

TERM OF COMMISSION: March Session of the January Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Commission Chambers

PRESENT WERE: Presiding Commissioner Ken Pearson
District I Commissioner Karen Miller
District II Commissioner Skip Elkin
Deputy County Clerk Kerry Patton

The meeting was called to order at 1:30 p.m.

1. Purchasing

Melinda Bobbitt, Director of Purchasing and Heather Turner were present on behalf of these items.

A. SE-ALI & Sentinel Stats upgrade CenturyTel

Ms. Bobbitt reported on a software/hardware upgrade agreement for our (911) dispatch equipment located in Public Safety Joint Communication. This software upgrade agreement is sole source (sole source #65-123106SS). CenturyTel serves as the local service provider for Boone County Emergency Services as well as the support and sole source provider for the SE-ALI and Sentinel Stats equipment.

The SE-ALI equipment for \$13,363 will be paid out of department 2020 – E-911 Emergency Telephone, account 91301 – Computer Hardware. \$14,000 was budgeted for the SE-ALI equipment.

The Sentinel Stats equipment for \$17,908 will be paid out of department 2020 – E-911 Emergency Telephone, account 91302 – Computer Software. \$19,000 was budgeted for the Sentinel Stats.

There was no discussion and no public comment.

Commissioner Pearson stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

B. Purchasing Policy Manual Revision – Small Purchases

Ms. Bobbitt reported on a revised section from the Purchasing Policy Manual for small purchases over \$2,500. Currently, the counties policy requires three quotes to be obtained for purchases between \$2,500.01 and \$4,499.99. Paragraph number three to this section, *Exception to Small Purchases Over \$2,500*, was added which will allow the Sheriff Department to purchase used vehicles under \$4,500 for their Narcotics Unit without obtaining three quotes.

There was no discussion and no public comment.

Commissioner Pearson stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

C. 52-27 JUN06 Hail Damaged Commercial Buildings

Ms. Bobbitt reported the bid for Hail Damaged Commercial Buildings closed on June 27, 2006. One bid was received. At this time, recommendation for award is to Watkins Roofing for the North Facility Building. Amendments to this contract may follow in the future if we decide to use this bid for South Facility, Reality House or the Health Department.

Contract for the North Facility repairs is for \$5,200 and will be paid from department 6200 – Capital Repairs and Replacements, account 60100 – Building Repairs/Maintenance.

The original bid was for \$6,400 for repairs to the North Facility, \$1,200 of which was for the furnace vent caps and collars. Our Facilities Maintenance Department had those fixed following the past ice storm.

There was no discussion and no public comment.

Commissioner Pearson stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

D. 55-27SEP05 Electronic Monitoring Services

Ms. Turner stated the Purchasing Department received a request from Pete Bakutes, Court Services Supervisor, to amend the Electronic Monitoring Services contract with BI, Incorporated to increase the County's allowable (no-charge) on-the-shelf inventory of sobrieters and passive GPS systems from one each per month to two each per month. Sobrieters cost the County \$2.91/day (we only pay the equipment rental portion on surplus on-the-shelf inventory) and the passive GPS units cost the County \$3.06 per day (again, exclusive of monitoring fees).

The attached amendment has the potential to save the County almost \$180 per month if the County were to keep two sobrieters and two combination passive GPS units on hand all month long. This amendment will also improve inventory management as it will allow each of the court

service officers managing the electronic monitoring program to keep one each extra unit of sobriety and passive GPS, rather than having to share a single excess unit between them.

This is a term and supply contract paid out of Departments 1241-Juvenile Office and 1210-Circuit Court Services, Account Number 71600 – Equipment Lease and Meter Charges. There is approximately \$65,000.00 budgeted for FY '07 for Electronic Monitoring Services.

There was no discussion and no public comment.

Commissioner Pearson stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

E. 08-23FEB07 Lien Search Services

Ms. Bobbitt stated the bid for Lien Search Services closed on February 23, 2007. One bid was received. Purchasing and the Boone County Collector recommend award to Monarch Title Company, Inc.

This is a term and supply contract and invoices will be paid out of department 1150 – Collector, department 84500 – Title Search. \$13,500.00 was budgeted for fiscal year 2007.

There was no discussion and no public comment.

Commissioner Pearson stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

F. 04-22FEB07 Motor Graders

Ms. Turner stated the bid for Motor Graders closed on February 22, 2007. Two bids were received. Purchasing and the Public Works Department recommend award to Tri-State Construction Equipment Co. for submitting the low bid.

Total cost of the contract is \$197,700.00 to be paid out of department 2040 - PW Maintenance Operations, account number 92300 – Replacement Machinery/Equipment. The budgeted amount for this purchase is \$256,500.00.

The Purchasing Department would also like to request approval to trade in two (2) John Deere Motor Graders as outlined below:

2001 John Deere 672CH, VIN DW672CH579460, approximately 8200 hours

2001 John Deere 672CH, VIN DW672CH579376, approximately 7750 hours

There was no discussion and no public comment.

Commissioner Pearson stated this is a first reading and requested the Deputy County Clerk to

schedule this item for a second reading at the next available meeting with an appropriate order for approval.

