

CERTIFIED COPY OF ORDER

STATE OF MISSOURI

June Session of the April Adjourned

Term. 20 15

County of Boone

} ea.

In the County Commission of said county, on the

18th

day of

June

20

15

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby award Professional Services Contract 32-01JUN15C – Professional Services for Geo-Technical Report, 911 Self Support Radio Tower for Battle High School to Crockett Geotechnical – Testing Lab, LLC.

The terms of the award are stipulated in the attached Contract. It is further ordered the Presiding Commissioner is hereby authorized to sign said Consultant Services Agreement.

Done this 18th day of June, 2015.

ATTEST:

Wendy S. Noren
Wendy S. Noren
Clerk of the County Commission

Daniel K. Atwill

Daniel K. Atwill
Presiding Commissioner

Karen M. Miller

Karen M. Miller
District I Commissioner

Absent

Janet M. Thompson
District II Commissioner

251-2015

Boone County Purchasing

Melinda Bobbitt, CPPO, CPPB
Director of Purchasing



613 E. Ash St, Room 110
Columbia, MO 65201
Phone: (573) 886-4391
Fax: (573) 886-4390

MEMORANDUM

TO: Boone County Commission
FROM: Melinda Bobbitt, CPPO, CPPB
DATE: June 11, 2015
RE: Professional Services Contract: 32-01JUN15C – Professional Services for Geo-Technical Report – 911 Self Support Radio Tower for Battle High School

Dave Dunford, on behalf of Boone County as our Radio Consultant, received three informal quotes for the Geo-Technical Report work for the new tower at the 911 tower facility site (west of the Boone County Sheriff's Department).

Recommendation for offering the low quote is Crockett Geotechnical – Testing Lab, LLC for \$2,200 and will be paid from 2704 – Joint Communications Capital Projects. \$323,000 is budgeted for the Battle Tower Project.

cc: Karen Miller, Commission
Scott Shelton, Joint Communications
Dave Dunford, Radio Consultant
Contract File

251-2015

APPROVAL OF PROPOSAL FOR CONSULTANT SERVICES


Contract # 32-01JUN15C – Geotechnical Engineering Services for 911 Self Support Radio Tower for Battle High School

Effective this 18th day of June, 2015, Boone County, Missouri, a first class county and political subdivision of the state of Missouri through its County Commission, (herein "Owner") hereby approves and authorizes professional services by the Consultant referred to below for the services specified herein.


- Consultant Name:** Crockett Geotechnical – Testing Lab, LLC, 500 Big Bear Blvd, Columbia, MO 65202
- Project / Work Description:** Geotechnical Engineering Services for 911 Self Support Radio Tower for Battle High School
- Proposal Description:** Consultant to provide all services set out in the attached Proposal.
- Modifications to Proposal:** Fees and expenses shall not exceed \$2,200.00 without prior written approval of Owner.

This form agreement and any attachments to it shall be considered the approved proposal; signature by all parties below constitutes a contract for services in accordance with the above described proposal and any approved modifications to the proposal, both of which shall be in accordance with the terms and conditions of the General Consultant Services Agreement signed by the Consultant and Owner for the current calendar year on file with the Boone County Resource Management Department, which is hereby incorporated by reference. Performance of Consultant's services and compensation for services shall be in accordance with the approved proposal and any approved modifications to it and shall be subject to and consistent with the General Consultant Services Agreement for the current calendar year. In the event of any conflict in interpretation between the proposal approved herein and the General Consultant Services Agreement, or the inclusion of additional terms in the Consultant's proposal not found in the General Consultant Services Agreement, the terms and conditions of the General Consultant Services Agreement shall control unless the proposal approved herein specifically identifies a term or condition of the General Consultant Services Agreement that shall not be applicable or this Approval of Proposal indicates agreement with a specific term or terms of Consultant's proposal not found in the General Consultant Services Agreement.

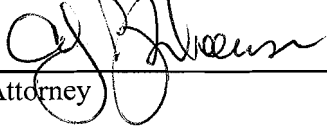
CROCKETT GEOTECHNICAL – TESTING LAB, LLC

By 
 Title PRINCIPAL
 Dated: 6-8-15

BOONE COUNTY, MISSOURI

By 
 Daniel K. Atwill, Presiding Commissioner
 Dated: 6-18-15

APPROVED AS TO FORM:


 County Attorney

ATTEST:


 Wendy S. Noren, County Clerk

In accordance with RSMo 50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) arising from this contract. (Note: Certification of this contract is not required if the terms of this contract do not create a measurable county obligation at this time.)

June Pitchford by jj 06/15/2015 91300
2704 / 71201 / \$2,200
 Signature Date Appropriation Account



PROFESSIONAL SERVICES AGREEMENT
GEOTECHNICAL ENGINEERING SERVICES

THIS AGREEMENT, by and between Columbia/Boone County Joint Communications hereinafter referred to as the CLIENT, and Crockett Geotechnical - Testing Lab, LLC, 500 Big Bear Blvd., Columbia, Missouri 65202, hereinafter referred to as the ENGINEER.

WITNESSETH:

PROJECT: The CLIENT hereby contracts with the ENGINEER to perform the following described services, hereinafter collectively referred to as the PROJECT:

911 Self Support Radio Tower at Battle High School
 Columbia, Missouri

Site and Project Information:

Site Location:

Item	Description
Location	A new self-support tower (SST) will be located near on the Battle High School property in Columbia, Missouri.
Existing improvements	Unknown at the time this proposal was prepared
Current ground cover	Unknown at the time this proposal was prepared
Existing topography	Unknown at the time this proposal was prepared

Project Description:

Item	Description
Proposed structures	A new 180 feet tall SST will be constructed.
Grading	For this proposal we have assumed site grading to consist of less than approximately 5 feet of cut or fill.
Cut and fill slopes	Final slopes are assumed to be no steeper than 3H:1V (Horizontal to Vertical)
Free-standing retaining walls	None anticipated.
Below grade areas	None anticipated.

Project Scope:

Item	Description
Proposed Borings	One (1) boring will be drilled near the center of the SST. If bedrock is encountered prior to the planned termination depth of 40 feet, a rock core will be obtained as follows: <ul style="list-style-type: none"> • Rock depth of 15 feet or less, 10 feet of core • Rock depth of less than 25 feet but more than 15 feet, 5 feet of core • No core will be obtained if rock is deeper than 25 feet.

Item	Description
Sampling	Sampling will be in accordance with industry standards in which 2 samples will be obtained in the upper 5 feet of boring and one sample obtained for each additional five feet of boring. Samples will be obtained using a thin-walled tube sampler or by using a split-barrel sampler.
Groundwater	Groundwater levels will be observed and recorded while drilling and at the completion of drilling. Borings will be backfilled prior to the drill crew departing the job site, therefore, no delayed groundwater readings will be taken.
Laboratory Testing	The samples obtained from the borings will be tested in our laboratory to determine physical engineering characteristics. Testing will be performed under the direction of a geotechnical engineer and will include visual classification, moisture content, dry density, Atterberg limits, and strength tests (unconfined compression/calibrated penetrometer), as appropriate.
Field and Lab Test Results	The results of our field and laboratory programs will be evaluated by a professional geotechnical engineer licensed in the State of Missouri.

Site Clearing: This proposal does not include site clearing. Site clearing for drill rig access to be performed by others. If needed, CGTL can get quotes for site clearing.

Utilities/Right of Entry to Site: The client shall provide the right of entry to conduct the exploration and should inform us of any private buried utilities.

- We will contact the Missouri One Call Service (MOCS).
- Location of private lines on the property is not part of the MOCS or CGTLs scope. All private lines should be marked by others prior to commencement of drilling.

CGTL will take reasonable efforts to reduce damage to the property, such as rutting of the ground surface. However, it should also be understood in the normal course of our work some such disturbance could occur. For safety purposes, the borings will be backfilled prior to leaving the job site. If there are any restrictions or special requirements regarding this site or exploration, these should be known prior to commencing field work.

Our fee is based on the site being accessible to a track-mounted drill rig and CGTL providing layout and elevation of the borings. Additional costs may result if this is not the case.

Laboratory Testing: The samples will be tested under the direction of a geotechnical engineer and will include visual classification, moisture content, dry density, Atterberg limits, and strength tests (unconfined compression/calibrated penetrometer).

Geotechnical Engineering Report: A geotechnical engineer licensed in the State of Missouri will evaluate field and laboratory program results prepare an engineering report that details the results of the field and laboratory testing performed. The geotechnical engineering report will include:

- Boring logs
- Laboratory test results
- Groundwater levels observed during and at completion drilling
- Boring location plan
- Subsurface exploration procedures
- Subgrade preparation/earthwork recommendations
- Seismic site classification
- Design recommendations

May 21, 2015

Proposal No. PG15049

Fee: Our lump-sum fee for the previously outlined scope of services is \$2,200.

Schedule: Please note utility locates require 3 days to clear. Because of this, we anticipate:

- Drilling will typically commence within one week of notice-to-proceed
- The geotechnical engineering report will be submitted to the client within 5 business days of completion of laboratory testing (no longer than 2 weeks after completion of drilling).
- Design information will be available prior to the completion of the geotechnical engineering report.

Authorization: We request we be authorized to proceed, in writing or by email. Acceptance of our proposal will be considered permission by the owner for our entry onto the site.

ENGINEER'S COMPENSATION: The ENGINEER shall be paid for all services rendered on a fixed fee basis. The billing for our services will occur after the final geotechnical engineering report has been provided to the client.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
01/06/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Brian Hazelrigg State Farm 2415 Carter Ln Ste 100 Columbia, MO 65201	CONTACT NAME: Brian Hazelrigg	FAX (A/C, No): 573-445-5346
	PHONE (A/C, No, Ext): 573-445-1687	E-MAIL: brian@brianhazelrigg.com
INSURED Crockett Geotechnical Testing Lab LLC 2608 N Stadium Blvd Columbia, MO 65202	INSURER(S) AFFORDING COVERAGE	
	INSURER A: State Farm Fire and Casualty Company	NAIC # 25143
	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDITIONAL SUBROGATION WAIVED	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY CLAIMS-MADE OCCUR	<input checked="" type="checkbox"/>	95-B1-E892-9 F	05/08/2014	05/08/2015	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$
A	AUTOMOBILE LIABILITY ANY AUTO ALL OWNED AUTOS HIRED AUTOS	<input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS	247 6460-E01-25 247 6451-E01-25 268 2858-C14-25 260 2999-D23-25	11/01/2014 11/01/2014 09/14/2014 10/23/2014	05/01/2015 05/01/2015 03/14/2015 04/23/2015	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> EXCESS LIAB DED RETENTION \$	OCCUR CLAIMS-MADE	95-B0-M0424	05/01/2014	05/01/2015	EACH OCCURRENCE \$ 2,000,000 AGGREGATE \$ 2,000,000
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	<input checked="" type="checkbox"/> Y/N N/A	95-B0-M177-0	04/29/2014	04/29/2015	WC STATUTORY LIMITS OTHER E L EACH ACCIDENT \$ 1,000,000 E L DISEASE - EA EMPLOYEE \$ 1,000,000 E L DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

CERTIFICATE HOLDER Boone County Purchasing Annex Building 613 E Ash St, Room 110 Columbia, MO 65201	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
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[View assistance for Search Results](#)

Search Results

Current Search Terms: crockett* geotechnical*

<p>Notice: This printed document represents only the first page of your SAM search results. More results may be available. To print your complete search results, you can download the PDF and print it.</p> <p>No records found for current search.</p>
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Glossary

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By Functional Area - Entity Management

By Functional Area - Performance Information

SAM | System for Award Management 1.0

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CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

June Session of the April Adjourned

Term. 20 15

In the County Commission of said county, on the 18th day of June 20 15

the following, among other proceedings, were had, viz:

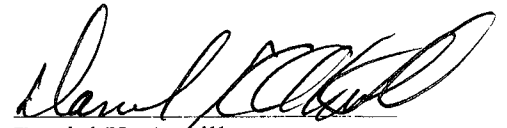
Now on this day the County Commission of the County of Boone does hereby award bid 27-28MAY15 – Stidham Road & Harper Road Drainage Structure Improvements to C.L. Richardson Construction Company, Inc. of Ashland, MO.

The terms of the bid award are stipulated in the attached Contract Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Contract Agreement.

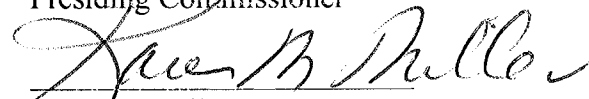
Done this 18th day of June, 2015.

ATTEST:

Wendy S. Noren
Wendy S. Noren
Clerk of the County Commission



Daniel K. Atwill
Presiding Commissioner



Karen M. Miller
District I Commissioner

Absent

Janet M. Thompson
District II Commissioner

252-2015

Boone County Purchasing

Elizabeth Sanders, CPPB
Senior Buyer



613 E. Ash Street, Room 111
Columbia, MO 65201
Phone: (573) 886-4393
Fax: (573) 886-4390

MEMORANDUM

TO: Boone County Commission
FROM: Elizabeth Sanders, Senior Buyer
DATE: June 10, 2015
RE: Stidham Rd & Harper Rd Drainage Structure Improvements

RFB 27-28MAY15 for Stidham Rd & Harper Rd Drainage Structure Improvements opened on May 28, 2015 with four bids received. Resource Management recommends award by low bid to **C.L. Richardson Construction Co, Inc.** of Ashland, Missouri.

Contract amount is **One Hundred Forty Three Thousand, Four Hundred Eighty Five Dollars and Seventy Five Cents (\$143,485.75).**

Invoices will be paid from department 2041 – Infrastructure Preservation/Rehabilitation, account 71202 – Contractor Costs. \$138,815.00 was budgeted for this work.

Attached is the bid tabulation for your information.

cc: Bid File

ATT: Bid tabulation

BID TABULATION										ENGINEER'S ESTIMATE				CL Richardson Const				APAC	
WORK AREA #1 - STIDHAM ROAD										QTY	UNIT	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
MOBILIZATION										1	LS	\$4,000.00	\$4,000.00	\$595.00	\$595.00	\$1,800.00	\$1,800.00		
CONSTRUCTION STAKING										1	LS	\$1,500.00	\$1,500.00	\$790.00	\$790.00	\$500.00	\$500.00		
TRAFFIC CONTROL										1	LS	\$2,000.00	\$2,000.00	\$1,285.00	\$1,285.00	\$775.00	\$775.00		
PORTABLE CHANGEABLE MESSAGE BOARD (PCMB)										4	EA/DAY	\$250.00	\$1,000.00	\$420.00	\$1,680.00	\$425.00	\$1,700.00		
EROSION CONTROL										1	LS	\$1,500.00	\$1,500.00	\$525.00	\$525.00	\$5,600.00	\$5,600.00		
RESTORATION (LIME, FERTILIZER, SEED, TYPE 3 MULCH & 4" TOPSOIL)										1	LS	\$2,500.00	\$2,500.00	\$1,972.00	\$1,975.00	\$7,350.00	\$7,350.00		
SITE CLEARING AND GRUBBING										1	LS	\$1,000.00	\$1,000.00	\$1,100.00	\$1,100.00	\$2,075.00	\$2,075.00		
REMOVALS										1	LS	\$3,000.00	\$3,000.00	\$4,525.00	\$4,525.00	\$5,100.00	\$5,100.00		
BANK GRADING AND SHAPING										1	LS	\$2,500.00	\$2,500.00	\$1,645.00	\$1,645.00	\$2,700.00	\$2,700.00		
12" THICK AGGREGATE ROADWAY PATCH										101	SY	\$20.00	\$2,020.00	\$18.05	\$1,823.05	\$41.00	\$4,141.00		
120" CMP PIPE ARCH (10 GA. 3X1 ALUMINIZED W/SQUARE ENDS)										76	LF	\$395.00	\$30,020.00	\$489.10	\$37,171.60	\$552.00	\$41,952.00		
120" CMP PIPE ARCH CONNECTING BAND - 4' WIDE										1	EA	\$1,200.00	\$1,200.00	\$2,225.00	\$2,225.00	\$3,110.00	\$3,110.00		
TYPE 2 ROCK BLANKET (2' THICK) WITH FILTER FABRIC										93	CY	\$40.00	\$3,720.00	\$47.75	\$4,440.75	\$67.00	\$6,231.00		
SUBTOTAL WORK AREA #1												\$55,960.00	\$55,960.00	\$59,780.40	\$59,780.40	\$83,034.00	\$83,034.00		
WORK AREA #2 - HARPER ROAD (WEST)										QTY	UNIT	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
MOBILIZATION										1	LS	\$3,000.00	\$3,000.00	\$595.00	\$595.00	\$1,800.00	\$1,800.00		
CONSTRUCTION STAKING										1	LS	\$1,500.00	\$1,500.00	\$790.00	\$790.00	\$500.00	\$500.00		
TRAFFIC CONTROL										1	LS	\$2,000.00	\$2,000.00	\$1,285.00	\$1,285.00	\$775.00	\$775.00		
PORTABLE CHANGEABLE MESSAGE BOARD (PCMB)										4	EA/DAY	\$250.00	\$1,000.00	\$420.00	\$1,680.00	\$425.00	\$1,700.00		
EROSION CONTROL										1	LS	\$1,500.00	\$1,500.00	\$525.00	\$525.00	\$5,600.00	\$5,600.00		
RESTORATION (LIME, FERTILIZER, SEED, TYPE 3 MULCH & 4" TOPSOIL)										1	LS	\$2,500.00	\$2,500.00	\$1,972.00	\$1,975.00	\$7,350.00	\$7,350.00		
SITE CLEARING AND GRUBBING										1	LS	\$1,000.00	\$1,000.00	\$1,100.00	\$1,100.00	\$2,075.00	\$2,075.00		
REMOVALS										1	LS	\$3,000.00	\$3,000.00	\$4,525.00	\$4,525.00	\$5,100.00	\$5,100.00		
BANK GRADING AND SHAPING										1	LS	\$2,500.00	\$2,500.00	\$1,645.00	\$1,645.00	\$2,700.00	\$2,700.00		
12" THICK AGGREGATE ROADWAY PATCH										60	SY	\$20.00	\$1,200.00	\$21.10	\$1,266.00	\$51.00	\$3,060.00		
108" CMP PIPE ARCH (12 GA. 3X1 ALUMINIZED W/SQUARE ENDS)										54	LF	\$340.00	\$18,360.00	\$375.00	\$20,250.00	\$565.00	\$30,510.00		
108" CMP PIPE ARCH CONNECTING BAND - 4' WIDE										1	EA	\$850.00	\$850.00	\$1,885.00	\$1,885.00	\$2,690.00	\$2,690.00		
TYPE 2 ROCK BLANKET (2' THICK) WITH FILTER FABRIC										95	CY	\$40.00	\$3,800.00	\$47.75	\$4,536.25	\$85.00	\$8,075.00		
4 STRAND BARBED WIRE FENCE										69	LF	\$10.00	\$690.00	\$23.10	\$1,593.90	\$13.00	\$897.00		
WATER GAP										2	EA	\$2,000.00	\$4,000.00	\$2,625.00	\$5,250.00	\$3,215.00	\$6,430.00		
TEMPORARY FENCE										150	LF	\$7.00	\$1,050.00	\$1.05	\$157.50	\$25.00	\$3,750.00		
SUBTOTAL WORK AREA #2												\$47,450.00	\$47,450.00	\$47,968.65	\$47,968.65	\$82,497.00	\$82,497.00		

5102-265

RFB 27-28MAY 15 - STIDHAM RD & HARPER RD DRAINAGE STRUCTURE IMPROVEMENTS

BID TABULATION			ENGINEER'S ESTIMATE		CL Richardson Const		APAC	
WORK AREA #3 - HARPER ROAD (EAST)	QTY	UNIT	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
MOBILIZATION	1	LS	\$3,000.00	\$3,000.00	\$595.00	\$595.00	\$1,800.00	\$1,800.00
CONSTRUCTION STAKING	1	LS	\$1,500.00	\$1,500.00	\$790.00	\$790.00	\$500.00	\$500.00
TRAFFIC CONTROL	1	LS	\$2,000.00	\$2,000.00	\$1,285.00	\$1,285.00	\$775.00	\$775.00
PORTABLE CHANGEABLE MESSAGE BOARD (PCMB)	4	EA/DAY	\$250.00	\$1,000.00	\$420.00	\$1,680.00	\$425.00	\$1,700.00
EROSION CONTROL	1	LS	\$1,500.00	\$1,500.00	\$525.00	\$525.00	\$5,600.00	\$5,600.00
RESTORATION (LIME, FERTILIZER, SEED, TYPE 3 MULCH & 4" TOPSOIL)	1	LS	\$2,500.00	\$2,500.00	\$1,975.00	\$1,975.00	\$6,800.00	\$6,800.00
SITE CLEARING AND GRUBBING	1	LS	\$1,000.00	\$1,000.00	\$735.00	\$735.00	\$2,400.00	\$2,400.00
REMOVALS	1	LS	\$1,500.00	\$1,500.00	\$3,965.00	\$3,965.00	\$5,100.00	\$5,100.00
BANK GRADING AND SHAPING	1	LS	\$1,500.00	\$1,500.00	\$1,315.00	\$1,315.00	\$2,700.00	\$2,700.00
12" THICK AGGREGATE ROADWAY PATCH	65	SY	\$20.00	\$1,300.00	\$21.10	\$1,371.50	\$49.00	\$3,185.00
90" CMP PIPE ARCH (12 GA. 3X1 ALUMINIZED W/SQUARE ENDS)	52	LF	\$310.00	\$16,120.00	\$351.50	\$18,278.00	\$537.00	\$27,924.00
TYPE 2 ROCK BLANKET (2' THICK) WITH FILTER FABRIC	31	CY	\$40.00	\$1,240.00	\$47.75	\$1,480.25	\$120.00	\$3,720.00
4 STRAND BARBED WIRE FENCE	72	LF	\$10.00	\$720.00	\$23.10	\$1,663.20	\$13.00	\$936.00
TEMPORARY FENCE	75	LF	\$7.00	\$525.00	\$1.05	\$78.75	\$25.00	\$1,875.00
SUBTOTAL WORK AREA #3				\$35,405.00	\$35,736.70		\$65,015.00	
BID TOTAL (WORK AREAS #1, #2, AND #3)				\$138,815.00	\$143,485.75		\$230,546.00	

252-2015

BID TABULATION										ENGINEER'S ESTIMATE		Travis Hodge Hauling		Boone Construction			
WORK AREA #1 - STIDHAM ROAD										QTY	UNIT	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
										1	LS	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00		
										1	LS	\$1,500.00	\$1,500.00	\$1,200.00	\$1,200.00		
										1	LS	\$2,000.00	\$2,000.00	\$2,500.00	\$2,500.00		
										4	EA/DAY	\$250.00	\$1,000.00	\$500.00	\$2,000.00	\$400.00	\$1,600.00
										1	LS	\$1,500.00	\$1,500.00	\$2,000.00	\$2,000.00	\$500.00	\$500.00
										1	LS	\$2,500.00	\$2,500.00	\$1,500.00	\$1,000.00	\$1,000.00	\$1,000.00
										1	LS	\$1,000.00	\$1,000.00	\$1,250.00	\$1,250.00	\$4,000.00	\$4,000.00
										1	LS	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$7,500.00	\$7,500.00
										1	LS	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$3,600.00	\$3,600.00
										101	SV	\$20.00	\$2,020.00	\$20.00	\$2,020.00	\$15.00	\$1,515.00
										76	LF	\$395.00	\$30,020.00	\$382.00	\$29,032.00	\$475.00	\$36,100.00
										1	EA	\$1,200.00	\$1,200.00	\$1,500.00	\$1,500.00	\$1,700.00	\$1,700.00
										93	CY	\$40.00	\$3,720.00	\$50.00	\$4,650.00	\$54.00	\$5,022.00
SUBTOTAL WORK AREA #1												\$55,960.00		\$57,152.00		\$68,787.00	
WORK AREA #2 - HARPER ROAD (WEST)										QTY	UNIT	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
										1	LS	\$3,000.00	\$3,000.00	\$4,000.00	\$4,000.00	\$1,500.00	\$1,500.00
										1	LS	\$1,500.00	\$1,500.00	\$1,200.00	\$1,200.00	\$4,000.00	\$4,000.00
										1	LS	\$2,000.00	\$2,000.00	\$2,500.00	\$2,500.00	\$750.00	\$750.00
										4	EA/DAY	\$250.00	\$1,000.00	\$500.00	\$2,000.00	\$400.00	\$1,600.00
										1	LS	\$1,500.00	\$1,500.00	\$2,000.00	\$2,000.00	\$500.00	\$500.00
										1	LS	\$2,500.00	\$2,500.00	\$1,500.00	\$1,000.00	\$1,000.00	\$1,000.00
										1	LS	\$1,000.00	\$1,000.00	\$1,250.00	\$1,250.00	\$4,000.00	\$4,000.00
										1	LS	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$7,500.00	\$7,500.00
										1	LS	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$3,600.00	\$3,600.00
										101	SV	\$20.00	\$2,020.00	\$20.00	\$2,020.00	\$15.00	\$1,515.00
										76	LF	\$395.00	\$30,020.00	\$382.00	\$29,032.00	\$475.00	\$36,100.00
										1	EA	\$1,200.00	\$1,200.00	\$1,500.00	\$1,500.00	\$1,700.00	\$1,700.00
										93	CY	\$40.00	\$3,720.00	\$50.00	\$4,650.00	\$54.00	\$5,022.00
SUBTOTAL WORK AREA #2												\$47,450.00		\$51,750.00		\$63,658.00	

5102-252

RFB 27-28MAY 15 - STIDHAM RD & HARPER RD DRAINAGE STRUCTURE IMPROVEMENTS

BID TABULATION			ENGINEER'S ESTIMATE		Travis Hodge Hauling		Boone Construction	
WORK AREA #3 - HARPER ROAD (EAST)	QTY	UNIT	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
MOBILIZATION	1	LS	\$3,000.00	\$3,000.00	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00
CONSTRUCTION STAKING	1	LS	\$1,500.00	\$1,500.00	\$1,200.00	\$1,200.00	\$1,600.00	\$1,600.00
TRAFFIC CONTROL	1	LS	\$2,000.00	\$2,000.00	\$2,500.00	\$2,500.00	\$750.00	\$750.00
PORTABLE CHANGEABLE MESSAGE BOARD (PCMB)	4	EA/DAY	\$250.00	\$1,000.00	\$500.00	\$2,000.00	\$400.00	\$1,600.00
EROSION CONTROL	1	LS	\$1,500.00	\$1,500.00	\$2,000.00	\$2,000.00	\$500.00	\$500.00
RESTORATION (LIME, FERTILIZER, SEED, TYPE 3 MULCH & 4" TOPSOIL)	1	LS	\$2,500.00	\$2,500.00	\$1,500.00	\$1,500.00	\$1,000.00	\$1,000.00
SITE CLEARING AND GRUBBING	1	LS	\$1,000.00	\$1,000.00	\$1,250.00	\$1,250.00	\$4,000.00	\$4,000.00
REMOVALS	1	LS	\$1,500.00	\$1,500.00	\$3,000.00	\$3,000.00	\$7,500.00	\$7,500.00
BANK GRADING AND SHAPING	1	LS	\$1,500.00	\$1,500.00	\$2,500.00	\$2,500.00	\$3,600.00	\$3,600.00
12" THICK AGGREGATE ROADWAY PATCH	65	SY	\$20.00	\$1,300.00	\$20.00	\$1,300.00	\$15.00	\$975.00
90" CMP PIPE ARCH (12 GA. 3X1 ALUMINIZED W/SQUARE ENDS)	52	LF	\$310.00	\$16,120.00	\$275.00	\$14,300.00	\$450.00	\$23,400.00
TYPE 2 ROCK BLANKET (2' THICK) WITH FILTER FABRIC	31	CY	\$40.00	\$1,240.00	\$50.00	\$1,550.00	\$57.00	\$1,767.00
4 STRAND BARBED WIRE FENCE	72	LF	\$10.00	\$720.00	\$20.00	\$1,440.00	\$22.00	\$1,584.00
TEMPORARY FENCE	75	LF	7	\$525.00	\$20.00	\$1,500.00	\$1.00	\$75.00
SUBTOTAL WORK AREA #3				\$35,405.00	\$40,040.00		\$52,351.00	
BID TOTAL (WORK AREAS #1, #2, AND #3)				\$138,815.00	\$148,942.00		\$184,796.00	

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CONTRACT AGREEMENT

THIS AGREEMENT, made and entered into by and between the County of Boone through the Boone County Commission (hereinafter referred to as the Owner), and **C.L. Richardson Construction Company, Inc.**, (hereinafter referred to as the Contractor).

WITNESSETH: That for and in consideration of the acceptance of Contractor's bid and the award of this contract to said Contractor by the Owner and in further consideration of the agreements of the parties herein contained, to be well and truly observed and faithfully kept by them, and each of them, it is agreed between the parties as follows, to wit:

The Contractor at his own Expense hereby agrees to do or furnish all labor, materials, and equipment called for in the bid designated and marked:

**BID NUMBER 27-28MAY15
STIDHAM ROAD AND HARPER ROAD DRAINAGE STRUCTURE IMPROVEMENTS
BOONE COUNTY, MISSOURI**

and agrees to perform all the work required by the contract as shown on the plans and specifications. The contract award is to **be in the amount of \$143,485.75.**

The following contract documents and any applicable Addenda are made a part hereof as fully as if set out herein: Change orders issued subsequent to this contract shall be subject to the terms and conditions of the agreement unless otherwise specified in writing.

- Notice to Bidders
- Bid Form
- Instructions to Bidders
- Bid Response
- Certification Regarding Debarment
- Work Authorization Certification
- Statement of Bidders Qualifications
- Anti-Collusion Statement
- Signature and Identity of Bidder
- Bidders Acknowledgment
- Insurance Requirements
- Contract Conditions
- Sample Contract Agreement
- Performance Bond, bonds must be filled out and returned within 15 days of the date of this contract.
- Labor & Material Payment Bond, bonds must be filled out and returned within 15 days of the date of this contract.
- Affidavit - OSHA Requirements
- Affidavit - Prevailing Wage (for completion when project is complete)
- General Specifications
- Technical Specifications
- Special Provisions
- State Wage Rates-Annual Wage Order #21
- Boone County Standard Terms and Conditions
- Project Plans and-or Details/US Army COE Nationwide Permit Conditions

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It is understood and agreed that, except as may be otherwise provided for by the "General Specifications, and "Technical Specifications," and "Special Provisions" the work shall be done in accordance with the Boone County Roadway Regulations Chapter II or the Missouri Standard Specifications for Highway Construction Current Edition, hereinafter the MoDOT Standard Specifications. When an item is the subject of both the Boone County Roadway Regulations Chapter II and the MoDOT Standard Specifications, the Boone County Roadway Regulations Chapter II will govern the work. Said Specifications are part and parcel of this contract, and are incorporated in this contract as fully and effectively as if set forth in detail herein.

The Contractor further agrees that he is fully informed regarding all of the conditions affecting the work to be done, and labor and materials to be furnished for the completion of this contract, and that his information was secured by personal investigation and research and not from any estimates of the Owner; and that he will make no claim against the Owner by reason of estimates, tests, or representation of any officer, agent, or employees of the Owner.

The said Contractor agrees further to begin work not later than the authorized date in the Notice to Proceed, and to complete the work within the time specified in the contract documents or such additional time as may be allowed by the Engineer under the contract.

The work shall be done to complete satisfaction of the Owner and, in the case the Federal Government or any agency thereof is participating in the payment of the cost of construction of the work, the work shall also be subject to inspection and approval at all times by the proper agent or officials of such government agency.

The parties hereto agree that this contract in all things shall be governed by the laws of the State of Missouri.

Contractor agrees it will pay not less than the prevailing hourly rate of wages to all workers performing work under the contract in accordance with the prevailing wage determination issued by the Division of Labor Standards of the Department of Labor and Industrial Relations for the State of Missouri and as maintained on file with the Boone County Resource Management Department.

The Contractor further agrees that it shall forfeit as a penalty to the County of Boone the sum of \$100.00 for each worker employed for each calendar day or portion thereof such worker is paid less than the stipulated rates set forth in the prevailing wage determination for the project for any work done under this contract by the Contractor or by any Subcontractor employed by the Contractor pursuant to the provisions of Section 290.250 RSMo. The Contractor further agrees that it will abide by all provisions of the prevailing wage law as set forth in Chapter 290 RSMo. and rules and regulations issued thereunder and that any penalties assessed may be withheld from sums due to the Contractor by the Owner.

The contractor agrees that he will comply with all federal, state, and local laws and regulations and ordinances and that he/she will comply and cause each of his/her subcontractors, and directives pertaining to nondiscrimination against any person on the grounds of race, color, religion, creed, sex, age, ancestry, or national origin in connection with this contract, including procurement of materials and lease of equipment; therefore, in accordance with the special provisions on that subject attached hereto, incorporated in and made a part of the Contract.

The Contractor expressly warrants that he/she has employed no third person to solicit or obtain this contract in his behalf, or to cause or procure the same to be obtained upon compensation in any way contingent, in whole or in part, upon such procurement; and that he has not paid, or promised or agreed to pay to any third person, in consideration of such procurement, or in compensation for services in connection therewith, any brokerage, commission or percentage upon the amount receivable by him hereunder; and that he has not, in

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estimating the contract price demand by him, included any sum by reason of such brokerage, commission, or percentage; and that all moneys payable to him hereunder are free from obligation of any other person for services rendered, or supposed to have been rendered, in the procurement of this contract. He further agrees that any breach of this warranty shall constitute adequate cause for the annulment of this contract by the Owner, and that the Owner may retain to its own use from any sums due to or to become due hereunder an amount equal to any brokerage, commission, or percentage so paid, or agreed to be paid.

The Contractor is aware of the provisions of the Overhead Power Line Safety Act, 319.075 to 319.090 RSMo, and agrees to comply with the provisions thereof. Contractor understands that is their duty to notify any utility operating high voltage overhead lines and make appropriate arrangements with said utility if the performance of contract would cause any activity within ten feet of any high voltage overhead line. To the fullest extent permitted by law, Contractor shall indemnify, hold harmless and defend the County, its directors, officers, agents, and employees from and against all claims, damages, losses and expenses (including but not limited to attorney's fees) arising by reason of any act or failure to act, negligent or otherwise, of Contractor, of any subcontractor (meaning anyone, including but not limited to consultants having a contract with contractor or a subcontract for part of the services), of anyone directly or indirectly employed by contractor or by any subcontractor, or of anyone for whose acts the contractor or its subcontractor may be liable, in connection with any claims arising under the Overhead Power Line Safety Act. Contractor expressly waives any action for Contribution against the County on behalf of the Contractor, any subcontractor (meaning anyone, including but not limited to consultants having a contract with contractor or a subcontract for part of the services), anyone directly or indirectly employed by contractor or by any subcontractor, or of anyone for whose acts the contractor or its subcontractor may be liable, and agrees to provide a copy of this waiver to any party affected by this provision.

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The Owner agrees to pay the Contractor in the amount: **\$143,485.75.**

One Hundred Forty Three Thousand, Four Hundred Eighty Five Dollars and Seventy Five Cents (\$143,485.75)

as full compensation for the performance of work embraced in this contract, subject to the terms of payment as provided in the contract documents and subject to adjustment as provided for changes in quantities and approved change orders.

IN WITNESS WHEREOF, the parties hereto have signed and entered this agreement on _____ at Columbia, Missouri.

(Date)

CONTRACTOR:

C.L. RICHARDSON CO., INC.

By: Don Richardson
Authorized Representative Signature

By: DAVE Richardson
Authorized Representative Printed Name
Title: Vice President

OWNER, BOONE COUNTY, MISSOURI

By: Daniel K. Atwill
Daniel K. Atwill, Presiding Commissioner

Approved as to Legal Form:
CJ Dyklhouse
CJ Dyklhouse
Boone County Counselor

ATTEST:
Wendy S. Noren
Wendy Noren, County Clerk *my*

AUDITOR CERTIFICATION

In accordance with RSMo 50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) arising from this contract. (Note: Certification of this contract is not required if the terms of the contract do not create a measurable county obligation at this time.)

Jane E. Pitchford
Signature *by cy*

6/11/15
Date

2041 /71202 - \$143,485.75

Appropriation Account

**BID FORM
STIDHAM ROAD AND HARPER ROAD DRAINAGE STRUCTURE IMPROVEMENTS**

C.L. RICHARDSON CONSULTANTS
15475 Hwy #83 S.
Ashland, MO 65010

Description	Qty.	Unit	Unit Price	Total
Work Area #1 - Stidham Road				
Mobilization	1	LS	\$ 595.00	\$ 595.00
CONSTRUCTION STAKING	1	LS	\$ 790.00	\$ 790.00
TRAFFIC CONTROL	1	LS	\$ 1285.00	\$ 1285.00
PORTABLE CHANGEABLE MESSAGE BOARD (PCMB)	4	E/DA	\$ 420.00	\$ 1680.00
EROSION CONTROL	1	LS	\$ 525.00	\$ 525.00
RESTORATION (LIME, FERTILIZER, SEED, TYPE 3 MULCH & 4" TOPSOIL)	1	LS	\$ 1975.00	\$ 1975.00
SITE CLEARING AND GRUBBING	1	LS	\$ 1100.00	\$ 1100.00
REMOVALS	1	LS	\$ 4525.00	\$ 4525.00
BANK GRADING AND SHAPING	1	LS	\$ 1645.00	\$ 1645.00
12" THICK AGGREGATE ROADWAY PATCH	101	SY	\$ 18.05	\$ 1823.05
120" CMP PIPE ARCH (10 GA. 3x1 ALUMINIZED W/SQUARE ENDS)	76	LF	\$ 489.10	\$ 37171.60
120" CMP PIPE ARCH CONNECTING BAND - 4" WIDE	1	EA	\$ 2225.00	\$ 2225.00
TYPE 2 ROCK BLANKET (2" THICK) WITH FILTER FABRIC	93	CY	\$ 47.75	\$ 4440.75
Subtotal Work Area #1				\$ 59,780.40
Work Area #2 - Harper Road (West)				
Mobilization	1	LS	\$ 595.00	\$ 595.00
CONSTRUCTION STAKING	1	LS	\$ 790.00	\$ 790.00
TRAFFIC CONTROL	1	LS	\$ 1285.00	\$ 1285.00
PORTABLE CHANGEABLE MESSAGE BOARD (PCMB)	4	E/DA	\$ 420.00	\$ 1680.00
EROSION CONTROL	1	LS	\$ 525.00	\$ 525.00
RESTORATION (LIME, FERTILIZER, SEED, TYPE 3 MULCH & 4" TOPSOIL)	1	LS	\$ 1975.00	\$ 1975.00
SITE CLEARING AND GRUBBING	1	LS	\$ 735.00	\$ 735.00
REMOVALS	1	LS	\$ 3800.00	\$ 3800.00
BANK GRADING AND SHAPING	1	LS	\$ 1645.00	\$ 1645.00
12" THICK AGGREGATE ROADWAY PATCH	60	SY	\$ 21.10	\$ 1266.00
108" CMP PIPE ARCH (12 GA. 3x1 ALUMINIZED W/SQUARE ENDS)	54	LF	\$ 375.00	\$ 20250.00
108" CMP PIPE ARCH CONNECTING BAND - 4" WIDE	1	EA	\$ 1885.00	\$ 1885.00
TYPE 2 ROCK BLANKET (2" THICK) WITH FILTER FABRIC	95	CY	\$ 47.75	\$ 4536.25
4 STRAND BARBED WIRE FENCE	69	LF	\$ 23.10	\$ 1593.90
WATER GAP	2	EA	\$ 2625.00	\$ 5250.00
TEMPORARY FENCE	150	LF	\$ 1.05	\$ 157.50
Subtotal Work Area #2				\$ 47,968.65

BID FORM
STIDHAM ROAD AND HARPER ROAD DRAINAGE STRUCTURE IMPROVEMENTS

Description	Qty.	Unit	Unit Price	Total
Work Area #3 - Harper Road (East)				
MOBILIZATION	1	LS	\$ 595.00	\$ 595.00
CONSTRUCTION STAKING	1	LS	\$ 790.00	\$ 790.00
TRAFFIC CONTROL	1	LS	\$ 1,285.00	\$ 1,285.00
PORTABLE CHANGEABLE MESSAGE BOARD (PCMB)	4	EADAY	\$ 420.00	\$ 1,680.00
EROSION CONTROL	1	LS	\$ 525.00	\$ 525.00
RESTORATION (LIME, FERTILIZER, SEED, TYPE 3 MULCH & 4" TOPSOIL)	1	LS	\$ 1,975.00	\$ 1,975.00
SITE CLEARING AND GRUBBING	1	LS	\$ 735.00	\$ 735.00
REMOVALS	1	LS	\$ 3,965.00	\$ 3,965.00
BANK GRADING AND SHAPING	1	LS	\$ 1,315.00	\$ 1,315.00
12" THICK AGGREGATE ROADWAY PATCH	65	SY	\$ 21.10	\$ 1,371.50
90" CMP PIPE ARCH (12 GA. 3x1 ALUMINIZED W/SQUARE ENDS)	52	LF	\$ 351.50	\$ 18,278.00
TYPE 2 ROCK BLANKET (2' THICK) WITH FILTER FABRIC	31	CY	\$ 47.75	\$ 1,480.25
4 STRAND BARBED WIRE FENCE	72	LF	\$ 23.10	\$ 1,663.20
TEMPORARY FENCE	75	LF	\$ 1.05	\$ 78.75
Subtotal Work Area #3				35,736.70
Bid Total (Work Area #1 + Work Area #2 + Work Area #3)				\$ 143,485.75

All items shown on the project plan sheets and not included in the above bid items shall be deemed incidental to the project and included in the unit prices given. In case of error in the extension, the unit price times the estimated quantity will govern.

BIDDER has examined copies of all the Bidding Documents and of the following Addenda (receipt of all which is hereby acknowledged):

DATE

ADDENDUM NUMBER

None.

COMPANY NAME: C.L. Richardson Construction Co., Inc.

ADDRESS: 15475 Highway 63 South

CITY, STATE, ZIP Ashland, MO 65010

PHONE NUMBER: 573-657-9557

AUTHORIZED REPRESENTATIVE: C.L. Richardson

TITLE: President

SIGNATURE: C.L. Richardson

Prompt Payment Terms: as stated in specs.

Will you accept automated clearinghouse (ACH) for payment of invoices? yes, but prefer check.

List all Sub-Contractors planned to be utilized on this project.

None planned.

INSTRUCTIONS TO BIDDERS

The purpose of the attached specifications is to give detailed information on the conditions under which the Project will be constructed, Scope of Contract, quality of material and equipment required, standards used in determining its acceptability, and similar data. Each Bidder shall carefully check all requirements herein set forth and shall offer material and construction which fully complies with these requirements.

All bids shall be submitted on the bid forms hereto attached. Copies of necessary Addenda, if any, shall be signed and attached to the proposal submitted and considered a part of the contract. Bidders shall furnish all information requested herein by filling in the blanks in the submitted copy of these specifications.

Bidders shall visit the site of the work and become familiar with the condition under which the work is to be performed, concerning the site of the work, the nature of the equipment, the obstacles which may be encountered, the work to be performed, and if awarded the Contract, shall not be allowed any extra compensation by reason of any matter or thing concerning which such Bidder might have fully informed himself, because of their failure to have so informed themselves prior to the bidding. The successful Contractor must employ, so far as possible, such methods and means in the carrying out their work as will not cause any interruption or interference with any other contractors.

Bidders shall not include sales or use taxes in their bid for materials incorporated or used in the work or for rentals subject to sales tax.

The Contractor assumes responsibility for all loss or damage caused by fire, windstorm, cyclone, tornado, flood, or freezing to the materials and equipment with which the work of the contract is to be done. The Contractor has the privilege of insuring in full or in part against such loss or damage, responsibility for which is here assumed. The County will not carry insurance against such loss or damage until the acceptance of Project.

Bidders shall visit the site of the work and completely inform themselves relative to construction hazards and procedure, the availability of lands, the character and quantity of surface and subsurface materials, and utilities to be encountered, the arrangement and condition of existing structures and facilities, the procedure necessary for maintenance of uninterrupted operation of existing facilities, the character of construction equipment and facilities needed for performance of the work, and facilities for transportation, handling, and storage of materials and equipment. All such factors shall be properly investigated and considered in the preparation of the bid.

Bids of an incomplete nature, or subject to multiple interpretation may at the option of the County, be rejected as irregular.

Bids will be evaluated by the County based on, but not limited to, the following criteria: cost, bidder's qualifications and experience, and time required for completion.

Upon award of the Contract, the successful Contractor shall furnish a Performance Bond and a Labor and Material Payment Bond, each in an amount equal to the full Contract price, guaranteeing faithful compliance with all requirements of the Contract Documents and complete fulfillment of the Contract, and payment of all labor, material, and other bills made in carrying out this Contract.

When Owner gives a Notice of Award to the Successful Bidder, it will be accompanied by the required number of unsigned counterparts of the Agreement with all other written Contract Documents attached. Within fifteen days thereafter Contractor shall sign and deliver the required number of counterparts of the Agreement and attached documents to Owner with the required Bonds.

Owner will deliver to Contractor a Notice to Proceed on or about the date specified in the Notice to Bidders. Contract Time shall commence upon delivery of Notice to Proceed. **Contract Time shall not exceed the time or fixed completion date specified in the Notice to Bidders for the work to be done on the Project.**

If any person submitting a bid for this Contract is in doubt as to the true meaning of any part of the plans, specifications, or any other proposed Contract documents, they may submit to the County a written request for an interpretation thereof by the bid questions deadline specified in the Notice to Bidders. The person submitting the request will be responsible for its prompt delivery. Any interpretation of the proposed documents will be made only by addendum duly issued or delivered to each person receiving a set of such documents. The County will not be responsible for any other explanation or interpretation of the proposed documents.

Each set of bids should be plainly headed with the name of the Bidder and post office address. In case the bid is made by a firm or corporation, the same shall be signed by a legally authorized agent of the firm or corporation. The envelope containing the bids should be sealed and plainly marked as a bid for this particular Contract.

The Contractor should be sure to complete the following forms and attach the bid security. Omissions or irregularities may cause bid rejection.

1. Bidding Forms,
2. Bid Response,
3. Debarment Form,
4. Work Authorization Certification,
5. Statement of Bidder's Qualifications,
6. Anti-Collusion Statement,
7. Signature and Identity of Bidder,
8. Bidder's Acknowledgment.

BID RESPONSE

TO: COUNTY OF BOONE, MISSOURI

SUBJECT: Stidham Rd. & Harper Rd. Drainage Structure Imp.

Project No.: N/A Bid. # 27-28 MAY 15

THE UNDERSIGNED BIDDER, having examined all specifications, and other proposed contract documents, and all addenda thereto; and being acquainted with and fully understanding (a) the extent and character of the work covered by this proposal; (b) the location, arrangement, and specified requirements of the proposed work; (c) local conditions relative to labor, transportation, hauling, and delivery facilities; and (d) all other factors and conditions affecting or which may be affected by the work.

HEREBY PROPOSES to furnish all required materials, supplies, equipment, tools, and plant; to perform all necessary labor and supervision; and to install, erect, equip, and complete all work stipulated in, required by, and in accordance with the proposed contract documents, specifications, and other documents referred to herein (as altered, amended, or modified by all addenda hereto) for and in consideration of the prices stated herein. All prices stated herein are firm and include Missouri Sales and Use Tax and all other taxes which might be lawfully assessed against or in connection with the work proposed herein.

SECTION I

THE UNDERSIGNED BIDDER UNDERSTANDS that the specifications, contract, and bond governing the construction of the work contemplated are those known and designated as the **Boone County Roadway Regulations Chapter II, MoDOT Standard Specifications, Rules of Missouri Department of Natural Resources, Division 20-Clean Water Commission (10CSR20)**, together with the "General Specifications", "Technical Specifications", and "Special Provisions", if any, attached to this proposal.

THE UNDERSIGNED BIDDER UNDERSTANDS that the quantities given in the following itemized proposal are not guaranteed by the Owner, but are used for the purpose of comparing bids and awarding the Contract, and may or may not represent the actual quantities encountered on the job; and that the sum of the products of the quantities listed in the following itemized proposal, multiplied by the unit price bid shall all constitute the gross sum bid.

THE UNDERSIGNED BIDDER submits the following itemized proposal and hereby authorizes the Engineer to correct any multiplication of "Unit Price" by "Quantity" as shown under "Extended Total". If there is a discrepancy between the "Unit Price" and the "Extended Total" the "Unit Price" shall govern.

SECTION II

I hereby agree to complete the work herein specified before the **Contract Time** specified in the Notice to Bidders and agree that the County will sustain substantial damages, the amount of which is impossible to determine at this time, if work is not completed by the completion date. Time is an essential feature of this Contract. I agree that if I fail to finally and fully complete the work within the time allowed I will be in breach of the Agreement which shall entitle the County to collect **liquidated damages** from the Bidder and/or the Bidder's Surety in the amount specified under liquidated damages in the Notice to Bidders for each day that completion is delayed beyond the specified completion date. I further authorize said damages to be reduced from any final payment on the Project.

SECTION III

Acknowledgment of receipt of any and all Addenda, if applicable, shall be included with the bid documents at the time of the submittal to Boone County for consideration.

SECTION IV

The undersigned agrees and understands that the County has the right to reject any and all bids, to waive informalities or other requirements for its benefit, and to accept such proposal as it deems to its best interest.

SECTION V

If this proposal is accepted, the undersigned hereby agrees that work will begin no later than the date specified in the Notice to Proceed and will be diligently prosecuted at such a rate and in such manner as is necessary for the completion of the work herein specified before the completion date.

The Contractor further agrees that, should he fail to complete work in the time specified or such additional time as may be allowed by the Owner under this Contract, the amount of liquidated damages to be recovered on this project shall be in accordance with Section II of the Bid Response.

Accompanying this proposal is a certified check, treasurer's check or cashier's check, or a bidder's bond payable to the Owner for five percent of AMOUNT OF BID. If this proposal is accepted and the undersigned fails to execute the Contract and furnish a contract bond as required, then the proposal guaranty shall be forfeited to the Owner.

Firm Name: C.L. Richardson Construction Company, Inc.

By: C.L. Richardson
(Signature)

C.L. Richardson
(Print or Type Name)

Title: President

Address: 15475 Highway 63 South

City, State, Zip: Asland, MO 65010

Phone: 573-657-9557

Fax: 573-657-1078

Date: 5/28/15

STATEMENT OF BIDDER'S QUALIFICATIONS

Each bidder for the work included in the specifications and plans and the Contract Documents shall submit with their bid the data requested in the following schedule of information. This data must be included in and made a part of each bid document and be contained in the sealed envelope. Failure to comply with this instruction may be regarded as justification for rejecting the Contractor's proposal.

1. Name of Bidder: C.L. Richardson Construction Co., Inc.
2. Business Address: 15475 Highway 63 South
Ashland, MO 65010
3. When Organized: 1953
4. When Incorporated: 6/24/94
5. If not incorporated, state type of business and provide your federal tax identification number:
FEIN: 43-1688255
6. Number of years engaged in contracting business under present firm name:
62 years
7. If you have done business under a different name, please give name and location:
N/A
8. Percent of work done by own staff: 100%
9. Have you ever failed to complete any work awarded to your company? If so, where and why?: No
10. Have you ever defaulted on a contract? No
11. List of contracts completed within the last four years, including value of each: See Attached.
12. List of projects currently in progress: See Attached.

