

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
 County of Boone } ea.

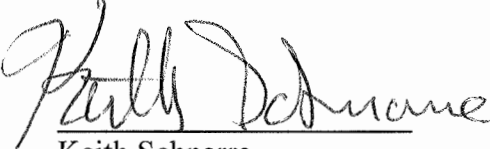
February Session of the January Adjourned Term. 20 04

In the County Commission of said county, on the 24th day of February 20 04

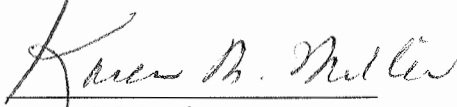
the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby authorize the Presiding Commissioner to sign the Federal Annual Certification Report on the Boone County Sheriff's Department Forfeiture Funds.

Done this 24th day of February, 2004.



Keith Schnarre
 Presiding Commissioner

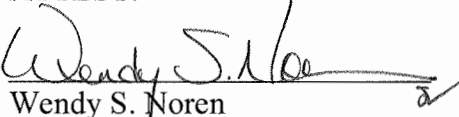


Karen M. Miller
 District I Commissioner



Skip Elkin
 District II Commissioner

ATTEST:



Wendy S. Noren
 Clerk of the County Commission



Federal Annual Certification Report

This Annual Certification Report must be submitted within 60 days after the close of your fiscal year to both agencies:

U.S. Department of Justice/ACA Program
10th and Constitution Avenue, NW
Criminal Division/AFMLS
Bond Building, Tenth Floor
Washington, DC 20530
Fax: (202) 616-1344

U.S. Department of the Treasury
Executive Office for Asset Forfeiture
740 15th Street, NW, Suite 700
Washington, D.C. 20220
E-mail address: treas.aca@teoaf.treas.gov
Fax: (202) 622-9610



Law Enforcement Agency: Boone County Sheriff's Department
 Police Department Sheriff's Office/Department Task Force (attach list of members) Prosecutor's Office Other _____
Contact Person: Captain Beverly Braun E-mail Address: bbraun@boonecountymo.org
Mailing Address: (Street) 2121 County Drive (City) Columbia (State) MO (Zip Code) 65202
Telephone Number: (573) 875-1111 Fax Number: (573) 874-8953
Agency Fiscal Year Ends on: (Month/Day/Year) 12/31/03 NCIC/ORI/Tracking No.: MO 0100000

Summary of Equitable Sharing Activity (Fiscal Year Ending 2003)

	Justice Funds	Treasury Funds
1. Beginning Equitable Sharing Fund Balance	\$ 31,464.72	\$ 213,112.01
2. Federal Sharing Funds Received	\$ 5,284.82	\$
3. Transfers From Other Law Enforcement Agencies (attach list)	\$	\$
4. Other Income	\$ 851.78	\$
5. Interest Income Accrued (<input type="checkbox"/> check if non-interest-bearing account)	\$ 545.17	\$ 3,648.47
6. Total Equitable Sharing Funds (total of lines 1 - 5)	\$ 38,146.49	\$ 216,760.48
7. Federal Sharing Funds Spent (total of lines a - n)	\$ ()	\$ (72,711.76
8. Equitable Sharing Fund Balance (subtract line 7 from line 6)	\$ 38,146.49	\$ 144,048.72
9. Appraised Value of Other Assets Received	\$	\$

Summary of Shared Monies Spent

Total spent on salaries for new, temporary, not to exceed 1-year employees	\$ 0	\$ 0
Total spent on overtime	\$	\$ 12,486.59
c. Total spent on informant and "buy money"	\$	\$
d. Total spent on travel and training	\$	\$ 2,606.30
e. Total spent on communications and computers	\$	\$ 2,105.24
f. Total spent on firearms and weapons	\$	\$ 6,384.90
g. Total spent on body armor and protective gear	\$	\$
h. Total spent on electronic surveillance equipment	\$	\$ 3,200.00
i. Total spent on building and improvements	\$	\$
j. Total spent on drug education and awareness programs	\$	\$
k. Total spent on other law enforcement expenses (attach list)	\$	\$ 15,850.58
l. Total transfers to other law enforcement agencies (attach list of recipients)	\$	\$
m. Total permissible use transfers (up to 15 percent) (attach list of recipients)	\$	\$
Amount of line (m) transferred to and used for drug abuse treatment and prevention programs	\$	\$
n. Total spent on matching grants (attach list)	\$	\$ 7,152.00
o. Total annual law enforcement budget for your jurisdiction for current fiscal year	\$ 9,030,021.00	
p. Total annual budget for non-law enforcement agencies for current fiscal year	\$ 32,680,224.00	
q. Total annual law enforcement budget for your jurisdiction for prior fiscal year	\$ 8,852,930.00	
r. Total annual budget for non-law enforcement agencies for prior fiscal year	\$ 30,431,387.00	

Under the penalty of perjury, the undersigned hereby certify that the information in this report is an accurate accounting of funds received and spent by the law enforcement agency under the federal equitable sharing program during this reporting period.

Name (Print or Type) T. P. Boehm Date 2/23/04
Law Enforcement Agency Head or Authorized Representative

Signature: [Handwritten Signature]

Title: Boone County Sheriff

Name (Print or Type) Keith Schnarre Date 2/23/04
Governing Body Head or Authorized Representative

Signature: [Handwritten Signature]

Title: Boone County Presiding Commissioner

**BOONE COUNTY SHERIFF'S DEPARTMENT
FORFEITURE FUNDS 2003**

		Justice	Treasury
Fund Balance 1-1-2003		\$31,464.72	\$213,112.01
REVENUES:			
USDOJ - FBI - #3350-2001-F-0059 & 3350-2001-F-0060		\$1,831.88	
02-FBI-000867		\$1,488.80	
01-FBI-004710		\$1,294.14	
02-FBI-000373		\$670.00	
Interest, 2003		\$545.17	\$3,648.47
refund from Work Comp 1994-1995		\$851.78	
EXPENDITURES:			
a. Salary for new officer	\$0.00		
b. Drug enforcement officer - overtime for 2003	\$12,486.59		
c. Buy money	\$0.00		
d. Training			
Missouri Narcotic Officers Association	\$641.65		
Undercover Officer Training - Domestic Drug Interdiction	\$665.87		
Taser International	\$195.00		
Midwest Swat 5th annual training	\$600.00		
Meals/Lodging for Orion Regional Training (global positioning system)	\$503.78		
e. Communications			
Pagers usage 12 months - 2 employees	\$141.15		
Cellular telephone use - 12 months	\$1,964.09		
f. Firearms and Weapons			
Taser weapons	\$4,921.36		
Night sight - shotguns	\$873.00		
Red handle training weapons	\$590.54		
g. Body Armor and protective gear	\$0.00		
h. Electronic Surveillance equipment			
Camera Surveillance System	\$3,200.00		
i. Buildings & improvements	\$0.00		
j. Drug education and awareness programs	\$0.00		
k. Other law enforcement expenses			
Dictation system - yearly maintenance	\$6,070.00		
Vet. Care for Canine unit - 2 dogs	\$502.83		
Laboratory testing	\$125.00		
Ammunition (includes training ammunition)	\$3,531.40		
Rental of Safety Deposit Box	\$45.00		
Batteries/tapes	\$1,226.05		
Camo clothing for BCERT team	\$291.74		
Cocaine testing kit	\$94.40		
Meth lab collection materials	\$178.09		
Other miscellaneous supplies for BCERT team	\$210.63		
Storage cabinet/storage drum/drug unit	\$420.45		
Vehicle usage expenses - gasoline, licensing, tires, etc.	\$2,676.19		
Storage unit for truck	\$478.80		
Vehicle for drug unit -	\$22,926.15		
l. Transfer to other law enforcement agencies			
m. Permissible Use transfers	\$0.00		
n. Matching Grants			
DOJ - School Resource Officer Grant Match	\$7,152.00		
	\$72,711.76	\$38,146.49	\$216,760.48

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
 County of Boone } ea.

February Session of the January Adjourned Term. 20 04

In the County Commission of said county, on the 24th day of February 20 04

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the following budget revision:

DEPARTMENT ACCOUNT AND TITLE	AMOUNT DECREASE	AMOUNT INCREASE
1123-86800: Emergency	\$78,951.00	
1255-71100: Corrections – Outside Services		\$78,951.00


Said budget revision is to cover November and December 2003 out of county housing costs.

Done this 24th day of February, 2004.




Keith Schnarre
 Presiding Commissioner

ATTEST:



Wendy S. Noren
 Clerk of the County Commission



Karen M. Miller
 District I Commissioner



Skip Elkin
 District II Commissioner

1-29-04
 DATE
 9-06-05
 VENDOR NO.

**PAYMENT REQUISITION
 BOONE COUNTY, MISSOURI**

VENDOR NAME
 Cooper County

PHONE #
 STATE
 RECEIVED
 FEB 03 2004
 BOONE COUNTY AUDITOR

ADDRESS

COPY

BID DOCUMENTATION
 This field **MUST** be completed to demonstrate compliance with statutory bidding requirements.
 Refer to RSMo 50.660, 50.753-50.790, and the Purchasing Manual - Section 3

Bid /RFP (enter # below)
 Sole Source (enter # below)
 Emergency Procurement (enter # below)
 Written Quotes (3) attached (<\$750 to \$4,449)
 <\$750 No Bids Required (enter bid # below if you are purchasing from a bid, even if this purchase is <\$750)
 Professional Services (see Purchasing Policy Section 3-103)

Transaction Not Subject To Bidding For The Following Reason:
 Utility
 Travel
 Dues
 Refund
 Cooperative Agreement
 Other (Explain):

Training
 Pub/Subscriptions
 Required Gov Payment
 Agency Fund Distribution

 (Enter Applicable Bid / Sole Source / Emergency Number) Oct

Fund	Department	Account	Invoice Number and Customer Account Number	Amount
	1255	711100	Nov housing	21050.00
		0.00		
		4,020.00 +		
		3,540.00 +		
		12,360.00 +		
		2,640.00 +		
		17,780.00 +		
		2,795.00 +		
		11,190.00 +		
		40.00 +		
		172.00 +		
		16,884.00 +		
		7,530.00 +		
		78,951.00		
			Total	

I certify that the goods and services requested are necessary for the use of this department, are solely for the benefit of the county, and have been obtained in accordance with statutory bidding requirements.

are necessary for the use of this department, are solely for the benefit of statutory bidding requirements.

[Signature]

Requesting Official

County Commission Approval

Auditor Approval

PAYMENT REQUISITION BOONE COUNTY, MISSOURI

200

1-29-04
DATE

7552
VENDOR NO.

Montgomery County Jail
VENDOR NAME

RECEIVED
FEB 03 2004
BOONE COUNTY AUDITOR

ADDRESS

COPY

BID DOCUMENTATION

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- Utility
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 - Dues
 - Refund
 - Cooperative Agreement
 - Other (Explain):
 - Training
 - Pub/Subscriptions
 - Required Gov Payment
 - Agency Fund Distribution

(Enter Applicable Bid / Sole Source / Emergency Number)

CCM

Fund	Department	Account	Invoice Number and Customer Account Number	Amount
	1255	711100	New housing	2640.00
			Total	

I certify that the goods, services or charges specified above are necessary for the use of this department, are solely for the benefit of the county, and have been procured in accordance with statutory bidding requirements

[Signature]
Requesting Official

County Commission Approval

Auditor Approval

11-23-03

DATE

811

VENDOR NO.

Reality House
VENDOR NAME

ADDRESS

PAYMENT REQUISITION
BOONE COUNTY, MISSOURI

2003
RECEIVED
FEB 24 2004
BOONE COUNTY AUDITOR

CITY COPY

PHONE #
STATE COUNTY AUDITOR ZIP 64080

BID DOCUMENTATION

This field MUST be completed to demonstrate compliance with statutory bidding requirements. Refer to RSMo 50.660, 50.753-50.790, and the Purchasing Manual—Section 3

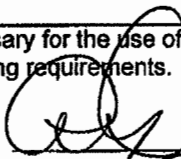
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- Utility
 - Travel
 - Dues
 - Refund
 - Cooperative Agreement
 - Other (Explain):
 - Training
 - Pub/Subscriptions
 - Required Gov Payment
 - Agency Fund Distribution

(Enter Applicable Bid / Sole Source / Emergency Number)

Fund	Department	Account	Invoice Number and Customer Account Number	Amount
	1255	711100	<i>Nov. Hoanung</i> <i>Weekend/Staff</i>	17,780.00
			Total	

I certify that the goods, services or charges specified above are necessary for the use of this department, are solely for the benefit of the county, and have been procured in accordance with statutory bidding requirements.


Requesting Official

County Commission Approval

Auditor Approval

**PAYMENT REQUISITION
BOONE COUNTY, MISSOURI**

2000
RECEIVED
FEB 03 2004
BOONE COUNTY AUDITOR

12-23-03
DATE
12/18
VENDOR NO.

Warren County
VENDOR NAME
ADDRESS

CITY COPY

PHONE #
STATE
ZIP

BID DOCUMENTATION

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Refer to RSMo 50.660, 50.753-50.790, and the Purchasing Manual—Section 3

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 - Other (Explain):
 - Training
 - Pub/Subscriptions
 - Required Gov Payment
 - Agency Fund Distribution

(Enter Applicable Bid / Sole Source / Emergency Number)

Fund	Department	Account	Invoice Number and Customer Account Number	Amount
	1255	71100	Nov. Housing	2,795.00
	1255	28501	meds	168.22
				2963.22
			Total	

I certify that the goods, services or charges specified above are necessary for the use of this department, are solely for the benefit of the county, and have been procured in accordance with statutory bidding requirements.

Requesting Official

County Commission Approval

Auditor Approval

12-23-00

DATE
10476

PAYMENT REQUISITION BOONE COUNTY, MISSOURI

2003
RECEIVED
FEB 03 2004
BOONE COUNTY AUDITOR

VENDOR NO.

