

TERM OF COMMISSION: May Session of the April Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Commission Chambers

PRESENT WERE: Presiding Commissioner Daniel K. Atwill
District I Commissioner Karen M. Miller
Director of Resource Management Stan Shawver
Administrative Assistant Kelle Westcott
Buyer Tyson Boldan
Deputy County Clerk Cameron Clarke

District II Commissioner Skip Elkin was absent.

The meeting was called to order at 9:35 a.m.

Resource Management

- 1. Ambrose Point. S10-T48N-R14W. A-2. Tompkins Homes & Development, Inc., owner. David T. Butcher, surveyor.**

Director of Resource Management Stan Shawver was present on behalf of this item. Mr. Shawver stated this is a minor plat, and is located about ½ mile south of 1-70 on Route O. Mr. Shawver stated the zoning is A-2. Mr. Shawver stated there is a flood plain and stream buffer on the property. Mr. Shawver stated there were originally some larger pieces that they sold off, and these are the remaining pieces. Mr. Shawver stated the Planning and Zoning Commission approved it, and it's ready to be received an accepted by the County Commission, with an authorization for the Presiding Commissioner to sign the plat.

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby receive and accept the following subdivision plat and authorize the presiding commissioner to sign it:

Ambrose Point. S10-T48N-R14W. A-2. Tompkins Homes & Development, Inc., owner. David T. Butcher, surveyor.

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order # 256-2012**

- 2. Application Entity Road & Bridge Project Funding Application (first reading)**

Director of Resource Management Stan Shawver was present on behalf of this item. Mr. Shawver stated these are the procedures for application entities to apply for sales tax

returns. Mr. Shawver stated these communities are Harrisburg, Hartsburg, Huntsdale, McBaine, Pierpont, Rocheport, and Sturgeon. Mr. Shawver stated these are the procedures and application. Mr. Shawver stated the applications will be reviewed by staff, and recommendations will be made to the County Commission.

Commissioner Miller asked why we are asking for the information to be turned in by January 31st for the next fiscal year's budget.

Mr. Shawver stated we need it in hand, and need a deadline for submission. Mr. Shawver stated the idea is to get it in early enough for the following year, so we can make sure we have the money allocated and budgeted.

Commissioner Miller asked why the deadline wouldn't be later in the year when the costs are relevant. Commissioner Miller stated the costs would change significantly.

Mr. Shawver stated we needed to have a date to put in there.

Commissioner Miller stated we need to put in a date like June 30th. Commissioner Miller stated that makes no sense, you know how much trouble we have trying to estimate what our costs will be. Commissioner Miller stated a contractor will not hold the bid for that long.

Mr. Shawver asked if there is anything else.

Commissioner Miller stated she thought everything else was really good.

Commissioner Atwill asked if that will be changed.

Mr. Shawver stated it can be, if that's what the Commission wants.

Commissioner Miller stated she just thinks six months is much more relevant than a year ahead of time, especially because councils change in April. Commissioner Miller stated it needs to be more into the year, so it is relevant with the council that is there.

Commissioner Atwill asked if that will cause any hardship on the applicants.

Mr. Shawver stated it shouldn't.

Commissioner Miller asked what date would be best.

Mr. Shawver stated he thinks they would prefer May 1st, because that's at the start of construction season.

Commissioner Atwill stated May 1st works for him.

Commissioner Miller asked for Administrative Assistant Kelle Westcott's position on the matter.

Ms. Westcott stated she put in January 31st because she was thinking our budget would be set, and projects could be completed that same year.

Commissioner Miller confirmed that would mean we would be spending money we already budgeted, but didn't allocate.

Ms. Westcott stated yes.

Commissioner Miller stated that makes sense. Commissioner Miller stated the way it was written, she thought it meant the next fiscal year. Commissioner Miller stated it should say it's for the current fiscal year.

Ms. Westcott stated she can change the wording.

Mr. Shawver stated we can clarify that.

Commissioner Miller stated we want them to be able to get the money we budgeted for this year. Commissioner Miller stated that could still be done before the council changes.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available Commission meeting with an appropriate order for approval.

3. Utility Agreement with Boone Electric (first reading)

Director of Resource Management Stan Shawver was present on behalf of this item. Mr. Shawver stated this is the Lake of the Woods Roundabout utility corridor. Mr. Shawver stated neither the City of Columbia nor the County has acquired all of the easements yet. Mr. Shawver stated they must be in place before construction can proceed. Mr. Shawver stated Boone Electric has said it will take 60 days to complete the project. Mr. Shawver stated this is a little different from the last contract, and we will be going back to progress payments. Mr. Shawver stated they will show us progress, and we will authorize payments to Boone Electric.