* Attach additional sheets as necessary *

G.L. RICHARDSON CONSTRUCTION - CONTRACTED PROJECTS WITHIN LAST 4 YEARS

PROJECT	COMPLETION DATE	LOCATION	CONTACT - PHONE NO.	TOTAL
HarSCO Corporation - Reed Minerals (CSR)	May-11	Huntsville, MO	Eddie Childress, HARSCO Minerals,913-757-4561	\$ 610,000.00
Les Bourgeois (SE, GR, SD, EX)	May-11	Columbia, MO	Wayne Huebert, Huebert Bldrs, 573-449-4996	\$ 295,564.00
Mexico Memorial Airport (EX)	Jun-11	Mexico, MO	Chris Flageolle, BWR, 816-363-9565	\$ 128,015.00
Harrisburg Reclamation Project (SI, GR)	Sep-11	Harrisburg, MO	Mike Carlson, Gredell Engineering, 573-659-9078	\$ 1,237,847.00
Auto-Owners Insurance (EX, SD, WA, SE)	Oct-11	Columbia, MO	Joe Gruender, Little Dixie Const, 573-449-7200	\$ 218,354.00
Macon-Fower Memorial Airport (SI)	Oct-11	Macon, MO	Allan Muncy, City of Macon, 660-385-6521	\$ 274,126.50
Rolling Hills Road Imp. Utility Corridor Grading	Oct-11	Boone County, MO	Bo.Co. Public Works, 573-449-8515	\$ 161,647.50
Sunnydale Adventist Academy Holding Cell Force Main	Oct-11	Centralia, MO	Erv Bales, Sunnydale Academy, 573-68222164	\$ 375,407.00
Rodgers WRP Restoration (GR,EX,EW)	Feb-12	Jacksonville, MO	Mark Luckritz, USDA NRCS, 573-876-9374	\$ 81,384.00
ABC Lab Lagoon Closure (SI)	Jun-12	Columbia, MO	Dave Bennett, ES&S, 573-449-2646	\$ 42,965.00
106-108 Sexton Road Demo (GR, SE, DE)	Jul-12	Columbia, MO	Michelle Sorensen, City of Columbia, 573-874-7375	\$ 18,765.00
Hinkson Siphon Elimination Project (SE)	Jul-12	Columbia, MO	Melinda Pope, City of Columbia, 874-7375	\$ 357,716.00
Pro-Line Building Company (EX,GR,SE,WA)	Sep-12	Columbia, MO	Jason LaRue, Pro-Line Bldg. Co., 641-780-6092	\$ 592,618.00
Missouri Rural Water Association (GR, SE, DE)	Oct-12	Ashland, MO	John Hoagland, MO Rural Water Assoc., 573-657-5533	\$ 43,819.00
Conley Road TDD Transportation Services - Demo	Nov-12	Columbia, MO	Robert - Van Matre, Harrison, etc., 573-874-7777	\$ 243,458.00
Columbia Country Club (SI, EX, DE)	Nov-12	Columbia, MO	Greg Korneta, Wadsworth Gold (GC), 815-436-8404	\$ 1,048,076.00
Boone County Concrete Rehabilitation	Dec-12	Columbia, MO	Darin Sapp, Bo.Co. Public Works, 573-864-6316	\$ 345,242.00
Columbia Public Schools Admin. Bldg. Add (SI,WA,SE)	Dec-12	Columbia, MO	Carmen Craddock, GBH Bldrs, 573-893-3633	\$ 542,674.00
Southern Boone County School Additions (SI, WA, SE)	Dec-12	Ashland, MO	Wes Doerhoff, Septagon Const, 573-442-6187	\$ 454,950.00
Emergency Repair of Flood Control	May-13	Woodbridge, MO	Bob Schoen, Army COE, 816-389-3291	\$ 310,077.50
Little Tipple Reclamation Project (SI)	Sep-13	Bates City, MO	Larry Burkhardt, State of MO DFM&C	\$ 446,619.00
Midway Heights Elementary School Access Imp.	Oct-13	Columbia, MO	Charles Oestreich, Columbia Public Schools,573-214-3774	\$ 1,108,483.00
Moser's Foods (SI,WA,SE,GR)	Nov-13	Mexico, MO	Chris Sanders, A Civil Group, 573-817-5750	\$ 205,082.00
Katy Place Trail (EX,SE,GR)	Dec-13	Columbia, MO	Melinda Pope, City of Columbia, 874-7375	\$ 299,418.00
Wastewater Treatment & Collection Imp. (SI,GR,SI,SD)	Feb-14	Hallsville, MO	Stephen Lin, Allstate Consultants, 573-875-8799	\$ 1,005,650.00
Danuser Expansion (SI)	Mar-14	Fulton, MO	Frank Dahm, Septagon Const. Co., 573-893-3113	\$ 62,853.00
Hartsburg Levee System	May-14	Hartsburg, MO	James Rudy, USACE, 816-389-3511	\$ 23,620.00
Hartsburg Wastewater Disinfection Improvements	Oct-14	Hartsburg, MO	Leland Neher, MECO Engineering Co., 573-893-5558	\$ 47,280.00
CPS Rock Bridge High School Soccer Field	Oct-14	Columbia, MO	Charles Oestreich, Columbia Public Schools,573-214-3774	\$ 92,158.00
Bonne Femme Church Rd Drainage Improvements	Oct-14	Boone County, MO	Keith Austin, BoCo Resource Mgmt, 573-886-4480	\$ 178,431.00
Skip Grossnickle - Site Work & Utilities	Nov-14	Columbia, MO	Skip Grossnickle, 573-874-4800	\$ 300,000.00
APAC - Route 63 Boone/Randolph	Nov-14	Boone/Randolph	Shelly Sanders, APAC-Missouri, 573-449-0886	\$ 532,733.00
Kingdom Coal Land Reclamation	Nov-14	New Bloomfield, MO	Mike Mueller, State of Missouri DNR, 573-694-3550	\$ 40,494.00
Hallsville Wastewater Treatment Project	Jan-15	Hallsville, MO	Cheri Reich, Mayor, City of Hallsville, 573-696-3885	\$ 1,004,024.00
CPS Bus Barn Site Improvements (SI, SE, GR, SD)	May-15	Columbia, MO	Charles Oestreich, Columbia Public Schools,573-214-3774	\$ 2,722,247.00
TOTAL				\$ 11,115,526.50

Key: SI = Site work, RC = Road Construction

WA = Water, SE = Sewer, GR = Grading

SD = Storm Drainage, DE = Demolition

TOTAL	PROJECT	LOCATION	CONTACT - PHONE NO.	SCHEDULED COMPLETION
\$ 40,494.00	Henry Clay Blvd./Peterson Ln. Water System Imp.	Ashland, MO	Stephen Lin, Allstate Consultants, 573-875-8799	May-15
\$ 1,620,446.00	New Franklin Wastewater Treatment Imp.	New Franklin, MO	Stephen Lin, Allstate Consultants, 573-875-8799	Feb-16
\$ 302,230.00	Southampton Center Phase 1 (Dentist Office)	Columbia, MO	Skip Grossnickle, 573-875-4800	May-15
\$ 708,963.00	Callao Wastewater Treatment System Improvements	Callao, MO	Phillip Wilson, Shafer, Kline & Warren, 660-385-6441	2016
\$ 2,672,133.00				
	Key: SI = Sitework, RC = Road Construction WA = Water, SE = Sewer, GR = Grading SD = Storm Drainage, CSR = Contaminated Soil Removal, EC = Erosion Control EW = Earthwork, EX - Excavation DE - Demolition			

SIGNATURE AND IDENTITY OF BIDDER

The undersigned states that the correct LEGAL NAME and ADDRESS of (1) the individual Bidder, (2) each partner or joint venture (whether individuals or corporations, and whether doing business under fictitious name), or (3) the corporation (with the state in which it is incorporated) are shown below; that (if not signing with the intention of binding himself to become the responsible and sole Contractor) he is the agent of, and duly authorized in writing to sign for the Bidder or Bidders; and that he is signing and executing this (as indicated in the proper spaces below) as the proposal of a:

() sole individual () partnership () joint venture
 corporation, incorporated under laws of the state of Missouri

Dated 5/28, 20 15

Name of individual, all partners, or joint venturers:

Address of each:

doing business under the name of:

Address of principal place of business in Missouri:

(If using a fictitious name, show this name above in addition to legal names.)

C.L. Richardson Construction Co. 15475 Hwy. 63 South
 (If a corporation - show its name above) Ashland, MO 65010

ATTEST:

Nancy Richardson
 (Secretary)

Corporate Secretary & Bookkeeper
 (Title)

NOTE: If the Bidder is doing business under a FICTITIOUS NAME, the Proposal shall be executed in the legal name of the individual, partners, joint venturers, or corporation, with the legal address shown, and the REGISTRATION OF FICTITIOUS NAME filed with the Secretary of State, as required by Section 417.200 to 417.230, RS Mo. shall be attached. If the Bidder is a CORPORATION NOT ORGANIZED UNDER THE LAWS OF MISSOURI, it shall procure a CERTIFICATE OF AUTHORITY TO DO BUSINESS IN MISSOURI, as required by Section 351.570 and following, RS Mo. A CERTIFIED COPY of such Registration of Fictitious Name or Certificate of Authority to do Business in Missouri shall be filed with the Engineer.

BIDDER'S ACKNOWLEDGMENT

(Complete and fill out all parts applicable, and strike out all parts not applicable.)

State of Missouri

County of Boone

On this 28th day of May, 20 15

before me appeared C.L. Richardson to me personally known, who, being by me first duly sworn, did say that he executed the foregoing Proposal with full knowledge and understanding of all its terms and provisions and of the plans and specifications; that the correct legal name and address of the Bidder (including those of all partners of joint ventures if fully and correctly set out above; that all statements made therein by or for the Bidder are true; and

(if a sole individual) acknowledged that he executed the same as his free act and deed.

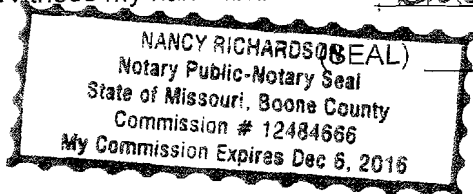
(if a partnership or joint venture) acknowledged that his executed same, with written authority from, and as the free act and deed of, all said partners or joint ventures.

(if a corporation) that he is the

President
President or other agent

of C.L. Richardson Const. Co.; that the above Proposal was signed and sealed in behalf of said corporation by authority of its board of directors; and he acknowledged said proposal to be the free act and deed of said corporation.

Witness my hand and seal at Ashland, Missouri the day and year first above written.



Nancy Richardson Notary Public

My Commission expires _____, 20 _____.

ANTI-COLLUSION STATEMENT

STATE OF MISSOURI

COUNTY OF Boone

C.L. Richardson, being first duly sworn, deposes and

says that he is President
(Title of Person Signing)

of C.L. Richardson Construction Company, Inc.
(Name of Bidder)

that all statements made and facts set out in the proposal for the above project are true and correct; and the bidder (person, firm, association, or corporation making said bid) has not, either directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free competitive bidding in connection with said bid or any contract which may result from its acceptance.

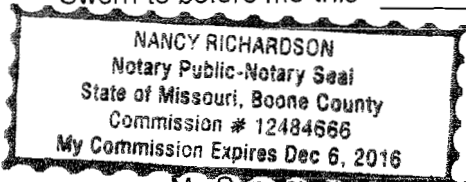
Affiant further certifies that bidder is not financially interested in, or financially affiliated with, any other bidder for the above project

By [Signature]

By _____

By _____

Sworn to before me this 28th day of May, 2015



Nancy Richardson
Notary Public

My Commission Expires _____

(Please complete and return with Contract)

Certification Regarding
Debarment, Suspension, Ineligibility and Voluntary Exclusion
Lower Tier Covered Transactions

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 29 CFR Part 98 Section 98.510, Participants' responsibilities. The regulations were published as Part VII of the May 26, 1988, Federal Register (pages 19160-19211).

(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS FOR CERTIFICATION)

- (1) The prospective recipient of Federal assistance funds certifies, by submission of this proposal, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
- (2) Where the prospective recipient of Federal assistance funds is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

C.L. Richardson, President
Name and Title of Authorized Representative

C.L. Richardson
Signature

5/28/15
Date

COUNTY OF BOONE-MISSOURI
WORK AUTHORIZATION CERTIFICATION
PURSUANT TO 285.530 RSMo
(FOR ALL AGREEMENTS IN EXCESS OF \$5,000.00)

County of Boone)
State of Missouri)ss

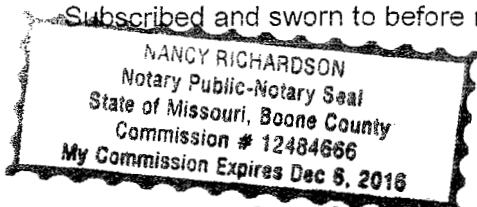
My name is C.L. Richardson.
I am an authorized agent of C.L. Richardson Construction Company (Bidder).
This business is enrolled and participates in a federal work authorization program for all employees working in connection with services provided to the County. This business does not knowingly employ any person that is an unauthorized alien in connection with the services being provided. **Documentation of participation in a federal work authorization program is attached to this affidavit.**

Furthermore, all subcontractors working on this contract shall affirmatively state in writing in their contracts that they are not in violation of Section 285.530.1, shall not thereafter be in violation and submit a sworn affidavit under penalty of perjury that all employees are lawfully present in the United States.

C.L. Richardson 5/28/15
Affiant Date

C.L. Richardson
Printed Name

Subscribed and sworn to before me this 28th day of May, 2015.



Nancy Richardson
Notary Public

Attach to this form the first and last page of the *E-Verify Memorandum of Understanding* that you completed when enrolling.

An Affirmative Action/Equal Opportunity Institution

N/A

CERTIFICATION OF INDIVIDUAL BIDDER

Pursuant to Section 208.009 RSMo, any person applying for or receiving any grant, contract, loan, retirement, welfare, health benefit, post secondary education, scholarship, disability benefit, housing benefit or food assistance who is over 18 must verify their lawful presence in the United States. Please indicate compliance below. Note: A parent or guardian applying for a public benefit on behalf of a child who is citizen or permanent resident need not comply.

- _____ 1. I have provided a copy of documents showing citizenship or lawful presence in the United States. (Such proof may be a Missouri driver's license, U.S. passport, birth certificate, or immigration documents). Note: If the applicant is an alien, verification of lawful presence must occur prior to receiving a public benefit.
- _____ 2. I do not have the above documents, but provide an affidavit (copy attached) which may allow for temporary 90 day qualification.
- _____ 3. I have provided a completed application for a birth certificate pending in the State of _____ . Qualification shall terminate upon receipt of the birth certificate or determination that a birth certificate does not exist because I am not a United States citizen.

Applicant

Date

Printed Name

N/A

AFFIDAVIT
(Only Required for Individual Bidder Certification Option #2)

State of Missouri)
)SS.
County of _____)

I, the undersigned, being at least eighteen years of age, swear upon my oath that I am either a United States citizen or am classified by the United States government as being lawfully admitted for permanent residence.

Date

Signature

Social Security Number
or Other Federal I.D. Number

Printed Name

On the date above written _____ appeared before me and swore that the facts contained in the foregoing affidavit are true according to his/her best knowledge, information and belief.

Notary Public

My Commission Expires:

Company ID Number: 177491

THE E-VERIFY PROGRAM FOR EMPLOYMENT VERIFICATION MEMORANDUM OF UNDERSTANDING

ARTICLE I

PURPOSE AND AUTHORITY

This Memorandum of Understanding (MOU) sets forth the points of agreement between the Department of Homeland Security (DHS) and **C. L. Richardson Construction Company, Inc.** (Employer) regarding the Employer's participation in the Employment Eligibility Verification Program (E-Verify). This MOU explains certain features of the E-Verify program and enumerates specific responsibilities of DHS, the Social Security Administration (SSA), and the Employer. E-Verify is a program that electronically confirms an employee's eligibility to work in the United States after completion of the Employment Eligibility Verification Form (Form I-9). For covered government contractors, E-Verify is used to verify the employment eligibility of all newly hired employees and all existing employees assigned to Federal contracts.

Authority for the E-Verify program is found in Title IV, Subtitle A, of the Illegal Immigration Reform and Immigrant Responsibility Act of 1996 (IIRIRA), Pub. L. 104-208, 110 Stat. 3009, as amended (8 U.S.C. § 1324a note). Authority for use of the E-Verify program by Federal contractors and subcontractors covered by the terms of Subpart 22.18, "Employment Eligibility Verification", of the Federal Acquisition Regulation (FAR) (hereinafter referred to in this MOU as a "Federal contractor") to verify the employment eligibility of certain employees working on Federal contracts is also found in Subpart 22.18 and in Executive Order 12989, as amended.

ARTICLE II

FUNCTIONS TO BE PERFORMED

A. RESPONSIBILITIES OF SSA

1. SSA agrees to provide the Employer with available information that allows the Employer to confirm the accuracy of Social Security Numbers provided by all employees verified under this MOU and the employment authorization of U.S. citizens.
2. SSA agrees to provide to the Employer appropriate assistance with operational problems that may arise during the Employer's participation in the E-Verify program. SSA agrees to provide the Employer with names, titles, addresses, and telephone numbers of SSA representatives to be contacted during the E-Verify process.
3. SSA agrees to safeguard the information provided by the Employer through the E-Verify program procedures, and to limit access to such information, as is appropriate by law, to individuals responsible for the verification of Social Security Numbers and for evaluation of the E-Verify program or such other persons or entities who may be authorized by SSA as governed by the Privacy Act (5 U.S.C. § 552a), the Social Security Act (42 U.S.C. 1306(a)), and SSA regulations (20 CFR Part 401).



Company ID Number: 177491

To be accepted as a participant in E-Verify, you should only sign the Employer's Section of the signature page. If you have any questions, contact E-Verify at 888-464-4218.

Employer **C. L. Richardson Construction Company, Inc.**

Charles Richardson

Name (Please Type or Print)

Title

Electronically Signed

Signature

01/08/2009

Date

Department of Homeland Security – Verification Division

USCIS Verification Division

Name (Please Type or Print)

Title

Electronically Signed

Signature

01/08/2009

Date

Company ID Number: 177491

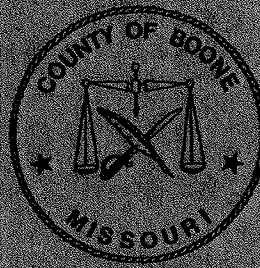
Information relating to the Program Administrator(s) for your Company on policy questions or operational problems:

Name:	Debbie A Crump	Fax Number:	(573) 657 - 1078
Telephone Number:	(573) 657 - 9557		
E-mail Address:	crumpd_clr@yahoo.com		
Name:	Charles L Richardson	Fax Number:	(573) 657 - 1078
Telephone Number:	(573) 657 - 9557		
E-mail Address:	crumpd_clr@yahoo.com		

BLANK BID FORM
STIDHAM RD AND HARPER RD
DRAINAGE STRUCTURE IMPROVEMENTS



9766B1S1003



STIDHAM ROAD AND HARPER ROAD DRAINAGE STRUCTURE IMPROVEMENTS

Project Number: N/A

Bid Number: 27-28MAY15

CONSTRUCTION BID REQUEST

Contract Documents,
General Specifications,
Technical Specifications, and
Special Provisions

BOONE COUNTY COMMISSION

Daniel K. Atwill, Presiding Commissioner
Karen M. Miller, District I Commissioner
Janet Thompson, District II Commissioner

BOONE COUNTY RESOURCE MANAGEMENT

Stan Shawver, Director
Derin Campbell, P.E., Chief Engineer

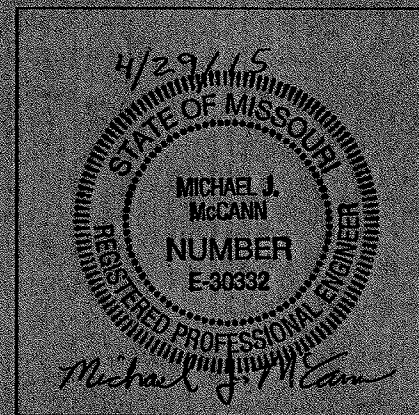
*PROJECT MANAGER

Jeff McCann
Boone County Resource Management
801 E. Walnut, Room 315
Columbia, Missouri 65201
Phone: (573) 886-4480
Fax: (573) 886-4340
E-mail: jmccann@boonecountymo.org

BOONE COUNTY PURCHASING

Liz Sanders, Senior Buyer
613 East Ash Street, Room 111
Columbia, MO 65201
Phone: (573) 886-4393
Fax: (573) 886-4390
E-mail: lsanders@boonecountymo.org

ENGINEER OF RECORD



Michael J. McCann
Professional Engineer
MO Lic. # E-030332

Boone County Resource Mgmt.
MO Engineering Corp. # N/A
801 East Walnut, Room 315
Columbia, Missouri 65201
Phone: 573-886-4480
Fax: 573-886-4340

***TECHNICAL QUESTIONS SHOULD BE DIRECTED TO THE PROJECT MANAGER**

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Project Plans and/or Details.....	APPENDIX C
US Army COE Nationwide Permit Conditions.....	APPENDIX D

***For the successful Bidder, Performance Bond and Labor and Material Payment Bond must be submitted on forms provided herein.**

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NOTICE TO BIDDERS

Boone County, Missouri is accepting sealed bids for the following Project.

Project Name:

STIDHAM ROAD AND HARPER ROAD
DRAINAGE STRUCTURE IMPROVEMENTS

Project Number:

N/A

Bid Number:

27-28MAY15

Scope of Project Construction:

This project includes removal of existing roadway culverts and replacement with 90", 108" and 120" CMP pipe arch culverts at three locations in northwestern Boone County. The project also includes aggregate roadway patching, rock blanket, barbed wire fence, water gap and restoration.

Pre-Bid Conference:

An **optional** pre-bid conference has been scheduled for **Tuesday, May 12, 2015 at 10:00 a.m.** in the Boone County Resource Management office, Boone County Government Center 801 E. Walnut, Conference Room 301, Columbia, Missouri 65201. The purpose of the meeting will be to address any questions or concerns regarding the bid. All bidders are **strongly urged** to attend.

Bid Questions Deadline:

All questions pertaining to the project must be received by **3:00 p.m. on Thursday, May 21, 2015. Technical questions should be directed to the Project Manager.**

Bids Accepted Until:

Sealed bids will be accepted until **1:15 p.m. on Thursday, May 28, 2015** at the Boone County Purchasing Office, 613 East Ash Street, Room 111, Columbia, Missouri 65201. Bids received after the above specified time for acceptance will be returned to the sender unopened.

Bids Opened After:

Bids will be publicly opened after **1:30 p.m. on Thursday, May 28, 2015** in the Boone County Commission Chambers, Boone County Government Center, 801 East Walnut, Columbia, Missouri 65201.

Contract Time:

25 Working Days

Liquidated Damages:

\$500.00 per Calendar Day beyond the 25 Working Days Contract Time and \$500.00 per Calendar Day beyond the maximum full road closure period of 5 Working Days for each of the three Work Areas.

Anticipated Notice To Proceed Date:

On or about June 22, 2015. The Contractor acknowledges that this is an estimated date and is subject to change. The actual notice to proceed date is generally established at the Pre-Construction Meeting. **THE LATEST START DATE ALLOWED WILL BE JULY 20, 2015.**

Seeding and Erosion Control Performance Bond Amount:

None Required.

Plans and Specifications Available From:

American Document Solutions, 1400 Forum Blvd., Suite 1C, Columbia, Missouri 65203, Phone 573-446-7768. Paper copies are available for a non-refundable fee of \$35.00 payable to American Document Solutions in the form of a check or money order. A planholder's list is available for viewing at <http://planroom.adsmo.net>.

Award will be made to the Bidder(s) whose offer(s) provide the greatest value to the County from the standpoint of suitability to purpose, quality, service, previous experience, price, lifecycle cost, ability to deliver, or for any other reason deemed by the County to be in the best interest of the County. Thus, the result will not be determined by price alone. The County will be seeking the least costly outcome that meets the County needs as interpreted by the County. The County also reserves the right to reject any and all bids or waive informalities or irregularities.

Not less than the prevailing hourly rate of wages, as found by the Department of Labor and Industrial Relations of Missouri, shall be paid to all workers performing work under this Contract. The Contractor's bond shall include such provisions as will guarantee the faithful performance of the prevailing hourly wage rate as provided by the Contract.

Boone County notifies all Bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, minority business enterprises will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, religion, creed, sex, age, ancestry, or national origin in consideration for an award. The Bidder will ensure that Disadvantage Business Enterprises will have the opportunity to participate in the performance of this contract or any subcontracts.

Proposals must be on forms provided and all unit price bids, extensions, and totals provided thereon shall be completed fully.

REFERENCE DOCUMENT DEFINITIONS

Wherever the following terms are used in the Plans, Specifications, or other Contract Documents, the intent and meaning shall be interpreted as follows:

**Boone County Roadway
Regulations Chapter II:**

The Boone County, Missouri, Roadway Regulations, Chapter II, Road, Bridge, & Right of Way Regulations, Dated February 24, 2009 or Current Edition.

**MoDOT Standard
Specifications:**

The Missouri Standard Specifications for Highway Construction, Dated 2011 or Current Edition.

MUTCD:

The Manual on Uniform Traffic Control Devices for Streets and Highways, 2009 or Current Edition.

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BID FORM
STIDHAM ROAD AND HARPER ROAD DRAINAGE STRUCTURE IMPROVEMENTS

Description	Qty.	Unit	Unit Price	Total
Work Area #1 - Stidham Road				
MOBILIZATION	1	LS	\$	\$
CONSTRUCTION STAKING	1	LS	\$	\$
TRAFFIC CONTROL	1	LS	\$	\$
PORTABLE CHANGEABLE MESSEGE BOARD (PCMB)	4	EA/DAY	\$	\$
EROSION CONTROL	1	LS	\$	\$
RESTORATION (LIME, FERTILIZER, SEED, TYPE 3 MULCH & 4" TOPSOIL)	1	LS	\$	\$
SITE CLEARING AND GRUBBING	1	LS	\$	\$
REMOVALS	1	LS	\$	\$
BANK GRADING AND SHAPING	1	LS	\$	\$
12" THICK AGGREGATE ROADWAY PATCH	101	SY	\$	\$
120" CMP PIPE ARCH (10 GA. 3x1 ALUMINIZED W/SQUARE ENDS)	76	LF	\$	\$
120" CMP PIPE ARCH CONNECTING BAND - 4' WIDE	1	EA	\$	\$
TYPE 2 ROCK BLANKET (2' THICK) WITH FILTER FABRIC	93	CY	\$	\$
Subtotal Work Area #1				
Work Area #2 - Harper Road (West)				
MOBILIZATION	1	LS	\$	\$
CONSTRUCTION STAKING	1	LS	\$	\$
TRAFFIC CONTROL	1	LS	\$	\$
PORTABLE CHANGEABLE MESSEGE BOARD (PCMB)	4	EA/DAY	\$	\$
EROSION CONTROL	1	LS	\$	\$
RESTORATION (LIME, FERTILIZER, SEED, TYPE 3 MULCH & 4" TOPSOIL)	1	LS	\$	\$
SITE CLEARING AND GRUBBING	1	LS	\$	\$
REMOVALS	1	LS	\$	\$
BANK GRADING AND SHAPING	1	LS	\$	\$
12" THICK AGGREGATE ROADWAY PATCH	60	SY	\$	\$
108" CMP PIPE ARCH (12 GA. 3x1 ALUMINIZED W/SQUARE ENDS)	54	LF	\$	\$
108" CMP PIPE ARCH CONNECTING BAND - 4' WIDE	1	EA	\$	\$
TYPE 2 ROCK BLANKET (2' THICK) WITH FILTER FABRIC	95	CY	\$	\$
4 STRAND BARBED WIRE FENCE	69	LF	\$	\$
WATER GAP	2	EA	\$	\$
TEMPORARY FENCE	150	LF	\$	\$
Subtotal Work Area #2				

BID FORM
STIDHAM ROAD AND HARPER ROAD DRAINAGE STRUCTURE IMPROVEMENTS

Description	Qty.	Unit	Unit Price	Total
Work Area #3 - Harper Road (East)				
MOBILIZATION	1	LS	\$	\$
CONSTRUCTION STAKING	1	LS	\$	\$
TRAFFIC CONTROL	1	LS	\$	\$
PORTABLE CHANGEABLE MESSAGE BOARD (PCMB)	4	EA/DAY	\$	\$
EROSION CONTROL	1	LS	\$	\$
RESTORATION (LIME, FERTILIZER, SEED, TYPE 3 MULCH & 4" TOPSOIL)	1	LS	\$	\$
SITE CLEARING AND GRUBBING	1	LS	\$	\$
REMOVALS	1	LS	\$	\$
BANK GRADING AND SHAPING	1	LS	\$	\$
12" THICK AGGREGATE ROADWAY PATCH	65	SY	\$	\$
90" CMP PIPE ARCH (12 GA. 3x1 ALUMINIZED W/SQUARE ENDS)	52	LF	\$	\$
TYPE 2 ROCK BLANKET (2' THICK) WITH FILTER FABRIC	31	CY	\$	\$
4 STRAND BARBED WIRE FENCE	72	LF	\$	\$
TEMPORARY FENCE	75	LF	\$	\$
Subtotal Work Area #3				
Bid Total (Work Area #1 + Work Area #2 + Work Area #3)				\$

All items shown on the project plan sheets and not included in the above bid items shall be deemed incidental to the project and included in the unit prices given. In case of error in the extension, the unit price times the estimated quantity will govern.

BIDDER has examined copies of all the Bidding Documents and of the following Addenda (receipt of all which is hereby acknowledged):

DATE

ADDENDUM NUMBER

COMPANY NAME: _____

ADDRESS: _____

CITY, STATE, ZIP _____

PHONE NUMBER: _____

AUTHORIZED REPRESENTATIVE: _____

TITLE: _____

SIGNATURE: _____

Prompt Payment Terms: _____

Will you accept automated clearinghouse (ACH) for payment of invoices? _____

List all Sub-Contractors planned to be utilized on this project.

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INSTRUCTIONS TO BIDDERS

The purpose of the attached specifications is to give detailed information on the conditions under which the Project will be constructed, Scope of Contract, quality of material and equipment required, standards used in determining its acceptability, and similar data. Each Bidder shall carefully check all requirements herein set forth and shall offer material and construction which fully complies with these requirements.

All bids shall be submitted on the bid forms hereto attached. Copies of necessary Addenda, if any, shall be signed and attached to the proposal submitted and considered a part of the contract. Bidders shall furnish all information requested herein by filling in the blanks in the submitted copy of these specifications.

Bidders shall visit the site of the work and become familiar with the condition under which the work is to be performed, concerning the site of the work, the nature of the equipment, the obstacles which may be encountered, the work to be performed, and if awarded the Contract, shall not be allowed any extra compensation by reason of any matter or thing concerning which such Bidder might have fully informed himself, because of their failure to have so informed themselves prior to the bidding. The successful Contractor must employ, so far as possible, such methods and means in the carrying out their work as will not cause any interruption or interference with any other contractors.

Bidders shall not include sales or use taxes in their bid for materials incorporated or used in the work or for rentals subject to sales tax.

The Contractor assumes responsibility for all loss or damage caused by fire, windstorm, cyclone, tornado, flood, or freezing to the materials and equipment with which the work of the contract is to be done. The Contractor has the privilege of insuring in full or in part against such loss or damage, responsibility for which is here assumed. The County will not carry insurance against such loss or damage until the acceptance of Project.

Bidders shall visit the site of the work and completely inform themselves relative to construction hazards and procedure, the availability of lands, the character and quantity of surface and subsurface materials, and utilities to be encountered, the arrangement and condition of existing structures and facilities, the procedure necessary for maintenance of uninterrupted operation of existing facilities, the character of construction equipment and facilities needed for performance of the work, and facilities for transportation, handling, and storage of materials and equipment. All such factors shall be properly investigated and considered in the preparation of the bid.

Bids of an incomplete nature, or subject to multiple interpretation may at the option of the County, be rejected as irregular.

Bids will be evaluated by the County based on, but not limited to, the following criteria: cost, bidder's qualifications and experience, and time required for completion.

Upon award of the Contract, the successful Contractor shall furnish a Performance Bond and a Labor and Material Payment Bond, each in an amount equal to the full Contract price, guaranteeing faithful compliance with all requirements of the Contract Documents and complete fulfillment of the Contract, and payment of all labor, material, and other bills made in carrying out this Contract.

When Owner gives a Notice of Award to the Successful Bidder, it will be accompanied by the required number of unsigned counterparts of the Agreement with all other written Contract Documents attached. Within fifteen days thereafter Contractor shall sign and deliver the required number of counterparts of the Agreement and attached documents to Owner with the required Bonds.

Owner will deliver to Contractor a Notice to Proceed on or about the date specified in the Notice to Bidders. Contract Time shall commence upon delivery of Notice to Proceed. **Contract Time shall not exceed the time or fixed completion date specified in the Notice to Bidders for the work to be done on the Project.**

If any person submitting a bid for this Contract is in doubt as to the true meaning of any part of the plans, specifications, or any other proposed Contract documents, they may submit to the County a written request for an interpretation thereof by the bid questions deadline specified in the Notice to Bidders. The person submitting the request will be responsible for its prompt delivery. Any interpretation of the proposed documents will be made only by addendum duly issued or delivered to each person receiving a set of such documents. The County will not be responsible for any other explanation or interpretation of the proposed documents.

Each set of bids should be plainly headed with the name of the Bidder and post office address. In case the bid is made by a firm or corporation, the same shall be signed by a legally authorized agent of the firm or corporation. The envelope containing the bids should be sealed and plainly marked as a bid for this particular Contract.

The Contractor should be sure to complete the following forms and attach the bid security. Omissions or irregularities may cause bid rejection.

1. Bidding Forms,
2. Bid Response,
3. Debarment Form,
4. Work Authorization Certification,
5. Statement of Bidder's Qualifications,
6. Anti-Collusion Statement,
7. Signature and Identity of Bidder,
8. Bidder's Acknowledgment.

BID RESPONSE

TO: COUNTY OF BOONE, MISSOURI

SUBJECT: _____

Project No.: _____

THE UNDERSIGNED BIDDER, having examined all specifications, and other proposed contract documents, and all addenda thereto; and being acquainted with and fully understanding (a) the extent and character of the work covered by this proposal; (b) the location, arrangement, and specified requirements of the proposed work; (c) local conditions relative to labor, transportation, hauling, and delivery facilities; and (d) all other factors and conditions affecting or which may be affected by the work.

HEREBY PROPOSES to furnish all required materials, supplies, equipment, tools, and plant; to perform all necessary labor and supervision; and to install, erect, equip, and complete all work stipulated in, required by, and in accordance with the proposed contract documents, specifications, and other documents referred to herein (as altered, amended, or modified by all addenda hereto) for and in consideration of the prices stated herein. All prices stated herein are firm and include Missouri Sales and Use Tax and all other taxes which might be lawfully assessed against or in connection with the work proposed herein.

SECTION I

THE UNDERSIGNED BIDDER UNDERSTANDS that the specifications, contract, and bond governing the construction of the work contemplated are those known and designated as the **Boone County Roadway Regulations Chapter II, MoDOT Standard Specifications, Rules of Missouri Department of Natural Resources, Division 20-Clean Water Commission (10CSR20)**, together with the "General Specifications", "Technical Specifications", and "Special Provisions", if any, attached to this proposal.

THE UNDERSIGNED BIDDER UNDERSTANDS that the quantities given in the following itemized proposal are not guaranteed by the Owner, but are used for the purpose of comparing bids and awarding the Contract, and may or may not represent the actual quantities encountered on the job; and that the sum of the products of the quantities listed in the following itemized proposal, multiplied by the unit price bid shall all constitute the gross sum bid.

THE UNDERSIGNED BIDDER submits the following itemized proposal and hereby authorizes the Engineer to correct any multiplication of "Unit Price" by "Quantity" as shown under "Extended Total". If there is a discrepancy between the "Unit Price" and the "Extended Total" the "Unit Price" shall govern.

SECTION II

I hereby agree to complete the work herein specified before the **Contract Time** specified in the Notice to Bidders and agree that the County will sustain substantial damages, the amount of which is impossible to determine at this time, if work is not completed by the completion date. Time is an essential feature of this Contract. I agree that if I fail to finally and fully complete the work within the time allowed I will be in breach of the Agreement which shall entitle the County to collect **liquidated damages** from the Bidder and/or the Bidder's Surety in the amount specified under liquidated damages in the Notice to Bidders for each day that completion is delayed beyond the specified completion date. I further authorize said damages to be reduced from any final payment on the Project.

SECTION III

Acknowledgment of receipt of any and all Addenda, if applicable, shall be included with the bid documents at the time of the submittal to Boone County for consideration.

SECTION IV

The undersigned agrees and understands that the County has the right to reject any and all bids, to waive informalities or other requirements for its benefit, and to accept such proposal as it deems to its best interest.

SECTION V

If this proposal is accepted, the undersigned hereby agrees that work will begin no later than the date specified in the Notice to Proceed and will be diligently prosecuted at such a rate and in such manner as is necessary for the completion of the work herein specified before the completion date.

The Contractor further agrees that, should he fail to complete work in the time specified or such additional time as may be allowed by the Owner under this Contract, the amount of liquidated damages to be recovered on this project shall be in accordance with Section II of the Bid Response.

Accompanying this proposal is a certified check, treasurer's check or cashier's check, or a bidder's bond payable to the Owner for five percent of AMOUNT OF BID. If this proposal is accepted and the undersigned fails to execute the Contract and furnish a contract bond as required, then the proposal guaranty shall be forfeited to the Owner.

Firm Name: _____

By: _____
(Signature)

(Print or Type Name)

Title: _____

Address: _____

City, State, Zip: _____

Phone: _____

Fax: _____

Date: _____

(Please complete and return with Contract)

**Certification Regarding
Debarment, Suspension, Ineligibility and Voluntary Exclusion
Lower Tier Covered Transactions**

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 29 CFR Part 98 Section 98.510, Participants' responsibilities. The regulations were published as Part VII of the May 26, 1988, Federal Register (pages 19160-19211).

(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS FOR CERTIFICATION)

- (1) The prospective recipient of Federal assistance funds certifies, by submission of this proposal, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
- (2) Where the prospective recipient of Federal assistance funds is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Name and Title of Authorized Representative

Signature

Date

COUNTY OF BOONE-MISSOURI
INSTRUCTIONS FOR COMPLIANCE WITH HOUSE BILL 1549

House Bill 1549 addresses the Department of Homeland Security's and the Social Security Administration's E-Verify Program (Employment Eligibility Verification Program) that requires the County to verify "lawful presence" of individuals when we contract for work/service; verify that contractor has programs to verify lawful presence of their employees when contracts exceed \$5,000; and a requirement for OSHA safety training for public works projects.

The County is required to obtain certification that the bidder awarded the attached contract participates in a federal work authorization program. To obtain additional information on the Department of Homeland Security's E-Verify program, go to:

<http://www.uscis.gov/portal/site/uscis/menuitem.eb1d4c2a3e5b9ac89243c6a7543f6d1a/?vgnextoid=75bce2e261405110VgnVCM1000004718190aRCRD&vgnnextchannel=75bce2e261405110VgnVCM1000004718190aRCRD>

Please complete and return form *Work Authorization Certification Pursuant to 285.530 RSMo* if your contract amount is in excess of \$5,000. **Attach to this form the first and last page of the *E-Verify Memorandum of Understanding* that you completed when enrolling.**

An Affirmative Action/Equal Opportunity Institution

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STATEMENT OF BIDDER'S QUALIFICATIONS

Each bidder for the work included in the specifications and plans and the Contract Documents shall submit with their bid the data requested in the following schedule of information. This data must be included in and made a part of each bid document and be contained in the sealed envelope. Failure to comply with this instruction may be regarded as justification for rejecting the Contractor's proposal.

1. Name of Bidder: _____
2. Business Address: _____

3. When Organized: _____
4. When Incorporated: _____
5. If not incorporated, state type of business and provide your federal tax identification number:

6. Number of years engaged in contracting business under present firm name:

7. If you have done business under a different name, please give name and location:

8. Percent of work done by own staff: _____
9. Have you ever failed to complete any work awarded to your company? If so, where and why?: _____
10. Have you ever defaulted on a contract? _____
11. List of contracts completed within the last four years, including value of each: _____

12. List of projects currently in progress: _____

* Attach additional sheets as necessary *

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ANTI-COLLUSION STATEMENT

STATE OF MISSOURI

COUNTY OF _____

_____, being first duly sworn, deposes and

says that he is _____
(Title of Person Signing)

of _____
(Name of Bidder)

that all statements made and facts set out in the proposal for the above project are true and correct; and the bidder (person, firm, association, or corporation making said bid) has not, either directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free competitive bidding in connection with said bid or any contract which may result from its acceptance.

Affiant further certifies that bidder is not financially interested in, or financially affiliated with, any other bidder for the above project

By _____

By _____

By _____

Sworn to before me this _____ day of _____, 20 _____

Notary Public

My Commission Expires _____

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SIGNATURE AND IDENTITY OF BIDDER

The undersigned states that the correct LEGAL NAME and ADDRESS of (1) the individual Bidder, (2) each partner or joint venture (whether individuals or corporations, and whether doing business under fictitious name), or (3) the corporation (with the state in which it is incorporated) are shown below; that (if not signing with the intention of binding himself to become the responsible and sole Contractor) he is the agent of, and duly authorized in writing to sign for the Bidder or Bidders; and that he is signing and executing this (as indicated in the proper spaces below) as the proposal of a:

sole individual partnership joint venture
 corporation, incorporated under laws of the state of _____

Dated _____, 20 ____

Name of individual, all partners, or joint
venturers:

Address of each:

doing business under the name of:

Address of principal place of business in
Missouri:

(If using a fictitious name, show this name above in addition to legal names.)

(If a corporation - show its name above)

ATTEST:

(Secretary)

(Title)

NOTE: If the Bidder is doing business under a FICTITIOUS NAME, the Proposal shall be executed in the legal name of the individual, partners, joint venturers, or corporation, with the legal address shown, and the REGISTRATION OF FICTITIOUS NAME filed with the Secretary of State, as required by Section 417.200 to 417.230, RS Mo. shall be attached. If the Bidder is a CORPORATION NOT ORGANIZED UNDER THE LAWS OF MISSOURI, it shall procure a CERTIFICATE OF AUTHORITY TO DO BUSINESS IN MISSOURI, as required by Section 351.570 and following, RS Mo. A CERTIFIED COPY of such Registration of Fictitious Name or Certificate of Authority to do Business in Missouri shall be filed with the Engineer.

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BIDDER'S ACKNOWLEDGMENT

(Complete and fill out all parts applicable, and strike out all parts not applicable.)

State of _____

County of _____

On this _____ day of _____, 20 _____

before me appeared _____ to me personally known, who, being by me first duly sworn, did say that he executed the foregoing Proposal with full knowledge and understanding of all its terms and provisions and of the plans and specifications; that the correct legal name and address of the Bidder (including those of all partners of joint ventures if fully and correctly set out above; that all statements made therein by or for the Bidder are true; and

(if a sole individual) acknowledged that he executed the same as his free act and deed.

(if a partnership or joint venture) acknowledged that his executed same, with written authority from, and as the free act and deed of, all said partners or joint ventures.

(if a corporation) that he is the _____
President or other agent

of _____; that the above Proposal was signed and sealed in behalf of said corporation by authority of its board of directors; and he acknowledged said proposal to be the free act and deed of said corporation.

Witness my hand and seal at _____, _____ the day and year first above written.

(SEAL) _____ Notary Public

My Commission expires _____, 20 _____.

DATE OF AGREEMENT:

IN WITNESS WHEREOF, the parties hereto have signed and entered this agreement on _____ at Columbia, Missouri.

(Date)

ATTEST:

OWNER:
BOONE COUNTY, MISSOURI

By: _____
Daniel K. Atwill, Presiding Commissioner

Wendy Noren, County Clerk

CONTRACTOR:

By: _____
Authorized Representative (Signature)

ATTEST:

By: _____
Authorized Representative (Print or Type Name)

Title: _____

Secretary

Approved as to Legal Form:

CJ Dykhouse, County Counselor

Certification

I certify that this contract is within the purpose of the appropriation to which it is to be charged and there is an encumbered balance to the credit of such appropriation sufficient to pay therefore.

Auditor

SAMPLE PERFORMANCE BOND

KNOW ALL PERSONS BY THESE PRESENT, that we,

as Principal, hereinafter called Contractor, and _____

a Corporation, organized under the laws of the State of _____
and authorized to transact business in the State of Missouri, as Surety, hereinafter called Surety, are held and firmly bound unto the County of Boone, Missouri, as Obligee, hereinafter called Owner, in the amount of _____ Dollars, for the payment whereof Contractor and Surety bind themselves, their heirs, executors, administrators, successors, and assigns jointly and severally, firmly by these presents:

WHEREAS, Contractor has, by written agreement dated _____ entered into a Contract with Owner for:

Project Name: _____

Project No.: _____

in accordance with specifications and/or plans prepared by the County of Boone; which contract is by reference made a part hereof, and is hereinafter referred to as the Contract.

NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION is such that, if Contractor shall promptly and faithfully perform said Contract, and shall faithfully perform the prevailing hourly wages and comply with all prevailing wage requirements as provided by such Contract and applicable prevailing wage laws, rules, and rates specified by regulation thereunder, then this obligation shall be null and void; otherwise it shall remain in full force and effect.

The Surety hereby waives notice of any alteration or extension of time made by the Owner.

Whenever Contractor shall be, and declared by Owner to be, in default under the Contract, the Owner having performed Owner's obligations thereunder, the Surety may promptly remedy the default, or shall promptly:

- 1) Complete the Contract in accordance with its terms and conditions, or
- 2) Obtain a bid for submission to Owner for completing the Contract in accordance with its terms and conditions, and upon determination by Owner and Surety of the lowest responsible bidder, arrange for a Contract between such bidder and Owner, and make available as work progresses (even though there should be a default of a succession of defaults under the Contract or Contracts of completion arranged under this paragraph) sufficient fund to pay the cost of completion less the balance of the Contract price, but not exceeding, including other costs and damages for which the Surety may be liable hereunder, the amount set forth in the first paragraph hereof. The term "balance of the Contract price", as used in this paragraph, shall mean the total amount payable by Owner to Contractor under the Contract and any amendments thereto, less the amount properly paid by Owner to Contractor.

Any suit under this bond must be instituted before the expiration of two (2) years from the date on which final payment under the Contract falls due.

No right of action shall accrue on this bond to or for the use of any person or corporation other than the Owner named herein or the heirs, executors, administrators, or successors of Owner.

IN TESTIMONY WHEREOF, the Contractor has hereunto set his hand and the Surety has caused these presents to be executed in its name, and its corporate seal to be affixed by its Attorney-In-Fact at _____ on this _____ day of _____, 20 _____

(Contractor)

(SEAL)

BY: _____

(Surety Company)

(SEAL)

BY: _____

(Attorney-in-Fact)

BY: _____

(Missouri Representative)

(Accompany this bond with Attorney-in-Fact's authority from the Surety Company certified to include the date of this bond).

Surety Contact Name: _____

Phone Number: _____

Address: _____

SAMPLE LABOR AND MATERIAL PAYMENT BOND

KNOW ALL PERSONS BY THESE PRESENT, that we,

as Principal, hereinafter called Contractor, and _____

a Corporation, organized under the laws of the State of _____

and authorized to transact business in the State of Missouri, as Surety, hereinafter called Surety, are held and firmly bound unto the County of Boone, Missouri, as Obligee, hereinafter called Owner, for the use and benefit of claimants as herein defined, in the amount of

_____ Dollars,
(\$ _____), for the payment whereof Contractor and Surety bind themselves, their heirs, executors, administrators, successors, and assigns jointly and severally, firmly by these presents:

WHEREAS, Contractor has, by written agreement dated _____ entered into a Contract with Owner for:

Project Name: _____

Project No.: _____

in accordance with specifications and/or plans prepared by the County of Boone which Contract is by reference made a part hereof, and is hereinafter referred to as the Contract.

NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION is such that the Contractor shall promptly make payments to all claimants as hereinafter defined, for all labor and material used or reasonably required for use in the performance of the Contract, then this obligation shall be void; otherwise, it shall remain in full force and effect, subject, however, to the following conditions.

A. A claimant is defined as one having a direct contract with the Contractor or with a subcontractor of the Contractor for labor, material, or both, used or reasonably required for use in the performance of the Contract; labor and material being construed to include the part of water, gas, power, light, heat, oil, gasoline, telephone service, rental, or equipment directly applicable to the Contract.

B. The above named Contractor and Surety hereby jointly and severally agree with the Owner that every claimant as herein defined, who has not been paid in full before the expiration of a period of ninety (90) days after the date on which the last of such claimant's work or labor was done or performed, or materials were furnished by such claimant, may sue on this bond for the use of such claimant, prosecute the suit to final judgment for such sum or sums as may be justly due claimant, and have execution thereon. The owner shall not be liable for the payment of any costs or expenses of any such suit.

C. No suit or action shall be commenced hereunder by any claimant:

1. Unless claimant, other than one having a direct Contact with the Contractor, shall have given written notice to any two of the following: The Contractor, the Owner, or the Surety above named, within ninety (90) days after such claimant did or performed the last of the work or labor, or furnished the last of the materials for which said claim is made, stating with substantial accuracy the amount claimed and the name of the party to whom the materials were furnished, or for whom the work or labor was done or performed. Such notice shall be served by mailing the same by registered mail or certified mail, postage prepaid, in an envelope addressed to the Contractor, Owner, or Surety, at any place where an office is regularly maintained for the transaction of business, or served in any manner in which legal process may be served in the state in which the aforesaid project is located, save that such service need not be made by a public officer.

2. After the expiration of one (1) year following the date on which Contractor ceased work on said Contract, it being understood, however, that if any limitation embodied in this bond is prohibited by any law controlling the construction hereof, such limitation shall be deemed to be amended so as to be equal to the minimum period of limitation permitted by such law.

3. Other than in a state court of competent jurisdiction in and for the County or other political subdivision of the state in which the project, or any part thereof, is situated or in the United States District Court for the district in which the project, or any part thereof, is situated, and not elsewhere.

D. The amount of this bond shall be reduced by and to the extent of any payment or payments made in good faith hereunder, inclusive of the payment by Surety of Mechanic's Liens which may be filed on record against said improvement, whether or not claim for the amount of such lien be presented under or against this bond.

IN TESTIMONY WHEREOF, the Contractor has hereunto set their hand and the Surety caused these present to be executed in its name and its corporate seal to be affixed by its Attorney-in-Fact at

_____, on this _____ day of _____, 20 _____.

CONTRACTOR: _____ (Seal)

BY: _____

SURETY COMPANY _____

BY: _____
(Attorney-in-Fact)

BY: _____
(Missouri Representative)

(Accompany this bond with Attorney-In-Fact's authority from the Surety Company certified to include the date of this bond.)

Surety Contact Name: _____ Phone Number: _____

Address: _____

**AFFIDAVIT OF COMPLIANCE WITH OSHA
TRAINING REQUIREMENTS PURSUANT TO §292.675 RSMo**

County of _____)

)ss

State of _____)

My name is _____. I am an authorized agent of _____
_____(Company). I am aware of the requirements for OSHA training set out in
§292.675 Revised Statutes of Missouri for those working on public works. All requirements of said
statute have been fully satisfied and there has been no exception to the full and complete compliance
with said provisions relating to the required OSHA training for all those who performed services on this
public works contract for Boone County, Missouri.

NAME OF PROJECT: _____

Affiant

Date

Printed Name

Subscribed and sworn to before me this ___ day of _____, 20__.

Notary Public

NOTE: Failure to return this Affidavit with project close-out documents may result in referral of this project to the Department of Labor and Industrial Relations for further action to determine compliance with RSMo Sec. 292.675.

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AFFIDAVIT OF COMPLIANCE WITH THE PREVAILING WAGE LAW

Before me, the undersigned Notary Public, in and for the County of _____

State of _____, personally came and appeared (name and title)

_____ of the (name of company)

_____ (a corporation) (a partnership) (a proprietorship)

and after being duly sworn did depose and say that all provisions and requirements set out in Chapter 290 Sections 290.210 through and including 290.340, Missouri Revised Statutes, pertaining to the payment of wages to workmen employed on public works projects have been fully satisfied and there has been no exception to the full and complete compliance with said provisions and requirements and with Wage Determination NO. _____ issued by the Division of Labor Standards on the _____ day of _____, 20____, in carrying out the Contract and work in connection with

(name of project) _____ located at

(name of institution) _____ in _____ County,

Missouri and completed on the _____ day of _____, 20_____.

Signature

Subscribed and sworn to me this _____ day of _____, 20_____.

My commission expires _____, 20_____.

Notary Public

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GENERAL SPECIFICATIONS

GENERAL SPECIAL PROVISIONS: Except as may be otherwise provided for by the **General Specifications**, **Technical Specifications**, and **Special Provisions**, the work shall be done in accordance with the **Boone County Roadway Regulations Chapter II** or the **MoDOT Standard Specifications**. Said Specifications are part and parcel of this Contract and are incorporated in this Contract as fully and effectively as if set forth in detail herein.

When an item is the subject of both the **Boone County Roadway Regulations Chapter II** and the **MoDOT Standard Specifications**, the **Boone County Roadway Regulations Chapter II** will govern the work.

SECTION 1. - DEFINITIONS

The following changes shall be made to Section 101. Definitions. and shall apply each time they occur in the "Missouri Standard Specifications for Highway Construction Current Edition" hereinafter the **MoDOT Standard Specifications**.

- A. **Owner:** Shall mean the County of Boone as contracting agency acting by and through any of its authorized representatives.
- B. **Commission:** Shall mean the Boone County Commission.
- C. **Engineer:** Shall mean the Director of the Boone County Resource Management Department acting by and through any of his authorized representatives.

SECTION 2. - PROPOSAL REQUIREMENTS AND CONDITIONS

2.1 Interpretation of Proposed Quantities. The quantities appearing in the bid schedule are prepared for the comparison of bids and will be the basis for final payment to the Contractor, except where final measurements are to be made, as hereinafter provided. Payment will not be made for any work that does not meet with the approval of the Engineer. The scheduled quantities of work to be done and materials to be furnished may be increased, decreased, or omitted as hereinafter provided.

