

TERM OF COMMISSION: December Session of the October Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Commission Chambers

PRESENT WERE: Presiding Commissioner Kenneth M. Pearson
District II Commissioner Skip Elkin
Deputy County Clerk Kristina Johnson

District I Commissioner Karen M. Miller was absent.

The meeting was called to order at 1:30 p.m.

Public Works

Derin Campbell and Jane Telander from Public Works were present on behalf of these items.

1. Change Order for Mount Zion Road Asphalt Overlay (first and second reading)

Mr. Campbell stated this was the last overlay project of the year. At the time of the bid the project had been funded up to a certain point and after this point it went to a pre-bid to extend the project. Funds from another project had been used towards Mount Zion and now this change order covers the rest of it.

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby authorize Commissioner Ken Pearson to sign Change Order #1 in the amount of \$67,942.71 for the Mount Zion Church Road Asphalt Overlay project.

Commissioner Pearson seconded the motion.

There was no discussion or public comment.

The motion carried 2 to 0. **Order # 563-2010**

2. Authorize the purchase of a monitor for the Maintenance Operations manager using the funds budgeted for Sign Technician (first and second reading)

Ms. Telander stated there was a fund for Sign Technician hardware and with the change of management we feel at this time funds from this account can be better utilized by purchasing a monitor and software for that monitor.

Commissioner Pearson asked how much money we are discussing.

Ms. Telander stated it would be \$149.00 for the monitor and about \$600.00 for the software

licenses.

Commissioner Elkin on this day the County Commission of the County of Boone does hereby approve the request by Public Works to use a portion of the funds budgeted for the Sign Technician hardware to purchase a monitor for the Maintenance Operations Manager and to utilize the funding budgeted for Sign Technician for additional software licenses.

Commissioner Pearson seconded the motion.

There was no discussion or public comment.

The motion carried 2 to 0. **Order # 564-2010**

3. Budget Amendment the Lake of the Woods and Oakland Church Rd (first reading)

Mr. Campbell stated this is to show the cooperative agreement with the city and the cities portion of reimbursement for asphalt projects.

Commissioner Pearson stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading after the 10-day hold required for budget amendments, with an appropriate order for approval.

Auditor's Office

June Pitchford the Boone County Auditor and Aron Gish from Information Technology were present on behalf of this item.

4. Budget Amendment for the Road & Bridge Fund (first reading)

Ms. Pitchford stated Mr. Gish is joining her because he can explain the nature of this billing error. Ms. Pitchford stated her office discovered a billing error this is such that the Road and Bridge Fund have been charged for a cost that should have been paid by the General Fund. For the time period in 2010 her office has corrected all of the charges and accounts however for the prior year's accounts because those funds are closed the County needs to transfer money from the General Fund to the Road and Bridge fund.

Mr. Gish stated this is really complicated but basically Centurytel has been billing the County incorrectly by leaving one of the two lines outside the Government Center (one for Public Works and on for the Sheriff's Department) off of the bill. The one line that was left off was Public Works. Information Technology had identified incorrectly another item on the bill as that line. So the amount being transferred back was for something else. Public Works should have been paying a much greater amount and Centurytel has agreed to not bill us for past service but they did change the bill to reflect the service Public Works is receiving.

Commissioner Pearson stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading after the 10-day hold required for budget amendments, with an appropriate order for approval.

Purchasing Department

Tyson Boldan from Purchasing was present on behalf of this item.

5. Bid Award for 36-17Aug10 Telephone and Metered Service Audit (first reading)

Mr. Boldan stated the Request for Proposal for a Telephone Billing Audit and a Metered Service Audit closed on August 17, 2010. Four proposal responses were received.

The evaluation committee consisted of June Pitchford, Boone County Auditor, Jan Fugit, Boone County Treasurer, Kelle Westcott, Account Specialist/Public Works, and Diana Vaughan, Court Clerk II, 13th Judicial Circuit Court.

The evaluation committee recommends award to AuditHead, LLC of Tryon, North Carolina (with a St. Louis office) for award of a Metered Service Audit, and TelePlus Solutions of Overland Park, Kansas for award of a Telephone Billing Audit.

Both contracts include auditing previous bills for historical savings and to look for ways to reduce and control expenses over County's present vendor contracts.

Compensation to TelePlus Solutions is a one-time fee equal to 50% of each refund and or credit generated by Contractor. For each savings generated from a recommendation which was implemented by County, TelePlus Solutions will be compensated a 50% split of savings for a period of 24 billing months based on actual savings realized and documented on the invoices.

Compensation to AuditHead, LLC is 35% on refund and/or credits and 35% of savings from cost reductions (both recommended and implemented) for a period of 18 months. Both vendors will only be compensated when savings have been realized by County.

Invoices for contingency fees will be charged to the various department/account appropriations where actual savings are realized.

Commissioner Pearson stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with an appropriate order for approval.

6. Surplus Disposal of the Sheriff's Office mobile home (first reading)

Mr. Boldan stated Purchasing requests permission to dispose of the Sheriff's Office mobile home at the North location.

Commissioner Elkin asked what was the successful govdeal.com bid?

Mr. Boldan stated it was \$7,224.00.

Commissioner Elkin stated that is \$7,224.00 more then he thought that he would get out of it.

Commissioner Pearson stated the reason the Sheriff's Department is disposing of this is because the County is in the process of purchasing the old MoDot facility off on 124. The

Sheriff is going to relocate from the mobile home into that facility. Commissioner Pearson stated this will also provide security for any County equipment that is up there.