VENDOR NAME
Miller County Treasurer

PHONE
CITY
STATE ZIP

ADDRESS

COPY

BID DOCUMENTATION

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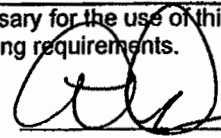
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- Sole Source (enter # below)
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- Utility
 - Travel
 - Dues
 - Refund
 - Cooperative Agreement
 - Other (Explain):
 - Training
 - Pub/Subscriptions
 - Required Gov Payment
 - Agency Fund Distribution

(Enter Applicable Bid / Sole Source / Emergency Number)

Fund	Department	Account	Invoice Number and Customer Account Number	Amount
	1255	71100	Nov. Housing	11,190.00
	1255	23501	Nov. Meds.	12.08
				11,202.08
Total				

I certify that the goods, services or charges specified above are necessary for the use of this department, are solely for the benefit of the county, and have been procured in accordance with statutory bidding requirements.


Requesting Official

County Commission Approval

Auditor Approval

PAYMENT REQUISITION BOONE COUNTY, MISSOURI

2005

1-29-04
DATE

7552
VENDOR NO.

Montgomery Co
VENDOR NAME

ADDRESS

PHONE #

CITY STATE ZIP

COPY

BID DOCUMENTATION

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 - Dues
 - Refund
 - Cooperative Agreement
 - Other (Explain):
 - Training
 - Pub/Subscriptions
 - Required Gov Payment
 - Agency Fund Distribution

(Enter Applicable Bid / Sole Source / Emergency Number)

oak

RECEIVED
FEB 03 2004
BOONE COUNTY AUDITOR

Fund	Department	Account	Invoice Number and Customer Account Number	Amount
	1255	711100	Dec housing	40.00
			Total	

I certify that the goods, services or charges specified above are necessary for the use of this department, are solely for the benefit of the county, and have been procured in accordance with statutory bidding requirements.

Requesting Official

County Commission Approval

Auditor Approval

PAYMENT REQUISITION BOONE COUNTY, MISSOURI

Job

1-29-04
DATE
7/6/08

Warren Co.

VENDOR NO.

VENDOR NAME

104 W. Main St

Warrenton, MO

PHONE #

03383

ADDRESS

CITY

STATE

ZIP

BID DOCUMENTATION

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COPY

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- Utility
 - Travel
 - Dues
 - Refund
 - Cooperative Agreement
 - Other (Explain):

- Training
- Pub/Subscriptions
- Required Gov Payment
- Agency/Fund Distribution

(Enter Applicable Bid / Sole Source / Emergency Number)

OCH

RECEIVED
FEB 03 2004
BOONE COUNTY AUDITOR

Fund	Department	Account	Invoice Number and Customer Account Number	Amount
	1255	71100	Dec housing	172.00 ✓
			Total	

I certify that the goods, services or charges specified above are necessary for the use of this department, are solely for the benefit of the county, and have been procured in accordance with statutory bidding requirements.

[Signature]

Requesting Official

County Commission Approval

Auditor Approval

Revised 04/02

2003 Emergency Fund
1123-86800

DATE	DEPARTMENT	DEPT. NO.	ACCOUNT	AMOUNT	BALANCE	DESCRIPTION
1/1/2003	Budget				600,000	Original budget
4/22/2003	Non-Departmental	1190	71105	(3,300)	596,700	Legal services for arbitrage rebate calculation
5/12/2003	Employee Benefits	1192	10600	(6,226)	590,474	2003 Qtr #1 Unemployment
5/20/2003	Circuit Clerk	1221	92000	(16,305)	574,169	Purchase micro-imager camera for microfilming
6/23/2003	Corrections	1255	85620	(11,630)	562,539	Behaviorial Health Concepts 2003-2004 contract
7/7/2003	Clerk	1131	92000	(2,984)	559,555	Purchase copier with networking capability
8/4/2003	Employee Benefits	1192	10600	(15,443)	544,112	2003 Qtr #2 Unemployment
9/19/2003	Election & Registration	1132	85900	(20,029)	524,083	April election
10/3/2003	Corrections	1255	71100	(29,009)	495,074	Out-of-County prisoner housing - August
10/29/2003	Corrections	1255	71100	(32,580)	462,494	Out-of-County prisoner housing - September
11/3/2003	Employee Benefits	1192	10600	(12,523)	449,971	2003 Qtr #3 Unemployment (Total bill = \$14,804.16)
11/19/2003	Recorder	1160	92000	(11,500)	438,471	Replace microfiche printer
11/20/2003	Corrections	1255	71100	(32,192)	406,279	Out-of-County prisoner housing - October
11/26/2003	Recorder	1160	37000/48000/60050	(3,600)	402,679	Operating and travel expenses
12/9/2003	Mail Services	1194	22000	(20,000)	382,679	Postage
12/16/2003	Employee Benefits	1192	71104	(1,526)	381,153	ASI Fees - Nov & Dec
12/29/2003	Insurance & Safety	1191	71016, 71018	(12,976)	368,177	Insurance deductible expenses
12/31/2003	Insurance & Safety	1191	3050, 60200, 71016, 71018	(11,974)	356,203	Cover insurance claims & misc expenses
12/31/2003	Non-Departmental	1190	86897	(1,173)	355,030	Cover FICA payments to IRS for 2001 & 2002
12/31/2003	Employee Benefits	1192	10600	(6,612)	348,418	2003 Qtr #4 Unemployment
12/31/2003	Public Defender	1285	71500	(1,961)	346,457	Cover rent
12/31/2003	Corrections	1255	71100	(78,951)	267,506	Out-of-County prisoner housing - Nov & Dec
				<u>(332,494)</u>		

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STATE OF MISSOURI }
County of Boone } ea.

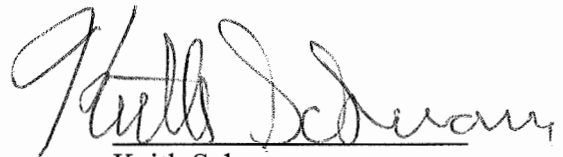
February Session of the January Adjourned Term. 20 04

In the County Commission of said county, on the 24th day of February 20 04

the following, among other proceedings, were had, viz:

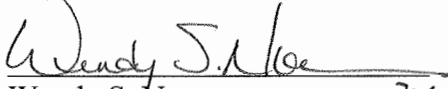
Now on this day the County Commission of the County of Boone does hereby approve the Award of Contract with the Missouri Department of Public Safety for Enhancement of Medical Services Contract Number 02-JEC-03 in the amount of \$8,938.50. It is further ordered that the Presiding Commissioner be hereby authorized to sign said Award of Contract.

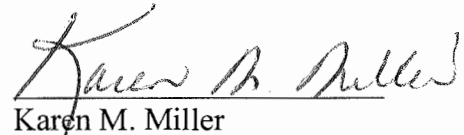
Done this 24th day of February, 2004.



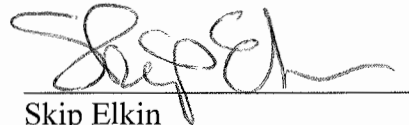
Keith Schnarre
Presiding Commissioner

ATTEST:


Wendy S. Noren
Clerk of the County Commission



Karen M. Miller
District I Commissioner



Skip Elkin
District II Commissioner



MISSOURI DEPARTMENT OF PUBLIC SAFETY
 OFFICE OF THE DIRECTOR
 AWARD OF CONTRACT

P.O. Box 749
 Jefferson City, Missouri 65102
 Phone: 573/751-4905

60

Contractor Name Boone, County of		
Project Title Enhancement of Medical Services		
Contract Period FROM: 02/1/04 TO: 9/30/04	State/Federal Funds Awarded \$8,938.50	Contract Number 02-JEC-03

Award is hereby made in the amount and for the period shown above to the above-mentioned Contractor. This award is subject to compliance with the general conditions governing grants and contracts, as well as, the attached Special Conditions. This award is also subject to compliance with all current applicable federal and state laws, regulations and guidelines.

This award is subject to Special Conditions (attached).

The undersigned hereby certify acceptance of the above-described contract on the terms and conditions specified or incorporated by reference above and herein, including those stated in the contract application.

Keith Schumme 2-24-04
 Authorized Official Date



 Project Director Date

This contract shall be in effect for the duration of the contract period stated herein, and funds shall become available on the award date with the signed return of this form to the Missouri Department of Public Safety and the signature of the director of the Department of Public Safety.

 Director, Department of Public Safety

 Award Date

MISSOURI DEPARTMENT OF PUBLIC SAFETY

Page 2 of 2

(AWARD CONTINUATION)

Contractor: Boone, County of	Award Date: 02/01/04—09/30/04
Project Title: Enhancement of Medical Services	

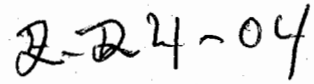
SPECIAL CONDITIONS

In the September 2004 Program Report we will need to have an evaluation of this project included in the report. The evaluation could be in the form of pre and post tests, or a trend analysis comparing the services, which were offered before the funding of this grant compared to when the funding was in place.

ACCEPTANCE OF SPECIAL CONDITIONS:



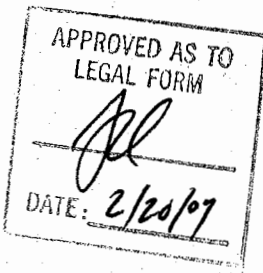
AUTHORIZED OFFICIAL



DATE

PROJECT DIRECTOR

DATE



CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

February Session of the January Adjourned Term. 20 04

In the County Commission of said county, on the 24th day of February 20 04

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the Boone County, Missouri Laborers' Local 773 Memorandum of Understanding 2004-2006 with the following amendment:

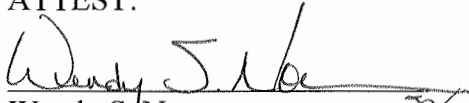
- Based on time worked and any authorized and scheduled time off with a 10 day notice counts towards the 40 hour work week.

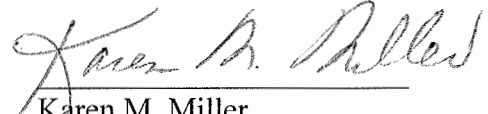
Done this 24th day of February, 2004.



Keith Schnarre
Presiding Commissioner

ATTEST:


Wendy S. Noren
Clerk of the County Commission



Karen M. Miller
District I Commissioner



Skip Elkin
District II Commissioner

CERTIFIED COPY OF ORDER



STATE OF MISSOURI }
County of Boone } ea.

February Session of the January Adjourned Term. 20 04

In the County Commission of said county, on the 24th day of February 20 04

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the Water Line Relocation Cost Allocation Agreement with Public Water Supply District #9 for the Olivet Road/Richland Road improvement project. It is further ordered that the Presiding Commissioner be hereby authorized to sign said agreement.

Done this 24th day of February, 2004.

Keith Schlarre
Presiding Commissioner

ATTEST:

Wendy S. Noren
Clerk of the County Commission

Karen M. Miller
District I Commissioner

Skip Elkin
District II Commissioner

WATER LINE RELOCATION COST ALLOCATION AGREEMENT 62-2004

THIS AGREEMENT (“this Agreement”), dated the 24 day of February, 2004, is made by and between **BOONE COUNTY, MISSOURI**, through its County Commission (“County”) and **PUBLIC WATER SUPPLY DISTRICT NO. 9** of Boone County, Missouri (“District”).

In consideration of each Party’s performance of the obligations set forth in this Agreement, the Parties agree to the following:

1. **Background and Purposes of Agreement.** The County has prepared, or is in the process of preparing, Final Plans and Specifications for road improvements, known as the **Olivet Road/Richland Road** Improvement Project (“the Project”), which such Plans and Specifications are described as follows: Construction of approximately 7,960 linear feet of 24-foot wide asphaltic concrete or Portland cement concrete pavement on Olivet Road, overlaying the intersection of Olivet Road and Richland Road, and constructing approximately 425 feet of 24-foot wide asphaltic concrete or Portland cement concrete pavement on Richland Road. In association with the road construction, the project will include clearing and grubbing, storm water drainage, fencing, guardrail installation, erosion control, and surface restoration. Such Final Plans and Specifications (“the Project Plans”) have been provided to District. It has been determined that the Project will require Relocation of Water Lines owned by District in areas which will be disturbed by construction for the Project, or will be affected by the Project. Both Parties desire to coordinate their work in order to assure that road construction work for the Project can go forward and be completed without unreasonable delay and without disruption of water service to District’s customers. County intends to reimburse District for all or a part of its actual Water Line Relocation costs incurred by District in Relocating those Water Lines which must be Relocated because of the Project. In order to accomplish these objectives, County and District are entering into this Agreement. This Agreement is entered into by the County and the District pursuant to that Cooperative Agreement (“the Cooperative Agreement”) between the County and various Public Water Supply Districts located in Boone County, Missouri, dated June 6, 2001, which is incorporated herein by reference.

2. **Terms/Definitions.** Unless the context clearly indicates otherwise, each term used in this Agreement, which is defined in Section 2 “Definitions” of the Cooperative Agreement, shall have the same meaning as is provided for by Section 2 of the Cooperative Agreement.

3. **Water Line Relocation Plan.** District has submitted to County and County has approved a Preliminary Water Line Evaluation and Plan for District’s Water Lines which contains options for avoiding or eliminating conflicts between Water Lines and the County Project. The County and District have agreed upon the exercise of an design option and solution that meets the needs of both Parties with respect to avoidance or elimination of such conflicts (“the Preliminary Water Line Plan”). The option and Preliminary Waterline Plan agreed upon is described as follows:

Replace and/or Relocate Water Mains, Facilities and Service Connections on Olivet and/or Richland Roads at or near Station Numbers 1 through 3; 26 through 28; 36 through 38; 41 through 42; 45 through 47; 53 through 57; 64 through 65 and 109 through 110 as specified by the Olivet Road/Richland Road Improvement Plans.

