

TERM OF COMMISSION: December Session of the October Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center  
Commission Chambers

PRESENT WERE: Presiding Commissioner Keith Schnarre  
District I Commissioner Karen M. Miller  
District II Commissioner Skip Elkin  
County Auditor June Pitchford  
Deputy County Clerk Shawna Victor

The budget hearing was called to order at 9:02 a.m.

Stan Shawver, Planning and Building Inspections Director, was present on behalf of this budget hearing.

**Budget Hearings: Department 1710 (Planning and Zoning) and Department 1720 (Building Codes)**

Stan Shawver stated the department has requested a new 4wd vehicle be replaced. This is budgeted in the Building Codes budget (Department 1720). He suggested the old vehicle may be retained as a pool vehicle.

June Pitchford noted the budgeted amount for this new vehicle does not reflect a trade in value but an outright purchase of a new vehicle.

Mr. Shawver noted there is a change in the Planning and Zoning budget. The legislature authorized higher reimbursement to Planning Commissioners. In the past, the statute allowed reimbursement of \$10 per meeting not to exceed four meetings per year. The new legislature now allows \$25 reimbursement and no limit on the number of meetings. He has budgeted 12 meetings at \$25 per Planning Commissioner.

Commissioner Miller asked if Mr. Shawver keeps track of the meetings that each Planning Commissioner attends. Mr. Shawver stated that is correct.

Commissioner Schnarre asked if there is a meeting attendance requirement. Mr. Shawver stated no and there is usually not an issue with attendance. Statute does allow removal of a member for cause.

Commissioner Elkin asked about the functions of the new Planner position. Mr. Shawver stated the Planner will do all basic subdivision plats, take over administrative surveys, participate in concept reviews, meet with developers, provide any technical assistance for people who call or walk in with questions, work with family transfers, home occupations, and other tasks.

Mr. Shawver noted the entry level Planner will still do code enforcement. Having this position will free up one of the current Planners to work on stormwater issues.

Commissioner Miller asked if there are any proposed changes to the building fee permit structure. Mr. Shawver stated this has been discussed with Commissioner Schnarre and Mrs. Pitchford. When the construction based fee was adopted by the Commission, the idea was to adjust this each year. The department has projected to make changes around March 1 each year.

Department 1710 is projected to receive \$7,500 in revenue in FY2005. This is level funding compared to FY2004.

The projected expenditures for FY2005 are \$345,993, which reflects a 29% increase. Classes 2 through 8 are projected to be \$33,779, which reflects a 27% increase. These increases are due to the new Planner position.

Department 1720 is projected to receive \$185,110 in revenue in FY2005, which reflects a 2% increase from the FY2004 budget.

The projected expenditures for FY2005 are \$131,460, which reflects a 3% increase. Classes 2 through 8 are projected to be \$131,460, which reflects a 3% increase.

There was discussion about Mr. Shawver’s work with the Boone County Regional Sewer District.

There was no further discussion on these budgets.

The budget hearing adjourned at 9:22 a.m.

Attest:

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Keith Schnarre  
Presiding Commissioner

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Wendy S. Noren  
Clerk of the County Commission

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Karen M. Miller  
District I Commissioner

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Skip Elkin  
District II Commissioner