

TERM OF COMMISSION: January Session of the January Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Commission Chambers

PRESENT WERE: District I Commissioner Karen M. Miller
District II Commissioner Skip Elkin
Deputy County Clerk Shawna Victor

The meeting was called to order at 9:33 a.m. Commissioner Miller acted as Presiding Commissioner in the absence of Commissioner Schnarre.

Subject: Purchasing Department

Heather Turner, Purchasing Department Buyer, was present on behalf of these items.

A. Second Reading and Approval of Telephone Maintenance Agreement

Heather Turner stated Boone County has historically contracted with the local telephone company for telephone hardware maintenance. CenturyTel has provided rates per phone to maintain the equipment. Boone County currently requires maintenance on 120 phones for the Government Center and the Johnson Building. The cost calculates to \$1,844.01 for the period January 1, 2005 through December 31, 2005 and can be adjusted for additional units. The Purchasing Department is requesting approval and acceptance of this agreement.

Commissioner Elkin moved to approve the Telephone Maintenance Agreement with Centurytel.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 5-2005**

B. Second Reading and Award of Bid 03-03JAN05 (2005 Upgrades of Autodesk Civil 3D Professional from Land and Civil Design R2i)

Heather Turner stated Total cost of the contract is \$16,380.00 to be paid out of department 2045 - PW Design and Construction, account number 92302 – Replacement Computer Software. The budgeted amount for these upgrades was \$24,250.00.

Commissioner Elkin moved to award of bid 03-03JAN05 for 2005 Upgrades of Autodesk Civil 3D Professional from Land and Civil Design R2i to Mid-West CAD.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 6-2005**

C. First Reading of Request to Dispose of Miscellaneous Public Works Items

Heather Turner stated The Purchasing Department is requesting permission to dispose of the attached list of items that was submitted to Purchasing by Public Works. Greg Edington has sorted all the items on pallets. None of these items have fixed asset tags.

Commissioner Miller asked how these items would be disposed. Ms. Turner stated these items will be disposed through GovDeals.

Commissioner Elkin asked if the items would be bought by pallet not individually. Ms. Turner stated that is correct.

Commissioner Miller stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

Subject: Information Technology – First Reading of Request or Administrative Authority to Purchase Laptop Computers, Personal Computers, Peripherals and Printers from Cooperative Contracts for FY05

Michael Mallicoat, Information Technology Director, was present on behalf of this item.

Michael Mallicoat stated the purpose of this request is to seek administrative authority for the Information Technology Department to purchase laptop computers, personal computers, peripherals and printers from cooperative contracts for the fiscal year 2005. The department's current authority expired 12/31/04. Cooperative contracts include the State (WWT), NACo and WSKA. This type of request has been made and approved for each of the past 5 years.

Commissioner Miller stated she believes this is a benefit to the County and has no objection to this request.

Commissioner Elkin agreed with Commissioner Miller.

Commissioner Miller stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

Subject: Planning and Building Inspections – Presentation of 2004 Annual Report

Stan Shawver, Planning and Building Inspections Director, was present on behalf of this item.

Mr. Shawver presented the 2004 Annual Report for Boone County Planning and Building Inspection. A copy of this report is available in the Planning and Building Inspection Department and the County Clerk's Office.

Mr. Shawver stated 384.8 acres were approved for rezoning in 2004. He noted there was one large rezoning request of 250 acres

The Commission received 11 requests for conditional use permits in 2004 and nine were approved by the Commission.

He noted the Planning and Zoning Commission approved 53 final plats and four preliminary plats in 2004.

There were 8,511 building inspections performed in 2004. The inspectors drove 110,725 miles with a daily average of 99 miles per inspector. The average structure value in 2004 was \$109,618 and the average new single family (site built) value was \$150,603. The number of new homes exceeding \$200,000 was 56, or 14.8% of the total inspections.

In 2004, 53% of all construction was in the Northern District and 47% was in the Southern District. 52% of residential construction in 2004 was in the Southern District and 48% was in the Northern District.

There was discussion regarding the number of inspections done in each community. The numbers presented are for all communities in the County except the City of Columbia and the type of construction being mainly custom homes.

Subject: Authorize Use of Commission Chambers (Bluffs Family Council Meeting)

Commissioner Elkin moved to authorize the use of the Commission Chambers on January 18, 2005 from 7:00 to 10:00 p.m. for a meeting of the Bluffs Family Council.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 7-2005**

Subject: Treasurer's Office

A. First Reading of Budget Revision

Commissioner Miller stated this is a budget revision to transfer \$7,600 from the salaries and wages line item to the bank fees line item. This will cover the 2004 bank fees.

Commissioner Miller stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

B. Treasurer's Report

Commissioner Miller requested this item be held until the next available meeting.

Commissioner Reports

There were no Commissioner Reports.

There was no public comment.

The meeting adjourned at 9:53 a.m.

Attest:

Wendy S. Noren
Clerk of the County Commission

Keith Schnarre
Presiding Commissioner

Karen M. Miller
District I Commissioner

Skip Elkin
District II Commissioner