G. Maximus Inc. -Indirect Cost Plan

Ms. Bobbitt presented an agreement with Maximus Inc. of Springfield, Illinois for the Cost Allocation Plan for the Auditor's office. The plan will be based on actual costs for the year ended December 31, 2006.

The Auditor's office requests to extend the contract for one more year and to continue to purchase this service from Maximus Inc. Attached is the professional consulting services agreement for approval and signature.

Total cost of contract is \$7,170 from department 1190 – non-departmental, account 71101 – professional services. \$8,000 was budgeted for the Cost Allocation Plan for 2007.

There was no discussion and no public comment.

Commissioner Pearson stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

H. Disposal of 2005 Ford Crown Victoria Car

Ms. Bobbitt stated the Purchasing Department is requesting permission to dispose of the following wrecked vehicle by turning vehicle over to our insurance company, Thomas McGee: 2005 Ford Crown Victoria Car; Vin #: 2FAFP71WX5X113325

There was no discussion and no public comment.

Commissioner Pearson stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

I. 09-23FEB07 IT Check Point Security Equipment

Ryan Irish, Information Technology was present on behalf of this item.

Ms. Bobbitt stated The Bid for IT Check Point Security Equipment closed on February 23, 2007. One bid was received. Purchasing and the Information Technology department recommend award to Enterprise Consulting Group.

Total cost of contract is \$41,061.00 and will be paid out of department 1170 – Information Technology, account 92301 – Replacement Computer Hardware. \$55,876 was budgeted for this purchase.

Mr. Irish explained this upgrade was for our firewall.

There was no discussion and no public comment.

Commissioner Pearson stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

2. Certified GIS Professionals Recognition – Jason Warzinik and Jonathan Bode

Mike Mallicoat, Director of IT was present on behalf of this item.

Mr. Mallicoat stated he was extremely pleased to announce that Jonathan Bode, GIS Analyst, and Jason Warzinik, GIS Manager, are now Certified GIS Professionals as documented by the GIS Certification Institute. In fact, they are the only 2 GISP's in mid-Missouri. Furthermore, there are only 18 GISP's in all of Missouri and 1406 GISP's in the world.

The purpose of the GIS Certification Institute is to provide professionals who work in the field of geographic information systems with a formal process that:

- 1) allows them to be recognized by their colleagues and peers for having demonstrated exemplary professional practice and integrity in the field
- 2) establishes and maintains high standards of both professional practice and ethical conduct
- 3) encourages aspiring GIS professionals to work towards certification for the purpose of professional development and advancement
- 4) encourages established GIS professionals to continue to hone their professional skills and ethical performance even as GIS technology changes

Each of the Commissioners congratulated Jason and Jonathan and stated they are pleased Boone County is taking the lead when it comes to Geographic Information Systems.

3. Boone County Jail HVAC Improvements – Fee Proposal

Commissioner Miller moved now on this day the Boone County Commission of the County of Boone does hereby approve the proposal for consultant services with Mallicoat-Winslow Engineers, P.C. for the Boone County Jail HVAC Improvements fee proposal. It is further ordered the Presiding Commissioner is authorized to sign said contract.

Commissioner Elkin seconded the motion

There was no discussion and no public comment.

The motion passed 3-0 **Order 80 -2007**

4. New Vendor Contracts

A. Integrity Home Care

Commissioner Elkin moved now on this day the Boone County Commission of the County of Boone does hereby approve a new vendor contract for homemaker, personal care and respite care services with Integrity Home Care – A Division of Integra Healthcare, Inc. It is further ordered the Presiding Commissioner is authorized to sign said contract.

Commissioner Miller seconded the motion

There was no discussion and no public comment.

The motion passed 3-0 **Order 81 -2007**

B. Curators of the University of Missouri on behalf of MU Adult Day Connection

Commissioner Miller moved now on this day the Boone County Commission of the County of Boone does hereby approve a new vendor contract for homemaker, personal care and respite care services with the Curators of the University of Missouri on behalf of MU Adult Day Connection. It is further ordered the Presiding Commissioner is authorized to sign said contract.

Commissioner Elkin seconded the motion

There was no discussion and no public comment.

The motion passed 3-0 **Order 82 -2007**

5. Re-Appoint Edward Robinson

Commissioner Elkin moved now on this day the Boone County Commission of the County of Boone does hereby re-appoint Edward Robinson to the Judicial & Law Enforcement Task Force with a term expiring on 2/21/10

Commissioner Miller seconded the motion

There was no discussion and no public comment.

The motion passed 3-0 **Order 83 -2007**

6. Authorization for closed sessions

A. RSMo 610.021 (9) March 8, 2007

Commissioner Miller moved now on this day the Boone County Commission does hereby authorize a closed meeting on Monday March 12, 2007 at 11:00 a.m. The meeting will be held in room 243 of the Roger B Wilson Boone County Government Center at 801 E Walnut, Columbia, Missouri, as authorized by 610.021 (1) RSMo to discuss legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys.

