

TERM OF COMMISSION: October Session of the October Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Commission Chambers

PRESENT WERE: Presiding Commissioner Keith Schnarre
District I Commissioner Karen Miller
District II Commissioner Skip Elkin
Deputy County Clerk Kerry Patton

The meeting was called to order at 1:30 p.m.

1. Purchasing Department

Heather Turner and Melinda Bobbitt, Purchasing Department was present on behalf of these items

Bid Opening for 73-28SEP06 Tucker School Road Bridge project and Thomas Hill Low Water Crossing Project

Tucker School Road

Revised Bid Form	Widel, Inc	Trager Limestone, LLC	APAC- Missouri	Emery Sapp & Sons
Base Bid Alt 1	\$143,753.30	\$136,956.00	\$202,534.80	\$186,062.00

Thomas Hill Low Water Crossing Bid Form

Base Bid Total	\$ 34,280.00	\$ 44,730.00	\$ 66,928.00	\$ 47,155.00
Add Alt Total	6,626.50	5,900.00	10,779.00	8,920.00
Complete Total	40,906.50	50,630.00	77,707.00	56,715.00

Tucker School Road Revised Bid Form

	Houf Contractors	Muenks Brothers Const.	Kevin Rackers	Lehman Constuction
Base Bid Total Alt 1	\$ 173,671.00	\$174,408.10	\$ 186,172.72	\$ 136,801.00

Thomas Hill Low Water Crossing Bid Form

	Houf Contractors	Muenks Brothers Const.	Kevin Rackers	Lehman Construction
Base Bid Total	\$ 54,275.00	\$ 59,094.90	\$ 54,675.00	\$ 61,288.00
Add Alt Total	8,500.00	9,162.00	12,220.00	10,650.00
Complete Total	62,775.00	68,256.90	66,895.00	71,938.00

Tucker School Road Revised Bid Form

	C.L. Richardson			
Base Bid Total Alt 1	\$ 183,252.35			

Thomas Hill Low Water Crossing Bid Form

Base Bid Total	\$ 33,727.50			
Add Alternate Total	6,938.50			
Complete Total	40,666.00			

Commissioner Schnarre thanked the purchasing department and stated they would turn over to the department for consideration and evaluation.

Commissioner Elkin asked what the budget was for this project.
Ms. Bobbitt replied, \$135,000.00 for both.

A. First Reading Disposal of County Property Mailing and Inserting System

Ms. Bobbitt stated the Request for Disposal form identifies mail room equipment as surplus. Purchasing requests permission for disposal by auction on GovDeals.

Funds will be deposited into Department 1194 – Mail Services, Account 03835 – Sale of County Fixed Asset.

Ms. Bobbitt went on to say that when the machine was put on the third it went through the window with a crane. She has made it clear on our GovDeals sight that it will need to be removed the same way and that the new owner is responsible.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for award.

B. First Reading Disposal of Vehicle Disposal

Attached is a list of vehicles that the Purchasing department requests permission to surplus. The list includes the Sheriff Department vehicles that have recently been replaced. One of the Sheriff vehicles will be transferred to IT - Mail Room and their Crown Vic, vin # 85153 will be surplus. Also, one Sheriff Vehicle will be transferred to JJC and their Ford Escort Wagon, vin number 118577 will be surplus.

Purchasing is requesting Commission approval to dispose of the Crown Vic vehicles through the Kirksville Auto Auction with Cornell Motors serving as our representative and the Escort Wagon on GovDeals. Attached for signature are the fixed asset disposal forms and original titles.

DISPOSAL THROUGH CORNELL MOTORS – KIRKSVILLE AUTO AUCTION			
Year	Description	Approximate Mileage	VIN #
2001	Ford Crown Victoria	75,756	2FAFP71W31X185154
2001	Ford Crown Victoria	100,712	2FAFP71W11X185153
1997	Ford Escort Wagon	57,000	3FALP15P5VR118577
TRANSFER FROM SHERIFF DEPT TO JJC			
2004	Ford Crown Victoria	85,189	2FAFP71W94X134973
TRANSFER FROM SHERIFF DEPT TO INFORMATION SERVICES DEPT			
2003	Ford Crown Victoria	74972	2FAFP71W63X211295

Ms. Bobbitt said in the past they have done better with Cornell on multiple vehicle sales. When they auction off only one, they seem to do better with GovDeals.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for award.

C. First Reading 72-28SEP06 Magnesium Chloride Application Term & Supply

Ms. Turner stated the bid for Magnesium Chloride Application Term & Supply closed on September 28, 2006. Five “no bid” responses were received and indicated most companies do not carry this product. If they carry it, they don’t apply it. Therefore, Purchasing and the Public Works Department recommend award to the only bidder, Scotwood Industries, Inc.

This term and supply contract will be paid out of Department 2040 – PW Maintenance Operations, Account Number 26400 – Road Oil. There is approximately \$40,000.00 remaining in this account at the time of this reading.

Commissioner Miller asked what the magnesium chloride was used for.

Mr. David Mink responded it was used to stabilize the base of the road for the winter.

