

TERM OF COMMISSION: July Session of the July Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center  
Commission Chambers

PRESENT WERE: Presiding Commissioner Daniel K. Atwill  
District I Commissioner Karen M. Miller  
District II Commissioner Skip Elkin  
Director of Information Technology Aron Gish  
Manager, Road Maintenance Operations Chet Dunn  
Director of Purchasing Melinda Bobbitt  
Senior Buyer Amy Robbins  
Stormwater Coordinator Georganne Bowman  
Deputy County Clerk Cameron Clarke

The meeting was called to order at 1:33 p.m.

**Information Technology**

**1. Budget revision to retain highly skilled professional staff members (first reading)**

Director of Information Technology Aron Gish was present on behalf of this item. Mr. Gish stated the budget revision request is to move some funds from services and emergency to salaries to retain two employees. Mr. Gish stated this is to have the employees stay with us and not look for other opportunities.

Commissioner Atwill stated he would characterize it as being a little more commensurate with what other entities are paying for similar services in this part of the country.

Commissioner Miller stated Collector Pat Lensmeyer supports this effort.

Commissioner Atwill stated when he met with the other elected officials; all were in support of this.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available Commission meeting with an appropriate order for approval.

**Public Works**

**2. Budget revision for sign maintenance truck (first reading)**

Manager of Road Maintenance Operations Chet Dunn was present on behalf of this item. Mr. Dunn stated this is for the sign truck we discussed in our last work session. Mr. Dunn stated it was going to be replaced next year, but it didn't quite make it.

Commissioner Miller stated that happens when you push them off sometimes. Commissioner Miller asked if this is a used truck.

Mr. Dunn stated the truck bid is back, but we're waiting on the builder's option.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available Commission meeting with an appropriate order for approval.

## **Purchasing**

### **3. Cooperative Contract: SW035 – Dodge Charger (first reading)**

Director of Purchasing Melinda Bobbitt was present on behalf of this item. Ms. Bobbitt introduced the new Senior Buyer, Amy Robbins. Ms. Bobbitt read the following memo:

Purchasing and the Sheriff Department request permission to utilize the Oklahoma State cooperative contract *SW035* to purchase a Dodge Charger from Bob Howard Chrysler Jeep Dodge of Oklahoma City, Oklahoma.

Total cost of contract is \$24,619.00 and will be paid from department 1195 – Insurance Claim Activity account 92400 – Replacement Auto / Trucks. This is to replace the totaled Dodge Charger.

The Sheriff's department is requesting permission to dispose of the totaled 2011 Dodge Charger patrol car, VIN # 2B3CL1CTXBH556526, fixed asset tag 17661. The insurance company will be picking up the vehicle and title.

Ms. Bobbitt stated we usually use the State of Missouri, but the cutoff period had come and gone, and they were out of them.

Commissioner Elkin asked if they deliver.

Ms. Bobbitt stated the delivery charge is included in the price, and it's \$526.

Commissioner Atwill confirmed this is still the best bid.

Ms. Bobbitt stated they believe it's a very competitive price. Ms. Bobbitt stated the other option would be to put out a bid, and you'll end up with a lot more options on the vehicle than what you want, because you would have to buy what's on the lot.

Commissioner Atwill stated someday he needs to learn how we balance the issues of buying locally, or searching for the best price.

Ms. Bobbitt stated there are no statutes that give us local preference; it pretty much goes to the lowest bidder.

Commissioner Elkin stated we've had numerous discussions, but it would be good for you to have that discussion too.

Commissioner Atwill stated in this case, there is a contract out of the State of Oklahoma that we're using.

Ms. Bobbitt stated the other thing to consider is to put out a bid and get a contract in place for a car would take two months, and they want that car immediately.

Commissioner Atwill confirmed they have these vehicles in stock.

Ms. Bobbitt stated yes, it's in stock at their cooperative contract price.

Commissioner Miller stated the laws allow us to buy off of any bid that is cooperative, and has already been legally bid by a governmental entity or cooperative.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available Commission meeting with an appropriate order for approval.

**4. Cooperative Contract: 1101149 – CarQuest Auto Parts and Accessories (first reading)**

Director of Purchasing Melinda Bobbitt was present on behalf of this item. Ms. Bobbitt read the following memo:

Purchasing and Public Works request permission to utilize the U.S. Communities cooperative contract, issued by the City of Charlotte, North Carolina to purchase auto parts and accessories.

This is a Term and Supply contract and invoices will be paid from department 2040 – Public Works Maintenance Operations, account 60200 – Equipment Repairs/Maintenance and account 59100 – Vehicle Repairs/Maintenance. For 2012, \$199,950 was budgeted in 60200 (\$75,893 remains) and \$25,000 budgeted in 59100 (\$9,514 remains).

Ms. Bobbitt stated this is a cooperative that we want the option to have Greg buy car parts from. Ms. Bobbitt stated we also did an automotive parts bid, and will have contracts from it too.

Commissioner Miller stated US Communities was started by NACO. Commissioner Miller stated it's for all governmental entities, nonprofits, and schools. Commissioner

Miller stated they take one large county that's going to put out a bid, and they use it as the cooperative for the whole country.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available Commission meeting with an appropriate order for approval.

**5. RFP award to Mid America Coach for bid 33-31MAY12 – RFP for Breath Alcohol Testing Vehicle for the Boone County Sheriff's Department (first reading)**

Director of Purchasing Melinda Bobbitt was present on behalf of this item. Ms. Bobbitt read the following memo:

The Request for Proposal for Breath Alcohol Testing Vehicle for the Boone County Sheriff Department closed on May 31, 2012. One Proposal was received. Purchasing and the Boone County Sheriff Department recommend award to Mid America Coach for offering the best bid for Boone County as outlined in the attached RFP Evaluation.

