

TERM OF COMMISSION: November Session of the October Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Commission Chambers

PRESENT WERE: Presiding Commissioner Kenneth M. Pearson
District I Commissioner Karen M. Miller
District II Commissioner Skip Elkin
Deputy County Clerk Kristina Johnson

The meeting was called to order at 9:30 a.m.

Prosecuting Attorney's Office

Bonnie Adkins and Richard Hicks from the Prosecuting Attorney's Office were present on behalf of this item.

1. Request to hire above the base of the pay range for a new grant position of Case Specialist (first and second reading)

Mr. Hicks stated Bill Haws has worked in our office for many years. We are asking that he be paid at the rate he was being paid prior to the previous grant if hired. Mr. Hicks stated while he understands this is 116% above the midpoint however this position is fully funded by the grant. Mr. Hicks stated so we would like to pay him what we have always paid him.

Commissioner Pearson asked what happens when this grant goes away.

Ms. Adkins stated this is a renewable grant and so this goes from October 1st to September 30th of each year.

Commissioner Miller stated but when this position goes away this position goes away.

Ms. Adkins stated yes.

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby approve the request to hire above salary range mid-point for Bill Haws in the Prosecuting Attorney's Office as a Case Specialist position # 752 at 116.02% of mid-point.

Commissioner Miller seconded the motion.

There was no discussion or public comment.

The motion carried 3 to 0. **Order # 528-2010**

2. Amendment to Commission Order # 439-2010 (first and second reading)

Ms. Adkins stated what happened was that when we first applied for the grant the person who moved into that position had worked for us for nine years and so he made more money than the person hired into this position this year. Ms. Adkins stated they only asked for the lower salary amount but they awarded the greater amount. This amendment is a reflection of that.

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve Amendment # 1 to Commission Order # 439-2010 amending the acceptance amount of grant number 2007-VOCA-0088-OS Victim Response Team from \$67,601.64 to \$69,089.71.

Commissioner Elkin seconded the motion.

There was no discussion or public comment.

The motion carried 3 to 0. **Order # 529-2010**

Collector and County Counselor

The County Collector, Patricia Lensmeyer, and the County Counselor, CJ Dykhous, were present on behalf of this item.

3. Assistant County Counselor Agreement (first and second reading)

Ms. Lensmeyer stated there is an agreement in front of the Commission which allows an Assistant County Counselor position to be housed in the Collector's Office and to be paid from the tax maintenance fund from General Revenues. Ms. Lensmeyer stated she really appreciates Mr. Dykhous's input to get us to this point. Ms. Lensmeyer stated she started out with a temporary position to help us navigate through the Circuit Court, filing petitions and get judgments. Ms. Lensmeyer stated this has been an evolutionary sort of process bringing bits of additional information from different places to help us establish the process. Ms. Lensmeyer stated we have been very successful in doing the personal property delinquent collection process with Mr. Dykhous's oversight and counsel. This position has also helped us to a better job of bankruptcy's, probate issues, those things that Ms. Lensmeyer has had in her office forever and just have not had the skill set to get them done. Ms. Lensmeyer stated they have just overloaded Mr. Dykhous with questions. Ms. Lensmeyer asked the Commission to approve the agreement for the Assistant County Counselor. Ms. Lensmeyer stated the idea of this is to have someone who can address these legal issues in her office and also to be of assistance to the rest of the County.

Commissioner Miller asked Mr. Dykhous if the Assistant County Counselor will have access to his Westlaw or their own.

Mr. Dykhouse stated he thinks that the way that they are going to work is she will be using his. Mr. Dykhouse stated this will be easier when he moves over to this building. Mr. Dykhouse stated Westlaw actually makes the Prosecutor's Office have two licenses, one multi-license for the entire prosecutor's and then another one for the Family Support Division because it is in a different physical location. Mr. Dykhouse stated this is a little ridiculous but they are the best and only game in town so they get to make the rules. Mr. Dykhouse stated on the federal stuff she has the same access he does and then Mr. Dykhouse has already done a lot of the research so he has been able to copy a lot of the base core research files for her and she can work off of that. Mr. Dykhouse stated that he is not anticipating another Westlaw Access at this point.

