

TERM OF COMMISSION: February Session of the February Adjourned Term

PLACE OF MEETING: Boone County Government Center Commission Chambers

PRESENT WERE: Presiding Commissioner Don Stamper
District I Commissioner Karen M. Miller
District II Commissioner Skip Elkin
Deputy County Clerk Shawna Victor

The meeting was called to order at 9:32 a.m.

Subject: Petition of Vacation of Public Road (Section 24 Township 50 North Range 13 West of Rocky Fork Township)

David Piest, Public Works Division Surveyor, was present on behalf of this item.

Commissioner Elkin stated this road has not been used for over fifty years. The landowners had requested the road be vacated since it is no longer in use. He has been to look at this road and there is nothing there.

David Piest stated there is a mobile home parked in the middle of the road. He has a letter from a landowner who lived on this road as a child and knows this road has not been used for several years. There is a small piece of property along this road, someone owns, and they would like to purchase more property. The owner is willing to allow the purchase of the property and is worried that if this section of road is not vacated then she will have property on both sides of the road if the road is ever put back in use.

Commissioner Miller stated this seems reasonable to her based on the descriptions and the lack of use by the County to go forward and allow for the vacation.

Commissioner Stamper stated this item was first read at the November adjourned term meeting. The Commission has received said petition for the purposes of vacating an Old County Road, located in Section 24 Township 50 North Range 13 West of Rocky Fork Township with a revised description as follows:

A 30 FOOT WIDE OLD COUNTY ROAD LOCATED IN PART OF SECTION 24, TOWNSHIP 50 NORTH, RANGE 13 WEST, BOONE COUNTY, MISSOURI, SAID OLD COUNTRY ROAD BEING 15 FEET WIDE ON EACH SIDE OF THE CENTERLINE DESCRIBED BY THE DEED IN BOOK 1283 PAGE 47 AND THE SURVEY IN BOOK 482 PAGE 516 ALL OF THE BOONE COUNTY RECORDS, THE CENTERLINE OF THE EXISTING ROAD BED BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:
STARTING AT THE NORTHWEST CORNER OF SAID SECTION 24, AS DESCRIBED BY THE DEED IN BOOK 282 PAGE 610, AND AS SHOWN BY

THE SURVEYS IN BOOK 482 PAGE 516, BOOK 1643 PAGE 881, AND BOOK 1809 PAGE 802, ALL OF THE BOONE COUNTY RECORDS; THENCE N 89°49'30" E, WITH THE NORTH LINE OF SAID SECTION 24, 90.00 FEET TO THE POINT OF BEGINNING;

THENCE FROM THE POINT OF BEGINNING S 45°00'00" E, 584.75 FEET; THENCE S 34°34'15"E, 313.75 FEET; THENCE S 28°56' 15" E, 79.10 FEET; THENCE S 26°07'30" E, 270.20 FEET TO A POINT, THE END OF THIS CENTERLINE, SAID POINT BEING S 63°52'30" W, 38.4 FEET FROM A HALF INCH REBAR LOCATED SOUTH OF AN EXISTING FENCE CORNER.

Commissioner Stamper moved to vacate a portion of Lipscomb Road, also known on the petition as Old County Road, in accordance with the revised description submitted by Boone County Public Works. The revised description supercedes the original description on the petition.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 48-2002**

Subject: Sheriff's Department – First Reading of Block Grant Budget Amendment

Commissioner Miller stated these are funds that the County is able to get every year and a task force meeting is held to determine how the funds will be spent. This is allowing a budget to be created as the money was deferred into a liability account when the budget was approved. Commissioner Miller described the accounts involved in the budget amendment.

Commissioner Stamper stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading and public hearing at the first available meeting after the required 10-day waiting period with an appropriate order for approval.

Subject: Purchasing Department – First Reading of Bid MM32 (Aerial Photography)

Marlene Ridgway, Purchasing Department Buyer, was present on behalf of this item.

Marlene Ridgway stated the Mid-Missouri Public Purchasing Cooperative has issued and received 10 bid responses for the above referenced bid. The evaluation committee consisted of Tom Schauwecker (Boone County Assessor), Ross Short (Boone County GIS Technical Manager), Jonathon Bode (Boone County GIS Analyst), David Storvick (City of Columbia), John Fleck (City of Columbia), and Ryan Eusliss (Boone Electric

Cooperative). Upon evaluating the responses we recommend awarding Option 4 Phase 1 to Surdex Corporation for having the lowest and best bid meeting the minimum specifications for the County of Boone. The City of Columbia will be making their award for Phase 2 contingent on the funding for this project.

The total cost for this project is \$129,190.00 to be paid out of organization 2010 account 71100. The total amount budgeted for this County's portion is \$375,000.00.

