

TERM OF COMMISSION: February Session of the January Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center  
Commission Chambers

PRESENT WERE: District I Commissioner Karen M. Miller  
District II Commissioner Skip Elkin  
Deputy County Clerk Patricia Burbridge

The meeting was called to order at 9:30 a.m. Commissioner Elkin acted as Presiding Commissioner in the absence of Commissioner Schnarre.

Commissioner Elkin welcomed students from the Southern Boone Freshman Government Class and asked them to introduce themselves.

In response to student questions, the Commissioners described how the Commission works, the duties of the Commissioners, described a "typical" day, gave information on the budget and how it is set, and informed the students as to why they originally ran for office.

### **1. Purchasing Department**

Heather Turner, Purchasing Department, appeared on behalf of the following items.

#### **A. First Reading of Request to use Cooperative Agreement C106017002 Passenger Vans**

Heather Turner reported that the Corrections Department has a need to purchase one 15 passenger van. Warren Brewer of the Boone County Jail requests permission to utilize this contract for \$20,088.00 from department 1255 – Corrections, account 91400 - Auto/Trucks. \$25,000.00 was originally budgeted for this purchase.

Commissioner Elkin explained to the students how cooperative agreements work.

There was no discussion and no public comment.

Commissioner Elkin stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for authorization.

#### **B. First Reading of Request to use Cooperative Agreement C106046002 Light Duty Truck and Request to Dispose of Vehicle Being Replaced**

Purchasing requests permission to utilize the State of Missouri cooperative contract for Light Duty Trucks and Sport Utility Vehicles per a memo from Greg Edington. Public

Works has one (1) ¾ ton truck budgeted for 2006.

Total cost of the contract is \$21,768.00 to be paid out of department 2040 – Public Works Maintenance Operations, account 92400 - Replacement Auto/Trucks. The Purchasing Department requests approval for disposal on GovDeals of one (1) 2001 ½ ton Chevrolet 4x4 Pickup Truck, VIN 1GCEK14V01Z301280. \$16,500.00 was originally budgeted for this purchase, including trade.

There was no discussion and no public comment.

Commissioner Elkin stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for authorization.

**C. First Reading of Request to Cancel Contract 52-17AUG05 Janitorial Supplies Term & Supply and Re-Award**

Heather Turner reported that the original bid had been awarded to Clayton Paper and Distributing. They are unable to provide next day delivery and firm, fixed prices as specified in the bid requirements. Purchasing and the Facilities Maintenance Department recommend awarding to the next low bid, HP Products.

There was no discussion and no public comment.

Commissioner Elkin stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for authorization.

**D. First Reading of Request to Cancel Contract 3-15NOV05 Vehicle Preventative Maintenance Term & Supply and Re-Award**

Heather Turner reported that the original bid had been awarded to Custom Muffler and Brakes. They are unable to provide service in 15 minutes or less as specified in the bid requirements. Purchasing and the Sheriff's Department recommend awarding to the next low bid, MFA Petroleum Company (Jiffy Lube).

There was no discussion and no public comment.

Commissioner Elkin stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for authorization.

**2. Sheriff's Department - Approval of Edward Byrne Memorial Justice Assistance Grant (JAG)**

Captain Beverly Braun, Sheriff's Department, appeared on this issue. This agreement will allow the agencies involved to apply for a grant.

Commissioner Miller moved to approve the agreement with the City of Columbia for the Edward Byrne Memorial Justice Assistance Grant.

It is further ordered that the Presiding Commissioner be hereby authorized to sign said agreement.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 65-2006.**

### **3. First Reading of Budget Revisions**

#### **A. Sheriff's Department**

Captain Beverly Braun, Sheriff's Department, appeared on this issue. She reported that the Budget Revision is needed for the purchase of a personal computer to be installed in the Sheriff's Training Room as part of an audio/visual system for in-house training.

There was no discussion and no public comment.

Commissioner Elkin stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for authorization.

#### **B. Fairgrounds Maintenance**

This Budget Revision is to pay \$2,250.00 to Brunner Heating and Air Conditioning for repairs to the air conditioning at the fairgrounds coliseum in August 2005.

There was no discussion and no public comment.

Commissioner Elkin stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for authorization.

### **4. First Reading of Budget Amendment – Family Services & Justice Fund**

Joy Rushing and Vanessa Ridge, Circuit Court, appeared on this issue.

This Budget Amendment is necessary to increase funds in Contractual Services. Expenses were over budget in line 71100 because of increased Focus on Kids fees. The expense is offset by revenue from the increase in fees.

Commissioner Elkin asked about the Focus on Kids program. Joy Rushing stated that it is a program that teaches parents how to deal with their children when they are no longer a married couple.

There was no discussion and no public comment.

Commissioner Elkin stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for authorization.

#### **5. Adopt-A-Roadway Application**

Jane Telander, Public Works Department, appeared on this issue.

Commissioner Miller moved to approve the request by Kristina Conrad and Meg O'Keefe on behalf of "In Memory of Fred Barnes" to adopt one mile of Olivet Road from the intersection of Olivet Road and WW to the intersection of Olivet Road and New Haven Road for litter control.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 66-2006.**

#### **9. Commissioner Reports**

Commissioner Elkin reported for Presiding Commissioner Schnarre that the County has received a check from Marcit in the amount of \$16,850.00 for auto physical damage.

There were no other Commissioner reports.

#### **10. Public Comment**

There was no public comment.

The meeting adjourned at 10:15 a.m.

Attest:

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Keith Schnarre  
Presiding Commissioner

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Wendy S. Noren  
Clerk of the County Commission

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Karen M. Miller  
District I Commissioner

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Skip Elkin  
District II Commissioner