Further, the County has completed or is in the process of completing Final Project Plans and has submitted or intends to submit those Final Project Plans to District within the time periods permitted by the Cooperative Agreement. Promptly upon receipt of County's Project Plans (if not already received), and of a written request of the County that District so proceed, District shall submit the Project Plans to District's consulting engineer ("Engineering Firm") to prepare a Final Water Line Plan for Relocation and/or other work on District's Water Lines ("the Final Water Line Plan") based upon the Preliminary Water Line Plan and the design option specified above. The Final Water Line Plan shall be completed within sixty (60) days following the receipt by District of County's Final Project Plan (if not previously received by District) and County's written request that District obtain such Final Water Line Plan. County agrees to compensate District for the actual costs incurred by District in preparing the Final Water Line Plan as follows:

_____ County shall reimburse District for the actual expense of Engineering Fees and Costs for preparing the Final Water Line Plan in an amount not to exceed **Two Thousand Five Hundred Dollars (\$2500.00)**.

District shall be permitted to submit to County, on a monthly basis, invoices for those portions of District's engineering fees and costs for preparation of the Final Water Line Plan, which are to be paid by County, pursuant to this Paragraph 3. All such invoices which are properly payable by County, shall be paid by County within thirty (30) days of the date of submission to County. All costs and expenses shall be documented by District and/or District's Engineering Firm in sufficient detail and with receipts and other evidence of expense as shall be required by the Auditor of Boone County, Missouri. The County shall have the right to withhold payment on undocumented costs and expenses which are not approved by the Auditor of Boone County, Missouri.

4. **Easement Acquisition.** Implementation of the Water Line Relocation Plan does require acquisition by District of new private Water Line Easements. The acquisition of such new private Water Line Easements shall be coordinated with, or performed by, County, as a part of the County's Road Right-of-Way and Easement acquisition process, consistent with that "Cooperative Agreement".

5. **Water Line Relocation.** Subject to this Agreement and the Cooperative Agreement, District agrees to perform, or to cause to be performed, the Water Line Relocation work, or other work, provided for by the Final Water Line Plan, before the scheduled commencement of Road Construction for the Project, or to perform, or to cause to be performed, such work in coordination with the Road construction work required for the Project, so as to not delay the Project.

6. **Selection of Option for Performing Work.** District has determined that the actual construction work under the Final Water Line Plan ("the Water Line Work") required for the Project will be performed as follows:

_____ By permitting County to include the Water Line Work in its contract for construction subject to District supervision and subject to District rules, regulations and policies.

County shall be solely responsible for performance of the Water Line Work, determining the contractor to be chosen for any Water Line Work which is bid by County or bid as an alternate bid with the Project bid letting; for entering into its own construction contract for the Water Line Relocation Work and administering such contract. District shall be exclusively responsible for the inspection and supervision of Water Line Work when such work is included in a County contract for the Project. The expense of the Water Line Relocation Work shall be subject to allocation between District and County, as more specifically described below in this Agreement.

7. Parts of Water Line for Which County is Obligated to Pay Relocation Costs.

County agrees that County is obligated to reimburse District for District's costs incurred for Relocating that portion or those portions of District's existing Water Lines, or other Water Line Work, described as follows: **Engineering Cost, Easement Preparation Cost, Recording Fees, Inspection Cost, Product (Water) Loss, Sanitation and Flushing Cost, Bacteriological Sampling Cost, Any Warranty Work not Performed by County's Contractor.**

The cost to be reimbursed by County to District for Relocating such portions of the Water Line shall be determined, pursuant to this Agreement, without inclusion of the expense and cost of upgrade in size or capacity, meaning that all incremental costs associated solely with such upgrades shall be the District's responsibility.

8. Construction Cost Allocation. County agrees to compensate District for the actual cost of the Water Line Relocation Work for those parts of the Water Line for which County is obligated to reimburse District for the Water Line Work, as described in Paragraph 7 above, on the basis of the following (check one and complete):

_____ An amount of construction for the Water Line Relocation Work of that part or those parts of the Water Line(s) for which County is responsible for the Relocation costs, as described in Paragraph 7 above, as determined by the lowest and best bid for Relocating such parts of the Water Line, without upgrade in size or capacity.

District shall be permitted to submit invoices to County, on a monthly basis, with such invoices to be submitted on or near the first day of each month, for County's share of the Water Line Work, determined in accordance with the provisions of this Paragraph 8, for construction accomplished during the previous month. All invoices which are properly payable by County shall be paid by County within thirty days (30) of the date of their submission to County. The County shall have the right to withhold payment on undocumented costs and expenses which are not approved by the Auditor of Boone County, Missouri.

9. Cost of Inspection. County and District agree that County shall compensate District for the actual costs incurred by District in inspecting the Water Line Relocation Work, during construction, for those parts of the Water Line for which County is obligated to reimburse District for the Water Line Relocation costs, as described in Paragraph 7 above, or as follows, or on the basis of the following (check one, if applicable, and complete):

An amount of inspection costs based upon the lowest and best bid obtained for inspection services of those parts of the Water Line for which County is obligated for the Relocation cost, as described in Paragraph 7 above, without upgrade in size or capacity or the actual cost of inspection incurred by District using its own personnel, based upon the actual hourly compensation of such personnel (including salary or wages, the District's share of payroll taxes, fringe benefits, and insurance costs, including worker's compensation insurance coverage) not to exceed the sum of **Seven Thousand Five Hundred Dollars (\$7500.00)**, unless a higher amount is approved by County prior to performance of additional inspection work requiring a higher amount. District's cost shall be those costs described above, for the actual time expended by District's personnel in performing inspection services. District's costs shall include reasonable mileage of the inspector, in traveling to and from the site of the inspection, and the cost of any materials or supplies used for inspection, and a reasonable rental charge (at rates not higher than those customarily charged in Boone County) for equipment used in performing the inspection. All such actual costs and expenses shall be documented by District in sufficient detail and with receipts and other evidence of expense as shall be required by the Auditor of Boone County, Missouri.

District may invoice County, at monthly intervals, on or before the first day of each month, for the County's share of inspection costs incurred by the District, during the previous month, as the County's share of inspection costs is reasonably determined in accordance with the provisions of this Paragraph 9. All such invoices, which are properly payable, shall be payable within thirty (30) days of submission. The County shall have the right to withhold payment on undocumented costs and expenses which are not approved by the Auditor of Boone County, Missouri.

10. Easement Cost Allocation. If applicable, County and District agree, with respect to the acquisition of the new private Water Line Easements required by District for implementation of the Water Line Relocation plan, as follows: **County to acquire Waterline Easements in conjunction with County's Right-of-Way Easements.**

11. Location. County agrees to physically locate and mark by flags, or other appropriate surface markings, the Road Right-of-Way in areas involved with District's Water Line Relocation and installation along the above described Project. County's markings shall include the boundaries of County's Right-of-Way and the centerline station numbers of County's Project, so that District can identify both the boundaries of the Road Right-of-Way and the various centerline stations, by station number.

12. Coordination of Work and Time Limits. The County and District agree to use their best efforts to coordinate all engineering and construction work to be performed under this Agreement. The agreements between County and District for the sharing of costs for the preparation of the Final Water Line Plan, under Paragraph 3 of this Agreement and the agreement for sharing costs of physically Relocating Water Lines, under Paragraph 8 of this Agreement, shall be subject to the time limits for performance specified in the Cooperative Agreement unless the District and County mutually agree, in writing, to shorten or extend the times for performance, which agreement shall not be withheld when reasonable cause exists to modify the times for performance. Reasonable cause to modify the times for performance shall exist when work to be performed takes less time to perform than anticipated, or when scheduled work is delayed for reasons outside of the control of either Party to this Agreement, or when it is otherwise mutually agreed that the schedule for work should be modified for other good and sufficient reasons. If either the County or District suspends or terminates scheduled work to be performed under this Agreement, then the Party causing such suspension or termination shall be liable for the actual costs and expenses incurred by the other Party resulting from suspension or termination, provided that in the event suspension or termination occurs, both parties shall be required to mitigate any financial loss they may incur as a result of suspension or termination.

13. Coordination of Work. The County and District agree to use their best efforts, and good faith, to coordinate all engineering and construction work to be performed under this Agreement.

14. Extension of Time. Subject to Paragraph 15 below, the times for performance specified herein shall be extended when scheduled work is delayed for reasons outside the control of the Party to this agreement who is required to perform such work or to cause such work to be performed, or when it is otherwise mutually agreed that the schedule for work should be modified for good and sufficient cause. If either party to this Agreement becomes and aware of a need for an extension of time or of a delay in the work, then such party shall promptly notify the other party, in writing, of the need for such extension, or of the delay, and of the anticipated extent of such delay.

15. Time Limits Upon Effectiveness of Agreement for Costs Specified in this Agreement. The provisions of Paragraph 14 notwithstanding, District's agreement to accept payment of costs for preparation of the final Water Line Plan provided in Paragraph 3 of this Agreement shall be in effect for a period of **Ninety (90)** days, following the execution of this Agreement. Any agreement by District to accept payment of any lump sums, pursuant to Paragraph 8 or Paragraph 9 of this Agreement, and to accept any other dollar amounts agreed to in such Paragraphs 8 and 9 of this Agreement, shall be in effect only for a period of **Sixty (60)** days, following the date of the execution of this Agreement. If District is not given written notice, by the County to proceed with the obtaining of the final Water Line Relocation Plan within the time limits specified in this Paragraph 14, then District's agreement to accept reimbursement in accordance with Paragraph 3 of this Agreement may be terminated by District and County and District shall negotiate a new agreement for sharing of costs for the preparation of the final Water Line Relocation Plan. If District is not given notice to proceed with the actual construction work for the Water Line Relocation, within the time limits specified in this Paragraph 14, then the agreements of District to

any lump sum amounts, or to any specific dollars amounts, set forth in Paragraphs 8 and 9 of this Agreement, may be terminated by District, in which event, County and District shall negotiate new agreement for cost sharing of the costs of construction work and inspection, as provided for by paragraphs 8 and 9 or which every such paragraph is applicable.

16. **Suspension or Termination of Work.** If either County or District, without the consent of the other Party, suspends or terminates schedule work to be performed under this Agreement, and, as a result, the other party sustain additional cost or expense, then the Party causing such suspension or termination shall be liable to the other Party for the actual costs and expenses incurred by the other Party as a result of such suspension or termination; provided that, in the event suspension or termination occurs, both parties shall be required to mitigate any financial loss they may incur as a result of the suspension or termination.

Public Water Supply District No. 9

By: J. R. Ruben
Chairman, Board of Directors

Attest: Diana Fredrick
Clerk

Approved as to sufficient unencumbered appropriations:

Jane C. Pitchford 2/17/04
County Auditor byse Date

Boone County, Missouri

By: Will Deane
Presiding Commissioner

Attest: Wendy S. No
County Clerk W

Approved as to form:

[Signature] 2/9/04
County Attorney Date

David Mills
Boone County Public Works Director

CERTIFIED COPY OF ORDERSTATE OF MISSOURI }
County of Boone } ea.

February Session of the January Adjourned Term. 20 04

In the County Commission of said county, on the 24th day of February 20 04

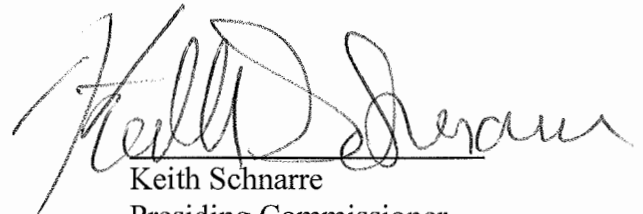
the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the following budget revision:

DEPARTMENT ACCOUNT AND TITLE	AMOUNT DECREASE	AMOUNT INCREASE
2045-71100: Public Works – Outside Services	\$3,850.00	
2045-10600: Public Works – Unemployment		\$3,850.00

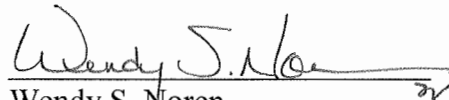
Said budget revision is to cover FY2003 unemployment charges.

Done this 24th day of February, 2004.