There was no discussion and no public comment.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for award.

2. Public Works

David Mink, Director of Public Works was present on behalf of these items.

A. Adopt a Roadway

Commissioner Elkin moved now on this day the County Commission of the County of Boone does hereby approve the request by Mark J. Trusty on behalf of Mark and Beverly Trusty, to adopt a two (2) mile section of North Old Number 7. The adoption is to begin at 12981 Old Number 7 and to include 1 mile to the north and 1 mile to the south along Old Number 7 for the purpose of litter control.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0 **Order 397-2006**

B. Second Reading Water Line Relocation Cost Allocation Agreement

Commissioner Miller moved now on this day the County Commission of the County of Boone does hereby approve the agreement between the County of Boone and the Public Water Supply District for the Lake of the Woods Subdivision Pavement & Drainage Improvements Phase II. It is further ordered that the Presiding Commissioner be hereby authorized to sign said agreement.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0 **Order 398-2006**

C. Revenue Sharing - Request by Village of Huntsdale to reallocate remaining 2004 funds.

Mr. Mink stated they had received a letter from the Village of Huntsdale requesting reallocation of the remaining 2004 funds for storm water drainage. There records indicate that would be \$4,245.67.

There was no discussion and no public comment.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for award.

3. Treasurer – First Reading Budget Revision to purchase condensed shelving.

Ms. Kay Murray, Treasurer was present on behalf of this item.

Ms. Murray stated her department was ready to purchase the condensed shelving. The company that the Assessors office and Records office used is extending the contract price to the Treasurers office. She went on to say that they would like to keep a years worth of receipts in her office.

There was no discussion and no public comment.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for award.

4. Planning and Zoning

Thad Yonke, Planning and Zoning was present on behalf of these items.

A. Receive and Accept Blackberry Bend Subdivision Plat

Commissioner Miller moved now on this day the County Commission of the County of Boone does hereby receive and accept the Final Plat by Richey Winkleman Development, LLC on 80 acres more or less, located to the Northwest of the intersection of Old Route A and Ernie Langdon Road and authorize the Presiding Commissioner to sign said plat.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0 **Order 399-2006**

B. Adopt CATSO Major Roadway Plan

Mr. Yonke stated the CATSO Major Roadway Plan has not been updated since June 2005. They have updated and amended the plan for commission approval.

Commissioner Miller stated once these have been adopted, anyone who is planning on building, are required to incorporated them into their plan.

Commissioner Elkin stated in order to get FWA funding they would need to update and amend the plan.

Commissioner Schnarre stated he would like to keep this open for two weeks, allowing anyone with concerns, time to comment.

5. Budget Amendments

A. First Reading Probation Services

Department Name and Account	Amount of Increase
1243-03451 – State Reimbursement	\$38,337.00
1243-10100 – Salaries/Wages	\$30,181.00
1243-10200 – FICA	\$2,309.00

1243-10300 – Health Insurance	\$4,750.00
1243-10325 – Disability Insurance	\$151.00
1243-10350 – Life Insurance	\$38.00
1243-10375 – Dental Insurance	\$324.00
1243-10500 – 401 (A) Match	\$584.00

There was no discussion and no public comment.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for award.

B. First Reading Victim Services

Department Name and Account	Amount of Increase
1243-03451 – State Reimbursement	\$18,365.00
1243-10100 – Salaries/Wages	\$14,685.00
1243-10200 – FICA	\$1,124.00
1243-10300 – Health Insurance	\$2,375.00
1243-10325 –Disability Insurance	\$73.00
1243-10350 – Life Insurance	\$19.00
1243-10375 – Dental Insurance	\$162.00
1243-10500 – 401 (A) Match	\$292.00

There was no discussion and no public comment.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for award.

C. First Reading Intervention

Account Name and Department	Amount of Increase
1243-03451- State Reimbursement	\$5,079.00
1243-10100 – Salaries/Wages	\$4,718.00
1243-10200 – FICA	\$361.00

There was no discussion and no public comment.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for award.

6. Use of County Facilities – Van Matre, Harrison and Volkert, PC

Commissioner Miller moved now on this day the County Commission of the County of Boone does hereby authorize Van Matre, Harrison, and Volkert. P.C., the use of the Chambers on October 18, 2006 between 5:30 p.m. and 7:30 p.m. for a meeting of downtown business owners concerning proposed new sign ordinance. It is further ordered that the Presiding Commissioner be hereby authorized to sign said application.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0 **Order 400-2006**

7. Appoint Terri Brunner to the Library Board

Commissioner Elkin moved now on this day the County Commission of the County of Boone does hereby appoint Terri Brunner to the Library Board with a term expiring on 6/30/2009. It is further ordered that the Presiding Commissioner be hereby authorized to sign said application.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0 **Order 401-2006**

8. Commissioner Reports

There were no commission reports.

9) Public Comment

There was no public comment.

The meeting adjourned at 2.02 p.m.

Attest:

Wendy S. Noren
Clerk of the County Commission

Keith Schnarre
Presiding Commissioner

Karen M. Miller
District I Commissioner

Skip Elkin
District II Commissioner