Commissioner Pearson stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with an appropriate order for approval.

Sheriff's Department

7. Request to Transfer Above Authorized Transfer Salary for Dustin Richards (second reading, first read on 11/30/2010)

Commissioner Elkin on this day the County Commission of the County of Boone does hereby approve the proposal to transfer above the authorized transfer salary for Dustin Richards from the Sheriff's Department of Corrections, into the position of Corrections Corporal at 106% of Mid-Point.

Commissioner Pearson seconded the motion.

There was no discussion or public comment.

The motion carried 2 to 0. **Order # 565-2010**

8. Request to Transfer Above Authorized Transfer Salary for Crystal Homan (second reading, first read on 11/30/2010)

Commissioner Elkin on this day the County Commission of the County of Boone does hereby approve the proposal to transfer above the authorized transfer salary for Crystal Homan from the Sheriff's Department of Corrections, into the position of Corrections Sergeant at 107% of Mid-Point.

Commissioner Pearson seconded the motion.

There was no discussion or public comment.

The motion carried 2 to 0. **Order # 566-2010**

9. MOU between the Youth Community Coalition (YC2) and the Boone County Sheriff's Department (second reading, first read on 11/30/2010)

Commissioner Elkin on this day the County Commission of the County of Boone does hereby approve the Memorandum of Understanding between Boone County Sheriff's Department, and the Youth Community Coalition (YC2). The terms of this agreement are stipulated in the attached contract. It is furthered ordered the Presiding Commissioner is hereby authorized to sign said MOU.

Commissioner Pearson seconded the motion.

There was no discussion or public comment.

The motion carried 2 to 0. **Order # 567-2010**

County Clerk

10. Approval of 2011 Payroll Calendar (first reading)

Commissioner Pearson stated this is the Calendar for the bi-weekly payroll. Commissioner Pearson stated since Wendy Noren the Boone County Clerk is the record keeper of the accounts payable on the telephones and the utility bills that the audits are going to be over, Commissioner Pearson asked when would be a good time to do these audits. Ms. Noren stated any time with the exception of payroll weeks.

Commissioner Pearson stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with an appropriate order for approval.

Commission

11. Accept Conveyance for the Boone County Fairgrounds Quit-Claim Deed (first and second reading)

Commissioner Elkin on this day the County Commission of the County of Boone does hereby accept a conveyance of a fee simple determinable interest in real estate conveyed via Quit-Claim Deed dated the 30 day of November, 2010, to be held in trust for road purposes for so long as the same is needed for public road purposes as determined by the Boone County Commission and for so long as this area remains outside the corporate limits of any municipality.

Commissioner Pearson seconded the motion.

June Pitchford the County Auditor was present to address this item. Ms. Pitchford stated she believed that it is very important for the County to address the revenue stream on this asset. Ms. Pitchford stated she understands the Commission's interest in maintaining infrastructure out there but as we have discussed there is no revenue stream for that asset, there are not the resources in the Road and Bridge Fund to meet the maintenance upkeep improvement needs. This is just one of what could be several challenges for the County. Ms. Pitchford stated she has some concern with the Commission making these public roads in order to justify spending Road and Bridge monies, and she just wants to encourage the Commission to fully evaluate the implementation issues involved with this. Ms. Pitchford stated there will be

multiple Offices impacted by this and she stated she just wanted to go on the record communicating those concerns to the Commission.

Commissioner Elkin stated the County has already made a significant investment in the roads out there. Commissioner Elkin stated the settlement from the tornado, or at least part, was used for Coliseum Dr. The City of Columbia paid for the exhibit road which is the north road back to the Atkins ball field. Commissioner Elkin stated just this past summer the County did the roller compacted concrete on the center road. Commissioner Elkin stated over the past five or six years the County has made a significant investment in road infrastructure out there. Given the current situation with the Road Board out there, they do not have a lot of excess revenue to maintain these roads properly. Commissioner Elkin stated he believes that it is prudent for an entity that knows road business to take care of these roads and make them last ten to twelve years rather than five or less. Commissioner Elkin stated he believes this protects the County investment out there.

Commissioner Pearson stated he is aware that there is some concern that the Fairgrounds does not generate revenue or does not generate enough to be self supporting but in reality it is difficult for the Fair Board. Commissioner Pearson stated there has been discussion with the Fair Board to try and come to some agreement with the new lease that will be worked out, to try and ensure that there will be some money that goes into maintenance activities. Commissioner Pearson stated he was interested in knowing the impact that having a place like the Boone County Fairgrounds has on the community as a whole. Large events such as the biker rally bring in money and business for the community. Commissioner Pearson stated he had contacted the University to find out how much it would cost to do some research into this but unfortunately that study would have cost something like \$20,000.00 so we did not do that. Commissioner Pearson stated but now that the County is going to have a new Presiding Commissioner whose field is Economics, maybe he will have some insight on how to do that cheaper. Commissioner Pearson stated he believes this to be an asset to the community.

There was no further discussion or public comment.

The motion carried 2 to 0. **Order # 568-2010**

12. Public Comment

13. Commissioner Reports

The meeting adjourned at 2:12 p.m.

Attest:

Kenneth M. Pearson
Presiding Commissioner

Wendy S. Noren
Clerk of the County Commission

Karen M. Miller
District I Commissioner

Skip Elkin
District II Commissioner