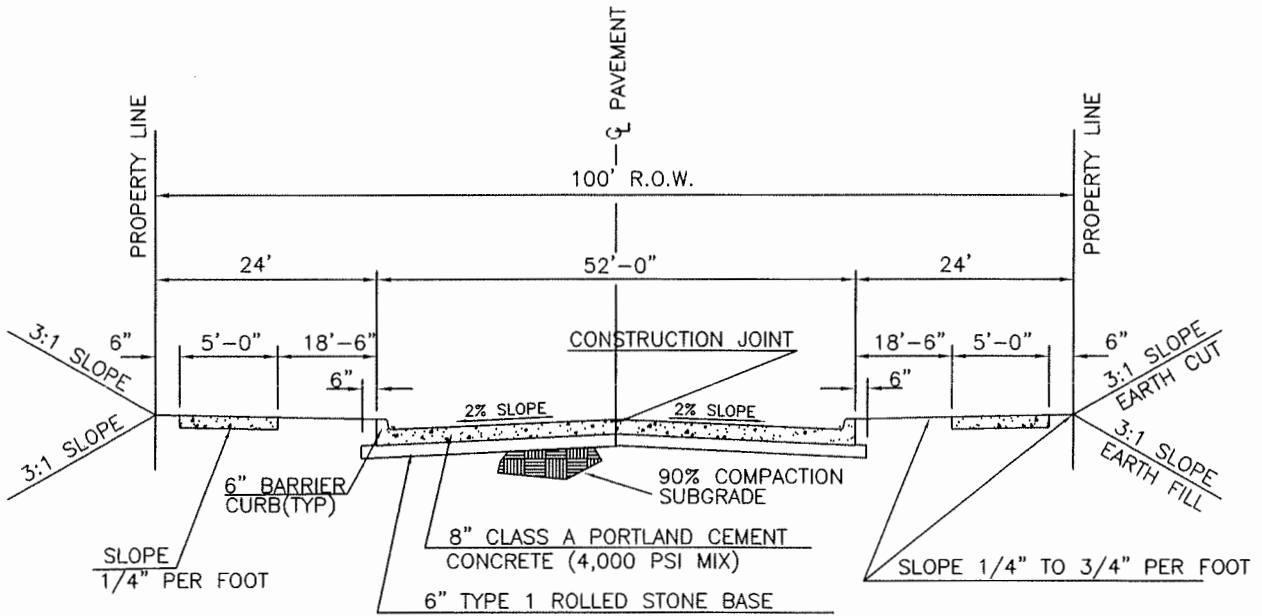
250.5.4 Concrete test cylinders shall be cast and tested in accordance with ASTM C 31 and C 39. The Contractor shall make three (3) job cylinders for each day's pour, or as directed by the Engineer. All cylinders shall be cured under the same conditions as job concrete. Job cylinders shall be identified at the time cast as to which pour is represented.

The Contractor shall ship or deliver three (3) cylinders to the laboratory on the fourth day, one of which is to be tested on the seventh day, the others are to be laboratory cured and tested on the twenty-eighth day. If for any reason the strength of concrete is required before or after the seven (7) day break, the extra cylinder shall be used for this purpose. Once a cylinder has been broken that meets or exceeds the design strength, the remaining cylinders will not be required to be broken for testing, unless the contractor wants the final results.

The Contractor shall furnish the County three (3) copies of test reports for concrete test cylinders. Unsatisfactory tests of job cylinders shall make the concrete concerned subject to rejection, with consequent removal and replacement by the Contractor at his expense.



52 FT. ASPHALT PAVEMENT
(Standard)



52 FT. P.C.C. PAVEMENT
(Standard)

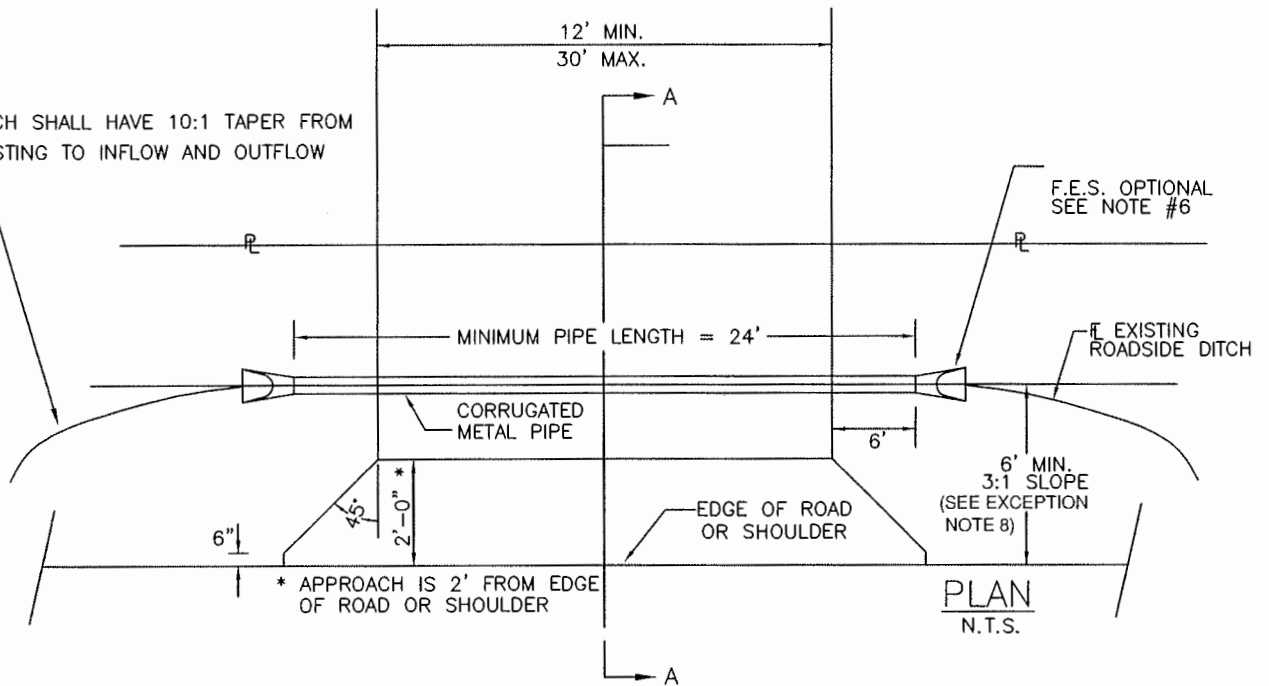
Approved	5/11/04
Date	
Revisions	



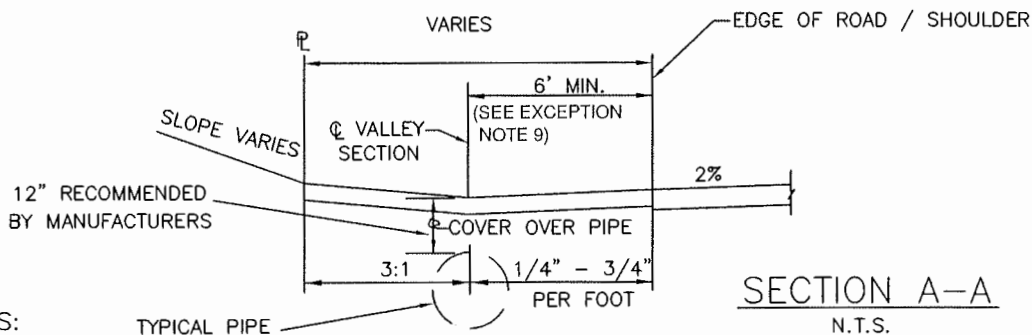
**ARTERIAL ROAD
WITH CURB AND GUTTER
TYPICAL CROSS SECTIONS**

110.06

DITCH SHALL HAVE 10:1 TAPER FROM EXISTING TO INFLOW AND OUTFLOW



PLAN
N.T.S.



SECTION A-A
N.T.S.

NOTES:

1. MINIMUM APPROACH ON A HARD SURFACED ROADWAY SHALL BE 2' FROM EDGE OF SHOULDER OR TRAVELED ROADWAY.
2. APPROACH SHALL BE COMMERCIAL GRADE ASPHALT HOT MIX EQUAL TO DEPTH OF SHOULDER OF ROADWAY, OR A MINIMUM OF 5", WHICHEVER IS GREATER, OR 6" THICK CLASS A P.C. CONCRETE.
3. VALLEY SECTION IS REQUIRED. VALLEY SHALL BE A MINIMUM OF 6' FROM EDGE OF ROADWAY OR SHOULDER
4. PIPE UNDER DRIVEWAY SHALL BE SIZED TO CARRY 10 YEAR STORM, MINIMUM 15" DIAMETER. SEE APPENDIX B, 1.1.
5. PIPE LENGTHS SHALL BE BASED ON 3:1 SLOPES. USE OF FLARED END SECTIONS (FES) ARE AT OWNER'S DISCRETION. NOTE: FES WILL NOT BE REPLACED BY BCPW SHOULD THEY BECOME DAMAGED OR NON-FUNCTIONAL.
6. MINIMUM DITCH DEPTH SHALL BE 24".
7. CMP SHALL BE ANNULAR RIVETED AND GALVANIZED OR POLYMERIC COATED. SEE APPENDIX A, SECTION 260.3.5
8. **EXCEPTION:**
PIPE PLACEMENT ON HARD SURFACED ROADWAYS WHERE THE FLOW LINES ARE NOT LOCATED AS PER SPECIFICATIONS SHALL BE ALLOWED TO BE LOCATED TO MEET THE EXISTING FLOW LINE, BUT SHALL IN NO CASE BE CLOSER THAN 3' FROM THE EDGE OF THE ROAD.
ALTERNATE METHOD-
WHERE THE ROADSIDE DITCH DRAINS LESS THAN 10,000 SQ. FT.(AND THERE ARE NO UPSTREAM PIPES DRAINING MORE THAN 10,000SQ.FT.) , THE PIPE CAN BE OMITTED ,HOWEVER THE VALLEY SECTION MUST BE INCREASED TO A DEPTH OF 6" AND PAVEMENT SECTION MUST COVER FROM EDGE OF ROADWAY TO 4' PAST THE LOW POINT OF THE VALLEY. PAVEMENT TYPE IS AT OWNER'S DISCRETION.
9. MINIMUM SETBACK FOR PIPES IS BASED ON A 15" PIPE WITH 12" OF COVER.
LARGER PIPE DIAMETER WILL REQUIRE INCREASED SETBACK DISTANCE.
10. FOR GRAVEL DRIVES ON GRAVEL ROADWAYS THE 2' APRON MUST BE A MINIMUM OF 8" OF 2 1/2" MINUS ROCK.

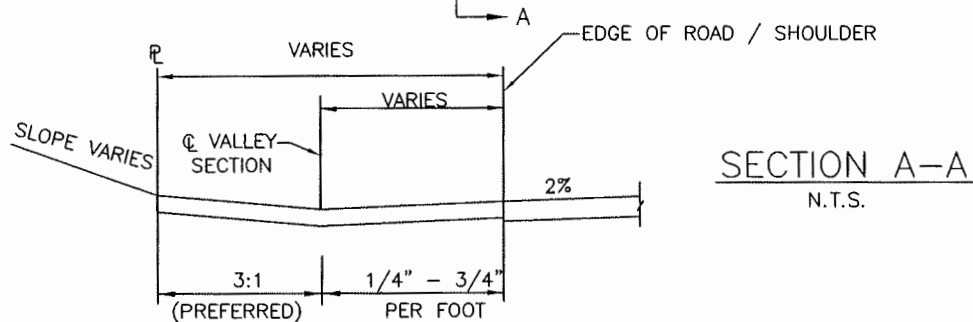
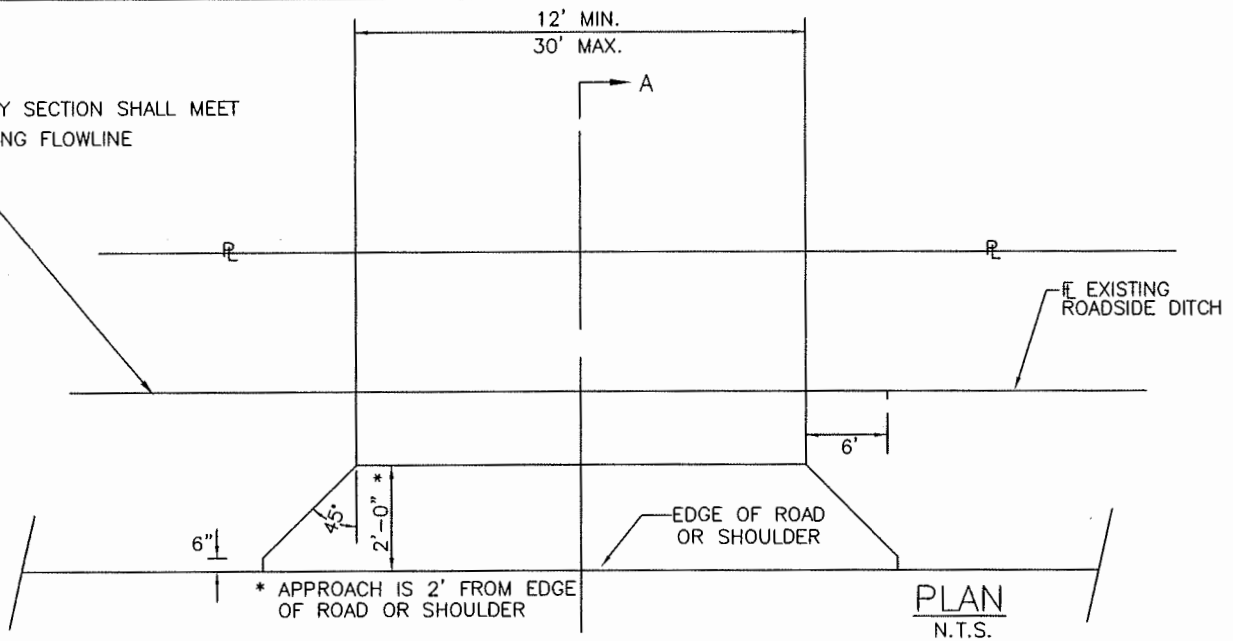
Approved	5/11/04
Date	
Revisions	



DRIVEWAY
Hard Surfaced Roadways
Improved Gravel Roadways

410.04

VALLEY SECTION SHALL MEET EXISTING FLOWLINE



NOTES:

THIS DRIVEWAY SPECIFICATION APPLIES TO THE GRAVELED ROADWAYS WITHIN RURAL BOONE COUNTY WHERE ANY OF THE FOLLOWING CONDITIONS EXIST.

