

TERM OF COMMISSION: July Session of the July Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center  
Commission Chambers

PRESENT WERE: Presiding Commissioner Daniel K. Atwill  
District I Commissioner Karen M. Miller  
Environmental Public Health Supervisor Kala Gunier  
Division Chief Terry Cassil  
Director of Purchasing Melinda Bobbitt  
Senior Buyer Amy Robbins  
Sheriff Dwayne Carey  
Accountant Jason Gibson  
Deputy County Clerk Cameron Clarke

District II Commissioner Skip Elkin was absent.

The meeting was called to order at 9:35 a.m.

**Health Department**

**1. Abatement of a property located at 1405 W Georgetown Loop, parcel # 16-415-20-01-007.00 01 (first and second reading)**

Environmental Public Health Supervisor Kala Gunier was present on behalf of this item. Ms. Gunier stated this is a property in the Georgetown Subdivision, and it was a rental at one time. Ms. Gunier stated it gives the appearance it is currently vacant. Ms. Gunier stated the owners did sign for the notice, and it's a Columbia address. Ms. Gunier stated she couldn't get a telephone number for the owners.

Commissioner Miller asked if the bank still owned it.

Ms. Gunier stated we sent notices to everyone with an interest; they have a first and second mortgage on the home. Ms. Gunier stated there are several other homes for sale in the neighborhood that surround this property, and they're having trouble selling because the backyard is terribly overgrown with weeds. Ms. Gunier stated it's a complete fire hazard right now. Ms. Gunier stated the bid to mow it is \$80.

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby authorize the Presiding Commissioner to sign the attached Finding of Public Nuisance and Order for Abatement of a public nuisance located at 1405 W Georgetown Loop (parcel # 16-415-20-01-007.00 01).

Commissioner Atwill seconded the motion.  
The motion carried 2 to 0. **Order # 356-2012**

## **Missouri Emergency Response Commission**

### **2. 2012 LEPC/D Compliance Certification (first and second reading)**

Division Chief Terry Cassil was present on behalf of this item. Mr. Cassil stated we come every year with the CEPF grant for our local emergency planning committee. Mr. Cassil stated these are the funds that all the businesses in Boone County send in for their two tier reports for any chemicals they have. Mr. Cassil stated federal law says that 75% of that money has to come back to Boone County through the LEPC. Mr. Cassil stated we take those funds to do training and exercises throughout the County, and disperse those funds. Mr. Cassil stated we're basically the coordinator for the County; most of the folks in the LEPC are the ones that do the work here, I just get to be the guy who serves as chair.

Commissioner Atwill stated the document titled: "End of the Year Financial Report" says you have \$31,000.

Mr. Cassil stated that's correct; we'll be spending some of those funds for upcoming classes, sending some folks to the International HAZMAT Conference in Baltimore, Maryland, and also sending some folks to the Missouri HAZMAT Conference. Mr. Cassil stated we'll put on some 40 hour classes, and some 8 hour refresher courses. Mr. Cassil stated there are a couple of tabletop exercises; one's at State Farm in August, and then we're planning a full functional exercise with MFA Inc. in Centralia.

Commissioner Atwill moved on this day the County Commission of the County of Boone does hereby approve the attached local emergency planning committee compliance certification package. It is further ordered the Boone County Commissioners are hereby authorized to sign said certification package.

Commissioner Miller seconded the motion.

The motion carried 2 to 0. **Order # 357-2012**

## **Purchasing**

### **3. Sole Source Purchase – 109-123112SS – Centrex Phone System (first reading)**

Director of Purchasing Melinda Bobbitt was present on behalf of this item. Ms. Bobbitt stated we number our sole sources on a spreadsheet. Ms. Bobbitt stated she puts the "SS" at the end to signify it's a sole source purchase in the AS/400. Ms. Bobbitt read the following memo:

Attached is a Sole Source Request Form for approval to continue to use the Centrex Phone System provided through CenturyLink. In the past we have paid this without

bidding as a utility and Purchasing is now requesting this be approved as a Sole Source purchase.