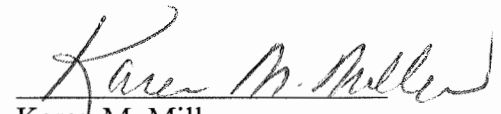


Keith Schnarre
Presiding Commissioner

ATTEST:



Wendy S. Noren
Clerk of the County Commission



Karen M. Miller
District I Commissioner



Skip Elkin
District II Commissioner

REQUEST FOR BUDGET REVISION

BOONE COUNTY, MISSOURI

RECEIVED

FEB 19 2004

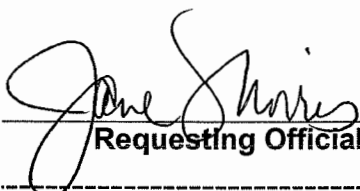
12/31/03
EFFECTIVE DATE

FOR AUDITORS USE
63-2004

										BOONE COUNTY AUDITOR		(Use whole \$ amounts)	
										Department Name	Account Name	Transfer From Decrease	Transfer To Increase
2	0	4	5	1	0	6	0	0	Public Works	Unemployment		3,850	
2	0	4	5	7	1	1	0	0	Public Works	Outside Services	\$3,850		

Describe the circumstances requiring this Budget Revision. Please address any budgetary impact for the remainder of this year and subsequent years. (Use an attachment if necessary): **Unbudgeted expenditures in the amount of \$4,065 were required to pay Unemployment Compensation charges. No further impact for the 03 budget year.**

Do you anticipate that this Budget Revision will provide sufficient funds to complete the year? YES NO
If not, please explain (use an attachment if necessary):


Requesting Official

TO BE COMPLETED BY AUDITOR'S OFFICE

- A schedule of previously processed Budget Revisions/Amendments is attached.
- Unencumbered funds are available for this budget revision.
- Comments:

Auditor's Office

 RESIDING COMMISSIONER

 DISTRICT I COMMISSIONER

 DISTRICT II COMMISSIONER

2/10/04

FY 2003
 Budget Amendments/Revisions
 Public Works - Design & Construction (2045)

Index #	Date Recd	Account	Account Name	\$Increase	\$Decrease	Reason/Justification	Comments
1	1/3/03	10510 86850	CERF-Employer Paid Contrib Contingency	1,725	1,725	Move budget for additional 4% CERF from Contingency to class 1	
2	10/7/03	60050 86900	Equipment Service Contract Miscellaneous	1,000	1,000	Warranty of telephone/voice mail system expired Need to purchase maintenance agreement	Account 60050 Equip Service Contract - 2003 Budget \$2,000 YTD Actual \$1,055.35 Class 6 Equip & Bldg Maint - 2003 Budget \$2,500 YTD Actual \$1,374.01 Account 86900 Miscellaneous - 2003 Budget \$1,000 YTD Actual \$0 Class 8 Other - 2003 Budget \$101,000 YTD Actual \$0
3	12/9/03	59100 59000 59105 23001	Vehicle Repairs Motorfuel/Gasoline Tires Printing	1,038 2,615 422	4,075	Cover gasoline and repairs on county vehicles	see attached 2003 budget, 2003 ytd actual and 2004 budget information
4	2/10/04	10600 71100	Unemployment Outside Services	3,850	3,850	Cover unemployment	see attached 2003 budget, 2003 ytd actual and 2004 budget information

LEDGER YEAR	DEPT	ACCOUNT CLASS	ACCOUNT	ACCOUNT NAME	BUD2003	TITLEXP	BUD-ACT	BUD2004
2003	2045	10000	10100	SALARIES & WAGES	535,492	536,066.21	574.21-	568,988
2003	2045		10110	OVERTIME	4,000	6,789.73	2,789.73-	5,000
2003	2045		10120	HOLIDAY WORKED	0	195.55	195.55-	0
2003	2045		10200	FICA	41,270	39,325.57	1,944.43	43,910
2003	2045		10300	HEALTH INSURANCE	44,330	44,330.00	.00	52,325
2003	2045		10325	DISABILITY INSURANCE	2,267	2,257.59	9.41	2,500
2003	2045		10350	LIFE INSURANCE	429	460.20	31.20-	507
2003	2045		10375	DENTAL INSURANCE	3,575	3,575.00	.00	4,095
2003	2045		10400	WORKERS COMP	5,417	5,674.32	257.32-	5,726
2003	2045		10500	401(A) MATCH PLAN	7,605	5,460.00	2,145.00	7,605
2003	2045		10510	CERF-EMPLOYER ED CONTRIBUTION	1,725	1,761.03	36.03-	1,725
2003	2045		10600	UNEMPLOYMENT BENEFITS	0	4,064.07	4,064.07-	0
				TOTAL	646,110	649,959.27	3,849.27-	692,381
2003	2045	70000	71000	INSURANCE AND BONDS	28,000	35,136.00	7,136.00-	36,000
2003	2045		71100	OUTSIDE SERVICES	2,141,100	1,733,927.95	407,172.05	2,724,000
2003	2045		71102	ENGINEERING SERVICES	100,000	82,469.67	17,530.33	90,000
2003	2045		71118	EASEMENT ACQUISITION COSTS	145,000	124,349.46	20,650.54	15,000
2003	2045		71600	EQUIP LEASES & METER CHRG	2,000	1,562.05	437.95	1,750
				TOTAL	2,416,100	1,977,445.13	438,654.87	2,866,750
				FINAL TOTALS				
				TOTAL	3,062,210	2,627,404.40	434,805.60	3,559,131

*** END OF REPORT ***

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
 County of Boone } ea.

February Session of the January Adjourned Term. 20 04

In the County Commission of said county, on the 24th day of February 20 04

the following, among other proceedings, were had, viz:

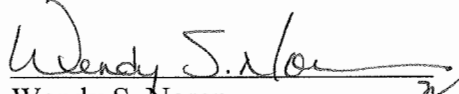
Now on this day the County Commission of the County of Boone does hereby approve the following budget revision:

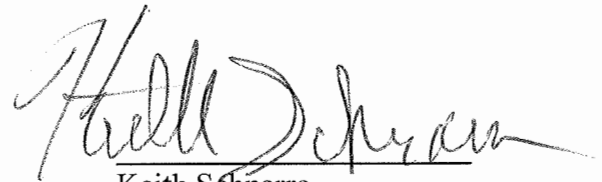
DEPARTMENT ACCOUNT AND TITLE	AMOUNT DECREASE	AMOUNT INCREASE
2040-92400: Public Works – Replacement Auto/Truck	\$31,514.00	
2040-10100: Public Works – Salaries		\$11,769.00
2040-10110: Public Works – Overtime		\$19,745.00

Said budget revision is to cover FY2003 salaries and overtime.

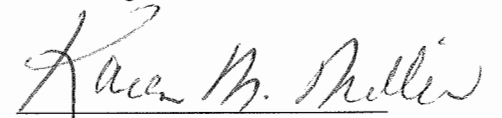
Done this 24th day of February, 2004.

ATTEST:

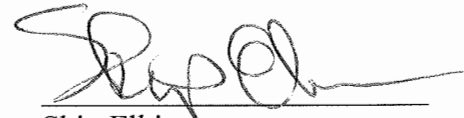

 Wendy S. Noren
 Clerk of the County Commission



Keith Schnarre
 Presiding Commissioner



Karen M. Miller
 District I Commissioner



Skip Elkin
 District II Commissioner

REQUEST FOR BUDGET REVISION

BOONE COUNTY, MISSOURI

RECEIVED
FEB 18 2004

12/18/03

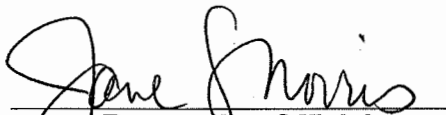
EFFECTIVE DATE

BOONE COUNTY AUDITOR
FOR AUDITORS USE
6A-2004

Department	Account	Department Name	Account Name	(Use whole \$ amounts)	
				Transfer From	Transfer To
				Decrease	Increase
2 0 4 0	1 0 1 0 0	Public Works	Salaries		11,769
2 0 4 0	9 24 0 0	Public Works	Replment AUTO/TRUCKS	\$31,514	
2 0 4 0	1 0 1 1 0	Public Works	Overtime		19,745

Describe the circumstances requiring this Budget Revision. Please address any budgetary impact for the remainder of this year and subsequent years. (Use an attachment if necessary): **A greater than anticipated use of overtime as well as the unbudgeted payout of accumulated compensatory and vacation time for retiring employees resulted in a Class 1 deficit. No further impact for the 2003 budget year.**

Do you anticipate that this Budget Revision will provide sufficient funds to complete the year? YES NO
If not, please explain (use an attachment if necessary):


Requesting Official

TO BE COMPLETED BY AUDITOR'S OFFICE

- A schedule of previously processed Budget Revisions/Amendments is attached.
- Unencumbered funds are available for this budget revision.
- Comments:

copy of class 9 spreadsheet attached


Auditor's Office


PRESIDING COMMISSIONER


DISTRICT I COMMISSIONER


DISTRICT II COMMISSIONER

2/10/04

FY 2003
Budget Amendments/Revisions
Public Works - Maintenance (2040)

Index #	Date Recd	Account	Account Name	\$Increase	\$Decrease	Reason/Justification	Comments
1	1/3/03	10510 86850	CERF-Employer Paid Contrib Contingency	5,079	5,079	Move budget for additional 4% CERF from Contingency to class 1	
2	4/22/03	91302 91300	Computer Software Machinery & Equipment	9,200	9,200	Purchase Stormview software	Account 91302 Computer Software - 2002 Budget \$0 YTD Actual \$0 Account 91300 Machinery & Equipment - 2002 Budget \$29,500 YTD Actual \$10,185 Class 9 Fixed Asset Additions - 2002 Budget \$1,042,285 YTD Actual \$884,492
3	4/29/03	26201	Rock - Vendor Hauled	32,493		FEMA reimbursement	Account 26201 Rock-Vendor Hauled 2002 Budget \$420,163 YTD Actual \$433,537.19 Class 2 Materials & Supplies - 2002 Budget \$2,071,652 YTD Actual \$618,813.44
4	7/22/03	92301	Replc Computer Hdw	3,600		Replace 2 IPAC computers	Account 92301 Replc Computer Hdw - 2003 Budget \$0 YTD Actual \$0 Account 92300 Replc Mach & Equip - 2003 Budget \$536,000 YTD Actual \$445,305.50 Class 9 Fixed Asset Additions - 2003 Budget \$1,042,285 YTD Actual \$910,562.75
5	10/24/03	60200 71100	Equip Repairs/Maintenance Outside Services	26,000	26,000	Cover additional equipment repairs	Account 60200 Equip Repairs/Maint - 2003 Budget \$250,000 YTD Actual \$258,999.02 Class 6 Equip & Bldg Maint - 2003 Budget \$261,350 YTD Actual \$261,296.21 Account 71100 Outside Services - 2003 Budget \$761,791 YTD Actual \$508,254.61 Class 7 Contractual Services - 2003 Budget \$1,124,497 YTD Actual \$933,208.11
6	1/2/04	60200 71100	Equip Repairs/Maintenance Outside Services	20,000	20,000	Cover additional equipment repairs	Account 60200 Equip Repairs/Maint - 2003 Budget \$276,000 YTD Actual \$283,503.15 Class 6 Equip & Bldg Maint - 2003 Budget \$287,350 YTD Actual \$286,436.91 Account 71100 Outside Services - 2003 Budget \$735,791 YTD Actual \$574,459.22 Class 7 Contractual Services - 2003 Budget \$1,098,497 YTD Actual \$1,036,977.69
7	1/30/04	60200 59105	Equip Repairs/Maintenance Tires	6,020	6,020	Cover additional equipment repairs	Account 60200 Equip Repairs/Maint-2003 Budget \$296,000 YTD Actual \$304,284.29 Class 6 Equip & Bldg Maint-2003 Budget \$307,350 YTD Actual \$307,254.27 Account 59105 Tires-2003 Budget \$60,400 YTD Actual \$46,459.62 Class 5 Vehicle Expense-2003 Budget \$236,130 YTD Actual \$165,685.77
8	2/10/04	10100 10110 92400	Salaries & Wages Overtime Replemnet Auto/Trucks	11,769 19,745	31,514	Cover salaries & wages and overtime	See attached spreadsheet for 2003 Budget, 2003 YTD Actual and 2004 Budget

LEDGER YEAR	DEPT	ACCOUNT CLASS	ACCOUNT NAME	BUD2003	TITLEXP	BUD-ACT	BUD2004
2003	2040	10000	10100 SALARIES & WAGES	1,814,555	1,832,531.34	17,976.34-	1,888,443
2003	2040		10110 OVERTIME	100,000	119,744.51	19,744.51-	120,000
2003	2040		10115 SHIFT DIFFERENTIAL	0	.00	.00	0
2003	2040		10120 HOLIDAY WORKED	500	.00	500.00	500
2003	2040		10200 FICA	143,510	142,958.37	551.63	150,186
2003	2040		10300 HEALTH INSURANCE	163,680	163,680.00	.00	193,200
2003	2040		10325 DISABILITY INSURANCE	8,403	7,485.61	917.39	8,832
2003	2040		10350 LIFE INSURANCE	1,584	1,684.20	100.20-	1,872
2003	2040		10375 DENTAL INSURANCE	13,200	13,200.00	.00	15,120
2003	2040		10400 WORKERS COMP	145,949	142,295.00	3,654.00	168,054
2003	2040		10500 401(A) MATCH PLAN	28,080	26,300.00	1,780.00	28,080
2003	2040		10510 CERF-EMPLOYER PD CONTRIBUTION	5,079	5,612.63	533.63-	5,079
2003	2040		10600 UNEMPLOYMENT BENEFITS	0	271.44	271.44-	0
2003	2040		10850 VEHICLE ALLOWANCE	4,200	4,200.00	.00	4,200
2003	2040		10900 MECHANIC TOOL ALLOWANCE	4,500	4,848.05	348.05-	4,500
2003	2040		10910 PERS. SAFETY EQUIP ALLOW	350	292.82	57.18	350
TOTAL				2,433,590	2,465,103.97	31,513.97-	2,588,416
2003	2040	90000	91200 BUILDINGS & IMPROVEMENTS	0	.00	.00	0
2003	2040		91300 MACHINERY & EQUIPMENT	20,300	18,266.00	2,034.00	48,000
2003	2040		91301 COMPUTER HARDWARE	3,535	2,706.03	828.97	2,025
2003	2040		91302 COMPUTER SOFTWARE	9,200	9,200.00	.00	0
2003	2040		91400 AUTO/TRUCKS	23,400	20,497.00	2,903.00	0
2003	2040		92100 REPLCMENT FURN & FIXTURES	450	650.52	200.52-	375
2003	2040		92300 REPLCMENT MACH & EQUIP	532,400	445,305.50	87,094.50	491,500
2003	2040		92301 REPLC COMPUTER HDWR	3,600	3,526.64	73.36	750
2003	2040		92302 REPLC COMPUTER SOFTWARE	5,900	2,613.20	3,286.80	0
2003	2040		92400 REPLCMENT AUTO/TRUCKS	443,500	411,618.13	31,881.87	151,000
TOTAL				1,042,285	914,383.02	127,901.98	693,650
FINAL TOTALS							
TOTAL				3,475,875	3,379,486.99	96,388.01	3,282,066