1. There are no current swales or ditches located within 500 L.F. of the project area.
2. Cross culvert will not allow a minimum of .5% fall from the proposed outlet.
3. If more than 500 L.F. of ditching will be required by Maintenance Operations (Outside the owners 10:1 taper requirement) in order to make drain.
4. If none of the above items exist, driveway must be built according to drawing 410.04.

IF ANY OF THE ABOVE-MENTIONED CONDITIONS EXIST, THE FOLLOWING REQUIREMENTS MUST BE MET.

1. Driveway approach material shall be a minimum of 8" of 2 1/2" minus rock or shall be a hard surfaced driveway according to the specifications stated in # 2.
2. If applicant wants a hard surfaced driveway, the approach shall be a minimum 5" of hot mix asphalt or 6" of P.C. Concrete. In either case, the hard surfaced approach shall be set back a minimum of 12" beyond edge of road.
3. Valley section is required and must meet the existing flowline.
4. Driveway shall be built so that the water from the existing ditch will flow across driveway without backing up within the traveled roadway or shoulder area.
5. Driveway shall meet the Sight Distance Requirement as per Appendix B, 1.5

Approved _____ Date 5/11/04

Revisions _____



DRIVEWAY
Gravel Roadways

410.05
Gravel

2.10 Road Name and Regulatory Signs: Roads shall be signed along private and publicly maintained roads under the following provisions:

Road Name Signs - In order to promote and protect the safety of the public at large the County through the County Commission may assign names to all county-maintained roads pursuant to these regulations and all private roads under the zoning regulations of the county, and may place uniform road name signs at the intersections of all such roads in order to facilitate the efficient delivery of emergency public health and safety services except internal roadways in privately maintained subdivisions. Except as authorized by these regulations, no person shall name or change the name of any road, nor install, place or remove or replace any road or street name sign on any such road except duly authorized agents of the County upon order of the County Commission. No new road or street within a subdivision shall be accepted for maintenance by the County unless and until the owner or developer of the roads or streets to be maintained by the County shall purchase and install road or street name signs in conformity with a signage plan submitted by the applicant and approved by the Director consistent with County regulations and standards prior to County acceptance for maintenance. All road names and road name changes shall be established by the County Commission through the Department of Planning and Building Inspection. The County shall post and maintain Street Name signs on all county maintained roads and at the entrances of privately maintained roads. Street Name signs for newly constructed private roads with official names shall be installed by developers according to county standards. Upon acceptance of this installation, the county will assume on going maintenance responsibility. The Street Name sign posting of the privately maintained roads will be located at the intersection of the county maintained road and the privately maintained road within the county right-of-way, whenever possible. If the privately maintained road intersects with a State right of way, the Street Name sign will be placed in the State right of way as permitted. The County will not provide and maintain Street Name signs for the internal roads of a privately maintained subdivision. The placement or maintenance of any uniform road name sign shall not be construed as creating or establishing any obligation of the County to regulate, control or maintain any private or non-maintained public road not otherwise in compliance with these regulations.

2.10.1 Regulatory Signs and Traffic Control Devices - The County through the Public Works Department shall have the exclusive authority and control over the placement and maintenance of signs regulating traffic and traffic control devices on county-maintained road right of way consistent with the requirements of the Boone County Traffic Manual adopted July, 2002. No person shall place any sign regulating traffic or other traffic control device, nor any sign or other structure on any county-maintained road right of way without the express written consent of the Director. No road or street within a subdivision shall be accepted for maintenance by the County unless the owner or developer of roads or streets within such subdivision submits a traffic control and signage plan prepared and sealed by a licensed engineer and which is approved by the Director unless submittal of such plan is waived by the Director for good cause shown. All regulatory signs to be

installed in accordance with an approved traffic control plan shall be purchased and installed by the owner or developer of roads or streets within a subdivision in accordance with County regulations and standards prior to any such roads or streets being accepted for maintenance by the County. The Public Works Department shall remove any sign, traffic control, or other traffic control device or other structure placed in the right of way without permission from the Director. The County shall not place, install or maintain any sign regulating traffic or other traffic control device upon any private road or any publicly used roadway, which is not maintained by the County except where a privately maintained roadway intersects with a publicly maintained roadway. See Appendix A-1, Section 288, for Sign Specifications.

CERTIFIED COPY OF ORDER

183-2004

STATE OF MISSOURI

} ea.

County of Boone

May Session of the April Adjourned

Term. 20 04

In the County Commission of said county, on the

13th day of

May

20 04

the following, among other proceedings, were had, viz:

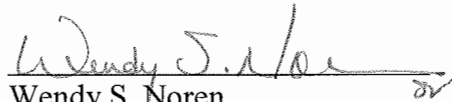
Now on this day the County Commission of the County of Boone does hereby approve the Water Line Relocation Cost Allocation Agreement with Consolidated Public Water Supply District #1 for the Scott Boulevard Project. It is further ordered that the Presiding Commissioner be hereby authorized to sign said agreement.

Done this 13th day of May, 2004.



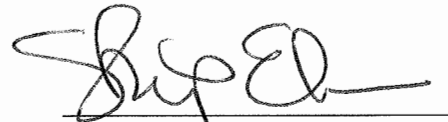
Keith Schnarre
Presiding Commissioner

ATTEST:



Wendy S. Noren
Clerk of the County Commission

absent
Karen M. Miller
District I Commissioner



Skip Elkin
District II Commissioner

WATER LINE RELOCATION COST ALLOCATION AGREEMENT 183-2004

THIS AGREEMENT (“this Agreement”), dated the 13 day of MAY, 2004, is made by and between **BOONE COUNTY, MISSOURI**, through its County Commission (“County”) and **CONSOLIDATED PUBLIC WATER SUPPLY DISTRICT NO. 1 BOONE COUNTY, MISSOURI** (“District”).

In consideration of each Party’s performance of the obligations set forth in this Agreement, the Parties agree to the following:

1. Background and Purposes of Agreement. The County has prepared, or is in the process of preparing, Final Plans and Specifications for road improvements, known as the Proposed Roadway Improvement Plans for Scott Boulevard Project #99222.01 (“the Project”), which such Plans and Specifications are described as follows: Roadway Improvements to extend Scott Boulevard south from the Intersection of Route KK to approximate Station 34+50, and which such Final Plans and Specifications (“the Project Plans”) have been provided to District. It has been determined that the Project will require Relocation of Water Lines owned by District in areas which will be disturbed by construction for the Project, or will be affected by the Project. Both Parties desire to coordinate their work in order to assure that Road construction work for the Project can go forward and be completed without unreasonable delay and without disruption of water service to District’s customers. County intends to reimburse District for all or a part of its actual Water Line Relocation costs incurred by District in Relocating those Water Lines which must be Relocated because of the Project. In order to accomplish these objectives, County and District are entering into this Agreement. This Agreement is entered into by the County and the District pursuant to that Cooperative Agreement (“the Cooperative Agreement”) between the County and various Public Water Supply Districts located in Boone County, Missouri, dated June 6, 2001, which is incorporated herein by reference.

2. Terms/Definitions. Unless the context clearly indicates otherwise, each term used in this Agreement, which is defined in Section 2 “Definitions” of the Cooperative Agreement, shall have the same meaning as is provided for by Section 2 of the Cooperative Agreement.

3. Water Line Relocation Plan. District has submitted to County and County has approved a Preliminary Water Line Evaluation and Plan for District’s Water Lines which contains options for avoiding or eliminating conflicts between Water Lines and the County Project. The County and District have agreed upon the exercise of a design option and solution that meets the needs of both Parties with respect to avoidance or elimination of such conflicts (“the Preliminary Water Line Plan”). The option and Preliminary Waterline Plan agreed upon is described as follows: Plans prepared by Bartlett & West Engineers, Inc. and provided to County on April 8, 2004. The county shall advance all costs associated with Preliminary Engineering, which is \$1,500.00 for this project.

Further, the County has completed or is in the process of completing Final Project Plans and has submitted or intends to submit those Final Project Plans to District within the time periods permitted by the Cooperative Agreement. Promptly upon receipt of County's Project Plans (if not already received), and of a written request of the County that District so proceed, District shall submit the Project Plans to District's consulting engineer ("Engineering Firm") to prepare a Final Water Line Plan for Relocation and/or other work on District's Water Lines ("the Final Water Line Plan") based upon the Preliminary Water Line Plan and the design option specified above. The Final Water Line Plan shall be completed within sixty (60) days following the receipt by District of County's Final Project Plan (if not previously received by District) and County's written request that District obtain such Final Water Line Plan. County agrees to compensate District for the actual costs incurred by District in preparing the Final Water Line Plan as follows, or on the basis of the following (check one and complete):

- X County shall reimburse District a lump sum amount of Preliminary Engineering – One Thousand Five Hundred Dollars; Design - Eighteen Thousand Dollars (\$ 18,000.00) and Construction Staking – Three Thousand Dollars (\$ 3,000.00) for such costs. The County's Responsibility is 75%, Preliminary Engineering = \$1,125.00, Design = \$13,500.00 and Construction Staking = \$2,250.00 and the Water District's Responsibility is 25%, Preliminary Engineering = \$375.00; Design = \$4,500.00 and Construction Staking = \$750.00, See Exhibit A.
- County shall reimburse District for the actual expense of Engineering Fees and Costs for preparing the Final Water Line Plan in an amount not to exceed _____ Dollars (\$_____).

District shall be permitted to submit to County, on a monthly basis, invoices for those portions of District's engineering fees and costs for preparation of the Final Water Line Plan, which are to be paid by County, pursuant to this Paragraph 3. All such invoices which are properly payable by County, shall be paid by County within thirty (30) days of the date of submission to County. All costs and expenses shall be documented by District and/or District's Engineering Firm in sufficient detail and with receipts and other evidence of expense as shall be required by the Auditor of Boone County, Missouri. The County shall have the right to withhold payment on undocumented costs and expenses which are not approved by the Auditor of Boone County, Missouri.

4. Easement Acquisition. Implementation of the Water Line Relocation Plan does require acquisition by District of new private Water Line Easements. If the provisions of this Paragraph 4 state that implementation of the Water Line Relocation Plan will require acquisition of new private Water Line Easements by District, then the acquisition of such new private Water Line Easements shall be coordinated with, or performed by, County, as a part of the County's Road Right-of-Way and Easement acquisition process, consistent with that "Cooperative Agreement".

5. **Water Line Relocation.** Subject to this Agreement and the Cooperative Agreement, District agrees to perform, or to cause to be performed, the Water Line Relocation work, or other work, provided for by the Final Water Line Plan, before the scheduled commencement of Road Construction for the Project, or to perform, or to cause to be performed, such work in coordination with the Road construction work required for the Project, so as to not delay the Project.

6. **Selection of Option for Performing Work.** District has determined that the actual construction work under the Final Water Line Plan (“the Water Line Work”) required for the Project will be performed as follows (check one and complete):

- By District’s own forces.
- By District’s letting its own bid request for Water Line Relocation to contractors.
- By District’s bidding such work, as an alternate bid with the Project road construction work bid letting.
- By permitting County to include the Water Line Work in its contract for construction subject to District supervision and subject to District rules, regulations and policies.

District shall be solely responsible for performance of the Water Line Work, determining the contractor to be chosen for any Water Line Work which is bid by District or bid as an alternate bid with the Project bid letting; for entering into its own construction contract for the Water Line Relocation Work and administering such contract when bid by District or bid as an alternate bid under County’s project bid; and District shall be exclusively responsible for the performance and supervision of Water Line Work when such work is included in a County contract for the Project. The expense of the Water Line Relocation Work shall be subject to allocation between District and County, as more specifically described below in this Agreement.

7. **Parts of Water Line for Which County is Obligated to Pay Relocation Costs.** County agrees that County is obligated to reimburse District for District’s costs incurred for Relocating that portion or those portions of District’s existing Water Lines, or other Water Line Work, described as follows: See Exhibit A

The cost to be reimbursed by County to District for Relocating such portions of the Water Line shall be determined, pursuant to this Agreement, without inclusion of the expense and cost of upgrade in size or capacity, meaning that all incremental costs associated solely with such upgrades shall be the District’s responsibility.

8. **Construction Cost Allocation.** County agrees to compensate District for the actual cost of the Water Line Relocation Work for those parts of the Water Line for which County is obligated to reimburse District for the Water Line Work, as described in Paragraph 7 above, on the basis of the following (check one and complete):

_____ A lump sum amount for all construction work in the amount of _____ Dollars (\$ _____).

X An amount of construction for the Water Line Relocation Work of that part or those parts of the Water Line(s) for which County is responsible for the Relocation costs, as described in Paragraph 7 above, as determined by the lowest and best bid for Relocating such parts of the Water Line, without upgrade in size or capacity.