The Contractor agrees that he is fully informed regarding all of the conditions affecting the work to be completed, and labor and materials to be furnished for the completion of this Contract, and that his information was procured by personal investigation and research and not from any estimates of the Engineer; and that he will make no claims against the County by reason of estimates, test, or representation of any officer, agent, or employee of the County or the Engineer.

2.2 Proposal Guaranty. Each proposal shall be accompanied by a proposal guaranty. The character and the amount of the proposal guaranty to be furnished by Bidders shall be stated in the proposal for each project. The proposal guaranty shall be executed by some surety company authorized to do business in the State of Missouri, as a guarantee on the part of the Bidder that if his bid be accepted, he will within ten days after receipt of notice of such acceptance, enter into a contract and furnish a contract bond to do the work advertised; and, in case of default, forfeit such proposal guaranty.

2.3 Delivery of Proposals. Each proposal shall be submitted in a sealed envelope marked clearly to indicate its contents. All proposals shall be filed prior to the time and at the location specified in the Notice To Bidders. Proposals received after the time for opening of bids will be returned to the bidder unopened.

SECTION 3 - AWARD AND EXECUTION OF CONTRACT

3.1. Award of Contract. The Contract shall be awarded by the Boone County Commission and confirmed by a Commission Order to the lowest responsible Bidder within a reasonable length of time after opening of bids. The responsibility of the Bidder shall be determined by the Boone County Commission who will base its decision on, among other things, bidder's qualifications, previous work, and financial standing. The successful Bidder will be notified in writing, mailed to the address shown on the proposal, that his bid has been accepted and that he has been awarded the contract.

SECTION 4 - SCOPE OF WORK – This section has been left blank.

SECTION 5 - CONTROL OF WORK

5.1. Cooperation by Contractor. The Contractor will be supplied with four sets of approved plans and contract assemblies including special provisions. One set of approved plans and contract documents including special provisions shall be kept available on the job at all times.

5.2. Authority and Inspection. The Engineer has direct charge of the engineering details of each construction project. The Engineer has the authority to reject defective material and to suspend and reject any work that is being improperly performed.

5.3. Claims for Adjustment. If any conditions arise which in the Contractor's opinion will require him to make any claims or demands for extra or additional compensation above that fixed by the contract, or on which he contemplates bringing claims for such extra compensation, he shall promptly and before incurring any expenses, notify in writing the Engineer of the conditions and circumstances and that he proposes to make such claims. The Contractor agrees that any claims made without such advance notice, and not presented in such a way as to enable the Engineer to observe conditions as they occur and to verify expenses as they occur and to determine with certainty the correctness of such claims and of the expenses involved, are waived and shall be null and void. No extra compensation shall be awarded in any event without prior written approval of the County.

5.4. The Engineer will set initial field control consisting of bench marks and control monuments. The Contractor shall be responsible for the preservation of all bench marks and control monuments, and if any of these bench marks or control monuments are carelessly or willfully destroyed or disturbed, the cost of replacing them may be charged to the Contractor. These bench marks and control monuments will constitute the initial field control by and in accordance with which the Contractor shall establish other necessary controls and perform the work in the correct position to correspond to the information shown on the plans and given by the Engineer during the progress of the work. Elevations shown on the plans and referred to in the specifications are based on the bench marks shown. The Contractor shall employ competent personnel for making position, gradient, and alignment determinations and measurements.

SECTION 6 - CONTROL OF MATERIAL

6.1. Inspection and Certification. Unless otherwise specified, all materials shall be subject to visual inspection and job control test, as determined by the Engineer, and shall be certified by the Supplier that the material supplied conforms to the requirements of these specifications. All certifications shall make reference to the specific project and shall contain the Supplier's name and address.

6.2. Samples, Tests, and Cited Specifications. The Contractor shall submit certifications and substantiating test reports, furnished by the Supplier or Fabricator, certifying that material and manufacturing procedures conform to the specifications. All sampling and testing required by the specifications shall be performed by the Supplier in accordance with these specifications, and the results shall be signed, sealed and stamped according to laws related to professional engineers. There shall be no direct charge to the Owner for materials taken as samples, either for field tests or for laboratory tests. If a specification of a recognized national standard agency (ASTM, AASHTO, AWWA, AWS, etc.) is designated the material may, unless otherwise specified, meet either the designated specification or the latest revision thereof in effect at the time of letting of the contract.

SECTION 7 - LEGAL RELATIONS AND RESPONSIBILITY TO THE PUBLIC

Safety Provisions. Safety on the job is the Contractor's sole responsibility. The Contractor is responsible for proper barricades and/or fences to prevent injury to his or other personnel or the public, and shall leave such barricades and/or fences in place at any time he must be absent from the job site.

SECTION 8 - PROSECUTION AND PROGRESS

8.1. Except in connection with the safety or protection of persons or the Work or property at the site or adjacent thereto, and except as otherwise indicated in the contract documents, all Work at the site shall be performed during regular working hours, and the Contractor will not permit overtime work or the performance of Work on Saturday, Sunday or any legal holiday without Owner's written consent given after prior written notice to the Engineer.

8.2. Contractor shall notify the Engineer a minimum of forty-eight hours in advance of intent to perform Work.

SECTION 9 - MEASUREMENT AND PAYMENT

9.1. The Engineer will make payment estimates on or about the 1st and the 15th of each month of the work performed and the value thereof at the contract unit prices. The proper percentage with relation to completion will be allowed for all incomplete items.

9.2. No payments will be made on account of materials not yet incorporated into the work.

9.3. From the total amount of work items of each estimate, there will be deducted the percentage as provided in the Payments section of the Contract Conditions. The retained percentage will be released as provided in Section 9.13. The net amount due on the estimate will be certified to the County for payment. This method of retained percentage does not apply to work involving the planting of tree, shrubs and other plants.

9.4. Payment may be withheld or nullified in whole or part to such extent as may be necessary to protect the County from loss on account of:

- a. Failure to properly submit material certifications and substantiating test reports required under Section 6.1. and Section 6.2.
- b. Failure to properly submit certified copies of labor payrolls required under Section 10.
- c. Defective work not remedied.
- d. Failure of the Contractor to properly make payment to suppliers or subcontractors for material and/or labor.
- e. A reasonable doubt that the contract can be completed for the balance then unpaid.
- f. Damage to another Contractor.

9.5. If the plans have been altered or when disagreement exists between the Contractor and the Engineer as to the accuracy of the plan quantities, either party has the right to request a recomputation of contract quantities of excavation within any area by written notice to the other party. The written notice shall contain evidence that an error exists in the original ground line elevation or in the original computations which will materially affect the final payment quantity. If such final measurement is required, it will be made from the latest available ground surface and the design section.

9.6. Borrow quantities will not be measured. If additional fill material is required for the construction of embankment or for other proportions of the work, it shall be located, furnished, and hauled by the Contractor as necessary, and will be considered incidental to the portion of work. The Contractor shall be responsible for obtaining all necessary permits. No direct payment for locating, furnishing, hauling additional fill material or obtaining permits will be made.

9.7. Measured quantities of excavation will be used where the ground elevations show on the plans are found to be erroneous. No revision of contract quantities will be made if the actual ground elevations are considered to agree generally with the ground line shown on the plans. Where the Engineer authorizes a change in grade, slope, or typical section affecting the volume of excavation allowed for payment, the revised volume will be determined by the average end area method on the basis of the revised grade, slope, or typical section. Where unauthorized deviations result in a decrease in the contract quantities, the deviations will be measured and deducted from the contract quantity.

9.8. This section has been left blank

9.9. This section has been left blank

9.10. This section has been left blank

9.11. This section has been left blank

9.12. Payment for the removal and replacement of any unsuitable material will be at the contract unit price for additional depth dig-out repair.

9.13. Release of Retained Percentages:

9.13.1. Prior to any release of retained percentage the Contractor shall file with the County the following:

- a. An affidavit, to the effect that all payments have been made and all claims have been released for all materials, labor, and other items covered by the contract bond;

- b. Written consent of the surety to such payment;
- c. Lien Waivers signed by each supplier furnishing materials to the project releasing all claims to said materials; and
- d. Any other documents which may be required by the contract or the Engineer.

9.13.2. Each Contractor and Subcontractor shall file with the County, upon completion of the project and prior to final payment thereof, an affidavit stating that he has fully complied with the provisions and requirements of the Prevailing Wage Law and OSHA Training Requirements.

9.13.3. When the work has been completed and certified by the County, a final estimate will be executed and submitted, which will provide payment to the Contractor for the entire sum due him as set forth in these Specifications, including the amount previously retained by the County. All prior partial estimates and payments shall be subject to correction by the County in this final estimate and payment.

SECTION 10 - MATERIAL AND WORKMANSHIP

All materials provided by Contractor shall be new material of high quality which shall give long life and reliable operation. The workmanship shall be of high quality in every detail.

SECTION 11 - STATE WAGE RATE REQUIREMENTS

11.1. The Contractor and all Subcontractors shall maintain books, accounts, ledgers, invoices, drafts, documents, pages and other business records pertaining to the performance of the Contract with such materials available at the Contractor's field or permanent business offices at all reasonable times during the performance of the Contract and for four years from the date of final payment under the contract, for inspection by authorized representatives of the County and the Industrial Commission of Missouri.

11.2. The Contractor and all Subcontractors shall be required to submit to the Engineer one certified copy of labor payrolls and a weekly statement of compliance (Form WH-347) for each week that work is in progress, within seven days of the payment date of the payroll. If work is temporarily suspended, the last payroll shall be marked appropriately to note that it will be the last payroll until work is resumed.

11.3. The Contractor shall be responsible for the submittal of payrolls and certifications for all subcontractors.

11.4. The County will check payrolls, with the following checks being made to insure proper labor compliance:

- a. The employee's full name as shown on his/her social security card, his address and social security number shall be entered on each payroll.
- b. Check the payroll for correct employee classification.
- c. Check the payroll for correct hourly wage and, if applicable, the correct overtime hourly rate.
- d. Check the daily and weekly hours worked in each classification including actual overtime hours worked (Not adjusted hours).

- e. All deductions are shown in the net wage shown. The Form WH-437 is to be used if fringe benefits are paid into established programs. However, if fringe benefits are paid in cash to the employee, the amount shall be indicated on the payroll.
- f. All checking by the County will be made in red pencil and initialed by the checker.
- g. Final payroll will be marked "Final" or "Last Payroll".
- h. A record of all payrolls will be maintained by the County.

11.5. The contracts for construction projects require that certain information be displayed in a conspicuous place within the project limits for the duration of the contract. The following is a list of required information to be posted both on the project and in the Owner's office:

a. In the Owner's office:

- 1. Missouri Equal Employment Opportunity Notice.
- 2. PR-1022, Title 18, Section 1020, Notice on False Statements.

b. On the Project:

- 1. State Wage Rates Notice.
- 2. PR-1022, Title 18, Section 1020, Notice on False Statements.
- 3. Contractor's and Subcontractor's EEO Policy Statements and name, address and telephone number of designated EEO Officers.
- 4. Notice to Labor Unions of Contractors commitment to EEO (if applicable).
- 5. Notice requesting referral of minorities by present employees.

11.6. The Owner's personnel will generally conduct one wage rate interview on each project every two weeks. Labor interviews are not required on railroad and other utility adjustments. The interviewer will determine the employee's name, the employer's name, the classification of the employee, the actual wage paid, and the posted wage.

SECTION 12 - SPECIFICATIONS AND PLANS

The Contractor shall keep at the job-site a copy of the plans and specifications and shall at all times give the County and the Engineer access thereto. Anything mentioned in the specifications and not shown on the plans, or shown on the plans and not mentioned in the specifications, shall be of like effect as if shown or mentioned in both. In any case of discrepancy between the plans and the specifications, the matter shall be promptly submitted to the Engineer, who shall promptly make a determination in writing. Any adjustment or interpretation by the Contractor without this determination shall be at the Contractor's own risk or expense. The Engineer shall furnish from time to time such detail plans and other information as may be considered necessary, unless otherwise provided.

SECTION 13 - PROTECTION OF WORK

The Contractor shall take all necessary steps to protect his own workers, the utility personnel, and the public from unnecessary danger or hazard during the prosecution of this work. Danger signs, warning signs, flares, lanterns, railings, barriers, sheeting, shoring, etc., shall be erected to prevent accidents from construction, falling objects, rotating machinery, electric lines and other conditions which might prevent unusual hazard.

SECTION 14 - OVERHEAD LINE PROTECTION

The Contractor shall ascertain the presence and location of utilities within the work area. The Contractor shall notify and coordinate the utility that may be affected by the work.

The Contractor is aware of the provisions of the Overhead Power Line Safety Act, 319.075 to 319.090 RSMo, and agrees to comply with the provisions thereof. Contractor understands that it is their duty to notify any utility operating high voltage overhead lines and make appropriate arrangements with said utility if the performance of contract would cause any activity within ten feet of any high voltage overhead line. To the fullest extent permitted by law, Contractor shall indemnify, hold harmless and defend the County, its directors, officers, agents, and employees from and against all claims, damages, losses and expenses (including but not limited to attorney's fees) arising by reason of any act or failure to act, negligent or otherwise, of Contractor, of any subcontractor (meaning anyone, including but not limited to consultants having a contract with contractor or a subcontract for part of the services), of anyone directly or indirectly employed by contractor or by any subcontractor, or of anyone for whose acts the contractor or its subcontractor may be liable, in connection with any claims arising under the Overhead Power Line Safety Act. Contractor expressly waives any action for Contribution against the County on behalf of the Contractor, any subcontractor (meaning anyone, including but not limited to consultants having a contract with contractor or a subcontract for part of the services), anyone directly or indirectly employed by contractor or by any subcontractor, or of anyone for whose acts the contractor or its subcontractor may be liable, and agrees to provide a copy of this waiver to any party affected by this provision.

SECTION 15 - OSHA Program Requirements

The Contractor is familiar with the requirements of 292.675 RSMo. The Contractor shall provide a ten-hour Occupational Safety and Health Administration (OSHA) construction safety program for their on-site employees, subcontractors or others acting on behalf of Contractor on-site which meets the requirements of 292.675 RSMo.

The Contractor and each subcontractor shall keep accurate records of those employees who are working on-site and a record of each such employee's completion of the OSHA program, and certify compliance by affidavit at the conclusion of the project.

The Contractor shall forfeit as a penalty to the County the sum of Two Thousand Five Hundred Dollars (\$2,500.00) plus One Hundred Dollars (\$100.00) for each employee employed by the Contractor or subcontractor, for each calendar day, or portion thereof, such employee is found to be employed in violation of 292.675 RSMo. Said amounts shall be withheld from all sums and amounts due under this provision when making payments to the Contractor.

SECTION 16 - REPAIRS AND/OR REPLACEMENT OF DEFECTIVE PORTION

The Contractor shall be responsible for a period of one year from and after the date of final acceptance by the County of the work covered by this Contract, for any repairs or replacements caused by defective materials, workmanship or equipment which, in the judgment of the Engineer, shall become necessary during such period. The Contractor shall undertake with due diligence to make the aforesaid repairs and/or replacements within ten days after receiving written notice that such repairs or replacements are necessary. If the Contractor should neglect to begin such repairs or replacements within this period or in case of emergency, where, in the judgment of the Engineer, delay would cause serious loss or damage, the repairs and/or replacements may be pursued by the County and charged to the Contractor.

SECTION 17 - INTERFERENCE

All work scheduled by the Contractor shall be planned with the consent of the Engineer and shall not in any way interfere with any utility, highway, railroad, or private property unless consent is given by an authorized representatives or the County.

SECTION 18 - METHOD OF PAYMENT

The method of payment shall be as stipulated in the section titled "Contract Conditions" and contained elsewhere in these contract documents.

TECHNICAL SPECIFICATIONS

Except as may be otherwise provided for by the **General Specifications, Technical Specifications and Special Provisions**, the work shall be done in accordance with the **Boone County Roadway Regulations Chapter II** or the **MoDOT Standard Specifications**.

Said Specifications are part and parcel of this Contract and are incorporated in this Contract as fully and effectively as if set forth in detail herein. When an item is the subject of both the **Boone County Roadway Regulations Chapter II** and the **MoDOT Standard Specifications**, the **Boone County Roadway Regulations Chapter II** shall govern the work.

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SECTION 01010 – SUMMARY OF WORK

PART 1 – GENERAL

1.1 PROJECT SCOPE

The project scope is as specified in the Notice to Bidders for this Project.

1.2 RELATED DOCUMENTS

- A. Plans and general provisions of Contract, including General Specifications, Technical Specifications and Special Provisions.
- B. The Contractor **shall** keep at least one set of the plans and specifications available on the site at all times for construction purposes.
- C. The Contractor **shall** keep at least one copy of the **Boone County Roadway Regulations Chapter II** on site at all times for construction purposes.

1.3 CONTRACTOR USE OF PREMISES

- A. The Contractor shall comply with all laws, ordinances, rules, and regulations applicable to the work, including Corps of Engineers and Missouri Department of Natural Resources permits when applicable.
- B. The Contractor shall confine construction equipment, storage of materials, and the operation of workers to the project site and other areas identified by the Contract Documents.
- C. The Contractor shall at all times allow for ingress and egress through the project limits by the public.
- D. The Contractor shall keep the site free from accumulated waste materials, rubbish, and other debris during the progress of the work and shall leave the site in equal or better than original condition.
- E. The Contractor shall not load nor permit any part of any structure to be loaded in any manner that will endanger the structure, nor shall the Contractor subject any part of the work or adjacent properties to stresses or pressures that will endanger it.
- F. The means of the work and the safety of the Contractor's employees are solely the responsibility of the Contractor. The Contractor has contractual obligation to comply with all applicable laws and regulations including those of OSHA. At no time will the County take responsibility for either the means of the work or the safety of the Contractor's employees.

1.4 COORDINATION

- A. The work shall be constructed to accommodate the continuous ingress and egress to the abutting properties during the construction period. The Contractor shall coordinate the construction schedule and operations with the County.
- B. **The Contractor shall prepare a detailed Traffic Control/Phasing Plan if one is not included in the Project Plans and/or Details.** The phasing plan shall minimize times when sections of the roadway are completely closed. Twenty-four hours prior to any complete closure, the Contractor shall provide written notification to the abutting property owners in the immediate area and to the County.

- C. **The Contractor shall notify all utilities that may have facilities in the work area prior to starting work.** If utility services are encountered, the Contractor is responsible to have these services relocated if necessary or repaired if damaged. If a main line utility is in direct conflict to the proposed work, the Contractor shall report the conflict to the Engineer immediately. The Engineer will advise the Contractor how the conflict will be resolved. A direct conflict is defined as the existing utility occupying the exact location where the road is being constructed. Relocation and/or support of utilities which are near the construction location, but not direct conflict, shall be considered incidental to the work.
- D. The Contractor shall give the County 4 hour notice to readiness for all required inspections, tests, or approvals, including startup or activation of system equipment.
- E. The Contractor shall restrict hours of operation from 7:00 am to 8:00 pm on Monday through Friday, except in the case of an emergency.

1.5 MEASUREMENT AND PAYMENT

Measurement and payment of the work is outlined in the individual sections of the technical portion of the project specifications and is listed on the bid document. The work will be paid for on a lump sum or unit price basis as designated in the Bid Form. **If work is not directly listed on the Bid Form, it shall be considered incidental to the total project.**

PART 2 – PRODUCTS (NOT USED)

PART 3 – EXECUTION (NOT USED)

END OF SECTION

SECTION 01320 – SUBMITTALS

PART 1 – GENERAL

1.1 PROJECT DESCRIPTION

This section outlines the submittal procedures, construction progress schedules, proposed product list, shop Plans, product data, Manufacturers' instructions, and Manufacturers' Certifications.

1.2 SUBMITTAL PROCEDURES

- A. Transmit each submittal with Contractor's transmittal form.
- B. Identify Project, Contractor, Subcontractor or Supplier, pertinent drawing sheet and detail number, and specification section number, as appropriate.
- C. Apply Contractor's stamp, signed or initialed, certifying that review, verification of Products required, field dimensions, adjacent construction Work, and coordination of information, is in accordance with the requirements of the Work and Contract Documents.
- D. Schedule submittals to expedite the project and deliver to County. Coordinate submission of related items.
- E. Identify variations from Contract Documents and Product or system limitations which may be detrimental to successful performance of the completed Work.
- F. Provide space for review stamp by County.
- G. Revise and resubmit submittals as required. Identify all changes made since previous submission.
- H. Distribute copies of reviewed submittals to concerned parties. Instruct parties to promptly report inability to comply with provisions.
- I. Contractor shall allow 48 hours in his schedule for submittal review.
- J. Non-approved submittals shall be revised and resubmitted following the same procedure as the initial submission.
- K. Review and approval or acceptance of a submittal by the County does not relieve the Contractor of his responsibility under the Contract Documents.

1.3 CONSTRUCTION PROGRESS SCHEDULE

- A. Submit initial progress schedule at the Pre-construction Meeting. Schedule must be submitted prior to commencement of work.
 - 1. The Contractor shall coordinate all activities on the project;
 - 2. The Contractor shall notify the County 48 hours prior to the start of construction or a major increase/decrease in the work force; and
 - 3. The schedule shall take the form of a horizontal bar chart with a weekly breakdown of each operation or major specification section in chronological order. Alternate project management schedules with equal or greater detail will be allowed.
- B. Revise and resubmit schedules with each Application for Payment, identifying changes since previous version.
- C. Indicate estimated percentage for completion for each item of work at each submission.
- D. Indicate submittal dates required for shop Plans, product data, samples, and product delivery dates.

1.4 PROPOSED PRODUCT LIST

- A. Within 15 days after date of Notice to Proceed, submit complete list of major products proposed for use, with the name of manufacturer, trade name, and model number of each product.
- B. For products specified only by reference standards, give manufacturer, trade name, model or catalog designation, and reference standards.

1.5 SHOP PLANS

- A. Submit two copies plus a reproducible original to be returned to the Contractor. Submittal of shop Plans requiring preparation by a license engineer or architect shall carry an original seal and signature on the two copies and the reproducible original.
- B. After review, reproduce and distribute in accordance with Article on Procedures above and maintain copies of Record Documents required for Contract Close Out.

1.6 PRODUCT DATA

- A. Submit three copies plus the required copies to be returned to the Contractor.
- B. Contractor shall mark each copy to identify applicable products, models, options, and other data. Supplement manufacturer's standard data to provide information unique to this project.

1.7 MANUFACTURER'S INSTRUCTIONS

- A. Submit three copies plus the required copies to be returned to the Contractor.
- B. Submit manufacturer's printed instructions for delivery, storage, assembly, installation, start-up, adjusting, and finishing.
- C. Identify conflicts between manufacturer's instructions and contract documents.

1.8 MANUFACTURER'S CERTIFICATIONS

- A. When specified, submit manufacturer's certification to County for review, in quantities specified for Product Data.
- B. Indicate material or product conforms to or exceeds specified requirements. Submit supporting reference data, affidavits, and certifications as appropriate.
- C. Certifications may be recent or previous test results on material or product, but must be acceptable to the County.

1.9 SUBMITTAL

- A. The followings items shall require submittals:
 - 1. Section 01010-Traffic Control/Phasing Plan: Shop Plans;
 - 2. Section 01570-Erosion Control Fabric: Catalog, Material List, and Certification;
 - 3. Section 01590-Topsoil: Letter stating location of topsoil source;
 - 4. Section 01590-Lime, Fertilizer, Seed and Mulch: Certification;
 - 5. Section 2330 – Aggregate: Certification;
 - 6. Section 02370-Graded Rip Rap: Certification;
 - 7. Section 02630-Pipe Material: Certification;
 - 8. Section 02739-Prime/Tack Coats: Certification;
 - 9. Section 02740-Asphaltic Concrete Mixes/Plant Mix Bituminous Mixes: Certification;
 - 10. Section 02750-Portland Cement Concrete: Certification;

11. Section 02770-Portland Cement Concrete: Certification;
12. Section 02773-Portland Cement Concrete: Certification;
13. Section 02775-Portland Cement Concrete: Certification;
14. Fencing: Wire and Posts: Certification;
15. Geotextile Fabrics: Certification;
16. Special Provisions-All submittal items listed.

PART 2 – PRODUCTS (NOT USED)

PART 3 – EXECUTION (NOT USED)

END OF SECTION

SECTION 01412 – STORMWATER POLLUTION PREVENTION PLAN (SWPPP) COMPLIANCE

PART 1 – GENERAL

1.1 PROJECT DESCRIPTION

The Contractor is responsible for complying with all requirements of the Stormwater Pollution Prevention Plan (SWPPP) for this Project.

1.2 GENERAL

- A. Boone County will provide the Stormwater Pollution Prevention Plan (SWPPP) for the Project and the land disturbance permit sign.
- B. The Contractor shall be responsible for designating an erosion control inspector for the Project and installing and maintaining the land disturbance permit sign on-site.
- C. The Contractor shall be responsible for ensuring the designated erosion control inspector is responsible for:
 - 1. Conducting construction site inspections once per week minimum and within a time period not to exceed 48 hours following any storm event resulting in runoff on site. Written reports of each inspection are required.
 - 2. Reporting any non-compliance findings to the site manager.
 - 3. Updating the SWPPP with modifications to and/or addition of the proposed Best Management Practices (BMPs) that are necessary to prevent sediment/pollution from leaving the construction site.
- D. The Contractor shall be responsible for spill controls on the construction site including:
 - 1. Furnishing and storing on-site all appropriate spill cleanup supplies.
 - 2. Posting manufacturer's recommended methods for spill cleanup.
 - 3. Educating all site personnel on spill cleanup procedures and the location of the cleanup supplies and cleanup method information.
- E. The Contractor shall be responsible for completing sections of the SWPPP requiring Contractor input prior to construction.
- F. The Contractor shall be responsible for completing and signing the General Contractor's Certification section and having each subcontractor fill in and sign the Subcontractor's Certification section of the SWPPP.
- G. The Contractor or his designee shall be responsible for attending County provided stormwater or erosion control training sessions that are given during the Project.
- H. The Contractor shall be responsible for keeping the SWPPP on-site in a secure location that can be easily accessed with Contractor assistance by Boone County or any other regulatory inspection staff.
- I. The Contractor shall be responsible for providing a complete copy of the SWPPP with all amendments and site inspection reports to Boone County at no additional cost when the land disturbance permit is closed out upon final site stabilization.

1.3 METHOD OF MEASUREMENT AND BASIS OF PAYMENT

No measurement of SWPPP Compliance will be made. The Contractor will include all labor and material costs in the Lump Sum bid price for SWPPP Compliance on the Bid Form.

PART 2 – PRODUCTS (NOT USED)

PART 3 – EXECUTION (NOT USED)

END OF SECTION

SECTION 01450 – QUALITY CONTROL AND TESTING

PART 1 – GENERAL

1.1 PROJECT DESCRIPTION

The Contractor is responsible for quality assurance, control of the installation of the improvements, field sampling, inspecting and testing services, manufacturers' field services, and reports.

1.2 GENERAL

- A. The County shall be allowed access to all parts of the work and shall be furnished with information and assistance, by the Contractor, as required to make a complete and detailed inspection.
- B. Control of Materials shall comply with **Section 100** of the **Boone County Roadway Regulations Chapter II**.

1.3 QUALITY ASSURANCE CONTROL OF INSTALLATION

- A. It is the Contractor's responsibility to monitor quality control over suppliers, manufacturers, products, services, site conditions, and workmanship to produce work of quality equal or exceeding that specified.
- B. The Contractor shall comply with specified standards as defined as the minimum quality for the work.
- C. All work shall be performed by persons qualified to produce workmanship of specified quality.
- D. The Contractor shall follow manufacturer's recommendations for installation.

1.4 INSPECTION AND TESTING SERVICES

- A. The Contractor shall give the County's representative a **4 hour** notice of readiness for all required inspections, tests, or approvals.
- B. Testing will conform to the current standard specified to assure quality.
- C. **The inspection and testing fees will be responsibility of the Contractor.** There shall be no direct charge to the County for materials taken as samples, either for field tests or for laboratory tests.

PART 2 – PRODUCTS (NOT USED)

PART 3 – EXECUTION (NOT USED)

END OF SECTION

SECTION 01500 – TEMPORARY FACILITIES AND CONTROLS

PART 1 – GENERAL

1.1 SECTION INCLUDES

- A. Sanitary Facilities: Contractor must follow the rules and regulations of the Department of Natural Resources.
- B. Temporary Controls: Barriers, enclosures and fencing, protection of the Work, and water control.
- C. Construction Facilities: Access roads, parking, progress cleaning, and project signage.

1.2 BARRIERS

- A. The Contractor shall provide barriers to prevent unauthorized entry to construction areas and to protect existing facilities and adjacent properties from damage from construction operations.
- B. The Contractor shall provide barricades required by governing authorities for public right of way and for public access to adjacent properties.
- C. The Contractor shall provide protection to plant life designated to remain and shall replace damaged plant life.
- D. The Contractor shall protect vehicular traffic, stored materials, and structures from damage.
- E. The Contractor shall provide fencing at any open excavations that are left unattended and at other locations as necessary to protect the work and the public.

1.3 WATER CONTROL

The Contractor shall grade the site to drain and maintain the excavations free of water. The Contractor shall provide, operate, and maintain pumping equipment.

1.4 ACCESS ROADS

- A. The Contractor shall construct and maintain temporary roads accessing the public through the construction area and maintain construction access for unimpeded traffic flow.
- B. The Contractor shall provide and maintain access to fire hydrants and keep the hydrants free from obstructions.
- C. The Contractor shall provide means of removing mud from vehicle wheels before entering the streets.
- D. The Contractor shall arrange for temporary parking areas to accommodate construction personnel. Letter authorizing such action must be submitted to the County.

1.5 REMOVAL OF UTILITIES, FACILITIES, AND CONTROLS

- A. The Contractor shall remove temporary above ground or buried utilities, equipment, facilities, materials, prior to substantial completion.
- B. The Contractor shall clean and repair damage caused by installation of temporary facilities.
- C. The Contractor shall restore the existing facilities used during construction to original conditions.

END OF SECTION

SECTION 01550 – TEMPORARY TRAFFIC CONTROL

PART 1 – GENERAL

1.1 PROJECT DESCRIPTION

The Contractor is responsible for the placement, maintenance, and removal of traffic control devices required for this Project.

1.2 GENERAL

- A. Placement and maintenance of Traffic Control Devices shall conform to **MoDOT Section 616** and the Typical Traffic Control Details provided in the Project Plans and Details.
- B. Local traffic shall be continuously maintained on public roadway unless specific permission is granted by the County to close the roadway for a particular operation.
 - 1. If permission is granted for roadway closure, the Contractor shall provide 24 hour notification to the Joint Communications.
 - 2. The Contractor shall notify these entities upon reopening the roadway to traffic.
- C. The Contract indicates the minimum requirements for traffic control. The requirements of this specification shall not relieve the Contractor of his responsibility to protect the public.

1.3 MAINTENANCE

The Contractor shall provide a contact responsible for 24-hour maintenance of signage and traffic control devices. Phone numbers for the contact shall be provided to the County.

1.4 METHOD OF MEASUREMENT AND BASIS OF PAYMENT

No measurement of traffic control devices will be made under this Contract. Payment for traffic control devices will be made at the Lump Sum contract price under Traffic Control on the Bid Form. The price shall include all labor and materials required to place, maintain, and remove devices.

PART 2 – PRODUCTS

2.1 MATERIALS

- A. Signs, cones, drums, barricades, object markers, flashing arrow panels, channeling devices, lights, and other traffic control devices shall conform to **Part 6** of the **MUTCD**.
- B. Flashing Electric Light shall conform to **MoDOT Section 616.2.1. (If Required)**

PART 3 – EXECUTION

3.1 GENERAL

- A. Placement, removal, and maintenance of Traffic Control Devices shall conform to **MoDOT Sections 616.3 through 616.3.6**.
- B. During periods of no work, the Contractor shall provide Type 2 Barricades with Flashing Lights at any open trench abutting the roadway surface at 25-foot maximum centers.
- C. Signage for specific construction operations is not listed, but shall be provided by the Contractor in accordance with the **MUTCD**.

END OF SECTION

SECTION 01570 – EROSION CONTROL

PART 1 – GENERAL

1.1 PROJECT DESCRIPTION

This work shall consist of furnishing, installing, maintaining and removing temporary pollution, erosion and sediment control measures; furnishing, installing, maintaining and removing intermediate pollution, erosion and sediment control measures; furnishing and installing permanent erosion control measures; or a combination of all as shown on the Plans or as designated by the engineer.

1.2 GENERAL

- A. The Contractor shall exercise effective management practices throughout the life of the project to prevent the discharge of silt or polluted storm water from the construction site. Such practices may involve the construction of temporary berms, dikes, dams, sediment basins, slope drains, and use of temporary mulches, seeding or other control measures necessary.
- B. Pollutants such as chemicals, fuels, lubricants, bitumen, raw sewage or other harmful material shall not be discharged on or from the project. Temporary pollution control measures, such as storage and handling of petroleum products and other pollutants, shall be coordinated with temporary, intermediate and permanent erosion control measures that ensure economical, effective and continuous erosion and pollution control.
- C. The Contractor shall furnish and install temporary, intermediate and permanent erosion control measures as shown and/or noted on the Plans. The County may require additional erosion control measures to be installed by the Contractor, if needed to adequately prevent the discharge of silt and polluted storm water from the site.
- D. Erosion control measures shall comply with the **Boone County Stormwater Ordinance**.

1.3 METHOD OF MEASUREMENT AND BASIS OF PAYMENT

- A. No final measurement of erosion control measures will be made. Plan quantity will be used as the basis of compensation unless additional measures are authorized to be installed by the Engineer.
- B. Payment for erosion control measures will be included in the contract bid price as follows:
 - 1. Erosion Control paid per Lump Sum as indicated on the Bid Form
 - 2. Erosion Control Blankets paid per installed Square Yard, based on **6.5' width**
- C. No measurement of erosion control maintenance will be made under this Contract. Payment will be incidental to Erosion Control.

PART 2 – PRODUCTS

2.1 TEMPORARY BERMES

Materials shall be in accordance with **Section 277** of the **Boone County Roadway Regulations Chapter II**.

2.2 TEMPORARY SLOPE DRAINS

Materials shall be in accordance with **Section 278** of the **Boone County Roadway Regulations Chapter II**.

2.3 TEMPORARY DITCH CHECKS

Materials shall be in accordance with **Section 279** of the **Boone County Roadway Regulations Chapter II**.

2.4 SEDIMENT BASINS

Materials shall be in accordance with **Section 280** of the **Boone County Roadway Regulations Chapter II**.

2.5 TEMPORARY SILT FENCE

Materials shall be in accordance with **Section 283** of the **Boone County Roadway Regulations Chapter II**.

2.6 TEMPORARY PIPE

Materials shall be in accordance with **Section 284** of the **Boone County Roadway Regulations Chapter II**.

2.7 TEMPORARY SEEDING AND MULCHING

Materials shall be in accordance with **Section 01590 - Restoration** of these Specifications.

2.8 EROSION CONTROL BLANKETS

- A. Temporary Blankets: **North American Green S150 Short-Term Blankets**, or approved equal.
- B. Light Weight Blankets: **North American Green SC150 Extended-Term Blankets, Landlok CS2**, or approved equal.
- C. Heavy Weight Blankets: **North American Green C350 Permanent Blankets, Landlok 435**, or approved equal.
- D. Staples: Wire staples as recommended by the Manufacturer.

PART 3 – EXECUTION

3.1 TEMPORARY BERMS

Installation shall be in accordance with **Section 277** of the **Boone County Roadway Regulations Chapter II**.

3.2 TEMPORARY SLOPE DRAINS

Installation shall be in accordance with **Section 278** of the **Boone County Roadway Regulations Chapter II**.

3.3 TEMPORARY DITCH CHECKS

Installation shall be in accordance with **Section 279** of the **Boone County Roadway Regulations Chapter II**.

3.4 SEDIMENT BASINS

Installation shall be in accordance with **Section 280** of the **Boone County Roadway Regulations Chapter II**.

3.5 TEMPORARY SILT FENCE

Installation shall be in accordance with **Section 283** of the **Boone County Roadway Regulations Chapter II**.

3.6 TEMPORARY PIPE

Installation shall be in accordance with **Section 284** of the **Boone County Roadway Regulations Chapter II**.

3.7 TEMPORARY SEEDING AND MULCHING

Installation shall be in accordance with **Section 01590 - Restoration** of these Specifications.

3.8 EROSION CONTROL BLANKET INSTALLATION

- A. Place seed mix, lime, and fertilizer prior to installing the blankets.
- B. Install the blankets per Manufacturer's recommendations including check slots and stapling materials.
- C. Install the blankets centered on flow line unless directed otherwise by Boone County.
- D. Anchor product so that a continuous contact with the soil surface is maintained.
- E. Maintenance: Inspect for erosion or undermining after storm events until vegetation is established. If erosion occurs, pull back that portion of the blanket, add tamped soil, reseed, and re-secure the blankets. If blankets should become damaged or dislocated, repair or replace as necessary.

END OF SECTION

SECTION 01590 – RESTORATION

PART 1 – GENERAL

1.1 PROJECT DESCRIPTION

The Contractor is responsible for installation of topsoil, lime, fertilizer, seed and mulch as shown and/or noted on the construction Plans and Specifications.

1.2 PERFORMANCE-BASED SPECIFICATION

- A. Restoration is a performance-based specification and bid item. The Contractor shall deliver permanent grass cover at a minimum of 70% density over 100% of the seeded area within 60 days of sowing.
- B. The seeded areas shall be maintained by the Contractor as necessary to assure permanent grass growth.
- C. During the one year correction period, if there are deficient areas where the grass died, where sheet and rill erosion occurred, or where gravel or other deleterious backfill material surfaces, upon notification by the County of such areas, the Contractor shall rework all such areas as necessary to bring the areas into conformance with the Specifications.
- D. In the event that upon notification of deficient areas, the Contractor fails to remedy the problems, the County shall have the work completed by other means and shall bill the charge against the Contractor's performance bond.

1.3 METHOD OF MEASUREMENT AND BASIS OF PAYMENT

- A. No final measurement of Restoration will be made. Plan quantity will be used as the basis of compensation unless additional restoration areas are authorized to be installed by the Engineer.
- B. Payment for Restoration will be paid per installed Acre or Lump Sum as indicated on the Bid Form.
- C. Lime, fertilizer and Type 3 Mulch will be considered incidental to Restoration. No separate payment will be made for lime, fertilizer and mulch.
- D. No measurement of Topsoil will be made under this Contract. Payment will be incidental to Restoration unless indicated on the Bid Form.
- E. Disturbed areas outside of the authorized construction limits shall be restored at the Contractor's expense.

PART 2 – PRODUCTS

2.1 TOPSOIL MATERIAL

- A. The source of topsoil material shall be furnished by the Contractor. The County shall approve the topsoil source prior to topsoil placement.
- B. Topsoil shall be fertile, friable, and loamy soil of uniform quality, without admixture of subsoil material, and **shall be free** from material such as hard clods, stiff clay, hardpan, partially disintegrated stone, pebbles larger than 1 inch in diameter, and any other similar impurities. Topsoil shall be relatively free from grass, roots, weeds and other objectionable plant material or vegetative debris undesirable or harmful to plant life or which will prevent the formation of suitable seedbed. **A minimum of 2" shall be placed on all disturbed areas unless indicated otherwise in the Plans or Special Provisions.**

2.2 LIME

- A. Lime shall be pelletized bagged lime or an agricultural lime with not less than 90 percent passing the No. 8 sieve and containing not less than 65 percent calcium carbonate equivalent.
- B. Agricultural lime shall be furnished from a source that has been tested and certified in accordance with the Missouri Agricultural Liming Materials Act. The quantity of material required to provide the specified pounds of effective neutralizing material (E.N.M.) per acre shall be determined from the producer or distributor's certification of analysis furnished by the Director of the Missouri Agriculture Experiment Station, Columbia, Missouri in accordance with the Missouri Agricultural Liming Materials Act. The Contractor shall provide a copy of this certification to the engineer prior to application.
- C. If agricultural lime is furnished as a bagged product, pelletized or otherwise, with a guaranteed product analysis shown on the bag listing the elemental properties and gradation, the E.N.M. shall be provided to the engineer. Material may be accepted on the basis of bag label analysis.

2.3 FERTILIZER

Fertilizer shall be a standard commercial product which, when applied at the proper rate, will supply the quantity of total nitrogen (N), available phosphoric acid (P_2O_5) and soluble potash (K_2O), required to meet the performance requirements of **Paragraph 1.2** of this Specification Section. Material may be accepted on the basis of bag label analysis or supplier's certification and shall comply with all applicable Missouri fertilizer laws.

2.4 SEEDING MIX

- A. Seed shall comply with the requirements of the Missouri Seed Law. Commercially available seed will be permitted, however, the percentages for purity and germination as certified by the supplier shall be subject to the approval of the Engineer.
- B. The Contractor shall submit the supplier's certifications to the engineer. Seed may be accepted on the basis of bag labels. If seed is accepted on the basis of bag labels, the Contractor shall retain the bag labels and shall write a letter to the Engineer stating the amount and type of seed.
- C. **Permanent Seeding** mixture shall match the existing grass type for each property within the project limits. **No wheat will be allowed as part of the permanent seeding mixture.**
- D. **Temporary Seeding** mixture shall be determined by the Contractor as required to adequately perform as a temporary erosion and sediment control measure.

2.5 TYPE 1 MULCH

- A. Vegetative mulch consisting of prairie hay or straw from oats, rye, wheat, or barley.
- B. Prairie Hay shall consist of any combination of Big Bluestem, Little Bluestem, Indian Grass, Sideoats Grama, and native wildflowers.
- C. Mulch shall be free of prohibited weed seed as stated in the Missouri Seed Law and shall be relatively free of all other noxious and undesirable seed.
- D. Mulch shall be clean and bright, relatively free of foreign material and be dry enough to spread properly.

2.6 TYPE 3 MULCH

- A. Vegetative mulch with overspray consists of Type 1 Mulch as defined in **Section 2.5** of this Specification Section and overspray material consists of virgin wood cellulose fibers or recycled slick paper.

- B. Virgin Wood Cellulose Fibers shall be produced by either the ground or cooked fiber process and shall have a moisture content of 15 percent by weight.
- C. Recycled Slick Paper shall be produced from printer's slick paper containing wood cellulose and kaolin clay. Recycled newsprint or cardboard are not allowed, The material shall be free of other materials or filler and shall have maximum moisture content of 8 percent by mass and a pH between 4.5 and 6.5.
- D. The overspray shall not contain any germination or growth inhibiting substances.
- E. The overspray shall be green in color after application and shall be evenly dispersed and suspended when agitated in water.
- F. The overspray shall form an absorbent cover, allowing percolation of water to the underlying soil.
- G. The mulch shall be packaged in moisture resistant bags with the net weight of the packaged material plainly shown on each bag.
- H. The mulch fibers shall not be water soluble.

PART 3 – EXECUTION

3.1 SEEDBED PREPARATION AND TOPSOIL

- A. Avoid preparing the seedbed under excessively wet conditions.
- B. The surface on which the topsoil is to be placed shall be free from rills, washes and depressions, and shall conform to the cross section shown on the Plans. It shall be free of all loose rock and foreign material greater 1 inch. The surface shall be loosened with a disk, ripper, chisel, harrow or rake to a minimum depth of 2 inches just prior to being covered with topsoil.
- C. Topsoil shall be placed and spread to a minimum depth as specified in **Paragraph 2.1.B** of this Specification Section after settling over all disturbed areas not being paved. After spreading, all large clods and foreign material shall be removed by the Contractor.

3.2 LIME

- A. Lime should be applied per soil test recommendations. Soils with a pH of six or higher need not be limed.
- B. When soil tests are not available, lime shall be applied evenly at a rate determined by the Contractor to meet the performance requirements of **Paragraph 1.2** of this Specification Section.
- C. Lime shall be thoroughly mixed into the soil to a minimum depth of 3 inches no more than 48 hours before the seed is sown unless authorized by the engineer.

3.3 FERTILIZER

- A. Fertilizer should be applied per soil test recommendations.
- B. When soil tests are not available, the Contractor shall determine the fertilizer grade and spread rate necessary to meet the performance requirements of **Paragraph 1.2** of this Specification Section.
- C. Fertilizer shall be applied evenly and thoroughly mixed into the soil to a minimum depth of 3 inches no more than 48 hours before the seed is sown unless authorized by the engineer.
- D. Lime and fertilizer shall be applied separately, but may be incorporated into the soil in one operation.

3.4 SEEDING

- A. **Permanent Seeding** mix shall be applied evenly at a rate determined by the Contractor to meet the performance requirements of **Paragraph 1.2** of this Specification Section.
- B. **Temporary Seeding** mix shall be applied evenly at a rate determined by the Contractor as required to adequately perform as a temporary erosion and sediment control measure.
- C. Apply seed evenly with a broadcast seeder, drill, cultipacker seeder, or hydroseeder. Plant seed $\frac{1}{4}$ to $\frac{1}{2}$ inches deep.
- D. Harrow, rake, or drag a chain to lightly incorporate broadcast seed. Mulch all seeded areas.
- E. Maintenance: Check seeding within 4 to 6 weeks of planting to determine if stands are of adequate thickness. Fertilize, reseed, and mulch bare and sparse areas.

3.5 TYPE 1 AND TYPE 3 MULCH APPLICATIONS

- A. All mulch shall be distributed evenly over the areas to be mulched within 24 hours following seeding operations.
- B. Following mulching operations, precautions shall be taken to prohibit foot or vehicular traffic over the mulched areas.
- C. Type 1 Mulch shall be applied evenly at a rate determined by the Contractor to meet the performance requirements of **Paragraph 1.2** of this Specification Section.
- D. Type 3 Mulch overspray shall be hydraulically applied over the vegetative mulch as a separate operation at a rate determined by the Contractor to meet the performance requirements of **Paragraph 1.2** of this Specification Section.
- E. Overspray mulch shall be mixed with water in a manner to provide a homogeneous slurry. The slurry mix shall be agitated during application to keep the ingredients thoroughly mixed.
- F. Maintenance: Any mulch that is displaced shall be replaced after the damaged area has been restored.

END OF SECTION

SECTION 01600 – PRODUCT REQUIREMENTS

PART 1 – GENERAL

1.1 PROJECT DESCRIPTION

This section includes product descriptions, product transportation and handling, and product storage and protection.

1.2 PRODUCT DESCRIPTION

- A. Products mean new material, machinery, components, equipment, fixtures, and system forming the work. It does not include machinery and equipment used for preparing, fabricating, conveying, and erecting of the work. Products may also include existing materials or components required for reuse.
- B. Do not use materials and equipment removed from existing premises, except as specifically permitted by the Contract documents.

1.3 TRANSPORTATION AND HANDLING

- A. Transport and handle products in accordance with Manufacturer's instructions.
- B. Promptly inspect shipments to assure that products comply with requirements, quantities are correct, and products are undamaged.
- C. Provide equipment and personnel to handle products by methods to prevent soiling, disfigurement, or damage.

1.4 STORAGE AND PROTECTION

- A. Store and protect products in accordance with Manufacturer's instructions, with seals and labels intact and legible. Store sensitive products in weather-tight, climate controlled enclosures.
- B. For exterior storage of fabricated products, place on sloped supports, above ground.
- C. Provide off-site storage and protection when site does not permit on-site storage or protection.
- D. Cover products subject to deterioration with impervious sheet covering. Provide ventilation to avoid condensation.
- E. Store loose granular materials on solid flat surfaces in a well-drained area.
- F. Provide equipment and personnel to store products by methods to prevent soiling, disfigurement, or damage.
- G. Arrange storage of products to permit access for inspection. Periodically inspect to assure products are undamaged and are maintained under specified conditions.

PART 2 – PRODUCTS (NOT USED)

PART 3 – EXECUTION (NOT USED)

END OF SECTION

SECTION 01720 – CONSTRUCTION STAKING

PART 1 – GENERAL

1.1 PROJECT DESCRIPTION

The Contractor is responsible for the detailed construction staking required to construct all improvements shown on the Plans.

1.2 GENERAL

- A. Boone County will provide the horizontal and vertical survey control points shown on the Plans. The Contractor shall be responsible for maintaining all survey control points throughout the project. The Contractor shall reimburse Boone County to replace control stakes that are damaged or destroyed after construction has begun.
- B. The Contractor shall be responsible for retaining the services of a Professional Land Surveyor, licensed to practice in the State of Missouri, to provide construction staking necessary to assure that construction of the proposed improvements is occurring in the correct location.
- C. The Contractor shall be responsible for retaining the services of a Professional Land Surveyor, licensed to practice in the State of Missouri, to replace any property corner monuments, monuments associated with the United States Public Land System, or survey related monuments that are disturbed during construction. The Contractor shall notify Boone County in writing prior to removal or disturbance of any such corners or monuments.

1.3 METHOD OF MEASUREMENT AND BASIS OF PAYMENT

No measurement of Construction Staking will be made. The Contractor will include all labor and material costs in the Lump Sum bid price for Construction Staking on the Bid Form.

PART 2 – PRODUCTS (NOT USED)

PART 3 – EXECUTION (NOT USED)

END OF SECTION

SECTION 01780 – PROJECT CLOSEOUT

PART 1 – GENERAL

1.1 PROJECT DESCRIPTION

This section outlines the procedures for pre-final inspection, final inspection and final acceptance.

1.2 PRE-FINAL INSPECTION

- A. When the Contractor considers the entire work to be complete in accordance with the Contract Documents and ready for its intended use, the Contractor shall notify the County in writing that the entire work is complete and request a Pre-Final Inspection from the County.
- B. Upon receipt of the written request, the County will schedule a Pre-Final Inspection to be held at the construction site with the County Inspector(s), County Project Manager and Contractor representatives present. The work will be inspected and any remaining punch list items will be discussed and agreed to by both parties.
- C. Following the Pre-Final Inspection, the County will issue a written response to the Contractor indicating one of the following:
 - 1. The County agrees the entire work is complete.
 - 2. The County does not consider the entire work to be complete and ready for its intended use based on the reasons given in the response. The Contractor will then need to complete the specified items and request another Pre-Final Inspection.
- D. Contract Time will not be charged between the day after the date of the Pre-Final Inspection request and the date of the County's written response following the Pre-Final Inspection. Contract Time will resume on the day after the date of the County's written response and continue until the date of the Contractor's written request for Final Inspection unless indicated otherwise in the County's response.

1.3 FINAL INSPECTION

- A. When the Contractor considers the entire work to be complete, including all punch list items identified in the Pre-Final Inspection, the Contractor shall make a written request to the County for a Final Inspection.
- B. Upon receipt of the written request, the County will schedule a Final Inspection to be held at the construction site with the County Inspector(s), County Project Manager and Contractor representatives present. The work will be inspected and any punch list items will be discussed and agreed to by both parties.
- C. Following the Final Inspection, the County will issue a written response to the Contractor indicating one of the following:
 - 1. The County agrees the entire work is complete.
 - 2. The County does not consider the entire work to be complete based on the reasons given in the response. The Contractor will then need to complete the specified final inspection punch list items and request another Final Inspection.

- D. Contract time will not be charged between the day after the date of the Final Inspection request and the date of the County's written response following the Final Inspection.
 - 1. If the County agrees the entire work is complete, Contract Time will stop.
 - 2. If the County identifies final inspection punch list items, the Contract Time will resume on the day after the date of the County's written response and continue until the date of the Contractor's written request for another Final Inspection unless indicated otherwise in the County's response.

1.4 Application for Final Payment

- A. Once the County agrees the entire work is complete, the Contractor may make an application for final payment.
- B. The application for final payment shall follow all applicable final payment and final documentation procedures described in the Contract Conditions, Sections 9, 11 and 15 of the General Specifications, and any project specific items mentioned in the Special Provisions or at the Pre-Construction Meeting.

PART 2 – PRODUCTS (NOT USED)

PART 3 – EXECUTION (NOT USED)

END OF SECTION

SECTION 02220 – REMOVALS

PART 1 – GENERAL

1.1 PROJECT DESCRIPTION

The Contractor is responsible for the removal and disposal of existing materials as shown by the construction plans.

1.2 GENERAL

- A. All roadway edges shall be graded to allow for positive drainage from roadway. No shoulder or in-slope shall be allowed to remain higher than roadway unless approved by BCPW.
- B. It is the intent that the removals be complete and adequate for the intended purpose. This work shall include the removal of all items, whether in view or hidden underneath the surface of the ground, regardless of whether shown on the Plans or encountered during construction.
- C. The Contractor shall comply with all local, state, and federal requirements regarding materials, methods of work, and disposal of excess and waste materials.
- D. The Contractor shall erect barriers and shoring to protect personnel, structures, and utilities remaining intact. The Contractor shall protect on-site trees and plants noted on Plans and all off-site trees and plants from damage.

1.3 METHOD OF MEASUREMENT AND BASIS OF PAYMENT

No measurement of removals will be made. The Contractor will include all labor and material costs in the Lump Sum bid price for Removals on the Bid Form.