Commissioner Stamper stated this is a first reading and requested the Deputy County Clerk to schedule this for a second reading at the next available meeting with an appropriate order for award.

Subject: Second Reading and Approval of Variety of Contracts

A. American HomeCare Management Corporation

Commissioner Miller moved to approve the contract between the County of Boone and American HomeCare Management Corporation for the Homemaker/Personal Care and Respite Care Services.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 49-2002**

B. Boone Hospital Home Care

Commissioner Miller moved to approve the contract between the County of Boone and Boone Hospital Home Care for the Homemaker and Personal Care Services.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 50-2002**

C. Help At Home, Inc.

Commissioner Miller moved to approve the contract between the County of Boone and Help at Home Inc for the Homemaker and Personal Care Services.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 51-2002**

D. Home Care of Mid-Missouri

Commissioner Miller moved to approve the contract between the County of Boone and Homecare of Mid-Missouri for the Homemaker and Personal Care Services.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 52-2002**

E. Northeast Community Action Corporation

Commissioner Miller moved to approve the contract between the County of Boone and Northeast Community Action Corporation for the Homemaker and Personal Care Services.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 53-2002**

F. Pyramid Group, Inc.

Commissioner Miller moved to approve the contract between the County of Boone and Pyramid Group Inc. for the Homemaker and Personal Care Services.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 54-2002**

G. University Nurses Senior Care

Commissioner Miller moved to approve the contract between the County of Boone and the Curators of the University of Missouri DBA University Nurses Senior Care for the Homemaker and Personal Care Services.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 55-2002**

Subject: Public Works – First Reading of Change Order #1 for Molly Lane

John Watkins, Project Development Manager, was present on behalf of this item.

John Watkins stated the department overran on the bid items, which is a minor portion of the change order. There was unsuitable material that had to be removed from the low area, which this is the majority of the change order. This change order will complete the project. The department was a little under on the estimates for total quantities for asphalt.

Commissioner Miller asked if this was budgeted. Mr. Watkins stated this was not budgeted but it was not intended to run into unsuitable material.

Commissioner Stamper stated this is 2001 funds. Mr. Watkins stated this was correct.

Commissioner Stamper stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

Subject: First Reading of Variety of Contracts

- A. Mid-Missouri Legal Services**
- B. Cedar Creek Therapeutic Riding Center**
- C. Boys Town of Missouri Inc**
- D. Big Brothers/Big Sisters**
- E. Voluntary Action Center**
- F. Reality House Inc**
- G. Boone County Resource Mothers Program**
- H. Boone County Council on Aging**
- I. Individual Care Management**
- J. Curators of the University of Missouri of Missouri on behalf of Eldercare Center**
- K. Harrisburg Preschool and Daycare**
- L. Central Missouri Food Bank Pantry**
- M. Rainbow House – Clinical Services**
- N. Rainbow House – Crisis Care for Children**
- O. Rainbow House --Emergency Shelter**
- P. OATS Inc**
- Q. Central Missouri Area Agency on Aging**

Commissioner Miller read the list of contracts being first read.

Commissioner Miller requested the Central Missouri Area Agency on Aging funding be held for six months as she is working with the federal government on getting answers to County questions but would like to keep in the budget for action later in the year.

Commissioner Stamper stated this is a first reading and requested the Deputy County Clerk to schedule these contracts, except the Central Missouri Area Agency on Aging, for a second reading at the next available meeting with an appropriate order for approval.

Subject: Second Reading and Approval of Public Sector Personnel Consultant's FLSA Status Designation List

Betty Dickneite, Human Resources Director, was present on behalf of this item.

Betty Dickneite stated she has not heard back from any of the departments that will be effected by this. John Patton, County Counsel, contacted Mrs. Dickneite to let her know that Wendy Noren, Boone County Clerk, had some concerns about the Chief Deputy positions. Mr. Patton would be looking into the matter further but has not had time to review this issue and suggested that the Commission postpone making a decision.

Commissioner Stamper asked if any of the Commissioners had heard from the County Clerk. None of the Commissioners had heard from the County Clerk.

Commissioner Stamper asked what was the pleasure of the Commission. Commissioner Elkin stated he believed that the Commission should hear what the County Clerk has to say on this issue and hear from Mr. Patton.

Commissioner Miller stated postponing this would put payroll in a bad position by not having the changes adopted.

Mrs. Dickneite suggested another option of amending this list.

Commissioner Miller stated she would prefer to move forward on this item today for payroll purposes because there are more employees effected than the one position in question.