_____ The actual cost of Relocation incurred by District using its own forces, based upon: (i) the actual cost of materials; and (ii) District's actual cost for use of District's personnel, including salaries or wages (allocated on an hourly basis for hours actually devoted to the work) plus District's share of payroll taxes, fringe benefits and District's reasonably allocated insurance costs, including worker's compensation insurance costs; and (iii) reasonable equipment rates for use of District's equipment, which shall not exceed the reasonable rental rates chargeable in Boone County, Missouri for similar equipment; and (iv) all of District's other reasonable, out of pocket costs and expenses which are necessarily and reasonably incurred to accomplish the Water Line Work, not to exceed the sum of _____ Dollars (\$ _____) unless a higher amount is approved by County prior to performance of additional work requiring a higher amount. All such actual costs and expenses shall be documented by District in sufficient detail and with receipts and other evidence of expense as shall be required by the Auditor of Boone County, Missouri.

District shall be permitted to submit invoices to County, on a monthly basis, with such invoices to be submitted on or near the first day of each month, for County's share of the Water Line Work, determined in accordance with the provisions of this Paragraph 8, for construction accomplished during the previous month. All invoices which are properly payable by County shall be paid by County within thirty days (30) of the date of their submission to County. The County shall have the right to withhold payment on undocumented costs and expenses which are not approved by the Auditor of Boone County, Missouri.

9. **Cost of Inspection.** County and District agree that County shall compensate District for the actual costs incurred by District in inspecting the Water Line Relocation Work, during construction, for those parts of the Water Line for which County is obligated to reimburse

District for the Water Line Relocation costs, as described in Paragraph 7 above, or as follows, or on the basis of the following (check one, if applicable, and complete):

_____ A lump sum for all inspection work in the amount of _____ Dollars (\$ _____).

_____ An amount of inspection costs based upon the lowest and best bid obtained for inspection services of those parts of the Water Line for which County is obligated for the Relocation cost, as described in Paragraph 7 above, without upgrade in size or capacity.

X The actual cost of inspection incurred by District using its own personnel, based upon the actual hourly compensation of such personnel (including salary or wages, the District's share of payroll taxes, fringe benefits, and insurance costs, including worker's compensation insurance coverage) not to exceed the sum of Eleven Thousand Dollars (\$ 11,000.00), County's Responsibility is 75% = \$8,250.00 see Exhibit A, unless a higher amount is approved by County prior to performance of additional inspection work requiring a higher amount. District's cost shall be those costs described above, for the actual time expended by District's personnel in performing inspection services. District's costs shall include reasonable mileage of the inspector, in traveling to and from the site of the inspection, and the cost of any materials or supplies used for inspection, and a reasonable rental charge (at rates not higher than those customarily charged in Boone County) for equipment used in performing the inspection. All such actual costs and expenses shall be documented by District in sufficient detail and with receipts and other evidence of expense as shall be required by the Auditor of Boone County, Missouri.

District may invoice County, at monthly intervals, on or before the first day of each month, for the County's share of inspection costs incurred by the District, during the previous month, as the County's share of inspection costs is reasonably determined in accordance with the provisions of this Paragraph 9. All such invoices, which are properly payable, shall be payable within thirty (30) days of submission. The County shall have the right to withhold payment on undocumented costs and expenses which are not approved by the Auditor of Boone County, Missouri.

10. **Easement Cost Allocation.** If applicable, County and District agree, with respect to the acquisition of the new private Water Line Easements required by District for implementation of the Water Line Relocation plan, as follows: Water District will acquire all easements with the exception of the Rikoon Property. Water District shall be reimbursed for easement acquisition in the Lump Sum Amount of \$650.00. The County responsibility is 75% = \$487.50 see Exhibit A.

The Water District will provide a legal description in accordance with Section 6.5 of the Cooperative Agreement to the County. The County shall acquire the easement on this said tract of land in accordance with Section 6.5 of the Cooperative agreement.

11. **Location.** County agrees to physically locate and mark by flags, or other appropriate surface markings, the Road Right-of-Way in areas involved with District's Water Line Relocation and installation along the above described Project. County's markings shall include the boundaries of County's Right-of-Way and the centerline station numbers of County's Project, so that District can identify both the boundaries of the Road Right-of-Way and the various centerline stations, by station number.

12. **Coordination of Work and Time Limits.** The County and District agree to use their best efforts to coordinate all engineering and construction work to be performed under this Agreement. The agreements between County and District for the sharing of costs for the preparation of the Final Water Line Plan, under Paragraph 3 of this Agreement and the agreement for sharing costs of physically Relocating Water Lines, under Paragraph 8 of this Agreement, shall be subject to the time limits for performance specified in the Cooperative Agreement unless the District and County mutually agree, in writing, to shorten or extend the times for performance, which agreement shall not be withheld when reasonable cause exists to modify the times for performance. Reasonable cause to modify the times for performance shall exist when work to be performed takes less time to perform than anticipated, or when scheduled work is delayed for reasons outside of the control of either Party to this Agreement, or when it is otherwise mutually agreed that the schedule for work should be modified for other good and sufficient reasons. If either the County or District suspends or terminates scheduled work to be performed under this Agreement, then the Party causing such suspension or termination shall be liable for the actual costs and expenses incurred by the other Party resulting from suspension or termination, provided that in the event suspension or termination occurs, both parties shall be required to mitigate any financial loss they may incur as a result of suspension or termination.

13. **Letting of Bids or Commencement of Construction Work.**

A. **If Work is to be Performed by a Contractor.** If Paragraph 6 of this Agreement indicates that District intends to let bid requests for Water Line Relocation to contractors, then, within thirty (30) days of County's delivery to District of a written request that District let the Water Line Relocation Project for bids to contractors, District shall cause the Relocation Work to be advertised for bids, with bids to be required within thirty (30) days of advertising. Construction bids shall be open, tabulated and a recommendation for award of the Contract will be presented for approval to the District's Board of Directors, within seven (7) days after the bids are received. The accepted bids shall be submitted to the County for its approval.

The County shall approve or disapprove bids within ten (10) days of their submission by the District to the County. Upon delivery by the County to the District of written approval of the successful bid, the successful contractor shall be given a Notice of Award of the Contract for the Water Line Relocation Work. Such contractor shall then be allowed ten (10) days to secure certificates of insurance and performance bonds and to submit these documents to the District. The District will process Contract Documents and execute a Construction Agreement with the successful contractor, and issue to such contractor a Notice to Proceed with the Water Line Relocation Work, within twenty (20) days of the date of the delivery to such contractor of the Notice of Award. The contractor shall have ten (10) days from Notice to Proceed with the Work to begin work on the Water Line Relocation Project. It is agreed that construction time for the Water Line Relocation Project, from the date when the contractor commences work, shall be approximately Ninety (90) days.

B. If Work is to be Performed by District's Own Forces. If Paragraph 6 of this Contract indicates that District is going to perform the Relocation Work with its own forces, then, upon receipt from the County of a written request that District proceed with the Water Line Relocation Work, District shall so proceed with the work, as soon as is reasonably practicable, and shall complete such work within approximately _____ (____) days of the date of the County's request that the District proceed with the Water Line Relocation Work.

14. Coordination of Work. The County and District agree to use their best efforts, and good faith, to coordinate all engineering and construction work to be performed under this Agreement.

15. Extension of Time. Subject to Paragraph 16 below, the times for performance specified herein shall be extended when scheduled work is delayed for reasons outside the control of the Party to this agreement who is required to perform such work or to cause such work to be performed, or when it is otherwise mutually agreed that the schedule for work should be modified for good and sufficient cause. If either party to this Agreement becomes and aware of a need for an extension of time or of a delay in the work, then such party shall promptly notify the other party, in writing, of the need for such extension, or of the delay, and of the anticipated extent of such delay.

16. Time Limits Upon Effectiveness of Agreement for Costs Specified in this Agreement. The provisions of Paragraph 15 notwithstanding, District's agreement to accept payment of costs for preparation of the final Water Line Plan provided in Paragraph 3 of this Agreement shall be in effect for a period of One Hundred Eighty (180) days, following the execution of this Agreement. Any agreement by District to accept payment of any lump sums, pursuant to Paragraph 8 or Paragraph 9 or this Agreement, and to accept any other dollar amounts agreed to in such Paragraphs 8 and 9 of this Agreement, shall be in effect only for a period of One Hundred Eighty Days (180 Days) following the date of the execution of this Agreement. If District is not given written notice, by the County to proceed with the obtaining of the final Water Line Relocation Plan within the time limits specified in this Paragraph 15, then District's agreement to accept reimbursement in accordance with Paragraph 3 of this Agreement may be terminated by District and County and District shall negotiate a new

agreement for sharing of costs for the preparation of the final Water Line Relocation Plan. If District is not given notice to proceed with the actual construction work for the Water Line Relocation, within the time limits specified in this Paragraph 15, then the agreements of District to any lump sum amounts, or to any specific dollars amounts, set forth in Paragraphs 8 and 9 of this Agreement, may be terminated by District, in which event, County and District shall negotiate new agreement for cost sharing of the costs of construction work and inspection, as provided for by paragraphs 8 and 9 or which every such paragraph is applicable.

17. Suspension or Termination of Work. If either County or District, without the consent of the other Party, suspends or terminates schedule work to be performed under this Agreement, and, as a result, the other party sustain additional cost or expense, then the Party causing such suspension or termination shall be liable to the other Party for the actual costs and expenses incurred by the other Party as a result of such suspension or termination; provided that, in the event suspension or termination occurs, both parties shall be required to mitigate any financial loss they may incur as a result of the suspension or termination.

Consolidated Public Water Supply
District No. 1 of Boone County, Missouri

By: Jane Sapp
Jane Sapp, President, Board of Directors

Attest: Bill Robinson
Bill Robinson, Clerk

Approved as to sufficient unencumbered appropriations:

Jane E. Pitchford 5/10/04
County Auditor by Date

Boone County, Missouri

By: [Signature]
Presiding Commissioner

Attest: Wendy J. [Signature]
County Clerk *a*

Approved as to form:

[Signature] 5/10/04
County Attorney Date

Exhibit A
Scott's BLVD Water Line Relocation
Responsibility of Cost Summary

Easement Summary - Scott's Blvd Water Line Relocation

Description	Length
Total Length of main line with easements and within Project Limits	2,600
Total Length of main line	3,450
Percentage of main line with easements and within Project Limits	75.0%

Responsibility of Cost Summary - Scott's Blvd Water Line Relocation

Boone County Public Works % of Responsibility 75.000000%
 Replacement in Kind

	Total	County Responsibility 75 %	Water District Responsibility 25 %
Replacement in Kind Construction Cost	\$ 117,000.00	\$ 87,750.00	\$ 29,250.00
Preliminary Engineering Fee	\$ 1,500.00	\$ 1,125.00	\$ 375.00
Engineering Fee Design	\$ 18,000.00	\$ 13,500.00	\$ 4,500.00
Construction Staking	\$ 3,000.00	\$ 2,250.00	\$ 750.00
Inspection	\$ 11,000.00	\$ 8,250.00	\$ 2,750.00
Easements	\$ 650.00	\$ 487.50	\$ 162.50
Legal	\$ 1,000.00	\$ 750.00	\$ 250.00
Totals	\$ 152,150.00	\$ 114,112.50	\$ 38,037.50

County Contribution from Replacement in Kind \$ 114,112.50
Water District Contribution Replacement in Kind \$ 38,037.50
Total Project Cost Replacement in Kind \$ 152,150.00

5/10/04

PURCHASE REQUISITION BOONE COUNTY, MISSOURI

DATE

243

Consolidated PWSD#1

573-449-8723

VENDOR NO.

VENDOR NAME

PHONE #

1500 N. 7th Street
ADDRESS

Columbia
CITY

MO 65201
STATE ZIP

BID DOCUMENTATION

This field **MUST** be completed to demonstrate compliance with statutory bidding requirements.
Refer to RSMo 50.660, 50.753-50.790, and the Purchasing Manual—Section 3

- Bid /RFP (enter # below)
- Sole Source (enter # below)
- Emergency Procurement (enter # below)
- Written Quotes (3) attached (>\$750 to \$4,449)
- <\$750 No Bids Required (enter bid # below if you are purchasing from a bid, even if this purchase is <\$750)
- Professional Services (see Purchasing Policy Section 3-103)

- Transaction Not Subject To Bidding For The Following Reason:
- Utility
 - Training
 - Travel
 - Pub/Subscriptions
 - Dues
 - Required Gov Payment
 - Refund
 - Agency Fund Distribution
 - Cooperative Agreement
 - Other (Explain):

RECEIVED
MAY 10 2004

(Enter Applicable Bid / Sole Source / Emergency Number)

BOONE COUNTY AUDITOR

Bill To Department # 2045

Ship To Department # 2045

Department				Account				Item Description	Qty	Unit Price	Amount
2	0	4	5	7	1	1	0	0	Scott's Blvd, Water Line Relocation		114112.50

I certify that the goods, services or charges specified above are necessary for the use of this department, are solely for the benefit of the county, and have been procured in accordance with statutory bidding requirements.


Requesting Official


Auditor Approval

CERTIFIED COPY OF ORDER

May Session of the April Adjourned Term. 20 04

STATE OF MISSOURI }
County of Boone } ea.