PART 2 – PRODUCTS (NOT USED)

PART 3 – EXECUTION

3.1 PREPARATION

- A. Prior to work under this section, the Contractor shall inspect the entire site and verify with the County all objects designated to be removed or to be preserved.
- B. The Contractor shall locate existing utility lines and services traversing the site and determine the requirements for their protection. The Contractor shall preserve in operating condition all active utilities traversing the site.

3.2 CONSTRUCTION LIMITS

- A. The Contractor's operations shall be restricted to areas inside and near the right-of-way and or drainage easements or temporary construction easements as indicated on the Plans.
- B. Damage by the Contractor outside the construction easements shall be repaired at no additional expense to the County.

3.3 EXISTING SIGNAGE

The Contractor shall remove all traffic signs in conflict with the work and shall be responsible to replace said signage once work is complete, but prior to opening the road.

END OF SECTION

SECTION 02230 – SITE CLEARING AND GRUBBING

PART 1 – GENERAL

1.1 PROJECT DESCRIPTION

The Contractor is responsible for the work necessary to clear the site of existing trees, debris, and vegetation as designated in the Plans.

1.2 METHOD OF MEASUREMENT AND BASIS OF PAYMENT

No measurement of site clearing will be made. Removal and disposal of the trees, debris, and vegetation in the construction area or as indicated in the Plans will be included in site clearing. The Contractor will include all labor and material costs in the Lump Sum bid price for Removals.

PART 2 – PRODUCTS (NOT USED)

PART 3 – EXECUTION

3.1 CLEARING AND GRUBBING

- A. Clearing and grubbing shall comply with **Section 200** of the **Boone County Roadway Regulations Chapter II**.
- B. Removed materials shall be disposed of off the site and not allowed to accumulate on the premises.

END OF SECTION

10. 90", 108" and 120" CMP PIPE ARCH: These items include furnishing and installing each specified pipe size. Installation shall include trench excavation, pipe placement, and aggregate bedding and backfill.
11. TEMPORARY FENCING: Temporary fencing may be required in the areas where proposed fencing and water gaps are shown to be constructed if livestock are being pastured during the construction period. Temporary fencing shall consist of four strands of barbed wire attached to steel T-posts on ten foot maximum horizontal spacing. The quantity of temporary fencing is an estimate and will be constructed at a location acceptable to the landowner, Engineer and Contractor and removed upon completion of the permanent fencing. Payment will be made on the measured in-place quantity. If the landowner decides no temporary fencing is needed, no payment will be made for the Temporary Fencing bid item and it will be change ordered from the contract.

APPENDIX A

STATE WAGE RATES

GENERAL: This Contract shall be based upon payment by the Contractor of wage rates not less than the prevailing hourly wage rate for each craft or classification of workers engaged on the work as determined by the Industrial Commission of Missouri on behalf of the Department of Labor and Industrial Relations.

The Contractor shall comply with all requirements of the prevailing wage law of Missouri, Revised Statutes of Missouri, Sections 290.210 to 290.340, including the latest amendments thereto.

The prevailing wage law does not prohibit payment of more than the prevailing rate of wages nor does it limit the hours of work which may be performed by any worker in any particular period of time.

RECORDS: The Contractor shall keep an accurate record showing the names, occupations, and crafts of all workers employed, together with the number of hours worked by each worker and the actual wages paid to each worker. At all reasonable hours, such records shall be open to inspection by the representatives of Industrial Commission of Missouri and the County. The payroll records shall not be destroyed or removed from the State for at least one year after completion of the work.

NOTICES: Throughout the life of this Contract, a copy of the wage determination and the rules promulgated by the Industrial Commission of Missouri shall be displayed in at least one conspicuous place on the project under a heading of NOTICE with the heading in letters at least one inch high.

PENALTY: Pursuant to Section 290.250 RSMo the Contractor shall forfeit to the County as penalty, one hundred dollars for each worker employed, for each calendar day, or portion thereof, such worker is paid less than the stipulated rates for any work done under the Contract, by them.

AFFIDAVIT OF COMPLIANCE: After completion of the work and before final payment can be made under this Contract, the Contractor must file with the County an affidavit stating that they have fully complied with the provisions and requirements of the prevailing wage law of Missouri, sections 290.210 to 290.340 RSMo.

WAGE DETERMINATION: During the life of this Contract, the prevailing hourly rate of wages is subject to change by the Department of Labor and Industrial Relations or by court decision as provided by law. Any such change shall not be the basis of any claim by the Contractor against the County, nor will deductions be made by the County against sums due the Contractor by reason of any such change.

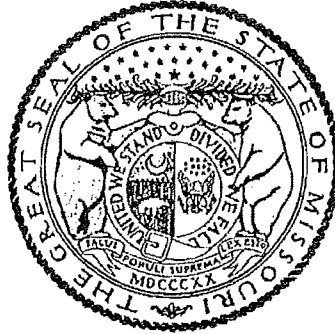
The prevailing wage rate determination made by the Industrial Commission of Missouri is reproduced verbatim and is applicable to this Contract.

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Missouri

Division of Labor Standards

WAGE AND HOUR SECTION



JEREMIAH W. (JAY) NIXON, Governor

Annual Wage Order No. 21

Section 010

BOONE COUNTY

In accordance with Section 290.262 RSMo 2000, within thirty (30) days after a certified copy of this Annual Wage Order has been filed with the Secretary of State as indicated below, any person who may be affected by this Annual Wage Order may object by filing an objection in triplicate with the Labor and Industrial Relations Commission, P.O. Box 599, Jefferson City, MO 65102-0599. Such objections must set forth in writing the specific grounds of objection. Each objection shall certify that a copy has been furnished to the Division of Labor Standards, P.O. Box 449, Jefferson City, MO 65102-0449 pursuant to 8 CSR 20-5.010(1). A certified copy of the Annual Wage Order has been filed with the Secretary of State of Missouri.

Original Signed by

John E. Lindsey, Director
Division of Labor Standards

This Is A True And Accurate Copy Which Was Filed With The Secretary of State: March 10, 2014

Last Date Objections May Be Filed: April 9, 2014

Prepared by Missouri Department of Labor and Industrial Relations

OCCUPATIONAL TITLE	** Date of Increase	*	Basic Hourly Rates	Over-Time Schedule	Holiday Schedule	Total Fringe Benefits
Asbestos Worker (H & F) Insulator	10/14		\$32.06	55	60	\$20.71
Bollermaker	6/14		\$33.36	57	7	\$27.95
Bricklayer and Stone Mason			\$28.30	59	7	\$15.93
Carpenter	6/14		\$24.36	60	15	\$15.05
Cement Mason	6/14		\$26.33	9	3	\$11.50
Communication Technician			\$31.04	28	7	\$12.52 + 13%
Electrician (Inside Wireman)			\$31.04	28	7	\$12.52 + 13%
Electrician (Outside-Line Construction/Lineman)	9/14		\$41.08	43	45	\$5.00 + 36.5%
Lineman Operator	9/14		\$35.46	43	45	\$5.00 + 36.5%
Groundman	9/14		\$27.42	43	45	\$5.00 + 36.5%
Elevator Constructor		a	\$43.715	26	54	\$26.755
Glazier		c	\$32.78	87	31	\$21.13 + 13.2%
Ironworker	8/14		\$28.01	11	8	\$23.09
Laborer (Building):						
General			\$21.06	42	44	\$12.49
First Semi-Skilled			\$23.06	42	44	\$12.49
Second Semi-Skilled			\$22.06	42	44	\$12.49
Lather			USE CARPENTER RATE			
Linoleum Layer and Cutter	6/14		\$24.24	60	15	\$16.05
Marble Mason	6/14		\$21.55	124	74	\$12.79
Marble Finisher						
Millwright	6/14		\$25.36	60	15	\$15.05
Operating Engineer						
Group I	6/14		\$27.81	86	66	\$23.75
Group II	6/14		\$27.81	86	66	\$23.75
Group III	6/14		\$26.56	86	66	\$23.75
Group III-A	6/14		\$27.81	86	66	\$23.75
Group IV	6/14		\$25.58	86	66	\$23.75
Group V	6/14		\$28.51	86	66	\$23.75
Painter	6/14		\$22.00	18	7	\$11.77
Pile Driver	6/14		\$25.36	60	15	\$15.05
Pipe Fitter	7/14	b	\$35.75	91	69	\$26.68
Plasterer	6/14		\$24.94	94	5	\$11.55
Plumber	7/14	b	\$35.75	91	69	\$26.68
Roofer \ Waterproofer	9/14		\$29.30	12	4	\$14.55
Sheet Metal Worker	7/14		\$30.76	40	23	\$15.47
Sprinkler Fitter - Fire Protection	6/14		\$31.75	33	19	\$18.90
Terrazzo Worker	6/14		\$28.73	124	74	\$14.38
Terrazzo Finisher						
Tile Setter	6/14		\$21.55	124	74	\$12.79
Tile Finisher						
Traffic Control Service Driver			\$26.415	22	55	\$9.045
Truck Driver-Teamster						
Group I	6/14		\$25.30	101	5	\$10.70
Group II	6/14		\$25.95	101	5	\$10.70
Group III	6/14		\$25.45	101	5	\$10.70
Group IV	6/14		\$25.95	101	5	\$10.70

Fringe Benefit Percentage is of the Basic Hourly Rate

For additional information regarding the application of the Marble Finisher, Terrazzo Finisher and Tile Finisher see the Labor and Industrial Relations Commission Order of June 10, 2014, in the Matter of Objection Nos. 006-121.

**Annual Incremental Increase

**REPLACEMENT PAGE
BOONE COUNTY
BUILDING CONSTRUCTION OVERTIME SCHEDULE**

FED: Minimum requirement per Fair Labor Standards Act means time and one-half (1 ½) shall be paid for all work in excess of forty (40) hours per work week.

NO. 9: Means the regular workday starting time of 8:00 a.m. (and resulting quitting time of 4:30 p.m.) may be moved forward to 6:00 a.m. or delayed one hour to 9:00 a.m. All work performed in excess of the regular work day and on Saturday shall be compensated at one and one-half (1½) times the regular pay. In the event time is lost during the work week due to weather conditions, the Employer may schedule work on the following Saturday at straight time. All work accomplished on Sunday and holidays shall be compensated for at double the regular rate of wages. The work week shall be Monday through Friday, except for midweek holidays.

NO. 11: Means eight (8) hours shall constitute a day's work, with the starting time to be established between 6:00 a.m. and 8:00 a.m. from Monday to Friday. Time and one-half (1½) shall be paid for first two (2) hours of overtime Monday through Friday and the first eight (8) hours on Saturday. All other overtime hours Monday through Saturday shall be paid at double (2) time rate. Double (2) time shall be paid for all time on Sunday and recognized holidays or the days observed in lieu of these holidays.

NO. 12: Means the work week shall commence on Monday at 12:01 a.m. and shall continue through the following Friday, inclusive of each week. All work performed by employees anywhere in excess of forty (40) hours in one (1) work week, shall be paid for at the rate of one and one-half (1½) times the regular hourly wage scale. All work performed within the regular working hours which shall consist of a ten (10) hour work day except in emergency situations. Overtime work and Saturday work shall be paid at one and one-half (1½) times the regular hourly rate. Work on recognized holidays and Sundays shall be paid at two (2) times the regular hourly rate.

NO. 18: Means the regular work day shall be eight (8) hours. Working hours are from six (6) hours before Noon (12:00) to six (6) hours after Noon (12:00). The regular work week shall be forty (40) hours, beginning between 6:00 a.m. and 12:00 Noon on Monday and ending between 1:00 p.m. and 6:00 p.m. on Friday. Saturday will be paid at time and one-half (1½). Sunday and Holidays shall be paid at double (2) time. Saturday can be a make-up day if the weather has forced a day off, but only in the week of the day being lost. Any time before six (6) hours before Noon or six (6) hours after Noon will be paid at time and one-half (1½).

NO. 22: Means a regular work week of forty (40) hours will start on Monday and end on Friday. The regular work day shall be either eight (8) or ten (10) hours. If a crew is prevented from working forty (40) hours Monday through Friday, or any part thereof by reason of inclement weather, Saturday or any part thereof may be worked as a make-up day at the straight time rate. Employees who are part of a regular crew on a make-up day, notwithstanding the fact that they may not have been employed the entire week, shall work Saturday at the straight time rate. A workday is to begin between 6:00 a.m. and 9:00 a.m. However, the project starting time may be advanced or delayed if mutually agreed to by the interest parties. For all time worked on recognized holidays, or days observed as such, double (2) time shall be paid.

NO. 26: Means that the regular working day shall consist of eight (8) hours worked between 6:00 a.m., and 5:00 p.m., five (5) days per week, Monday to Friday, inclusive. Hours of work at each jobsite shall be those established by the general contractor and worked by the majority of trades. (The above working hours may be changed by mutual agreement). Work performed on Construction Work on Saturdays, Sundays and before and after the regular working day on Monday to Friday, inclusive, shall be classified as overtime, and paid for at double (2) the rate of single time. The employer may establish hours worked on a jobsite for a four (4) ten (10) hour day work week at straight time pay for construction work; the regular working day shall consist of ten (10) hours worked consecutively, between 6:00 a.m. and 6:00 p.m., four (4) days per week, Monday to Thursday, inclusive. Any work performed on Friday, Saturday, Sunday and holidays, and before and after the regular working day on Monday to Thursday where a four (4) ten (10) hour day workweek has been established, will be paid at two times (2) the single time rate of pay. The rate of pay for all work performed on holidays shall be at two times (2) the single time rate of pay.

**REPLACEMENT PAGE
BOONE COUNTY
BUILDING CONSTRUCTION OVERTIME SCHEDULE**

NO. 28: Means a regular workday shall consist of eight (8) hours between 7:00 a.m. and 5:30 p.m., with at least a thirty (30) minute period to be taken for lunch. Five (5) days a week, Monday through Friday inclusive, shall constitute a work week. The Employer has the option for a workday/workweek of four (4) ten (10) hour days (4-10's) provided:

- The project must be for a minimum of four (4) consecutive days.
- Starting time may be within one (1) hour either side of 8:00 a.m.
- Work week must begin on either a Monday or Tuesday: If a holiday falls within that week it shall be a consecutive work day. (Alternate: If a holiday falls in the middle of a week, then the regular eight (8) hour schedule may be implemented).
- Any time worked in excess of any ten (10) hour work day (in a 4-10 hour work week) shall be at the appropriate overtime rate.

All work outside of the regular working hours as provided, Monday through Saturday, shall be paid at one & one-half (1½) times the employee's regular rate of pay. All work performed from 12:00 a.m. Sunday through 8:00 a.m. Monday and recognized holidays shall be paid at double (2) the straight time hourly rate of pay. Should employees work in excess of twelve (12) consecutive hours they shall be paid double time (2X) for all time after twelve (12) hours. Shift work performed between the hours of 4:30 p.m. and 12:30 a.m. (second shift) shall receive eight (8) hours pay at the regular hourly rate of pay plus ten (10%) percent for seven and one-half (7½) hours work. Shift work performed between the hours of 12:30 a.m. and 8:00 a.m. (third shift) shall receive eight (8) hours pay at the regular hourly rate of pay plus fifteen (15%) percent for seven (7) hours work. A lunch period of thirty (30) minutes shall be allowed on each shift. All overtime work required after the completion of a regular shift shall be paid at one and one-half (1½) times the shift hourly rate.

NO. 33: Means the standard work day and week shall be eight (8) consecutive hours of work between the hours of 6:00 a.m. and 6:00 p.m., excluding the lunch period Monday through Friday, or shall conform to the practice on the job site. Four (4) days at ten (10) hours a day may be worked at straight time, Monday through Friday and need not be consecutive. All overtime, except for Sundays and holidays shall be at the rate of time and one-half (1½). Overtime worked on Sundays and holidays shall be at double (2) time.

NO. 40: Means the regular working week shall consist of five (5) consecutive (8) hour days' labor on the job beginning with Monday and ending with Friday of each week. Four (4) 10-hour days may constitute the regular work week. The regular working day shall consist of eight (8) hours labor on the job beginning as early as 6:00 a.m. and ending as late as 5:30 p.m. All full or part time labor performed during such hours shall be recognized as regular working hours and paid for at the regular hourly rate. All hours worked on Saturday and all hours worked in excess of eight (8) hours but not more than twelve (12) hours during the regular working week shall be paid for at time and one-half (1½) the regular hourly rate. All hours worked on Sundays and holidays and all hours worked in excess of twelve (12) hours during the regular working day shall be paid at two (2) times the regular hourly rate. In the event of rain, snow, cold or excessively windy weather on a regular working day, Saturday may be designated as a "make-up" day. Saturday may also be designated as a "make-up" day, for an employee who has missed a day of work for personal or other reasons. Pay for "make-up" days shall be at regular rates.

**REPLACEMENT PAGE
BOONE COUNTY
BUILDING CONSTRUCTION OVERTIME SCHEDULE**

NO. 42: Means eight (8) hours between the hours of 8:00 a.m. and 4:30 p.m. shall constitute a work day. The starting time may be advanced one (1) or two (2) hours. Employees shall have a lunch period of thirty (30) minutes. The Employer may provide a lunch period of one (1) hour, and in that event, the workday shall commence at 8:00 a.m. and end at 5:00 p.m. The workweek shall commence at 8:00 a.m. on Monday and shall end at 4:30 p.m. on Friday (or 5:00 p.m. on Friday if the Employer grants a lunch period of one (1) hour), or as adjusted by starting time change as stated above. All work performed before 8:00 a.m. and after 4:30 p.m. (or 5:00 p.m. where one (1) hour lunch is granted for lunch) or as adjusted by starting time change as stated above or on Saturday, except as herein provided, shall be compensated at one and one-half (1½) times the regular hourly rate of pay for the work performed. All work performed on Sunday and on recognized holidays shall be compensated at double (2) the regular hourly rate of pay for the work performed. When working a five 8-hour day schedule and an Employer is prevented from working forty (40) hours, Monday through Friday, or any part thereof by reason of inclement weather (rain or mud), Saturday or any part thereof may be worked as a make-up day at the straight time rate. The Employer shall have the option of working five eight (8) hour days or four ten (10) hour days Monday through Friday. If an Employer elects to work five (5) eight (8) hour days during any work week, hours worked more than eight (8) per day or forty (40) hours per week shall be paid at time and one-half (1½) the hourly rate Monday through Friday. If an Employer elects to work four (4) ten (10) hour days in any week, work performed more than ten (10) hours per day or forty (40) hours per week shall be paid at time and one-half (1½) the hourly rate Monday through Friday. If an Employer is working ten (10) hour days and loses a day due to inclement weather, they may work ten (10) hours Friday at straight time. All hours worked over the forty (40) hours Monday through Friday will be paid at time and one-half (1½) overtime rate. Overtime shall be computed at half-hour intervals. Shift Work: Two (2) or three (3) shifts shall be permitted, provided such shifts are scheduled for a minimum of three (3) consecutive days. The second shift shall begin at 4:30 p.m. and end at 12:30 a.m. with one-half (1/2) hour for lunch between 7:30 p.m. and 9:00 p.m. and shall received eighty (8) hours' pay. The third shift shall begin at 12:30 a.m. and end at 8:00 a.m. with one-half (1/2) hour for lunch between 3:30 a.m. and 5:00 a.m. and shall received (8) hour's; pay. There shall be at least one (1) foreman on each shift on jobs where more than one shift is employed, provided that there are two (2) or more employees on second and on the third shifts. All shifts shall arrange to interchange working hours at the end of each week. When three shifts are used, the applicable rate must be paid from Saturday at 8:00 a.m. until the following Monday at 8:00 a.m. When three shifts are employed, the second and third shifts shall contain at least one-half (1/2) as many employees as the first shift.

NO. 43: Eight (8) hours shall constitute a work day between the hours of 7:00 a.m. and 4:30 p.m. Forty (40) hours within five (5) days, Monday through Friday inclusive, shall constitute the work week. Work performed in the 9th and 10th hour, Monday through Friday, shall be paid at time and one-half (1½) the regular straight time rate of pay. Contractor has the option to pay two (2) hours per day at the time and one-half (1½) the regular straight time rate of pay between the hours of 6:00 a.m. and 5:30 p.m., Monday through Friday. Work performed outside the regularly scheduled working hours and on Saturdays, Sundays and recognized legal holidays, or days celebrated as such, shall be paid for at the rate of double (2) time.

NO. 55: Means the regular work day shall be eight (8) hours between 6:00 a.m. and 4:30 p.m. The first two (2) hours of work performed in excess of the eight (8) hour work day, Monday through Friday, and the first ten (10) hours of work on Saturday, shall be paid at one & one-half (1½) times the straight time rate. All work performed on Sunday, observed holidays and in excess of ten (10) hours a day, Monday through Saturday, shall be paid at double (2) the straight time rate.

NO. 57: Means eight (8) hours per day shall constitute a day's work and forty (40) hours per week, Monday through Friday, shall constitute a week's work. The regular starting time shall be 8:00 a.m. If a second or third shift is used, the regular starting time of the second shift shall be 4:30 p.m. and the regular starting period for the third shift shall be 12:30 a.m. These times may be adjusted by the employer. The day shift shall work a regular eight (8) hours shift as outlined above. Employees working a second shift shall receive an additional \$0.25 above the regular hourly rate and perform seven and one-half (7½) hours work for eight (8) hours pay. Third shift employees shall be paid an additional \$0.50 above the regular hourly rate and work seven (7) hours for eight (8) hours pay. When circumstances warrant, the Employer may change the regular workweek to four (4) ten-hour days at the regular time rate of pay. All time worked before and after the established workday of eight (8) hours, Monday through Friday, and all time worked on Saturday shall be paid at the rate of time and one-half (1½) except in cases where work is part of an employee's regular Friday shift. All time worked on Sunday and recognized holidays shall be paid at the double (2) time rate of pay except in cases where work is part of an employee's previous day's shift. For all overtime hours worked \$26.71 of the fringe benefits portion of the prevailing wage shall be paid at the same overtime rate at which the cash portion of the prevailing wage is to be paid. The remaining \$1.24 of the fringe benefit portion of the prevailing wage may be paid at straight time.

**REPLACEMENT PAGE
BOONE COUNTY
BUILDING CONSTRUCTION OVERTIME SCHEDULE**

NO. 59: Means that except as herein provided, eight (8) hours a day shall constitute a standard work day, and forty (40) hours per week shall constitute a week's work. All time worked outside of the standard eight (8) hour work day and on Saturday shall be classified as overtime and paid the rate of time and one-half (1½). All time worked on Sunday and holidays shall be classified as overtime and paid at the rate of double (2) time. The Employer has the option of working either five (5) eight hour days or four (4) ten hour days to constitute a normal forty (40) hour work week. When the four (4) ten-hour work week is in effect, the standard work day shall be consecutive ten (10) hour periods between the hours of 6:30 a.m. and 6:30 p.m. Forty (40) hours per week shall constitute a week's work, Monday through Thursday, inclusive. In the event the job is down for any reason beyond the Employer's control, then Friday and/or Saturday may, at the option of the Employer, be worked as a make-up day; straight time not to exceed ten (10) hours or forty (40) hours per week. When the five day eight (8) hour work week is in effect, forty (40) hours per week shall constitute a week's work, Monday through Friday, inclusive. In the event the job is down for any reason beyond the Employer's control, then Saturday may, at the option of the Employer, be worked as a make-up day; straight time not to exceed eight (8) hours or forty (40) hours per week. The regular starting time (and resulting quitting time) may be moved to 6:00 a.m. or delayed to 9:00 a.m. Make-up days shall not be utilized for days lost due to holidays.

NO. 60: Means the Employer shall have the option of working five 8-hour days or four 10-hour days Monday through Friday. If an Employer elects to work five 8-hour days during any work week, hours worked more than eight (8) per day or forty (40) per week shall be paid at time and one-half (1½) the hourly wage rate plus fringe benefits Monday through Friday. **SATURDAY MAKE-UP DAY:** If an Employer is prevented from working forty (40) hours, Monday through Friday, or any part thereof by reason of inclement weather (rain or mud), Saturday or any part thereof may be worked as a make-up day at the straight time rate. It is agreed by the parties that the make-up day is not to be used to make up time lost due to recognized holidays. If an Employer elects to work four 10-hour days, between the hours of 6:30 a.m. and 6:30 p.m. in any week, work performed more than ten (10) hours per day or forty (40) hours per week shall be paid at time and one half (1½) the hourly wage rate plus fringe benefits Monday through Friday. If an Employer is working 10-hour days and loses a day due to inclement weather, the Employer may work ten (10) hours on Friday at straight time. All hours worked over the forty (40) hours Monday through Friday will be paid at time and one-half (1½) the hourly wage rate plus fringe benefits. All Millwright work performed in excess of the regular work day and on Saturday shall be compensated for at time and one-half (1½) the regular Millwright hourly wage rate plus fringe benefits. The regular work day starting at 8:00 a.m. (and resulting quitting time of 4:30 p.m.) may be moved forward to 6:00 a.m. or delayed one (1) hour to 9:00 a.m. All work accomplished on Sundays and recognized holidays, or days observed as recognized holidays, shall be compensated for at double (2) the regular hourly rate of wages plus fringe benefits. **NOTE:** All overtime is computed on the hourly wage rate plus an amount equal to the fringe benefits.

NO. 86: Means the regular work week shall consist of five (5) days, Monday through Friday, beginning at 8:00 a.m. and ending at 4:30 p.m. The regular work day beginning time may be advanced one or two hours or delayed by one hour. However, the Employer may have the option to schedule his work week from Monday through Thursday at ten (10) hours per day at the straight time rate of pay with all hours in excess of ten (10) hours in any one day to be at the applicable overtime rate. If the Employer elects to work from Monday through Thursday and is stopped due to circumstances beyond his control, inclement weather or holiday, he shall have the option to work Friday at the straight time rate of pay to complete his forty (40) hours. If an employee declines to work Friday as a make-up day, he shall not be penalized. All overtime work performed on Monday through Saturday shall be paid at time and one-half (1½) of the hourly rate plus an amount equal to one-half (½) of the hourly Total Indicated Fringe Benefits. All work performed on Sundays and recognized holidays shall be paid at double (2) the hourly rate plus an amount equal to the hourly Total Indicated Fringe Benefits.

NO. 87: Means eight (8) hours starting between 6:00 a.m. and 8:00 a.m. and ending between 2:30 p.m. and 4:30 p.m. at the Employers discretion shall constitute a day's work. Any work prior to 6:00 a.m. or after eight (8) hours shall be paid at the overtime rate. Five (5) days from Monday through Friday inclusive shall constitute a regular work week. All hours before and after these regular hours shall be considered overtime and shall be paid for at the rate of double (2) time. All work on Saturday and Sunday shall be paid at double (2) the prevailing scale of wages.

**REPLACEMENT PAGE
BOONE COUNTY
BUILDING CONSTRUCTION OVERTIME SCHEDULE**

NO. 91: Means eight (8) hours shall constitute a day's work commencing at 7:00 a.m. and ending at 3:30 p.m., allowing one-half (½) hour for lunch. The option exists for the Employer to use a flexible starting time between the hours of 6:00 a.m. and 9:00 a.m. The regular workweek shall consist of forty (40) hours of five (5) workdays, Monday through Friday. The workweek may consist of four (4) ten (10) hour days from Monday through Thursday, with Friday as a make-up day. If the make-up day is a holiday, the employee shall be paid at the double (2) time rate. The employees shall be paid time and one-half (1½) for work performed on Saturdays, before the regular starting time or after the regular quitting time or over eight (8) hours per work day (unless working a 10-hour work day, then time and one-half (1½) is paid for work performed over ten (10) hours a day) or over forty (40) hours per work week. Work performed on Sundays and recognized holidays shall be paid at the double (2) time rate of pay. **SHIFT WORK:** When it is necessary for the project to operate in shifts, there will be three (3) eight (8) hour shifts commencing at 8:00 a.m. Shift work must continue for a period of not less than three (3) consecutive work days, two (2) days which must be regular work days (Monday through Friday). In the event the second or third shift of any regular work day shall fall into a Saturday or a holiday, such extension into a Saturday or holiday shall be considered as part of the previous workday and employees shall be paid at the regular shift rate. The first day shift shall work a regular eight (8) hour day at regular rates. The second shift shall be eight (8) hours regular time pay plus \$2.50 per hour premium for eight (8) hours work. Third shift will be for eight (8) hours regular time pay plus \$3.00 per hour premium for eight (8) hours work.

NO. 94: Means eight (8) hours shall constitute a day's work between the hours of 8:00 a.m. and 5:00 p.m. The regular workday starting time of 8:00 a.m. (and resulting quitting time of 4:30 p.m.) may be moved forward to 6:00 a.m. or delayed one (1) hour to 9:00 a.m. All work performed in excess of the regular work day and on Saturday shall be compensated at one and one-half (1½) times the regular pay. In the event time is lost during the work week due to weather conditions, the Employer may schedule work on the following Saturday at straight time. All work accomplished on Sunday and holidays shall be compensated at double the regular rate of wages.

NO. 101: Means that except as provided below, eight (8) hours a day shall constitute a standard work day, and forty (40) hours per week shall constitute a week's work, which shall begin on Monday and end on Friday. All time worked outside of the standard work day and on Saturday shall be classified as overtime and paid the rate of time and one-half (1½) (except as herein provided). All time worked on Sunday and recognized holidays shall be classified as overtime and paid at the rate of double (2) time. The regular starting time of 8:00 a.m. (and resulting quitting time of 4:30 p.m.) may be moved forward to 6:00 a.m. or delayed one (1) hour to 9:00 a.m. The Employer has the option of working either five (5) eight-hour days or four (4) ten-hour days to constitute a normal forty (40) hour work week. When a four (4) ten-hour day work week is in effect, the standard work day shall be consecutive ten (10) hour periods between the hours of 6:30 a.m. and 6:30 p.m. Forty (40) hours per week shall constitute a week's work Monday through Thursday, inclusive. In the event the job is down for any reason beyond the Employer's control, then Friday and/or Saturday may, at the option of the Employer, be worked as a make-up day; straight time not to exceed ten (10) hours per day or forty (40) hours per week. Starting time will be designated by the employer. When the five (5) day eight (8) hour work week is in effect, forty (40) hours per week shall constitute a week's work, Monday through Friday, inclusive. In the event the job is down for any reason beyond the Employer's control, then Saturday may, at the option of the Employer, be worked as a make-up day; straight time not to exceed eight (8) hours per day or forty (40) hours per week. Make-up days shall not be utilized for days lost due to holidays.

NO. 122: Means forty (40) hours between Monday and Friday shall constitute the normal work week. Work shall be scheduled between the hours of 6:00 a.m. and 6:30 p.m., with one-half hour for lunch. Work in excess of eight (8) hours per day and forty (40) hours per week, and on Saturdays, shall be paid at the rate of one and one-half times the normal rate. Due to inclement weather during the week, Saturday shall be a voluntary make up day.

NO. 124: Means eight (8) hours shall constitute a day's work on all classes of work between the hours of 6:00 a.m. and 5:30 p.m., Monday through Friday. The pay for time worked during these hours shall be at the regular wage rate. The regular workweek shall be Monday through Friday. Employment from 4:30 p.m. to 12:00 midnight, Monday through Friday, shall be paid for at one and one-half (1½) times the regular hourly rate. From 12:00 midnight until 8:00 a.m. on any day shall be paid for at twice the regular hourly rate. All time worked on Sundays and the recognized holidays shall be paid at the rate of double (2) time. It is understood that forty (40) hours shall constitute a regular workweek, (5-8's) Sunday Midnight through Friday Midnight, understanding anything over eight (8) hours is one and one-half (1½) times the hourly wage rate.

**BOONE COUNTY
HOLIDAY SCHEDULE -- BUILDING CONSTRUCTION**

NO. 3: All work done on New Year's Day, Memorial Day, Independence Day, Labor Day, Veteran's Day (November 11), Thanksgiving Day, and Christmas Day shall be compensated at the double (2) time rate of pay. When any of these holidays fall on a Sunday, the following Monday shall be observed. No work shall be performed on the days set forth except in cases of emergencies to protect life or property.

NO. 4: All work done on New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving and Christmas Day shall be paid at the double time rate of pay. If any of the above holidays fall on Sunday, Monday will be observed as the recognized holiday. If any of the above holidays fall on Saturday, Friday will be observed as the recognized holiday.

NO. 5: All work that shall be done on New Year's Day, Memorial Day, Fourth of July, Labor Day, Veteran's Day, Thanksgiving Day, and Christmas Day shall be paid at the double (2) time rate of pay.

NO. 7: The following days are assigned days and are recognized as holidays: New Year's Day, Memorial Day, Independence Day, Labor Day, Veteran's Day, Thanksgiving Day, and Christmas Day. If a holiday falls on a Sunday, it shall be observed on the following Monday. If a holiday falls on a Saturday, it shall be observed on the preceding Friday. No work shall be performed on Labor Day except in case of jeopardy to work under construction. This is applied to protect Labor Day. When a holiday falls during the normal workweek, Monday through Friday, it shall be counted as eight (8) hours toward the forty (40) hour week. However, no reimbursement for these eight (8) hours is to be paid to the workman unless worked. If workman are required to work the above enumerated holidays or days observed as such, or on Sunday, they shall receive double (2) the regular rate of pay for such work.

NO. 8: All work performed on New Year's Day, Memorial Day, Independence Day, Labor Day, Veteran's Day, Thanksgiving Day, and Christmas Day, or the days observed in lieu of these holidays, shall be paid at the double time rate of pay.

NO. 15: All work accomplished on the recognized holidays of New Year's Day, Decoration Day (Memorial Day), Independence Day (Fourth of July), Labor Day, Veteran's Day, Thanksgiving Day and Christmas Day, or days observed as these named holidays, shall be compensated for at double (2) the regular hourly rate of wages plus fringe benefits. If a holiday falls on Saturday, it shall be observed on the preceding Friday. If a holiday falls on a Sunday, it shall be observed on the following Monday. No work shall be performed on Labor Day, Christmas Day, Decoration Day or Independence Day except to preserve life or property.

NO. 19: All work done on New Year's Day, Memorial Day, July 4th, Labor Day, Thanksgiving Day, and Christmas Day shall be paid at the double time rate of pay. The employee may take off Friday following Thanksgiving Day. However, the employee shall notify his or her Foreman, General Foreman or Superintendent on the Wednesday preceding Thanksgiving Day. When one of the above holidays falls on Sunday, the following Monday shall be considered a holiday and all work performed on either day shall be at the double (2) time rate. When one of the holidays falls on Saturday, the preceding Friday shall be considered a holiday and all work performed on either day shall be at the double (2) time rate.

NO. 23: All work done on New Year's Day, Memorial Day, Independence Day, Labor Day, Veteran's Day, Thanksgiving Day, Christmas Day and Sundays shall be recognized holidays and shall be paid at the double time rate of pay. When a holiday falls on Sunday, the following Monday shall be considered a holiday. When a holiday falls on Saturday, Friday is recognized as a holiday.

NO. 31: All work done on New Year's Day, Presidents Day, Good Friday, Memorial Day, Fourth of July, Labor Day, Veteran's Day, Thanksgiving Day, Friday after Thanksgiving Day, Christmas Day, and Employee's Birthday shall be paid at the double time rate of pay. If a holiday falls on Sunday, the following Monday will be observed as the recognized holiday. If a holiday falls on Saturday, the preceding Friday will be observed as the recognized holiday.

NO. 44: All work done on New Year's Day, Memorial Day, Independence Day, Veteran's Day, Thanksgiving Day, and Christmas Day shall be paid at the double time rate of pay. If a holiday falls on a Sunday, it shall be observed on the Monday following. If a holiday falls on a Saturday, it shall be observed on the preceding Friday. No work shall be performed on these days except in emergency to protect life or property. All work performed on these holidays shall be compensated at double the regular hourly rate for the work performed. Overtime shall be computed at half-hour intervals.

**BOONE COUNTY
HOLIDAY SCHEDULE – BUILDING CONSTRUCTION**

NO. 45: All work performed on New Year's Day, Memorial Day, Independence Day, Labor Day, Veteran's Day, Thanksgiving Day, the day after Thanksgiving, the day before Christmas, and Christmas Day, shall be paid at the double time rate of pay.

NO. 54: All work performed on New Year's Day, Memorial Day, Independence Day, Labor Day, Veteran's Day, Thanksgiving Day, the Friday after Thanksgiving Day, and Christmas Day shall be paid at the double (2) time rate of pay. When a holiday falls on Saturday, it shall be observed on Friday. When a holiday falls on Sunday, it shall be observed on Monday.

NO. 55: The following days are recognized as holidays: New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day and Christmas Day. If a holiday falls on a Sunday, it shall be observed on the following Monday. No work shall be performed on Labor Day except in case of jeopardy to work under construction. This rule is applied to protect Labor Day. When a holiday falls during the normal work week, Monday through Friday, it shall be counted as eight (8) hours toward the forty (40) hour week; however, no reimbursement for this eight (8) hours is to be paid the workmen unless worked. An Employer working a four (4) day, ten (10) hour schedule may use Friday as a make up day when an observed holiday occurs during the work week. Employees have the option to work that make up day. If workmen are required to work the above enumerated holidays, or days observed as such, they shall receive double (2) the regular rate of pay for such work.

NO. 60: All work performed on New Year's Day, Armistice Day (Veteran's Day), Decoration Day (Memorial Day), Independence Day (Fourth of July), Thanksgiving Day and Christmas Day shall be paid at the double time rate of pay. No work shall be performed on Labor Day except when triple (3) time is paid. When a holiday falls on Saturday, Friday will be observed as the holiday. When a holiday falls on Sunday, the following Monday shall be observed as the holiday.

NO. 66: All work performed on Sundays and the following recognized holidays, or the days observed as such, of New Year's Day, Decoration Day, Fourth of July, Labor Day, Veteran's Day, Thanksgiving Day and Christmas Day, shall be paid at double (2) the hourly rate plus an amount equal to the hourly Total Indicated Fringe Benefits. Whenever any such holidays fall on a Sunday, the following Monday shall be observed as a holiday.

NO. 69: All work performed on New Year's Day, Memorial Day, July Fourth, Labor Day, Veteran's Day, Thanksgiving Day or Christmas Day shall be compensated at double (2) their straight-time hourly rate of pay. Friday after Thanksgiving and the day before Christmas are also holidays, however, if the employer chooses to work the normal work hours on these days, the employee will be paid at straight -time rate of pay. If a holiday falls on a Saturday, the holiday will be observed on Saturday; if a holiday falls on a Sunday, the holiday will be observed on the following Monday.

NO. 74: All work performed on New Year's Day, Memorial Day, Fourth of July, Labor Day, Veteran's Day, Thanksgiving Day and Christmas Day, shall be paid at double (2) time of the hourly rate of pay. In the event one of the above holiday's falls on Saturday, the holiday shall be celebrated on Saturday. If the holiday falls on Sunday, the holiday will be celebrated on Monday.

NO. 76: Work performed on Holidays shall be paid at the rate of two times the normal rate. Holidays are: New Years Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, Day after Thanksgiving, Christmas Day. If a holiday falls on a Sunday, it shall be celebrated on the following Monday, if it falls on Saturday, it shall be celebrated on the preceding Friday.

OCCUPATIONAL TITLE	* Date of Increase	Basic Hourly Rates	Over-Time Schedule	Holiday Schedule	Total Fringe Benefits
Carpenter	6/14	\$30.01	7	16	\$15.05
Electrician (Outside-Line Construction)\Lineman)	9/14	\$41.08	9	12	\$5.00 + 36.5%
Lineman Operator	9/14	\$35.46	9	12	\$5.00 + 36.5%
Lineman - Tree Trimmer	6/14	\$23.65	32	31	\$5.00 + 23%
Groundman	9/14	\$27.42	9	12	\$5.00 + 36.5%
Groundman - Tree Trimmer	6/14	\$17.44	32	31	\$5.00 + 23%
Laborer					
General Laborer	6/14	\$26.81	2	4	\$12.47
Skilled Laborer	6/14	\$26.81	2	4	\$12.47
Millwright	6/14	\$30.01	7	16	\$15.05
Operating Engineer					
Group I	6/14	\$26.89	21	5	\$23.64
Group II	6/14	\$26.54	21	5	\$23.64
Group III	6/14	\$26.34	21	5	\$23.64
Group IV	6/14	\$22.69	21	5	\$23.64
Oilier-Driver	6/14	\$22.69	21	5	\$23.64
Pile Driver	6/14	\$30.01	7	16	\$15.05
Traffic Control Service Driver		\$26.415	28	27	\$9.045
Truck Driver-Teamster					
Group I	6/14	\$28.52	22	19	\$11.65
Group II	6/14	\$28.68	22	19	\$11.65
Group III	6/14	\$28.67	22	19	\$11.65
Group IV	6/14	\$28.79	22	19	\$11.65

Use Heavy Construction Rates on Highway and Heavy construction in accordance with the classifications of construction work established in 8 CSR 30-3.040(3).

Use Building Construction Rates on Building construction in accordance with the classifications of construction work established in 8 CSR 30-3.040(2).

If a worker is performing work on a heavy construction project within an occupational title that is not listed on the Heavy Construction Rate Sheet, use the rate for that occupational title as shown on the Building Construction Rate sheet.

BOONE COUNTY
OVERTIME SCHEDULE - HEAVY CONSTRUCTION

FED: Minimum requirement per Fair Labor Standards Act means time and one-half (1 ½) shall be paid for all work in excess of forty (40) hours per work week.

NO. 2: Means a regular workweek shall be forty (40) hours and will start on Monday and end on Friday. The Employer shall have the option of working five 8-hour days or four 10-hour days Monday through Friday. If an Employer elects to work five 8-hour days during any workweek, hours worked more than eight (8) per day or 40 per week shall be paid at time and one-half the hourly rate Monday through Friday. If an Employer elects to work four 10-hour days in a week, work performed more than ten (10) hours per day or 40 hours per week shall be paid at time and one-half the hourly rate Monday through Friday. When working a five 8-hour day schedule and an Employer is prevented from working forty (40) hours Monday through Friday, or any part thereof, by reason of inclement weather, Saturday or any part thereof may be worked as a make-up day at the straight time rate. If an Employer is working a four 10-hour day schedule and loses a day due to inclement weather, he may work 10 hours Friday at straight time. All hours worked over the 40 hours Monday through Friday will be paid at 1 ½ overtime rate. A workday shift is to begin at the option of the Employer, between 6:00 a.m. and not later than 9:00 a.m. However, the project starting time may be advanced or delayed if required. If workmen are required to work the enumerated holidays or days observed as such or Sundays, they shall receive double (2) the regular rate of pay for such work. Overtime shall be computed at one-half (1/2) hour intervals. Shift: The Contractor may elect to work one, two or three shifts on any work. When operating on more than one shift, the shifts shall be known as the day shift, swing shift, and graveyard shift as such terms are recognized in the industry. When two shifts are worked on any operation, the shifts will consist of eight (8) or ten (10) hours exclusive of lunchtime. When three shifts are worked the first day or day shift will consist of eight (8) hours exclusive of lunchtime. The second or swing shift shall consist of seven and one-half (7 1/2) hours work for eight hours pay, exclusive of lunchtime, and the third or the graveyard shift shall consist of seven (7) hours work for eight (8) hours pay, exclusive of the lunchtime. All time in excess of normal shifts shall be considered overtime. Multiple shift (the two or three shift) operation will not be construed on the entire project if at anytime it is deemed advisable and necessary for the Employer to multiple shift a specific operation. However, no shift shall be started between midnight and six a.m. except the graveyard shift on a three-shift operation, or except in an unusual or emergency situation. If an Employer starts a shift between midnight and 6 a.m. except the graveyard shift on a three-shift operation, he shall reimburse all employees for the entire shift at the double time rate. Completion of the second shift on a two-shift operation or completion of the graveyard shift on a three-shift operation that carries over into Saturday morning, shall be at the straight time rate. Overtime shall be computed at ½ hour intervals.

NO. 7: Means the regular work week shall start on Monday and end on Friday, except where the Employer elects to work Monday through Thursday, ten (10) hours per day. All work over ten (10) hours in a day or forty (40) hours in a week shall be at the overtime rate of one and one-half (1½) times the regular hourly rate. The regular work day shall be either eight (8) or ten (10) hours. If a job can't work forty (40) hours Monday through Friday because of inclement weather or other conditions beyond the control of the Employer, Friday or Saturday may be worked as a make-up day at straight time (if working 4-10's). Saturday may be worked as a make-up day at straight time (if working 5-8's). Make-up days shall not be utilized for days lost due to holidays. A workday is to begin at the option of the Employer but not later than 11:00 a.m. except when inclement weather, requirements of the owner or other conditions beyond the reasonable control of the Employer prevent work. Except as worked as a make-up day, time on Saturday shall be worked at one and one-half (1½) times the regular rate. Work performed on Sunday shall be paid at two (2) times the regular rate. Work performed on recognized holidays or days observed as such, shall also be paid at the double (2) time rate of pay.

NO. 9: Eight (8) hours shall constitute a work day between the hours of 7:00 a.m. and 4:30 p.m. Forty (40) hours within five (5) days, Monday through Friday inclusive, shall constitute the work week. Work performed in the 9th and 10th hour, Monday through Friday, shall be paid at time and one-half (1½) the regular straight time rate of pay. Contractor has the option to pay two (2) hours per day at the time and one-half (1½) the regular straight time rate of pay between the hours of 6:00 a.m. and 5:30 p.m., Monday through Friday. Worked performed in the first eight (8) hours on Saturday shall be paid at the rate of one and eight tenths (1.8) the regular straight time rate. Work performed outside these hours and on Sundays and recognized legal holidays, or days celebrated as such, shall be paid for at the rate of double (2) time.

**BOONE COUNTY
OVERTIME SCHEDULE - HEAVY CONSTRUCTION**

NO. 21: Means the regular workday for which employees shall be compensated at straight time hourly rate of pay shall, unless otherwise provided for, begin at 8:00 a.m. and end at 4:30 p.m. However, the project starting time may be advanced or delayed at the discretion of the Employer. At the discretion of the Employer, when working a five (5) day eight (8) hour schedule, Saturday may be used for a make-up day. If an Employer is prohibited from working on a holiday, that employer may work the following Saturday at the straight time rate. However, the Employer may have the option to schedule his work from Monday through Thursday at ten (10) hours per day at the straight time rate of pay with all hours in excess of ten (10) hours in any one day to be paid at the applicable overtime rate. If the Employer elects to work from Monday through Thursday and is stopped due to circumstances beyond his control, he shall have the option to work Friday or Saturday at the straight time rate of pay to complete his forty (40) hours. If an Employer is prohibited from working on a holiday, that Employer may work the following Friday or Saturday at the straight time rate. Overtime will be at one and one-half (1½) times the regular rate. If workmen are required to work the enumerated holidays or days observed as such, or Sundays, they shall receive double (2) the regular rate of pay for such work.

NO. 22: Means a regular work week of forty (40) hours will start on Monday and end on Friday. The regular work day shall be either eight (8) or ten (10) hours. If a crew is prevented from working forty (40) hours Monday through Friday, or any part thereof by reason of inclement weather, Saturday or any part thereof may be worked as a make-up day at the straight time rate. Employees who are part of a regular crew on a make-up day, notwithstanding the fact that they may not have been employed the entire week, shall work Saturday at the straight time rate. A workday is to begin between 6:00 a.m. and 9:00 a.m. However, the project starting time may be advanced or delayed if mutually agreed to by the interested parties. For all time worked on recognized holidays, or days observed as such, double (2) time shall be paid.

NO. 28: Means a regular work week of forty (40) hours will start on Monday and end on Friday. The regular work day shall be either eight (8) or ten (10) hours. If a crew is prevented from working forty (40) hours Monday through Friday, or any part thereof by reason of inclement weather, Saturday or any part thereof may be worked as a make-up day at the straight time rate. Employees who are part of a regular crew on a make-up day, notwithstanding the fact that they may not have been employed the entire week, shall work Saturday at the straight time rate. A workday is to begin between 6:00 a.m. and 9:00 a.m. However, the project starting time may be advanced or delayed if mutually agreed to by the interest parties. For all time worked on recognized holidays, or days observed as such, double (2) time shall be paid.

No. 32: Means the overtime rate shall be time and one-half the regular rate for work over forty (40) hours per week. Sundays and Holidays shall be paid at double the straight time rate.

**BOONE COUNTY
HOLIDAY SCHEDULE – HEAVY CONSTRUCTION**

NO. 4: All work performed on New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, Christmas Day, or observed as such, shall be paid at the double time rate of pay. When a Holiday falls on a Sunday, Monday shall be observed. No work shall be performed on Labor Day, except in case of jeopardy to life or property. This is applied to protect Labor Day.

NO. 5: The following days are recognized as holidays: New Year's Day, Memorial Day, Fourth of July, Labor Day, Thanksgiving Day and Christmas Day. If a holiday falls on a Sunday, it shall be observed on the following Monday. If a holiday falls on a Saturday, it shall be observed on the preceding Friday. No work shall be performed on Labor Day except in case of jeopardy to work under construction. This rule is applied to protect Labor Day. When a holiday falls during the normal work week, Monday through Friday, it shall be counted as eight (8) hours toward a forty (40) hour week; however, no reimbursement for this eight (8) hours is to be paid the workman unless worked. If workmen are required to work the above recognized holidays or days observed as such, or Sundays, they shall receive double (2) the regular rate of pay for such work. The above shall apply to the four 10's Monday through Friday work week. The ten (10) hours shall be applied to the forty (40) hour work week.

NO. 12: All work performed on New Year's Day, Memorial Day, Fourth of July, Labor Day, Veteran's Day, Thanksgiving Day, Christmas Day, or days celebrated as such, shall be paid at the double time rate of pay. When one of the foregoing holidays falls on Sunday, it shall be celebrated on the following Monday. When one of the foregoing holidays falls on Saturday, it shall be celebrated on the Friday before the holiday.

NO. 16: The following days are recognized as holidays: New Year's Day, Memorial Day, Fourth of July, Labor Day, Thanksgiving Day and Christmas Day. If a holiday falls on Sunday, it shall be observed on the following Monday. If a holiday falls on Saturday, it shall be observed on the preceding Friday. No work shall be performed on Labor Day except in case of jeopardy to work under construction. This rule is applied to protect Labor Day. When a holiday falls during the normal work week, Monday through Friday, it shall be counted as eight (8) hours toward the forty (40) hour week; however, no reimbursement for this eight (8) hours is to be paid to the worker unless worked. If workers are required to work the above recognized holidays or days observed as such, they shall receive double (2) the regular rate of pay for such work.

NO. 19: The following days are recognized as holidays: New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day and Christmas Day. If a holiday falls on a Sunday, it shall be observed on the following Monday. No work shall be performed on Labor Day except in case of jeopardy to work under construction. This rule is applied to protect Labor Day. When a holiday falls during the normal work week, Monday through Friday, it shall be counted as eight (8) hours toward the forty (40) hour week; however, no reimbursement for this eight (8) hours is to be paid the workmen unless worked. An Employer working a four (4) day, ten (10) hour schedule may use Friday as a make up day when an observed holiday occurs during the work week. Employees have the option to work that make up day. If workmen are required to work the above enumerated holidays, or days observed as such, they shall receive double (2) the regular rate of pay for such work.

NO. 27: The following days are recognized as holidays: New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day and Christmas Day. If a holiday falls on a Sunday, it shall be observed on the following Monday. No work shall be performed on Labor Day except in case of jeopardy to work under construction. This rule is applied to protect Labor Day. When a holiday falls during the normal work week, Monday through Friday, it shall be counted as eight (8) hours toward the forty (40) hour week; however, no reimbursement for this eight (8) hours is to be paid the workmen unless worked. An Employer working a four (4) day, ten (10) hour schedule may use Friday as a make up day when an observed holiday occurs during the work week. Employees have the option to work that make up day. If workmen are required to work the above enumerated holidays, or days observed as such, they shall receive double (2) the regular rate of pay for such work.

NO. 31: All work performed on New Year's Day, Presidents' Day, Veterans' Day, Good Friday, Decoration Day, Fourth of July, Labor Day, Christmas Eve Day, Christmas Day, Thanksgiving Day and Day after Thanksgiving or days celebrated for the same.