*** END OF REPORT ***

2/10/04

2003 CLASS 9

Dept-Account	Description	Original Budget Amount	Budget Revision Date	Budget Revision Amount	Revised Budget	Encumbrance Date	Encumbrance Amount	Payment Date	Payment Amount	Unused Budget
Public Works - Maintenance										
2040-91300	push blades - motor grader - (3)	24,000	4-23-03	(9,200)	14,800			3-17-03	10,185	4,615
2040-91300	grapple - for skid steer (CO 120-2003)							3-17-03	2,226	(2,226)
2040-91300	gps receiver - (2)	4,000			4,000			5-22-03	4,400	(400)
2040-91300	electronic distance measuring device - (3)	1,500			1,500			4-22-03	1,455	45
	Total	<u>29,500</u>		<u>(9,200)</u>	<u>20,300</u>		<u>0</u>		<u>18,266</u>	<u>2,034</u>
2040-91301	camera - (3)	1,485			1,485			6-10-03	1,162	323
2040-91301	printer	2,050			2,050			3-5-03	1,544	506
	Total	<u>3,535</u>		<u>0</u>	<u>3,535</u>		<u>0</u>		<u>2,706</u>	<u>829</u>
2040-91302	stormwear software		4-23-03	9,200	9,200			5-22-03	9,200	0
	Total	<u>0</u>		<u>9,200</u>	<u>9,200</u>		<u>0</u>		<u>9,200</u>	<u>0</u>
2040-91400	trailers - emergency management	23,400			23,400			2-24, 5-15-2003	20,497	2,903
	Total	<u>23,400</u>		<u>0</u>	<u>23,400</u>		<u>0</u>		<u>20,497</u>	<u>2,903</u>
2040-92100	chair	450			450			7-17-03	651	(201)
	Total	<u>450</u>		<u>0</u>	<u>450</u>		<u>0</u>		<u>651</u>	<u>(201)</u>
2040-92300	motorgrader	144,000			144,000			3-17-03	142,500	1,500
2040-92300	radio - 2-way - (7)	32,900	7-22-03	(3,600)	29,300			6-26-03	8,180	21,121
2040-92300	mower - boom - (2)	159,000			159,000			7-22-03	139,956	19,044
2040-92300	backhoe - (2)	144,000			144,000			5-19-03	102,164	41,836
2040-92300	spreader - v-box tandem	39,000			39,000			7-22-03	38,556	444
2040-92300	snow plow - 10' - (3)	15,600			15,600			7-22-03	13,950	1,650
2040-92300	paging system	1,500			1,500					1,500
	Total	<u>536,000</u>		<u>(3,600)</u>	<u>532,400</u>		<u>0</u>		<u>445,306</u>	<u>87,095</u>
2040-92301	pc - (2)		7-22-03	3,600	3,600			9-22-03	3,527	73
	Total	<u>0</u>		<u>3,600</u>	<u>3,600</u>		<u>0</u>		<u>3,527</u>	<u>73</u>
2040-92302	fleet operations update	3,200			3,200					3,200
2040-92302	snap-on diagnostic update	2,700			2,700			6-23-03	2,613	87
	Total	<u>5,900</u>		<u>0</u>	<u>5,900</u>		<u>0</u>		<u>2,613</u>	<u>3,287</u>
2040-92400	oil tanker - 5000 gallon	87,000			87,000			1-31-03	84,894	2,107
2040-92400	truck - heavy duty field service	66,400			66,400			5-28-03	65,176	1,224
2040-92400	truck - tandem axle dump - (3)	290,100			290,100			7-22-03	281,549	8,551
	Total	<u>443,500</u>		<u>0</u>	<u>443,500</u>		<u>0</u>		<u>411,618</u>	<u>31,882</u>
	Total Public Works - Maintenance	<u>1,042,285</u>		<u>0</u>	<u>1,042,285</u>		<u>0</u>		<u>914,383</u>	<u>127,902</u>

CERTIFIED COPY OF ORDERSTATE OF MISSOURI }
County of Boone } ea.

February Session of the January Adjourned Term. 20 04

In the County Commission of said county, on the 24th day of February 20 04

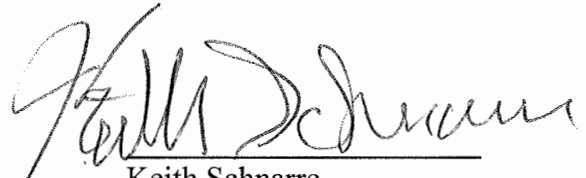
the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the following budget revision:

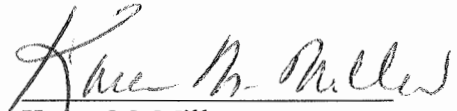
DEPARTMENT ACCOUNT AND TITLE	AMOUNT DECREASE	AMOUNT INCREASE
1720-10100: Building Codes – Salaries and Wages	\$5,300.00	
1710-71101: Planning and Zoning – Professional Services	\$2,700.00	
1710-91200: Planning and Zoning – Seminars/Conferences	\$746.00	
1710-10100: Planning and Zoning – Salaries and Wages		\$1,536.00
1710-10110: Planning and Zoning – Overtime		\$7,210.00

Said budget revision is to cover FY2003 salaries and overtime.

Done this 24th day of February, 2004.



Keith Schnarre
Presiding Commissioner

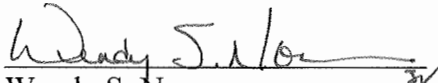


Karen M. Miller
District I Commissioner



Skip Elkin
District II Commissioner

ATTEST:



Wendy S. Noren
Clerk of the County Commission

REQUEST FOR BUDGET REVISION

BOONE COUNTY, MISSOURI

12/31/03

EFFECTIVE DATE

FEB 09 2004

FOR AUDITORS USE

65-2004

Department				Account				BOONE COUNTY AUDITOR Department Name		Account Name		(Use whole \$ amounts)	
												Transfer From	Transfer To
										Decrease	Increase		
1	7	1	0	1	0	1	0	0	Planning & Zoning	Salaries & Wages		1,536	
1	7	1	0	1	0	1	1	0	Planning & Zoning	Overtime		7,210	
1	7	2	0	1	0	1	0	0	Building Codes	Salaries & Wages	5,300		
1	7	1	0	7	1	1	0	1	Planning & Zoning	Professional Svcs	2,700		
1	7	1	0	3	7	2	0	0	Planning & Zoning	Seminars/Conferen	746		

Describe the circumstances requiring this Budget Revision. Please address any budgetary impact for the remainder of this year and subsequent years. (Use an attachment if necessary): **Cover overtime and correct split for position 523 between 1360 Solid Waste and 1710 Planning & Zoning**

Do you anticipate that this Budget Revision will provide sufficient funds to complete the year? YES NO
 If not, please explain (use an attachment if necessary):




Requesting Official

TO BE COMPLETED BY AUDITOR'S OFFICE

- X A schedule of previously processed Budget Revisions/Amendments is attached.
 - X Unencumbered funds are available for this budget revision.
- Comments: *Information on personnel hours also attached.*



Auditor's Office



PRESIDING COMMISSIONER



DISTRICT I COMMISSIONER



DISTRICT II COMMISSIONER

2/10/04

FY 2003
 Budget Amendments/Revisions
 Planning & Zoning (1710)

Index #	Date Recd	Account	Account Name	\$Increase	\$Decrease	Reason/Justification	Comments
1	4/22/03	91000 1720-92400	Office Equipment Replcmnt Auto/Trucks	1,250	1,250	Purchase 3 new microphones	Account 91000 Office Equipment - 2002 Budget \$0 YTD Actual \$0 Class 9 Fixed Asset Additions - 2002 Budget \$465 YTD Actual \$0 1720 Account 92400 - 2002 Budget \$49,400 YTD Actual \$44,085 1720 Class 9 Fixed Asset Additions - 2002 Budget \$75,100 YTD Actual \$68,308
2	2/9/04	10100 10110 71101 37200 1720-10100	Salaries & Wages Overtime Professional Svcs Seminars/Conferen Salaries & Wages	1,536 7,210	2,700 746 5,300	Cover overtime and correct split for position 523 between 1360 Solid Waste and 1710 Planning & Zoning	See attached spreadsheet for 2003 Budget, 2003 YTD Actual and 2004 Budget

LEDGER YEAR	DEPT	ACCOUNT CLASS	ACCOUNT	ACCOUNT NAME	BUD2003	TITLEXP	BUD-ACT	BUD2004
2003	1710	10000	10100	SALARIES & WAGES	174,984	177,343.63	2,359.63-	197,999
2003	1710		10110	OVERTIME	2,000	9,209.83	7,209.83-	2,000
2003	1710		10120	HOLIDAY WORKED	500	55.92	444.08	500
2003	1710		10200	FICA	13,577	13,421.02	155.98	15,337
2003	1710		10300	HEALTH INSURANCE	15,072	15,072.00	.00	17,790
2003	1710		10325	DISABILITY INSURANCE	763	774.28	11.28-	906
2003	1710		10350	LIFE INSURANCE	145	156.47	11.47-	172
2003	1710		10375	DENTAL INSURANCE	1,215	1,215.00	.00	1,392
2003	1710		10400	WORKERS COMP	1,254	1,369.37	115.37-	1,569
2003	1710		10500	401(A) MATCH PLAN	2,585	2,223.00	362.00	2,585
TOTAL					212,095	220,840.52	8,745.52-	240,250
2003	1710	20000	22500	SUBSCRIPTIONS/PUBLICATION	600	418.81	181.19	600
2003	1710		23000	OFFICE SUPPLIES	800	825.62	25.62-	800
2003	1710		23001	PRINTING	700	301.75	398.25	700
2003	1710		23020	MICROFILM/FILM	100	121.94	21.94-	50
2003	1710		23050	OTHER SUPPLIES	350	305.47	44.53	350
2003	1710		23850	MINOR EQUIPMENT & TOOLS	100	54.56	45.44	100
TOTAL					2,650	2,028.15	621.85	2,600
2003	1710	30000	37000	DUES	1,150	718.00	432.00	1,400
2003	1710		37200	SEMINARS/CONFEREN/MEETING	1,500	370.00	1,130.00	1,500
2003	1710		37210	TRAINING/SCHOOLS	0	.00	.00	0
2003	1710		37220	TRAVEL (AIRFARE, MILEAGE, ETC)	700	25.39	674.61	700
2003	1710		37230	MEALS & LODGING-TRAINING	1,000	341.50	658.50	1,000
TOTAL					4,350	1,454.89	2,895.11	4,600
2003	1710	40000	48000	TELEPHONES	2,650	2,214.86	435.14	2,650
2003	1710		48050	CELLULAR TELEPHONES	100	2.20	97.80	100
TOTAL					2,750	2,217.06	532.94	2,750
2003	1710	50000	59200	LOCAL MILEAGE	500	501.88	1.88-	500
TOTAL					500	501.88	1.88-	500
2003	1710	60000	60050	EQUIP SERVICE CONTRACT	410	332.15	77.85	410
2003	1710		60200	EQUIP REPAIRS/MAINTENANCE	450	.00	450.00	450
TOTAL					860	332.15	527.85	860
2003	1710	70000	70050	SOFTWARE SERVICE CONTRACT	500	400.00	100.00	1
2003	1710		71000	INSURANCE AND BONDS	20	.00	20.00	50
2003	1710		71100	OUTSIDE SERVICES	1	.00	1.00	1
2003	1710		71101	PROFESSIONAL SERVICES	2,700	.00	2,700.00	2,700
2003	1710		71500	BUILDING USE/RENT CHARGE	11,847	11,847.00	.00	11,847
TOTAL					15,068	12,247.00	2,821.00	14,599

LEDGER YEAR	DEPT	ACCOUNT CLASS	ACCOUNT	ACCOUNT NAME	BUD2003	TITLEXP	BUD-ACT	BDD2004
2003	1710	80000	84300	ADVERTISING	150	.00	150.00	150
2003	1710		84400	PUBLIC NOTICES	500	369.87	130.13	500
TOTAL					650	369.87	280.13	650
2003	1710	90000	91000	OFFICE EQUIPMENT	1,250	1,237.96	12.04	0
2003	1710		92000	REPLCMENT OFFICE EQUIP	0	.00	.00	0
2003	1710		92100	REPLCMENT FURN & FIXTURES	465	427.50	37.50	0
TOTAL					1,715	1,665.46	49.54	0
FINAL TOTALS								
TOTAL					240,638	241,656.98	1,018.98-	266,809

*** END OF REPORT ***

LEDGER YEAR	DEPT	ACCOUNT CLASS	ACCOUNT NAME	BUD2003	TTL EXP	BUD-ACT	BUD2004
2003	1720	10000	10100 SALARIES & WAGES	223,607	207,351.70	16,255.30	241,611
2003	1720		10110 OVERTIME	10,000	24,796.96	14,796.96-	23,000
2003	1720		10120 HOLIDAY WORKED	1,500	271.60	1,228.40	1,500
2003	1720		10200 FICA	17,221	16,952.96	268.04	19,363
2003	1720		10300 HEALTH INSURANCE	21,585	21,585.00	.00	25,478
2003	1720		10325 DISABILITY INSURANCE	989	892.84	96.16	1,144
2003	1720		10350 LIFE INSURANCE	208	209.68	1.68-	246
2003	1720		10375 DENTAL INSURANCE	1,740	1,740.00	.00	1,993
2003	1720		10400 WORKERS COMP	7,398	7,317.92	80.08	7,407
2003	1720		10500 401(A) MATCH PLAN	3,768	1,639.50	2,128.50	3,703
2003	1720		10510 CRFP-EMPLOYER PD CONTRIBUTION	2,241	2,164.23	76.77	2,241
2003	1720		10600 UNEMPLOYMENT BENEFITS	2,640	2,639.85	.15	0
			TOTAL	292,897	287,562.24	5,334.76	327,686
			FINAL TOTALS				
			TOTAL	292,897	287,562.24	5,334.76	327,686