In the County Commission of said county, on the 13th day of May 20 04
the following, among other proceedings, were had, viz:

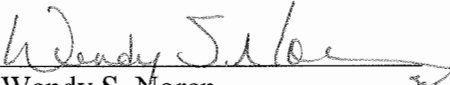
Now on this day the County Commission of the County of Boone does hereby approve the following recommendation for a variance from the Road and Bridge Advisory Committee:

For the location of the Southern Boone County Fire Protection District Station #20 located at the corner of Zumwalt Road and North Mount Pleasant Road, the Road and Bridge Advisory Committee supports the following variance: To waive the requirement of the maximum length of driveway pipe and allow a culvert with total of 67 linear feet. The culvert shall be installed according to all other regulations. The diameter of culvert will be decided by Public Works and shall be a minimum of 18 inches.

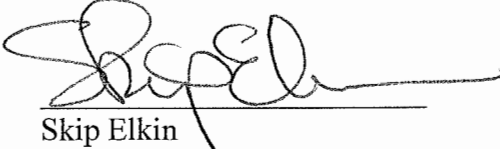
Done this 13th day of May, 2004.


Keith Schnarre
Presiding Commissioner

ATTEST:


Wendy S. Noren
Clerk of the County Commission

absent
Karen M. Miller
District I Commissioner


Skip Elkin
District II Commissioner

CERTIFIED COPY OF ORDER



STATE OF MISSOURI }
County of Boone } ea.

May Session of the April Adjourned Term. 20 04

In the County Commission of said county, on the 13th day of May 20 04
the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby authorize the Presiding Commissioner to sign the School Resource Officer grant application.

Done this 13th day of May, 2004.

Keith Schnarre
Presiding Commissioner

ATTEST:

Wendy S. Noren
Clerk of the County Commission

absent

Karen M. Miller
District I Commissioner

Skip Elkin
District II Commissioner

Please ensure all questions are answered completely, and typed in the spaces below. All documents submitted with the original copy of the application must have original signatures. Stamped or electronic signatures will not be accepted. Previous editions of this application may not be used (3/1/04). An incomplete application or missing documentation may result in the delay of processing and/or result in denial of your application.

I. General Information

Applicant Organization's Legal Name: Boone County Sheriff's Dept.

Applicant Agency ORI Number: M O O 1 0 0 0

The ORI number is assigned to your agency by the FBI for purposes of UCR crime reporting. It begins with your two letter state abbreviation followed by five digits. For further clarification, please refer to the Glossary of Common Grant Terms section of the Application Instructions, page 20.

Applicant Agency EIN Number: 4 3 6 0 0 0 3 4 9

The EIN number is assigned to your agency by the Internal Revenue Service (IRS) and consists of nine digits. However, if the Office of Justice Programs has assigned your department an EIN number, please use that assigned number. Otherwise, your IRS EIN number should be used. For further clarification, please refer to the Glossary of Common Grant Terms section of the Application Instructions, page 19.

DUNS #: 1 8 2 7 3 9 1 7 7

Your Data Universal Numbering System (or DUNS) number is a nine-digit identification number, unique to your agency, that the federal government uses in an effort to better track and manage federal grant recipients and their data. If your agency does not yet have a DUNS number, you may obtain one by calling the DUNS Number Request Line at 866.705.5711.

Federal Congressional District Number(s): 9th Cong District

Do not substitute state or local congressional districts. If your agency spans more than one congressional district, please list all of the districts above.

Are you contracting for law enforcement services? Yes No

If "yes," the government body should be named in the Applicant Organization's Legal Name space above. For further clarification in determining if this applies to your agency, please refer to the Glossary of Common Grant Terms section of the Application Instructions, page 19.

In the space below, please provide a brief description of your agency's inability to implement this project without federal assistance.

Our agency has been involved with SRO
activities in a number of schools within
our County. We have a need to add a
special school and reassign officers to
allow more time at specific location
schools. Our budget does not allow for
this increased funding need at this time.

II. Executive Information

The law enforcement and government executives that appear in this section must be those individuals who will have ultimate financial and programmatic authority for this grant. Typically, these are the highest-ranking officials within a jurisdiction (chief of police, sheriff, or equivalent for law enforcement executives, and mayor, city manager, or equivalent for government executives). Listing individuals without financial and programmatic authority for the grant could delay the review of your application, or remove your application from consideration.

Law Enforcement Executive's Name: Theodore P. Boehm
Title: Sheriff
Agency Name: Boone County Sheriff's Department
Address: 2121 County Drive

City: Columbia **State:** MO **Zip Code:** 65202
Telephone: 573-875-1111 **Fax:** 573-874-8953
Email: tboehm@boonecountymo.org

Type of Police Agency:

- | | | |
|---|---|------------------------------------|
| <input type="checkbox"/> Municipal | <input type="checkbox"/> State | <input type="checkbox"/> County PD |
| <input checked="" type="checkbox"/> Sheriff* | <input type="checkbox"/> Tribal | |
| <input type="checkbox"/> School* | <input type="checkbox"/> University/College* (<input type="checkbox"/> Public or <input type="checkbox"/> Private) | |
| <input type="checkbox"/> Public Housing* | <input type="checkbox"/> New Start-Up* (please specify): _____ | |
| <input type="checkbox"/> Other* (please specify): _____ | | |

** These agency types must complete the additional appropriate questionnaire found in these Application Forms, and submit it along with the application.*

Government Executive's Name: Keith Schnarre
Title: Presiding Commissioner
Name of Government Entity: Boone County
Address: 801 East Walnut

City: Columbia **State:** MO **Zip Code:** 65201
Telephone: 573-886-4307 **Fax:** 573-886-4311
Email: kschnarre@boonecountymo.org

Type of Government Entity:

- State City Town County
 Borough Township Territory Region
 Community Pueblo Nation School District
 Village Council
 Other (please specify): _____

Contact Information:

Name of contact person in your agency familiar with this grant application:

Major Otha J Stone IITitle: Chief DeputyTelephone: 573-875-1111 Fax: 573-874-8953Email: ostone@boonecountymo.org**III. Partner Information**

Under the COPS in Schools grant program, applicants must enter into a partnership agreement with an official for a specific school or school district who has general educational oversight authority within that jurisdiction. **In the space below, please provide the information of the school official with general educational oversight who will be responsible for attending the mandatory COPS in Schools Training. If the proposed project affects an entire school district, then the official with general educational oversight over the entire school district should be listed below. In addition, this individual will be required to sign the attached *COPS in Schools Training Requirement*.

Name of Partner Agency or School District: BEARFIELD SCHOOLSchool Official Name: Bearfield School RICHARD HARDESTYTitle: Admin.Address: 4032 BearfieldCity: Col State: Mo Zip Code: 65203Telephone: 886-4935 Fax: 886 4937Email: Rhardesty@columbia.k12.mo.us

**If there are multiple partners involved in this project, please provide the information listed above for each of the partners on the attached "Additional Partner Page" included with this application. At the present time, only one school official per grant award will be permitted to attend the CIS Training due to logistical constraints.

At the time an application is submitted, agencies must include two separate typed documents prepared in cooperation with the partner school(s), or school district(s), involved in the program.

The first document is the Narrative Addendum that outlines the proposed project. *For additional information on this requirement, please refer to page 35 of this Application Form.*

The second document is the Memorandum of Understanding (MOU) form that details the roles and responsibilities of the partners involved in this project. *For additional information on this requirement, please refer to page 37 of this Application Form.*

In addition, the Retention Certification Form which outlines your agency's plan to retain all additional COPS-funded officer positions awarded for at least one full local budget cycle following the expiration of the COPS grant funding period must also be submitted. The law enforcement executive and government executive listed on page 4 of this Application Form must sign this form.

COPS In Schools Additional Training Condition

****Signatures required****

Please have the Law Enforcement Executive and one designated School Representative sign the attached COPS in Schools Training Requirement on page 11.

All agencies receiving awards through the COPS in Schools program are required to send the officer(s) deployed into the school resource officer position(s) as a result of this grant, and one individual designated as the school representative under the grant program, to one COPS in Schools Training. The COPS Office will reimburse grantees for training, per diem, travel, and lodging costs for attendance of the required participants up to a maximum of \$1,200 per person attending. Agencies that receive a COPS in Schools grant will receive additional training information following notification of the grant award. The training requirement must be completed prior to the end of the 36 months of grant funding for officer positions.

IV. Department Information:

Do officers have primary law enforcement authority for the population to be served? Yes No (check one). If "yes", what is the actual population for which your department has primary law enforcement authority? (In other words, the 2000 Census population minus the incorporated towns and cities that have their own police departments.) If "no," please explain below.

50,000

Population served (2000 U.S. Census):*

If the population that your agency serves is not represented by U.S. Census figures (e.g., school district police departments), please indicate the size of the population served here: _____

Square miles covered by your agency:* 650

* Exclude the population and square miles primarily served by other law enforcement agencies within your jurisdiction. For example, a sheriff's department must exclude populations and areas covered by a city police department for which the sheriff's department does not have primary law enforcement authority.

Current budgeted locally-funded sworn force strength as of the date of this application:

Full-time officers: 56 Part-time officers: 0

The budgeted locally-funded sworn force strength is the number of sworn officers your department has funded in its budget, including state and locally-funded vacancies. Do not include unpaid/reserve officers, COPS-funded positions (unless they are in the locally-funded retention period), or detention/court/correctional staff.

Current actual locally-funded sworn force strength as of the date of this application:

Full-time officers: 53 Part-time officers: 0

The actual locally-funded sworn force strength is the actual number of sworn officers employed by your department as of the date of this application. Do not include vacant state or locally-funded positions, COPS-funded positions (unless they are in the locally-funded retention period), unpaid/reserve or detention/court/correctional positions.

V. Officer Request Information:

What is the total number of new officer position(s) which you are now requesting under this COPS in Schools application?

Full-time: 2 Part-time: 0

Your request should be consistent with your agency's law enforcement needs. Do not request more positions than your agency can support and retain financially.

***Total amount of federal funds requested for all full-time and part-time officer positions: \$ 250,000.00**

***Total amount of non-federal matching funds required (local share, if required):**

\$ 27,590.00

* To answer these questions, complete the COPS in Schools 2004 Budget Information Worksheets provided in these Application Forms. The maximum amount of funding available per officer position is \$125,000 (pages 21-33). The difference between \$125,000 and the agency's total cost per officer position is the agency's local match. Please note the attached budget worksheets are to be completed for one officer; as a result, please remember to multiply by the total number of officers requested.

I understand that prior to any grant award, the applicant must comply with all application and program requirements of the Public Safety Partnership and Community Policing Act of 1994 and other requirements of federal law. In addition, my signature certifies that this application requests funding only for positions that would not be otherwise funded in my agency's budget with state, local or Bureau of Indian Affairs funds.

By signing below, I certify that the information provided on this form and the attached forms is true and accurate to the best of my knowledge. I understand that false statements or claims made in connection with COPS grants may result in fines, imprisonment, debarment from participating in federal grants or contracts, and/or any other remedy available by law to the federal government.

It is not permissible for someone to sign application forms in place of the law enforcement and/or government executives named in the application. Applications with missing, incomplete, or inaccurate signatures or responses may not be considered for funding. Stamped or electronic signatures also will not be accepted.

Law Enforcement Executive's Signature:

Sheiff R. Boel
(Signature of person named in Section II of this form)

Date: 5-10-04

Government Executive's Signature:

[Signature]
(Signature of person named in Section II of this form)

Date: 5-13-04

School Official's Signature:

[Signature]
(Signature of person named under Section III "Partner Information" as the designated School Representative for this grant program and the required training.)

Date: 10 May 04

Please return one original and two copies of all application materials. Please be sure to include all forms as outlined in the CIS 2004 Application Checklist and any additional information necessary to complete this request for grant funding. Completed application forms should be mailed to:

COPS in Schools Control Desk
U.S. Department of Justice, COPS Office
1100 Vermont Avenue, N.W.
7th floor
Washington, D.C. 20530 (please use 20005 zip code for overnight mail)

Note: Original signatures are required on the original application to process all funding requests. Faxed copies will NOT be accepted. Applications postmarked after the final application deadline date will not be considered.

Due to events which have resulted in expanding process handling time for Department of Justice postal mail in the Washington, D.C. area, the COPS Office reminds you that when submitting your COPS in Schools Program application for consideration, you are welcome to send your application package via overnight mail, using any of the numerous overnight mail carriers available nationally. The zipcode that should be used for overnight mail deliveries to COPS is 20005.

OMB Approval Number: 1103-0027

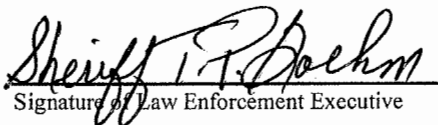
COPS in Schools Training Requirement

Award recipients of the COPS in Schools grant program are required to attend one COPS in Schools regionally-based training workshop. The Office of Community Oriented Policing Services (COPS) will be the sole provider of this training workshop should your agency receive a COPS in Schools grant. If awarded, this training requirement must be completed prior to the end of the 36 months of grant funding for the officer position(s).

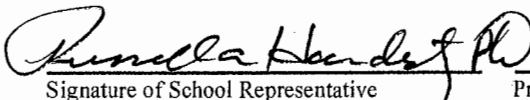
This training requirement will be a grant condition that requires your agency to send the specific COPS in Schools officer(s) who will be deployed into the school(s) as a direct result of receiving the grant to this training should your agency be awarded. This condition also requires the school official with general educational oversight (as designated in **Section III Partner Information** of the Application Forms) attend this training along with the COPS in Schools officer(s) deployed in their school/school district. The school representative must be an administrator with decision-making authority and be directly involved with the COPS in Schools program. Regardless of the number of schools or school districts involved in this partnership; only one school representative per grant will be permitted to attend the training. The COPS Office will pay for the training, travel, lodging and per diem for the required participants up to a maximum of \$1,200 per participant. Due to space limitations, we regret that non-required participants will not be permitted to attend this training even at their own expense.