APPENDIX B

STANDARD TERMS AND CONDITIONS-CONTRACT WITH BOONE COUNTY, MISSOURI

1. Contractor shall comply with all applicable federal, state, and local laws and failure to do so, in County's sole discretion, shall give County the right to terminate this Contract.
2. Responses shall include all charges for packing, delivery, installation, etc., (unless otherwise specified) to the Boone County Department identified in the Request for Bid and/or Proposal.
3. The Boone County Commission has the right to accept or reject any part or parts of all bids, to waive technicalities, and to accept the offer the County Commission considers the most advantageous to the County. Boone County reserves the right to award this bid on an item-by-item basis, or an "all or none" basis, whichever is in the best interest of the County.
4. Bidders must use the bid forms provided for the purpose of submitting bids, must return the bid and bid sheets comprised in this bid, give the unit price, extended totals, and sign the bid. The Purchasing Director reserves the right, when only one bid has been received by the bid closing date, to delay the opening of bids to another date and time in order to revise specifications and/or establish further competition for the commodity or service required. The one (1) bid received will be retained unopened until the new Closing date, or at request of bidder, returned unopened for re-submittal at the new date and time of bid closing.
5. When products or materials of any particular producer or manufacturer are mentioned in our specifications, such products or materials are intended to be descriptive of type or quality and not restricted to those mentioned.
6. Do not include Federal Excise Tax or Sales and Use Taxes in bid process, as law exempts the County from them.
7. The delivery date shall be stated in definite terms, as it will be taken into consideration in awarding the bid.
8. The County Commission reserves the right to cancel all or any part of orders if delivery is not made or work is not started as guaranteed. In case of delay, the Contractor must notify the Purchasing Department.
9. In case of default by the Contractor, the County of Boone will procure the articles or services from other sources and hold the Bidder responsible for any excess cost occasioned thereby.
10. Failure to deliver as guaranteed may disqualify Bidder from future bidding.
11. Prices must be as stated in units of quantity specified, and must be firm. Bids qualified by escalator clauses may not be considered unless specified in the bid specifications.
12. No bid transmitted by fax machine or e-mail will be accepted.
13. The County of Boone, Missouri expressly denies responsibility for, or ownership of any item purchased until same is delivered to the County and is accepted by the County.
14. The County reserves the right to award to one or multiple respondents. The County also reserves the right to not award any item or group of items if the services can be obtained from a state or other governmental entities contract under more favorable terms.
15. The County, from time to time, uses federal grant funds for the procurement of goods and services. Accordingly, the provider of goods and/or services shall comply with federal laws, rules and regulations applicable to the funds used by the County for said procurement, and contract clauses required by the federal government in such circumstances are incorporated herein by reference. These clauses can generally be found in the Federal Transit Administration's Best Practices Procurement Manual – Appendix A. Any questions regarding the applicability of federal clauses to a particular bid should be directed to the Purchasing Department prior to bid opening.
16. In the event of a discrepancy between a unit price and an extended line item price, the unit price shall govern

17. Should an audit of Contractor's invoices during the term of the Agreement, and any renewals thereof, indicate that the County has remitted payment on invoices that constitute an over-charging to the County above the pricing terms agreed to herein, the Contractor shall issue a refund check to the County for any over-charges within 30-days of being notified of the same.
18. **For all titled vehicles and equipment the dealer must use the actual delivery date to the County on all transfer documents** including the Certificate of Origin (COO,) Manufacturer's Statement of Origin (MSO,) Bill of Sale (BOS,) and Application for Title.
19. **Equipment and serial and model numbers** - The contractor is strongly encouraged to include equipment serial and model numbers for all amounts invoiced to the County. If equipment serial and model numbers are not provided on the face of the invoice, such information may be required by the County before issuing payment.

APPENDIX C

PROJECT PLANS AND/OR DETAILS

The Project Plans and/or Details are provided separate from these Specifications but shall be considered part of the contract documents as if included herein.

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APPENDIX D

US ARMY COE NATIONWIDE PERMIT CONDITIONS

This Project is authorized by nationwide permit (NWP) No. 14, Linear Transportation Projects. The Contractor shall meet the conditions listed in the excerpts included in this Appendix.

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**MISSOURI
NATIONWIDE PERMIT REGIONAL CONDITIONS**

For All Nationwide Permits:

1. **Stream Crossings.** In addition to requirements of General Condition (2) and General Condition (9) of the Nationwide Permits, the following guidelines for stream crossings apply for regulated activities in waters of the United States. The guidelines are available at:
<http://www.nwk.usace.army.mil/Portals/29/docs/regulatory/nationwidepermits/2012/MORC1Streams.pdf>.
2. **Seasonal Restrictions for Activities Proposed in Spawning Areas.** In addition to the requirements of General Condition (3) of the Nationwide Permits, the following specific seasonal restrictions apply for regulated activities in waters of the United States. Between the closed dates listed in the Missouri Combined Stream Spawning List, the permittee must not excavate from or discharge into the listed waters. The list of waters with seasonal restrictions is available on request from the Corps or at:
<http://www.nwk.usace.army.mil/Portals/29/docs/regulatory/nationwidepermits/2012/SpawningList.pdf>
3. **Invasive and Exotic Species.** Plant species listed at <http://www.nwk.usace.army.mil/Portals/29/docs/regulatory/nationwidepermits/2012/MOInvasivePlants.pdf> shall not be used for revegetation unless this requirement is waived by the district engineer based on a case specific analysis of the revegetation plan. Best management practices should be used to reduce the risk of transferring invasive plant and animal species to or from the project site. Best management practices can be found at: <http://www.invasivespeciesinfo.gov/toolkit/prevention.shtml>. Known zebra mussel waters within Missouri can be found at: <http://nas.er.usgs.gov/queries/zmbvst.asp>.
4. **Suitable Material.** In addition to the specific examples in General Condition (6) of the Nationwide Permits, the following materials are not suitable for fill activities in waters of the United States: vehicle bodies, construction or demolition debris, garbage, tires, treated lumber (chromated copper arsenate (CCA), creosote, and pentachlorophenol), liquid concrete not poured into forms, grouted riprap, bagged cement, and sewage or organic waste.

Broken concrete used as bank stabilization must be reasonably well graded, consisting of pieces varying in size from 20 pounds up to and including at least 150 pound pieces to withstand expected high flows. Applicants must break all large slabs to conform to the well graded requirement. Generally, the maximum weight of any piece should not be more than 500 pounds. Gravel and dirt should not exceed 15% of the total fill volume when using broken concrete as fill. All protruding reinforcement rods, trash, asphalt, and other extraneous materials must be removed from the broken concrete prior to placement in waters of the United States.
5. **Priority Watersheds.** The applicant must provide preconstruction notification to the District Engineer for any regulated activity in a priority watershed. The list of priority watersheds requiring notification is available on request from the Corps or at
<http://www.nwk.usace.army.mil/Portals/29/docs/regulatory/nationwidepermits/2012/PriorityWatersheds.pdf>
6. **Special Aquatic Resources.** The applicant must provide preconstruction notification to the District Engineer for any regulated activity which may impact a jurisdictional fen, seep or bog of any size.
7. **Sensitive Aquatic Species.** The applicant must provide preconstruction notification to the District Engineer for any regulated activity in waters listed at:
<http://www.nwk.usace.army.mil/Portals/29/docs/regulatory/nationwidepermits/2012/MORC7AquaticSpecies.pdf>. The submitted preconstruction notification will be coordinated in accordance with General Condition 31(d) with the U.S. Fish and Wildlife Service as determined appropriate by the Corps.

For Specific Nationwide Permits:

8. **NWP 12 – Utility Line Activities.** The applicant must provide preconstruction notification to the District Engineer prior to commencing the activity if the discharge is in a special aquatic site or when new utility line construction activities have multiple crossings of the same stream and/or parallel a stream. The preconstruction notification must include a revegetation plan for impacted wetlands and riparian areas in accordance with Regional Condition 3. Where preconstruction notification is required for utility line activities within streams, the submittal must include site-specific plans for the stabilization of disturbed channel bed and bank areas.
9. **NWP 23 - Approved Categorical Exclusions.** The applicant must provide preconstruction notification to the District Engineer for all regulated Nationwide Permit 23 activities in waters of the United States. In addition to information required by General Condition 31, the applicant must identify the approved categorical exclusion that applies and provide documentation that the project fits the categorical exclusion.
10. **NWP 27 – Stream and Wetland Restoration Activities.** The applicant must provide preconstruction notification to the District Engineer prior to commencing the activity if the discharge is associated with impacts to forested wetlands.
11. **NWP 44 – Mining Activities.** Nationwide Permit 44 cannot be used to authorize in-stream mining projects, including in-stream sand and gravel mining operations.
12. **Requirements for Waiver of 300 Linear Foot Limit Associated with NWPs 21, 29, 39, 40, 42, 43, 44, 50, 51, 52.** The applicant must request the waiver in writing and provide documentation and environmentally based reasons to support the waiver request in accordance with the requirements of General Condition (31)(e) for making waiver determinations.
13. **Lake of the Ozarks:** The applicant must provide a preconstruction notification to the District Engineer for any regulated activity associated with Nationwide Permits 3, 7, 12, 14, 15, 18, 22, 27, 33, and 45 within Lake of the Ozarks. A copy of this notification must also concurrently be sent to Ameren Missouri. Nationwide Permits 2, 13, 16, 19, 25, 29, 31, 35, 36, 39, 41, and 44 are revoked in the Lake of the Ozarks. NWPs 1, 9, 10, 11 and 28 are only valid when both Ameren Missouri and the Missouri State Water Patrol have approved the activity. The Corps and Ameren Missouri, regardless of the request to use any Nationwide Permit, may verify the activity under the provisions of Regional General Permit 38M <http://www.nwk.usace.army.mil/Portals/29/docs/regulatory/permits/GP-38M.pdf>. Additional information on Ameren Missouri and Lake of the Ozarks permit requirements can be found at the following webpage: <http://www.ameren.com/sites/aeu/lakeoftheozarks/Pages/l-fome.aspx>

Note: Preconstruction Notification to the District Engineer must be in accordance with General Condition (31) of the Nationwide Permits.

**Excerpts from the February 21, 2012 Federal Register
Nationwide Permit General Conditions**

1. Navigation.

(a) No activity may cause more than a minimal adverse effect on navigation.

(b) Any safety lights and signals prescribed by the U.S. Coast Guard, through regulations or otherwise, must be installed and maintained at the permittee's expense on authorized facilities in navigable waters of the United States.

(c) The permittee understands and agrees that, if future operations by the United States require the removal, relocation, or other alteration, of the structure or work herein authorized, or if, in the opinion of the Secretary of the Army or his authorized representative, said structure or work shall cause unreasonable obstruction to the free navigation of the navigable waters, the permittee will be required, upon due notice from the Corps of Engineers, to remove, relocate, or alter the structural work or obstructions caused thereby, without expense to the United States. No claim shall be made against the United States on account of any such removal or alteration.

2. Aquatic Life Movements. No activity may substantially disrupt the necessary life cycle movements of those species of aquatic life indigenous to the waterbody, including those species that normally migrate through the area, unless the activity's primary purpose is to impound water. All permanent and temporary crossings of waterbodies shall be suitably culverted, bridged, or otherwise designed and constructed to maintain low flows to sustain the movement of those aquatic species.

3. Spawning Areas. Activities in spawning areas during spawning seasons must be avoided to the maximum extent practicable. Activities that result in the physical destruction (e.g., through excavation, fill, or downstream smothering by substantial turbidity) of an important spawning area are not authorized.

4. Migratory Bird Breeding Areas. Activities in waters of the United States that serve as breeding areas for migratory birds must be avoided to the maximum extent practicable.

5. Shellfish Beds. No activity may occur in areas of concentrated shellfish populations, unless the activity is directly related to a shellfish harvesting activity authorized by NWP 4 and 48, or is a shellfish seeding or habitat restoration activity authorized by NWP 27.

6. Suitable Material. No activity may use unsuitable material (e.g., trash, debris, car bodies, asphalt, etc.). Material used for construction or discharged must be free from toxic pollutants in toxic amounts (see Section 307 of the Clean Water Act).

7. Water Supply Intakes. No activity may occur in the proximity of a public water supply intake, except where the activity is for the repair or improvement of public water supply intake structures or adjacent bank stabilization.

8. Adverse Effects From Impoundments. If the activity creates an impoundment of water, adverse effects to the aquatic system due to accelerating the passage of water, and/or restricting its flow must be minimized to the maximum extent practicable.

9. Management of Water Flows. To the maximum extent practicable, the pre-construction course, condition, capacity, and location of open waters must be maintained for each activity, including stream channelization and storm water management activities, except as provided below. The activity must be constructed to withstand expected high flows. The activity must not restrict or impede the passage of normal or high flows, unless the primary purpose of the activity is to impound water or manage high flows. The activity may alter the pre-construction course, condition, capacity, and location of open waters if it benefits the aquatic environment (e.g., stream restoration or relocation activities).

10. Fills Within 100-Year Floodplains. The activity must comply with applicable FEMA-approved state or local floodplain management requirements.

11. Equipment. Heavy equipment working in wetlands or mudflats must be placed on mats, or other measures must be taken to minimize soil disturbance.

12. Soil Erosion and Sediment Controls. Appropriate soil erosion and sediment controls must be used and maintained in effective operating condition during construction, and all exposed soil and other fills, as well as any work below the ordinary high water mark or high tide line, must be permanently stabilized at the earliest practicable date. Permittees are encouraged to perform work within waters of the United States during periods of low-flow or no-flow.

13. Removal of Temporary Fills. Temporary fills must be removed in their entirety and the affected areas returned to pre-construction elevations. The affected areas must be revegetated, as appropriate.

14. Proper Maintenance. Any authorized structure or fill shall be properly maintained, including maintenance to ensure public safety and compliance with applicable NWP general conditions, as well as any activity-specific conditions added by the district engineer to an NWP authorization.

15. Single and Complete Project. The activity must be a single and complete project. The same NWP cannot be used more than once for the same single and complete project.

16. Wild and Scenic Rivers. No activity may occur in a component of the National Wild and Scenic River System, or in a river officially designated by Congress as a "study river" for possible inclusion in the system while the river is in an official study status, unless the appropriate Federal agency with direct management responsibility for such river, has determined in writing that the proposed activity will not adversely affect the Wild and Scenic River designation or study status. Information on Wild and Scenic Rivers may be obtained from the appropriate Federal land management agency responsible for the designated Wild and Scenic River or study river (e.g., National Park Service, U.S. Forest Service, Bureau of Land Management, U.S. Fish and Wildlife Service).

17. Tribal Rights. No activity or its operation may impair reserved tribal rights, including, but not limited to, reserved water rights and treaty fishing and hunting rights.

18. Endangered Species. (a) No activity is authorized under any NWP which is likely to directly or indirectly jeopardize the continued existence of a threatened or endangered species or a species proposed for such designation, as identified under the Federal Endangered Species Act (ESA), or which will directly or indirectly destroy or adversely modify the critical habitat of such species. No activity is authorized under any NWP which "may affect" a listed species or critical habitat, unless Section 7 consultation addressing the effects of the proposed activity has been completed.

(b) Federal agencies should follow their own procedures for complying with the requirements of the ESA. Federal permittees must provide the district engineer with the appropriate documentation to demonstrate compliance with those requirements. The district engineer will review the documentation and determine whether it is sufficient to address ESA compliance for the NWP activity, or whether additional ESA consultation is necessary.

(c) Non-federal permittees must submit a pre-construction notification to the district engineer if any listed species or designated critical habitat might be affected or is in the vicinity of the project, or if the project is located in designated critical habitat, and shall not begin work on the activity until notified by the district engineer that the requirements of the ESA have been satisfied and that the activity is authorized. For activities that might affect Federally-listed endangered or threatened species or designated critical habitat, the pre-construction notification must include the name(s) of the endangered or threatened species that might be affected by the proposed work or that utilize the designated critical habitat that might be affected by the proposed work. The district engineer will determine whether the proposed activity "may affect" or will have "no effect" to listed species and designated critical habitat and will notify the non-Federal applicant of the Corps' determination within 45 days of receipt of a complete pre-construction notification. In cases where the non-Federal applicant has identified listed species or critical habitat that might be affected or is in the vicinity of the project, and has so notified the Corps, the applicant shall not begin work until the Corps has provided notification the proposed activities will have "no effect" on listed species or critical habitat, or until Section 7 consultation has been completed. If the non-Federal applicant has not heard back from the Corps within 45 days, the applicant must still wait for notification from the Corps.

(d) As a result of formal or informal consultation with the FWS or NMFS the district engineer may add species-specific regional endangered species conditions to the NWPs.

(e) Authorization of an activity by a NWP does not authorize the "take" of a threatened or endangered species as defined under the ESA. In the absence of separate authorization (e.g., an ESA Section 10 Permit, a Biological Opinion with "incidental take" provisions, etc.) from the U.S. FWS or the NMFS, The Endangered Species Act prohibits any person subject to the jurisdiction of the United States to take a listed species, where "take" means to harass, harm, pursue, hunt, shoot, wound, kill, trap, capture, or collect, or to attempt to engage in any such conduct. The word "harm" in the definition of "take" means an act which actually kills or injures wildlife. Such an act may include significant habitat modification or degradation where it actually kills or injures wildlife by significantly impairing essential behavioral patterns, including breeding, feeding or sheltering.

(f) Information on the location of threatened and endangered species and their critical habitat can be obtained directly from the offices of the U.S. FWS and NMFS or their world wide web pages at <http://www.fws.gov/> or <http://www.fws.gov/ipac> and <http://www.noaa.gov/fisheries.html> respectively.

19. Migratory Birds and Bald and Golden Eagles. The permittee is responsible for obtaining any "take" permits required under the U.S. Fish and Wildlife Service's regulations governing compliance with the Migratory Bird Treaty Act or the Bald and Golden Eagle Protection Act. The permittee should contact the appropriate local office of the U.S. Fish and Wildlife Service to determine if such "take" permits are required for a particular activity.

20. Historic Properties. (a) In cases where the district engineer determines that the activity may affect properties listed, or eligible for listing, in the National Register of Historic Places, the activity is not authorized, until the requirements of Section 106 of the National Historic Preservation Act (NHPA) have been satisfied.

(b) Federal permittees should follow their own procedures for complying with the requirements of Section 106 of the National Historic Preservation Act. Federal permittees must provide the district engineer with the appropriate documentation to demonstrate compliance with those requirements. The district engineer will review the documentation and determine whether it is sufficient to address section 106 compliance for the NWP activity, or whether additional section 106 consultation is necessary.

(c) Non-federal permittees must submit a pre-construction notification to the district engineer if the authorized activity may have the potential to cause effects to any historic properties listed on, determined to be eligible for listing on, or potentially eligible for listing on the National Register of Historic Places, including previously unidentified properties. For such activities, the pre-construction notification must state which historic properties may be affected by the proposed work or include a vicinity map indicating the location of the historic properties or the potential for the presence of historic properties. Assistance regarding information on the location of or potential for the presence of historic resources can be sought from the State Historic Preservation Officer or Tribal Historic Preservation Officer, as appropriate, and the National Register of Historic Places (see 33 CFR 330.4(g)). When reviewing pre-construction notifications, district engineers will comply with the current procedures for addressing the requirements of Section 106 of the National Historic Preservation Act. The district engineer shall make a reasonable and good faith effort to carry out appropriate identification efforts, which may include background research, consultation, oral history interviews, sample field investigation, and field survey. Based on the information submitted and these efforts, the district engineer shall determine whether the proposed activity has the potential to cause an effect on the historic properties. Where the non-Federal applicant has identified historic properties on which the activity may have the potential to cause effects and so notified the Corps, the non-Federal applicant shall not begin the activity until notified by the district engineer either that the activity has no potential to cause effects or that consultation under Section 106 of the NHPA has been completed.

(d) The district engineer will notify the prospective permittee within 45 days of receipt of a complete pre-construction notification whether NHPA Section 106 consultation is required. Section 106 consultation is not required when the Corps determines that the activity does not have the potential to cause effects on historic properties (see 36 CFR §800.3(a)). If NHPA section 106 consultation is required and will occur, the district engineer will notify the non-Federal applicant that he or she cannot begin work until Section 106 consultation is completed. If the non-Federal applicant has not heard back from the Corps within 45 days, the applicant must still wait for notification from the Corps.

(e) Prospective permittees should be aware that section 110k of the NHPA (16 U.S.C. 470h-2(k)) prevents the Corps from granting a permit or other assistance to an applicant who, with intent to avoid the requirements of Section 106 of the NHPA, has intentionally significantly adversely affected a historic property to which the permit would relate, or having legal power to prevent it, allowed such significant adverse effect to occur, unless the Corps, after consultation with the Advisory Council on Historic Preservation (ACHP), determines that circumstances justify granting such assistance despite the adverse effect created or permitted by the applicant. If circumstances justify granting the assistance, the Corps is required to notify the ACHP and provide documentation specifying the circumstances, the degree of damage to the integrity of any historic properties affected, and proposed mitigation. This documentation must include any views obtained from the applicant, SHPO/THPO, appropriate Indian tribes if the undertaking occurs on or affects historic properties on tribal lands or affects properties of interest to those tribes, and other parties known to have a legitimate interest in the impacts to the permitted activity on historic properties.

21. Discovery of Previously Unknown Remains and Artifacts. If you discover any previously unknown historic, cultural or archeological remains and artifacts while accomplishing the activity authorized by this permit, you must immediately notify the district engineer of what you have found, and to the maximum extent practicable, avoid construction activities that may affect the remains and artifacts until the required coordination has been completed. The district engineer will initiate the Federal, Tribal and state coordination required to determine if the items or remains warrant a recovery effort or if the site is eligible for listing in the National Register of Historic Places.

22. Designated Critical Resource Waters. Critical resource waters include, NOAA-managed marine sanctuaries and marine monuments, and National Estuarine Research Reserves. The district engineer may designate, after notice and opportunity for public comment, additional waters officially designated by a state as having particular environmental or ecological significance, such as outstanding national resource waters or state natural heritage sites. The district engineer may also designate additional critical resource waters after notice and opportunity for public comment.

(a) Discharges of dredged or fill material into waters of the United States are not authorized by NWP 7, 12, 14, 16, 17, 21, 29, 31, 35, 39, 40, 42, 43, 44, 49, 50, 51, and 52 for any activity within, or directly affecting, critical resource waters, including wetlands adjacent to such waters.

(b) For NWPs 3, 8, 10, 13, 15, 18, 19, 22, 23, 25, 27, 28, 30, 33, 34, 36, 37, and 38, notification is required in accordance with general condition 31, for any activity proposed in the designated critical resource waters including wetlands adjacent to those waters. The district engineer may authorize activities under these NWPs only after it is determined that the impacts to the critical resource waters will be no more than minimal.

23. Mitigation. The district engineer will consider the following factors when determining appropriate and practicable mitigation necessary to ensure that adverse effects on the aquatic environment are minimal:

(a) The activity must be designed and constructed to avoid and minimize adverse effects, both temporary and permanent, to waters of the United States to the maximum extent practicable at the project site (i.e., on site).

(b) Mitigation in all its forms (avoiding, minimizing, rectifying, reducing, or compensating for resource losses) will be required to the extent necessary to ensure that the adverse effects to the aquatic environment are minimal.

(c) Compensatory mitigation at a minimum one-for-one ratio will be required for all wetland losses that exceed 1/10-acre and require pre-construction notification, unless the district engineer determines in writing that either some other form of mitigation would be more environmentally appropriate or the adverse effects of the proposed activity are minimal, and provides a project-specific waiver of this requirement. For wetland losses of 1/10-acre or less that require pre-construction notification, the district engineer may determine on a case-by-case basis that compensatory mitigation is required to ensure that the activity results in minimal adverse effects on the aquatic environment. Compensatory mitigation projects provided to offset losses of aquatic resources must comply with the applicable provisions of 33 CFR part 332.

(1) The prospective permittee is responsible for proposing an appropriate compensatory mitigation option if compensatory mitigation is necessary to ensure that the activity results in minimal adverse effects on the aquatic environment.

(2) Since the likelihood of success is greater and the impacts to potentially valuable uplands are reduced, wetland restoration should be the first compensatory mitigation option considered.

(3) If permittee-responsible mitigation is the proposed option, the prospective permittee is responsible for submitting a mitigation plan. A conceptual or detailed mitigation plan may be used by the district engineer to make the decision on the NWP verification request, but a final mitigation plan that addresses the applicable requirements of 33 CFR 332.4(c)(2) – (14) must be approved by the district engineer before the permittee begins work in waters of the United States, unless the district engineer determines that prior approval of the final mitigation plan is not practicable or not necessary to ensure timely completion of the required compensatory mitigation (see 33 CFR 332.3(k)(3)).

(4) If mitigation bank or in-lieu fee program credits are the proposed option, the mitigation plan only needs to address the baseline conditions at the impact site and the number of credits to be provided.

(5) Compensatory mitigation requirements (e.g., resource type and amount to be provided as compensatory mitigation, site protection, ecological performance standards, monitoring requirements) may be addressed through conditions added to the NWP authorization, instead of components of a compensatory mitigation plan.

(d) For losses of streams or other open waters that require pre-construction notification, the district engineer may require compensatory mitigation, such as stream rehabilitation, enhancement, or preservation, to ensure that the activity results in minimal adverse effects on the aquatic environment.

(e) Compensatory mitigation will not be used to increase the acreage losses allowed by the acreage limits of the NWPs. For example, if an NWP has an acreage limit of 1/2-acre, it cannot be used to authorize any project resulting in the loss of greater than 1/2-acre of waters of the United States, even if compensatory mitigation is provided that replaces or restores some of the lost waters. However, compensatory mitigation can and should be used, as necessary, to

ensure that a project already meeting the established acreage limits also satisfies the minimal impact requirement associated with the NWPs.

(f) Compensatory mitigation plans for projects in or near streams or other open waters will normally include a requirement for the restoration or establishment, maintenance, and legal protection (e.g., conservation easements) of riparian areas next to open waters. In some cases, riparian areas may be the only compensatory mitigation required. Riparian areas should consist of native species. The width of the required riparian area will address documented water quality or aquatic habitat loss concerns. Normally, the riparian area will be 25 to 50 feet wide on each side of the stream, but the district engineer may require slightly wider riparian areas to address documented water quality or habitat loss concerns. If it is not possible to establish a riparian area on both sides of a stream, or if the waterbody is a lake or coastal waters, then restoring or establishing a riparian area along a single bank or shoreline may be sufficient. Where both wetlands and open waters exist on the project site, the district engineer will determine the appropriate compensatory mitigation (e.g., riparian areas and/or wetlands compensation) based on what is best for the aquatic environment on a watershed basis. In cases where riparian areas are determined to be the most appropriate form of compensatory mitigation, the district engineer may waive or reduce the requirement to provide wetland compensatory mitigation for wetland losses.

(g) Permittees may propose the use of mitigation banks, in-lieu fee programs, or separate permittee-responsible mitigation. For activities resulting in the loss of marine or estuarine resources, permittee-responsible compensatory mitigation may be environmentally preferable if there are no mitigation banks or in-lieu fee programs in the area that have marine or estuarine credits available for sale or transfer to the permittee. For permittee-responsible mitigation, the special conditions of the NWP verification must clearly indicate the party or parties responsible for the implementation and performance of the compensatory mitigation project, and, if required, its long-term management.

(h) Where certain functions and services of waters of the United States are permanently adversely affected, such as the conversion of a forested or scrub-shrub wetland to a herbaceous wetland in a permanently maintained utility line right-of-way, mitigation may be required to reduce the adverse effects of the project to the minimal level.

24. Safety of Impoundment Structures. To ensure that all impoundment structures are safely designed, the district engineer may require non-Federal applicants to demonstrate that the structures comply with established state dam safety criteria or have been designed by qualified persons. The district engineer may also require documentation that the design has been independently reviewed by similarly qualified persons, and appropriate modifications made to ensure safety.

25. Water Quality. Where States and authorized Tribes, or EPA where applicable, have not previously certified compliance of an NWP with CWA Section 401, individual 401 Water Quality Certification must be obtained or waived (see 33 CFR 330.4(c)). The district engineer or State or Tribe may require additional water quality management measures to ensure that the authorized activity does not result in more than minimal degradation of water quality.

26. Coastal Zone Management. In coastal states where an NWP has not previously received a state coastal zone management consistency concurrence, an individual state coastal

zone management consistency concurrence must be obtained, or a presumption of concurrence must occur (see 33 CFR 330.4(d)). The district engineer or a State may require additional measures to ensure that the authorized activity is consistent with state coastal zone management requirements.

27. Regional and Case-By-Case Conditions. The activity must comply with any regional conditions that may have been added by the Division Engineer (see 33 CFR 330.4(e)) and with any case specific conditions added by the Corps or by the state, Indian Tribe, or U.S. EPA in its section 401 Water Quality Certification, or by the state in its Coastal Zone Management Act consistency determination.

28. Use of Multiple Nationwide Permits. The use of more than one NWP for a single and complete project is prohibited, except when the acreage loss of waters of the United States authorized by the NWPs does not exceed the acreage limit of the NWP with the highest specified acreage limit. For example, if a road crossing over tidal waters is constructed under NWP 14, with associated bank stabilization authorized by NWP 13, the maximum acreage loss of waters of the United States for the total project cannot exceed 1/3-acre.

29. Transfer of Nationwide Permit Verifications. If the permittee sells the property associated with a nationwide permit verification, the permittee may transfer the nationwide permit verification to the new owner by submitting a letter to the appropriate Corps district office to validate the transfer. A copy of the nationwide permit verification must be attached to the letter, and the letter must contain the following statement and signature:

“When the structures or work authorized by this nationwide permit are still in existence at the time the property is transferred, the terms and conditions of this nationwide permit, including any special conditions, will continue to be binding on the new owner(s) of the property. To validate the transfer of this nationwide permit and the associated liabilities associated with compliance with its terms and conditions, have the transferee sign and date below.”

(Transferee)

(Date)

30. Compliance Certification. Each permittee who receives an NWP verification letter from the Corps must provide a signed certification documenting completion of the authorized activity and any required compensatory mitigation. The success of any required permittee-responsible mitigation, including the achievement of ecological performance standards, will be addressed separately by the district engineer. The Corps will provide the permittee the certification document with the NWP verification letter. The certification document will include:

(a) A statement that the authorized work was done in accordance with the NWP authorization, including any general, regional, or activity-specific conditions;

(b) A statement that the implementation of any required compensatory mitigation was completed in accordance with the permit conditions. If credits from a mitigation bank or in-lieu fee program are used to satisfy the compensatory mitigation requirements, the certification must include the documentation required by 33 CFR 332.3(f)(3) to confirm that the permittee secured the appropriate number and resource type of credits; and

(c) The signature of the permittee certifying the completion of the work and mitigation.

31. Pre-Construction Notification. (a) Timing. Where required by the terms of the NWP, the prospective permittee must notify the district engineer by submitting a pre-construction notification (PCN) as early as possible. The district engineer must determine if the PCN is complete within 30 calendar days of the date of receipt and, if the PCN is determined to be incomplete, notify the prospective permittee within that 30 day period to request the additional information necessary to make the PCN complete. The request must specify the information needed to make the PCN complete. As a general rule, district engineers will request additional information necessary to make the PCN complete only once. However, if the prospective permittee does not provide all of the requested information, then the district engineer will notify the prospective permittee that the PCN is still incomplete and the PCN review process will not commence until all of the requested information has been received by the district engineer. The prospective permittee shall not begin the activity until either:

(1) He or she is notified in writing by the district engineer that the activity may proceed under the NWP with any special conditions imposed by the district or division engineer; or

(2) 45 calendar days have passed from the district engineer's receipt of the complete PCN and the prospective permittee has not received written notice from the district or division engineer. However, if the permittee was required to notify the Corps pursuant to general condition 18 that listed species or critical habitat might be affected or in the vicinity of the project, or to notify the Corps pursuant to general condition 20 that the activity may have the potential to cause effects to historic properties, the permittee cannot begin the activity until receiving written notification from the Corps that there is "no effect" on listed species or "no potential to cause effects" on historic properties, or that any consultation required under Section 7 of the Endangered Species Act (see 33 CFR 330.4(f)) and/or Section 106 of the National Historic Preservation (see 33 CFR 330.4(g)) has been completed. Also, work cannot begin under NWPs 21, 49, or 50 until the permittee has received written approval from the Corps. If the proposed activity requires a written waiver to exceed specified limits of an NWP, the permittee may not begin the activity until the district engineer issues the waiver. If the district or division engineer notifies the permittee in writing that an individual permit is required within 45 calendar days of receipt of a complete PCN, the permittee cannot begin the activity until an individual permit has been obtained. Subsequently, the permittee's right to proceed under the NWP may be modified, suspended, or revoked only in accordance with the procedure set forth in 33 CFR 330.5(d)(2).

(b) Contents of Pre-Construction Notification: The PCN must be in writing and include the following information:

(1) Name, address and telephone numbers of the prospective permittee;

(2) Location of the proposed project;

(3) A description of the proposed project; the project's purpose; direct and indirect adverse environmental effects the project would cause, including the anticipated amount of loss of water of the United States expected to result from the NWP activity, in acres, linear feet, or

other appropriate unit of measure; any other NWP(s), regional general permit(s), or individual permit(s) used or intended to be used to authorize any part of the proposed project or any related activity. The description should be sufficiently detailed to allow the district engineer to determine that the adverse effects of the project will be minimal and to determine the need for compensatory mitigation. Sketches should be provided when necessary to show that the activity complies with the terms of the NWP. (Sketches usually clarify the project and when provided results in a quicker decision. Sketches should contain sufficient detail to provide an illustrative description of the proposed activity (e.g., a conceptual plan), but do not need to be detailed engineering plans);

(4) The PCN must include a delineation of wetlands, other special aquatic sites, and other waters, such as lakes and ponds, and perennial, intermittent, and ephemeral streams, on the project site. Wetland delineations must be prepared in accordance with the current method required by the Corps. The permittee may ask the Corps to delineate the special aquatic sites and other waters on the project site, but there may be a delay if the Corps does the delineation, especially if the project site is large or contains many waters of the United States. Furthermore, the 45 day period will not start until the delineation has been submitted to or completed by the Corps, as appropriate;

(5) If the proposed activity will result in the loss of greater than 1/10-acre of wetlands and a PCN is required, the prospective permittee must submit a statement describing how the mitigation requirement will be satisfied, or explaining why the adverse effects are minimal and why compensatory mitigation should not be required. As an alternative, the prospective permittee may submit a conceptual or detailed mitigation plan.

(6) If any listed species or designated critical habitat might be affected or is in the vicinity of the project, or if the project is located in designated critical habitat, for non-Federal applicants the PCN must include the name(s) of those endangered or threatened species that might be affected by the proposed work or utilize the designated critical habitat that may be affected by the proposed work. Federal applicants must provide documentation demonstrating compliance with the Endangered Species Act; and

(7) For an activity that may affect a historic property listed on, determined to be eligible for listing on, or potentially eligible for listing on, the National Register of Historic Places, for non-Federal applicants the PCN must state which historic property may be affected by the proposed work or include a vicinity map indicating the location of the historic property. Federal applicants must provide documentation demonstrating compliance with Section 106 of the National Historic Preservation Act.

(c) Form of Pre-Construction Notification: The standard individual permit application form (Form ENG 4345) may be used, but the completed application form must clearly indicate that it is a PCN and must include all of the information required in paragraphs (b)(1) through (7) of this general condition. A letter containing the required information may also be used.

(d) Agency Coordination: (1) The district engineer will consider any comments from Federal and state agencies concerning the proposed activity's compliance with the terms and conditions of the NWPs and the need for mitigation to reduce the project's adverse environmental effects to a minimal level.

(2) For all NWP activities that require pre-construction notification and result in the loss of greater than 1/2-acre of waters of the United States, for NWP 21, 29, 39, 40, 42, 43, 44, 50, 51, and 52 activities that require pre-construction notification and will result in the loss of greater than 300 linear feet of intermittent and ephemeral stream bed, and for all NWP 48 activities that

require pre-construction notification, the district engineer will immediately provide (e.g., via e-mail, facsimile transmission, overnight mail, or other expeditious manner) a copy of the complete PCN to the appropriate Federal or state offices (U.S. FWS, state natural resource or water quality agency, EPA, State Historic Preservation Officer (SHPO) or Tribal Historic Preservation Office (THPO), and, if appropriate, the NMFS). With the exception of NWP 37, these agencies will have 10 calendar days from the date the material is transmitted to telephone or fax the district engineer notice that they intend to provide substantive, site-specific comments. The comments must explain why the agency believes the adverse effects will be more than minimal. If so contacted by an agency, the district engineer will wait an additional 15 calendar days before making a decision on the pre-construction notification. The district engineer will fully consider agency comments received within the specified time frame concerning the proposed activity's compliance with the terms and conditions of the NWPs, including the need for mitigation to ensure the net adverse environmental effects to the aquatic environment of the proposed activity are minimal. The district engineer will provide no response to the resource agency, except as provided below. The district engineer will indicate in the administrative record associated with each pre-construction notification that the resource agencies' concerns were considered. For NWP 37, the emergency watershed protection and rehabilitation activity may proceed immediately in cases where there is an unacceptable hazard to life or a significant loss of property or economic hardship will occur. The district engineer will consider any comments received to decide whether the NWP 37 authorization should be modified, suspended, or revoked in accordance with the procedures at 33 CFR 330.5.

(3) In cases of where the prospective permittee is not a Federal agency, the district engineer will provide a response to NMFS within 30 calendar days of receipt of any Essential Fish Habitat conservation recommendations, as required by Section 305(b)(4)(B) of the Magnuson-Stevens Fishery Conservation and Management Act.

(4) Applicants are encouraged to provide the Corps with either electronic files or multiple copies of pre-construction notifications to expedite agency coordination.

D. District Engineer's Decision

1. In reviewing the PCN for the proposed activity, the district engineer will determine whether the activity authorized by the NWP will result in more than minimal individual or cumulative adverse environmental effects or may be contrary to the public interest. For a linear project, this determination will include an evaluation of the individual crossings to determine whether they individually satisfy the terms and conditions of the NWP(s), as well as the cumulative effects caused by all of the crossings authorized by NWP. If an applicant requests a waiver of the 300 linear foot limit on impacts to intermittent or ephemeral streams or of an otherwise applicable limit, as provided for in NWPs 13, 21, 29, 36, 39, 40, 42, 43, 44, 50, 51 or 52, the district engineer will only grant the waiver upon a written determination that the NWP activity will result in minimal adverse effects. When making minimal effects determinations the district engineer will consider the direct and indirect effects caused by the NWP activity. The district engineer will also consider site specific factors, such as the environmental setting in the vicinity of the NWP activity, the type of resource that will be affected by the NWP activity, the functions provided by the aquatic resources that will be affected by the NWP activity, the degree or magnitude to which the aquatic resources perform those functions, the extent that aquatic resource functions will be lost as a result of the NWP activity (e.g., partial or complete loss), the

duration of the adverse effects (temporary or permanent), the importance of the aquatic resource functions to the region (e.g., watershed or ecoregion), and mitigation required by the district engineer. If an appropriate functional assessment method is available and practicable to use, that assessment method may be used by the district engineer to assist in the minimal adverse effects determination. The district engineer may add case-specific special conditions to the NWP authorization to address site-specific environmental concerns.

2. If the proposed activity requires a PCN and will result in a loss of greater than 1/10-acre of wetlands, the prospective permittee should submit a mitigation proposal with the PCN. Applicants may also propose compensatory mitigation for projects with smaller impacts. The district engineer will consider any proposed compensatory mitigation the applicant has included in the proposal in determining whether the net adverse environmental effects to the aquatic environment of the proposed activity are minimal. The compensatory mitigation proposal may be either conceptual or detailed. If the district engineer determines that the activity complies with the terms and conditions of the NWP and that the adverse effects on the aquatic environment are minimal, after considering mitigation, the district engineer will notify the permittee and include any activity-specific conditions in the NWP verification the district engineer deems necessary. Conditions for compensatory mitigation requirements must comply with the appropriate provisions at 33 CFR 332.3(k). The district engineer must approve the final mitigation plan before the permittee commences work in waters of the United States, unless the district engineer determines that prior approval of the final mitigation plan is not practicable or not necessary to ensure timely completion of the required compensatory mitigation. If the prospective permittee elects to submit a compensatory mitigation plan with the PCN, the district engineer will expeditiously review the proposed compensatory mitigation plan. The district engineer must review the proposed compensatory mitigation plan within 45 calendar days of receiving a complete PCN and determine whether the proposed mitigation would ensure no more than minimal adverse effects on the aquatic environment. If the net adverse effects of the project on the aquatic environment (after consideration of the compensatory mitigation proposal) are determined by the district engineer to be minimal, the district engineer will provide a timely written response to the applicant. The response will state that the project can proceed under the terms and conditions of the NWP, including any activity-specific conditions added to the NWP authorization by the district engineer.

3. If the district engineer determines that the adverse effects of the proposed work are more than minimal, then the district engineer will notify the applicant either: (a) That the project does not qualify for authorization under the NWP and instruct the applicant on the procedures to seek authorization under an individual permit; (b) that the project is authorized under the NWP subject to the applicant's submission of a mitigation plan that would reduce the adverse effects on the aquatic environment to the minimal level; or (c) that the project is authorized under the NWP with specific modifications or conditions. Where the district engineer determines that mitigation is required to ensure no more than minimal adverse effects occur to the aquatic environment, the activity will be authorized within the 45-day PCN period, with activity-specific conditions that state the mitigation requirements. The authorization will include the necessary conceptual or detailed mitigation or a requirement that the applicant submit a mitigation plan that would reduce the adverse effects on the aquatic environment to the minimal level. When mitigation is required, no work in waters of the United States may occur until the district

engineer has approved a specific mitigation plan or has determined that prior approval of a final mitigation plan is not practicable or not necessary to ensure timely completion of the required compensatory mitigation.

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STATE OF MISSOURI
CLEAN WATER ACT SECTION 401 WATER QUALITY CERTIFICATION
2012 GENERAL AND SPECIFIC CONDITIONS
NWP 14 - LINEAR TRANSPORTATION PROJECTS

These conditions ensure that activities carried out under Nationwide Permits (NWP) do not violate the Water Quality Standards of the State of Missouri resulting in permanent damage to habitat, increased turbidity, reduced bank and channel stability, and/or impacts to the biological and chemical integrity of the waters. These conditions are in addition to, not a replacement for, those conditions included by the federal authorities. Proposed projects authorized by the NWP listed above that cannot be conducted within the conditions listed below must apply for individual Clean Water Act Section 401 Water Quality Certification (certification).

Applications for certification should be sent to the Missouri Department of Natural Resources, Water Protection Program, P.O. Box 176, Jefferson City, MO 65102-0176, or electronically to wpsc401cert@dnr.mo.gov. A complete application consists of the application submitted to the U.S. Army Corps of Engineers (Corps) as well as additional information necessary for a complete review of the project. This may include but is not limited to topographical maps, locational maps, engineering plans, project diagrams and where applicable mitigation plans (10 CSR 20-6.060(5)).

An issued certification becomes part of the 404 Permit and; therefore, expires with the 404 Permit unless explicitly stated in the certification. Not all permit modifications require the certification to be modified and/or reissued. An example would be when a permit expiration date is extended or the permit is reissued and there are no changes to the original project, the certification may remain valid for that project.

The Department encourages, but does not require, the permittee to consider environmentally-friendly design techniques to include stormwater management strategies that maintain or restore the original site hydrology through infiltration, evaporation or reuse of stormwater. Designs might include creating vegetated swales or rain gardens, or using porous pavement. More information can be found at these websites: <http://www.epa.gov/owow/NPS/lid/> and www.lid-stormwater.net/lid_techniques.htm.

GENERAL CONDITIONS for ALL NWP's

1. NWP's shall not allow the filling of jurisdictional springs.
2. Acquisition of a NWP(s) and the attendant certification(s) shall not be construed or interpreted to imply the requirements for other permits are replaced or superseded, including Clean Water Act Section 402 National Pollutant Discharge Elimination System (NPDES) Permits for land disturbance or return water from material deposition. Permits or any other requirements shall remain in effect. Applicants with questions are encouraged to contact the Missouri Department of Natural Resources' Regional Office in the project area. A regional office map with contact information can be located at www.dnr.mo.gov/regions/regions.htm.
3. Care shall be taken to keep machinery out of the waterway as much as possible. Fuel, oil and other petroleum products, equipment, construction materials and any solid waste shall not be stored below the ordinary high water mark at any time or in the adjacent floodway beyond normal working hours. All precautions shall be taken to avoid the release of wastes or fuel to streams and other adjacent waters as a result of this operation.
4. Petroleum products spilled into any water or on the banks where the material may enter waters of the state shall be immediately cleaned up and disposed of properly. Any such spills of petroleum shall be reported as soon as possible, but no later than 24 hours after discovery to the Missouri Department of Natural Resources' Environmental Emergency Response number at (573) 634-2436.
5. Only clean, nonpolluting fill shall be used. The following materials are not suitable for bank stabilization and shall not be used due to their potential to cause violations of the general criteria of the Water Quality Standards (10 CSR 20-7.031 (3)(A)-(H)):
 - a. Earthen fill, gravel, broken concrete where the material does not meet the specifications stated in the Missouri NWP Regional Conditions (http://www.nwk.usace.army.mil/regulatory/NWP_2012/nwp.htm) and fragmented asphalt, since these materials are usually not substantial enough to withstand erosive flows;
 - b. Concrete with exposed rebar;
 - c. Tires, vehicles or vehicle bodies, construction or demolition debris are solid waste and are excluded from placement in the waters of the state;
 - d. Liquid concrete, including grouted riprap, if not placed as part of an engineered structure; and
 - e. Any material containing chemical pollutants (including but not limited to creosote or pentachlorophenol).
6. Clearing of vegetation/trees shall be the minimum necessary to accomplish the activity. A vegetated corridor shall be maintained from the high bank on either side of the jurisdictional channel to protect water quality and to provide for long-term stability of the stream channel, unless physical barriers prevent such a corridor. For purposes of this NWP, lack of ownership or control of any portion of this corridor may be considered a legitimate and discretionary cause to waive this requirement on that portion.

7. This certification is not valid for any Section 404 Permit issued on a water that is:
 - a. Listed as impaired by inorganic sediment, aquatic habitat alteration or unknown impairment as listed in the most current Water Quality Report (Section 305(b) Report). For convenience a table of these impaired waters is provided at the following website: www.nwk.usace.army.mil/regulatory/NWP_2012/MO/MOWQC_Con7.pdf;
 - b. Located in or occur within two miles upstream of a designated outstanding state or national resource water; or
 - c. Located in a designated metropolitan no-discharge stream.

The most current Water Quality Report can be found at <http://www.dnr.mo.gov/env/wpp/waterquality/305b/>. A listing of *Outstanding National and State Resource Waters and Metropolitan No-Discharge Streams* can be found in 10 CSR 20-7.031, Tables D, E and F or at <http://www.sos.mo.gov/adrules/csr/current/10csr/10c20-7.pdf>.

The Department's geospatial data is available upon request, and all published data is available on the Missouri Spatial Data Information Services website at <http://msdis.missouri.edu/>.

Additional information to identify the project location may be obtained from the program at (573) 751-1300.

8. Streambed gradient shall not be permanently altered during project construction.
9. NWP's issued by the Corps for which the 300 linear foot threshold for stream impacts is waived by the district engineer shall require individual certification by the state. This is applicable to all NWP's where the permit has a 300 linear foot threshold including NWP's 21, 29, 39, 40, 42, 43, 44, 50, 51 and 52.
10. No project under a NWP shall accelerate bed or bank erosion.
11. Representatives from the Department shall be allowed on the project property to inspect the authorized activity at any time deemed necessary to ensure compliance with permit conditions.
12. You must submit a copy of the signed "Compliance Certification" referenced in NWP General Condition No. 30 as proof of project completion when the original is submitted to the Corps. This document is to be sent to the Missouri Department of Natural Resources, Water Protection Program, P.O. Box 176, Jefferson City, MO 65102-0176 or electronically to wpsc401cert@dnr.mo.gov.
13. After avoidance and minimization for the project, unavoidable stream impacts shall be mitigated appropriately. Mitigation for loss of aquatic resources shall be in conformance with the currently approved "Missouri Stream Mitigation Method" and the "State of Missouri Wetland Assessment Method" as well as other mitigation guidance located on-line at <http://www.nwk.usace.army.mil/regulatory/CompMit/compmit.htm>.
14. Best Management Practices shall be used during all phases of the project to limit the amount of discharge of water contaminants to waters of the state. The project shall not involve more than normal stormwater or incidental loading of sediment caused by construction disturbances.
15. Pursuant to Chapter 644.038, RSMo, the Department certifies all NWP's for impacts in all waters of the state without the above-stated or any other conditions for the construction of highways and bridges approved by the Missouri Highway and Transportation Commission. The Memorandum of Understanding of 2009 and any subsequent modifications between the two agencies outline the requirements by which the Missouri Department of Transportation will design and construct projects in order to protect the water quality of waters of the state.

SPECIFIC CONDITIONS for NWP 14 - Linear Transportation Projects

1. The permittee must propose and employ measures to mitigate the removal of impounded gravel in the unstable area upstream of the low water crossing to prevent it from being transported downstream and/or constructing a notched weir to slow the release of impounded gravel from upstream of the low water crossing.
2. Where this NWP is used to authorize bridge and culvert structures, stream channel work is limited to a maximum of 100 feet upstream and a maximum of 100 feet downstream of the bridge or culvert. For purposes of this condition, a channel modification is any activity that alters the width, depth, length and/or sinuosity of a waterway.

JASON KANDER

MISSOURI
SECRETARY
OF STATE

MISSOURI ONLINE BUSINESS FILING



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Business Name Includes names Only Active Corporations

SEARCH

Search Results as of 6/1/2015 12:39 PM

Business Name	Charter No.	Type	Status	Created	Registered Agent Name
<u>C. L. RICHARDSON CONSTRUCTION COMPANY</u>	<u>00397790</u>	Gen. Business - For Profit (Domestic)	Good Standing	6/24/1994	<u>NANCY RICHARDSON</u>

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Search Results

Current Search Terms: C.L.* richardson* construction*

Your search for "C.L.* Richardson* Construction*" returned the following results...

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Entity	C L RICHARDSON CONSTRUCTION COMPANY	Status: Active	View Details
DUNS: 076970987	CAGE Code: 1DBY0		
Has Active Exclusion?: No	DoDAAC:		
Expiration Date: 04/15/2016	Delinquent Federal Debt? No		
Purpose of Registration: All Awards			

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By Record Status

By Functional Area - Entity Management

By Functional Area - Performance Information

SAM | System for Award Management 1.0

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CERTIFICATE OF LIABILITY INSURANCE

RICHA17 OP ID: MD

DATE (MM/DD/YYYY)
06/08/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Rollins-Vandiver-Digges, Inc. 200 East Southampton Drive Columbia, MO 65203 Mary Davidson, CIC	CONTACT NAME: Mary Davidson PHONE (A/C, No, Ext): 573-875-4800 FAX (A/C, No): 573-875-4514 E-MAIL ADDRESS: mdavidson@theinsurancegrp.com														
	<table border="1"> <thead> <tr> <th>INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> </thead> <tbody> <tr> <td>INSURER A : United Fire & Casualty Co.</td> <td>13021</td> </tr> <tr> <td>INSURER B : Missouri Employers Mutual Ins</td> <td>10191</td> </tr> <tr> <td>INSURER C : Cincinnati Insurance Company</td> <td>10677</td> </tr> <tr> <td>INSURER D :</td> <td></td> </tr> <tr> <td>INSURER E :</td> <td></td> </tr> <tr> <td>INSURER F :</td> <td></td> </tr> </tbody> </table>		INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A : United Fire & Casualty Co.	13021	INSURER B : Missouri Employers Mutual Ins	10191	INSURER C : Cincinnati Insurance Company	10677	INSURER D :		INSURER E :		INSURER F :
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INSURED C. L. Richardson Construction 15475 Hwy. 63 S. Ashland, MO 65010															

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDITIONAL SUBR INSR WYVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY	X	60362010	07/01/2014	07/01/2015	EACH OCCURRENCE \$ 1,000,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY					DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR					MED EXP (Any one person) \$ 10,000
	<input checked="" type="checkbox"/> Underground Incl					PERSONAL & ADV INJURY \$ 1,000,000
A	<input checked="" type="checkbox"/> CG7103 Ultra Liab					GENERAL AGGREGATE \$ 2,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:					PRODUCTS - COMPOP AGG \$ 2,000,000
	<input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC					\$
A	AUTOMOBILE LIABILITY		60362010	07/01/2014	07/01/2015	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000
	<input checked="" type="checkbox"/> ANY AUTO					BODILY INJURY (Per person) \$
	<input type="checkbox"/> ALL OWNED AUTOS					BODILY INJURY (Per accident) \$
	<input checked="" type="checkbox"/> HIRED AUTOS					PROPERTY DAMAGE (PER ACCIDENT) \$
	<input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS					\$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB		60362010	07/01/2014	07/01/2015	EACH OCCURRENCE \$ 1,000,000
	<input checked="" type="checkbox"/> EXCESS LIAB					AGGREGATE \$ 1,000,000
	<input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$					\$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY	Y/N	MEM101911607	07/01/2014	07/01/2015	<input checked="" type="checkbox"/> WC STATU-TORY LIMITS <input type="checkbox"/> OTH-ER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory In NH)					E.L. EACH ACCIDENT \$ 1,000,000
	If yes, describe under DESCRIPTION OF OPERATIONS below					E.L. DISEASE - EA EMPLOYEE \$ 1,000,000
						E.L. DISEASE - POLICY LIMIT \$ 1,000,000
C	Excess Umbrella		EXS0260864	07/01/2014	07/01/2015	Liability 4,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
RE: Stidham Road and Harper Road Drainage Structure Improvements.
 Certificate holder is an additional insured for general liability as their interest may appear per written contract.