The intent to purchase as sole source was advertised in the Missouriian and Tribune on July 12, 2012.

Ms. Bobbitt stated that's not the long distance portion.

Commissioner Miller stated it's the desktop.

Ms. Bobbitt stated it's the 886 system.

Commissioner Atwill asked how this is priced.

Ms. Bobbitt stated it's \$8.80 per line, plus \$5.60 if you have voicemail. Ms. Bobbitt stated it's per line, per month.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available Commission meeting with an appropriate order for approval.

**4. Bid award to Watkins Roofing, Inc. for bid 35-29JUN12 – Gutters and Downspouts (first reading)**

Director of Purchasing Melinda Bobbitt was present on behalf of this item. Ms. Bobbitt read the following memo:

The Bid for Gutters and Downspouts opened on June 29, 2012. Three bids were received. Recommendation for award is Watkins Roofing, Inc. of Columbia, Missouri for offering the lowest and best bid for Boone County.

Contract is for \$16,260.00 and will be paid from department 6100 – Facilities & Grounds Maintenance, account 60100 – Building Repairs/Maintenance. \$19,053 remains in the account at this time.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available Commission meeting with an appropriate order for approval.

**5. Bid award to Columbia Freightliner for bid 37-03JUL12 – Single Axle Dump Truck (first reading)**

Director of Purchasing Melinda Bobbitt was present on behalf of this item. Ms. Bobbitt read the following memo:

Bid 37-03JUL12 – Single Axle Dump Truck opened on July 3, 2012. Eight bids were received. Public Work’s recommendation for award is Columbia Freightliner of Columbia, MO for offering the best bid for Boone County. Low bid was Al Scheppers Motor Company by \$416.00, but Columbia Freightliner’s delivery time is two months shorter.

Cost of truck is \$117,226.00 and will be paid from department 2040 – PW Maintenance Operations, account 91400 – Auto / Trucks. \$117,375 was budgeted for this purchase.

Commissioner Miller stated Greg did a pretty good job of estimating that one. Commissioner Miller stated \$150 difference on a \$117,000 piece of equipment is pretty close.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available Commission meeting with an appropriate order for approval.

**6. Cooperative Contract: 92/2008 Fleet Maintenance (first reading)**

Senior Buyer Amy Robbins was present on behalf of this item. Ms. Robbins read the following memo:

Purchasing and Public Works request permission to utilize the City of Columbia contract 92/2008 Fleet Maintenance with Cummins Mid-South of Columbia, MO.

Invoices will be paid from department 2040 – Public Works Maintenance Operations, account 59100 – Vehicle Repairs and Maintenance. \$7,057 remains in the account at this time.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available Commission meeting with an appropriate order for approval.

**7. Surplus Disposal: Radios (second reading, first read 7/19/2012)**

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the request by Purchasing to dispose of the attached list of radios by auction on GovDeals, or by destruction for whatever is not suitable for auction.

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order # 358-2012**

**8. Surplus Disposal: Computer and Peripheral (second reading, first read 7/19/2012)**

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the request by Purchasing to dispose of the attached list of computers and peripherals through MRC Recycling Center.

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order # 359-2012**

## **Sheriff's Department**

### **9. Budget amendment for remainder of 2012 Cyber Crimes grant (first reading)**

Sheriff Dwayne Carey was present on behalf of this item. Sheriff Carey stated this is the Cyber Crimes grant. Sheriff Carey stated they function on a different cycle than we do; the funds expire in February 2013, and this has gone from approval to awarded. Sheriff Carey stated this takes us all the way through June 2013. Sheriff Carey stated that's what the budget amendment is for.

Accountant Jason Gibson stated this is the amendment that will run from July to the end of our fiscal year. Mr. Gibson stated we will then budget the remaining two months of the grant. Mr. Gibson stated the State has approved covering March through June 2013 in their budget. Mr. Gibson stated we will have to wait for their appropriation to receive their funds.

Commissioner Atwill asked if this is all funded by grants.