*** END OF REPORT ***

Pay Year	Position Number	SSN	Last Name	Check Pay Date	Hourly Rate	regular total	OT-1.0 Hours	OT-1.5 Hours	OT-2.0 Hours
2003	63	255-92-1089	SHAWVER	2003/01/03	34.23	53.31			
2003			SHAWVER	2003/01/17	34.23	53.30			
2003			SHAWVER	2003/01/31	34.47	53.31			
2003			SHAWVER	2003/02/14	34.47	53.31			
2003			SHAWVER	2003/02/28	34.47	53.31			
2003			SHAWVER	2003/03/14	34.47	53.31			
2003			SHAWVER	2003/03/28	34.47	53.31			
2003			SHAWVER	2003/04/11	34.47	53.31			
2003			SHAWVER	2003/04/25	34.47	53.31			
2003			SHAWVER	2003/05/09	34.47	53.31			
2003			SHAWVER	2003/05/23	34.47	53.31			
2003			SHAWVER	2003/06/06	34.47	53.31			
2003			SHAWVER	2003/06/20	34.47	53.31			
2003			SHAWVER	2003/07/03	34.47	53.31			
2003			SHAWVER	2003/07/18	34.47	53.31			
2003			SHAWVER	2003/08/01	34.47	53.31			
2003			SHAWVER	2003/08/15	34.47	53.31			
2003			SHAWVER	2003/08/29	34.47	53.31			
2003			SHAWVER	2003/09/12	34.47	53.31			
2003			SHAWVER	2003/09/26	34.47	53.31			
2003			SHAWVER	2003/10/10	34.47	53.31			
2003			SHAWVER	2003/10/24	34.47	53.31			
2003			SHAWVER	2003/11/07	34.47	53.31			
2003			SHAWVER	2003/11/21	34.47	53.31			
2003			SHAWVER	2003/12/05	34.47	53.31			
2003			SHAWVER	2003/12/19	34.47	53.31			
TOTAL						1,386.05			
TOTAL						1,386.05			
2003	67	537-58-8109	FLOREA	2003/01/03	17.23	80.00		3.75	
2003			FLOREA	2003/01/17	17.23	18.00			
2003			FLOREA	2003/01/17	18.87	62.00		8.00	
2003			FLOREA	2003/01/31	18.87	80.00	3.50		
2003			FLOREA	2003/02/14	18.87	80.00		14.50	
2003			FLOREA	2003/02/28	18.87	80.00	8.00	.25	
2003			FLOREA	2003/03/14	18.87	80.00		10.00	
2003			FLOREA	2003/03/28	18.87	80.00		14.50	
2003			FLOREA	2003/04/11	18.87	80.00		12.75	
2003			FLOREA	2003/04/25	18.87	80.00		17.50	
2003			FLOREA	2003/05/09	18.87	80.00		12.50	
2003			FLOREA	2003/05/23	18.87	80.00	2.50	5.00	
2003			FLOREA	2003/06/06	18.87	80.00	2.00	.50	
2003			FLOREA	2003/06/20	18.87	80.00		2.50	
2003			FLOREA	2003/07/03	18.87	80.00		7.50	
2003			FLOREA	2003/07/18	18.87	80.00	1.50	5.50	
2003			FLOREA	2003/08/01	18.87	80.00		8.50	
2003			FLOREA	2003/08/15	18.87	80.00			
2003			FLOREA	2003/08/29	18.87	80.00		3.50	

Pay Year	Position Number	SSN	Last Name	Check Pay Date	Hourly Rate	regular total	OT-1.0 Hours	OT-1.5 Hours	OT-2.0 Hours
2003	67	537-58-8109	FLOREA	2003/09/12	18.87	80.00		6.00	
2003			FLOREA	2003/09/26	18.87	80.00		15.00	
2003			FLOREA	2003/10/10	18.87	80.00		10.50	
2003			FLOREA	2003/10/24	18.87	80.00	1.00	3.00	
2003			FLOREA	2003/11/07	18.87	80.00		7.00	
2003			FLOREA	2003/11/21	18.87	80.00			
2003			FLOREA	2003/12/05	18.87	80.00	4.50	4.50	
2003			FLOREA	2003/12/19	18.87	80.00		10.50	
				TOTAL		2,080.00	23.00	183.25	
				TOTAL		2,080.00	23.00	183.25	
2003	253	486-90-1872	EVANS	2003/01/03	11.86	80.00			
2003			EVANS	2003/01/17	11.86	16.00			
2003			EVANS	2003/01/17	13.18	64.00		3.50	
2003			EVANS	2003/01/31	13.18	80.00			
2003			EVANS	2003/02/14	13.18	80.00		4.00	
2003			EVANS	2003/02/28	13.18	80.00	6.00		
2003			EVANS	2003/03/14	13.18	80.00		3.50	
2003			EVANS	2003/03/28	13.18	80.00		3.75	
2003			EVANS	2003/04/11	13.18	80.00		6.75	
2003			EVANS	2003/04/25	13.18	80.50			
2003			EVANS	2003/05/09	13.18	80.00			
2003			EVANS	2003/05/23	13.18	80.00		4.25	
2003			EVANS	2003/06/06	13.18	80.00		2.50	
2003			EVANS	2003/06/20	13.18	80.00			
2003			EVANS	2003/07/03	13.18	80.00		5.00	
2003			EVANS	2003/07/18	13.18	80.00			
2003			EVANS	2003/08/01	13.18	80.00		4.75	
2003			EVANS	2003/08/15	13.18	80.00			
2003			EVANS	2003/08/29	13.18	80.00			
2003			EVANS	2003/09/12	13.18	80.00		1.75	
2003			EVANS	2003/09/26	13.18	80.00		2.00	
2003			EVANS	2003/10/10	13.18	80.00		.25	
2003			EVANS	2003/10/24	13.18	80.00		2.75	
2003			EVANS	2003/11/07	13.18	80.00		3.50	
2003			EVANS	2003/11/21	13.18	80.00	2.50		
2003			EVANS	2003/12/05	13.18	80.00		1.75	
2003			EVANS	2003/12/19	13.18	80.00			
				TOTAL		2,080.50	8.50	50.00	
				TOTAL		2,080.50	8.50	50.00	
2003	286	489-62-9790	RODES	2003/01/03	13.80	80.00			
2003			RODES	2003/01/17	13.80	16.00			
2003			RODES	2003/01/17	15.11	64.00			
2003			RODES	2003/01/31	15.11	80.00			
2003			RODES	2003/02/14	15.11	80.00			

Pay Year	Position Number	SSN	Last Name	Check Pay Date	Hourly Rate	regular total	OT-1.0 Hours	OT-1.5 Hours	OT-2.0 Hours
2003	286	489-62-9790	RODES	2003/02/28	15.11	80.00			
2003			RODES	2003/03/14	15.11	80.00			
2003			RODES	2003/03/28	15.11	80.00			
2003			RODES	2003/04/11	15.11	80.00			
2003			RODES	2003/04/25	15.11	80.00			
2003			RODES	2003/05/09	15.11	80.00			
2003			RODES	2003/05/23	15.11	80.00			
2003			RODES	2003/06/06	15.11	80.00			
2003			RODES	2003/06/20	15.11	80.00			
2003			RODES	2003/07/03	15.11	80.00			
2003			RODES	2003/07/18	15.11	80.00			
2003			RODES	2003/08/01	15.11	80.00		1.00	
2003			RODES	2003/08/15	15.11	80.00			
2003			RODES	2003/08/29	15.11	80.00		.50	
2003			RODES	2003/09/12	15.11	80.00		.50	
2003			RODES	2003/09/26	15.11	80.00		1.50	
2003			RODES	2003/10/10	15.11	81.00			
2003			RODES	2003/10/24	15.11	80.00	.50		
2003			RODES	2003/11/07	15.11	80.00			
2003			RODES	2003/11/21	15.11	80.00			
2003			RODES	2003/12/05	15.11	80.00			
2003			RODES	2003/12/19	15.11	80.00			
				TOTAL		2,081.00	.50	3.50	
				TOTAL		2,081.00	.50	3.50	
2003	523	498-72-7885	YONKE	2003/01/03	17.23	72.00			
2003			YONKE	2003/01/17	17.23	14.00			
2003			YONKE	2003/01/17	18.64	54.00	4.50		
2003			YONKE	2003/01/31	18.64	60.00			
2003			YONKE	2003/02/14	18.64	70.00			
2003			YONKE	2003/02/28	18.64	64.00	6.00	4.50	
2003			YONKE	2003/03/14	18.64	60.00		8.00	
2003			YONKE	2003/03/28	18.64	60.00		4.50	
2003			YONKE	2003/04/11	18.64	66.00			
2003			YONKE	2003/04/25	18.64	64.00			
2003			YONKE	2003/05/09	18.64	65.00			
2003			YONKE	2003/05/09	18.87	.00			
2003			YONKE	2003/05/22	18.87	65.00			
2003			YONKE	2003/06/06	18.87	62.00			
2003			YONKE	2003/06/20	18.87	60.00			
2003			YONKE	2003/07/03	18.87	60.00		2.50	
2003			YONKE	2003/07/18	18.87	63.00		4.00	
2003			YONKE	2003/08/01	18.87	60.00		14.00	
2003			YONKE	2003/08/15	18.87	60.00		8.00	
2003			YONKE	2003/08/29	18.87	60.00		6.50	
2003			YONKE	2003/09/12	18.87	60.00			
2003			YONKE	2003/09/26	18.87	63.00		8.50	
2003			YONKE	2003/10/10	18.87	60.00		2.00	

02/09/04 12:06:38

PAGE 4

Pay Year	Position Number	SSN	Last Name	Check Pay Date	Hourly Rate	regular total	OT-1.0 Hours	OT-1.5 Hours	OT-2.0 Hours
2003	523	498-72-7885	YONKE	2003/10/24	18.87	64.00			
2003			YONKE	2003/11/07	18.87	60.00		14.00	
2003			YONKE	2003/11/21	18.87	62.00		2.50	
2003			YONKE	2003/12/05	18.87	65.00			
2003			YONKE	2003/12/19	18.87	62.00			
TOTAL						1,635.00	10.50	79.00	
TOTAL						1,635.00	10.50	79.00	

*** END OF REPORT ***

1,560 HRS Budgeted

02/09/04 12:27:33

PAGE 1

Pay Year	Position Number	SSN	Last Name	Check Pay Date	Hourly Rate	regular total	OT-1.0 Hours	OT-1.5 Hours	OT-2.0 Hours
2003	523	498-72-7885	YONKE	2003/01/03	17.23	8.00			
2003			YONKE	2003/01/17	17.23	4.00			
2003			YONKE	2003/01/17	18.64	8.00			
2003			YONKE	2003/01/31	18.64	20.00			
2003			YONKE	2003/02/14	18.64	10.00			
2003			YONKE	2003/02/28	18.64	16.00			
2003			YONKE	2003/03/14	18.64	20.00			
2003			YONKE	2003/03/28	18.64	20.00			
2003			YONKE	2003/04/11	18.64	14.00			
2003			YONKE	2003/04/25	18.64	16.00			
2003			YONKE	2003/05/09	18.64	15.00			
2003			YONKE	2003/05/09	18.87	.00			
2003			YONKE	2003/05/22	18.87	15.00			
2003			YONKE	2003/06/06	18.87	18.00			
2003			YONKE	2003/06/20	18.87	20.00			
2003			YONKE	2003/07/03	18.87	20.00			
2003			YONKE	2003/07/18	18.87	17.00			
2003			YONKE	2003/08/01	18.87	20.00			
2003			YONKE	2003/08/15	18.87	20.00			
2003			YONKE	2003/08/29	18.87	20.00			
2003			YONKE	2003/09/12	18.87	20.00			
2003			YONKE	2003/09/26	18.87	17.00			
2003			YONKE	2003/10/10	18.87	20.00			
2003			YONKE	2003/10/24	18.87	16.00			
2003			YONKE	2003/11/07	18.87	20.00			
2003			YONKE	2003/11/21	18.87	18.00			
2003			YONKE	2003/12/05	18.87	15.00			
2003			YONKE	2003/12/19	18.87	18.00			

TOTAL 445.00

TOTAL 445.00

*** END OF REPORT ***

520 NRS Budgeted

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
 County of Boone } ea.

February Session of the January Adjourned Term. 20 04

In the County Commission of said county, on the 24th day of February 20 04

the following, among other proceedings, were had, viz:

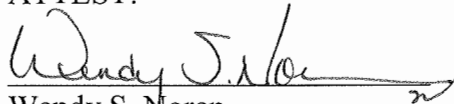
Now on this day the County Commission of the County of Boone does hereby approve the following budget revision:


DEPARTMENT ACCOUNT AND TITLE	AMOUNT DECREASE	AMOUNT INCREASE
1140-10100: Treasurer – Salaries and Wages	\$4,090.00	
1140-71107: Treasurer – Bank/Credit Services		\$4,090.00

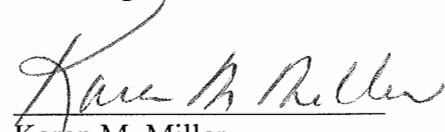
Said budget revision is to cover bank service fees.

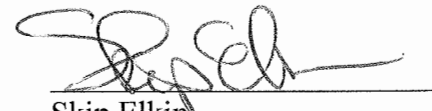
Done this 24th day of February, 2004.

