

CERTIFIED COPY OF ORDER

540 -2002

STATE OF MISSOURI }
County of Boone } ea.

December Session of the November Adjourned Term. 20 02

In the County Commission of said county, on the 19th day of December 20 02
the following, among other proceedings, were had, viz:

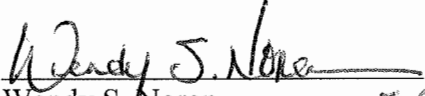
Now on this day, the County Commission of the County of Boone does hereby approve the following budget amendment:


DEPARTMENT ACCOUNT AND TITLE	AMOUNT INCREASE
2500-92400: Sheriff Forfeiture Funds – Replacement Auto/Truck	\$5,416.00

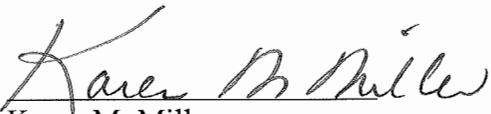
Said budget amendment is for the purchase of a Ford Explorer for the Sheriff's Department.

Done this 19th day of December, 2002.

ATTEST:


Wendy S. Noren *sv*
Clerk of the County Commission


Don Stamper
Presiding Commissioner


Karen M. Miller
District I Commissioner


Skip Elkin
District II Commissioner

REQUEST FOR BUDGET AMENDMENT

1st 12/05
2nd 12/19

BOONE COUNTY, MISSOURI

11-602
EFFECTIVE DATE

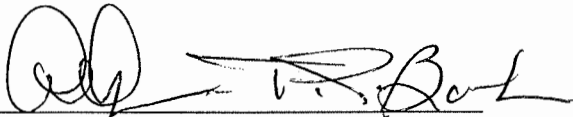
FOR AUDITORS USE
540-2002
(Use whole \$ amounts)

Department	Account	Department Name	Account Name	FOR AUDITORS USE	
				Decrease	Increase
2500	92400	Forfeiture funds		5,416.00	
2500	92400	Forfeiture funds	Repl. Auto-trk		5,416. ⁰⁰

Describe the circumstances requiring this Budget Amendment. Please address any budgetary impact for the remainder of this year and subsequent years. (Use attachment if necessary):

See attached memo

*purchase Ford Explorer
(cost split between 1251 and 2500)*


Requesting Official

TO BE COMPLETED BY AUDITOR'S OFFICE

- A schedule of previously processed Budget Revisions/Amendments is attached.
- A fund-solvency schedule is attached.
- Comments:


Auditor's Office

ABSENT
PRESIDING COMMISSIONER


DISTRICT I COMMISSIONER


DISTRICT II COMMISSIONER


BUDGET AMENDMENT PROCEDURES

- County Clerk schedules the Budget Amendment for a first reading on the commission agenda. A copy of the Budget Amendment and all attachments must be made available for public inspection and review for a period of at least 10 days commencing with the first reading of the Budget Amendment.
- At the first reading, the Commission sets the Public Hearing date (at least 10 days hence) and instructs the County Clerk to provide at least 5 days public notice of the Public Hearing. **NOTE: The 10-day period may not be waived.**
- The Budget Amendment may not be approved prior to the Public Hearing.

NOV 12 2002

BOONE COUNTY SHERIFF'S DEPARTMENT

INTER-OFFICE COMMUNICATION

TO: June Pitchford
FROM: Ted Boehm 
DATE: 11/06/02 5:19 PM
SUBJECT: Vehicle Purchase

June, in our FY 2002 budget we have \$15,370.06 remaining in our class 9 budget. Most of this overage is in our vehicle and replacement vehicle accounts.

Because we only replaced 5 vehicles (normal rotation is 10) we would like to purchase a Ford Explorer for \$20,785.17. The remaining \$5,415.11 will be taken from forfeiture funds.

The Ford Explorer is on state contract #C103011001, when this process is complete we will forward the appropriate paperwork to Marlene in Purchasing for the contract/PO.

Thank you.

