

**TERM OF COMMISSION:** September Session of the August Adjourned Term

**PLACE OF MEETING:** Hearing Room One, Boone County Courthouse

**PRESENT WERE:** Presiding Commissioner Don Stamper at 1:45 p.m.  
District I Commissioner Karen M. Miller  
District II Commissioner Linda Vogt  
Deputy County Clerk Michelle Malaby  
Assistant Prosecuting Attorney John Patton

The regular meeting of the County Commission was called to order at 1:30 p.m. Commissioner Vogt served as Presiding Commissioner during Commissioner Stamper's absence.

**SUBJECT: Open Bid 86-29SEP94, Juvenile Justice Center Sanitary Sewer Extension**

Responses to the request for quotation were opened as follows:

<b>Company</b>	<b>Location</b>	<b>Bid Price</b>
Huey Construction	Fulton, MO	\$117,577
J.C. Industries	Jefferson City, MO	\$160,965
Emery Sapp and Sons	Columbia, MO	\$103,875
C. L. Richardson Construction Co.	Ashland, MO	\$ 96,101.20

**SUBJECT: Extend Leave of Absence for Assessor Employee**

Ms. Malaby stated the Assessor asked her to advise the Commission the employee plans to retire.

**SUBJECT: Award Bid 79-15SEP94, Crack Sealing**

Mr. Abart stated the bid is for sealing cracks in concrete streets and recommended award to Frech Paving in the amount of \$.55 per linear foot. Mr. Frech understands the bid requirements.

Commissioner Miller moved that the County Commission of the County of Boone award bid number 79-15SEP94, Crack Sealing, to Frech Paving at a unit price of \$.55 per linear foot.

Commissioner Vogt seconded the motion. Motion passed unanimously. Order 397-94.

**SUBJECT: Budget Revision: Improvements to South Public Works Facility Grounds**

Mr. Abart stated the revision transfers funds to cover improvements to the grounds to meet Environmental Protection Agency (EPA) and Department of Natural Resources stormwater runoff requirements in conjunction with the asphalt storage facility.

Commissioner Vogt moved that the County Commission of the County of Boone authorize the following budget revision:

<b>Organization</b>	<b>Account</b>	<b>Account Title</b>	<b>Transfer From</b>	<b>Transfer To</b>
2040	91200	Buildings & Improvements	\$10,000	
2040	91304	Hand Tools Over \$250	3,700	
2040	91800	Land	5,000	
2040	92000	Replacement Office Equipment	5,540	
2040	92100	Replacement Furn. & Fixtures	1,790	
2040	92301	Replacement Computer Hardware	1,000	
2040	92400	Replacement Auto/Trucks	9,550	
2040	91700	Grounds & Improvements		\$36,850

Explanation: (Memorandum to Auditor, dated September 14, 1994, attached to original budget revision.)

Commissioner Miller seconded the motion, stating the issue was discussed in worksessions and she has no further questions. Motion passed unanimously. Order 398-94.

**SUBJECT: Addendum to Design Contract with Miller Associates for Gillespie Bridge Road**

Mr. Ratermann explained the addendum to the original contract, signed October 3, 1991, consists of three additions: field staking of right-of-way, permanent easement and temporary construction easement; incorporating water line relocation plans and specifications, as provided by the water district, into the bid package; and revising plans and specifications based on right-of-way acquisition. The cost shall not exceed \$7,050.

Commissioner Miller moved that the County Commission of the County of Boone approve, and authorize the Presiding Commissioner to sign, Addendum No. One to the professional services agreement, dated October 3, 1991, between the County of Boone and Miller Associates, Engineers, Planners and Surveyors, Inc. for the design of improvements to Gillespie Bridge Road. The cost of the work authorized by Addendum No. One shall not exceed \$7,050 without authorization by the County of Boone.

Commissioner Vogt seconded the motion. Motion passed unanimously. Order 399-94.

**SUBJECT: Classification of Right of Way Agent**

Mr. Ratermann requested the position be classified in terms of pay grade and Fair Labor Standards Act (FLSA) status. The 1994 budget allocated the position at salary range 24 and as non-exempt from the FLSA. It is recommended the position be classified at salary range 21, non-exempt from the FLSA. A request was made to the personnel subcommittee responsible for range classifications. No reply was received.