One Breath Alcohol Testing Vehicle as specified by the RFP documents will be purchased on this contract. The total cost for this item and optional improvements is \$37,092.00 and will be paid using state grant money coming from department 1251 – Sheriff, account 92400 – Replacement Autos/Trucks.

Attached are the Bid Tabulation, Committee Evaluation, and Request for Disposal for your review.

The Sheriffs Department is requesting to dispose of the following 1994 Ford Van by auction by Mid Missouri Auto Auction:

<u>Fixed Asset Tag</u>	<u>Condition</u>
11902	Good

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available Commission meeting with an appropriate order for approval.

**6. Cooperative Contract: 3-110721RJ – 10' Reversible Snowplow (second reading, first read 7/2/2012)**

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby approve the utilization of Missouri Department of Transportation cooperative contract: 3-110721RJ – 10' Reversible Snowplow with HENKE Manufacturing Corporation. It is further ordered the Presiding Commissioner is hereby authorized to sign said contract.

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order # 327-2012**

### **Resource Management**

#### **7. Letter of Credit extension agreement for St. Charles Road Improvements (first reading)**

Stormwater Coordinator Georganne Bowman was present on behalf of this item. Ms. Bowman stated there are two extension agreements, and the first is for roadway improvements. Ms. Bowman stated originally this project was supposed to take nine months, and this is the second extension. Ms. Bowman stated right now there is no way they can grow grass on that site, so we're giving them through next June, and that gives them two growing seasons to try to get the grass going in that corridor. Ms. Bowman stated until then, we will keep their whole deposit.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available Commission meeting with an appropriate order for approval.

#### **8. Letter of Credit extension agreement for CPS High School Project (first reading)**

Stormwater Coordinator Georganne Bowman was present on behalf of this item. Ms. Bowman stated we're giving them two growing seasons for this project as well. Ms. Bowman stated she spoke with J. Dunn, and they feel like they will be landscaping this fall, and can reseed any bare areas in the spring. Ms. Bowman stated they should be a full stabilization by next June as well.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available Commission meeting with an appropriate order for approval.

### **Commission**

#### **9. Traffic Signal Maintenance Agreement with Columbia Public Schools (first reading)**

Commissioner Elkin stated this is the agreement that Mr. Dykhouse and Mr. Walker worked out with Columbia Public Schools regarding the traffic signal at the intersection of Battle and St. Charles. Commissioner Elkin stated we originally tried to get a three way agreement with the City of Columbia, but they felt it was premature to be involved in any agreements. Commissioner Elkin stated this gives the County authority over the signal, but Columbia Public Schools will be responsible for maintenance. Commissioner Elkin stated CPS has a subcontract with Meyer Electric to do the maintenance, and pay

for the fiber and electric for the signal. Commissioner Elkin stated if it's not working correctly, we'll get in touch with CPS. Commissioner Elkin stated the contract calls for a 24 hour turnaround on getting it fixed. Commissioner Elkin stated the City had indicated once it's in the city limits it's theirs.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available Commission meeting with an appropriate order for approval.

**10. Organizational Use of the Centralia Clinic on July 27, 2012 from 4:45 p.m. to 6:00 p.m. by Centralia Citizens for Clean Air for a meeting (first and second reading)**

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the organizational use of the Centralia Clinic by Centralia Citizens for Clean Air on July 27<sup>th</sup>, 2012 from 4:45 pm until 6:00 pm for a meeting.

Commissioner Elkin seconded the motion.

The motion carried 3 to 0. **Order # 328-2012**

**11. Accept Shoppes at Stadium TDD election results relating to increase of TDD tax (first and second reading)**

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby accept the attached Shoppes at Stadium Transportation Development District election results relating to an increase of the TDD tax.

Commissioner Miller seconded the motion.

Commissioner Elkin stated we don't have a say in this.

Commissioner Atwill asked why we approve it if we don't have a say in it.

Commissioner Miller stated it's required we approve it, but we can't disapprove it.

Commissioner Elkin stated the courts establish TDD's.

Commissioner Miller stated she thinks it's more for the public information.

Commissioner Atwill asked if there is a statute that says we have to approve it, or if we just have to make it a part of our records.

Commissioner Elkin stated the letter references a statute.

Commissioner Atwill stated it looks like we're approving a tax, and we're not.

Commissioner Miller stated it has already been approved.

Commissioner Elkin asked if Commissioner Atwill was asking what would happen if we didn't approve this.

Commissioner Atwill asked if we could table this until we get an answer.

Commissioners' Elkin and Miller stated they did not mind.

Commissioner Elkin withdrew his motion.

Commissioner Miller withdrew her second.

Commissioner Miller stated we were told we didn't have a choice, and asked Commissioner Atwill to look into it further.

**12. Sellenriek Release (second reading, first read 7/2/2012)**

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the release agreement between Sellenriek Construction Inc. and Boone County, Missouri. The terms of this agreement are stipulated in the attached release. It is further ordered the Presiding Commissioner is hereby authorized to sign said release.

Commissioner Elkin seconded the motion.

The motion carried 3 to 0. **Order # 329-2012**

**13. Public Comment**

**14. Commissioner Reports**

Commissioner Miller reported the County didn't have any large fires on the 4<sup>th</sup> of July.

Commissioner Atwill reported he noticed in the news this morning that two children from Ashland were accidentally electrocuted at the lake.

Commissioner Elkin stated it is horrible news.

The meeting adjourned at 1:51 p.m.

Attest:

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Daniel K. Atwill  
Presiding Commissioner

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Wendy S. Noren  
Clerk of the County Commission

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Karen M. Miller  
District I Commissioner

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Skip Elkin  
District II Commissioner