**LIGHT DUTY TRUCKS AND SPORT UTILITY VEHICLES – 2003 MODEL YEAR
(Statewide)**

Contract Number: C103011001

Contractor: Anderson Ford

Line Item 134 – *Sport Utility Vehicle, 4 x 4, Four Door, Alternative Fuel*

Commodity Service Code: 07007

MAKE/MODEL: Ford Explorer

PRICE: \$20,696.41

+ \$ 88.76
prep fee

EQUIPMENT INCLUDED IN PRICE

- | | |
|--------------------------------|----------------------------------------|
| -118.8" Wheelbase | -Driver and Front Passenger Air Bags |
| -4.0L V6 Engine (Gas/E-85) FFV | -Carpeting Floor Covering w/Floor Mats |
| -5,560 lbs. GVWR | -Cloth Seats |
| -Automatic Transmission | -AM/FM Stereo w/Cassette/CD |
| -130 AMP Alternator | -Fuel Capacity: 22.5 Gallon |
| -Maintenance Free Battery | -Power Outlets |
| -ABS Brakes, 4 Wheel | -Dual Exterior Mirrors |
| -Power Steering | -Intermittent Windshield Wiper |
| -Air Conditioning | -Anti-Theft System |
| -16" Tires | -Tilt Steering |
| -Full Size Spare | -Speed Control |
| -Power Windows and Door Locks | |

6 to 8 weeks
delivery

EPA Estimated Fuel Consumption with
Alternative Motor Fuel Act Included as Equipped: Unadjusted Combined City/Hwy 26.74

AVAILABLE OPTIONS

Line Item 135 – \$395.00

Towing Package

Includes Receiver Hitch, Heavy Duty Engine Cooling, 4 Pin Wiring Harness

Line Item 140 – \$240.00

Special Service Police Package

DELIVERY: 120 Days ARO

WARRANTY: 3 yrs./36,000 miles

2002 CLASS 9

Dept-Account	Description	Original Budget Amount	Budget Revision Date	Budget Revision Amount	Revised Budget	Encumbrance Date	Encumbrance Amount	Payment Date	Payment Amount	Unused Budget
Sheriff Forfeiture										
2500-91300	colt ar-15	1,100			1,100					1,100
2500-91300	h&k mp-5 submachine gun	2,200			2,200					2,200
2500-91300	swat cam	14,500			14,500			9-3-02	14,821	(321)
	Total	<u>17,800</u>		<u>0</u>	<u>17,800</u>		<u>0</u>		<u>14,821</u>	<u>2,979</u>
2500-92400	Budget Amendment		12-4-2002	5,416	5,416					5,416
2500-92400	vehicle -(1) - Ford Explorer (added 12-4-02) Split between 1251 & 2500.									0
	Total	<u>0</u>		<u>5,416</u>	<u>5,416</u>		<u>0</u>		<u>0</u>	<u>5,416</u>
	Total Sheriff Forfeiture	<u>17,800</u>		<u>5,416</u>	<u>23,216</u>		<u>0</u>		<u>14,821</u>	<u>8,395</u>

**Fund 250: Sheriff Forfeiture
Solvency Analysis
Prepared by Auditor's Office
12-2-2002**

Fund Balance 1-1-2002 (Account 250-2913) 195,828.81

Plus: Actual Revenues 2002
 Forfeitures 116,297.31
 Interest (through October) 4,371.71
 120,669.02

Less: Budgeted Expenditures 2002

	Current Budget	Budget Revision/ Amendment	Total	Actual YTD Expenditures + Encumbrances	Remaining Budget
Class 1	0.00	0.00	0.00	0.00	0.00
Class 2	11,000.00	0.00	11,000.00	2,811.80	8,188.20
Class 3	4,000.00	0.00	4,000.00	1,643.70	2,356.30
Class 4	2,400.00	0.00	2,400.00	1,264.48	1,135.52
Class 5	4,434.00	0.00	4,434.00	2,496.04	1,937.96
Class 6	0.00	0.00	0.00	0.00	0.00
Class 7	1,800.00	0.00	1,800.00	585.50	1,214.50
Class 8	13,373.00	0.00	13,373.00	1,043.00	12,330.00
Class 9	17,800.00	5,416.00	23,216.00	14,820.94	8,395.06
	<u>54,807.00</u>	<u>5,416.00</u>		<u>(60,223.00)</u>	<u>35,557.54</u>

Anticipated Fund Balance 12-31-2002 256,274.83

Plus: Budgeted Revenues 2003 0.00

Less: Budgeted Expenditures 2003

Class 1	0.00
Class 2	11,000.00
Class 3	4,100.00
Class 4	2,400.00
Class 5	4,434.00
Class 6	0.00
Class 7	1,800.00
Class 8	8,576.00
Class 9	20,000.00
	<u>(52,310.00)</u>

Anticipated Fund Balance 12-31-2003 203,964.83

12/4/02

FY 2002
 Budget Amendments/Revisions
 Sheriff Forfeiture (2500)