Commissioner Miller moved to approve the Public Sector Personnel Consultant's revised FLSA Status Designation List.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 56-2002**

Subject: Authorize the Use of the Commission Chambers (Missouri National Organization for Women)

Commissioner Miller moved to authorize the use of the Boone County Commission Chambers of the Roger B. Wilson Boone County Government Center on March 3, 2002 from 9:00 a.m. to 3:00 p.m. by the Missouri National Organization for Women.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 57-2002**

Subject: Discussion

A. Draft of Disaster Ordinance

Commissioner Stamper stated the Missouri State Emergency Management Agency (SEMA) has a requirement by State Statute, that an ordinance of this matter be in place. As work has been done on this plan, there was no evidence of an ordinance like this in Boone County. It provides certain emergency powers to various officials agencies. It is Commissioner Stamper's intent to bring this back for a second reading and adoption.

Commissioner Miller stated she would review this and it made sense to have an ordinance like this in place.

B. Urbanization Committee Report to the Joint Planning and Zoning Commissions

Pat Smith, 4601 Akeman Bridge Road, and Kristen Heitkamp, 4880 North Route E, were present on behalf of this discussion item. Ms. Smith and Heitkamp are both Commissioners on the Planning and Zoning Commission.

Pat Smith stated in the process of educating herself and having many new people on the Planning and Zoning Commission, they decided they would have joint communication with Columbia Planning and Zoning Commission. There were a number of events that have come before the County Planning and Zoning Commission that were City related. The two Commissions have the same concerns about urban fringe areas. The first meeting was in December and they decided they would like to put the planning back in Planning and Zoning. The group decided one area they would focus on is the Gans Creek area. One of the reasons for this is because of the ability of the Master Plan to work and not work through the Commission and she believes that it needs to be revisited and one way to do this is with the watershed.

Ms. Smith stated a committee of Boone County and City of Columbia Planning and Zoning Commissioners met and drafted the Urbanization Report. Their hope is that this would form a model for Gans Creek and other parts of the County. By looking at watersheds, the committee can determine what areas are environmentally sensitive and what planning decisions can be made.

Commissioner Elkin stated he thought it would be good for Ms. Smith and Ms. Heitkamp to update the Commissioners about the meetings. He asked if the committee would be meeting on a regular basis.

Ms. Smith stated the meetings are set at the pleasure of the group. During the last meeting, an agenda was not set but a tentative date was set for March. They would be asking the County Commissioners, after Planning and Zoning Commission approval, to request the committee to develop a planning process and the City will be doing the same.

Ms. Smith believes this group will continue to work on issues. There are areas on the urban fringe that need to have a joint planning process.

Kristen Heitkamp stated in their research, she reviewed the Boone County Master Plan and City of Columbia Metro 2020 Plan. She has also reviewed Portland, Oregon's ordinances and planning processes related to their watersheds. Portland was mandated by the State of Oregon to do a planning process based on watershed management. Portland built on the watershed studies.

Ms. Heitkamp stated the City has been approached by the Department of Natural Resources to do a watershed study of Gans Creek. Three zones have been identified within the watershed. John Thorpe, who works at the University of Missouri, has suggested a mini-grant from DNR for watershed education. The deadline for the application is April 4, 2002. Mr. Thorpe and Dan Downing have agreed to conduct stakeholder meetings in the three zones that were identified and then a final meeting of the whole watershed. A portion of this watershed is going to be annexed by the City.

Commissioner Stamper stated the Commissioners are beginning to receive questions about the annexation. City limit lines mean nothing in a planning process like this because it is about the initiative to take a broad look at the community.

There was discussion about the grant proposal that has already been submitted for the Bonne Femme Creek Watershed and how it will effect the Gans Creek Watershed.

Commissioner Stamper noted the Commissioners appreciate the effort that is coming from the Planning and Zoning Commission on this issue and believes this will work.

Commissioner Miller stated in the Visioning Process, there will be a survey of the

Visioning Process to ratify the findings and then adopt the document when it has been determined this is the broad vision of Boone County citizens. She believes the zoning ordinances need to be completed and adopted before this process can take place. Ms. Smith agrees with Commissioner Miller and believes this can be done.

Ms. Heitkamp suggested prioritizing the ordinances based on the planning process.

There was discussion about the public hearings that are required to be held before the zoning ordinance is adopted and how the hearings will work.

Commissioner Stamper suggested the Commission work on both the joint planning and zoning commission and the zoning ordinance.

Bill Florea explained the grant application and proposal for the Bonne Femme Watershed.

There was no further discussion on this issue.

Commissioner Reports

Commissioner Stamper

University Outreach and Extension – 2001 Annual Report

Commissioner Stamper stated the Commission has received the University Outreach and Extension – 2001 Annual Report and submitted it to the Public Record.

Commissioner Miller

None to report at this time.

Commissioner Elkin

None to report at this time.

There was no public comment.

The meeting was adjourned at 10:16 a.m.

Attest:

Don Stamper

Presiding Commissioner

Wendy S. Noren
Clerk of the County Commission

Karen M. Miller
District I Commissioner

Skip Elkin
District II Commissioner