CERTIFICATE HOLDER COUNTY-5 County Of Boone Boone County Purchasing 613 E Ash, Room 111 Columbia, MO 65201	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE <i>Mary Davidson</i>
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LABOR AND MATERIAL PAYMENT BOND

KNOW ALL PERSONS BY THESE PRESENT, that we,

C. L. Richardson Construction Co., Inc.

15475 Highway 63 South, Ashland, MO 65010

as Principal, hereinafter called Contractor, and Fidelity and Deposit Company of Maryland

a Corporation, organized under the laws of the State of Maryland

and authorized to transact business in the State of Missouri, as Surety, hereinafter called Surety, are held and firmly bound unto the County of Boone, Missouri, as Obligee, hereinafter called Owner, for the use and benefit of claimants as herein defined, in the amount of

One Hundred Forty Three Thousand Four Hundred Eighty Five and 75/100 Dollars, (\$143,485.75), for the payment whereof Contractor and Surety bind themselves, their heirs,

executors, administrators, successors, and assigns jointly and severally, firmly by these presents:

WHEREAS, Contractor has, by written agreement dated June 2, 2015 entered into a Contract with Owner for:

Project Name: Stidham Road and Harper Road Drainage Structure Improvements, Boone County, Missouri

Project No.: RFB27-28MAY15

in accordance with specifications and/or plans prepared by the County of Boone which Contract is by reference made a part hereof, and is hereinafter referred to as the Contract.

NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION is such that the Contractor shall promptly make payments to all claimants as hereinafter defined, for all labor and material used or reasonably required for use in the performance of the Contract, then this obligation shall be void; otherwise, it shall remain in full force and effect, subject, however, to the following conditions.

A. A claimant is defined as one having a direct contract with the Contractor or with a subcontractor of the Contractor for labor, material, or both, used or reasonably required for use in the performance of the Contract; labor and material being construed to include the part of water, gas, power, light, heat, oil, gasoline, telephone service, rental, or equipment directly applicable to the Contract.

B. The above named Contractor and Surety hereby jointly and severally agree with the Owner that every claimant as herein defined, who has not been paid in full before the expiration of a period of ninety (90) days after the date on which the last of such claimant's work or labor was done or performed, or materials were furnished by such claimant, may sue on this bond for the use of such claimant, prosecute the suit to final judgment for such sum or sums as may be justly due claimant, and have execution thereon. The owner shall not be liable for the payment of any costs or expenses of any such suit.

C. No suit or action shall be commenced hereunder by any claimant:

1. Unless claimant, other than one having a direct Contact with the Contractor, shall have given written notice to any two of the following: The Contractor, the Owner, or the Surety above named, within ninety (90) days after such claimant did or performed the last of the work or labor, or furnished the last of the materials for which said claim is made, stating with substantial accuracy the amount claimed and the name of the party to whom the materials were furnished, or for whom the work or labor was done or performed. Such notice shall be served by mailing the same by registered mail or certified mail, postage prepaid, in an envelope addressed to the Contractor, Owner, or Surety, at any place where an office is regularly maintained for the transaction of business, or served in any manner in which legal process may be served in the state in which the aforesaid project is located, save that such service need not be made by a public officer.

2. After the expiration of one (1) year following the date on which Contractor ceased work on said Contract, it being understood, however, that if any limitation embodied in this bond is prohibited by any law controlling the construction hereof, such limitation shall be deemed to be amended so as to be equal to the minimum period of limitation permitted by such law.

3. Other than in a state court of competent jurisdiction in and for the County or other political subdivision of the state in which the project, or any part thereof, is situated or in the United States District Court for the district in which the project, or any part thereof, is situated, and not elsewhere.

D. The amount of this bond shall be reduced by and to the extent of any payment or payments made in good faith hereunder, inclusive of the payment by Surety of Mechanic's Liens which may be filed on record against said improvement, whether or not claim for the amount of such lien be presented under or against this bond.

IN TESTIMONY WHEREOF, the Contractor has hereunto set their hand and the Surety caused these present to be executed in its name and its corporate seal to be affixed by its Attorney-in-Fact at

Columbia, MO, on this 2nd day of June, 2015

CONTRACTOR: C. L. Richardson Construction Co., Inc. (Seal)

BY: Dan Richardson
DAVE Richardson, Vice President

SURETY COMPANY Fidelity and Deposit Company of Maryland

BY: Mary D Davidson
(Attorney-in-Fact) Mary D Davidson

BY: Mary D Davidson
(Missouri Representative) Mary D Davidson

(Accompany this bond with Attorney-in-Fact's authority from the Surety Company certified to include the date of this bond.)

Surety Contact Name: Mary D Davidson Phone Number: 573-875-4800

Address: The Insurance Group, Inc.
200 E Southampton, Columbia, MO 65203

Power of Attorney
FIDELITY AND DEPOSIT COMPANY OF MARYLAND

KNOW ALL MEN BY THESE PRESENTS: That the FIDELITY AND DEPOSIT COMPANY OF MARYLAND, a corporation of the State of Maryland, by DAVID S. HEWETT, Vice President, and GREGORY E. MURRAY, Assistant Secretary, in pursuance of authority granted by Article VI, Section 2, of the By-Laws of said Company, which are set forth on the reverse side hereof and are hereby certified to be in full force and effect on the date hereof, does hereby nominate, constitute and appoint **Gary GROSSNICKLE, Charles W. DIGGES, JR., Kimberly A. HUGHES and Mary D. DAVIDSON, all of Columbia, Missouri, EACH** its true and lawful agent and Attorney-in-Fact, to make, execute, seal and deliver, for, and on its behalf as surety, and as its act and deed, ~~any and all bonds and undertakings~~, and the execution of such bonds or undertakings in pursuance of these presents, shall be as binding upon said Company, as fully and amply, to all intents and purposes, as if they had been duly executed and acknowledged by the regularly elected officers of the Company at its office in Baltimore, Md. in their own proper persons. This power of attorney revokes that issued on behalf of Gary GROSSNICKLE, Charles W. DIGGES, JR., J. D. TRICE, Kimberly A. HUGHES, Mary D. DAVIDSON, dated January 11, 2005.

The said Assistant Secretary does hereby certify that the extract set forth on the reverse side hereof is a true copy of Article VI, Section 2, of the By-Laws of said Company, and is now in force.

IN WITNESS WHEREOF, the said Vice-President and Assistant Secretary have hereunto subscribed their names and affixed the Corporate Seal of the said FIDELITY AND DEPOSIT COMPANY OF MARYLAND, this 11th day of August, A.D. 2009.

ATTEST:

FIDELITY AND DEPOSIT COMPANY OF MARYLAND



Gregory E. Murray

By: *David S. Hewett*

Gregory E. Murray Assistant Secretary

David S. Hewett

David S. Hewett Vice President

State of Maryland }
City of Baltimore } ss:

On this 11th day of August, A.D. 2009, before the subscriber, a Notary Public of the State of Maryland, duly commissioned and qualified, came DAVID S. HEWETT, Vice President, and GREGORY E. MURRAY, Assistant Secretary of the FIDELITY AND DEPOSIT COMPANY OF MARYLAND, to me personally known to be the individuals and officers described in and who executed the preceding instrument, and they each acknowledged the execution of the same, and being by me duly sworn, severally and each for himself depose and saith, that they are the said officers of the Company aforesaid, and that the seal affixed to the preceding instrument is the Corporate Seal of said Company, and that the said Corporate Seal and their signatures as such officers were duly affixed and subscribed to the said instrument by the authority and direction of the said Corporation.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my Official Seal the day and year first above written.



Constance A. Dunn

Constance A. Dunn

Constance A. Dunn Notary Public

My Commission Expires: July 14, 2011

PERFORMANCE BOND

KNOW ALL PERSONS BY THESE PRESENT, that we,

C. L. Richardson Construction Co, Inc.

15475 Highway 63 South, Ashland, MO 65010

as Principal, hereinafter called Contractor, and Fidelity and Deposit Company of Maryland

a Corporation, organized under the laws of the State of Maryland

and authorized to transact business in the State of Missouri, as Surety, hereinafter called Surety, are

held and firmly bound unto the County of Boone, Missouri, as Obligee, hereinafter called Owner, in

the amount of One Hundred Forty Three Thousand Four Hundred Eighty Five and 75/100 ---- Dollars, for the

payment whereof Contractor and Surety bind themselves, their heirs, executors, administrators,

successors, and assigns jointly and severally, firmly by these presents:

WHEREAS, Contractor has, by written agreement dated June 2, 2015 entered into

a Contract with Owner for:

Project Name: Stidham Road and Harper Road Drainage Structure Improvements, Boone County, Missouri

Project No.: FRB27-28MAY15

in accordance with specifications and/or plans prepared by the County of Boone; which contract is by reference made a part hereof, and is hereinafter referred to as the Contract.

NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION is such that, if Contractor shall promptly and faithfully perform said Contract, and shall faithfully perform the prevailing hourly wages and comply with all prevailing wage requirements as provided by such Contract and applicable prevailing wage laws, rules, and rates specified by regulation thereunder, then this obligation shall be null and void; otherwise it shall remain in full force and effect.

The Surety hereby waives notice of any alteration or extension of time made by the Owner.

Whenever Contractor shall be, and declared by Owner to be, in default under the Contract, the Owner having performed Owner's obligations thereunder, the Surety may promptly remedy the default, or shall promptly:

- 1) Complete the Contract in accordance with its terms and conditions, or
- 2) Obtain a bid for submission to Owner for completing the Contract in accordance with its terms and conditions, and upon determination by Owner and Surety of the lowest responsible bidder, arrange for a Contract between such bidder and Owner, and make available as work progresses (even though there should be a default of a succession of defaults under the Contract or Contracts of completion arranged under this paragraph) sufficient fund to pay the cost of completion less the balance of the Contract price, but not exceeding, including other costs and damages for which the Surety may be liable hereunder, the amount set forth in the first paragraph hereof. The term "balance of the Contract price", as used in this paragraph, shall mean the total amount payable by Owner to Contractor under the Contract and any amendments thereto, less the amount properly paid by Owner to Contractor.

Any suit under this bond must be instituted before the expiration of two (2) years from the date on which final payment under the Contract falls due.

No right of action shall accrue on this bond to or for the use of any person or corporation other than the Owner named herein or the heirs, executors, administrators, or successors of Owner.

IN TESTIMONY WHEREOF, the Contractor has hereunto set his hand and the Surety has caused these presents to be executed in its name, and its corporate seal to be affixed by its Attorney-In-Fact at Columbia, MO on this 2nd day of June, 2015.

C. L. Richardson Construction Co., Inc.
(Contractor)

(SEAL)

BY: *Dave Richardson*
DAVE Richardson, Vice President

Fidelity and Deposit Company of Maryland
(Surety Company)

(SEAL)

BY: *Mary D Davidson*
(Attorney-in-Fact) Mary D Davidson

BY: *Mary D Davidson*
(Missouri Representative) Mary D Davidson

(Accompany this bond with Attorney-in-Fact's authority from the Surety Company certified to include the date of this bond).

Surety Contact Name: Mary D Davidson
Phone Number: 573-875-4800
Address: The Insurance Group, Inc.
200 E Southampton, Columbia, MO 65203

**Power of Attorney
FIDELITY AND DEPOSIT COMPANY OF MARYLAND**

KNOW ALL MEN BY THESE PRESENTS: That the FIDELITY AND DEPOSIT COMPANY OF MARYLAND, a corporation of the State of Maryland, by DAVID S. HEWETT, Vice President, and GREGORY E. MURRAY, Assistant Secretary, in pursuance of authority granted by Article VI, Section 2, of the By-Laws of said Company, which are set forth on the reverse side hereof and are hereby certified to be in full force and effect on the date hereof, does hereby nominate, constitute and appoint **Gary GROSSNICKLE, Charles W. DIGGES, JR., Kimberly A. HUGHES and Mary D. DAVIDSON, all of Columbia, Missouri, EACH** its true and lawful agent and Attorney-in-Fact, to make, execute, seal and deliver, for, and on its behalf as surety, and as its act and deed, **any and all bonds and undertakings**, and the execution of such bonds or undertakings in pursuance of these presents, shall be as binding upon said Company, as fully and amply, to all intents and purposes, as if they had been duly executed and acknowledged by the regularly elected officers of the Company at its office in Baltimore, Md. in their own proper persons. This power of attorney revokes that issued on behalf of Gary GROSSNICKLE, Charles W. DIGGES, JR., J. D. TRICE, Kimberly A. HUGHES, Mary D. DAVIDSON, dated January 11, 2005.

The said Assistant Secretary does hereby certify that the extract set forth on the reverse side hereof is a true copy of Article VI, Section 2, of the By-Laws of said Company, and is now in force.

IN WITNESS WHEREOF, the said Vice-President and Assistant Secretary have hereunto subscribed their names and affixed the Corporate Seal of the said FIDELITY AND DEPOSIT COMPANY OF MARYLAND, this 11th day of August, A.D. 2009.

ATTEST:

FIDELITY AND DEPOSIT COMPANY OF MARYLAND



Gregory E. Murray

By:

David S. Hewett

Gregory E. Murray Assistant Secretary

David S. Hewett

Vice President

State of Maryland }
City of Baltimore } ss:

On this 11th day of August, A.D. 2009, before the subscriber, a Notary Public of the State of Maryland, duly commissioned and qualified, came DAVID S. HEWETT, Vice President, and GREGORY E. MURRAY, Assistant Secretary of the FIDELITY AND DEPOSIT COMPANY OF MARYLAND, to me personally known to be the individuals and officers described in and who executed the preceding instrument, and they each acknowledged the execution of the same, and being by me duly sworn, severally and each for himself deposed and saith, that they are the said officers of the Company aforesaid, and that the seal affixed to the preceding instrument is the Corporate Seal of said Company, and that the said Corporate Seal and their signatures as such officers were duly affixed and subscribed to the said instrument by the authority and direction of the said Corporation.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my Official Seal the day and year first above written.



Constance A. Dunn

Constance A. Dunn

Notary Public

My Commission Expires: July 14, 2011

USER NAME PASSWORD **LOG IN**

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C L RICHARDSON CONSTRUCTION COMPANY
 DUNS: 076970987 CAGE Code: 1DBY0
 Status: Active

15475 US HWY 63 S
 ASHLAND, MO, 65010-9568 ,
 UNITED STATES

Expiration Date: 04/15/2016
 Purpose of Registration: All Awards

Entity Overview

Entity Information

Name: C L RICHARDSON CONSTRUCTION COMPANY
Business Type: Business or Organization
POC Name: Debbie Crump
Registration Status: Active
Activation Date: 04/16/2015
Expiration Date: 04/15/2016

Exclusions

Active Exclusion Records? No

SAM | System for Award Management 1.0

IBM v1.P.27.20150327-1711

WWW6

Note to all Users: This is a Federal Government computer system. Use of this system constitutes consent to monitoring at all times.



CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

June Session of the April Adjourned

Term. 20 15

In the County Commission of said county, on the 18th day of June 20 15

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby award bid 19-13APR15 – Clinical Testing Services to multiple vendors Boyce and Bynum Pathology Laboratories and LabOne d/b/a Quest Diagnostics.

The terms of the bid award are stipulated in the attached Purchase Agreements. It is further ordered the Presiding Commissioner is hereby authorized to sign said Purchase Agreements.

Done this 18th day of June, 2015.

ATTEST:

Wendy S. Noren
Wendy S. Noren
Clerk of the County Commission



Daniel K. Atwill
Presiding Commissioner



Karen M. Miller
District I Commissioner

Absent

Janet M. Thompson
District II Commissioner

253-2015

Boone County Purchasing

Cheli Haley
Buyer



613 E. Ashes St., Room 109
Columbia, MO 65201
Phone: (573) 886-4392
Fax: (573) 886-4390

MEMORANDUM

TO: Boone County Commission
FROM: Cheli Haley
DATE: June 11, 2015

RE: Award Recommendation
Request for Bid Number 19-13APR15
Clinical Testing Services

The above-referenced Request for Bid opened on April 30, 2015 and received a total of two responses. Recommendation for award is to both vendors. The contract period begins July 1, 2015 and extends through June 30, 2016 with three 1-year renewals.

The Response Form within the Request for Bid asked that bidders price services commonly used by the Boone County Jail's medical team. The Sheriff's Department recommends awarding by best bid to Boyce and Bynum Pathology Laboratories due to lower prices on the more frequently used tests. Further details regarding this recommendation can be viewed on the attached bid evaluation. This contract will be used by Department 1255 – Corrections, Account 86300 – Testing, and \$16,908.00 has been budgeted for the costs of these services.

It was also requested that bidders price standard employee drug testing that can be used by all county departments. Although most departments currently use Mid-Missouri Drug Testing Collections, Inc. for employee drug testing through cooperative contract number: 59/2013, the Boone County Courthouse and the Juvenile Justice Center do not. Court Administrator Mary Epping recommends awarding by low bid to Quest Diagnostics for this service. Departments 1210 – Circuit Court Services, 1241 – Juvenile Office, and 1242 – Juvenile Justice Center, Account 71100 – Outside Services have a total of \$1,309.00 budgeted for employee drug testing. Budget details for these departments can be seen in the Court Administrator's bid recommendation attached to this memo.

Enclosures

**PURCHASE AGREEMENT
FOR
CLINICAL TESTING SERVICES TERM AND SUPPLY**

THIS AGREEMENT dated the 18th day of June 2015, is made between Boone County, Missouri, a political subdivision of the State of Missouri through the Boone County Commission, herein "County" and **Boyce & Bynum Pathology Laboratories**, herein "Contractor".

IN CONSIDERATION of the parties performance of the respective obligations contained herein, the parties agree as follows:

1. Contract Documents - This agreement shall consist of this Purchase Agreement, the County of Boone Request for Bid for **Clinical Testing Services**, bid number **19-13APR15**, any applicable addenda, the Contractor's bid response dated **April 28, 2015** executed by **Richard Cotten** on behalf of the Contractor, and clarifications emailed by Cathy Thornton on May 18, 2015. All such documents shall constitute the contract documents, which are attached hereto and incorporated herein by reference. Service or product data, specification, and literature submitted with bid response may be permanently maintained in the County Purchasing Office bid file for this bid if not attached. In the event of conflict between any of the foregoing documents, this Purchase Agreement, the Request for Bid, and any applicable addenda shall prevail and control over the Contractor's bid response.

2. Contract Duration - This agreement shall commence on **July 1, 2015 and extend through June 30, 2016** subject to the provisions for termination specified below. This agreement may be extended beyond the expiration date by the order of the County for **three (3) additional one (1) year periods** subject to the pricing clauses in the contractor's Request for Bid Response and thereafter on a month to month basis in the event the County is unable to re-bid and/or award a new contract prior to the expiration date after exercising diligent efforts to do so or not.

3. Purchase - The County agrees to purchase from the Contractor and the Contractor agrees to supply the County the items and services as required in the bid specifications and in conformity with the contract documents for the prices set forth in the Contractor's bid response.

4. Billing and Payment - All billing shall be invoiced to the department that ordered the services, and billings may only include the prices listed in the Contractor's bid response. No additional fees or extra services not included in the bid response, quote, or taxes shall be included as additional charges in excess of the charges in the Contractor's bid response to the specifications. The County agrees to pay all correct monthly invoices within thirty (30) days of receipt; Contractor agrees to honor any cash or prompt payment discounts offered in its bid response if county makes payment as provided therein. In the event of a billing dispute, the County reserves the right to withhold payment on the disputed amount; in the event the billing dispute is resolved in favor of the Contractor, the County agrees to pay interest at a rate of 9% per annum on disputed amounts withheld commencing from the last date that payment was due.

5. Binding Effect - This agreement shall be binding upon the parties hereto and their successors and assigns for so long as this agreement remains in full force and effect.

6. Entire Agreement - This agreement constitutes the entire agreement between the parties and supersedes any prior negotiations, written or verbal, and any other bid or bid specification or contractual agreement. This agreement may only be amended by a signed writing executed with the same formality as this agreement.

7. Termination - This agreement may be terminated by the County upon thirty (30) days advance written notice for any of the following reasons or under any of the following circumstances:

- a. County may terminate this agreement due to material breach of any term or condition of this agreement, or
- b. County may terminate this agreement if in the opinion of the Boone County Commission if delivery of products are delayed or products delivered are not in conformity with bidding specifications or variances authorized by County, or

c. If appropriations are not made available and budgeted for any calendar year.

IN WITNESS WHEREOF the parties through their duly authorized representatives have executed this agreement on the day and year first above written.

BOYCE & BYNUM PATHOLOGY LABORATORIES

by *Bill Gatten*

title COO

address _____

BOONE COUNTY, MISSOURI

by: Boone County Commission

Daniel K. Atwill

Daniel K. Atwill, Presiding Commissioner

APPROVED AS TO FORM:

[Signature]
County Counselor

ATTEST:

Wendy S. Nojen
Wendy S. Nojen, County Clerk

AUDITOR CERTIFICATION

In accordance with RSMo 50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) arising from this contract. (Note: Certification of this contract is not required if the terms of this contract do not create a measurable county obligation at this time.)

1255-86300 & 1210/1241/1242-71100 Term/Supply

Jane Rivalford by *jjj* *06/12/2015*
Signature Date Appropriation Account

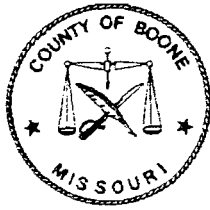
Request for Bid RFB)
Boone County Purchasing
613 East Ash Street, Room 109
Columbia, MO 65201

Boyce  Bynum
Pathology Laboratories

Submitting Response to:
Boone County Purchasing
Bid Number 19-13APR15

Enclosed:
COPY (1) BID SUBMISSION

Due Monday, April 13, 2015 by 10:30AM



Boone County Purchasing
613 East Ash Street, Room 109
Columbia, MO 65201

Request for Bid (RFB)

Cheli Haley, Buyer
(573) 886-4392 – Fax: (573) 886-4390
Email: chaley@boonecountymo.org

Bid Data

Bid Number: **19-13APR15**

Commodity Title: **Clinical Testing Services**

DIRECT BID FORMAT OR SUBMISSION QUESTIONS TO THE PURCHASING DEPARTMENT

Bid Submission Address and Deadline

Day / Date: **MONDAY, APRIL 13, 2015**
Time: **10:30 A.M. (Bids received after this time will be returned unopened)**
Location / Mail Address: **Boone County Purchasing Department
Boone County Annex Building
613 E. Ash, Room 109
Columbia, MO 65201**
Directions: **The Boone County Annex Building is located at the corner of 7th Street and Ash Street.**

Bid Opening

Day / Date: **MONDAY, APRIL 13, 2015**
Time: **10:30 A.M. (Bids received after this time will be returned unopened)**
Location / Address: **Boone County Annex Building
613 E. Ash, Conference Room
Columbia, MO 65201**

Bid Contents

- 1.0: **Introduction and General Conditions of Bidding**
- 2.0: **Primary Specifications**
- 3.0: **Response Presentation and Review**
- 4.0: **Response Form**
 - Attachment A**
 - References Sheet**
 - E-Verify**
 - **Work Authorization Certification**
 - **Certification of Individual Bidder**
 - **Individual Bidder Affidavit**
 - Debarment Form**
 - Standard Terms and Conditions**

1. Introduction and General Conditions of Bidding

- 1.1. **INVITATION** – The County of Boone, through its Purchasing Department, invites responses, which offer to provide the goods and/or services identified on the title page, and described in greater detail in Section 2.
- 1.2. **DEFINITIONS**
 - 1.2.1. **County** – This term refers to the County of Boone, a duly organized public entity. It may also be used as a pronoun for various subsets of the County organization including as the context will indicate:

Purchasing – The Purchasing Department, including its Purchasing Director and staff.
Department/s or Office/s – The County Department/s or Office/s for which this Bid is prepared, and which will be the end user/s of the goods and/or services sought.
Designee – The County employee/s assigned as your primary contact/s for interaction regarding Contract performance.
 - 1.2.2. **Bidder / Contractor / Supplier** – These terms refer generally to businesses having some sort of relationship to or with us. The term may apply differently to different classes of entities, as the context will indicate.

Bidder – Any business entity submitting a response to this Bid. Suppliers, which may be invited to respond, or which express interest in this bid, but which do not submit a response, have no obligations with respect to the bid requirements.
Contractor – The Bidder whose response to this bid is found by Purchasing to meet the best interests of the County. The Contractor will be selected for award, and will enter into a Contract for provision of the goods and/or services described in the Bid.
Supplier – All business/s entities which may provide the subject goods and/or services.
 - 1.2.3. **Bid** – This entire document, including attachments. A Bid may be used to solicit various kinds of information. The kind of information this Bid seeks is indicated by the title appearing at the top of the first page. An “Invitation For Bid” is used when the need is well defined. An “Invitation For Proposal” is used when the County will consider solutions, which may vary significantly from each other or from the County’s initial expectations.
 - 1.2.4. **Response** – The written, sealed document submitted according to the Bid instructions.
- 1.3. **BID CLARIFICATION** – Questions regarding this Bid should be directed in writing, preferably by fax, to the Purchasing Department. Answers, citing the question asked but not identifying the questioner, will be distributed simultaneously to all known prospective Bidders. Note: written requirements in the Bid or its Amendments are binding, but any oral communications between County and Bidder are not.
 - 1.3.1. **Bidder Responsibility** – The Bidder is expected to be thoroughly familiar with all specifications and requirements of this Bid. Bidder’s failure or omission to examine any relevant form, article, site or document will not relieve them from any obligation regarding this Bid. By submitting a Response, Bidder is presumed to concur with all terms, conditions and specifications of this Bid.
 - 1.3.2. **Bid Amendment** – If it becomes evident that this Bid must be amended, the Purchasing Department will issue a formal written Amendment to all known prospective Bidders. If necessary, a new due date will be established.
- 1.4. **AWARD** – Award will be made to the Bidder/s whose offer/s provide the greatest value to the County from the standpoint of suitability to purpose, quality, service, previous experience, price, lifecycle cost, ability to deliver, or for any other reason deemed by Purchasing to be in the best interest of the County. Thus, the result will not be determined by price alone. The County will be seeking the least costly outcome that meets the County needs as interpreted by the County.
- 1.5. **CONTRACT EXECUTION** – This Bid and the Contractor’s Response will be made part of any resultant Contract and will be incorporated in the Contract as set forth, verbatim.
 - 1.5.1. **Precedence** – In the event of contradictions or conflicts between the provisions of the documents comprising this Contract, they will be resolved by giving precedence in the following order:
 - 1) the provisions of the Contract (as it may be amended);
 - 2) the provisions of the Bid;
 - 3) the provisions of the Bidder’s Response.

- 1.7. **COMPLIANCE WITH STANDARD TERMS AND CONDITIONS** – Bidder agrees to be bound by the County’s standard “boilerplate” terms and conditions for Contracts, a sample of which is attached to this Bid.

2. Primary Specifications

- 2.1. **ITEMS TO BE PROVIDED** – For the provision of a Term and Supply contract for **Clinical Chemical Testing Service** for the County of Boone – Missouri as specified herein.
- 2.1.1. **Quantity** – Attachment A shows a reflection of usage over the past year for the previous contract. The amount of usage specified herein is an estimate and as such does not constitute a guarantee on the part of the County for anticipated future requirements. Orders will be made on an “as needed basis”. The County reserves the right to increase or decrease quantities as requirements dictate.
- 2.1.2. **Contract Duration** – The contract shall be effective from **July 1, 2015** through June 30, 2016 and may be automatically renewed for an additional three (3) one-year periods unless canceled by the Purchasing Director in writing prior to a renewal period.
- 2.1.2.1. **Contract Extension** – The County Purchasing Director may exercise the option to extend the contract on a month-to-month basis from the date of termination if it is deemed to be in the best interest of Boone County.
- 2.1.2.2. **Contract Documents** – The successful bidder(s) shall be obligated to enter into a written contract with the County within 15 days of award on contract forms provided by the County. If bidders desire to contract under their own written agreement, any such proposed agreement shall be submitted with their bid. County reserves the right to modify any proposed form agreement or withdraw its award to a successful bidder if any proposed agreement contains terms and conditions inconsistent with its bid or are unacceptable to county legal counsel.
- 2.2. **General Requirements:**
- 2.2.1. All prices for quantities described in Section 4 of this request must also include ANY AND ALL fees associated with set-up, clean-up, labor, delivery of completed test results, and any other fee associated with completing the requirements for completing testing service.
- 2.2.2. The Contractor shall be responsible for collecting specimens at their own facilities. These rules must be followed when collecting specimens:
- The bathroom toilet shall have bluing (or equivalent) in the toilet bowl or have a shut off valve.
 - All chemicals including soap shall be removed from the bathroom.
 - Contractor shall make sure that the donor empties pockets in the presence of the collector before the test.
 - Contractor shall make sure donor leaves all outerwear as well as purse outside of the bathroom during the test.
 - Contractor shall make sure donor provides photo identification (drivers license or state identification card.)
 - Contractor shall make sure the donor remains at the collection site until the entire process is completed and the bag is sealed.
- 2.3. **Miscellaneous Testing Service** – The bidder may submit with the bid price lists for additional testing services offered which may be required by the County but are not covered in this Request for Bid. Bidders may also indicate on a price list, any volume discounts for any items detailed in this Request for Bid.
- 2.4. **Vendor Qualifications** – The Bidder shall have a minimum of three years experience in testing services.
- 2.5. **References** – Bidder shall submit a minimum of three references for which the bidder has provided clinical testing services within the preceding 24 months. References may be checked prior to award. Any negative responses received may result in disqualification of the bid. Failure to submit references with the bid response may disqualify the bid from further consideration for award.
- 2.6. **Designee** – All County departments. Locations for pickup and delivery are as follows:
Boone County Government Center Offices, 801 E. Walnut, Columbia, MO 65201

Boone County Annex Building, 613 E. Ash, Room 109, Columbia, MO 65201
Boone County Courthouse, 705 E. Walnut, Columbia, MO 65201
Boone County Sheriff Department, 2121 County Drive, Columbia, MO 65202
Boone County Juvenile Justice Center, 5665 N. Roger I Wilson Memorial Drive, Columbia, MO 65202

- 2.7. **Bid/Clarification Contact** – Cheli Haley, Buyer, Boone County Purchasing Department, 613 E. Ash Street, Room 109, Columbia, MO 65201. Telephone: (573) 886-4392, Facsimile: (573) 886-4390, e-mail: chaley@boonecountymo.org.
- 2.8. **Billing** – Contractor shall provide a receipt itemizing description and cost of the service performed per request. Each department shall be invoiced separately for all orders placed. County agrees to pay all correct monthly statements within thirty (30) days from the date of receipt.
- 2.9. **Delivery** – FOB Destination – Inside Delivery to the Boone County requesting department. All deliveries shall be made FOB Destination with freight charges fully included and prepaid. The seller pays and bears the freight charges.
- 2.9.1. Bidders shall state the delivery time on the response page.
- 2.10. **Descriptive Literature** – Bidders proposing to furnish items other than specified must submit complete descriptive literature with bid. Bids received without descriptive literature are subject to rejection.
- 2.11. **Or Equal** – Bidders are to bid as specified herein or bid an approved equal. Determination of equality is solely Boone County's responsibility.
- 2.12. **Quality of Work** – Contractor shall maintain a high standard of quality work on all testing jobs. Boone County reserves the right to refuse poor quality work and will require the Contractor to reproduce the work at no additional cost to the County.

3. Response Presentation and Review

- 3.1 **RESPONSE CONTENT** – In order to enable direct comparison of competing Responses, Bidder must submit Response in strict conformity to the requirements stated here. Failure to adhere to all requirements may result in Response being disqualified as non-responsive. All Responses must be submitted using the provided Response Sheet. Every question must be answered and if not applicable, the section must contain “N/A.”
- 3.2 **SUBMITTAL OF RESPONSES** – Responses **MUST** be received by the date and time noted on the title page under “Bid Submission Information and Deadline”. **NO EXCEPTIONS.** The County is not responsible for late or incorrect deliveries from the US Postal Service or any other mail carrier.
- 3.2.1. **Submittal Package** – Submit, to the location specified on the title page, **three (3) complete copies** of your Response in a single sealed envelope, clearly marked on the outside with your company name and return address, the bid number and the due date and time.
- 3.2.2. The County’s Bids, Bid Tabulations, and Bid Awards may be viewed on our web page at www.showmeboone.com. View information under *Purchasing Department*.
- 3.2.3. If you have obtained this bid document from our Web Page or from a source other than the Boone County Purchasing Department, please check with our office or web page prior to submitting your bid to ensure that you have a complete package. The Purchasing Department cannot be responsible for providing addenda if we do not have you on our vendor list for this bid.
- 3.3. **BID OPENING** – On the date and time and at the location specified on the title page under “Bid Opening”, all Responses will be opened in public. Brief summary information from each will be read aloud.
- 3.3.1. **Removal from Vendor Database** – If any prospective Bidder currently in our Vendor Database to whom the Bid was sent elects not to submit a Response and fails to reply in writing stating reasons for not bidding, that Bidder’s name may be removed from our database. Other reasons for removal include unwillingness or inability to show financial responsibility, reported poor performance, unsatisfactory service, or repeated inability to meet delivery requirements.
- 3.4. **RESPONSE CLARIFICATION** – The County reserves the right to request additional written or oral information from Bidders in order to obtain clarification of their Responses.
- 3.4.1. **Rejection or Correction of Responses** – The County reserves the right to reject any or all Responses. Minor irregularities or informalities in any Response which are immaterial or inconsequential in nature, and are neither affected by law nor at substantial variance with Bid conditions, may be waived at our discretion whenever it is determined to be in the County’s best interest.
- 3.5. **EVALUATION PROCESS** – The County’s sole purpose in the evaluation process is to determine from among the Responses received which one is best suited to meet the County’s needs at the lowest possible cost. Any final analysis or weighted point score does not imply that one Bidder is superior to another, but simply that in our judgment the Contractor selected appears to offer the best overall solution for our current and anticipated needs at the lowest possible cost.
- 3.5.1. **Method of Evaluation** – The County will evaluate submitted Responses in relation to all aspects of this Bid.
- 3.5.2. **Acceptability** – The County reserves the sole right to determine whether goods and/or services offered are acceptable for our use.
- 3.5.3. **Endurance of Pricing** – Bidder’s pricing must be held until award or 90 days, whichever comes first.

- 3.5.4. **Award:** Boone County reserves the right to award this bid on an item by item basis, or an “all or none” basis, whichever is in the best interest of the County. The County reserves the right to award to one or multiple respondents. In addition, the resulting contract from this RFB will be considered “Non-Exclusive”. The County reserves the right to purchase this service from other suppliers.
- 3.5.5. Boone County reserves the right to reject all bids. Boone County reserves the right to waive informalities in bids.

Attachment A

Report Boone County Health Department

UNIT CODE NAME	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	TOTAL
MULTI CHEM 23		1		1	1		2	1			1		7
HEPATIC FUNCTION PAN	6	6	12	10	9	4	11	16	14	14	18	12	132
BASIC METABOLIC PANE											1		1
COMP METABOLIC PANEL		3	2		1		1	2			2		11
LIPID PROFILE	2	5	7	33	4	3	1	1	1	2	5	1	65
THYROID PROFILE				1	1	1		1			1		5
HEPATITIS PANEL-ACUT				1	2			2			2		7
HEPATITIS IMMUNITY P											2		2
HEMATOLOGY PROFILE			2	2		1					2		7
MEASLES, MUMPS, RUBE						1							1
GENITAL SCREEN V	163	125	138	138	154	153	121	135	141	129	119	125	1641
GLUCOSE	10	12	12	41	6	4	5	4	5	6	11	8	124
URIC ACID	1			1									2
CHOLESTEROL	8	7	9	11	6	2	5	4	5	6	12	8	83
HDL	8	6	9	11	5	2	5	4	5	6	12	8	81
VITAMIN D, 25-HYDROX								1					1
B-HCG QUANTITATIVE								1					1
PROLACTIN	1												1
THYROXINE (T4),FREE		1						1		3		1	6
T3,TOTAL			1				1			1			3
THYROID STIMULATING	5	5	4	3	4	5	3	2	1	1	4		37
THYROID ANTIBODIES								1					1
VITAMIN B12								1		1			2
HEPATITIS B SURFACE			1	4				1	2				8
HEPATITIS B CORE AB,								1					1
HEPATITIS B SURFACE			1						1		1		3
HEPATITIS B SURFACE	2	4	9	10	4	4	3	2	3	4	2	2	49
HEPATITIS A AB, TOTA								1					1
HEPATITIS A AB, IGM								1		2			3
HEPATITIS C ANTIBODY	5	9	5	11	1	3	4	6	1	10	6	4	65
HIV-1/HIV-2 ANTIBODI	5	9	19	16	10	5	13	7	12	13	15	12	136
GLYCOHEMOGLOBIN A1C		1	2		2	1	1		1	3	1		12
RPR	5	8	18	14	10	5	13	7	12	13	14	11	130
RUBELLA IgG	1	1	7	2	2	2	3	1		2	1		22
VARICELLA-ZOSTER VIR	6	10	22	22	16	16	32	16	17	21	19	19	216
BODY FLUID CULTURE	1												1
UNIT CODE NAME	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	TOTAL
GC CULTURE	4	5	8	7	7	6	3	4	2		5	8	59
HERPES SIMPLEX CULTU	1												1
THROAT CULTURE				1									1
URINE CULTURE	1	1	2	1	1	2		2					10
SENSITIVITY 1-MIC	1		1		1			1					4
ORGANISM ID 1	1		1	1	1			2				1	7
SENSITIVITY REPORT 1	1		1		1			1					4
SEROLOGIC ID 1				1		1							2

MICRO TEST	7	6	12	9	8	8	3	6	2		5	8	74
CHLAMYDIA TRACHOMATI		3	2										5
NEISSERIA GONORRHOEA		2	3										5
HUMAN PAPILLOMAVIRUS	1	1	2	1	2				2		1		10
PAP SMEAR	75	71	97	60	66	82	53	69	79	74	91	72	889
SUREPATH LIQUID-BASE	1		1			1			1				4
ABNORMAL CYTOLOGY FO		1	1		3				2		2		9
CYTOLOGY PATHOLOGIST	7	11	21	10	21	12	12	21	24	15	29	18	201
HERPES SIMPLEX TYPE								1					1
HSV 1&2 GLYCOPROTEIN	4	12	9	5	7	10	10	3	9	6	6	7	88
LEAD, BLOOD		1	1		1		2	1			1		7
MUMPS VIRUS ANTIBODY	2	1	8	2	1			2			2	1	19
RABIES ANTIBODY, IGG								1			1		2
MEASLES (RUBEOLA) AB	1	1	7	2	1		2	1			2		17
STAT LABEL	1	1		1	1			1			1	2	8
HOLD-PROBLEM	4	2	2	7	3	1	3	5	3	3	3	2	38
DISEASE CASE REPORT	18	7	18	7	18	11	6	20	15	13	11	10	154
ARUP REASON TEST NOT											1		1
TEST AUTHORIZATION		2	4	2	2						1		11
CANCEL-HOLD	1	2	7	2	2	1		2	1	1	2	1	22
TOTALS:	360	343	488	451	385	347	318	363	361	349	415	341	4521

Client Usage Report Boone County Jail

UNIT CODE NAME	JAN	FEB	MAR	APR	MAY	JUN	JULY	AUG	SEPT	OCT	NOV	DEC	TOTA
BASIC METABOLIC PANE	2		4	1		1	2	3		2	1	2	1
COMP METABOLIC PANEL	9	2	2	6	1	8			5	2	9	3	4
LIPID PROFILE	1			2	2	1				1			
HEPATITIS PANEL I												1	
HEMATOLOGY PROFILE	12	3	4	4	3	9	1	4	3	2	6	3	5
URINALYSIS, COMPLETE										1			
URINALYSIS		1		2		1		2		2	2		1
URINALYSIS PLUS CULT	1												
URINALYSIS PLUS CULT											1		
GENITAL SCREEN III		1							1				
GENITAL SCREEN V	4	1	3	4	2	4	3		3	3	3	7	3
SERUM IRON								1					
LDH								1					
CALCIUM-URINE					1								
CREATININE-URINE					1								
SODIUM-URINE					1								
URIC ACID-URINE					1								
AMYLASE	1			1	1								
LIPASE	1			1	1								
C-PEPTIDE								1					
INSULIN 1 SPECIMEN								1					
CARBAMAZEPINE						1		1	3	3	2		10
LITHIUM	1	1		1		2		1	3	2	2		10
PHENYTOIN	1				1				1	2			6
VALPROIC ACID	1		1			4			1	1	3	6	17
ALPHA-FETOPROTEIN TU									2				2
B-HCG QUALITATIVE	2												2
FERRITIN								1					1
LUTEINIZING HORMONE	1												1
FOLLICLE STIMULATING	1												1
PROLACTIN	2												2
PROSTATE SPECIFIC AN	2		1			1						1	6
T4.TOTAL											1	1	2
THYROXINE (T4).FREE				1		1		1	2		2	1	8
T3.TOTAL								1	1				2

UNIT CODE NAME	JAN	FEB	MAR	APR	MAY	JUN	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
THYROID STIMULATING	6	1	1	2		1		1	3		5	1	21
VITAMIN B12								1		1			2
RBC FOLATE								1					1
HEPATITIS B SURFACE			3										3
HEPATITIS B SURFACE				1								1	2
HEPATITIS A AB, IGM			1										1
HEPATITIS C ANTIBODY			3	1								1	5
HIV-1/HIV-2 ANTIBODI			2				2					1	5
COMPLEMENT C3		1											1
GLYCOHEMOGLOBIN A1C	1					1		1		2			5
AMMONIA, PLASMA (EDT									1				1
HEMOGRAM					1				3				4

MANUAL DIFFERENTIAL	2	2	2		2		1	2					1
SED RATE WESTERGRE		1								1	1		
PROTHROMBIN TIME (PT			3		1			2	3	2			1
PTT								1	1				
URINALYSIS, BILL COM		1		1						2	1		
URINALYSIS, BILL MAC	1			1		1		2			1		
ANTI-NUCLEAR ANTIBOD											1		
ANA PROFILE		1											
RHEUMATOID FACTOR											1		
HELICOBACTER PYLORI				1	1								
BETA STREP CULTURE -									2				
CLOSTRIDIUM DIFF TOX	1												
TRICHOMONAS PREP									1				
GENITAL CULTURE									1				
STOOL CULTURE	1												
THROAT CULTURE		1											
URINE CULTURE		1				1	1	1	1	3	3	1	12
WOUND CULTURE										1	2		
YEAST SCREEN		1											
SENSITIVITY 1-MIC										1	1		
ORGANISM ID 1										1	2		
SENSITIVITY REPORT 1										1	1		
MICRO TEST	2	4				1	1	1	6	4	6	1	26
LYMPHOCYTE SUBSETS,					1								
LYMPHOCYTE SUBSETS,					1								
HEPATITIS C RNA, QUA			1	1									
PAP SMEAR		1								1			
CYTOLOGY PATHOLOGIST										1			

UNIT CODE NAME	JAN	FEB	MAR	APR	MAY	JUN	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
HISTOPATHOLOGY REPOR			1				1				1		3
ACETAMINOPHEN	1												1
ACETAMINOPHEN	1												1
AMMONIA									1	1			2
CITRATE, URINE					1								1
DRUG ABUSE SCREEN 8	1		1								1		3
HIV-1 RNA QT. REAL-T			1	1	2								4
NOROVIRUS GROUP 1&2	1												1
OXALATE, URINE					1								1
SALICYLATE	1												1
SULFONYLUREA HYPOGLY								1					1
STAT LABEL	1		4	1	1			2	3	3		1	16
HOLD-PROBLEM	2	2	1	2		2			2	1	3	1	16
DISEASE CASE REPORT			3	3	1		1			1			9
DISEASE CASE REPORT			1	1	2								4
CANCEL-HOLD	1	1	1	1		1			2		2	1	10
	65	27	44	40	30	41	13	34	57	46	64	34	495



BOONE COUNTY, MISSOURI
Request for Bid #: 19-13APR15 – Clinical Testing Services

ADDENDUM #1 - Issued April 9, 2015

This addendum is issued in accordance with the RFB Response Page in the Request for Bid and is hereby incorporated into and made a part of the Request for Bid Documents. Offerors are reminded that receipt of this addendum should be acknowledged and submitted with Offeror's *Response Form*.

Specifications for the above noted Request for Bid and the work covered thereby are herein modified as follows, and except as set forth herein, otherwise remain unchanged and in full force and effect.


- 1) Bid due date is changing to April 30, 2015 at 10:30 a.m.
- 2) The County received the following questions and is providing a response:
 - a. **Page 4, 2.2: This section describes an observed urine drug test procedure. The BID cost form indicates testing for much more than urine. Could you better describe the services we are to provide? Reporting? MRO?, etc**

Response: Section 2.2.2. describes an unobserved urine collection procedure. This service is to be provided at the vendor's facility for the purpose of pre-employment and employee drug testing to ensure a drug free workplace. As noted in Section 2.6. all departments will be using this service. In addition, the Boone County Sheriff's Department uses clinical testing services to assist their small medical team in providing on-site health care to jail inmates in an effort to keep outside medical appointments at a minimum. Each department shall receive reports and billing separately for all orders placed.

- b. **Please clarify the PAP Smear and what testing is included in your genital screens?**

Response: PAP Smears are obtained periodically, and genital screens include vaginal swabs and DNA probe from urine on females and males. The most frequent sexually transmitted infection testing performed is urine for gonorrhea and Chlamydia with DNA probe. When vaginal swabs are performed the Boone County Jail medical team will usually order wet prep for trichomonas, eval for yeast and gardnerella vaginosis, and then cultures for gonorrhea and Chlamydia.

By:


Cheli Haley,
Buyer

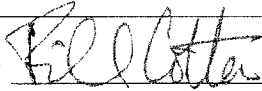
OFFEROR has examined **Addendum #1** to Request for Bid# *19-13APR15 – Clinical Testing Services*, receipt of which is hereby acknowledged:

Company Name: Boyce and Bynum Pathology Laboratories

Address: 200 Portland Street; Columbia, MO 65201

Phone Number: (573)886-4600 Fax Number: (573)886-4695

E-mail: Compliance@bbpl.com

Authorized Representative Signature:  Date: April 28, 2015

Authorized Representative Printed Name: Richard Cotten, Chief Operating Officer



BOONE COUNTY, MISSOURI
Request for Bid #: 19-13APR15 – Clinical Testing Services

ADDENDUM #2 - Issued April 15, 2015

This addendum is issued in accordance with the RFB Response Page in the Request for Bid and is hereby incorporated into and made a part of the Request for Bid Documents. Offerors are reminded that receipt of this addendum **should be acknowledged** and submitted with Offeror's *Response Form*.

Specifications for the above noted Request for Bid and the work covered thereby are herein modified as follows, and except as set forth herein, otherwise remain unchanged and in full force and effect.

1) The following has been added to Section 2.2. – General Requirements of the Request for Bid:

2.2.3. The medical team at the Boone County Jail collects specimens for all inmates that receive on-site health care. Contractor shall be responsible for pick up of any lab collected at the Jail and shall be able to do so either routinely or in a stat fashion. Stat pick up requires that Contractor pick up the specimen within one (1) hour of the Jail staff notifying Contractor.

2) Section 4. titled Response Form has been revised. Please replace this section of the Request for Bid with the Revised Response Form within this Addendum.

4. REVISED RESPONSE FORM

- 4.1. Company Name: Boyce and Bynum Pathology Laboratories,
- 4.2. Address: 200 Portland Street
- 4.3. City/Zip: Columbia, MO 65201
- 4.4. Phone Number: (573)886-4600/ Toll Free 800-392-2748
- 4.5. Fax Number: (573)886-4695
- 4.6. E-Mail Address: Compliance@bbpl.com
- 4.7. Federal Tax ID: 43-0907562
- 4.7.1. Corporation
- Partnership - Name _____
- Individual/Proprietorship - Individual Name _____
- Other (Specify) _____

4.8. PRICING	UNIT PRICE
4.8.1. LIVER PANEL OR LFT (LIVER FUNCTION TESTS)	\$ 3.00
4.8.2. BASIC METABOLIC PANE	\$ 3.00
4.8.3. COMP METABOLIC PANEL	\$ 3.25
4.8.4. LIPID PROFILE	\$ 3.00
4.8.5. THYROID PROFILE	\$ 3.50
4.8.6. HEPATITIS PANEL (COVERING A, B, & C WITH AN AUTOMATIC REFLEX ON POSITIVES FOR HEPATITIS C TO PCR FOR CONFIRMATION	\$ 35.00
4.8.7. CBC (COMPLETE BLOOD COUNT)	\$ 3.00
4.8.8. VAGINAL SWAB WET PREP FOR GONORRHEA, CHLAMYDIA, GARDNERELLA VAGINALIS, TRICHOMONAS, AND YEAST	\$ 35.00
4.8.9. DNA PROBE ON URINE FOR GONORRHEA AND CHLAMYDIA	\$ 15.00
4.8.10. URIC ACID	\$ 3.00
4.8.11. URINE PREGNANCY TEST	\$ 8.00
4.8.12. VITAMIN D, 25-HYDROX	\$ 13.00
4.8.13. SERUM QUANTITATIVE HCG	\$ 8.00
4.8.14. SERUM QUALITATIVE HCG	\$ 8.00
4.8.15. PROLACTIN	\$ 10.00
4.8.16. THYROXINE (T4),FREE	\$ 6.00
4.8.17. T3,TOTAL	\$ 6.00
4.8.18. THYROID STIMULATING HORMONE	\$ 4.00

4.8.19.	THYROID ANTIBODIES	\$	16.00
4.8.20.	ANEMIA PANEL, VITAMIN B12, FOLIC ACID	\$	25.00
4.8.21.	HIV-1/HIV-2 ANTIBODI	\$	6.00
4.8.22.	GLYCOHEMOGLOBIN A1C	\$	8.00
4.8.23.	RPR	\$	5.00
4.8.24.	THROAT CULTURE FOR GROUP A STREPTOCOCCUS	\$	8.00
4.8.25.	MICROSCOPIC URINE ANALYSIS WITH REFLEX TO URINE CULTURE AND SENSITIVITY	\$	4.00
4.8.26.	THIN PREP PAP SMEAR	\$	20.00
4.8.27.	SUREPATH PAP SMEAR	\$	20.00
4.8.28.	STAT LABEL (ADDITIONAL CHARGE FOR STAT SERVICE FOR LAB, IF ANY)	\$	0.00
4.8.29.	HEMATOLOGY PROFILE	\$	3.00
4.8.30.	C-PEPTIDE	\$	12.00
4.8.31.	INSULIN I SPECIMEN	\$	12.00
4.8.32.	CARBAMAZEPINE	\$	8.00
4.8.33.	LITHIUM	\$	7.00
4.8.34.	PHENYTOIN	\$	8.00
4.8.35.	VALPROIC ACID	\$	8.00
4.8.36.	ALPHA-FETOPROTEIN TU	\$	10.00
4.8.37.	LUTEINIZING HORMONE	\$	10.00
4.8.38.	FOLLICLE STIMULATING	\$	10.00
4.8.39.	PROSTATE SPECIFIC AN	\$	7.00
4.8.40.	HEMOGRAM	\$	3.00
4.8.41.	PT/INR	\$	4.00
4.8.42.	PTT	\$	6.00
4.8.43.	ANTI-NUCLEAR ANTIBOD	\$	6.00
4.8.44.	HIV VIRAL LOAD WITH HIV LOG AND COPIES	\$	100.00
4.8.45.	HIV LYMPHOCYTE SUBSETS WITH CD 4%	\$	40.00
4.8.46.	RSV	\$	20.00
4.8.47.	INFLUENZAE A AND B	\$	15.00
4.8.48.	SPUTUM FOR AFB	\$	20.00
4.8.49.	SPUTUM CLUTURE AND SENSITIVITY AND GRAM STAIN	\$	20.00
4.8.50.	STOOL FOR C-DIFF TOXIN	\$	45.00
4.8.51.	STOOL FOR NOROVIRUS	\$	125.00
4.8.52.	STOOL FOR STOOL CULTURE AND SENSITIVITY FOR STOOL PATHOGENS	\$	35.00
4.8.53.	SERUM SALICYLATE LEVEL	\$	17.00
4.8.54.	SERUM TYLENOL LEVEL	\$	30.00
4.8.55.	SERUM ALCOHOL LEVEL	\$	20.00
4.8.56.	ACETAMINOPHEN	\$	30.00
4.8.57.	AMMONIA	\$	15.00

4.8.58.	CITRATE, URINE	\$	35.00
4.8.59.	STANDARD EMPLOYMENT URINE DRUG SCREEN	\$	20.00
4.8.60.	URINE DRUG SCREEN (FOR JAIL USE ONLY)	\$	20.00
4.8.61.	HIV-1 RNA QT. REAL-T	\$	100.00
4.8.62.	SULFONYLUREA SCREEN	\$	61.00
4.8.63.	WOUND CULTURE AND SENSITIVITY	\$	20.00
4.8.64.	BLOOD CULTURE AND SENSITIVITY	\$	15.00
4.8.65.	PATHOLOGY FOR SKIN BIOPSY OR EXCISION	\$	48.00
4.8.66.	PERIPHERAL BLOOD SMEAR	\$	20.00
4.9.	TOTALS	\$	1266.75

4.10. RENEWALS

4.10.1.	Maximum Increase 1st Renewal Period	(Zero)	0 %
4.10.2.	Maximum Increase 2nd Renewal Period	(Zero)	0 %
4.10.3.	Maximum Increase 3rd Renewal Period	(Zero)	0 %

PLEASE REMEMBER TO ATTACH 3 COPIES OF YOUR RESPONSE INFORMATION AND ANY OTHER REQUIRED BID SUBMISSION ITEMS.