Should your agency receive a COPS in Schools grant, information regarding training opportunities will be forwarded to the law enforcement executive following the official notification of the grant. Failure to comply with this grant condition by not attending the required training, or by sending incorrect personnel to attend training, may result in the withholding of future COPS grants or other federal funding, as well as any other available legal remedies.

By signing this document, the signatory officials indicate their understanding of, and agreement to abide by, this grant condition, which is contingent upon the award of a COPS in Schools grant.


Signature of Law Enforcement Executive

T. A. BOEHM
Printed Name of Law Enforcement Executive


Signature of School Representative

RICHARD HARDESTY
Printed Name of School Representative



Certifications

Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters; Drug-Free Workplace Requirements Coordination with Affected Agencies.

Although the Department of Justice has made every effort to simplify the application process, other provisions of federal law require us to seek your agency's certification regarding certain matters. Applicants should read the regulations cited below and the instructions for certification included in the regulations to understand the requirements and whether they apply to a particular applicant. Signing this form complies with certification requirements under 28 CFR Part 69, "New Restrictions on Lobbying," 28 CFR Part 67, "Government-Wide Debarment and Suspension (Nonprocurement)", 28 CFR Part 83 "Government-Wide Requirements for Drug-Free Workplace (Grants)," and the coordination requirements of the Public Safety Partnership and Community Policing Act of 1994. The certifications shall be treated as a material representation of fact upon which reliance will be placed when the Department of Justice determines to award the covered grant.

1. Lobbying

As required by Section 1352, Title 31 of the U.S. Code, and implemented at 28 CFR Part 69, for persons entering into a grant or cooperative agreement over \$100,000, as defined at 28 CFR Part 69, the applicant certifies that:

A. No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the making of any federal grant; the entering into of any cooperative agreement; and the extension, continuation, renewal, amendment or modification of any federal grant or cooperative agreement;

B. If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with this federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form - LLL, "Disclosure of Lobbying Activities," in accordance with its instructions;

C. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, contracts under grants and cooperative agreements, and subcontracts) and that all sub-recipients shall certify and disclose accordingly.

2. Debarment, Suspension and Other Responsibility Matters (Direct Recipient)

As required by Executive Order 12549, Debarment and Suspension, and implemented at 28 CFR Part 67, for prospective participants in primary covered transactions, as defined at 28 CFR Part 67, Section 67.440 -

A. The applicant certifies that it and its principals:

(i) Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of federal benefits by a state or federal court, or voluntarily excluded from covered transactions by any federal department or agency;

(ii) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state or local) or private agreement or transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, or receiving stolen property, making false claims, or obstruction of justice, or commission of any offense indicating a lack of business integrity or business honesty that seriously affects your present responsibility.

(iii) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state or local) with commission of any of the offenses enumerated in paragraph (A)(ii) of this certification; and

(iv) Have not within a three-year period preceding this application had one or more public transactions (federal, state or local) terminated for cause or default; and

B. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

3. Drug-Free Workplace (Grantees Other Than Individuals)

As required by the Drug-Free Workplace Act of 1988, and implemented at 28 CFR Part 83, for grantees, as defined at 28 CFR Part 83, Sections 83 and 83.510 -

A. The applicant certifies that it will, or will continue to, provide a drug-free workplace by:

(i) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;

(ii) Establishing an on-going drug-free awareness program to inform employees about -

(a) The dangers of drug abuse in the workplace;

(b) The grantee's policy of maintaining a drug-free workplace;

COPS in Schools Application Forms

- (c) Any available drug counseling, rehabilitation and employee assistance programs; and
- (d) The penalties that may be imposed upon employees for drug-abuse violations occurring in the workplace;
- (iii) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (i);
- (iv) Notifying the employee in the statement required by paragraph (i) that, as a condition of employment under the grant, the employee will -
 - (a) Abide by the terms of the statement; and
 - (b) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
 - (v) Notifying the agency, in writing, within 10 calendar days after receiving notice under subparagraph (iv)(b) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to: COPS Office, 1100 Vermont Ave., NW, Washington, D.C. 20530. Notice shall include the identification number(s) of each affected grant.
 - (vi) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (iv)(b), with respect to any employee who is so convicted -

- (a) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
- (b) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a federal, state or local health, law enforcement or other appropriate agency;
- (vii) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (i), (ii), (iii), (iv), (v) and (vi).

B. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of performance (street address, city, county, state, zip code)
Schools within Boone County

Check if there are workplaces on file that are not identified here.

4. Coordination

The Public Safety Partnership and Community Policing Act of 1994 requires applicants to certify that there has been appropriate coordination with all agencies that may be affected by the applicant's grant proposal if approved. Affected agencies may include, among others, the Office of the United States Attorney, state or local prosecutors, or correctional agencies. The applicant certifies that there has been appropriate coordination with all affected agencies.

Grantee Agency Name and Address:

Boone County Sheriff's Department, 2121 County Drive

Columbia MO 65202

Grantee IRS/ Vendor Number: _____

False statements or claims made in connection with COPS grants (including cooperative agreements) may result in fines, imprisonment, disbarment from participating in federal grants or contracts, and/or any other remedy available by law.

I certify that the assurances provided are true and accurate to the best of my knowledge.

Elections or other selections of new officials will not relieve the grantee entity of its obligations under this grant.

Typed Name and Title of Law Enforcement Executive (or Official with Programmatic Authority, as applicable):

Theodore P. Boehm, Sheriff

Signature: *Theodore P. Boehm* Date: 5-10-04

Typed Name and Title of Government Executive (or Official with Financial Authority, as applicable):

Keith Schlarke, Presiding Commissioner

Signature: *Keith Schlarke* Date: 5-13-04

Assurances

Several provisions of federal law and policy apply to all grant programs. We (the Office of Community Oriented Policing Services) need to secure your assurance that the applicant will comply with these provisions. If you would like further information about any of these assurances, please contact your state's COPS Grant Program Specialist at (800) 421-6770.

By the applicant's authorized representative's signature, the applicant assures that it will comply with all legal and administrative requirements that govern the applicant for acceptance and use of federal grant funds. In particular, the applicant assures us that:

1. It has been legally and officially authorized by the appropriate governing body (for example, mayor or city council) to apply for this grant and that the persons signing the application and these assurances on its behalf are authorized to do so and to act on its behalf with respect to any issues that may arise during processing of this application.
2. It will comply with the provisions of federal law which limit certain political activities of grantee employees whose principal employment is in connection with an activity financed in whole or in part with this grant. These restrictions are set forth in 5 U.S.C. § 1501, et seq.
3. It will comply with the minimum wage and maximum hours provisions of the Federal Fair Labor Standards Act, if applicable.
4. It will establish safeguards, if it has not done so already, to prohibit employees from using their positions for a purpose that is, or gives the appearance of being, motivated by a desire for private gain for themselves or others, particularly those with whom they have family, business or other ties.
5. It will give the Department of Justice or the Comptroller General access to and the right to examine records and documents related to the grant.
6. It will comply with all requirements imposed by the Department of Justice as a condition or administrative requirement of the grant, including but not limited to: the requirements of 28 CFR Part 66 and 28 CFR Part 70, or the Federal Acquisition Regulations, as applicable (governing cost principles); OMB Circular A-133 (governing audits) and other applicable OMB circulars; the applicable provisions of the Omnibus Crime Control and Safe Streets Act of 1968, as amended; 28 CFR Part 38.1; the current edition of the COPS Grant Monitoring Standards and Guidelines; and with all other applicable program requirements, laws, orders, regulations, or circulars.
7. If applicable, it will, to the extent practicable and consistent with applicable law, seek, recruit and hire qualified members of racial and ethnic minority groups and qualified women in order to further effective law enforcement by increasing their ranks within the sworn positions in the agency.
8. It will not, on the ground of race, color, religion, national origin, gender, disability or age, unlawfully exclude any person from participation in, deny the benefits of or employment to any person, or subject any person to discrimination in connection with any programs or activities funded in whole or in part with federal funds. These civil rights requirements are found in the non-discrimination provisions of the Omnibus Crime Control and Safe Streets Act of 1968, as amended (42 U.S.C. § 3789(d)); Title VI of the Civil Rights Act of 1964, as amended (42 U.S.C. § 2000d); the Indian Civil Rights Act (25 U.S.C. §§ 1301-1303); Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. § 794); Title II, Subtitle A of the Americans with Disabilities Act (ADA) (42 U.S.C. § 12101, et seq.); the Age Discrimination Act of 1975 (42 U.S.C. § 6101, et seq.); and Department of Justice Non-Discrimination Regulations contained in Title 28, Parts 35 and 42 (subparts C, D, E and G) of the Code of Federal Regulations.
- A. In the event that any court or administrative agency makes a finding of discrimination on grounds of race, color, religion, national origin, gender, disability or age against the applicant after a due process hearing, it agrees to forward a copy of the finding to the Office of Civil Rights, Office of Justice Programs, 810 7th Street, NW, Washington, D.C. 20531.
- B. Grantees that have 50 or more employees and grants over \$500,000 (or over \$1,000,000 in grants over an eighteen-month period), must submit an acceptable Equal Employment Opportunity Plan ("EEO Plan") or EEO short form (if grantee is required to submit an EEO Plan under 28 CFR 42.302), that is approved by the Office of Justice Programs, Office for Civil Rights within 60 days of the award start date. For grants under \$500,000, but over \$25,000, or for grantees with fewer than 50 employees, the grantee must submit an EEO Certification. (Grantees of less than \$25,000 are not subject to the EEO Plan requirement.)
9. Pursuant to Department of Justice guidelines (June 18, 2002 Federal Register (Volume 67, Number 117, pages 41455-41472)), under Title VI of the Civil Rights Act of 1964, it will ensure meaningful access to its programs and activities by persons with limited English proficiency.
10. It will ensure that any facilities under its ownership, lease or supervision which shall be utilized in the accomplishment of the project are not listed on the Environmental Protection Agency's (EPA) list of Violating Facilities and that it will notify us if advised by the EPA that a facility to be used in this grant is under consideration for such listing by the EPA.
11. If the applicant's state has established a review and comment procedure under Executive Order 12372 and has selected this program for review, it has made this application available for review by the state Single Point of Contact.
12. Pursuant to Executive Order 13043, it will enforce on-the-job seat belt policies and programs for employees when operating agency-owned, rented or personally-owned vehicles.

COPS in Schools Application Forms

13. It will not use COPS funds to supplant (replace) state, local, or Bureau of Indian Affairs funds that otherwise would be made available for the purposes of this grant, as applicable.

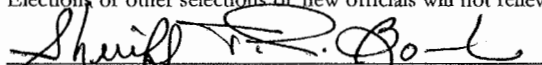
14. If the awarded grant contains a retention requirement, it will retain the increased officer staffing level and/or the increased officer redeployment level, as applicable, with state or local funds for a minimum of one full local budget cycle following expiration of the grant period.

15. It will not use any federal funding directly or indirectly to influence in any manner a Member of Congress, a jurisdiction, or an official of any government, to favor, adopt, or oppose, by vote or otherwise, any legislation, law ratification, policy or appropriation whether before or after the introduction of any bill, measure, or resolution proposing such legislation, law, ratification, policy or appropriation as set forth in the Anti-Lobby Act, 18 U.S.C. 1913.

False statements or claims made in connection with COPS grants (including cooperative agreements) may result in fines, imprisonment, disbarment from participating in federal grants or contracts, and/or any other remedy available by law.

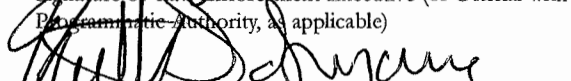
I certify that the assurances provided are true and accurate to the best of my knowledge.

Elections or other selections of new officials will not relieve the grantee entity of its obligations under this grant.



Signature of Law Enforcement Executive (or Official with Programmatic Authority, as applicable)

5-10-04
Date



Signature of Government Executive (or Official with Financial Authority, as applicable)

5-13-04
Date



Retention Plan Certification

U.S. Department of Justice
Office of Community Oriented Policing Services (COPS)

Instructions: All agencies applying for COPS in Schools grant monies to hire additional officer positions must submit this Certification with their application. Please review the COPS retention requirements thoroughly in the "How to Apply" section of the Application Instructions before signing this form. If you have questions, please call the U.S. Department of Justice Response Center at 800.421.6770, and ask to speak with your Grant Program Specialist.

- I. COPS in Schools grantees are required to retain all additional officer positions awarded for at least one full local budget cycle following the expiration of COPS grant funding for each COPS-funded officer position. The additional officer positions should be added to your agency's law enforcement budget with state or local funds for at least one full local budget cycle, over and above all other locally-funded officer positions (including other school resource officers) that would have existed regardless of the grant, from the time that the 36-months of grant funding for each COPS position expires. Absorbing COPS in Schools officers through attrition (rather than adding the extra positions to your budget with additional funding) does not meet the retention requirement.

We, Boone County, certify that we have read and understand the COPS Office retention requirements.
(Applicant Legal Name)

Furthermore, we certify that if awarded, our agency plans to comply in full with those requirements.

- II. Use the space below to explain how your Department currently plans to retain any additional officer position(s) awarded. Please be as specific as possible about the anticipated source(s) of retention funding (General Fund revenues, local ballot item, etc.) your agency plans to utilize. If additional space is needed, please continue your explanation on Department letterhead. **A missing or incomplete response could affect your ability to receive funding.**

A law enforcement tsx has been passed within our County, and may

be used to provide the continuing funding.