Commissioner Miller asked if the right-of-way movement is 412, and we're paying 169, if Boone Electric is paying the balance.

Mr. Shawver stated yes.

Commissioner Atwill asked if we have a schedule on that now.

Mr. Shawver stated the notices on the easement acquisitions went out a couple weeks

ago, so we have two more weeks to wait for contact back. Mr. Shawver stated we have received one easement already.

Commissioner Atwill confirmed the bid hasn't been read yet.

Commissioner Miller stated no, you have to have the easements first.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available Commission meeting with an appropriate order for approval.

Purchasing

4. Bid award to Central Concrete and Columbia Ready Mix for bid 20-02APR12 – Ready Mix Concrete Cement Term and Supply (first reading)

Buyer Tyson Boldan was present on behalf of this item. Mr. Boldan read the following memo:

The bid for Ready Mix Concrete Cement Term and Supply closed on April 02, 2012. Two bids were received. Purchasing and the Public Works Department recommend primary award to Central Concrete and a secondary award to Columbia Ready Mix. This award structure provides the best option for the County in use, price, delivery, and suitability to purpose.

This is a term and supply contract and invoices will be paid from department 2040 – PW Maintenance Operations, account 26000 – Pavement Repair Materials. The budgeted amount for these services is \$250,000.00 for 2012. \$246,838.25 is left in the account.

Commissioner Atwill confirmed both of these companies bid on this, and asked how they were distinguished from one another.

Mr. Boldan stated Central Concrete was just a little bit lower, but sometimes the cost of driving between the two is significant enough to equalize that. Mr. Boldan stated sometimes, one plant could be running when the other plant is not, so Public Works has historically dual awarded this.

Commissioner Atwill asked if this bid is based on cubic yards of concrete.

Mr. Boldan stated yes.

Commissioner Miller stated we typically have a primary, secondary and tertiary supplier on many things, because a lot of things are included in determining what's best; especially for rock quarries and things.

Mr. Boldan stated distance and time is involved in this. Mr. Boldan stated some products on this are not good when they have cooled for a long time, or they've been too far away.

Commissioner Atwill asked if we get a significant discount over a private person who orders it.

Commissioner Miller stated typically.

Commissioner Atwill stated he would hope the County gets a discount.

Mr. Boldan stated we typically do. Mr. Boldan stated this doesn't break out a very large difference, but our unit price of \$62/ cubic yard is pretty good.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available Commission meeting with an appropriate order for approval.

5. Surplus Donation: Portable Radios (second reading, first read 5/24/2012)

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the request by the Sheriff's Department to dispose of 27 portable radios. The Sheriff's Department will be donating the radios to the Village of Hartsburg.

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order # 257-2012**

6. Cooperative Contract: 3-100126 – Skid Steer (second reading, first read 5/24/2012)

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the utilization of Missouri Department of Transportation cooperative contract 3-100126 – Skid Steer with Bobcat of St. Louis/Columbia. It is further ordered the Presiding Commissioner is hereby authorized to sign said contract. In addition, the County Commission hereby approves the surplus disposal of a 2005 Bobcat S300 skid loader, fixed asset tag #15143 by auction on GovDeals.

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order # 258-2012**

Sheriff's Department

7. Agreement with Boone Electric regarding customer information (second reading, first read 5/24/2012)

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the contract between Boone Electric Cooperative and Boone County, Missouri for access to member/customer data. The terms of this agreement are stipulated in the attached contract. It is further ordered the Presiding Commissioner is hereby authorized to sign said contract.

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order # 259-2012**

Commission

8. Removal of Property within the Cross Creek Transportation Development District (second reading, first read 5/24/2012)

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby accept the attached order removing property from the Cross Creek Transportation Development District into the County Commission record, as required by section 238.216.6 of the Missouri Transportation Development District Act.

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order # 260-2012**

9. Budget amendment for Local Emergency Planning Committee (second reading, first read 5/17/2012)

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the following budget amendment to move unused LEPC funds into the general fund:

Department	Account	Department Name	Account Name	Decrease \$	Increase \$
2101	83917	LEPC	OTO: To General Fund		4,729.00
1190	3917	General Fund	OTI: From Special Revenue Fund		4,729.00

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order # 261-2012**

10. Public Comment

11. Commissioner Reports

The meeting adjourned at 9:51 a.m.

Attest:

Daniel K. Atwill
Presiding Commissioner

Wendy S. Noren
Clerk of the County Commission

Karen M. Miller
District I Commissioner

Skip Elkin
District II Commissioner