Commissioner Vogt stated the job will likely be reclassified by the new Personnel Director.

Commissioner Miller asked will the individual be hired at the base of the range?

Mr. Ratermann replied no offers have been made.

Commissioner Vogt commented policy requires the starting salary be no more than three percent above the base of the range without prior Commission approval.

Commissioner Miller moved that the County Commission of the County of Boone classify the position of Right-of-Way Agent in the Design and Construction Division of the Public Works Department at salary range 21 and as non-exempt from the Fair Labor Standards Act. The position may be reclassified by the recently hired Human Resources Director.

Commissioner Vogt seconded the motion. Motion passed unanimously. Order 400-94.

**SUBJECT: Award Bid 66-18AUG94, Cellular Telephone Service and Hardware**

County Commission Administrative Coordinator Rebecca Jackson stated she previously provided a detailed bid evaluation to the Commission. The bid was reviewed by Commissioner Stamper, Sheriff Ted Boehm, Boone County Fire Protection District Chief Steve Paulsell, Michael Gibson of Boone County Group Homes and Family Support, Prosecuting Attorney Office Administrative Coordinator Bonnie Adkins and Public Works Director Stan Elmore. They attempted to involve a representative of each user. The County was pleased to receive two very competitive bids. Boone County has been a customer of Cybertel for three years. The bid was reviewed in terms of dollar cost and service. US Cellular provided two telephones for four days to use to determine their quality of service. Switching companies results in additional expense. Several users are members of national boards or large groups to whom they distribute their cellular telephone number for emergency purposes. The difference in the bids is miniscule.

Commissioner Stamper arrived and stated the group looked at where they are positioned as a community and felt it would be best to position itself to participate in a cooperative bid with the City of Columbia and possibly the University of Missouri. Boone County and the City will likely prepare a joint bid when the City service contract expires next year. Considering the energy involved in changing companies, the group agreed it prefers to remain with Cybertel, now Ameritech, provided the service agreement can be terminated if service is bid cooperatively with another government agency. The company agrees to the condition. The group also found the fire district has employees who acquire service beyond what is paid for publicly.

Ms. Jackson replied that is also the case with the Sheriff's reserve division.

A US Cellular representative stated the bid did not specify employee use be considered separate from public use. He is not sure that is the major issue, but it was not in the bid.

Commissioner Stamper replied it was not a requirement of the bid. It was a preference developed by the users. It is an incentive, which was offered again in this bidding cycle.

The US Cellular representative stated they did not understand it to be that way. They replied strictly to the specifications.

Ms. Jackson stated the specifications asked vendors to state any other items the vendor could provide which were not specifically requested. US Cellular offered free telephones for new service activation. Ameritech included a cost for the employee package. To ensure an equal comparison, US Cellular was asked if they could provide an employee package. The response was--based upon the bid as presented--it could not be offered at this time.

The representative replied they thought they were bidding with the County, not with employees.

Ms. Jackson replied they are bidding with the County, but there are people who volunteer to perform work for the County who are not County employees.

Commissioner Stamper stated the bids were close enough that the cost of conversion and the potential for a cooperative bid had to be considered.

Another US Cellular representative stated the bid specified a level of 10,000 minutes. Were other levels examined or was that level used for comparison?

Ms. Jackson replied actual usage during 1994 was used for price comparison. Any level of usage for any given month was compared. Usage is increasing.

Commissioner Stamper moved that the County Commission of the County of Boone award bid number 66-18AUG94, Cellular Telephone Service and Hardware, to Ameritech, Inc., with the provision that the County reserves the right to cancel the service if a cooperative bid is requested and awarded.

Commissioner Miller seconded the motion. Motion passed unanimously. Order 401-94.

**SUBJECT: Name Private Drives off Calvert Hill Road**

Don Abel of the Department of Planning and Building Inspection stated the private drive splits in three directions. Three names are proposed for the one "tree like" driveway.

