

TERM OF COMMISSION: September Session of the July Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Room 338

PRESENT WERE: District I Commissioner Karen M. Miller
District II Commissioner Skip Elkin
Captain Gary German
Director of Purchasing Melinda Bobbitt
Bonnie Adkins of the Prosecuting Attorney's Office
Deputy County Clerk Cameron Clarke

The meeting was called to order at 9:00 a.m.

Sheriff's Department

1. Agreement between Youth Community Coalition and the Boone County Sheriff's Department to complete compliance checks (first reading)

Captain Gary German was present on behalf of this item. Captain German stated the Sheriff's Department partnered with the Youth Community Coalition last year for this same type of activity. Captain German stated they also partner with this same group for the prescription drug take back program. Captain German stated Youth Community Coalition would like the Sheriff's Department to do 30 compliance checks and report back the findings. Captain German stated Youth Community Coalition also does a follow up contact with the establishment to let management know they appreciate their efforts to stop underage drinking. Captain German stated they also usually give them some sort of gift basket.

Commissioner Miller asked if Captain German could explain what compliance checks are for.

Captain German stated they recruit an underage person to attempt to purchase alcohol from establishments. Captain German stated there are guidelines they have to follow. Captain German stated they must regulate what the underage individual does, the way they act, and they way they look. Captain German stated the individuals are searched to make sure they have no property except what they are given by the Sheriff's Department. Captain German stated they can't have any facial hair, glasses, or hats. Captain German stated the individuals must be truthful if they're asked if they're underage. Captain German stated some people will still sell to them. Captain German stated they must do a survey on the underage individual to see if the majority of people think the person looks to be under 21 years of age. Captain German stated the money will be used for some equipment. Captain German stated they will be getting \$6,000 this year. Captain German stated they will try to get some audio and video recording equipment. Captain German stated they would like to begin doing

bar checks because they are seeing more and more of these establishments in the County.

Commissioner Miller stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with an appropriate order for approval.

Purchasing

2. Amendment #1 to 36-04AUG11 - Pre-Printed Envelopes (first reading)

Director of Purchasing Melinda Bobbitt and Boone County Collector Patricia Lensmeyer were present on behalf of this item. Ms. Bobbitt read the following memo:

Contract 36-04AUG11 – Pre-Printed Envelopes was approved by commission for award to Gibbs General Printing on August 17, 2011, commission order 351-2011. This amendment adds and allows over and under runs at the industry standard of 10%.

Invoices from this Amendment will be paid from department 1150 – Collector, account 23001 – Printing.

Commissioner Miller asked if we were ahead of scheduled this year.

Ms. Lensmeyer stated they were ahead of schedule, but are now behind schedule. Ms. Lensmeyer stated this year neither her nor Ms. Bobbitt caught the fact that the successful bidder included information about how to handle overrun, because it is a new thing. Ms. Lensmeyer stated in the past it has always been included as a part of the bid. Ms. Lensmeyer stated Ms. Bobbitt has added this into the RFP for next year.

Commissioner Miller stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with an appropriate order for approval.

3. Sole Source Purchase – 106-113011SS – Emriver Em2 Moveable Bed Geomodel (second reading, first read 9/27/2011)

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby approve Resource Management's request to utilize Sole Source Vendor Little River Research & Design for Sole Source Purchase 106-113011SS – Emriver Em2 Moveable Bed Geomodel. It is further ordered the Presiding Commissioner is hereby authorized to sign said contract.

Commissioner Miller seconded the motion.

The motion carried 2 to 0. **Order # 400-2011**

4. **Budget revision to purchase Emriver Em2 Moveable Bed (second reading, first read 9/27/2011)**

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby approve the following budget revision for the sole source purchase of an Emriver Em2 moveable bed to be used for educational purposes:

Department	Account	Department Name	Account Name	Decrease \$	Increase \$
2046	91300	Stormwater Admin	Machinery & Equip		2,905.00
2046	10100	Stormwater Admin	Salaries & Wages	1,500.00	
2046	84010	Stormwater Admin	Receptions/Meetings	855.00	
2046	84300	Stormwater Admin	Advertising	150.00	
2046	86300	Stormwater Admin	Testing	400.00	
2141	91300	DNR Mini Grants	Machinery & Equip		500.00
2141	71700	DNR Mini Grants	Equipment Rentals	500.00	

Commissioner Miller seconded the motion.

The motion carried 2 to 0. **Order # 401-2011**

Collector

5. **Budget revision to purchase office furniture (second reading, first read 9/27/2011)**

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby approve the following budget revision to cover the cost of a new microfilm cabinet:

Department	Account	Department Name	Account Name	Decrease \$	Increase \$
2110	86850	Tax Maint. Fund	Contingency	3,166.00	
2110	91100	Tax Maint. Fund	Office Furniture		3,166.00

Commissioner Miller seconded the motion.

The motion carried 2 to 0. **Order # 402-2011**

Prosecuting Attorney

6. Accept Victims of Crime Act grant funds (first and second reading)

Bonnie Adkins was present on behalf of this item. Ms. Adkins stated she was requesting Commission approval to accept this grant award which her office has been receiving since 1993. Ms. Adkins stated this grant pays for the salaries of the Victim's Specialist and a part-time Case Specialist. Ms. Adkins stated the award is \$65,031.72. Ms. Adkins stated the local match is \$16,265.14. Ms. Adkins stated the match is taken from the existing salary of the Victim Assistant and FICA for the Case Specialist.

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby accept the Victims of Crime Act grant from the Department of Public Safety in the amount of \$65,031.72. It is further ordered the Presiding Commissioner is hereby authorized to sign said grant award.

Commissioner Miller seconded the motion.

The motion carried 2 to 0. **Order # 403-2011**

Commission

7. Temporary Lease and Agreement with TAG Events, LLC for the Boone County Fairground (second reading, first read 9/27/2011)

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby approve the agreement between TAG Events, LLC and Boone County, Missouri for a temporary lease of the Boone County Fairgrounds. The terms of this agreement are stipulated in the attached contract. It is further ordered the Presiding Commissioner is hereby authorized to sign said contract.

Commissioner Miller seconded the motion.

The motion carried 2 to 0. **Order # 404-2011**

8. Budget revision to cover cost of Temporary Lease and Agreement with TAG Events, LLC (second reading, first read 9/27/2011)

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby approve the following budget revision to appropriate funds to an account for the new Fair Grounds Lease from October 1, 2011 to December 1, 2011.

Lease payments will be paid in monthly installments of \$45,000.

Department	Account	Department Name	Account Name	Decrease \$	Increase \$
1190	83822	Non-Departmental	OTO: To Special Revenue Fund		135,000.00
2120	3913	Fairground Maintenance Fund	OTI: From General Fund		135,000.00

Commissioner Miller seconded the motion.

The motion carried 2 to 0. **Order # 405-2011**

9. Public Comment

10. Commissioner Reports

The meeting adjourned at 9:11 a.m.

Attest:

Wendy S. Noren
Clerk of the County Commission

Karen M. Miller
District I Commissioner

Skip Elkin
District II Commissioner