4.11. The undersigned offers to furnish and deliver the articles or services as specified at the prices and terms stated and in strict accordance with all requirements contained in the Request for Bid which have been read and understood, and all of which are made part of this order. By submission of this bid, the vendor certifies that they are in compliance with Section 34.353 and, if applicable, Section 34.359 ("Missouri Domestic Products Procurement Act") of the Revised Statutes of Missouri.

4.12. Delivery ARO: N/A

4.13. Will you honor the submitted prices for purchase by other entities in Boone County who participate in cooperative purchasing with Boone County, Missouri? Yes No

4.13.1. Authorized Representative (Sign By Hand):

Richard Cotten

Date April 23, 2015

4.13.2. Print Name and Title of Authorized Representative

Richard Cotten, Chief Operating Officer

4.14. **References** – Bidder must provide three (3) references for services rendered to public/commercial clients which are similar in size and scope.

4.14.1. **Reference # 1**

Individual Name:

Brenda Martin

Company Name:

Missouri Cancer Associates

Address:

1705 E. Broadway, Ste 100; Columbia, MO 65201

Telephone:

(573) 817-8534

4.14.2. **Reference # 2**

Individual Name:

Marcy Markes

Company Name:

Cynergy Health

Address:

1101 Club Village Drive; Ste 101; Columbia, MO 65203

Telephone:

(573)447-4400

4.14.3. **Reference # 3**

Individual Name:

Eva Trabue

Company Name:

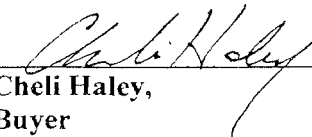
Columbia Family Medical

Address:

303 N. Keene Street, Ste 301; Columbia, MO 65201

Telephone:

(573)449-0808

By: 
Cheli Haley,
Buyer

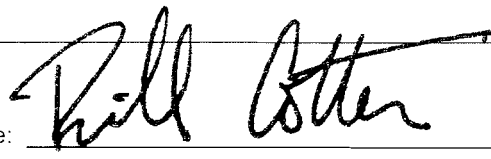
OFFEROR has examined **Addendum #2** to Request for Bid# 19-13APR15 – *Clinical Testing Services*, receipt of which is hereby acknowledged:

Company Name: Bocye and Bynum Pathology Laboratories

Address: 200 Portland Street, Columbia, MO 65201

Phone Number: (573)886-4600 Fax Number: (573)886-4695

E-mail: Compliance@bbpl.com

Authorized Representative Signature:  Date: April 13, 2015

Authorized Representative Printed Name: Richard Otter, Billing Services Office

INSTRUCTIONS FOR COMPLIANCE WITH HOUSE BILL 1549

House Bill 1549 addresses the Department of Homeland Security's and the Social Security Administration's E-Verify Program (Employment Eligibility Verification Program) that requires the County to verify "lawful presence" of individuals when we contract for work/service; verify that contractor has programs to verify lawful presence of their employees when contracts exceed \$5,000; and a requirement for OSHA safety training for public works projects.

The County is required to obtain certification that the bidder awarded the attached contract participates in a federal work authorization program. To obtain additional information on the Department of Homeland Security's E-Verify program, go to:

<http://www.uscis.gov/portal/site/uscis/menuitem.eb1d4c2a3e5b9ac89243c6a7543f6d1a/?vgnextoid=75bce2e261405110VgnVCM1000004718190aRCRD&vgnnextchannel=75bce2e261405110VgnVCM1000004718190aRCRD>

Please complete and return form *Work Authorization Certification Pursuant to 285.530 RSMo* if your contract amount is in excess of \$5,000. **Attach to this form the first and last page of the *E-Verify Memorandum of Understanding* that you completed when enrolling.**

**WORK AUTHORIZATION CERTIFICATION
PURSUANT TO 285.530 RSMo
(FOR ALL AGREEMENTS IN EXCESS OF \$5,000.00)**

County of Boone)
)ss
State of Missouri)

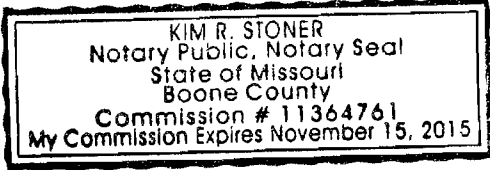
My name is Kelly Poor. I am an authorized agent of Boyce and Bynum Pathology Laboratories, P.C. (Bidder). This business is enrolled and participates in a federal work authorization program for all employees working in connection with services provided to the County. This business does not knowingly employ any person that is an unauthorized alien in connection with the services being provided. Documentation of participation in a federal work authorization program is attached to this affidavit.

Furthermore, all subcontractors working on this contract shall affirmatively state in writing in their contracts that they are not in violation of Section 285.530.1, shall not thereafter be in violation and submit a sworn affidavit under penalty of perjury that all employees are lawfully present in the United States.

Kelly Poor 4/9/15
Affiant Date
Kelly Poor
Printed Name

Subscribed and sworn to before me this 9th day of April, 2015.

Kim R. Stoner
Notary Public



Attach to this form the first and last page of the *E-Verify Memorandum of Understanding* that you completed when enrolling.

Company ID Number: 253186**THE E-VERIFY PROGRAM FOR EMPLOYMENT VERIFICATION
MEMORANDUM OF UNDERSTANDING****ARTICLE I****PURPOSE AND AUTHORITY**

This Memorandum of Understanding (MOU) sets forth the points of agreement between the Department of Homeland Security (DHS) and Boyce & Bynum Pathology Laboratories (Employer) regarding the Employer's participation in the Employment Eligibility Verification Program (E-Verify). This MOU explains certain features of the E-Verify program and enumerates specific responsibilities of DHS, the Social Security Administration (SSA), and the Employer. E-Verify is a program that electronically confirms an employee's eligibility to work in the United States after completion of the Employment Eligibility Verification Form (Form I-9). For covered government contractors, E-Verify is used to verify the employment eligibility of all newly hired employees and all existing employees assigned to Federal contracts or to verify the entire workforce if the contractor so chooses.

Authority for the E-Verify program is found in Title IV, Subtitle A, of the Illegal Immigration Reform and Immigrant Responsibility Act of 1996 (IIRIRA), Pub. L. 104-208, 110 Stat. 3009, as amended (8 U.S.C. § 1324a note). Authority for use of the E-Verify program by Federal contractors and subcontractors covered by the terms of Subpart 22.18, "Employment Eligibility Verification", of the Federal Acquisition Regulation (FAR) (hereinafter referred to in this MOU as a "Federal contractor with the FAR E-Verify clause") to verify the employment eligibility of certain employees working on Federal contracts is also found in Subpart 22.18 and in Executive Order 12989, as amended.

ARTICLE II**FUNCTIONS TO BE PERFORMED****A. RESPONSIBILITIES OF SSA**

1. SSA agrees to provide the Employer with available information that allows the Employer to confirm the accuracy of Social Security Numbers provided by all employees verified under this MOU and the employment authorization of U.S. citizens.
2. SSA agrees to provide to the Employer appropriate assistance with operational problems that may arise during the Employer's participation in the E-Verify program. SSA agrees to provide the Employer with names, titles, addresses, and telephone numbers of SSA representatives to be contacted during the E-Verify process.
3. SSA agrees to safeguard the information provided by the Employer through the E-Verify program procedures, and to limit access to such information, as is appropriate by law, to individuals responsible for the verification of Social Security Numbers and for evaluation of the E-Verify program or such other persons or entities who may be authorized by SSA as governed by the Privacy Act (5 U.S.C. § 552a), the Social Security Act (42 U.S.C. 1306(a)), and SSA regulations (20 CFR Part 401).

Company ID Number: 253186

Information relating to the Program Administrator(s) for your Company on policy questions or operational problems:

Name:	Kelly Poor
Telephone Number:	(573)886-4520
Fax Number:	(573)886-4521
E-mail Address:	kpoor@bbpl.com

Information relating to the Program Administrator(s) for your Company on policy questions or operational problems:

Name:	
Telephone Number:	
Fax Number:	
E-mail Address:	

CERTIFICATION OF INDIVIDUAL BIDDER

Pursuant to Section 208.009 RSMo, any person applying for or receiving any grant, contract, loan, retirement, welfare, health benefit, post secondary education, scholarship, disability benefit, housing benefit or food assistance who is over 18 must verify their lawful presence in the United States. Please indicate compliance below. Note: A parent or guardian applying for a public benefit on behalf of a child who is citizen or permanent resident need not comply.

- _____ 1. I have provided a copy of documents showing citizenship or lawful presence in the United States. (Such proof may be a Missouri driver's license, U.S. passport, birth certificate, or immigration documents). Note: If the applicant is an alien, verification of lawful presence must occur prior to receiving a public benefit.

- _____ 2. I do not have the above documents, but provide an affidavit (copy attached) which may allow for temporary 90 day qualification.

- _____ 3. I have provided a completed application for a birth certificate pending in the State of _____. Qualification shall terminate upon receipt of the birth certificate or determination that a birth certificate does not exist because I am not a United States citizen.

Applicant

Date

Printed Name

AFFIDAVIT
(Only Required for Individual Bidder Certification Option #2)

State of Missouri)
)SS.
County of _____)

I, the undersigned, being at least eighteen years of age, swear upon my oath that I am either a United States citizen or am classified by the United States government as being lawfully admitted for permanent residence.

Date

Signature

Social Security Number
or Other Federal I.D. Number

Printed Name

On the date above written _____ appeared before me and swore that the facts contained in the foregoing affidavit are true according to his/her best knowledge, information and belief.

Notary Public

My Commission Expires:

(Please complete and return with Contract)

Certification Regarding
Debarment, Suspension, Ineligibility and Voluntary Exclusion
Lower Tier Covered Transactions

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 29 CFR Part 98 Section 98.510, Participants' responsibilities. The regulations were published as Part VII of the May 26, 1988, Federal Register (pages 19160-19211).

(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS FOR CERTIFICATION)

- (1) The prospective recipient of Federal assistance funds certifies, by submission of this proposal, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
- (2) Where the prospective recipient of Federal assistance funds is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Richard Cotten, Chief Operating Officer

Name and Title of Authorized Representative

Richard Cotten

Signature

4-9-2015

Date



Boone County Purchasing
613 E. Ash, Room 109
Columbia, MO 65201

Standard Terms and Conditions

Cheli Haley, Buyer
Phone: (573) 886-4392 – Fax: (573) 886-4390

1. Contractor shall comply with all applicable federal, state, and local laws and failure to do so, in County's sole discretion, shall give County the right to terminate this Contract.
2. Responses shall include all charges for packing, delivery, installation, etc., (unless otherwise specified) to the Boone County Department identified in the Request for Bid and/or Proposal.
3. The Boone County Commission has the right to accept or reject any part or parts of all bids, to waive technicalities, and to accept the offer the County Commission considers the most advantageous to the County. Boone County reserves the right to award this bid on an item-by-item basis, or an "all or none" basis, whichever is in the best interest of the County.
4. Bidders must use the bid forms provided for the purpose of submitting bids, must return the bid and bid sheets comprised in this bid, give the unit price, extended totals, and sign the bid. The Purchasing Director reserves the right, when only one bid has been received by the bid closing date, to delay the opening of bids to another date and time in order to revise specifications and/or establish further competition for the commodity or service required. The one (1) bid received will be retained unopened until the new Closing date, or at request of bidder, returned unopened for re-submittal at the new date and time of bid closing.
5. When products or materials of any particular producer or manufacturer are mentioned in our specifications, such products or materials are intended to be descriptive of type or quality and not restricted to those mentioned.
6. Do not include Federal Excise Tax or Sales and Use Taxes in bid process, as law exempts the County from them.
7. The delivery date shall be stated in definite terms, as it will be taken into consideration in awarding the bid.
8. The County Commission reserves the right to cancel all or any part of orders if delivery is not made or work is not started as guaranteed. In case of delay, the Contractor must notify the Purchasing Department.
9. In case of default by the Contractor, the County of Boone will procure the articles or services from other sources and hold the Bidder responsible for any excess cost occasioned thereby.
10. Failure to deliver as guaranteed may disqualify Bidder from future bidding.
11. Prices must be as stated in units of quantity specified, and must be firm. Bids qualified by escalator clauses may not be considered unless specified in the bid specifications.
12. No bid transmitted by fax machine or e-mail will be accepted.
13. The County of Boone, Missouri expressly denies responsibility for, or ownership of any item purchased until same is delivered to the County and is accepted by the County.
14. The County reserves the right to award to one or multiple respondents. The County also reserves the right to not award any item or group of items if the services can be obtained from a state or other governmental entities contract under more favorable terms.
15. The County, from time to time, uses federal grant funds for the procurement of goods and services. Accordingly, the provider of goods and/or services shall comply with federal laws, rules and regulations applicable to the funds used by the County for said procurement, and contract clauses required by the federal

government in such circumstances are incorporated herein by reference. These clauses can generally be found in the Federal Transit Administration's Best Practices Procurement Manual – Appendix A. Any questions regarding the applicability of federal clauses to a particular bid should be directed to the Purchasing Department prior to bid opening.

16. In the event of a discrepancy between a unit price and an extended line item price, the unit price shall govern.
17. Should an audit of Contractor's invoices during the term of the Agreement, and any renewals thereof, indicate that the County has remitted payment on invoices that constitute an over-charging to the County above the pricing terms agreed to herein, the Contractor shall issue a refund check to the County for any over-charges within 30-days of being notified of the same.
18. **For all titled vehicles and equipment the dealer must use the actual delivery date to the County on all transfer documents** including the Certificate of Origin (COO,) Manufacturer's Statement of Origin (MSO,) Bill of Sale (BOS,) and Application for Title.
19. **Equipment and serial and model numbers** - The contractor is strongly encouraged to include equipment serial and model numbers for all amounts invoiced to the County. If equipment serial and model numbers are not provided on the face of the invoice, such information may be required by the County before issuing payment.



Boone County Purchasing
613 E. Ash, Room 109
Columbia, MO 65201
Cheli Haley, Buyer
Phone: (573) 886-4392 – Fax: (573) 886-4390

“NO BID RESPONSE FORM”

**NOTE: COMPLETE AND RETURN THIS FORM ONLY IF YOU DO NOT WANT TO
SUBMIT A BID**

If you do not wish to respond to this bid request, but would like to remain on the Boone County vendor list for this service/commodity, please remove form and return to the Purchasing Department by mail or fax.

If you would like to FAX this “No Bid” Response Form to our office, the FAX number is (573) 886-4390.

Bid #19-13APR15 – Clinical Testing Services

Business Name: _____

Address: _____

Telephone: _____

Contact: _____

Date: _____

From: Cathy Thornton <cth Thornton@bbpllab.com>
To: "chaley@boonecountymmo.org" <chaley@boonecountymmo.org>
Date: 5/18/2015 12:15 PM
Subject: Emailing: 19_13 APR15
Attachments: 19_13 APR15.pdf

Cheli, Attached is the requested clarification for some of the tests included in RFP 19-13APR15. If you have any additional questions do not hesitate to reach out to Boyce & Bynum. We would welcome an opportunity to answer any of your questions or even arrange a tour of the laboratory.

Cathy Thornton
Director of Compliance

200 Portland Street | Columbia, MO 65201
Tel: 573-886-4600 | Fax: 573-886-4695
cth Thornton@bbpl.com | www.bbpl.com

This e-mail and any attachments may contain CONFIDENTIAL information, including PROTECTED HEALTH INFORMATION. If you are not the intended recipient, any use or disclosure of this information is STRICTLY PROHIBITED; you are requested to delete this e-mail and any attachments, notify the sender immediately, and notify the BBPL Compliance Officer at compliance@bbpllab.com or phone 800-392-2748.

Your message is ready to be sent with the following file or link attachments:

19_13 APR15

Note: To protect against computer viruses, e-mail programs may prevent sending or receiving certain types of file attachments. Check your e-mail security settings to determine how attachments are handled.



As you are comparing laboratories, I would like to highlight some of the reasons I believe BBPL to be a strong competitor in the industry. Boyce & Bynum is unique to other reference laboratories inasmuch that we have MD pathologists available for clinical consultations and have expertise within the group for specialty consultations; specifically in the fields of immunohematology, coagulation, molecular pathology, flow cytometry, cytopathology, dermatopathology, and hematopathology. BBPL's team of pathologists is committed to providing comprehensive services to meet the needs of the local community we serve. This access to multiple experts in various areas of pathology ensures high quality, state of the art, timely diagnostic services for both patients and the medical staff. We would also like to highlight that Boyce & Bynum is the only reference laboratory located within the State of Missouri and that 99% of the ordered testing will stay in Columbia.

We would also like to address pricing for the testing not listed on the RF B but ordered in the last year. Based on last year's volume, only 50-60% of the tests were itemized and requested for fee submission. Boyce & Bynum will extend a comparable discount all ordered testing.

You have asked for additional clarification for the following tests:

4.8.6.
 Hepatitis Panel (Covering A, B, & C with an Automatic Reflex on Positives for Hepatitis C to PCR for Confirmation \$ 35.00

This panel includes:
 Hepatitis A Total
 Hepatitis A IgM
 Hepatitis B Surface Antigen
 Hepatitis B Surface Antibody
 Hepatitis C Antibody with Reflex to Hepatitis C PCR

4.8.8.
 Vaginal Swab Wet Prep For Gonorrhea, Chlamydia, Gardnerella Vaginalis, Trichomonas, and Yeast \$ 35.00

This in-house testing for organisms that cause bacterial vaginosis and vaginitis using the BD Affirm™ VPIII Microbial Identification Test. The Affirm test is an FDA approved, molecular, probe-based system for the identification of Candida species, Gardnerella vaginalis, and Trichomonas vaginalis using a single test. It is the first rapid DNA probe diagnostic test that simultaneously detects and identifies multiple organisms from a single vaginal swab. The Affirm test provides **accurate results in less than an hour with up to 60% greater sensitivity than a wet mount and is able to detect mixed infections.**

Vaginitis accounts for more than 10 million visits to the physicians' offices each year. The three categories of vaginitis include:

1. Bacterial vaginosis (BV) caused by the bacterium Gardnerella vaginalis
2. Yeast vaginitis (candidiasis), and
3. Trichomonas vaginalis vaginitis



Each of these three infections requires a different course of therapy for treatment.

The complications from bacterial vaginosis (BV) caused by *Gardnerella vaginalis* include pelvic inflammatory disease and subsequent infertility in women. As many as three quarters of all adult women will be diagnosed with a vaginal yeast infection (candidiasis) with 40-50% experiencing recurrent yeast infections. Approximately 3 million women per year contract trichomoniasis, caused by *Trichomonas vaginalis*, which causes post-surgical gynecologic infections and post-hysterectomy cellulitis. Both BV and trichomoniasis cause a significantly increased risk of pre-term delivery and low birth weights as well as significant harm to a woman's reproductive system. Proper diagnosis of vaginitis can be difficult since up to 50% of women with BV may have no symptoms.

4.8.9.
DNA Probe on Urine for Gonorrhea and Chlamydia \$ 15.00

The APTIMA COMBO 2 Assay is a target amplification nucleic acid probe test that utilizes target capture for the *in vitro* qualitative detection and differentiation of ribosomal RNA (rRNA) from *Chlamydia trachomatis* (CT) and/or *Neisseria gonorrhoeae* (GC) to aid in the diagnosis of chlamydial and/or gonococcal urogenital disease using the Hologic Panther Automated. The assay is FDA approved and may be used to test the following specimens from symptomatic individuals: clinician-collected endocervical, vaginal and male urethral swab specimens; and female and male urine specimens. The assay may be used to test the following specimens from asymptomatic individuals: clinician-collected endocervical, vaginal and male urethral swab specimens; and female and male urine specimens. The assay is also intended for use with the testing of gynecological specimens, from both symptomatic and asymptomatic patients, collected in the PreservCyt Solution.

4.8.13.
Serum Quantitative HCG \$ 8.00

A Chemiluminescent Immunoassay with results available within 2 hours of receipt of the specimen.

4.8.14.
Serum Qualitative HCG \$ 8.00

A Chemiluminescent Immunoassay with result available within 2 hours of the receipt of the specimen.

4.8.19.
Thyroid Antibodies \$ 16.00

A Chemiluminescent Immunoassay with results available within 24 hours.

4.8.20.
Anemia Panel, Vitamin B12, Folic Acid \$ 25.00

The Anemia Panel plus Vitamin B12 and Folic Acid also include Total Iron, Iron Binding Capacity and Ferritin



4.8.30.
C-Peptide \$ 12.00

A Chemiluminescent Immunoassay with results available within 24 hours.

4.8.31.
Insulin 1 Specimen \$ 12.00

A Chemiluminescent Immunoassay with results available within 24 hours.

4.8.44.
HIV Viral Load with HIV Log and Copies \$ 100.00

Boyce and Bynum utilizes the FDA approved COBAS® AmpliPrep/COBAS® TaqMan® HIV -1 Test, v2.0 quantitates HIV -1 viral RNA by utilizing a second target sequence (HIV -1 Quantitation Standard) that is added to each test specimen at a known concentration. The HIV-1 QS is a non-infectious Armored RNA construct, containing fragments of HIV-1 sequences with primer binding regions identical to those of the HIV-1 gag target sequence. The HIV-1 QS contains HIV-1 primer binding regions and generates an amplification product of the same length and base composition as the HIV -1 gag target RNA. The detection probe binding region of the HIV-1 QS has been modified to differentiate HIV -1 QS amplicon from HIV -1 gag target amplicon.

During the annealing phase of the PCR in the COBAS® TaqMan® Analyzer or COBAS® TaqMan® 48 Analyzer, the specimens are illuminated and excited by filtered light, and filtered emission fluorescence data are collected for each specimen. The readings from each specimen are then corrected for instrumental fluctuations. These fluorescence readings are sent by the instrument to the AMPLILINK software and stored in a database. Pre -Checks are used to determine if the HIV -1 RNA and HIV-1 QS RNA data represent sets that are valid, and flags are generated when the data lie outside the preset limits. After all Pre -Checks are completed and passed, the fluorescence readings are processed to generate Ct values for the HIV-1 RNA and the HIV-1 QS RNA. The lot-specific calibration constants provided with the COBAS® AmpliPrep/COBAS® TaqMan® HIV -1 Test, v2.0 are used to calculate the titer value for the specimens and controls based upon the HIV -1 RNA and HIV -1 QS RNA Ct values. The COBAS® AmpliPrep/COBAS® TaqMan® HIV -1 Test, v2.0 is standardized against the WHO 1st International Standard for HIV -1 RNA for Nucleic Acid -Based Techniques (NAT) (NIBSC 97/656)1. Titer results are reported in cp/mL. The conversion factor between reported HIV -1 RNA cp /mL and HIV -1 IU/mL has been determined by Roche Molecular Systems, Inc. to be 0.6 cp/IU (1.7 IU/cp).

4.8.45.
HIV Lymphocyte Subsets With CD 4% \$ 40.00

Flow cytometric testing utilizing six -color analysis for evaluation.

4.8.46.
RSV \$ 20.00

Enzyme Immunoassay testing with results available within 2 hours of receipt of specimen



4.8.47.
 Influenzae A and B \$ 15.00

Testing quoted is an Immunochromatographic assay detecting both Influenza A and B independently. Testing available on the following specimen types: nasopharyngeal swab, nasal aspirate, wash or throat swab.

4.8.48.
 Sputum For AFB \$ 20.00

Testing quoted is both a Fluorescent stain and Mycobacterial Culture for Acid Fast Bacilli.

4.8.50.
 Stool For C-Diff Toxin \$ 45.00

Clostridium Toxin testing quoted is a PCR test that is a key surveillance tool for infection control detecting 30% more true positives than culture or other analytic methods. This testing has a near 100% sensitivity detection rate.

Stool For Norovirus \$ 125.00

FDA-cleared PCR panel tests for common gastrointestinal pathogens including viruses, bacteria and protozoa that cause infectious diarrhea. One molecular assay replaces multiple traditional assays with increased turnaround time, decreased spread of disease, eliminated unnecessary antibiotics and reduced overall healthcare costs.

4.8.54.
 Serum Tylenol Level \$ 30.00

Testing to monitor therapeutic drug level or evaluate for toxicity. This testing is available STAT at no additional cost.

4.8.55.
 Serum Alcohol Level \$ 20.00

Quantitation of blood alcohol levels for medical or legal purposes including chain-of-custody if required. Medical requests, i.e. non-chain-of-custody testing is available STAT at no additional cost.

4.8.56.
 Acetaminophen \$ 30.00

Testing to monitor therapeutic drug level or evaluate for toxicity. This testing is available STAT at no additional cost.

4.8.57.
 Ammonia \$ 15.00

Enzyme Immunoassay testing for Ammonia is available within 2 hours of receipt if requested.



4.8.58. Citrate, Urine \$ 35.00

This is a quantitative enzymatic test for Citric Acid including a Citric Acid/Creatinine Ratio.

4.8.59. Standard Employment Urine Drug Screen \$ 20.00

Chain-of-custody testing for 8 most drugs of abuse :
 Amphetamines
 Barbiturates
 Benzodiazepines
 Cannabinoids
 Cocaine
 Ethanol
 Opiates
 Phencyclidine -PCP

Panel components can be amended and include customized cut-offs if requested .

4.8.60. Urine Drug Screen (For Jail Use Only) \$ 20.00

Chain-of-custody testing for 8 most drugs of abuse:
 Amphetamines
 Barbiturates
 Benzodiazepines
 Cannabinoids
 Cocaine
 Ethanol
 Opiates
 Phencyclidine -PCP

Panel components can be amended and include customized cut -offs if requested .

4.8.61. HIV-1 RNA Qt. Real-T \$ 100.00

The COBAS® AmpliPrep/COBAS® TaqMan® HIV-1 Test, v2.0 is an FDA approved nucleic acid amplification test for the quantitation of human immunodeficiency virus type 1 (HIV -1) RNA in human plasma. The COBAS® AmpliPrep/COBAS® TaqMan® HIV-1 Test, v2.0 is based on three major processes: (1) specimen preparation to isolate HIV -1 RNA; (2) reverse t ranscription of the target RNA to generate complementary DNA (cDNA), and (3) simultaneous PCR amplification of target cDNA and detection of cleaved dual-labeled oligonucleotide detection probe specific to the target.

The COBAS® AmpliPrep/COBAS® TaqMan® HIV-1 Test, v2.0 permits automated specimen preparation followed by automated reverse transcription, PCR amplification and detection of HIV-1 target RNA and HIV-1 Quantitation Standard (QS) Armored RNA. The Master Mix reagent contains



primers and probes specific for both HIV-1 RNA and HIV-1 QS RNA. The Master Mix has been developed to ensure equivalent quantitation of group M subtypes of HIV -1 and HIV -1 group O. The detection of amplified DNA is performed using target-specific and QS-specific dual-labeled oligonucleotide probes that permit independent identification of HIV-1 amplicon and HIV-1 QS amplicon. The quantitation of HIV -1 viral RNA is performed using the HIV -1 QS. It compensates for effects of inhibition and controls the preparation and amplification processes, allowing a more accurate quantitation of HIV-1 RNA in each specimen. The HIV-1 QS is a non-infectious Armored RNA construct that contains HIV sequences with identical primer binding sites as the HIV -1 target RNA and a unique probe binding region that allows HIV -1 QS amplicon to be distinguished from HIV -1 target amplicon. The HIV -1 QS is added to each specimen at a known copy number and is carried through the subsequent steps of specimen preparation, reverse transcription, simultaneous PCR amplification and detection of cleaved dual -labeled oligonucleotide detection probes. The COBAS® TaqMan® Analyzer or COBAS® TaqMan® 48 Analyzer calculates the HIV -1 RNA concentration in the test specimens by comparing the HIV -1 signal to the HIV -1 QS signal for each specimen and control.

4.8.62.

Sulfonylurea Screen

\$ 61.00

Qualitative Liquid Chromatography/Tandem Mass Spectrometry assay used to evaluate hypoglycemia that may be caused from the ingestion of sulfonylurea drugs. Hypoglycemic drugs are detected (present) in this assay if the drug concentration is greater than the limit of detection (cut -off). Drugs detected are Acetohexamide, Chlorpropamide, Glimepiride, Glipizide, Nateglinide, Repaglinide, Tolazamine, and Tolbutamide.

4.8.66.

Peripheral Blood Smear

\$ 20.00

Manual Differential and pathologist review of blood smear for abnormalities: this includes a consultation with the pathologist if desired.



Boone County Purchasing
613 East Ash Street, Room 109
Columbia, MO 65201

Request for Bid (RFB)

Cheli Haley, Buyer
(573) 886-4392 – Fax: (573) 886-4390
Email: chaley@boonecountymo.org

Bid Data

Bid Number: **19-13APR15**

Commodity Title: **Clinical Testing Services**

DIRECT BID FORMAT OR SUBMISSION QUESTIONS TO THE PURCHASING DEPARTMENT

Bid Submission Address and Deadline

Day / Date: **MONDAY, APRIL 13, 2015**
Time: **10:30 A.M. (Bids received after this time will be returned unopened)**
Location / Mail Address: **Boone County Purchasing Department
Boone County Annex Building
613 E. Ash, Room 109
Columbia, MO 65201**
Directions: **The Boone County Annex Building is located at the corner of 7th Street and Ash Street.**

Bid Opening

Day / Date: **MONDAY, APRIL 13, 2015**
Time: **10:30 A.M. (Bids received after this time will be returned unopened)**
Location / Address: **Boone County Annex Building
613 E. Ash, Conference Room
Columbia, MO 65201**

Bid Contents

- 1.0: **Introduction and General Conditions of Bidding**
- 2.0: **Primary Specifications**
- 3.0: **Response Presentation and Review**
- 4.0: **Response Form**
 - Attachment A**
 - References Sheet**
 - E-Verify**
 - **Work Authorization Certification**
 - **Certification of Individual Bidder**
 - **Individual Bidder Affidavit**
 - Debarment Form**
 - Standard Terms and Conditions**

1. Introduction and General Conditions of Bidding

- 1.1. **INVITATION** – The County of Boone, through its Purchasing Department, invites responses, which offer to provide the goods and/or services identified on the title page, and described in greater detail in Section 2.
- 1.2. **DEFINITIONS**
 - 1.2.1. **County** – This term refers to the County of Boone, a duly organized public entity. It may also be used as a pronoun for various subsets of the County organization including as the context will indicate:
 - Purchasing* – The Purchasing Department, including its Purchasing Director and staff.
 - Department/s or Office/s* – The County Department/s or Office/s for which this Bid is prepared, and which will be the end user/s of the goods and/or services sought.
 - Designee* – The County employee/s assigned as your primary contact/s for interaction regarding Contract performance.
 - 1.2.2. **Bidder / Contractor / Supplier** – These terms refer generally to businesses having some sort of relationship to or with us. The term may apply differently to different classes of entities, as the context will indicate.
 - Bidder* – Any business entity submitting a response to this Bid. Suppliers, which may be invited to respond, or which express interest in this bid, but which do not submit a response, have no obligations with respect to the bid requirements.
 - Contractor* – The Bidder whose response to this bid is found by Purchasing to meet the best interests of the County. The Contractor will be selected for award, and will enter into a Contract for provision of the goods and/or services described in the Bid.
 - Supplier* – All business/s entities which may provide the subject goods and/or services.
 - 1.2.3. **Bid** – This entire document, including attachments. A Bid may be used to solicit various kinds of information. The kind of information this Bid seeks is indicated by the title appearing at the top of the first page. An “Invitation For Bid” is used when the need is well defined. An “Invitation For Proposal” is used when the County will consider solutions, which may vary significantly from each other or from the County’s initial expectations.
 - 1.2.4. **Response** – The written, sealed document submitted according to the Bid instructions.
 - 1.3. **BID CLARIFICATION** – Questions regarding this Bid should be directed in writing, preferably by fax, to the Purchasing Department. Answers, citing the question asked but not identifying the questioner, will be distributed simultaneously to all known prospective Bidders. Note: written requirements in the Bid or its Amendments are binding, but any oral communications between County and Bidder are not.
 - 1.3.1. **Bidder Responsibility** – The Bidder is expected to be thoroughly familiar with all specifications and requirements of this Bid. Bidder’s failure or omission to examine any relevant form, article, site or document will not relieve them from any obligation regarding this Bid. By submitting a Response, Bidder is presumed to concur with all terms, conditions and specifications of this Bid.
 - 1.3.2. **Bid Amendment** – If it becomes evident that this Bid must be amended, the Purchasing Department will issue a formal written Amendment to all known prospective Bidders. If necessary, a new due date will be established.
 - 1.4. **AWARD** – Award will be made to the Bidder/s whose offer/s provide the greatest value to the County from the standpoint of suitability to purpose, quality, service, previous experience, price, lifecycle cost, ability to deliver, or for any other reason deemed by Purchasing to be in the best interest of the County. Thus, the result will not be determined by price alone. The County will be seeking the least costly outcome that meets the County needs as interpreted by the County.
 - 1.5. **CONTRACT EXECUTION** – This Bid and the Contractor’s Response will be made part of any resultant Contract and will be incorporated in the Contract as set forth, verbatim.
 - 1.5.1. **Precedence** – In the event of contradictions or conflicts between the provisions of the documents comprising this Contract, they will be resolved by giving precedence in the following order:
 - 1) the provisions of the Contract (as it may be amended);
 - 2) the provisions of the Bid;
 - 3) the provisions of the Bidder’s Response.

- 1.7. **COMPLIANCE WITH STANDARD TERMS AND CONDITIONS** – Bidder agrees to be bound by the County’s standard “boilerplate” terms and conditions for Contracts, a sample of which is attached to this Bid.

2. **Primary Specifications**

- 2.1. **ITEMS TO BE PROVIDED** – For the provision of a Term and Supply contract for **Clinical Chemical Testing Service** for the County of Boone – Missouri as specified herein.
 - 2.1.1. **Quantity** – Attachment A shows a reflection of usage over the past year for the previous contract. The amount of usage specified herein is an estimate and as such does not constitute a guarantee on the part of the County for anticipated future requirements. Orders will be made on an “as needed basis”. The County reserves the right to increase or decrease quantities as requirements dictate.
 - 2.1.2. **Contract Duration** – The contract shall be effective from **July 1, 2015** through June 30, 2016 and may be automatically renewed for an additional three (3) one-year periods unless canceled by the Purchasing Director in writing prior to a renewal period.
 - 2.1.2.1. **Contract Extension** – The County Purchasing Director may exercise the option to extend the contract on a month-to-month basis from the date of termination if it is deemed to be in the best interest of Boone County.
 - 2.1.2.2. **Contract Documents** – The successful bidder(s) shall be obligated to enter into a written contract with the County within 15 days of award on contract forms provided by the County. If bidders desire to contract under their own written agreement, any such proposed agreement shall be submitted with their bid. County reserves the right to modify any proposed form agreement or withdraw its award to a successful bidder if any proposed agreement contains terms and conditions inconsistent with its bid or are unacceptable to county legal counsel.
- 2.2. **General Requirements:**
 - 2.2.1. All prices for quantities described in Section 4 of this request must also include ANY AND ALL fees associated with set-up, clean-up, labor, delivery of completed test results, and any other fee associated with completing the requirements for completing testing service.
 - 2.2.2. The Contractor shall be responsible for collecting specimens at their own facilities. These rules must be followed when collecting specimens:
 - The bathroom toilet shall have bluing (or equivalent) in the toilet bowl or have a shut off valve.
 - All chemicals including soap shall be removed from the bathroom.
 - Contractor shall make sure that the donor empties pockets in the presence of the collector before the test.
 - Contractor shall make sure donor leaves all outerwear as well as purse outside of the bathroom during the test.
 - Contractor shall make sure donor provides photo identification (drivers license or state identification card.)
 - Contractor shall make sure the donor remains at the collection site until the entire process is completed and the bag is sealed.
- 2.3. **Miscellaneous Testing Service** – The bidder may submit with the bid price lists for additional testing services offered which may be required by the County but are not covered in this Request for Bid. Bidders may also indicate on a price list, any volume discounts for any items detailed in this Request for Bid.
- 2.4. **Vendor Qualifications** – The Bidder shall have a minimum of three years experience in testing services.
- 2.5. **References** – Bidder shall submit a minimum of three references for which the bidder has provided clinical testing services within the preceding 24 months. References may be checked prior to award. Any negative responses received may result in disqualification of the bid. Failure to submit references with the bid response may disqualify the bid from further consideration for award.
- 2.6. **Designee** – All County departments. Locations for pickup and delivery are as follows: Boone County Government Center Offices, 801 E. Walnut, Columbia, MO 65201

Boone County Annex Building, 613 E. Ash, Room 109, Columbia, MO 65201
Boone County Courthouse, 705 E. Walnut, Columbia, MO 65201
Boone County Sheriff Department, 2121 County Drive, Columbia, MO 65202
Boone County Juvenile Justice Center, 5665 N. Roger I Wilson Memorial Drive, Columbia, MO 65202

- 2.7. **Bid/Clarification Contact** – Cheli Haley, Buyer, Boone County Purchasing Department, 613 E. Ash Street, Room 109, Columbia, MO 65201. Telephone: (573) 886-4392, Facsimile: (573) 886-4390, e-mail: chaley@boonecountymo.org.
- 2.8. **Billing** – Contractor shall provide a receipt itemizing description and cost of the service performed per request. Each department shall be invoiced separately for all orders placed. County agrees to pay all correct monthly statements within thirty (30) days from the date of receipt.
- 2.9. **Delivery** – FOB Destination – Inside Delivery to the Boone County requesting department. All deliveries shall be made FOB Destination with freight charges fully included and prepaid. The seller pays and bears the freight charges.
- 2.9.1. Bidders shall state the delivery time on the response page.
- 2.10. **Descriptive Literature** – Bidders proposing to furnish items other than specified must submit complete descriptive literature with bid. Bids received without descriptive literature are subject to rejection.
- 2.11. **Or Equal** – Bidders are to bid as specified herein or bid an approved equal. Determination of equality is solely Boone County's responsibility.
- 2.12. **Quality of Work** – Contractor shall maintain a high standard of quality work on all testing jobs. Boone County reserves the right to refuse poor quality work and will require the Contractor to reproduce the work at no additional cost to the County.

3. Response Presentation and Review

- 3.1 **RESPONSE CONTENT** – In order to enable direct comparison of competing Responses, Bidder must submit Response in strict conformity to the requirements stated here. Failure to adhere to all requirements may result in Response being disqualified as non-responsive. All Responses must be submitted using the provided Response Sheet. Every question must be answered and if not applicable, the section must contain “N/A.”
- 3.2 **SUBMITTAL OF RESPONSES** – Responses MUST be received by the date and time noted on the title page under “Bid Submission Information and Deadline”. NO EXCEPTIONS. The County is not responsible for late or incorrect deliveries from the US Postal Service or any other mail carrier.
 - 3.2.1. **Submittal Package** – Submit, to the location specified on the title page, **three (3) complete copies** of your Response in a single sealed envelope, clearly marked on the outside with your company name and return address, the bid number and the due date and time.
 - 3.2.2. The County’s Bids, Bid Tabulations, and Bid Awards may be viewed on our web page at www.showmeboone.com. View information under *Purchasing Department*.
 - 3.2.3. If you have obtained this bid document from our Web Page or from a source other than the Boone County Purchasing Department, please check with our office or web page prior to submitting your bid to ensure that you have a complete package. The Purchasing Department cannot be responsible for providing addenda if we do not have you on our vendor list for this bid.
- 3.3. **BID OPENING** – On the date and time and at the location specified on the title page under “Bid Opening”, all Responses will be opened in public. Brief summary information from each will be read aloud.
 - 3.3.1. **Removal from Vendor Database** – If any prospective Bidder currently in our Vendor Database to whom the Bid was sent elects not to submit a Response and fails to reply in writing stating reasons for not bidding, that Bidder’s name may be removed from our database. Other reasons for removal include unwillingness or inability to show financial responsibility, reported poor performance, unsatisfactory service, or repeated inability to meet delivery requirements.
- 3.4. **RESPONSE CLARIFICATION** – The County reserves the right to request additional written or oral information from Bidders in order to obtain clarification of their Responses.
 - 3.4.1. **Rejection or Correction of Responses** – The County reserves the right to reject any or all Responses. Minor irregularities or informalities in any Response which are immaterial or inconsequential in nature, and are neither affected by law nor at substantial variance with Bid conditions, may be waived at our discretion whenever it is determined to be in the County’s best interest.
- 3.5. **EVALUATION PROCESS** – The County’s sole purpose in the evaluation process is to determine from among the Responses received which one is best suited to meet the County’s needs at the lowest possible cost. Any final analysis or weighted point score does not imply that one Bidder is superior to another, but simply that in our judgment the Contractor selected appears to offer the best overall solution for our current and anticipated needs at the lowest possible cost.
 - 3.5.1. **Method of Evaluation** – The County will evaluate submitted Responses in relation to all aspects of this Bid.
 - 3.5.2. **Acceptability** – The County reserves the sole right to determine whether goods and/or services offered are acceptable for our use.
 - 3.5.3. **Endurance of Pricing** – Bidder’s pricing must be held until award or 90 days, whichever comes first.

- 3.5.4. **Award:** Boone County reserves the right to award this bid on an item by item basis, or an “all or none” basis, whichever is in the best interest of the County. The County reserves the right to award to one or multiple respondents. In addition, the resulting contract from this RFB will be considered “Non-Exclusive”. The County reserves the right to purchase this service from other suppliers.
- 3.5.5. Boone County reserves the right to reject all bids. Boone County reserves the right to waive informalities in bids.

4. Response Form

- 4.1. Company Name: _____
- 4.2. Address: _____
- 4.3. City/Zip: _____
- 4.4. Phone Number: _____
- 4.5. Fax Number: _____
- 4.6. E-Mail Address: _____
- 4.7. Federal Tax ID: _____
- 4.7.1. () Corporation
- () Partnership - Name _____
- () Individual/Proprietorship - Individual Name _____
- () Other (Specify) _____

PRICING

4.8.

	<u>Unit Price</u>	<u>Estimated Quantity</u>	<u>Extended Total</u>
4.8.1. MULTI CHEM 23	\$ _____	7	\$ _____
4.8.2. HEPATIC FUNCTION PAN	\$ _____	132	\$ _____
4.8.3. BASIC METABOLIC PANE	\$ _____	1	\$ _____
4.8.4. COMP METABOLIC PANEL	\$ _____	11	\$ _____
4.8.5. LIPID PROFILE	\$ _____	65	\$ _____
4.8.6. THYROID PROFILE	\$ _____	5	\$ _____
4.8.7. HEPATITIS PANEL-ACUT	\$ _____	7	\$ _____
4.8.8. HEPATITIS IMMUNITY P	\$ _____	2	\$ _____
4.8.9. HEMATOLOGY PROFILE	\$ _____	7	\$ _____
4.8.10. MEASLES, MUMPS, RUBE	\$ _____	1	\$ _____
4.8.11. GENITAL SCREEN V	\$ _____	1641	\$ _____
4.8.12. GLUCOSE	\$ _____	124	\$ _____
4.8.13. URIC ACID	\$ _____	2	\$ _____
4.8.14. CHOLESTEROL	\$ _____	83	\$ _____

4.8.15.	HDL	\$ _____	81	\$ _____
4.8.16.	VITAMIN D, 25-HYDROX	\$ _____	1	\$ _____
4.8.17.	B-HCG QUANTITATIVE	\$ _____	1	\$ _____
4.8.18.	PROLACTIN	\$ _____	1	\$ _____
4.8.19.	THYROXINE (T4),FREE	\$ _____	6	\$ _____
4.8.20.	T3,TOTAL	\$ _____	3	\$ _____
4.8.21.	THYROID STIMULATING	\$ _____	37	\$ _____
4.8.22.	THYROID ANTIBODIES	\$ _____	1	\$ _____
4.8.23.	VITAMIN B12	\$ _____	2	\$ _____
4.8.24.	HEPATITIS B SURFACE	\$ _____	8	\$ _____
4.8.25.	HEPATITIS B CORE AB,	\$ _____	1	\$ _____
4.8.26.	HEPATITIS B SURFACE	\$ _____	3	\$ _____
4.8.27.	HEPATITIS B SURFACE	\$ _____	49	\$ _____
4.8.28.	HEPATITIS A AB, TOTA	\$ _____	1	\$ _____
4.8.29.	HEPATITIS A AB, IGM	\$ _____	3	\$ _____
4.8.30.	HEPATITIS C ANTIBODY	\$ _____	65	\$ _____
4.8.31.	HIV-1/HIV-2 ANTIBODI	\$ _____	136	\$ _____
4.8.32.	GLYCOHEMOGLOBIN A1C	\$ _____	12	\$ _____
4.8.33.	RPR	\$ _____	130	\$ _____
4.8.34.	RUBELLA IgG	\$ _____	22	\$ _____
4.8.35.	VARICELLA-ZOSTER VIR	\$ _____	216	\$ _____
4.8.36.	BODY FLUID CULTURE	\$ _____	1	\$ _____
4.8.37.	GC CULTURE	\$ _____	59	\$ _____
4.8.38.	HERPES SIMPLEX CULTU	\$ _____	1	\$ _____
4.8.39.	THROAT CULTURE	\$ _____	1	\$ _____
4.8.40.	URINE CULTURE	\$ _____	10	\$ _____

4.8.41.	SENSITIVITY 1-MIC	\$ _____	4	\$ _____
4.8.42.	ORGANISM ID 1	\$ _____	7	\$ _____
4.8.43.	SENSITIVITY REPORT 1	\$ _____	4	\$ _____
4.8.44.	SEROLOGIC ID 1	\$ _____	2	\$ _____
4.8.45.	MICRO TEST	\$ _____	74	\$ _____
4.8.46.	CHLAMYDIA TRACHOMATI	\$ _____	5	\$ _____
4.8.47.	NEISSERIA GONORRHOEA	\$ _____	5	\$ _____
4.8.48.	HUMAN PAPILLOMAVIRUS	\$ _____	10	\$ _____
4.8.49.	PAP SMEAR	\$ _____	889	\$ _____
4.8.50.	SUREPATH LIQUID-BASE	\$ _____	4	\$ _____
4.8.51.	ABNORMAL CYTOLOGY FO	\$ _____	9	\$ _____
4.8.52.	CYTOLOGY PATHOLOGIST	\$ _____	201	\$ _____
4.8.53.	HERPES SIMPLEX TYPE	\$ _____	1	\$ _____
4.8.54.	HSV 1&2 GLYCOPROTEIN	\$ _____	88	\$ _____
4.8.55.	LEAD, BLOOD	\$ _____	7	\$ _____
4.8.56.	MUMPS VIRUS ANTIBODY	\$ _____	19	\$ _____
4.8.57.	RABIES ANTIBODY, IGG	\$ _____	2	\$ _____
4.8.58.	MEASLES (RUBEOLA) AB	\$ _____	17	\$ _____
4.8.59.	STAT LABEL	\$ _____	8	\$ _____
4.8.60.	HOLD-PROBLEM	\$ _____	38	\$ _____
4.8.61.	DISEASE CASE REPORT	\$ _____	154	\$ _____
4.8.62.	ARUP REASON TEST NOT	\$ _____	1	\$ _____
4.8.63.	TEST AUTHORIZATION	\$ _____	11	\$ _____
4.8.64.	CANCEL-HOLD	\$ _____	22	\$ _____
4.8.65.	BASIC METABOLIC PANE	\$ _____	18	\$ _____

4.8.66.	COMP METABOLIC PANEL	\$ _____	47	\$ _____
4.8.67.	LIPID PROFILE	\$ _____	7	\$ _____
4.8.68.	HEPATITIS PANEL I	\$ _____	1	\$ _____
4.8.69.	HEMATOLOGY PROFILE	\$ _____	54	\$ _____
4.8.70.	URINALYSIS, COMPLETE	\$ _____	1	\$ _____
4.8.71.	URINALYSIS	\$ _____	10	\$ _____
4.8.72.	URINALYSIS PLUS CULT	\$ _____	1	\$ _____
4.8.73.	URINALYSIS PLUS CULT	\$ _____	1	\$ _____
4.8.74.	GENITAL SCREEN III	\$ _____	2	\$ _____
4.8.75.	GENITAL SCREEN V	\$ _____	37	\$ _____
4.8.76.	SERUM IRON	\$ _____	1	\$ _____
4.8.77.	LDH	\$ _____	1	\$ _____
4.8.78.	CALCIUM-URINE	\$ _____	1	\$ _____
4.8.79.	CREATININE-URINE	\$ _____	1	\$ _____
4.8.80.	SODIUM-URINE	\$ _____	1	\$ _____
4.8.81.	URIC ACID-URINE	\$ _____	1	\$ _____
4.8.82.	AMYLASE	\$ _____	3	\$ _____
4.8.83.	LIPASE	\$ _____	3	\$ _____
4.8.84.	C-PEPTIDE	\$ _____	1	\$ _____
4.8.85.	INSULIN 1 SPECIMEN	\$ _____	1	\$ _____
4.8.86.	CARBAMAZEPINE	\$ _____	10	\$ _____
4.8.87.	LITHIUM	\$ _____	13	\$ _____
4.8.88.	PHENYTOIN	\$ _____	5	\$ _____
4.8.89.	VALPROIC ACID	\$ _____	17	\$ _____
4.8.90.	ALPHA-FETOPROTEIN TU	\$ _____	2	\$ _____
4.8.91.	B-HCG QUALITATIVE	\$ _____	2	\$ _____

4.8.92.	FERRITIN	\$ _____	1	\$ _____
4.8.93.	LUTEINIZING HORMONE	\$ _____	1	\$ _____
4.8.94.	FOLLICLE STIMULATING	\$ _____	1	\$ _____
4.8.95.	PROLACTIN	\$ _____	2	\$ _____
4.8.96.	PROSTATE SPECIFIC AN	\$ _____	5	\$ _____
4.8.97.	T4,TOTAL	\$ _____	2	\$ _____
4.8.98.	THYROXINE (T4),FREE	\$ _____	8	\$ _____
4.8.99.	T3,TOTAL	\$ _____	2	\$ _____
4.8.100	THYROID STIMULATING	\$ _____	21	\$ _____
4.8.101	VITAMIN B12	\$ _____	2	\$ _____
4.8.102	RBC FOLATE	\$ _____	1	\$ _____
4.8.103	HEPATITIS B SURFACE	\$ _____	3	\$ _____
4.8.104	HEPATITIS B SURFACE	\$ _____	2	\$ _____
4.8.105	HEPATITIS A AB, IGM	\$ _____	1	\$ _____
4.8.106	HEPATITIS C ANTIBODY	\$ _____	5	\$ _____
4.8.107	HIV-1/HIV-2 ANTIBODI	\$ _____	5	\$ _____
4.8.108	COMPLEMENT C3	\$ _____	1	\$ _____
4.8.109	GLYCOHEMOGLOBIN A1C	\$ _____	5	\$ _____
4.8.110	AMMONIA, PLASMA (EDT	\$ _____	1	\$ _____
4.8.111	HEMOGRAM	\$ _____	4	\$ _____
4.8.112	MANUAL DIFFERENTIAL	\$ _____	11	\$ _____
4.8.113	SED RATE WESTERGREN	\$ _____	3	\$ _____
4.8.114	PROTHROMBIN TIME (PT	\$ _____	11	\$ _____
4.8.115	PTT	\$ _____	2	\$ _____
4.8.116	URINALYSIS, BILL COM	\$ _____	5	\$ _____
4.8.117	URINALYSIS, BILL MAC	\$ _____	6	\$ _____

4.8.118	ANTI-NUCLEAR ANTIBOD	\$ _____	1	\$ _____
4.8.119	ANA PROFILE	\$ _____	1	\$ _____
4.8.120	RHEUMATOID FACTOR	\$ _____	1	\$ _____
4.8.121	HELICOBACTER PYLORI	\$ _____	2	\$ _____
4.8.122	BETA STREP CULTURE -	\$ _____	2	\$ _____
4.8.123	CLOSTRIDIUM DIFF TOX	\$ _____	1	\$ _____
4.8.124	TRICHOMONAS PREP	\$ _____	1	\$ _____
4.8.125	GENITAL CULTURE	\$ _____	1	\$ _____
4.8.126	STOOL CULTURE	\$ _____	1	\$ _____
4.8.127	THROAT CULTURE	\$ _____	1	\$ _____
4.8.128	URINE CULTURE	\$ _____	12	\$ _____
4.8.129	WOUND CULTURE	\$ _____	3	\$ _____
4.8.130	YEAST SCREEN	\$ _____	1	\$ _____
4.8.131	SENSITIVITY 1-MIC	\$ _____	2	\$ _____
4.8.132	ORGANISM ID 1	\$ _____	3	\$ _____
4.8.133	SENSITIVITY REPORT 1	\$ _____	2	\$ _____
4.8.134	MICRO TEST	\$ _____	26	\$ _____
4.8.135	LYMPHOCYTE SUBSETS,	\$ _____	1	\$ _____
4.8.136	LYMPHOCYTE SUBSETS,	\$ _____	1	\$ _____
4.8.137	HEPATITIS C RNA, QUA	\$ _____	2	\$ _____
4.8.138	PAP SMEAR	\$ _____	2	\$ _____
4.8.139	CYTOLOGY PATHOLOGIST	\$ _____	1	\$ _____
4.8.140	HISTOPATHOLOGY REPOR	\$ _____	3	\$ _____
4.8.141	ACETAMINOPHEN	\$ _____	1	\$ _____
4.8.142	ACETAMINOPHEN	\$ _____	1	\$ _____
4.8.143	AMMONIA	\$ _____	2	\$ _____

4.8.144		\$ _____		
.	CITRATE, URINE		1	\$ _____
4.8.145		\$ _____		
.	DRUG ABUSE SCREEN 8		3	\$ _____
4.8.146		\$ _____		
.	HIV-1 RNA QT. REAL-T		4	\$ _____
4.8.147		\$ _____		
.	NOROVIRUS GROUP 1&2		1	\$ _____
4.8.148		\$ _____		
.	OXALATE, URINE		1	\$ _____
4.8.149		\$ _____		
.	SALICYLATE		1	\$ _____
4.8.150		\$ _____		
.	SULFONYLUREA HYPOGLY		1	\$ _____
4.8.151		\$ _____		
.	STAT LABEL		16	\$ _____
4.8.152		\$ _____		
.	HOLD-PROBLEM		16	\$ _____
4.8.153		\$ _____		
.	DISEASE CASE REPORT		9	\$ _____
4.8.154		\$ _____		
.	DISEASE CASE REPORT		4	\$ _____
4.8.155		\$ _____		
.	CANCEL-HOLD		10	\$ _____
4.8.156	ON SITE COLLECTION AS PER SECTION 2.2.2.	\$ _____	35	\$ _____
4.9..	Totals:	\$ _____		\$ _____

4.10. RENEWALS

- 4.10.1. Maximum Increase 1st Renewal Period _____%
- 4.10.2. Maximum Increase 2nd Renewal Period _____%
- 4.10.3. Maximum Increase 3rd Renewal Period _____%

PLEASE REMEMBER TO ATTACH 3 COPIES OF YOUR RESPONSE INFORMATION AND ANY OTHER REQUIRED BID SUBMISSION ITEMS.

