

TERM OF COMMISSION: December Session of the October Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Commission Chambers

PRESENT WERE: Presiding Commissioner Keith Schnarre
District I Commissioner Karen M. Miller
District II Commissioner Skip Elkin
Deputy County Clerk Shawna Victor

The meeting was called to order at 1:35 p.m.

Subject: Purchasing Department

Melinda Bobbitt, Purchasing Department Director, was present on behalf of these items.

A. Second Reading and Award of Bid 80-07DEC04 (2005 Regular Cab/Chassis DRW 4x4 Service/Utility Truck)

Melinda Bobbitt stated Purchasing and the Public Work's department recommend award to Meier Chevrolet-Buick for submitting the low bid. Total cost of the contract is \$63,473.78 to be paid out of department 2040 - PW Maintenance Operations, account number 92400 – Replacement Auto/Trucks. The budgeted amount for this purchase is \$69,000.00.

Commissioner Elkin moved to award bid 80-07DEC04 for a 2005 Regular Cab/Chassis DRW 4x4 Service/Utility Truck to Meier Chevrolet-Buick.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 519-2004**

B. Second Reading and Award of Bid 66-14DEC04 (Crushed Stone Aggregate and Chip Seal Products Term and Supply)

Melinda Bobbitt stated this is a multi-vendor award. Total 2005 budget is \$1,440,271. This contract will be paid out of department 2040 – Public Works Maintenance Operations, account numbers 26200 – Rock and 26201 Rock – Vendor Hauled.

Commissioner Miller moved to award bid 66-14DEC04 for Crushed Stone Aggregate and Chip Seal Products as follows:

For Crushed Stone Aggregate:

	Area 1	Area 2	Area 3	Area 4
Primary	Mid-MO Limestone – Riggs	Boone Quarries	Boone Quarries	Capital Quarries
Secondary	Boone Quarries	Mid-MO Limestone – Riggs	Mid-MO Limestone – Millersburg	Mid-MO Limestone – Millersburg
Tertiary	Mid-MO Limestone – Millersburg	Mid-MO Limestone – Millersburg	Mid-MO Limestone – Riggs	Boone Quarries

For Chip Seal Products to Boone Quarries.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 520-2004**

C. First Reading of Request to Dispose of Surplus Property and Agreement with Gov Deals

Melinda Bobbitt stated Purchasing Department is requesting permission to dispose of surplus items. Many of these items will be auctioned on GovDeals.com the week of January 17, 2005. What is not suitable for auction on GovDeals will be hauled to Kemper Auction Service, except for the light bars which have been stripped and used for parts.

Also, Purchasing is requesting permission to utilize the attached agreement with GovDeals.com, an on-line hosting company where we can auction our surplus property. GovDeals provides services to various governmental agencies to sell surplus via the Internet on a non-exclusive contract with a 7.5% commission.

The sell of surplus will be deposited into and the commission taken out of the following departments and account:

- 1251 - Sheriff
- 2049 – PW Administration
- 1190 – Non-Departmental

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with appropriate orders for approval.

Subject: Public Works – First Reading of Reading of Pre-Bond Assessment for Applewood Creek NID

John Watkins, Project Development Manager, was present on behalf of this item.

John Watkins stated the final costs have been tabulated and certified by the Boone County Auditor. The Certified Project Cost is \$ 115,819.74.

The Petition Estimate was \$ 99,766.00 or \$ 4,750.76 per lot (16 lots)

Actual Costs = \$ 115,819.74 or \$ 5,515.23 per lot.

Mr. Watkins stated there is one more NID to build next spring. After that NID is built, all three NIDs will be bonded together.

Mr. Watkins requested the second reading of this item be waived and approved today so the homeowners have a chance to pay the cost this year if they so chose.

Commissioner Schnarre asked Patricia S. Lensmeyer, Boone County Collector, if she agreed. Mrs. Lensmeyer agreed with Mr. Watkins request.

There was no objection to this request.

Commissioner Miller moved to compute the final cost of the road improvement project for the Applewood Creek Neighborhood Improvement District as certified by the Auditor to be \$ 115,819.74

The County Commission does hereby apportion the cost of said project equally by lot/tract of property within said district according to the provisions of 67.463.2 RSMO. (1993Supp.) and petition approved by said Commission.

The County Commission further orders special assessments against the properties as described in the attached Exhibit A and orders the Clerk to proceed with the notification and collection of said assessments pursuant to the statutory provisions of 67.463 RSMo.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 521-2004**

Subject: Sheriff's Department – First Reading of Budget Amendment

Captain Beverly Braun was present on behalf of this item.

Captain Braun stated this is a budget amendment establishing funds originally in the construction purchase order for the south substation but will now be used for miscellaneous expenses.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting after the required 10 day waiting period with an appropriate order for approval.

Captain Braun thanked the Commission for re-appointing her to the Health Trust Committee.

Subject: Second Reading and Approval of Homemaker/Personal Care and Respite Care Services Contracts

- A. American HomeCare Management
- B. Boone Hospital Home Care
- C. Help At Home
- D. HomeCare of Mid-Missouri
- E. Northeast Community Action Corporation
- F. The Curators of the University of Missouri on behalf of University Nurses Senior Care

Commissioner Elkin moved to approve the following agreement for Homemaker/Personal Care and Respite Care Services and authorize the Presiding Commissioner to sign said agreements:

- American HomeCare Management
- Boone Hospital Home Care
- Help At Home
- HomeCare of Mid-Missouri
- Northeast Community Action Corporation
- The Curators of the University of Missouri on behalf of University Nurses Senior Care

Said agreements shall be effective January 1, 2005.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 522-2004**

Subject: First Reading of Advanced PCS, L.P. Managed Pharmacy Benefit Services Agreement Consumer Card Program

Commissioner Miller stated this is a program that National Association of Counties (NACo) has established. It is for anyone in the County who wants a prescription drug card and offers up to a 40% discount. All pharmacies in Boone County, except Wal-Mart, are participating in this program. The Health Department will distribute the cards.

There is no cost to the County, except whatever is spent on marketing. It is a member benefit program for NACo counties.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

Subject: First Reading of Proposed Unused Vacation Policy

Commissioner Miller stated there are three long-time County employees who will be retiring at the end of the year. The current policy says vacation is not paid until the employee's last check is given. For employees who are retiring, to get paid in the following year has a negative impact on their retirement benefit. In discussions with the Clerk, Treasurer, Human Resources and the Commission, a policy has been drafted to allow vacation payout to be paid in the same year.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

Subject: First Reading of Contract for Medical Examiner Services

Commissioner Elkin stated this is the annual contract with the University for Medical Examiner services. This contract includes the annual 3% increase. The toxicology testing is based on the previous year's costs.

There will be some changes in the Medical Examiner's office soon, it will become a part of the Medical School

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

Subject: Public Hearing for Proposed FY2005 Budget

Commissioner Schnarre opened the floor for a public comment on the proposed FY2005 budget.

There was no one wishing to speak.

Commissioner Schnarre closed the public hearing.

Commissioner Reports

There were no Commissioner Reports.

There was no public comment.

The meeting adjourned at 1:57 p.m.

Attest:

Wendy S. Noren
Clerk of the County Commission

Keith Schnarre
Presiding Commissioner

Karen M. Miller
District I Commissioner

Skip Elkin
District II Commissioner