Index #	Date Recd	Account	Account Name	\$Increase	\$Decrease	Reason/Justification	Comments
1	8/15/02	83922	Operating Trans Out to Special Revenue Fund	4,443		Final budget amendment needed for FY 2000 LLEBG grant. Establishes appropriations for local match of \$4,443. Also establishes appropriation for the balance remaining, \$2,252, of the original FY 2000 grant totaling \$39,984.	
		2530-03917	Local Law Enf Block Grant-Operating Trans In from Spec Rev	4,443			
		2530-03411	Local Law Enf Block Grant-Fed Grant Reimb	2,252			
		2530-23850	Local Law Enf Block Grant-Minor Equip & Tools	1,700			
		2530-91300	Local Law Enf Block Grant-Machinery & Equipment	4,995			
2	10/28/02	2532-03411	Local Law Enf Block Grant 02-Fed Grant Reimb	35,373		Equipment for 2 deputies funded by COPS in Schools grant.	
		2532-03917	Local Law Enf Block Grant 02-Operating Trans In from Spec Rev	3,930			
		2532-91300	Local Law Enf Block Grant 02-Machinery & Equipment	4,683			
		2532-91400	Local Law Enf Block Grant 02-Vehicles	34,620			
		83922	Operating Trans Out to Special Revenue Fund	3,930			
3	11/12/02	92400	Replacement Vehicle	5,416		Purchase Ford Explorer (cost split between 1251 & 2500)	

From: June Pitchford
To: Karen Frederick
Date: 12/2/02 5:20PM
Subject: Fwd: Re: Ford Explorer Budget Revision

Karen,
I called Ted to confirm with him that he does NOT expect to need any other budget revisions between now and the end of the year. I advised him that you would finish this tomorrow and forward to Shawna. Is the budget revision for the SRO's laptops ready to go as well?

Better attach this e-mail with Ted's responses to the Budget Revision.
Thanks,
June

>>> Ted Boehm 12/02/02 04:56PM >>>
June,

Answers to your questions.

- 1) Replace a vehicle.
- 2) The Explorer would replace a 1995 Jeep.

High mileage and increasing maintenance cost on Jeep.

- 3) I sent this budget revision request to your office 11-11-02.
On 11-26-02, I sent a budget revision request to your office reference lap tops for S.R.O.

I want to set this for 1st reading on 12-5-02.

Thanks,

Ted

>>> June Pitchford 12/02/02 03:59PM >>>

This is a second attempt to send this e-mail. I received a notification for the first message that it was undeliverable to Ted's e-mail address. If this is a duplication for you, please ignore.--JP

Ted,

A couple of questions relating to your budget revision request.

1) Are you requesting to replace an existing vehicle with a Ford Explorer or are you requesting an increase in the fleet size? (The coding on the budget revision is for replacement vehicles-- account # 92400-- which would indicate that you are planning to replace an existing vehicle. If so, this would bring the FY 02 replacement total to 6 vehicles rather than 5.)

2) Are you proposing to replace an existing pursuit vehicle with the Explorer or are you proposing to replace another vehicle (such as a Jeep) with the Explorer? Would you please provide me with a brief description of the need for the Explorer?

3) Are there any other budget needs in 1251 or 1255 that you think may require a budget revision between now and the end of the year? If so, we need to address those items at this time as well. I want to avoid doing a budget revision such as this and then later needing a budget revision from emergency.

Thanks,

June

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STATE OF MISSOURI }
County of Boone } ea.

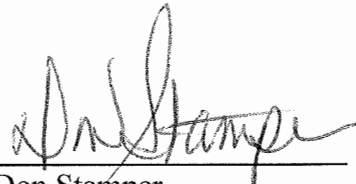
December Session of the November Adjourned Term. 20 02

In the County Commission of said county, on the 19th day of December 20 02

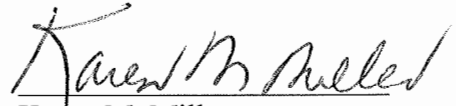
the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby adopt the attached resolution for Morgan Stanley Dean Witter. It is further ordered that the Presiding Commissioner be hereby authorized to sign said resolution.

Done this 19th day of December, 2002.



Don Stamper
Presiding Commissioner



Karen M. Miller
District I Commissioner



Skip Elkin
District II Commissioner

ATTEST:



Wendy S. Noren
Clerk of the County Commission

MORGAN STANLEY DEAN WITTER

OFFICE	ACCOUNT NO.	F.A.