In response to a question from Commissioner Vogt, Mr. Abel replied it is an existing, butchered piece of property with about six homes, to which four, five acre tracts are being added. For emergency purposes, it was recommended the roads be named. That is the case anytime there are five or more homes on a drive. All grid numbers originally set aside for the area have been used.

Commissioner Vogt moved that the County Commission of the County of Boone approve a request to name a private, non-County maintained roads as Cokie's Road, Roy's Road, and Plumb Woods Road, all located in Section 5, Township 49 North, Range 12 West. Cokie's Road begins on the north side of Calvert Hill Road, approximately 550 feet west of Boatman Hill Road and runs in a northwesterly direction for approximately 450 feet. Roy's Road begins on the west side of Cokie's Road, approximately 210 feet north of Calvert Hill Road and runs in a westerly direction for approximately 1,100 feet. Plumb Woods Road begins on the north side of Roy's Road approximately 600 feet west of Cokie's Road and runs in a northerly direction for approximately 1,200 feet.

Commissioner Miller seconded the motion. Motion passed unanimously. Order 402-94.

**SUBJECT: Name BRW Lane**

Mr. Abel stated it is requested a private, non-County maintained road located in Section 28, Township 51 North, Range 11 West, be named BRW Lane. This is a tract development.

Commissioner Vogt moved that the County Commission of the County of Boone name a private, non-County maintained road located in Section 28, Township 51 North, Range 11 West, BRW Lane. The road begins on the east side of Roddy Road, approximately 1700 feet south of Union Church Road, and runs in an easterly direction for approximately 1500 feet and is further defined by a proposed access easement as noted on a survey recorded in Book 1043, Page 952 of Boone County records.

Commissioner Miller seconded the motion. Motion passed unanimously. Order 403-94.

**SUBJECT: Authorize Use of Courthouse Grounds by Comprehensive Human Services/The Shelter to Commemorate Domestic Violence Awareness Month**

Commissioner Vogt moved that the County Commission of the County of Boone authorize use of the Boone County Courthouse grounds by Comprehensive Human Services/The Shelter on October 16,

1994 from 6:00 p.m. to 7:00 p.m. to Commemorate Domestic Violence Awareness Month, provided there is no conflict with court trials or other activities.

Commissioner Miller seconded the motion. Motion passed unanimously. Order 404-94.

**SUBJECT: Amendment to Contract with Horizon Research Services**

Commissioner Stamper stated as the memorandum from City of Columbia Community Services Manager Phil Steinhaus states, when the original contract was prepared, the United Way agreed to contribute an extra \$2,959 to allow Horizon Research Services to begin their work, using students for a phone survey. The United Way indicated they would approach the City and County, asking each to contribute an additional \$1,000. That is the purpose of this amendment. Commissioner Stamper moved that the County Commission of the County of Boone approve, and authorize the Presiding Commissioner to sign, an amendment to the contract (of March 22, 1994) with Horizon Research Services for a community needs assessment.

Commissioner Vogt seconded the motion. Motion passed unanimously. Order 405-94.

**SUBJECT: Award Engineering Services Contract, McBaine Levee District**

Commissioner Stamper stated the County requested proposals on the provision of engineering services. Several responses were received. The McBaine Levee District Steering Committee recommends Crockett Engineering Consultants be selected. Commissioner Stamper moved that the County Commission of the County of Boone award a contract for engineering services associated with the McBaine Levee project to Crockett Engineering Consultants.

Commissioner Miller seconded the motion. Motion passed unanimously. Order 406-94.

Commissioner Stamper noted Representative Volkmer advises construction crews are prohibited from working on the levee between November and March due to nesting of bald eagles. He has requested a variance from the Department of Interior.

**SUBJECT: Columbia Chamber of Commerce Notice of Board Action on Hancock II and Constitutional Amendment 1**

Commissioner Stamper reported the Chamber of Commerce Board of Directors has gone on record in opposition to the Hancock II amendment and in support of Constitutional Amendment 1. Constitutional Amendment 1 will allow counties to govern themselves.

