

TERM OF COMMISSION: August Session of the July Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center  
Commission Chambers

PRESENT WERE: Presiding Commissioner Keith Schnarre  
District I Commissioner Karen Miller  
District II Commissioner Skip Elkin  
Deputy County Clerk Kerry Patton

The meeting was called to order at 1:30 p.m.

Heather Turner, Purchasing was present on behalf of these items

**1. Purchasing**

**A. Second Reading 68-10AUG06 BCERT Tactical headsets**

Commissioner Elkin moved now on this day the County Commission of the County of Boone does hereby award bid 68-10AUG06 BCERT Tactical Headsets to Atlantic Signal. It is further ordered that the Presiding Commissioner be hereby authorized to sign said contract.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0 **Order 324-2006**

**B. Second Reading for Disposal of Misc. Equipment**

Commissioner Miller moved now on this day the County Commission of the County of Boone does hereby authorize disposal of miscellaneous equipment as listed on the August 15, 2006 memo from Purchasing. It is further ordered that the Presiding Commissioner be hereby authorized to sign said disposal forms.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0 **Order 325-2006**

**C. First Reading 49-21JUN06 Patrol Rifles**

Ms. Turner reported the bid for Patrol Rifles closed on June 21, 2006. Six bids were received. Captain Gary German reviewed the bids received and determined the product offered by the 2<sup>nd</sup> low bidder to be a better fit for the Sheriff's Department (see attached memo from Captain German dated June 30, 2006). Therefore, Purchasing and the Sheriff's Department recommend award to Simmons Gun Specialties for twelve Bushmaster Patrol Rifles, Magazine Holders, and Tactical Slings.

Total cost of the contract is \$9,851.64 to be paid out of Department 2901 – Sheriff Operations, LE Sales Tax, Account Number 91300 – Machinery/Equipment. The budgeted amount for this purchase is \$9,600.00. The Sheriff's Department has savings in account 91300 which will cover the additional expense.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

#### **D. First Reading 66-10AUG06 Jemerson Creek Road**

Ms. Turner reported the bid for Jemerson Creek Road Low Water Crossing Project closed on August 10, 2006. Six bids were received. Purchasing and the Public Work's department recommend award C.L. Richardson Construction Co., Inc. for submitting the low bid.

Total cost of contract is \$57,266.20 with a 10% contingency of \$5,726.62 for a total Purchase Order amount of \$62,992.82. This contract will be paid out of department 2045 Public Works Design and Construction, account number 71100 – Outside Services. The original budget was \$35,000.00. Please see the attached memo from Shane Creech regarding the amount over budget.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

#### **2. Treasurer – First Reading Boone County Purchasing Card Policy**

Kay Murray, Treasurer and June Pitchford, Auditor were present on behalf of this item.

Ms. Pitchford began by giving a brief history of how the Purchasing Card came to be. She explained the process originated in our purchasing department and was a culmination between the purchasing department, the auditors department and the treasurers department.

Ms. Murray continued by explaining with the new process, our departments should find it easier to order items from local vendors and through the internet. This will allow us to obtain the best possible pricing. She continued by stating when all departments are using

the P-Card, we should be able to eliminate the smaller “store accounts”.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

**3. Budget Amendment to transfer from GF to Cap Project**

June Pitchford, Auditor’s office was present on behalf of this item

Ms. Pitchford explained this budget amendment was to transfer money in the general fund, which are designed for capital projects, to the appropriate capital project fund

Amount of Increase	Amount of Increase
1190-83919 – Gen Fund Non Departmental	\$ 2,200.00
4060-03913 – Capital Project Fund – Sales Tax Activity	\$2,200.00

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for award.

**4. Regulation of Use of County Property**

Commissioner Miller moved now on this day the County Commission of the County of Boone does hereby adopt the Regulation of use of County Property Chapter 1; County Parks and Recreation Areas. It is further ordered that the Presiding Commissioner be hereby authorized to sign said regulations.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0 **Order 326-2006**

**5. Commissioner Reports**

There were no commissioner reports

**6. Public Comment**

There was no public comment.

The meeting adjourned at 2:15 p.m.

Attest:

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Keith Schnarre  
Presiding Commissioner

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Wendy S. Noren  
Clerk of the County Commission

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Karen M. Miller  
District I Commissioner

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Skip Elkin  
District II Commissioner