ATTEST:


 Wendy S. Noren
 Clerk of the County Commission


 Keith Scharre
 Presiding Commissioner


 Karen M. Miller
 District I Commissioner


 Skip Elkin
 District II Commissioner

REQUEST FOR BUDGET REVISION

BOONE COUNTY, MISSOURI

12/31/03

EFFECTIVE DATE

JAN 22 2004

FOR AUDITORS USE

666-2004

BOONE COUNTY AUDITOR

Department	Account	Department Name	Account Name	(Use whole \$ amounts)	
				Transfer From	Transfer To
				Decrease	Increase
1 1 4 0	7 1 1 0 7	Treasurer Office	Bank/Credit Serv		4090
1 1 4 0	1 0 1 0 0	TREASURER	SALARIES & WAGES	4090	

Describe the circumstances requiring this Budget Revision. Please address any budgetary impact for the remainder of this year and subsequent years. (Use an attachment if necessary): **To pay December Bank Services Fees.....Under budgeted the amount needed. SHORTAGE PARTLY DUE TO Unbudgeted FT INTERACTIVE DATA (PRICING INVESTMENTS) FEES**

Do you anticipate that this Budget Revision will provide sufficient funds to complete the year? YES NO
 If not, please explain (use an attachment if necessary):

Kay R Murray
 Requesting Official

TO BE COMPLETED BY AUDITOR'S OFFICE

- A schedule of previously processed Budget Revisions/Amendments is attached.
- Unencumbered funds are available for this budget revision.
- Comments: **2004 Budget For Account 71107 BANK/CREDIT \$1,600 MORE THAN 2003 Budget but Budget Revision will probably be needed.**

[Signature]
 Auditor's Office

[Signature]
 PRESIDING COMMISSIONER

[Signature]
 DISTRICT I COMMISSIONER

[Signature]
 DISTRICT II COMMISSIONER

From: Kay Murray
To: June Pitchford
Date: 1/26/04 3:48PM
Subject: Re: Bank Fees for 2004

June, the problem is in the Credit card fees. They are much higher each month in 2003 than 2002. I have put in a call and they ask me to fax some information to them. I will let you know what I find out.

Thanks
Kay

>>> June Pitchford 01/26/04 11:34AM >>>

Kay,

I'm reviewing the budget revision for FY 2003 banking fees and I have a couple of questions I need your help with. I'll explain:

You requested \$27,600 for FY '04 and this was also the amount used for the projected spending for FY 03. (The FY 03 budget was \$26,000, so the projection was just a little higher than budget.) The pending payment req of \$5,326 will push the actual spending for FY 03 to over \$32,100, which is quite a bit more than the projection.

Questions:

(1) The monthly fees appear to vary between \$1,900 and \$3,200 per month throughout the year. The pending December invoice is quite a bit higher than any of the other invoices. What accounts for this..... could there be an error in billing us? Or, maybe there are things that people are doing that is causing increases in fees and perhaps we need to make them aware of it....? Just wondering if you have any ideas about this.

(I looked at previous years and in 2202, the December invoice was a little higher, but not like this year. The other years didn't reflect a spike in the December invoice.)

(2) Do you think the 04 budget is going to be in trouble?

If you prefer to discuss, just give me a call. Thanks,

June

From: Kay Murray
To: June Pitchford; Sue Lake
Date: 2/6/04 3:16PM
Subject: Bank fees analysis

June and Sue please find attached an analysis of the 2002 and 2003 month by month bank fees in total and the credit card fee and deposited items fee. I used these two items because they have the largest increase from 2002 to 2003.

I think this shows why we need the budget revision, and my failure to budget the FT Interactive Datafeed fee. If you have more questions please contact me.

Thanks

Kay

I chose to analyze the credit card fees and deposited items in County Main acct and Circuit Clerk JIS acct as they show the largest increase in fees from 2002 to 2003

BANK FEES

2002	2002	2002	2002
Month	TOTAL FEES	Cr Card Fee	Depos Items
January	\$ 3,567.27	\$ 660.37	\$ 1,755.00
February	\$ 1,859.72	\$ 305.62	\$ 531.00
March	\$ 1,843.29	\$ 358.31	\$ 462.46
April	\$ 1,654.53	\$ 522.75	\$ 439.43
May	\$ 1,943.70	\$ 736.83	\$ 402.83
June	\$ 1,856.56	\$ 548.91	\$ 379.21
July	\$ 1,647.99	\$ 488.68	\$ 419.33
August	\$ 1,785.08	\$ 517.99	\$ 384.01
September	\$ 1,884.47	\$ 804.26	\$ 347.78
October	\$ 2,068.91	\$ 933.96	\$ 344.48
November	\$ 1,631.03	\$ 288.90	\$ 423.53
December	4,593.70	\$ 819.61	\$ 2,353.28
<i># 26,336.25</i>	\$ 25,267.93	\$ 6,986.19	\$ 8,242.34

2003	2003	2003	2003
Month	TOTAL FEES	Cr Card Fee	Depos Items
January	\$ 3,558.05	\$ 310.54	\$ 1,845.98
February	\$ 2,768.36	\$ 801.74	\$ 529.06
March	\$ 2,302.98	\$ 817.99	\$ 511.05
April	\$ 2,089.46	\$ 920.18	\$ 451.35
May	\$ 1,907.20	\$ 633.09	\$ 447.61
June	\$ 2,286.99	\$ 1,076.12	\$ 446.63
July	\$ 2,116.53	\$ 676.37	\$ 462.23
August	\$ 2,246.89	\$ 1,032.69	\$ 422.70
September	\$ 1,979.74	\$ 763.35	\$ 416.56
October	\$ 2,015.60	\$ 869.25	\$ 421.43
November	\$ 3,163.05	\$ 1,478.37	\$ 901.13
December	\$ 5,326.76	\$ 1,425.38	\$ 3,371.15
	\$ 31,761.61	\$ 10,805.07	\$ 10,226.88

	Total Yr diff	Cr Crd Diff	Depos item diff
Total Yr Diff	5,425.36	\$ 3,818.88	\$ 1,984.54
Cr Crd Diff	\$ 3,818.88		
Depos item diff	\$ 1,984.54		

^{378.06}
~~\$ 690.26~~ This difference would be all other item increases in 2003 such as "security safekeeping", all other accts depos items, and other fees. It is also the FT Interactive Data (pricing investments) fee that is \$82.43 each time we price our investments. I failed to budget this item.

FT 2002 - \$482.79
 2003 - \$494.58

1/23/04

FY 2003
 Budget Amendments/Revisions
 Treasurer (1140)

Index #	Date Recd	Account	Account Name	\$Increase	\$Decrease	Reason/Justification	Comments
	6/6/03	91000	Office Equipment	3,195		Purchase ATM for Circuit Court - 2002 Budget included \$1,180 for leasing a ATM	Account 91000 Office Equipment & Class 9 Fixed Asset Additions - 2002 Budget \$0 - YTD Actual \$0 Account 71600 Equip Leases & Meter Chrg - 2002 Budget \$1,180 - YTD Actual \$0 Class 7 Contractual Services - 2002 Budget \$44,970 - YTD Actual \$15,428.04 Dept. 1123 - 86800 Emergency - 2002 Budget \$600,000 - YTD Actual \$25,831
		71600	Equip Leases & Meter Chrg		1,180		
		1123-86800	Emergency		2,015		
1	11/25/03	37200	Seminars/Conferences	1,180		Cover Sympro Investment tracking system training for new employee	see attached Class 2 and 3 account summaries
		22500	Subscriptions/Publications		80		
		23000	Office Supplies		100		
		23001	Printing		500		
		23850	Minor Equipment & Tools		400		
		23050	Other Supplies		100		
2	1/22/04	71107	Bank/Credit Card Service Fees	4,090		Cover December bank service fees	see attached Class 7 and Class 1 account summaries
		10100	Salaries & Wages		4,090		

LEDGER YEAR	DEPT	ACCOUNT CLASS	ACCOUNT NAME	BUD2003	TITLEXP	BUD-ACT	BUD2004
2003	1140	10000	10100 SALARIES & WAGES	146,696	138,988.01	7,707.99	158,128
2003	1140		10110 OVERTIME	500	68.44	431.56	500
2003	1140		10120 HOLIDAY WORKED	100	.00	100.00	0
2003	1140		10200 FICA	11,267	10,328.77	938.23	12,134
2003	1140		10300 HEALTH INSURANCE	10,230	10,230.00	.00	12,075
2003	1140		10325 DISABILITY INSURANCE	580	552.41	27.59	663
2003	1140		10350 LIFE INSURANCE	99	100.50	1.50-	117
2003	1140		10375 DENTAL INSURANCE	825	825.00	.00	945
2003	1140		10400 WORKERS COMP	416	519.30	103.30-	608
2003	1140		10500 401 (A) MATCH PLAN	1,755	1,375.00	380.00	1,755
2003	1140		10600 UNEMPLOYMENT BENEFITS	4,833	5,363.00	530.00-	0
			TOTAL	177,301	168,350.43	8,950.57	186,925
2003	1140	70000	70050 SOFTWARE SERVICE CONTRACT	4,000	4,000.00	.00	5,980
2003	1140		71107 BANK/CREDIT CARD SERVICE FEES	26,000	26,929.43	929.43-	27,600
2003	1140		71108 CHECK PRINTING CHARGES	2,500	1,511.76	988.24	2,500
2003	1140		71500 BUILDING USE/RENT CHARGE	11,290	11,290.00	.00	11,290
2003	1140		71600 EQUIP LEASES & METER CHRG	1,180	.00	1,180.00	0
			TOTAL	44,970	43,731.19	1,238.81	47,370
			FINAL TOTALS				
			TOTAL	222,271	212,081.62	10,189.38	234,295

*** END OF REPORT ***

SUBLSCR		SUBSIDIARY LEDGER INQUIRY MAIN SCREEN		1/22/04 09:20:	
Year	2003	Original Appropriation		26,000.00	
Dept	1140 TREASURER	Revisions			
Acct	71107 BANK/CREDIT CARD SERVICE FEES	Original + Revisions		26,000.00	
Fund	100 GENERAL FUND	Expenditures		26,847.00	
Class/Account		Encumbrances			
A ACCOUNT		Actual To Date		26,847.00	
Account Type		Remaining Balance		847.00	
E EXPENSE		Shadow Balance		847.00	
Normal Balance		D DEBIT			

Expenditures by Period

January		July	2,369.42
February	82.43	August	2,198.96
March	6,326.41	September	2,246.89
April	2,302.98	October	1,979.74
May	2,089.46	November	2,015.60
June	1,989.63	December	3,245.48

F2=Key Scr F3=Exit F5=Ledger Transactions F7=Transactions

FY 2003 Projection
used in developing Budget for '04 : 27,600⁸

Actual FY2003 Exp. 26,847

Pending Inv. + 5,326
32,173

FY 04 Budget 27,600

SUBLSCR SUBSIDIARY LEDGER INQUIRY MAIN SCREEN 1/22/04 09:29:

Year	<u>2002</u>	Original Appropriation	<u>30,000.00</u>
Dept	<u>1140</u> TREASURER	Revisions	<u>1,440.00</u>
Acct	<u>71107</u> BANK/CREDIT CARD SERVICE FEES	Original + Revisions	<u>31,440.00</u>
Fund	<u>100</u> GENERAL FUND	Expenditures	<u>26,911.29</u>
		Encumbrances	
Class/Account	<u>A</u> ACCOUNT	Actual To Date	<u>26,911.29</u>
Account Type	<u>E</u> EXPENSE	Remaining Balance	<u>4,528.71</u>
Normal Balance	<u>D</u> DEBIT	Shadow Balance	<u>4,528.71</u>

Expenditures by Period

January	<u>.50</u>	July	<u>78.50</u>
February	<u>3,757.27</u>	August	<u>3,484.55</u>
March	<u>1,859.97</u>	September	<u>2,214.92-</u>
April	<u>1,843.29</u>	October	<u>1,884.47</u>
May	<u>5,733.03</u>	November	<u>2,151.34</u>
June	<u>1,943.70</u>	December	<u>6,389.59</u>

F2=Key Scr F3=Exit F5=Ledger Transactions F7=Transactions

PAYMENT REQUISITION

BOONE COUNTY, MISSOURI

01/15/04
DATE

2600
VENDOR
NO.

First National Bank
VENDOR NAME

P.O. Box 1867
ADDRESS

Columbia
CITY

573-449-3911
PHONE #

MO 65205
STATE ZIP

BID DOCUMENTATION

This field **MUST** be completed to demonstrate compliance with statutory bidding requirements.
Refer to RSMo 50.660, 50.753-50.790, and the Purchasing Manual—Section 3

- Bid /RFP (enter # below)
- Sole Source (enter # below)
- Emergency Procurement (enter # below)
- Written Quotes (3) attached (>\$750 to \$4,449)
- <\$750 No Bids Required (enter bid # below if you are purchasing from a bid, even if this purchase is <\$750)
- Professional Services (see Purchasing Policy Section 3-103)

- Transaction Not Subject To Bidding For The Following Reason:
- Utility
 - Travel
 - Dues
 - Refund
 - Cooperative Agreement
 - Other (Explain):
 - Training
 - Pub/Subscriptions
 - Required Gov Payment
 - Agency Fund Distribution

RECEIVED

JAN 15 2004

BOONE COUNTY AUDITOR

#co#97-256
(Enter Applicable Bid / Sole Source / Emergency Number)

Fund	Department	Account	Invoice Number and Customer Account Number	Amount
	1 1 4 0	7 1 1 0 7	Bank Fees for December 2003	5,326.76
			Total	5,326.76

I certify that the goods, services or charges specified above are necessary for the use of this department, are solely for the benefit of the county, and have been procured in accordance with statutory bidding requirements.