Commissioner Miller stated she just did not want to be short something that is needed to make this effective.

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby approve the agreement between the Boone County Commission and the Boone County Collector of Revenue for an Assistant County Counselor. The terms of this agreement are stipulated in the attached agreement. It is further ordered all Boone County Commissioner's are hereby authorized to sign said agreement.

Commissioner Miller seconded the motion.

Ms. Lensmeyer stated the configurations of the office maybe a little tight. Ms. Lensmeyer stated she contacted Inside the Lines and it is not too late to change the workstation configuration that is supposed to be in place.

Commissioner Pearson said okay.

There was no further discussion or public comment.

The motion carried 3 to 0. **Order # 530-2010**

Purchasing Department

4. Sole Source Purchase 99-123110SS Forensic Computers (first reading)

Commissioner Elkin stated Andy Anderson of the Boone County Sheriff's Office requests permission to utilize Digital Intelligence of New Berlin, Wisconsin as a sole source vendor to purchase two forensic computers.

Digital Intelligence is the sole source provider for the FRED family of forensic computers and their forensic software suite (see attached letter from Digital Intelligence). According to the Sheriff's Office, these computers must be compatible with FTK forensic software 3.1 which is what the Cyber Task Force is currently licensed and trained to use.

The intent to purchase these computers from Digital Intelligence was advertised in the Missouriian newspaper on October 4 and the Columbia Daily Tribune on October 5.

Total cost of contract for forensic computers is \$20,698.00 and invoices will be paid from department 2972 – Cyber Crimes Task Force, account 91301 – Computer Hardware. Equipment is being purchased with Recovery Act – MJCCG/JAG (Multi-Jurisdictional Cyber Crime Grant / Edward Byrne Memorial Justice Assistance Grant) funds administered by the Missouri Department of Public Safety.

Commissioner Pearson stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with an appropriate order for approval.

5. 2007-118-3034 Cleaning Chemicals and Supplies (first reading)

Commissioner Elkin stated Purchasing and Public Works request permission to utilize U.S. Communities cooperative contract 2007-118-3034 – Cleaning Chemicals and Supplies with Acuity Specialty Products, Inc., d/b/a/ Zep Sales & Service of Atlanta, Georgia.

This is a county-wide Term and Supply contract, and the initial term is through December 31, 2011 with one renewal. Pricing includes 38% off list price on all chemicals and 25% off list price on non-chemicals in Zep's product catalog.

Commissioner Pearson stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with an appropriate order for approval.

6. OSCA-08-005-10 Drug/ Alcohol Testing Equipment and Services (first reading)

Commissioner Elkin stated Diana Vaughan of Court Administration requests permission to utilize the Office of State Courts Administrator cooperative contract for Drug / Alcohol Testing Equipment and Services with Redwood Toxicology Laboratory, Inc. of Santa Rosa, California.

The initial term is through September 19, 2010 and OSCA is currently in the process of renewing their contract for another year. This is a county-wide term and supply contract with Court Administration as the primary user. Court Administration users includes department 2830 – Circuit Drug Court, account 71100 – Outside Services; department 2904 – Alternative Sentencing PGMS-LE Sales Tax, account 86300 – Testing; and department 1243 – judicial grants/contracts, 86300 – Testing.

Commissioner Pearson stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with an appropriate order for approval.

Sewer District

Andy Lister from the Sewer District was present on behalf of this item.

7. Change Order # 1 for Brown Station Sanitary Sewer NID (first and second reading)

Mr. Lister stated the construction of the Brown Station NID has successfully come to a conclusion. The plant is running and everyone is hooked up. The Sewer District is now operating this location. The Sewer District received a couple of calls from interested neighbors who think that this is a pretty slick idea and want to now get on board. There is some discussion about Brown Station II. As a part of the close out of construction there is reconciliation of the final quantities of the contract. These final quantities have been calculated and what is before the Commission today is the one and only change order on this project. Mr. Lister stated he would be happy to answer any questions.