For Municipalities, Non-Profits, and other Organizations & Institutions

Type of Organization:	
Municipality/Governmental Entity	_____
Non-Profit Private Sector: Educational	_____
Religious	_____
Charitable/Foundation	_____
Labor Union/Credit Union/Cooperative	_____
Other:	_____

Account Agreement & Enabling Resolutions

To Dean Witter Reynolds Inc.:

The undersigned, County of Boone (name of organization/institution, referred to as the "Client"), acting by Kay R. Murray (name of individual), the Client's duly authorized Treasurer (President/Chairman/Mayor, or other title, referred to as the "Officer"), pursuant to the following duly certified resolutions, hereby authorizes you to open a Securities Account in the name of the Client. This authorization shall continue in effect until revoked by the Client by a written notice addressed to you and received at _____ (Morgan Stanley Dean Witter branch carrying the account).

Further, Client hereby certifies that the following is a full, true, and correct copy of Resolutions duly and regularly adopted by vote of the Boone County Commission (Board of Trustees, Council, or other supreme governing body, referred to as the "Board") of the Client, that such Resolutions have not been rescinded or modified and are in full force and effect, and Client further represents and warrants that: (1) the Resolutions are in accord with and pursuant to Client's underlying charter and by-laws; (2) the Resolutions are in accord with all constitutional, statutory, and regulatory provisions pertaining to Client; (3) Client is empowered to take the actions called for by the Resolutions; (4) Client is duly organized and existing; and (5) the persons designated below as officers of Client have been duly installed and now hold the offices in Client set forth by their respective names and their true signatures.

_____ (Client), by: Alvin Stamps (Officer)

Date: _____, 199__.

Authorized Individuals:

I further certify that the following officers and/or individuals have been duly authorized, individually, pursuant to Resolutions "second" and "third" on the reverse, to issue instructions concerning the Securities Account, and that the following are their true signatures:

Print Name:	Print Title:	Signature:
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

IN WITNESS WHEREOF, I have hereunto affixed my hand and the Seal of the Client, this _____ day of _____, 199__.

_____ (Secretary, or specify: _____)

Morgan Stanley Dean Witter is a service mark of Morgan Stanley Dean Witter & Co.

Services are offered through Dean Witter Reynolds Inc., member SIPC.

Enabling Resolutions

FIRST: Resolved that the Client is authorized and empowered to open a Securities Account with Dean Witter Reynolds Inc. ("you") as described in the Morgan Stanley Dean Witter Client Agreement.

SECOND: Resolved that the Securities Account shall be a Cash Account or a Margin Account for the purpose of purchasing, selling (including short sales), transferring, exchanging, pledging, and generally dealing in any and all forms of securities and financial instruments of every kind or nature whatsoever. All orders and instructions, written or oral, relating to the Securities Account shall be given you by one of the Individuals designated below under the heading "Authorized Individuals," and each of them individually is hereby authorized and directed to purchase and/or sell and/or deal in any and all securities and financial instruments for the Client, including the power to deliver, accept delivery of, pledge, endorse, and direct the transfer of record title of any assets beneficially owned by the Client, without obligation on your part to inquire into the reasons for said orders or instructions.

THIRD: Resolved that you may deal with any of the Authorized Individuals as though you were dealing with the Client directly.

FOURTH: Resolved that each of the Authorized Individuals is authorized and directed to execute and deliver to you on behalf of Client any and all agreements, documents, contracts, and other writings that you may require.

FIFTH: Resolved that the Secretary (or other duly designated officer) of the Client is hereby authorized, empowered and directed to certify, under the Seal of the Client, or otherwise to you:

(a) a true copy of these Resolutions;

(b) specimen signatures of each and every individual empowered by these Resolutions;

(c) a certificate (which, if you require, shall be supported by an opinion of the general counsel of the Client, or other counsel satisfactory to you) that the Client is duly organized and existing, that its charter empowers to transact the business contemplated in these Resolutions, and that no limitation has been imposed upon such powers by constitution, statute, regulations, charter, by-law, or otherwise.

SIXTH: Resolved that you may rely upon any certification given in accordance with these Resolutions as continuing fully effective unless and until you shall receive due written notice of an amendment, modification or rescission of such Resolution or certification. Further resolved that you shall not be liable for any action taken or not taken upon instruction of any Authorized Individual prior to your actual receipt of written notice of the termination or impairment of such person's authority. The failure to supply any specimen signature shall not invalidate any transaction which is in accordance with authority actually granted.

SEVENTH: Resolved that in the event of any change in the office or powers of persons hereby empowered, the Secretary (or other duly designated officer) shall certify such changes to you, in writing, which certification, when you receive it, shall terminate the powers of the persons previously authorized and empower the persons thereby substituted.