

TERM OF COMMISSION: April Session of the April Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center  
Room 243

PRESENT WERE: Presiding Commissioner Kenneth M. Pearson  
District I Commissioner Karen M. Miller  
District II Commissioner Skip Elkin  
Deputy County Clerk Josh Norberg

The meeting was called to order at 9:34 a.m.

**Planning and Zoning**

Stan Shawver, Director of Planning and Building, was present on behalf of these items.

**1. Adopt Findings for Conditional Use Permit for Payne Enterprises, Inc. and United Community Cathedral**

Mr. Shawver stated the Findings of Fact and Conclusions of Law for this Conditional Use Permit need to be adopted. The Commission approved this permit on April 1, 2008.

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby adopt the Findings of Fact and Conclusions of Law relative to a conditional use permit for Payne Enterprises, Inc., on behalf of United Community Cathedral for a permit for a Child Development Center on 22 acres, located at 5210 S. South Cowan Rd., Columbia.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0 **Order 178-2008**

**2. Petition to Vacate Section of Clearview Drive**

Mr. Shawver stated this petition was to vacate a section of Clearview Drive and also a portion of East Autumn Court. The Commission approved the vacation of a section of Clearview Drive on April 1, 2008.

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby approve the following easement vacation order:

**Findings of Fact**

1. A petition was filed by Smithview Development LLC requesting vacation of a public

- roadway easement as shown by Tract 2 of a survey recorded in Book 717, Page 580 of the Boone County Records.
2. The requirements of Section 71.270 RSMo and Section 1.8.1 Boone County Subdivision Regulations appear satisfied as necessary in order to enter an order of vacation in that petition for vacation was filed meeting the substantive requirements of the statute and regulations, notice of hearing was properly made and on April 1 and April 7, 2008, a public hearing was conducted thereon.
  3. At the public hearings no interested party in said subdivision appeared and showed cause why the Commission should not enter an order vacating the public roadway easement.

### **Conclusions of Law and Decision**

Considering the foregoing, the Commission concludes as a matter of law it has jurisdiction to vacate the easement described above.

The Commission orders that the public roadway access easement described above be vacated.

The Commission further orders that certified copy of this order and a quit-claim deed be recorded in the office of the Recorder of Deed for Boone County, Missouri as prescribed by Section 71.270 RSMo at the expense of the petitioner.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0 **Order 179-2008**

### **Human Resources**

Betty Dickneite, Director of Human Resources, was present on behalf of this item.

### **3. Job Classification Committee Recommendations (first and second reading)**

Ms. Dickneite stated Public Works has requested the establishment of 2 position classifications: "Storm Water Coordinator" and "Senior Intern". Ms. Dickneite stated Public Works is having trouble filling the "Storm Water Engineer" position, so they would like the coordinator position to eliminate the engineering degree requirement. She also stated the request for a "Senior Intern" position is to accommodate an intern who has extensive experience.

The Job Classification Committee unanimously recommends that the request for a classification and pay range assignment for the Storm Water Coordinator be sent to our Consultant for their recommendation as to the appropriate pay range and request a quick turn-around on their response (i.e. less than 30 days).

The Committee unanimously recommends the request for a "Senior Intern" classification be

addressed with the Commission as a salary issue rather than a change in title and pay range.

Ms. Dickneite requested a second reading so as to get the process moving.

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the following recommendations from the Job Classification Committee:

1. The request for a classification and pay range assignment for the Storm Water Coordinator be sent to our Consultant for their recommendation as to the appropriate pay range.
2. The request for a "Senior Intern" classification be addressed with the Commission as a salary issue rather than a change in title and pay range.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0 **Order 180-2008**

### **Sheriff's Department**

#### **4. Budget Amendment to Cover Labor at Firearms Range (first reading)**

Commissioner Elkin stated this amendment is to cover labor at the firearms range and for the substation copy machine maintenance.

Commissioner Pearson stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with an appropriate order for approval.

### **Public Works**

#### **5. Budget Revision for Computer Hardware (first reading)**

Commissioner Elkin stated there was an unanticipated price increase for "Toughbook" portable computers. A budget revision is needed to account for this cost.

Commissioner Pearson stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with an appropriate order for approval.

### **Miscellaneous**

#### **6. Budget Amendment for Moving Sapp Building (first read on 3/27/08)**

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby approve the following budget amendment to establish the budget for the Sapp building relocation to the Boone County Fairgrounds:

Department	Account	Department Name	Account Name	Decrease	Increase
2120	71211	Fairground Maintenance	Architect/Engineering Fees		\$48,000
2120	71212	Fairground Maintenance	Architect/Engineering Reimbursables		\$6,000

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0 **Order 181-2008**

**7. Proposal for Consultant Services to Move Sapp Building (first read on 3/27/08)**

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the proposal for consultant services with Peckham & Wright Architects, Inc. for the Sapp Building Relocation to the Boone County Fairgrounds. It is further ordered the Presiding Commissioner is hereby authorized to sign said agreement.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0 **Order 182-2008**

**8. Commissioner Reports**

There were no commissioner reports.

**9. Public Comment**

There was no public comment.

The meeting adjourned at 9:54 a.m.

Attest:

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Ken Pearson  
Presiding Commissioner

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Wendy S. Noren  
Clerk of the County Commission

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Karen M. Miller  
District I Commissioner

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Skip Elkin  
District II Commissioner