**SUBJECT: Lease of Public Defender Office Space**

Commissioner Stamper moved that the County Commission of the County of Boone enter into a lease with Warren R. Dalton, Jr., Patricia J. Dalton, and Dell C. Keepers, d/b/a Keepers-Dalton, and Warren R. Dalton and Patricia J. Dalton, tenants in common, for office space at 920 and 922 E Broadway for use by the Public Defender's Office. The term of the lease is July 15, 1994 through January 31, 1995.

Commissioner Miller seconded the motion. Motion passed unanimously. Order 407-94.

**SUBJECT: Discuss Proposed Agreement between City of Columbia and Boone County Fire Protection District Regarding Service Areas**

Commissioner Stamper reported Chief Paulsell requests comments on the proposed agreement between the City and Fire District. The draft agreement is available for inspection.

**SUBJECT: Revision of Small On-site Wastewater System Regulations**

Gerry Worley of the Boone County Health Department was present. Mr. Patton reviewed changes made, as outlined in a draft document which is available for inspection.

Commissioner Stamper stated he would prefer inspections be performed by a central authority.

Commissioner Miller moved that the County Commission of the County of Boone adopt the ORDER AMENDING SMALL ON-SITE WASTEWATER SYSTEMS REGULATIONS and the ORDER FOR PUBLIC NOTICE.

Commissioner Vogt seconded the motion. Motion passed unanimously. Order 408-94.

Commissioner Miller stated Mr. Worley has been appointed to a committee formed to write an ordinance outlining minimum standards for on-site sewage disposal in the State of Missouri.

Mr. Worley reported they have applied for a grant of funds to be used to supply radon test kits to Boone County citizens. Radon is a colorless, odorless gas which is the second leading cause of lung cancer in the United States. It is caused by a radioactive gas which seeps into some homes. Chronic exposure to elevated levels of the gas can increase a person's chance of getting lung cancer. The Environmental Protection Agency wants people to test their homes for the gas.

**SUBJECT: Reports from Commissioners**

Commissioner Stamper reported random drug testing of employees who possess commercial driving licenses is slated to begin in 1996.

In response to a request from Commissioner Stamper, Commissioner Vogt reported El Chaparral Subdivision wants to give the County their park. They say the county owns it because they entered into a grant agreement for funds to build the park. They say they cannot mow it and cannot maintain it. She is working on the issue.

Commissioner Stamper reported the Governor's Council on Physical Fitness and Health advises they have established a leadership award to recognize individuals, groups, schools or business that have made a significant contribution to the field of physical fitness and health.

Commissioner Vogt reported Maintenance Supervisory Chuck Nichols would like to build a temporary wall in the building located at 601 E. Walnut to separate the future office for the Public Defender from the second floor. Mr. Nichols would also like to stripe the parking lot adjacent to the building. She advised him to proceed.

Commissioner Vogt stated a bid for repair and striping of the Correctional Facility parking lot will be opened next Tuesday. Funds are not budgeted for the repair. She plans to discuss the issue with Mr. Elmore, but wanted to know how the Commission feels such repair should be budgeted.

Commissioner Miller and Commissioner Stamper replied as facilities maintenance.

Commissioner Miller reported on a groundbreaking ceremony for the new Senior Center.

Commissioner Miller reported a special postal cancellation was held at the Veteran's hospital last week to commemorate the USS Columbia. There were over 5,000 cancellations. The Postal Advisory Council plans to participate in the Chamber Expo in January.

Commissioner Miller reported when the Commission approved Eagle Knoll Subdivision and golf course, it requested stormwater retention in one corner of the plat be addressed. The engineer, Frank Gordon of the Soil Conservation Service and a Planning and Building Inspection staffmember walked the area and made minor adjustments. Mr. Gordon submitted a letter indicating the matter has been resolved.

**SUBJECT: Public Comment**

No comments were received.

The meeting adjourned at 2:45 p.m.

Attest:

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Don Stamper  
Presiding Commissioner

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Wendy S. Noren  
Clerk of the County Commission

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Karen M. Miller  
District I Commissioner

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Linda Vogt  
District II Commissioner