III. Law Enforcement Executive

Government Executive

(both signatures are required)

Name: Theodore P. Boehm

Name: Keith Schnarre

Title: Sheriff

Title: Presiding Commissioner

Date: 5-10-04

Date: 5-13-04

19 Signature: Sheriff T. Boehm

Signature: Keith Schnarre



COPS in Schools 2004 Budget Information

Applicant Legal Name: Boone County Sheriff Dept. ORI Code (Assigned by FBI): M_0_0_1_0_0_0

This worksheet will assist your agency in properly organizing and estimating your costs and providing the necessary details for financial review. Complete Parts I and III if you are requesting funds for full-time officer positions, Parts II and III if you are requesting part-time officer positions, and all three parts if you are requesting full and part-time officer positions. **Your agency is required to list the entry-level salary and fringe benefits for an officer position within your agency. The maximum federal funding permitted per full-time officer position through the CIS program is \$125,000. All budget figures should be rounded to the nearest whole dollar.**

The budget information you provide will be used to calculate your grant amount. Assistance in completing this information is available from the U.S. Department of Justice Response Center at 800.421.6770.

OMB Approval Number: 1103-0027

Part I: Complete if your agency is requesting full-time officers

Instructions:

Please indicate the Law Enforcement Agency's cost for each of the following categories. Please do not include employee contribution costs.

1. Cost Per Full-Time Officer – Year 1

Current Annual Entry-Level Base Salary \$ 35,006.00 % of base salary

Enter the base annual salary that your department currently pays a new, entry-level officer.

Annual Fringe Benefits:

*Please refer to Part III, Question 4.

*Social Security	\$ <u>2,170.00</u>	<u>6.2</u> %
*Medicare	\$ <u>508.00</u>	<u>1.45</u> %
Health Insurance	\$ <u>4,025.00</u>	<u>11.5</u> %
Life Insurance	\$ <u>39.00</u>	<u>.1</u> %
Vacation	\$ <u>-----</u>	<u>-----</u> %
Sick Leave	\$ <u>-----</u>	<u>-----</u> %
Retirement	\$ <u>1,050.00</u>	<u>3</u> %
*Worker's Comp.	\$ <u>1,663.00</u>	<u>4.75</u> %
*Unemployment Ins.	\$ <u>-----</u>	<u>-----</u> %
Other <u>Dental</u>	\$ <u>315.00</u>	<u>.9</u> %
Other <u>Disability</u>	\$ <u>161.00</u>	<u>.46</u> %
Retire Match	<u>650</u>	<u>-----</u>

Cost for Social Security may not exceed 6.2%. If exempt check here

Cost for Medicare may not exceed 1.45%. If exempt check here

Costs toward health insurance coverage; please indicate if this is for **Family Coverage** Yes No

Costs toward life insurance coverage.

Vacation costs, if not included in base salary. # of hours annually: 80

Sick leave costs, if not included in base salary. # of hours annually: 94

Contribution to retirement benefits.

Costs of worker's compensation. (See Part III, Question 4)

Costs of unemployment insurance. (See Part III, Question 4)

Costs of equipment, training, uniforms, vehicles and overtime are not permitted.

Total Fringe Benefits \$ 10,581.00

Total Year 1 Salary and Benefits \$ 45,587.00

Sum of department's annual fringe benefits for Year 1.

Year 1 base salary plus Year 1 fringe benefits.

Applicant Legal Name: Boone County Sheriffs Dept. ORI (Assigned by FBI): M 0 0 1 0 0 0

2. Cost Per Full-Time Officer – Year 2

Current Annual Entry-Level Base Salary	\$ <u>35,532</u> .00	% of base salary
Annual Fringe Benefits:		
*Social Security	\$ <u>2,203</u> .00	<u>6.2</u> %
*Medicare	\$ <u>515</u> .00	<u>1.45</u> %
Health Insurance	\$ <u>4,085</u> .00	<u>11.5</u> %
Life Insurance	\$ <u>40</u> .00	<u>.1</u> %
Vacation	\$ <u>----</u> .00	<u>----</u> %
Sick Leave	\$ <u>----</u> .00	<u>----</u> %
Retirement	\$ <u>1,066</u> .00	<u>3</u> %
*Worker's Comp.	\$ <u>1,688</u> .00	<u>4.75</u> %
*Unemployment Ins.	\$ <u>----</u> .00	<u>----</u> %
Other <u>Dental</u>	\$ <u>320</u> .00	<u>.9</u> %
Other <u>Disable.</u>	\$ <u>163</u> .00	<u>.46</u> %
Retire Mat.	650	<u>----</u>
Total Fringe Benefits	\$ <u>10,730</u> .00	
Total Year 2 Salary and Benefits	\$ <u>46,262</u> .00	

Enter the base annual salary that your department currently pays a new, entry-level officer in the second year of service.

Cost for Social Security may not exceed 6.2%. **If exempt check here**
 Cost for Medicare may not exceed 1.45%. **If exempt check here**
 Costs toward health insurance coverage; please indicate if this is for **Family Coverage** Yes No
 Costs toward life insurance coverage.
 Vacation costs, if not included in base salary. **# of hours annually:** 80
 Sick leave costs, if not included in base salary. **# of hours annually:** 96
 Contribution to retirement benefits.
 Costs of worker's compensation. (See Part III, Question 4)
 Costs of unemployment insurance. (See Part III, Question 4)
Costs of equipment, training, uniforms, vehicles and overtime are not permitted.

Sum of department's annual fringe benefits for Year 2.
Year 2 base salary plus Year 2 fringe benefits.

3. Cost Per Full-Time Officer – Year 3

Current Annual Entry-Level Base Salary	\$ <u>36,064</u> .00	% of base salary
Annual Fringe Benefits:		
*Social Security	\$ <u>2,236</u> .00	<u>6.2</u> %
*Medicare	\$ <u>523</u> .00	<u>1.45</u> %
Health Insurance	\$ <u>4,147</u> .00	<u>11.5</u> %
Life Insurance	\$ <u>40</u> .00	<u>.1</u> %
Vacation	\$ <u>----</u> .00	<u>----</u> %
Sick Leave	\$ <u>----</u> .00	<u>----</u> %
Retirement	\$ <u>1,082</u> .00	<u>3</u> %
*Worker's Comp.	\$ <u>1,713</u> .00	<u>4.75</u> %
*Unemployment Ins.	\$ <u>----</u> .00	<u>----</u> %
Other <u>Dental</u>	\$ <u>325</u> .00	<u>.9</u> %
Other <u>Disability</u>	\$ <u>166</u> .00	<u>.46</u> %
Retire	650	<u>----</u>
Total Fringe Benefits	\$ <u>10,882</u> .00	
Total Year 3 Salary and Benefits	\$ <u>46,946</u> .00	

Enter the base annual salary that your department currently pays a new, entry-level officer in the third year of service.

Cost for Social Security may not exceed 6.2%. **If exempt check here**
 Cost for Medicare may not exceed 1.45%. **If exempt check here**
 Costs toward health insurance coverage; please indicate if this is for **Family Coverage** Yes No
 Costs toward life insurance coverage.
 Vacation costs, if not included in base salary. **# of hours annually:** 80
 Sick leave costs, if not included in base salary. **# of hours annually:** 96
 Contribution to retirement benefits.
 Costs of worker's compensation. (See Part III, Question 4)
 Costs of unemployment insurance. (See Part III, Question 4)
Costs of equipment, training, uniforms, vehicles and overtime are not permitted.

Sum of department's annual fringe benefits for Year 3.
Year 3 base salary plus Year 3 fringe benefits.

Applicant Legal Name: Boone County Sheriff's Dept.

ORI (Assigned by FBI): M 0 0 1 0 0 0

PART III Budget Summary (All applicants must complete this section)

After completing Part I and/or Part II of this form, answer the following questions. If necessary, attach an explanation of how you computed salaries and benefits for the worksheet. Be sure to answer **EVERY** question. Missing or erroneous information could significantly delay the review of your agency's COPS in Schools request.

1. If your department's second and third-year costs for salaries and/or fringe benefits are greater than the first year, check the reason(s) why in the space below:

- Cost of living adjustment (COLA) Step raises Changes in benefit costs Other (attach an explanation)

COLA/Merit figured at 1.5% per year

2. Many state and municipal agencies that receive federal grants are required to have audits of those grants forwarded to a single federal agency (e.g., Justice, HUD, HHS, Transportation, etc.). Please do not enter state or local auditor information. The single federal agency where such audits are sent is known as your "Cognizant Federal Agency." Please enter the name of your Cognizant Federal Agency (typically the federal agency that provides your department with the most federal funding) in the space provided. If your department does not receive federal funds, enter "U.S. Department of Justice."

U.S. Department of Justice

3. Starting date of your fiscal year: Jan / 1 / 04 Ending date: Dec / 31 / 04
Month Day Year Month Day Year

4. *IF NO FUNDS WERE BUDGETED FOR 1) SOCIAL SECURITY, 2) MEDICARE, 3) WORKER'S COMPENSATION, AND/OR 4) UNEMPLOYMENT INSURANCE, YOUR AGENCY MUST PROVIDE AN EXPLANATION FOR EACH OMISSION BELOW:

Unemployment insurance is covered for the County by a county-wide
pool for all employees, and not budgeted specifically for each
individual employee.

Applicant Legal Name: Boone County Sheriff's Dept

ORI (Assigned by FBI): M 0 0 1 0 0 0

5. Please complete the following 3-year projection, showing how the federal share and your local matching share (if applicable) will change year by year for one officer. These figures are projections only and may be adjusted by the grantee throughout the grant period as long as the local share (if applicable) increases each year as the federal share decreases. If your total 3-year project cost per officer is \$125,000 or less, your agency does not have a local match. However, if your total 3-year project cost per officer is greater than \$125,000, then your agency's local match is the difference between the total project cost and \$125,000. If a local match is required, the federal share for the total salary and benefits must decrease each year leading to full local funding of the grant officer's position at the conclusion of the 36-month grant period. In contrast, your local match must increase each year. The percentage of one officer's salary and benefits paid with federal funds must be less in Year 2 than in Year 1, and less in Year 3 than in Year 2. In contrast, the percentage of total officers' salaries and benefits paid with local funds must be more in Year 2 than in Year 1, and more in Year 3 than in Year 2.

Three-year salary and benefit costs <u>per full-time position</u>	YEAR 1	YEAR 2	YEAR 3	TOTAL - 3 YEARS
Federal Amount *The Federal Share may not exceed \$125,000 (Percentage must decrease each year)	\$ <u>45,587</u> .00	\$ <u>40,262</u> .00	\$ <u>39,151</u> .00	\$ <u>125,000</u> .00
Local Amount (if applicable) (Percentage must increase each year)	\$ <u>0</u> .00	\$ <u>6,000</u> .00	\$ <u>7,795</u> .00	\$ <u>13,795</u> .00
Total Salary & Benefits (Federal Amount plus Local Amount)	\$ <u>45,587</u> .00	\$ <u>46,262</u> .00	\$ <u>46,946</u> .00	\$ <u>138,795</u> .00

Three-year salary and benefit costs <u>per part-time position</u>	YEAR 1	YEAR 2	YEAR 3	TOTAL - 3 YEARS
Federal Amount (Percentage must decrease each year)	\$ <u>0</u> .00	\$ <u>0</u> .00	\$ <u>0</u> .00	\$ <u>0</u> .00
Local Amount (if applicable) (Percentage must increase each year)	\$ <u>0</u> .00	\$ <u>0</u> .00	\$ <u>0</u> .00	\$ <u>0</u> .00
Total Salary & Benefits (Federal Amount plus Local Amount)	\$ <u>0</u> .00	\$ <u>0</u> .00	\$ <u>0</u> .00	\$ <u>0</u> .00

Applicant Legal Name: Boone County Sheriff's Dept.

ORI (Assigned by FBI): M 0 0 1 0 0

Certification and Contact Information for Budget Questions

The undersigned attests to the accuracy of the budget information provided in this worksheet.

I certify that the information provided on this form is true and accurate to the best of my knowledge:

Authorized Official's Typed Name: Theodore P. Boehm Title: Sheriff

Phone: 573-875-1111 Fax: 573-874-8953

Signature: *Sheriff T. P. Boehm* Date: 5-10-04

COPS in Schools Narrative Addendum

Problem Identification and Justification

Problem Identification

Our project is intended to add a new school to our current program total of eight schools, and reassign scheduling within the total of schools. Four of the current schools are elementary schools (grades K-5) within the Columbia School District, physically located outside the city limits of Columbia. The new site, Bearfield School, is also a part of the Columbia School District, but is a special program designed to accept and work with those students who have been unable to remain within the regular school classrooms due to behavior or emotional problems. While this is a small school program, the students enrolled present a very high risk for contact with law enforcement, as incidents of physical assault on staff members and other students, destructive behavior, and leaving school property are very common. The number of students remains low, (40 students at this time) but encompasses grades K-12. Obviously, the wide range of ages and the behavioral and emotional problems experienced by these children make it a difficult environment for the staff and other students. The building in which Bearfield School is located also houses a pre-school program. This pre-school program is not actually a part of Bearfield School, but the staff and students of the pre-school come into contact with Bearfield students due to the close proximity of the two programs. The staff of this

program and the staff of the Boone County Sheriff's Department are in agreement that this school is in definite need for the services of an SRO.