Commissioner Elkin seconded the motion

There was no discussion and no public comment.

The motion passed 3-0 **Order 84 -2007**

B. RSMo 610.021 (1) March 12, 2007

Commissioner Elkin moved now on this day the Boone County Commission does hereby authorize a closed meeting on Monday March 12, 2007 at 11:00 a.m. The meeting will be held in room 243 of the Roger B Wilson Boone County Government Center at 801 E Walnut, Columbia, Missouri, as authorized by 610.021 (1) RSMo to discuss legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys.

Commissioner Miller seconded the motion

There was no discussion and no public comment.

The motion passed 3-0 **Order 85 -2007**

7. Budget Amendment

A. Public Works

i. Motorgrader

Commissioner Elkin moved now on this day the Boone County Commission of the County of Boone does hereby approve the following budget amendment for Public Works to purchase a new Motorgrader.

Department Name and Account Number	Amount of Increase
2040-92300 – Replacement Equip	\$ 44,250.00
2040-91300 – Machinery & Equip	\$170,000.00
2040-92300 – Replacement Equip	\$ 8,000.00

Commissioner Miller seconded the motion

There was no discussion and no public comment.

The motion passed 3-0 **Order 86 -2007**

ii. Desktop Scanner

Commissioner Miller moved now on this day the Boone County Commission of the County of Boone does hereby approve the following budget amendment for Public Works to purchase a new desktop scanner.

Department Name and Account Number	Amount of Increase
2045-91301 – Computer Hardware	\$ 7492.00

Commissioner Elkin seconded the motion

There was no discussion and no public comment.

The motion passed 3-0 **Order 87 -2007**

B. Sheriff’s Department

i. MU Security Pool

Commissioner Elkin moved now on this day the Boone County Commission of the County of Boone does hereby approve the following budget amendment to establish budget for contract MU security pool for the Sheriff’s department.

Department Name and Account Number	Amount of Increase
1251-03528 – Reimb Personnel/Proj	\$ 24,300.00
1251-10100 – Salaries & Wages	\$ 20,500.00
1251-10200 – FICA	\$ 1,600.00
1251-10325 – Disability Ins	\$ 100.00

Commissioner Miller seconded the motion

There was no discussion and no public comment.

The motion passed 3-0 **Order 88 -2007**

ii. FY 2006 Paris Rd/ Elections and Sheriff

June Pitchford, Auditor’s Office was present on behalf of this item.

Ms. Pitchford explained the amendment was to cover the costs between the Sheriff’s department

and Elections regarding lease charges on the building at 1711 Paris Road.

There was no discussion and no public comment.

Commissioner Pearson stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

8. Public Works – Consultant Agreements

Commissioner Elkin moved now on this day the Boone County Commission of the County of Boone does hereby approve the following Consultant Agreements. It is further ordered the Presiding Commissioner is authorized to sign said agreements. A Civil Group, Allstate Consultants , Barr Engineering ,Harrington & Cortelyou, Inc. ,Project Solutions ,Terra Technologies, Terracon.

Commissioner Miller seconded the motion

There was no discussion and no public comment.

The motion passed 3-0 **Order 89 -2007**

9. Mallicoat- Winslow Engineers, PC – Jail Locking System

Commissioner Miller moved now on this day the Boone County Commission of the County of Boone does hereby approve the proposal for consultant services with Mallicoat-Winslow Engineers, P.C. for the Boone County Jail Corsair Door Locking System – Fee Proposal. It is further ordered the Presiding Commissioner is authorized to sign said contract.

Commissioner Elkin seconded the motion

There was no discussion and no public comment.

The motion passed 3-0 **Order 90 -2007**

10. Budget Revision – Auditors Office

Commissioner Miller moved now on this day the Boone County Commission of the County of Boone does hereby approve the following budget revision to cover various FY2006 class 1 (personnel) appropriations exceeded.

Department Name and Account Number	Amount of Decrease	Amount of Increase
1360-10100 – Salary & Wages		\$ 56.00
1710-10100 – Salary & Wages	\$ 56.00	

1720-10110 –Overtime		\$ 8,616.00
1720-23850 – Minor Equip & Tools	\$998.00	
1720-37200 - Seminars/Conf	\$1,250.00	
1720-59000 – Motor fuel/Gasoline	\$ 1,348.00	
1720-70050 – Software Services	\$500.00	
1720-71101 – Professional Services	\$1,000.00	
1720-91302 – Computer Software	\$3,520.00	
1126-10100 – Salary & Wages		\$263.00
1126-23850 – Minor Equip & Tools	\$263.00	
1131-10500 – 401A Match		\$271.00
1131-23000 – Office Supplies	\$271.00	

Commissioner Elkin seconded the motion

There was no discussion and no public comment.

The motion passed 3-0 **Order 91 -2007**

11. There were no commissioner reports and no public comment.

The meeting adjourned at 2:15 p.m.

Attest:

Wendy S. Noren
Clerk of the County Commission

Ken Pearson
Presiding Commissioner

Karen M. Miller
District I Commissioner

Skip Elkin
District II Commissioner