Sheriff Carey stated Andy Anderson's position is funded by the County, but the other two positions are funded by grants.

Commissioner Miller stated he was already an officer when they started this up.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading after the 10 day hold required for budget amendments with an appropriate order for approval.

### **10. Request to Transfer Above ATS for Philip Smith (first reading)**

Sheriff Dwayne Carey was present on behalf of this item. Sheriff Carey stated this is something he spoke with June about last week. Sheriff Carey stated Philip Smith is being promoted from a Deputy to a Sergeant. Sheriff Carey stated we've started to see some salary compression over the years. Sheriff Carey stated if we don't put him above midpoint, he will be paid less than a lot of our senior deputies that have been around awhile. Sheriff Carey stated he will still be under all of the other sergeants in the department. Sheriff Carey stated the equity issue is the focus, and that's what was addressed. Sheriff Carey stated 103% of midpoint seems to be common when you're

looking at the equity issues in the department.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available Commission meeting with an appropriate order for approval.

**Circuit Court**

**11. Budget revision to move funds in the JDAI grant (first and second reading)**

Accountant Jason Gibson was present on behalf of this item. Mr. Gibson stated they want to purchase a smart board for alternative sentencing, which is a new, unbudgeted, class nine item. Mr. Gibson stated the budget amendment within the state for the grant has already been approved.

Commissioner Miller confirmed this is just setting up the budget to be able to buy the smartboard. Commissioner Miller stated it's an asset that will be replaced with County funds, that's why it's coming to us this way.

Mr. Gibson stated that's correct.

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the following budget revision to move funds in the JDAI grant to purchase a smartboard, voting devices, posters, and additional GPS and cell unit monitoring:

Department	Account	Department Name	Account Name	Decrease \$	Increase \$
1243	37220	Court Serv. Grants	Travel to Training	1,250.00	
1243	71101	Court Serv. Grants	Professional Services	3,574.00	
1243	23050	Court Serv. Grants	Other Supplies		406.00
1243	71600	Court Serv. Grants	Equip. Lease & Rentals		650.00
1243	91300	Court Serv. Grants	Machinery/Equip.		3,768.00

Commissioner Atwill seconded the motion.

Commissioner Miller asked what voting devices are.

Mr. Gibson stated he's unsure, he thinks they go with the smartboard.

Commissioner Atwill stated we used them down at the Lake of the Ozarks.

Commissioner Miller stated ok, it's that thing where they can vote anonymously.

Commissioner Atwill stated he doesn't know why they need that.

Commissioner Miller stated she doesn't know why either.

The motion carried 2 to 0. **Order # 360-2012**

## **Human Resources**

### **12. Job Classification Committee Recommendations: Legal Counsel Pay Range and Salary (second reading, first read 7/19/2012)**

Commissioner Atwill moved on this day the County Commission of the County of Boone does hereby approve the following job classification committee recommendations, effective July 23<sup>rd</sup>, 2012:

- 1) Increase the pay range for Legal Counsel (class code 6001) from 67 to pay range 70. Pay range 70 has a minimum of \$73,374, a midpoint of \$91,718, and a maximum of \$110,062; and
- 2) Increase County Counselor CJ Dykhousé's salary from \$88,587.20 to \$100,000.00.

Commissioner Miller seconded the motion.

The motion carried 2 to 0. **Order # 361-2012**

## **Commission**

### **13. Agreement with Central Missouri Humane Society for Animal Shelter and Related Services (first reading)**

Commissioner Miller stated this is probably just our yearly \$10,000 we give them to offset animals that come in from the County. Commissioner Miller stated we've done it for years.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available Commission meeting with an appropriate order for approval.

### **14. Public Comment**

### **15. Commissioner Reports**

The meeting adjourned at 9:52 a.m.

Attest:

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Daniel K. Atwill  
Presiding Commissioner

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Wendy S. Noren  
Clerk of the County Commission

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Karen M. Miller  
District I Commissioner

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Skip Elkin  
District II Commissioner