Two of the other schools, Harrisburg R-VIII and Sturgeon R-V, consist of two campuses located within small municipalities. Each of the two campuses is located a short distance apart, with one campus containing the elementary grades and the other campus containing the high school. The one community, Harrisburg, does not have a municipal police department and contracts with the Boone County Sheriff's Department for a minimal amount of dedicated street patrol. Calls for law enforcement service to this community are handled by Boone County Sheriff's Department officers, including calls to Harrisburg Schools. The Sturgeon community does have a small Police Department, but that Department does not take part in any in-school programs. Our reassignment of schedules for officers (made possible by the addition of the two officers requested in this grant) will enable the Department to provide officers at each school on a more full-time basis in order to provide services to the separate campus locations.

As all of these schools are located in rural or suburban surroundings, the majority of students are transported by bus or private vehicle to and from school. The school districts cover many square miles, so most of the students travel some distance to school. The student body is representative of the population of our community, which is very international in nature, and represents all levels of socio-economic status. The diverse mixture of cultures, lifestyles, and ethnic backgrounds, while educational for the students, also can contribute to the usual interaction problems of misunderstandings and conflict. These conflicts can occur both at the schools and on the buses, when the children get together each day.

While the staffs at the various schools have been doing an excellent job of working through some of the problems the children encounter, we have seen increases in numbers of calls for service over the past few years. Among the calls for service handled by the Boone County Sheriff's Department are:

- Assault
- Child Abuse
- Disturbances
- Drug Violations
- Delinquent Behavior
- Automobile Accidents
- Vandalism
- Trespassing
- Burglary
- Larceny
- Child Custody Issues

While this list is certainly not all-inclusive, it does give an indication of the more frequent types of calls for service we handle at the schools. In addition to the calls referencing events occurring at the school properties, the bus system includes occurrences that take place while on the bus or waiting at the various bus stops. These events are sometimes the result of problems that started at school, but are frequently indicators of problems that will be taken to the school environment.

The Boone County Sheriff's Department has gone beyond just responding to calls for service from these schools. For the past several years, we have provided D.A.R.E.

officers to each of the schools, and have met with very enthusiastic support from students, faculty/staff, and parents. During their contacts with the schools, our D.A.R.E. officers have been approached by many students who express fears and concerns about problems either at home or school.

Problem Justification

The Boone County Sheriff's Department has received numerous complaints from the parents and families of students who are attending these schools. These complaints encompass a number of issues, most all of which are in the category of concerns for the safety of the students themselves. Reports of bullying, threats of violence, and actual assaults combine to add to the fear factor. With the exception of the Bearfield School, none of our subject schools is considered to be a "problem school", but there is substantial interest within the communities to keep the schools from becoming so. Neighboring schools have experienced weapons violations, bomb threats, and even threats of ambush attacks upon non-specific groups of students.

When one speaks to students, parents, teachers, and school administrators, all agree that steps should be taken to insure that the quality of the education environment does not diminish. We believe that the assignment of officers to the schools can help in achieving improvement in the school environment for all concerned.

Community Policing Strategies to be Used by the Officers

The officers assigned to the schools will initially attend the School Resource Officer training, which will help to provide the officers with the skills to effectively service the school community. This training will also assist the officers in becoming better able to provide mediation services, and utilize effective intervention techniques. The officers will forge a bond with parents with one-on-one contacts, as well as attendance and participation with the parent-student-teacher organizations.

One of the primary factors noted in many of the problems observed to date involves a lack of respect between the participants. Many times, the participants do not even respect themselves, much less other students, school staff, or family members. The assigned officers will be able to develop rapport with the student body, and by showing respect to the students, assist in providing a positive role model and guide to helping these students develop self respect.

The assigned officers will utilize direct contact with all members of the school community to help build a level of trust between themselves as law enforcement representatives and the student body. This trust will help to dispel any feelings of fear or apprehension of law enforcement. The students will become aware that the officers are present to provide assistance and protection for them, both within and outside the school environment. We believe that this level of trust and approachability is necessary to help our children grow into responsible adults and citizens.

Quality and Level of Commitment to the Program

This program is intended to continue well beyond the initial funding period, as the problem-solving goal will be a constant. Within the proposed funding program period, the County will take over a portion of the funding during the second and third years of the program, and will then continue funding the program for the following years. Boone County has been involved in a number of Federally-funded programs over the years, and with each and every program, has kept the officer position in place with complete County funding to date. This commitment to the School Resource Officer program is not an attempt to "get another patrol officer" by means of outside funding. We have researched the need and looked at numerous funding mechanisms over the past few years to attempt to get this program going. We have just been unable to fund this project because of severe shortages of available resources. This Grant Program will allow us to move forward and get started with more effective presence in our schools. We have utilized our D.A.R.E. officers extensively in this manner beyond their normal D.A.R.E. duties within the classroom, and we are convinced that more officer presence will be very effective in continuing the good work already completed. Our intent is to provide these officers to the schools on a full-time basis at all times the schools are in session.

The geographical areas that are served by these schools are substantial, as the school districts take up many square miles of our county as well as significant portions of the city of Columbia.

Link to Community Policing

The officers assigned to this program will of necessity be well-trained in law enforcement issues. As an example, at the Harrisburg, Hallsville, Centralia and Sturgeon locations, the officer will be dealing with students in the elementary and middle schools who are juveniles, while working with students in the high school who are considered by the State of Missouri to be adults. The officers will need to be able to work in a collaborative manner with the school staff while at the same time, insuring that any enforcement activities are appropriate to the situation.

This Department currently is very active with Neighborhood Watch, Crimestoppers, Bicycle Patrol, Home and Business Security Surveys, and D.A.R.E. activities. In addition, within two of the municipalities of the County, the Boone County Sheriff's Department provides officers on a scheduled basis to provide neighborhood patrol services. We anticipate that the School Resource Officers will enhance and continue this current activity in the community by coordinating with other officers as appropriate.

Memorandum of Understanding Requirement

Please note: The following information is the minimum amount that is required to fulfill the COPS in Schools Memorandum of Understanding requirement. The COPS Office strongly encourages agencies to work collaboratively with your school partner(s) to formulate additional information that will help successfully implement the overall school safety plans. Please feel free to provide any additional information that may be pertinent to the grant program or its management, and note that all information must be typed.

The COPS in Schools grant program offers law enforcement agencies the opportunity to perform community policing while in school buildings or on school property. SROs who perform their duties in primary or secondary school buildings and/or on school grounds will enhance the services provided to the school population, including students and faculty/staff.

To ensure collaboration between the law enforcement agency and the educational community, all applicants must submit a Memorandum of Understanding (MOU) for the CIS grant program. The MOU is an agreement among parties that defines the roles and responsibilities of the individuals and partners involved, including School Resource Officers (SROs), school officials, law enforcement and education departments, students and parents.

Please complete this MOU form in a cooperative effort to ensure input from all partners involved in the program. If additional space is necessary to address any of the lettered sections, please attach additional pages to the MOU form that are clearly marked with the appropriate section letter (A,B,C, etc.) to which the information corresponds. **Failure to respond to any of these criteria/questions may delay the processing of your application, and could ultimately result in the denial of your application.**

Agency Legal Name: Boone County Sheriff's Department

School Partner(s) Name: BEARFIELD SCHOOL

Agency ORI: M 0 0 1 0 0 0

A. Mission Statement

(This statement may already exist within your on-going partnership, or may need to be developed jointly to assist in defining the primary purpose of your partnership, and the differences your mission will make within your community.)

The Boone County Sheriff's Department joins with the Columbia Public School District, Harrisburg, Hallsville, Sturgeon, and Centralia School Districts in a commitment to work together and share responsibility for providing a safe and educational environment for students. This environment will provide the opportunity to maximize emotional, social, and intellectual development. In a climate of mutual respect and cooperation, students will develop as self-directed learners, effective communicators, and responsible citizens.

B. Description of General Duties

(This brief description should highlight the proposed programs, daily activities, and/or projects, etc. that the SRO will develop and/or administer. A more detailed description of your community policing strategies is also required to be included in your Narrative Addendum, which will be reviewed independently.)

The School Resource Officer (SRO) will be responsible for a number of functions, to include but not limited to: Security patrol, drug education training, mediation assistance, truancy enforcement, public relations, report taking, coordination with other law enforcement agencies, and providing a medium for the exchange of information between student, school, and law enforcement agencies. Should the grant become available, the Boone County Sheriff's Department will assign the additional SROs to the schools. The signature schools will provide a work location within the school campus for the SRO to utilize in the performance of assigned duties. **C. Desired Outcomes**

(This information should outline the goals and objectives of your partnership that your agency hopes to achieve should it receive a CIS grant.)

Objectives include:

- To instill a heightened sense of security on school properties.
- To provide for timely law enforcement response to incidents.
- To reduce the numbers of incidents on school properties.
- To build trust between the student body, school administrators, and law enforcement.

**Please provide the name of the agency within your partnership that will be responsible for overseeing the following roles and responsibilities as they pertain to grant requirements and administrative procedures:

D. Receipt and Disbursement of Grant Funds

(This entity will be responsible for oversight of grant funds to ensure they are used appropriately as outlined by the grant conditions. This must be the legal applicant of the CIS grant.)

Boone County Sheriff's Department

(Name of the law enforcement agency or governing jurisdiction that will be responsible for this task.)

E. Programmatic Reporting

(Progress reports are required on a periodic basis, and request information on the status of your program, to include officer hiring, training, and school-related community policing activities performed by your officer(s).)

Boone County Sheriff's Department

(Name of the law enforcement agency and/or school partner that will be responsible for this task.)

F. Financial Reporting

(Financial Reports (SF-269) are required on a quarterly basis and outline the amount of monies spent, including federal expenditures, local matching contributions, and the un-obligated balance of the award. This must be conducted by the legal applicant of the CIS grant.)

Boone County Sheriff's Department

(Name of the law enforcement agency or governing jurisdiction that will be responsible for this task.)

Please address the following grant program issues:

G. Information Sharing

(This section should address the policies/procedures, type, and the extent to which information will be shared between the law enforcement agency and school or school district partner(s) throughout the course of the grant. For example, the type of information that the school is permitted/willing to share with law enforcement, as well as information flow from law enforcement to the school partner(s).)

The Boone County Sheriff's Department and the signature schools agree that the overall purpose of this collaborative effort is to provide a safe learning environment for the students. With this goal in mind, we agree to cooperate in sharing information to the full extent allowed by law. While it is recognized that there are certain areas of information that are protected and privileged, all parties will strive to keep the cooperative goal of information sharing in mind for the good of the student.

H. Supervision Responsibility and Chain of Command for the SRO

(This section should clearly establish a definitive chain of command for the SRO, including the individual(s) responsible for the supervision of the SRO. With rare exception, this responsibility lies with the law enforcement executive or their law enforcement designee.)

The SRO, as a Boone County Deputy, will remain under the direct supervision of the Boone County Sheriff's Department Operations Division. This supervision will be in descending order as follows:

Sheriff T.P. Boehm
Major O.J. Stone
Captain Beverly Braun
Patrol Supervisor (Sergeant on duty)

I. Decision-Making Authority Regarding Enforcement of Applicable Laws and Procedures by the SRO

(This section outlines the mutual understanding between the law enforcement agency and school or school district partner(s) with regard to the scope of authority of the SRO(s) to enforce state, local, and federal laws.)

The SRO will at all times act within and enforce the laws of the State of Missouri. Any procedural guidelines for activities and performance beyond those covered within statutes will be determined through a mutual agreement between administration of the Boone County Sheriff's Department and the administration of the signature school. Prior to the starting date of the program, a committee made up of members of both administrations will develop written procedural guidelines for the SRO and member schools. These guidelines will be evaluated from time to time as necessary to insure that the procedures remain appropriate to the situation.

J. Evaluation of the Program/Grant Project

(This section identifies the partner(s) responsible for any evaluation of the overall effectiveness of the SRO program.)

A committee made up of administration members of both partners will meet periodically to set goals, evaluate the program, examine the program effectiveness, determine necessary changes or alterations to the program, and measure the achievement of set goals. In addition, the committee shall prepare a report outlining the goals and achievements of the program.


The MOU must be signed by both the highest-ranking law enforcement executive and the school official(s) who will have general educational oversight and decision-making authority for this grant program.

My signature certifies that the SROs deployed into the schools as a result of receiving a COPS in Schools grant will spend at least 75 percent of their time in and around primary or secondary schools.



Law Enforcement Executive's Signature

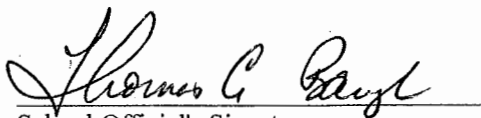
5-10-04
Date



School Official's Signature

10 May 04
Date

****If partnering with more than one school or school district, you are required to provide additional signatures.**



School Official's Signature

5/10/04
Date

School Official's Signature

Date

School Official's Signature

Date

School Official's Signature

Date

Sheriff's Department Questionnaire

Please answer the following questions if the legal applicant is a sheriff's department (established or start-up) as defined in the Application Instructions booklet on page 5. Attach additional pages as needed.

1. Does your agency have primary law enforcement authority over the partner school(s) into which you plan to deploy the SRO? If not, please list the name of the agency that has the primary authority over the school(s).

Yes

2. In the space below, please break down the time spent by your entire department on the following types of activities. For example: 50 percent law enforcement duties; 30 percent courthouse/bailiff duties; 20 percent jail duties (total should equal 100 percent).