Commissioner Pearson stated so the amount is \$3,381.12 with the additions and deductions of things that were not used.

Mr. Lister stated yes.

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby authorize Presiding Commissioner Ken Pearson to sign Change Order # 1 in the amount of \$3,381.12 for the Brown Station Sanitary Sewer Neighborhood Improvement District.

Commissioner Elkin seconded the motion.

There was no discussion or public comment.

The motion carried 3 to 0. **Order # 531-2010**

8. Resolution for Manchester Heights (first and second reading)

Mr. Lister stated this item is related to the Manchester Heights NID that we have begun. The NID has been formed and we have had a public hearing. The engineering is being arranged and what is before the Commission are two copies of the SRF application that we will submit to the state.

Commissioner Pearson asked Mr. Lister how much he was asking for.

Mr. Lister stated \$388,978.17.

Commissioner Elkin stated this project does qualify for SRF then, correct.
Mr. Lister stated yes, that is how we will finance it.

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby approve the attached resolution by the Boone County Commission for Manchester Heights Sanitary Sewer Neighborhood Improvement District. It is further ordered the Presiding Commissioner is hereby authorized to sign said resolution.

Commissioner Miller seconded the motion.

There was no discussion or public comment.

The motion carried 3 to 0. **Order # 532-2010**

Circuit Court

Kathy Lloyd from the Circuit Court was present on behalf of this item.

9. Budget Amendment for the DWI Court Pilot Project (first reading)

Ms. Lloyd stated she has two budget amendments present today; the first is the DWI Court Project. Ms. Lloyd stated that the Circuit Court is recipients of a \$50,000.00 grant. The portion which is before the Commission today is that which we are asking to amend in our 2010 budget. This is requesting to place \$12,500.00 into the remainder of this year.

Commissioner Pearson stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading after the 10-day hold required for budget amendments with an appropriate order for approval.

10. Budget Amendment for the Fostering Court Improvement JCIP (first reading)

Ms. Lloyd stated they had been receiving a grant for Fostering Court Improvement for a number of years now. This is a project that is a collaboration of number agencies in the community.

Commissioner Pearson stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading after the 10-day hold required for budget amendments with an appropriate order for approval.

Public Works

11. Budget Amendment for MoDot contract (second reading, first read on 10/26/2010)

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the following budget amendment to establish a budget for the purchase of the MoDot Facility and land located in Hallsville:

Department	Account	Department Name	Account Name	Decrease \$	Increase \$
2040	91800	PW - Maintenance	Land		41,000.00
2040	91200	PW - Maintenance	Buildings & Improvements		98,500.00
			TOTAL		139,500.00

Commissioner Elkin seconded the motion.

There was no discussion or public comment.

The motion carried 3 to 0. **Order # 533-2010**

12. MoDot contract (second reading, first read on 10/26/2010)

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby approve the agreement between Boone County, Missouri, and the Missouri Highways and Transportation Commission for a Missouri Highways and Transportation Commission Sales Agreement for:

the SW1/4 of the NE ¼ of Section 16, Township 50 North, Range 12 West, in the County of Boone, State of Missouri, more particularly described in the attached contract.

The terms of this agreement are stipulated in the attached contract. It is further ordered the Presiding Commissioner is hereby authorized to sign said agreement.

Commissioner Miller seconded the motion.

There was no discussion or public comment.

The motion carried 3 to 0. **Order # 534-2010**

Commission

13. Appointment of Roger Linneman to the Building Code Commission (first and second reading)

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the reappointment of Roger Linneman to the Building Code Commission effective 11/08/2010 and ending 11/08/2012.

Commissioner Elkin seconded the motion.

There was no discussion or public comment.

The motion carried 3 to 0. **Order # 535-2010**

14. Public Comment

15. Commissioner Reports

The meeting adjourned at 10:12 a.m.

Attest:

Wendy S. Noren
Clerk of the County Commission

Kenneth M. Pearson
Presiding Commissioner

Karen M. Miller
District I Commissioner

Skip Elkin
District II Commissioner