 Requesting Official

County Commission Approval

Auditor Approval

CERTIFIED COPY OF ORDERSTATE OF MISSOURI }
County of Boone } ea.

February Session of the January Adjourned Term. 20 04

In the County Commission of said county, on the 24th day of February 20 04

the following, among other proceedings, were had, viz:

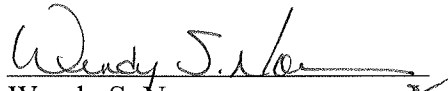
Now on this day the County Commission of the County of Boone does hereby approve the following budget revision:

DEPARTMENT ACCOUNT AND TITLE	AMOUNT DECREASE	AMOUNT INCREASE
1123-86800: Emergency	\$1,961.00	
1285-71500: Public Defender - Rent		\$1,961.00

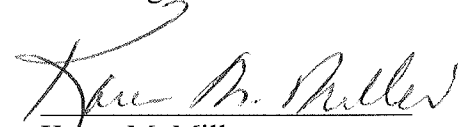
Said budget revision is to cover additional rent allocation for FY2003.

Done this 24th day of February, 2004.

ATTEST:


Wendy S. Noren
Clerk of the County Commission


Keith Schnarre
Presiding Commissioner


Karen M. Miller
District I Commissioner


Skip Elkin
District II Commissioner

REQUEST FOR BUDGET REVISION

BOONE COUNTY, MISSOURI

12/31/03

EFFECTIVE DATE

FOR AUDITORS USE

67-2004

Department					Account					Department Name	Account Name	(Use whole \$ amounts)			
												Transfer From	Transfer To		
												Decrease	Increase		
1	2	8	5		7	1	5	0	0	PUBLIC DEFENDER	RENT				1,961
1	1	2	3		8	6	8	0	0	EMERGENCY & CON	EMERGENCY		1,961		

Describe the circumstances requiring this Budget Revision. Please address any budgetary impact for the remainder of this year and subsequent years. (Use an attachment if necessary): **COVER BUDGET SHORTFALL DUE TO INCREASED RENT ALLOCATION. RENT WAS INCREASED BECAUSE PUBLIC DEFENDER OCCUPIED MORE SQUARE FOOTAGE IN JOHNSON BLDG - which was not known ~~at~~ at the time the budget was prepared.**

Do you anticipate that this Budget Revision will provide sufficient funds to complete the year? YES NO
 If not, please explain (use an attachment if necessary):

Auditor
 Requesting Official

TO BE COMPLETED BY AUDITOR'S OFFICE

- A schedule of previously processed Budget Revisions/Amendments is attached.
- Unencumbered funds are available for this budget revision.

Comments: *EMERGENCY SPREADSHEET ATTACHED*

[Signature]
 Auditor's Office

[Signature]
 PRESIDING COMMISSIONER

[Signature]
 DISTRICT I COMMISSIONER

[Signature]
 DISTRICT II COMMISSIONER

2/10/04

FY 2003
Budget Amendments/Revisions
Public Defender (1285)

<u>Index #</u>	<u>Date Recd</u>	<u>Account</u>	<u>Account Name</u>	<u>\$Increase</u>	<u>\$Decrease</u>	<u>Reason/Justification</u>	<u>Comments</u>
1	2/10/04	71500 1123-86800	Rent Emergency-Contingency	1,961	1,961	Cover budget shortfall due to increased rent allocation	Class 7 & Account 71500 Rent - 2003 Budget \$27,102 YTD Actual \$29,063 1123-86800 Emergency - 2003 Budget \$600,000 YTD Actual \$287,830

2003 Emergency Fund
1123-86800

DATE	DEPARTMENT	DEPT. NO.	ACCOUNT	AMOUNT	BALANCE	DESCRIPTION
1/1/2003	Budget				600,000	Original budget
4/22/2003	Non-Departmental	1190	71105	(3,300)	596,700	Legal services for arbitrage rebate calculation
5/12/2003	Employee Benefits	1192	10600	(6,226)	590,474	2003 Qtr #1 Unemployment
5/20/2003	Circuit Clerk	1221	92000	(16,305)	574,169	Purchase micro-imager camera for microfilming
6/23/2003	Corrections	1255	85620	(11,630)	562,539	Behaviorial Health Concepts 2003-2004 contract
7/7/2003	Clerk	1131	92000	(2,984)	559,555	Purchase copier with networking capability
8/4/2003	Employee Benefits	1192	10600	(15,443)	544,112	2003 Qtr #2 Unemployment
9/19/2003	Election & Registration	1132	85900	(20,029)	524,083	April election
10/3/2003	Corrections	1255	71100	(29,009)	495,074	Out-of-County prisoner housing - August
10/29/2003	Corrections	1255	71100	(32,580)	462,494	Out-of-County prisoner housing - September
11/3/2003	Employee Benefits	1192	10600	(12,523)	449,971	2003 Qtr #3 Unemployment (Total bill = \$14,804.16)
11/19/2003	Recorder	1160	92000	(11,500)	438,471	Replace microfiche printer
11/20/2003	Corrections	1255	71100	(32,192)	406,279	Out-of-County prisoner housing - October
11/26/2003	Recorder	1160	37000/48000/60050	(3,600)	402,679	Operating and travel expenses
12/9/2003	Mail Services	1194	22000	(20,000)	382,679	Postage
12/16/2003	Employee Benefits	1192	71104	(1,526)	381,153	ASI Fees - Nov & Dec
12/29/2003	Insurance & Safety	1191	71016, 71018	(12,976)	368,177	Insurance deductible expenses
12/31/2003	Insurance & Safety	1191	23050, 60200, 71016, 71018	(11,974)	356,203	Cover insurance claims & misc expenses
12/31/2003	Non-Departmental	1190	86897	(1,173)	355,030	Cover FICA payments to IRS for 2001 & 2002
12/31/2003	Employee Benefits	1192	10600	(6,612)	348,418	2003 Qtr #4 Unemployment
12/31/2003	Public Defender	1285	71500	(1,961)	346,457	Cover rent
				<u>(253,543)</u>		

CERTIFIED COPY OF ORDERSTATE OF MISSOURI }
County of Boone } ea.

February Session of the January Adjourned Term. 20 04

In the County Commission of said county, on the 24th day of February 20 04

the following, among other proceedings, were had, viz:

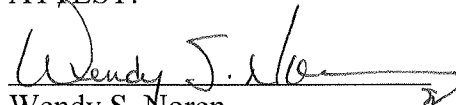
Now on this day the County Commission of the County of Boone does hereby approve the following budget revision:


DEPARTMENT ACCOUNT AND TITLE	AMOUNT DECREASE	AMOUNT INCREASE
1123-86800: Emergency	\$896.00	
1191-71016: Insurance and Safety – Auto Claims Deductible		\$896.00

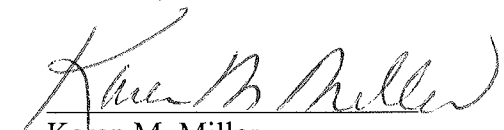
Said budget revision is to cover the cost of 2003 auto claims deductible expenses.

Done this 24th day of February, 2004.

ATTEST:


Wendy S. Noren
Clerk of the County Commission


Keith Schnarre
Presiding Commissioner


Karen M. Miller
District I Commissioner


Skip Elkin
District II Commissioner

REQUEST FOR BUDGET REVISION

BOONE COUNTY, MISSOURI

2-18-04

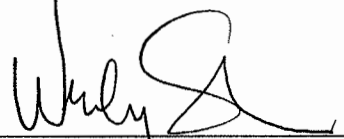
EFFECTIVE DATE

FOR AUDITORS USE
68-2004

Department				Account					Department Name	Account Name	(Use whole \$ amounts)	
											Transfer From	Transfer To
											Decrease	Increase
1	1	2	3	8	6	8	0	0	Emergency		896.00	
1	1	9	1	7	1	0	1	6	COUNTY CLERK	Auto Claims Ded.		896.00

Describe the circumstances requiring this Budget Revision. Please address any budgetary impact for the remainder of this year and subsequent years. (Use an attachment if necessary): **To cover the cost of 2003 auto claims deductible expenses.**

Do you anticipate that this Budget Revision will provide sufficient funds to complete the year? YES NO
If not, please explain (use an attachment if necessary):



Requesting Official

*Verbal o.k. from Wendy Aden on 2-18-04
Carol Wilson*

TO BE COMPLETED BY AUDITOR'S OFFICE

- A schedule of previously processed Budget Revisions/Amendments is attached.
- Unencumbered funds are available for this budget revision.
- Comments:

Commission agenda



Auditor's Office



PRESIDING COMMISSIONER



DISTRICT I COMMISSIONER



DISTRICT II COMMISSIONER

2003

PAYMENT REQUISITION BOONE COUNTY, MISSOURI

2/6/04
DATE

2724
VENDOR
NO.

Toalson Glass
VENDOR NAME

PHONE #

ADDRESS CITY STATE ZIP

BID DOCUMENTATION

This field MUST be completed to demonstrate compliance with statutory bidding requirements. Refer to RSMo 50.660, 50.753-50.790, and the Purchasing Manual—Section 3

COPY

- Bid /RFP (enter # below)
- Sole Source (enter # below)
- Emergency Procurement (enter # below)
- Written Quotes (3) attached (>\$750 to \$4,449)
- <\$750 No Bids Required (enter bid # below if you are purchasing from a bid, even if this purchase is <\$750)
- Professional Services (see Purchasing Policy Section 3-103)

Transaction Not Subject To Bidding For The Following Reason:

- Utility
- Travel
- Dues
- Refund
- Cooperative Agreement
- Other (Explain):
- Training
- Pub/Subscriptions
- Required Gov Payment
- Agency Fund Distribution

(Enter Applicable Bid / Sole Source / Emergency Number)

FEB 16 2004
BOONE COUNTY AUDITOR

Fund	Department	Account	Invoice Number and Customer Account Number	Amount
	1 1 9 1	7 1 0 1 6	Auto Deductible	747.06
			Cost to repair Sheriff's vehicle due to accident	
Total				747.06

I certify that the goods, services or charges specified above are necessary for the use of this department, are solely for the benefit of the county, and have been procured in accordance with statutory bidding requirements.

Carol R. Wilson
Requesting Official

[Signature]
Auditor Approval

County Commission Approval

2003

PAYMENT REQUISITION

BOONE COUNTY, MISSOURI

2/6/04
DATE

366
VENDOR NO.

Fay & Sons Signs
VENDOR NAME

PHONE #

ADDRESS

CITY

STATE ZIP

BID DOCUMENTATION

This field **MUST** be completed to demonstrate compliance with statutory bidding requirements.
Refer to RSMo 50.660, 50.753-50.790, and the Purchasing Manual—Section 3

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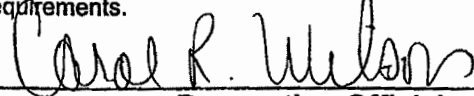
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 - Other (Explain):
 - Training
 - Pub/Subscriptions
 - Required Gov Payment
 - Agency Fund Distribution

#

(Enter Applicable Bid / Sole Source / Emergency Number)

Fund	Department				Account					Invoice Number and Customer Account Number	Amount
	1	1	9	1	7	1	0	1	6	Auto Deductible	148.00
										Cost to replace reflective vinyl on Sheriff's vehicle due to accident	
										Total	148.00

I certify that the goods, services or charges specified above are necessary for the use of this department, are solely for the benefit of the county, and have been procured in accordance with statutory bidding requirements.


 Requesting Official


 Auditor Approval

County Commission Approval

Auditor Approval

2003 Emergency Fund
1123-86800

DATE	DEPARTMENT	DEPT. NO.	ACCOUNT	AMOUNT	BALANCE	DESCRIPTION
1/1/2003	Budget				600,000	Original budget
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12/31/2003	Employee Benefits	1192	10600	(6,612)	348,418	2003 Qtr #4 Unemployment
12/31/2003	Public Defender	1285	71500	(1,961)	346,457	Cover rent
12/31/2003	Corrections	1255	71100	(78,951)	267,506	Out-of-County prisoner housing - Nov & Dec
12/31/2003	Insurance & Safety	1191	71016	(896)	266,610	Insurance auto deductible expenses
				<u>(333,390)</u>		

2/19/2004

FY 2003
Budget Amendments/Revisions
Insurance & Safety (1191)

Index #	Date Recd	Account	Account Name	\$Increase	\$Decrease	Reason/Justification	Comments
1	7/21/2003	91300	Machinery & Equipment		9,600	Re-allocate budget for safety equipment	
		91100	Furniture & Fixtures	9,600			
2	7/23/2003	60200	Equip Repairs/Maintenance		1,600	Purchase training materials -- loss control program	
		37210	Training/Schools	1,600			
		23050	Other Supplies		500		
		37210	Training/Schools	500			
3	12/17/2003	71019	PA's E&O Policy	1,195		Various insurance	
		71011	Public Officials Bond	2,275			
		71005	Boiler & Machinery Ins	2,700			
		71004	Property Insurance	754			
		23850	Minor Equip & Tools		1,890		
		37200	Seminars/Conf/Meetings		508		
		37210	Training/Schools		324		
		59200	Local Mileage		150		
		60200	Equip Repairs/Maint		652		
		91100	Furniture & Fixtures		3,400		
4	12/24/03	1123-86800	Emergency		12,976	Cover deductible expenses	
		71018	Other Claims Deductible	9,276			
		71016	Auto Claims Deductible	3,700			
5	1/12/2004	1123-86800	Emergency		11,974	Cover insurance claims & misc expenses	
		71016	Auto Claims Deductible	569			
		23050	Other Supplies	36			
		60200	Equip Repairs/Maint	211			
		71018	Other Claims Deductible	11,158			
6	2/18/2004	1123-86800	Emergency		896	Insurance auto deductible expenses	
		71016	Auto Claims Deductible	896			