Law Enforcement-----	41%	Admin Support----	13%
Corrections-----	32%	Administration---	5%
Transport/Bailiff-----	5%		
Civil Process-----	2%		
D.A.R.E.-----	2%		

3. Of the total amount of time spent on law enforcement duties (as indicated in question #2), what percentage of that time is spent specifically on community policing activities?

5%

4. Please briefly describe some of the community policing activities your department participates in and/or coordinates.

Bicycle patrol of small communities, subdivisions, municipalities
D.A.R.E. in 8 primary schools, Neighborhood Watch, Crimestoppers,
Security surveys of homes and businesses.

If you have questions about applying for officer position(s) under the CIS program, please contact your COPS Grant Program Specialist through the U.S. Department of Justice Response Center at 800.421.6770.

Additional Partner Information Page (If applicable)

This form is only required if your agency is partnering with schools from more than one school district. If your partnership involves multiple school partners, your agency must provide the attached information for each school district. **This form must be signed by both the school official and the law enforcement executive and returned at the time of application.**

Name of Partner Agency or School District: HAUSVILLE R.IV
School Official Name: THOMAS BAUGH Title: SUPERINTENDENT
Address: 421 E. HWY 124

City: HAUSVILLE State: MO. Zip Code: 65255
Telephone: 573-696-5512 Fax: 573-696-3606
Email: tbaugh@mail.hausville.k12.mo.us

Thomas C. Baugh
(Signature of School Official)

5/10/04
Date

Sheriff I. R. Boal
(Signature of Law Enforcement Executive)

5-10-04
Date

CERTIFIED COPY OF ORDER

STATE OF MISSOURI

} ea.

County of Boone

May Session of the April Adjourned

Term. 20 04

In the County Commission of said county, on the

13th day of May 20 04

the following, among other proceedings, were had, viz:

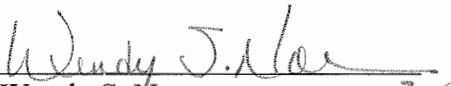
Now on this day the County Commission of the County of Boone does hereby approve the following appointments:

NAME (TOWNSHIP)	BOARD/COMMISSION	TERM EXPIRATION DATE
Robert Whittet (Columbia)	Mental Health Board of Trustees	June 1, 2007 (Re-appointment)
Kay Callison (Columbia)	Mental Health Board of Trustees	June 1, 2007 (Re-appointment)
Nancy Howard (Columbia)	Mental Health Board of Trustees	May 31, 2007 (Re-appointment)
William Charles Smith (Columbia)	Mental Health Board of Trustees	May 13, 2007
Jean M. Sax (Columbia)	Environment and Energy Commission	May 31, 2007(Re-appointment)
Daniel W. Graves	Road and Bridge Advisory Committee	May 25, 2006

Done this 13th day of May, 2004.


 Keith Schnarre
 Presiding Commissioner

ATTEST:


 Wendy S. Noren
 Clerk of the County Commission

absent
 Karen M. Miller
 District I Commissioner


 Skip Elkin
 District II Commissioner

Keith Schnarre, Presiding Commissioner
Karen M. Miller, District I Commissioner
Skip Elkin District II Commissioner



Boone County Government Center
801 E. Walnut, Room 245
Columbia, MO 65201
573-886-4305 • FAX 573-886-4311
E-mail: commission@boonecountymo.org

186

Boone County Commission

Reappointed - Boone County Mental Health Board - 3rd Term - Expi: 6-01-2007
OF TRUSTEES
(Service Provider) **BOONE COUNTY BOARD OR COMMISSION**
APPLICATION FORM

Board or Commission: Boone County Mental Health Board Term: 2004-07

Current Township: Columbia Today's Date: 4/12/04

Name: Robert Whitte

Home Address: 1980 Westway Zip Code: 65203
1301 Vandiver Hl. Suite 207

Business Address: Columbia, MO Zip Code: 65202

Home Phone: 573-445-5943 Work Phone: 573-634-2516 Ext 241

Fax: 573-634-4010 E-mail: bwhitte@pbhc.org

Qualifications: Masters in Social Work, 1976 - UMC,
licensed clinical social worker; Mental Health
for approximately 30 years; Perspective from both
clinical & administrative;

Past Community Service: _____

References: Loel von Holt - 443-7747
David Frontu - United Way - 443-4523

I have no objections to the information in this application being made public. To the best of my knowledge at this time I can serve a full term if appointed. I do hereby certify that the above information is true and accurate.

Robert C Whitte
Applicant Signature

Return Application To: Boone County Commission Office
Boone County Government Center
801 East Walnut, Room 245
Columbia, MO 65201
Fax: 573-886-4311

KS Apr 27 @ 2:00

Keith Schnarre, Presiding Commissioner
Karen, M. Miller, District I Commissioner
Skip Elkin, District II Commissioner



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801 E. Walnut, Room 245
Columbia, MO 65201
573-886-4305 • FAX 573-886-4311
E-mail: commission@boonecountymo.org

Boone County Commission

Reappointed - Boone County Mental Health - 3 yr Term - Exp: 6-01-2007
(Consumer) Board of Trustees

BOONE COUNTY BOARD OR COMMISSION APPLICATION FORM

Board or Commission: Mental Health Board of Trustees Term: 6/07

Current Township: Columbia Today's Date: 4/29/2004

Name: Kay Callison

Home Address: 600 Crestland Zip Code: 65203

Business Address: Missouri State Library 600 W. Main Zip Code: 65102

Home Phone: 573/449-7075 Work Phone: 573/751-1822
Fax: 573/499-0579 E-mail: kay.callison@sos.mo.gov

Qualifications: Current secretary of Mental Health Board.
Have completed 2 terms on Mental Health Board.
Family member of person with Major Mental Illness
Serve on State PAIMI Board (Protection and Advocacy for Individuals with Mental Illness).
Certified Family Educator for National Alliance for the Mentally Ill.

Past Community Service: Served as Mental Health Board liaison to a variety of mental health committees for the Boone Co Health Report Card and Community Partnership/Caring Communities.
Have given educational presentations on behalf of Mental Health Board to community service groups.
Seven years on City Arts Commission, two years as chair.
4th Ward Boone County Democratic Central Committeewoman
Member of League of Women Voters.
Member and past president of Maleskinners
Longstanding history of community service and activism.

References: Karen Miller
Ken Jacob
Cindy Keele, exec. dir. of Missouri NAMI

I have no objections to the information in this application being made public. To the best of my knowledge at this time I can serve a full term if appointed. I do hereby certify that the above information is true and accurate.

Applicant Signature

Return Application To: Boone County Commission Office
Boone County Government Center
801 East Walnut, Room 245
Columbia, MO 65201
Fax: 573-886-4311



RECEIVED

APR 27 2004

Boone County Commission

~~Reappointed Boone County Mental Health - 3 yr term - Exp: 5-31-2007~~
~~Boone County Commission Board of Trustees~~
(non-provider) **BOONE COUNTY BOARD OR COMMISSION**
APPLICATION FORM

Board or Commission: MENTAL HEALTH BOARD Term: _____

Current Township: COLUMBIA Today's Date: 4/26/04

Name: NANCY HOWARD

Home Address: 2800 WOODDED CREEK DR Zip Code: 65203

Business Address: _____ Zip Code: _____

Home Phone: 573-447-3898 Work Phone: _____
Fax: _____ E-mail: dphnth@aol.com

Qualifications: FORMER DIRECTOR, PHOENIX PROGRAMS (1993-2000);
FORMER DIRECTOR, FRONT DOOR; FORMER MEMBER
MO MENTAL HEALTH COMMISSION.
(SEE ATTACHED RESUME)

Past Community Service: 2 TERMS ON MENTAL HEALTH
BOARD, COLUMBIA RECOVERY NETWORK (PAST
CHAIR)

References: ANDY HOMER, Ph.D., DEPT OF MENTAL HEALTH,
573-751-4942
STEVE SANTOYO, DRUG COURT SUPERVISOR,
REALITY HOUSE, 449-8401

I have no objections to the information in this application being made public. To the best of my knowledge at this time I can serve a full term if appointed. I do hereby certify that the above information is true and accurate.

Nancy Howard
Applicant Signature

Return Application To: Boone County Commission Office
Boone County Government Center
801 East Walnut, Room 245
Columbia, MO 65201
Fax: 573-886-4311

Keith Schnarre, Presiding Commissioner
Karen, M. Miller, District I Commissioner
Skip Elkin, District II Commissioner



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Columbia, MO 65201
573-886-4305 • FAX 573-886-4311
E-mail: commission@boonecountymo.org

Boone County Commission

Appointment: Boone County Mental Health - 3yr term - Exp 5/13/07
(Non-provider)
Board of Trustees
**BOONE COUNTY BOARD OR COMMISSION
APPLICATION FORM**

Board or Commission: Mental Health Board of Trustees Term: _____

Current Township: Columbia Today's Date: 4/21/2004

Name: William Charles Smith

Home Address: 1812 El Chapparral Avenue Zip Code: 65201

Business Address: The Intersection 7 East Sexton Zip Code: 65203

Home Phone: 449-0955 Work Phone: 817-0089 - Intersection
Fax: 817-1177 E-mail: mbc@yahoo.com

Qualifications: Caring Citizen. Former MU Basketball Hall of Famer. College graduate B.S.
in Political Science, Philosophy, Recreation Administration. AmeriCorps
Volunteer. Father of Five.

Past Community Service: Big Brothers/Big Sisters, Summer Basketball camps for kids,
The Intersection

References: Dr. Robert Harris - 449-7353 home
874-3300 work
Jeffrey Harris
(573) 876-1624
Norm Stewart
875-1185 home

I have no objections to the information in this application being made public. To the best of my knowledge at this time I can serve a full term if appointed. I do hereby certify that the above information is true and accurate.

Applicant Signature

Return Application To: Boone County Commission Office
Boone County Government Center
801 East Walnut, Room 245
Columbia, MO 65201
Fax: 573-886-4311

mailed 4-2 returned undeliverable

INTERVIEWS:
5/04
8:30 - Skip
8:45 - Keith
9:00 - Karen

Keith Schnarre, Presiding Commissioner
Karen M. Miller, District I Commissioner
Skip Elkin District II Commissioner



Boone County Government Center
801 E. Walnut, Room 245
Columbia, MO 65201
573-886-4305 • FAX 573-886-4311
E-mail: commission@boonecountymo.org

Jean Sax
Reappointed - Environment & Energy Commission - 3yr. Term - Expires 5/31/07

**BOONE COUNTY BOARD OR COMMISSION
APPLICATION FORM**

To expire
05-31-07

Board or Commission: Environment + Energy Commission Term: 3 Year

Current Township: Columbia Today's Date: 04-03-04

Name: JEAN M SAX

Home Address: 1904 W. Fenton Rd Col MO Zip Code: 65202

Business Address: 5609 ST CHARLES Rd Col MO Zip Code 65202

Home Phone: 573 448-3079 Work Phone: 573 474-2700 + 884-096
Fax: 573 474-6763 E-mail: saxj@medscape.com

Qualifications: Retired RN, currently working (2) jobs part-time. I have lived in Boone County for 28 years. I actively conserve energy resources and live in a solar home.

Past Community Service: Nation ~~State~~ Pharmacy supply (part of Home Land Security), Skyway Tree Keepers, American Red Cross, Women's Health Collection, Head Start, Girl Scouts, Community Health International Com.

References: DENNIS CAROTE CEO MID MISSOURI MENTAL HEALTH CTR, 884-1600
EDWARD ADELSTEIN MD, 474-2700-882-4141
SHARON L LEE RN, nurse practitioner HEALTH Dept 874-7361
CONNIE CARSON PUBLIC LIBRARY 413 2606

I have no objections to the information in this application being made public. To the best of my knowledge at this time I can serve a full term if appointed. I do hereby certify that the above information is true and accurate.

Applicant Signature

Return Application To: Boone County Commission Office
Boone County Government Center
801 East Walnut, Room 245
Columbia, MO 65201
Fax: 573-886-4311

4/12/04

April 22
KS 1:00
KMM 1:15
EAT

Keith Schnarre, Presiding Commissioner
Karen, M. Miller, District I Commissioner
Skip Elkin, District II Commissioner



Boone County Government Center
801 E. Walnut, Room 245
Columbia, MO 65201
573-886-4305 • FAX 573-886-4311
E-mail: commission@boonecountymo.org

Boone County Commission

*Appointment - Road & Bridge Advisory Committee - Term (4yr) Interim
Columbia Expires 5/25/2006
Township*

BOONE COUNTY BOARD OR COMMISSION APPLICATION FORM

Board or Commission: Road & Bridge Advisory Committee Term: 5/25/2006

Current Township: Columbia Today's Date: 4/5/2004

Name: Daniel W. Graves

Home Address: 3809 Southland Drive Zip Code: 65201

Business Address: Missouri State Senate State Capitol, Room 327-B Zip Code: 65101

Home Phone: 573-808-3625 Work Phone: 573-751-4536
Fax: _____ E-mail: Edraenth@SoftHome.net

Qualifications: I have been a Legislative Assistant in the Missouri State Senate for over
three years. A substantial portion of my time in this position has included a
focus on transportation issues as well as on general budgeting procedures.

Past Community Service: Big Brothers / Big Sisters volunteer

References: Kevin Houlihan
314-915-9041
David Hale
573-751-7104

I have no objections to the information in this application being made public. To the best of my knowledge at this time I can serve a full term if appointed. I do hereby certify that the above information is true and accurate.

Applicant Signature

Return Application To: Boone County Commission Office
Boone County Government Center
801 East Walnut, Room 245
Columbia, MO 65201
Fax: 573-886-4311

*Apr 22 @ 4:00 Skip
4:15 Karen
4:30 Keith*