4.11. The undersigned offers to furnish and deliver the articles or services as specified at the prices and terms stated and in strict accordance with all requirements contained in the Request for Bid which have been read and understood, and all of which are made part of this order. By submission of this bid, the vendor certifies that they are in compliance with Section 34.353 and, if applicable, Section 34.359 ("Missouri Domestic Products Procurement Act") of the Revised Statutes of Missouri.

4.12. Delivery ARO: _____

4.13. Will you honor the submitted prices for purchase by other entities in Boone County who participate in cooperative purchasing with Boone County, Missouri?
_____ Yes _____ No

4.13.1. Authorized Representative (Sign By Hand):

_____ Date: _____
4.13.2. Print Name and Title of Authorized Representative

Attachment A

Report Boone County Health Department

UNIT CODE NAME	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	TOTAL
MULTI CHEM 23		1		1	1		2	1			1		7
HEPATIC FUNCTION PAN	6	6	12	10	9	4	11	16	14	14	18	12	132
BASIC METABOLIC PANE											1		1
COMP METABOLIC PANEL		3	2		1		1	2			2		11
LIPID PROFILE	2	5	7	33	4	3	1	1	1	2	5	1	65
THYROID PROFILE				1	1	1		1			1		5
HEPATITIS PANEL-ACUT				1	2			2			2		7
HEPATITIS IMMUNITY P											2		2
HEMATOLOGY PROFILE			2	2		1					2		7
MEASLES, MUMPS, RUBE						1							1
GENITAL SCREEN V	163	125	138	138	154	153	121	135	141	129	119	125	1641
GLUCOSE	10	12	12	41	6	4	5	4	5	6	11	8	124
URIC ACID	1			1									2
CHOLESTEROL	8	7	9	11	6	2	5	4	5	6	12	8	83
HDL	8	6	9	11	5	2	5	4	5	6	12	8	81
VITAMIN D, 25-HYDROX								1					1
B-HCG QUANTITATIVE								1					1
PROLACTIN	1												1
THYROXINE (T4),FREE		1						1		3		1	6
T3,TOTAL			1				1			1			3
THYROID STIMULATING	5	5	4	3	4	5	3	2	1	1	4		37
THYROID ANTIBODIES								1					1
VITAMIN B12								1		1			2
HEPATITIS B SURFACE			1	4				1	2				8
HEPATITIS B CORE AB,								1					1
HEPATITIS B SURFACE			1						1		1		3
HEPATITIS B SURFACE	2	4	9	10	4	4	3	2	3	4	2	2	49
HEPATITIS A AB, TOTA								1					1
HEPATITIS A AB, IGM								1		2			3
HEPATITIS C ANTIBODY	5	9	5	11	1	3	4	6	1	10	6	4	65
HIV-1/HIV-2 ANTIBODI	5	9	19	16	10	5	13	7	12	13	15	12	136
GLYCOHEMOGLOBIN A1C		1	2		2	1	1		1	3	1		12
RPR	5	8	18	14	10	5	13	7	12	13	14	11	130
RUBELLA IgG	1	1	7	2	2	2	3	1		2	1		22
VARICELLA-ZOSTER VIR	6	10	22	22	16	16	32	16	17	21	19	19	216
BODY FLUID CULTURE	1												1
UNIT CODE NAME	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	TOTAL
GC CULTURE	4	5	8	7	7	6	3	4	2		5	8	59
HERPES SIMPLEX CULTU	1												1
THROAT CULTURE				1									1
URINE CULTURE	1	1	2	1	1	2		2					10
SENSITIVITY 1-MIC	1		1		1			1					4
ORGANISM ID 1	1		1	1	1			2				1	7
SENSITIVITY REPORT 1	1		1		1			1					4
SEROLOGIC ID 1				1		1							2

MICRO TEST	7	6	12	9	8	8	3	6	2		5	8	74
CHLAMYDIA TRACHOMATI		3	2										5
NEISSERIA GONORRHOEA		2	3										5
HUMAN PAPILLOMAVIRUS	1	1	2	1	2				2		1		10
PAP SMEAR	75	71	97	60	66	82	53	69	79	74	91	72	889
SUREPATH LIQUID-BASE	1		1			1			1				4
ABNORMAL CYTOLOGY FO		1	1		3				2		2		9
CYTOLOGY PATHOLOGIST	7	11	21	10	21	12	12	21	24	15	29	18	201
HERPES SIMPLEX TYPE								1					1
HSV 1&2 GLYCOPROTEIN	4	12	9	5	7	10	10	3	9	6	6	7	88
LEAD, BLOOD		1	1		1		2	1			1		7
MUMPS VIRUS ANTIBODY	2	1	8	2	1			2			2	1	19
RABIES ANTIBODY, IGG								1			1		2
MEASLES (RUBEOLA) AB	1	1	7	2	1		2	1			2		17
STAT LABEL	1	1		1	1			1			1	2	8
HOLD-PROBLEM	4	2	2	7	3	1	3	5	3	3	3	2	38
DISEASE CASE REPORT	18	7	18	7	18	11	6	20	15	13	11	10	154
ARUP REASON TEST NOT											1		1
TEST AUTHORIZATION		2	4	2	2						1		11
CANCEL-HOLD	1	2	7	2	2	1		2	1	1	2	1	22
TOTALS:	360	343	488	451	385	347	318	363	361	349	415	341	4521

Client Usage Report Boone County Jail

UNIT CODE NAME	JAN	FEB	MAR	APR	MAY	JUN	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
BASIC METABOLIC PANE	2		4	1		1	2	3		2	1	2	18
COMP METABOLIC PANEL	9	2	2	6	1	8			5	2	9	3	47
LIPID PROFILE	1			2	2	1				1			7
HEPATITIS PANEL I												1	1
HEMATOLOGY PROFILE	12	3	4	4	3	9	1	4	3	2	6	3	54
URINALYSIS, COMPLETE										1			1
URINALYSIS		1		2		1		2		2	2		10
URINALYSIS PLUS CULT	1												1
URINALYSIS PLUS CULT											1		1
GENITAL SCREEN III		1							1				2
GENITAL SCREEN V	4	1	3	4	2	4	3		3	3	3	7	37
SERUM IRON								1					1
LDH								1					1
CALCIUM-URINE					1								1
CREATININE-URINE					1								1
SODIUM-URINE					1								1
URIC ACID-URINE					1								1
AMYLASE	1			1	1								3
LIPASE	1			1	1								3
C-PEPTIDE								1					1
INSULIN 1 SPECIMEN								1					1
CARBAMAZEPINE						1		1	3	3	2		10
LITHIUM	1	1		1		2		1	3	2	2		13
PHENYTOIN	1				1				1	2			5
VALPROIC ACID	1		1			4			1	1	3	6	17
ALPHA-FETOPROTEIN TU									2				2
B-HCG QUALITATIVE	2												2
FERRITIN								1					1
LUTEINIZING HORMONE	1												1
FOLLICLE STIMULATING	1												1
PROLACTIN	2												2
PROSTATE SPECIFIC AN	2		1			1						1	5
T4,TOTAL											1	1	2
THYROXINE (T4),FREE				1		1		1	2		2	1	8
T3,TOTAL								1	1				2

UNIT CODE NAME	JAN	FEB	MAR	APR	MAY	JUN	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
THYROID STIMULATING	6	1	1	2		1		1	3		5	1	21
VITAMIN B12								1		1			2
RBC FOLATE								1					1
HEPATITIS B SURFACE			3										3
HEPATITIS B SURFACE				1								1	2
HEPATITIS A AB, IGM			1										1
HEPATITIS C ANTIBODY			3	1								1	5
HIV-1/HIV-2 ANTIBODI			2				2					1	5
COMPLEMENT C3		1											1
GLYCOHEMOGLOBIN A1C	1					1		1		2			5
AMMONIA, PLASMA (EDT									1				1
HEMOGRAM					1				3				4

MANUAL DIFFERENTIAL	2	2	2		2		1	2					11
SED RATE WESTEREGREN		1								1	1		3
PROTHROMBIN TIME (PT			3		1			2	3	2			11
PTT								1	1				2
URINALYSIS, BILL COM		1		1						2	1		5
URINALYSIS, BILL MAC	1			1		1		2			1		6
ANTI-NUCLEAR ANTIBOD											1		1
ANA PROFILE		1											1
RHEUMATOID FACTOR											1		1
HELICOBACTER PYLORI				1	1								2
BETA STREP CULTURE -									2				2
CLOSTRIDIUM DIFF TOX	1												1
TRICHOMONAS PREP									1				1
GENITAL CULTURE									1				1
STOOL CULTURE	1												1
THROAT CULTURE		1											1
URINE CULTURE		1				1	1	1	1	3	3	1	12
WOUND CULTURE										1	2		3
YEAST SCREEN		1											1
SENSITIVITY 1-MIC										1	1		2
ORGANISM ID 1										1	2		3
SENSITIVITY REPORT 1										1	1		2
MICRO TEST	2	4				1	1	1	6	4	6	1	26
LYMPHOCYTE SUBSETS,					1								1
LYMPHOCYTE SUBSETS,					1								1
HEPATITIS C RNA, QUA				1	1								2
PAP SMEAR		1								1			2
CYTOLOGY PATHOLOGIST										1			1

UNIT CODE NAME	JAN	FEB	MAR	APR	MAY	JUN	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
HISTOPATHOLOGY REPOR			1				1				1		3
ACETAMINOPHEN	1												1
ACETAMINOPHEN	1												1
AMMONIA									1	1			2
CITRATE, URINE					1								1
DRUG ABUSE SCREEN 8	1		1								1		3
HIV-1 RNA QT. REAL-T			1	1	2								4
NOROVIRUS GROUP 1&2	1												1
OXALATE, URINE					1								1
SALICYLATE	1												1
SULFONYLUREA HYPOGLY								1					1
STAT LABEL	1		4	1	1			2	3	3		1	16
HOLD-PROBLEM	2	2	1	2		2			2	1	3	1	16
DISEASE CASE REPORT			3	3	1		1			1			9
DISEASE CASE REPORT			1	1	2								4
CANCEL-HOLD	1	1	1	1		1			2		2	1	10
	65	27	44	40	30	41	13	34	57	46	64	34	495

References Sheet

County of Boone

Purchasing Department

4.14. **References** – Bidder must provide three (3) references for services rendered to public/commercial clients which are similar in size and scope.

4.14.1. **Reference #1**

Individual Name:

Company Name:

Address:

Telephone:

4.14.2. **Reference #2**

Individual Name:

Company Name:

Address:

Telephone:

4.14.3. **Reference #3**

Individual Name:

Company Name:

Address:

Telephone:

INSTRUCTIONS FOR COMPLIANCE WITH HOUSE BILL 1549

House Bill 1549 addresses the Department of Homeland Security's and the Social Security Administration's E-Verify Program (Employment Eligibility Verification Program) that requires the County to verify "lawful presence" of individuals when we contract for work/service; verify that contractor has programs to verify lawful presence of their employees when contracts exceed \$5,000; and a requirement for OSHA safety training for public works projects.

The County is required to obtain certification that the bidder awarded the attached contract participates in a federal work authorization program. To obtain additional information on the Department of Homeland Security's E-Verify program, go to:

<http://www.uscis.gov/portal/site/uscis/menuitem.eb1d4c2a3e5b9ac89243c6a7543f6d1a/?vgnextoid=75bce2e261405110VgnVCM1000004718190aRCRD&vgnnextchannel=75bce2e261405110VgnVCM1000004718190aRCRD>

Please complete and return form *Work Authorization Certification Pursuant to 285.530 RSMo* if your contract amount is in excess of \$5,000. **Attach to this form the first and last page of the *E-Verify Memorandum of Understanding* that you completed when enrolling.**

CERTIFICATION OF INDIVIDUAL BIDDER

Pursuant to Section 208.009 RSMo, any person applying for or receiving any grant, contract, loan, retirement, welfare, health benefit, post secondary education, scholarship, disability benefit, housing benefit or food assistance who is over 18 must verify their lawful presence in the United States. Please indicate compliance below. Note: A parent or guardian applying for a public benefit on behalf of a child who is citizen or permanent resident need not comply.

- _____ 1. I have provided a copy of documents showing citizenship or lawful presence in the United States. (Such proof may be a Missouri driver's license, U.S. passport, birth certificate, or immigration documents). Note: If the applicant is an alien, verification of lawful presence must occur prior to receiving a public benefit.

- _____ 2. I do not have the above documents, but provide an affidavit (copy attached) which may allow for temporary 90 day qualification.

- _____ 3. I have provided a completed application for a birth certificate pending in the State of _____. Qualification shall terminate upon receipt of the birth certificate or determination that a birth certificate does not exist because I am not a United States citizen.

Applicant

Date

Printed Name

(Please complete and return with Contract)

Certification Regarding
Debarment, Suspension, Ineligibility and Voluntary Exclusion
Lower Tier Covered Transactions

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 29 CFR Part 98 Section 98.510, Participants' responsibilities. The regulations were published as Part VII of the May 26, 1988, Federal Register (pages 19160-19211).

(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS FOR CERTIFICATION)

- (1) The prospective recipient of Federal assistance funds certifies, by submission of this proposal, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
- (2) Where the prospective recipient of Federal assistance funds is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Name and Title of Authorized Representative

Signature

Date



Boone County Purchasing
613 E. Ash, Room 109
Columbia, MO 65201

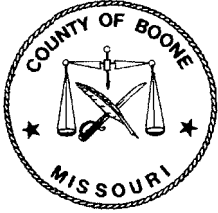
Standard Terms and Conditions

Cheli Haley, Buyer
Phone: (573) 886-4392 – Fax: (573) 886-4390

1. Contractor shall comply with all applicable federal, state, and local laws and failure to do so, in County's sole discretion, shall give County the right to terminate this Contract.
2. Responses shall include all charges for packing, delivery, installation, etc., (unless otherwise specified) to the Boone County Department identified in the Request for Bid and/or Proposal.
3. The Boone County Commission has the right to accept or reject any part or parts of all bids, to waive technicalities, and to accept the offer the County Commission considers the most advantageous to the County. Boone County reserves the right to award this bid on an item-by-item basis, or an "all or none" basis, whichever is in the best interest of the County.
4. Bidders must use the bid forms provided for the purpose of submitting bids, must return the bid and bid sheets comprised in this bid, give the unit price, extended totals, and sign the bid. The Purchasing Director reserves the right, when only one bid has been received by the bid closing date, to delay the opening of bids to another date and time in order to revise specifications and/or establish further competition for the commodity or service required. The one (1) bid received will be retained unopened until the new Closing date, or at request of bidder, returned unopened for re-submittal at the new date and time of bid closing.
5. When products or materials of any particular producer or manufacturer are mentioned in our specifications, such products or materials are intended to be descriptive of type or quality and not restricted to those mentioned.
6. Do not include Federal Excise Tax or Sales and Use Taxes in bid process, as law exempts the County from them.
7. The delivery date shall be stated in definite terms, as it will be taken into consideration in awarding the bid.
8. The County Commission reserves the right to cancel all or any part of orders if delivery is not made or work is not started as guaranteed. In case of delay, the Contractor must notify the Purchasing Department.
9. In case of default by the Contractor, the County of Boone will procure the articles or services from other sources and hold the Bidder responsible for any excess cost occasioned thereby.
10. Failure to deliver as guaranteed may disqualify Bidder from future bidding.
11. Prices must be as stated in units of quantity specified, and must be firm. Bids qualified by escalator clauses may not be considered unless specified in the bid specifications.
12. No bid transmitted by fax machine or e-mail will be accepted.
13. The County of Boone, Missouri expressly denies responsibility for, or ownership of any item purchased until same is delivered to the County and is accepted by the County.
14. The County reserves the right to award to one or multiple respondents. The County also reserves the right to not award any item or group of items if the services can be obtained from a state or other governmental entities contract under more favorable terms.
15. The County, from time to time, uses federal grant funds for the procurement of goods and services. Accordingly, the provider of goods and/or services shall comply with federal laws, rules and regulations applicable to the funds used by the County for said procurement, and contract clauses required by the federal

government in such circumstances are incorporated herein by reference. These clauses can generally be found in the Federal Transit Administration's Best Practices Procurement Manual – Appendix A. Any questions regarding the applicability of federal clauses to a particular bid should be directed to the Purchasing Department prior to bid opening.

16. In the event of a discrepancy between a unit price and an extended line item price, the unit price shall govern.
17. Should an audit of Contractor's invoices during the term of the Agreement, and any renewals thereof, indicate that the County has remitted payment on invoices that constitute an over-charging to the County above the pricing terms agreed to herein, the Contractor shall issue a refund check to the County for any over-charges within 30-days of being notified of the same.
18. **For all titled vehicles and equipment the dealer must use the actual delivery date to the County on all transfer documents** including the Certificate of Origin (COO,) Manufacturer's Statement of Origin (MSO,) Bill of Sale (BOS,) and Application for Title.
19. **Equipment and serial and model numbers** - The contractor is strongly encouraged to include equipment serial and model numbers for all amounts invoiced to the County. If equipment serial and model numbers are not provided on the face of the invoice, such information may be required by the County before issuing payment.



Boone County Purchasing

613 E. Ash, Room 109

Columbia, MO 65201

Cheli Haley, Buyer

Phone: (573) 886-4392 – Fax: (573) 886-4390

“NO BID RESPONSE FORM”

**NOTE: COMPLETE AND RETURN THIS FORM ONLY IF YOU DO NOT WANT TO
SUBMIT A BID**

If you do not wish to respond to this bid request, but would like to remain on the Boone County vendor list for this service/commodity, please remove form and return to the Purchasing Department by mail or fax.

If you would like to FAX this “No Bid” Response Form to our office, the FAX number is (573) 886-4390.

Bid #19-13APR15 – Clinical Testing Services

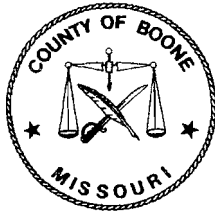
Business Name: _____

Address: _____

Telephone: _____

Contact: _____

Date: _____



BOONE COUNTY, MISSOURI
Request for Bid #: 19-13APR15 – Clinical Testing Services

ADDENDUM #1 - Issued April 9, 2015

This addendum is issued in accordance with the RFB Response Page in the Request for Bid and is hereby incorporated into and made a part of the Request for Bid Documents. Offerors are reminded that receipt of this addendum **should be acknowledged** and submitted with Offeror's *Response Form*.

Specifications for the above noted Request for Bid and the work covered thereby are herein modified as follows, and except as set forth herein, otherwise remain unchanged and in full force and effect.

- 1) Bid due date is changing to April 30, 2015 at 10:30 a.m.
- 2) The County received the following questions and is providing a response:
 - a. **Page 4, 2.2: This section describes an observed urine drug test procedure. The BID cost form indicates testing for much more than urine. Could you better describe the services we are to provide? Reporting? MRO?, etc**

Response: Section 2.2.2. describes an unobserved urine collection procedure. This service is to be provided at the vendor's facility for the purpose of pre-employment and employee drug testing to ensure a drug free workplace. As noted in Section 2.6. all departments will be using this service. In addition, the Boone County Sheriff's Department uses clinical testing services to assist their small medical team in providing on-site health care to jail inmates in an effort to keep outside medical appointments at a minimum. Each department shall receive reports and billing separately for all orders placed.

- b. **Please clarify the PAP Smear and what testing is included in your genital screens?**

Response: PAP Smears are obtained periodically, and genital screens include vaginal swabs and DNA probe from urine on females and males. The most frequent sexually transmitted infection testing performed is urine for gonorrhea and Chlamydia with DNA probe. When vaginal swabs are performed the Boone County Jail medical team will usually order wet prep for trichomonas, eval for yeast and gardnerella vaginosis, and then cultures for gonorrhea and Chlamydia.

By: *Cheli Haley*
Cheli Haley,
Buyer

OFFEROR has examined **Addendum #1** to Request for Bid# *19-13APR15 – Clinical Testing Services*, receipt of which is hereby acknowledged:

Company Name: _____

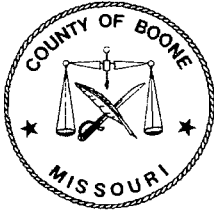
Address: _____

Phone Number: _____ Fax Number: _____

E-mail: _____

Authorized Representative Signature: _____ Date: _____

Authorized Representative Printed Name: _____



BOONE COUNTY, MISSOURI
Request for Bid #: 19-13APR15 – Clinical Testing Services

ADDENDUM #2 - Issued April 15, 2015

This addendum is issued in accordance with the RFB Response Page in the Request for Bid and is hereby incorporated into and made a part of the Request for Bid Documents. Offerors are reminded that receipt of this addendum **should be acknowledged** and submitted with Offeror's *Response Form*.

Specifications for the above noted Request for Bid and the work covered thereby are herein modified as follows, and except as set forth herein, otherwise remain unchanged and in full force and effect.

- 1) **The following has been added to Section 2.2. – General Requirements of the Request for Bid:**
 - 2.2.3. The medical team at the Boone County Jail collects specimens for all inmates that receive on-site health care. Contractor shall be responsible for pick up of any lab collected at the Jail and shall be able to do so either routinely or in a stat fashion. Stat pick up requires that Contractor pick up the specimen within one (1) hour of the Jail staff notifying Contractor.

- 2) **Section 4. titled Response Form has been revised. Please replace this section of the Request for Bid with the Revised Response Form within this Addendum.**

4. REVISED RESPONSE FORM

- 4.1. Company Name: _____
- 4.2. Address: _____
- 4.3. City/Zip: _____
- 4.4. Phone Number: _____
- 4.5. Fax Number: _____
- 4.6. E-Mail Address: _____
- 4.7. Federal Tax ID: _____
- 4.7.1. Corporation _____
- Partnership - Name _____
- Individual/Proprietorship - Individual Name _____
- Other (Specify) _____

4.8. PRICING UNIT PRICE

4.8.1. LIVER PANEL OR LFT (LIVER FUNCTION TESTS)	\$ _____
4.8.2. BASIC METABOLIC PANE	\$ _____
4.8.3. COMP METABOLIC PANEL	\$ _____
4.8.4. LIPID PROFILE	\$ _____
4.8.5. THYROID PROFILE	\$ _____
4.8.6. HEPATITIS PANEL (COVERING A, B, & C WITH AN AUTOMATIC REFLEX ON POSITIVES FOR HEPATITIS C TO PCR FOR CONFIRMATION	\$ _____
4.8.7. CBC (COMPLETE BLOOD COUNT)	\$ _____
4.8.8. VAGINAL SWAB WET PREP FOR GONORRHEA, CHLAMYDIA, GARDNERELLA VAGINALIS, TRICHOMONAS, AND YEAST	\$ _____
4.8.9. DNA PROBE ON URINE FOR GONORRHEA AND CHLAMYDIA	\$ _____
4.8.10. URIC ACID	\$ _____
4.8.11. URINE PREGNANCY TEST	\$ _____
4.8.12. VITAMIN D, 25-HYDROX	\$ _____
4.8.13. SERUM QUANTITATIVE HCG	\$ _____
4.8.14. SERUM QUALITATIVE HCG	\$ _____
4.8.15. PROLACTIN	\$ _____
4.8.16. THYROXINE (T4),FREE	\$ _____
4.8.17. T3,TOTAL	\$ _____
4.8.18. THYROID STIMULATING HORMONE	\$ _____

4.8.19.	THYROID ANTIBODIES	\$
4.8.20.	ANEMIA PANEL, VITAMIN B12, FOLIC ACID	\$
4.8.21.	HIV-1/HIV-2 ANTIBODI	\$
4.8.22.	GLYCOHEMOGLOBIN A1C	\$
4.8.23.	RPR	\$
4.8.24.	THROAT CULTURE FOR GROUP A STREPTOCOCCUS	\$
4.8.25.	MICROSCOPIC URINE ANALYSIS WITH REFLEX TO URINE CULTURE AND SENSITIVITY	\$
4.8.26.	THIN PREP PAP SMEAR	\$
4.8.27.	SUREPATH PAP SMEAR	\$
4.8.28.	STAT LABEL (ADDITIONAL CHARGE FOR STAT SERVICE FOR LAB, IF ANY)	\$
4.8.29.	HEMATOLOGY PROFILE	\$
4.8.30.	C-PEPTIDE	\$
4.8.31.	INSULIN 1 SPECIMEN	\$
4.8.32.	CARBAMAZEPINE	\$
4.8.33.	LITHIUM	\$
4.8.34.	PHENYTOIN	\$
4.8.35.	VALPROIC ACID	\$
4.8.36.	ALPHA-FETOPROTEIN TU	\$
4.8.37.	LUTEINIZING HORMONE	\$
4.8.38.	FOLLICLE STIMULATING	\$
4.8.39.	PROSTATE SPECIFIC AN	\$
4.8.40.	HEMOGRAM	\$
4.8.41.	PT/INR	\$
4.8.42.	PTT	\$
4.8.43.	ANTI-NUCLEAR ANTIBOD	\$
4.8.44.	HIV VIRAL LOAD WITH HIV LOG AND COPIES	\$
4.8.45.	HIV LYMPHOCYTE SUBSETS WITH CD 4%	\$
4.8.46.	RSV	\$
4.8.47.	INFLUENZAE A AND B	\$
4.8.48.	SPUTUM FOR AFB	\$
4.8.49.	SPUTUM CLUTURE AND SENSITIVITY AND GRAM STAIN	\$
4.8.50.	STOOL FOR C-DIFF TOXIN	\$
4.8.51.	STOOL FOR NOROVIRUS	\$
4.8.52.	STOOL FOR STOOL CULTURE AND SENSITIVITY FOR STOOL PATHOGENS	\$
4.8.53.	SERUM SALICYLATE LEVEL	\$
4.8.54.	SERUM TYLENOL LEVEL	\$
4.8.55.	SERUM ALCOHOL LEVEL	\$
4.8.56.	ACETAMINOPHEN	\$
4.8.57.	AMMONIA	\$

4.8.58. CITRATE, URINE	\$
4.8.59. STANDARD EMPLOYMENT URINE DRUG SCREEN	\$
4.8.60. URINE DRUG SCREEN (FOR JAIL USE ONLY)	\$
4.8.61. HIV-1 RNA QT. REAL-T	\$
4.8.62. SULFONYLUREA SCREEN	\$
4.8.63. WOUND CULTURE AND SENSITIVITY	\$
4.8.64. BLOOD CULTURE AND SENSITIVITY	\$
4.8.65. PATHOLOGY FOR SKIN BIOPSY OR EXCISION	\$
4.8.66. PERIPHERAL BLOOD SMEAR	\$
4.9. TOTALS	\$

4.10. RENEWALS

4.10.1. Maximum Increase 1st Renewal Period	_____	%
4.10.2. Maximum Increase 2nd Renewal Period	_____	%
4.10.3. Maximum Increase 3rd Renewal Period	_____	%

PLEASE REMEMBER TO ATTACH 3 COPIES OF YOUR RESPONSE INFORMATION AND ANY OTHER REQUIRED BID SUBMISSION ITEMS.

4.11. **The undersigned offers to furnish and deliver the articles or services as specified at the prices and terms stated and in strict accordance with all requirements contained in the Request for Bid which have been read and understood, and all of which are made part of this order. By submission of this bid, the vendor certifies that they are in compliance with Section 34.353 and, if applicable, Section 34.359 (“Missouri Domestic Products Procurement Act”) of the Revised Statutes of Missouri.**

4.12. Delivery ARO: _____

4.13. Will you honor the submitted prices for purchase by other entities in Boone County who participate in cooperative purchasing with Boone County, Missouri? Yes No

4.13.1. Authorized Representative (Sign By Hand): _____ Date _____

4.13.2. Print Name and Title of Authorized Representative _____

4.14. **References** – Bidder must provide three (3) references for services rendered to public/commercial clients which are similar in size and scope.

4.14.1. **Reference # 1**

Individual Name:

Company Name:

Address:

Telephone:

4.14.2. **Reference # 2**

Individual Name:

Company Name:

Address:

Telephone:

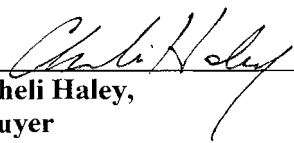
4.14.3. **Reference # 3**

Individual Name:

Company Name:

Address:

Telephone:

By: 
Cheli Haley,
Buyer

OFFEROR has examined **Addendum #2** to Request for Bid# 19-13APR15 – *Clinical Testing Services*, receipt of which is hereby acknowledged:

Company Name: _____

Address: _____

Phone Number: _____ Fax Number: _____

E-mail: _____

Authorized Representative Signature: _____ Date: _____

Authorized Representative Printed Name: _____

**PURCHASE AGREEMENT
FOR
CLINICAL TESTING SERVICES TERM AND SUPPLY**

THIS AGREEMENT dated the 18th day of June, 2015, is made between Boone County, Missouri, a political subdivision of the State of Missouri through the Boone County Commission, herein "County" and **LabOne d/b/a Quest Diagnostics** herein "Contractor".

IN CONSIDERATION of the parties performance of the respective obligations contained herein, the parties agree as follows:

1. Contract Documents - This agreement shall consist of this Purchase Agreement, the County of Boone Request for Bid for **Clinical Testing Services**, bid number **19-13APR15**, any applicable addenda, the Contractor's bid response dated **April 23, 2015** executed by **Patricia O'Brien** on behalf of the Contractor, and clarifications emailed by Debra Fosythe on May 13, 2015. All such documents shall constitute the contract documents, which are attached hereto and incorporated herein by reference. Service or product data, specification, and literature submitted with bid response may be permanently maintained in the County Purchasing Office bid file for this bid if not attached. In the event of conflict between any of the foregoing documents, this Purchase Agreement, the Request for Bid, and any applicable addenda shall prevail and control over the Contractor's bid response.

2. Contract Duration - This agreement shall commence on **July 1, 2015 and extend through June 30, 2016** subject to the provisions for termination specified below. This agreement may be extended beyond the expiration date by the order of the County for **three (3) additional one (1) year periods** subject to the pricing clauses in the contractor's Request for Bid Response and thereafter on a month to month basis in the event the County is unable to re-bid and/or award a new contract prior to the expiration date after exercising diligent efforts to do so or not.

3. Purchase - The County agrees to purchase from the Contractor and the Contractor agrees to supply the County the items and services as required in the bid specifications and in conformity with the contract documents for the prices set forth in the Contractor's bid response.

4. Billing and Payment - All billing shall be invoiced to the department that ordered the services, and billings may only include the prices listed in the Contractor's bid response. No additional fees or extra services not included in the bid response, quote, or taxes shall be included as additional charges in excess of the charges in the Contractor's bid response to the specifications. The County agrees to pay all correct monthly invoices within thirty (30) days of receipt; Contractor agrees to honor any cash or prompt payment discounts offered in its bid response if county makes payment as provided therein. In the event of a billing dispute, the County reserves the right to withhold payment on the disputed amount; in the event the billing dispute is resolved in favor of the Contractor, the County agrees to pay interest at a rate of 9% per annum on disputed amounts withheld commencing from the last date that payment was due.

5. Binding Effect - This agreement shall be binding upon the parties hereto and their successors and assigns for so long as this agreement remains in full force and effect.

6. Entire Agreement - This agreement constitutes the entire agreement between the parties and supersedes any prior negotiations, written or verbal, and any other bid or bid specification or contractual agreement. This agreement may only be amended by a signed writing executed with the same formality as this agreement.

7. Termination - This agreement may be terminated by the County upon thirty (30) days advance written notice for any of the following reasons or under any of the following circumstances:

- a. County may terminate this agreement due to material breach of any term or condition of this agreement, or
- b. County may terminate this agreement if in the opinion of the Boone County Commission if delivery of products are delayed or products delivered are not in conformity with bidding specifications or variances authorized by County, or

A proposal to:

Boone County Health

Bid Number: 19-13APR15

Commodity Title: Clinical Testing Services



Due Date: 30 April 2015 by 10:30 AM



Quest
Diagnostics™

Action from Insight

40101 Renner Blvd
Lenexa, KS 66215

PLEASE REMEMBER TO ATTACH 3 COPIES OF YOUR RESPONSE INFORMATION AND ANY OTHER REQUIRED BID SUBMISSION ITEMS.

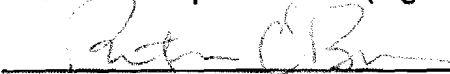
4.11. The undersigned offers to furnish and deliver the articles or services as specified at the prices and terms stated and in strict accordance with all requirements contained in the Request for Bid which have been read and understood, and all of which are made part of this order. By submission of this bid, the vendor certifies that they are in compliance with Section 34.353 and, if applicable, Section 34.359 ("Missouri Domestic Products Procurement Act") of the Revised Statutes of Missouri.

4.12. Delivery ARO: Please see Production Schedule, Exhibit 01

4.13. Will you honor the submitted prices for purchase by other entities in Boone County who participate in cooperative purchasing with Boone County, Missouri?

Yes No

4.13.1. Authorized Representative (Sign By Hand):



Date: 4/6/15

4.13.2. Print Name and Title of Authorized Representative

Patricia O'Brien
Regional Vice President, Operations _____

References Sheet

County of Boone

Purchasing Department

4.14. **References** – Bidder must provide three (3) references for services rendered to public/commercial clients which are similar in size and scope.

4.14.1. **Reference #1**

Individual Name: Tom Lammert, Laboratory Manager

Company Name: St. Louis County Health Department

Address: 6121 N. Hanley Road
Berkeley, MO 63134

Telephone: 314-615-0558

4.14.2. **Reference #2**

Individual Name: Tina Walke, Laboratory Manager

Company Name: Springfield Clinic

Address: 10125 S 6th Street
Springfield, IL 62703

Telephone: 217-528-7541

4.14.3. **Reference #3**

Individual Name: Linda Quillman, Compliance Office

Company Name: REA Clinic

Address: P.O. Box 155
Christopher, IL 62822

Telephone: 618-724-1677

**WORK AUTHORIZATION CERTIFICATION
PURSUANT TO 285.530 RSMo
(FOR ALL AGREEMENTS IN EXCESS OF \$5,000.00)**

County of Johnson)
State of Kansas)ss

My name is Rita Mohr. I am an authorized agent of Quest Diagnostics (Bidder). This business is enrolled and participates in a federal work authorization program for all employees working in connection with services provided to the County. This business does not knowingly employ any person that is an unauthorized alien in connection with the services being provided. Documentation of participation in a federal work authorization program is attached to this affidavit.

Furthermore, all subcontractors working on this contract shall affirmatively state in writing in their contracts that they are not in violation of Section 285.530.1, shall not thereafter be in violation and submit a sworn affidavit under penalty of perjury that all employees are lawfully present in the United States.

Rita J Mohr 3/31/2015
Affiant Date
Rita Mohr
Printed Name

Subscribed and sworn to before me this 31st day of march, 2015.
Jill R Darling
Notary Public

Attach to this form the first and last page of the *E-Verify Memorandum of Understanding* that you completed when enrolling.

JILL R. DARLING
Notary Public-State of Kansas
My Appt. Expires 3-28-16

Company ID Number: 275531

- MISSOURI 1 site(s)
- ILLINOIS 1 site(s)
- KANSAS 2 site(s)
- NEBRASKA 1 site(s)

Information relating to the Program Administrator(s) for your Company on policy questions or operational problems:

Name: Etoyol M Truelove-Hawkins
Telephone Number: (913) 888 - 1770 ext. 2015 **Fax Number:** (913) 888 - 1489
E-mail Address: etoyal.x.truelovehawkins@questdiagnostics.com

Name: Debra Dinovi
Telephone Number: (314) 567 - 3905 ext. 4442 **Fax Number:** (314) 872 - 7608
E-mail Address: debra.l.dinovi@questdiagnostics.com

Name: Beth Huskey
Telephone Number: (314) 872 - 3381 **Fax Number:** (314) 872 - 7608
E-mail Address: beth.m.huskey@questdiagnostics.com

Name: Holli Berry
Telephone Number: (913) 888 - 1612 **Fax Number:** (913) 888 - 1489
E-mail Address: holli.m.berry@questdiagnostics.com

Name: Patricia Sanders
Telephone Number: (314) 872 - 7669 **Fax Number:** (314) 872 - 7608
E-mail Address: patricia.s.sanders@questdiagnostics.com

Company ID Number: 275531

THE E-VERIFY PROGRAM FOR EMPLOYMENT VERIFICATION MEMORANDUM OF UNDERSTANDING

ARTICLE I

PURPOSE AND AUTHORITY

This Memorandum of Understanding (MOU) sets forth the points of agreement between the Department of Homeland Security (DHS) and **Quest Diagnostics** (Employer) regarding the Employer's participation in the Employment Eligibility Verification Program (E-Verify). This MOU explains certain features of the E-Verify program and enumerates specific responsibilities of DHS, the Social Security Administration (SSA), and the Employer. E-Verify is a program that electronically confirms an employee's eligibility to work in the United States after completion of the Employment Eligibility Verification Form (Form I-9). For covered government contractors, E-Verify is used to verify the employment eligibility of all newly hired employees and all existing employees assigned to Federal contracts.

Authority for the E-Verify program is found in Title IV, Subtitle A, of the Illegal Immigration Reform and Immigrant Responsibility Act of 1996 (IIRIRA), Pub. L. 104-208, 110 Stat. 3009, as amended (8 U.S.C. § 1324a note). Authority for use of the E-Verify program by Federal contractors and subcontractors covered by the terms of Subpart 22.18, "Employment Eligibility Verification", of the Federal Acquisition Regulation (FAR) (hereinafter referred to in this MOU as a "Federal contractor") to verify the employment eligibility of certain employees working on Federal contracts is also found in Subpart 22.18 and in Executive Order 12989, as amended.

ARTICLE II

FUNCTIONS TO BE PERFORMED

A. RESPONSIBILITIES OF SSA

1. SSA agrees to provide the Employer with available information that allows the Employer to confirm the accuracy of Social Security Numbers provided by all employees verified under this MOU and the employment authorization of U.S. citizens.
2. SSA agrees to provide to the Employer appropriate assistance with operational problems that may arise during the Employer's participation in the E-Verify program. SSA agrees to provide the Employer with names, titles, addresses, and telephone numbers of SSA representatives to be contacted during the E-Verify process.
3. SSA agrees to safeguard the information provided by the Employer through the E-Verify program procedures, and to limit access to such information, as is appropriate by law, to individuals responsible for the verification of Social Security Numbers and for evaluation of the E-Verify program or such other persons or entities who may be authorized by SSA as governed by the Privacy Act (5 U.S.C. § 552a), the Social Security Act (42 U.S.C. 1306(a)), and SSA regulations (20 CFR Part 401).

(Please complete and return with Contract)

Certification Regarding
Debarment, Suspension, Ineligibility and Voluntary Exclusion
Lower Tier Covered Transactions

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 29 CFR Part 98 Section 98.510, Participants' responsibilities. The regulations were published as Part VII of the May 26, 1988, Federal Register (pages 19160-19211).

(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS FOR CERTIFICATION)

- (1) The prospective recipient of Federal assistance funds certifies, by submission of this proposal, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
- (2) Where the prospective recipient of Federal assistance funds is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Patricia O'Brien, Regional Vice President, Operations

Name and Title of Authorized Representative

Signature

4/6/2015

Date



BOONE COUNTY, MISSOURI
Request for Bid #: 19-13APR15 – Clinical Testing Services

ADDENDUM #1 - Issued April 9, 2015

This addendum is issued in accordance with the RFB Response Page in the Request for Bid and is hereby incorporated into and made a part of the Request for Bid Documents. Offerors are reminded that receipt of this addendum **should be acknowledged** and submitted with Offeror's *Response Form*.

Specifications for the above noted Request for Bid and the work covered thereby are herein modified as follows, and except as set forth herein, otherwise remain unchanged and in full force and effect.


- 1) Bid due date is changing to April 30, 2015 at 10:30 a.m.
- 2) The County received the following questions and is providing a response:
 - a. **Page 4, 2.2: This section describes an observed urine drug test procedure. The BID cost form indicates testing for much more than urine. Could you better describe the services we are to provide? Reporting? MRO?, etc**

Response: Section 2.2.2. describes an unobserved urine collection procedure. This service is to be provided at the vendor's facility for the purpose of pre-employment and employee drug testing to ensure a drug free workplace. As noted in Section 2.6. all departments will be using this service. In addition, the Boone County Sheriff's Department uses clinical testing services to assist their small medical team in providing on-site health care to jail inmates in an effort to keep outside medical appointments at a minimum. Each department shall receive reports and billing separately for all orders placed.

- b. **Please clarify the PAP Smear and what testing is included in your genital screens?**

Response: PAP Smears are obtained periodically, and genital screens include vaginal swabs and DNA probe from urine on females and males. The most frequent sexually transmitted infection testing performed is urine for gonorrhea and Chlamydia with DNA probe. When vaginal swabs are performed the Boone County Jail medical team will usually order wet prep for trichomonas, oval for yeast and gardnerella vaginosis, and then cultures for gonorrhea and Chlamydia.

By:



Cheli Haley,
Buyer

OFFEROR has examined Addendum #1 to Request for Bid# 19-13APR15 – Clinical Testing Services, receipt of which is hereby acknowledged:

Company Name: LabOne/dba Quest Diagnostics

Address: 10101 Renner Blvd; Lenexa, KS 66219

Phone Number: 913-577-1728 Fax Number: 913-888-8343

E-mail: patricia.a.obrien@questdiagnostics.com

Authorized Representative Signature:  Date: 4/23/15

Authorized Representative Printed Name: Patricia O'Brien



BOONE COUNTY, MISSOURI
Request for Bid #: 19-13APR15 – Clinical Testing Services

ADDENDUM #2 - Issued April 15, 2015

This addendum is issued in accordance with the RFB Response Page in the Request for Bid and is hereby incorporated into and made a part of the Request for Bid Documents. Offerors are reminded that receipt of this addendum should be acknowledged and submitted with Offeror's *Response Form*.

Specifications for the above noted Request for Bid and the work covered thereby are herein modified as follows, and except as set forth herein, otherwise remain unchanged and in full force and effect.

- 1) **The following has been added to Section 2.2. – General Requirements of the Request for Bid:**
 - 2.2.3. The medical team at the Boone County Jail collects specimens for all inmates that receive on-site health care. Contractor shall be responsible for pick up of any lab collected at the Jail and shall be able to do so either routinely or in a stat fashion. Stat pick up requires that Contractor pick up the specimen within one (1) hour of the Jail staff notifying Contractor.
- 2) **Section 4. titled Response Form has been revised. Please replace this section of the Request for Bid with the Revised Response Form within this Addendum.**

4. REVISED RESPONSE FORM

4.1. Company Name: LabOne/dba Quest Diagnostics

4.2. Address: 10101 Renner Blvd

4.3. City/Zip: Lenexa, KS 66219

4.4. Phone Number: 913-577-1728

4.5. Fax Number: 913-888-8343

4.6. E-Mail Address: patricia.a.obrien@questdiagnostics.com

4.7. Federal Tax ID: 43-1039532

4.7.1. Corporation

Partnership - Name _____

Individual/Proprietorship - Individual Name _____

Other (Specify) _____

4.8. PRICING UNIT PRICE

4.8.1.	LIVER PANEL OR LFT (LIVER FUNCTION TESTS)	\$ 2.30
4.8.2.	BASIC METABOLIC PANE	\$ 2.40
4.8.3.	COMP METABOLIC PANEL	\$ 3.00
4.8.4.	LIPID PROFILE	\$ 3.00
4.8.5.	THYROID PROFILE	\$ 7.00
4.8.6.	HEPATITIS PANEL (COVERING A, B, & C WITH AN AUTOMATIC REFLEX ON POSITIVES FOR HEPATITIS C TO PCR FOR CONFIRMATION	\$ 22.00
4.8.7.	CBC (COMPLETE BLOOD COUNT)	\$ 2.00
4.8.8.	VAGINAL SWAB WET PREP FOR GONORRHEA, CHLAMYDIA, GARDNERELLA VAGINALIS, TRICHOMONAS, AND YEAST	\$ 27.00
4.8.9.	DNA PROBE ON URINE FOR GONORRHEA AND CHLAMYDIA	\$ 10.00
4.8.10.	URIC ACID	\$ 3.00
4.8.11.	URINE PREGNANCY TEST	\$ 6.00
4.8.12.	VITAMIN D, 25-HYDROX	\$ 10.00
4.8.13.	SERUM QUANTITATIVE HCG	\$ 4.00
4.8.14.	SERUM QUALITATIVE HCG	\$ 3.00
4.8.15.	PROLACTIN	\$ 8.00
4.8.16.	THYROXINE (T4),FREE	\$ 3.00
4.8.17.	T3,TOTAL	\$ 7.00
4.8.18.	THYROID STIMULATING HORMONE	\$ 3.00

4.8.19.	THYROID ANTIBODIES	\$ 2.00
4.8.20.	ANEMIA PANEL, VITAMIN B12, FOLIC ACID	\$ 8.00
4.8.21.	HIV-1/HIV-2 ANTIBODI	\$ 8.00
4.8.22.	GLYCOHEMOGLOBIN A1C	\$ 3.00
4.8.23.	RPR	\$ 4.00
4.8.24.	THROAT CULTURE FOR GROUP A STREPTOCOCCUS	\$ 7.00
4.8.25.	MICROSCOPIC URINE ANALYSIS WITH REFLEX TO URINE CULTURE AND SENSITIVITY	\$ 6.00*
4.8.26.	THIN PREP PAP SMEAR	\$ 25.00
4.8.27.	SUREPATH PAP SMEAR	\$ 20.00
4.8.28.	STAT LABEL (ADDITIONAL CHARGE FOR STAT SERVICE FOR LAB, IF ANY)	\$ 25.00
4.8.29.	HEMATOLOGY PROFILE	\$ 1.95
4.8.30.	C-PEPTIDE	\$ 4.00
4.8.31.	INSULIN 1 SPECIMEN	\$ 4.00
4.8.32.	CARBAMAZEPINE	\$ 10.00
4.8.33.	LITHIUM	\$ 7.00
4.8.34.	PHENYTOIN	\$ 8.00
4.8.35.	VALPROIC ACID	\$ 10.00
4.8.36.	ALPHA-FETOPROTEIN TU	\$ 10.00
4.8.37.	LUTEINIZING HORMONE	\$ 3.00
4.8.38.	FOLLICLE STIMULATING	\$ 3.00
4.8.39.	PROSTATE SPECIFIC AN	\$ 4.00
4.8.40.	HEMOGRAM	\$ 1.90
4.8.41.	PT/INR	\$ 3.00
4.8.42.	PTT	\$ 3.00
4.8.43.	ANTI-NUCLEAR ANTIBOD	\$ 6.00
4.8.44.	HIV VIRAL LOAD WITH HIV LOG AND COPIES	\$ 42.00
4.8.45.	HIV LYMPHOCYTE SUBSETS WITH CD 4%	\$ 18.00
4.8.46.	RSV	\$ 10.00
4.8.47.	INFLUENZAE A AND B	\$ 45.00
4.8.48.	SPUTUM FOR AFB	\$ 7.00
4.8.49.	SPUTUM CLUTURE AND SENSITIVITY AND GRAM STAIN	\$ 7.00*
4.8.50.	STOOL FOR C-DIFF TOXIN	\$ 10.00
4.8.51.	STOOL FOR NOROVIRUS	\$ 25.00
4.8.52.	STOOL FOR STOOL CULTURE AND SENSITIVITY FOR STOOL PATHOGENS	\$ 18.00* to 111.96*
4.8.53.	SERUM SALICYLATE LEVEL	\$ 15.00
4.8.54.	SERUM TYLENOL LEVEL	\$ 16.00
4.8.55.	SERUM ALCOHOL LEVEL	\$ 15.00
4.8.56.	ACETAMINOPHEN	\$ 16.00
4.8.57.	AMMONIA	\$ 7.00

*The fee for sensitivities are dependent upon how many organisms grow and are an additional charge

4.8.58.	CITRATE, URINE	\$ 10.16
4.8.59.	STANDARD EMPLOYMENT URINE DRUG SCREEN	\$ 5.00
4.8.60.	URINE DRUG SCREEN (FOR JAIL USE ONLY)	\$ 7.00
4.8.61.	HIV-1 RNA QT. REAL-T	\$ 75.00
4.8.62.	SULFONYLUREA SCREEN	\$ 90.00
4.8.63.	WOUND CULTURE AND SENSITIVITY	\$ 20.00*
4.8.64.	BLOOD CULTURE AND SENSITIVITY	\$ 12.00*
4.8.65.	PATHOLOGY FOR SKIN BIOPSY OR EXCISION	\$ **see note below
4.8.66.	PERIPHERAL BLOOD SMEAR	\$ 30.00
4.9.	TOTALS	\$ 749.71 (total excludes prices with an *)

**The fee for service will vary depending upon the number of specimens submitted, the size and complexity of the specimens and difficulty to diagnose

4.10.	RENEWALS	
4.10.1.	Maximum Increase 1st Renewal Period	0 %
4.10.2.	Maximum Increase 2nd Renewal Period	0 %
4.10.3.	Maximum Increase 3rd Renewal Period	0 %

PLEASE REMEMBER TO ATTACH 3 COPIES OF YOUR RESPONSE INFORMATION AND ANY OTHER REQUIRED BID SUBMISSION ITEMS.

4.11. The undersigned offers to furnish and deliver the articles or services as specified at the prices and terms stated and in strict accordance with all requirements contained in the Request for Bid which have been read and understood, and all of which are made part of this order. By submission of this bid, the vendor certifies that they are in compliance with Section 34.353 and, if applicable, Section 34.359 ("Missouri Domestic Products Procurement Act") of the Revised Statutes of Missouri.

4.12. Delivery ARO: Please see attached Production Schedule

4.13. Will you honor the submitted prices for purchase by other entities in Boone County who participate in cooperative purchasing with Boone County, Missouri? Yes No

4.13.1. Authorized Representative (Sign By Hand):  Date 4/23/15

4.13.2. Print Name and Title of Authorized Representative Patricia O'Brien, Vice President Laboratory Operations, Midwest Region

4.14. **References** – Bidder must provide three (3) references for services rendered to public/commercial clients which are similar in size and scope.

4.14.1. **Reference # 1**

Individual Name:

Tom Lammert, Laboratory Manager

Company Name:

St. Louis County Health Department

Address:

6121 N. Hanley Road; Berkeley, MO 63134

Telephone:

314-615-0558

4.14.2. **Reference # 2**

Individual Name:

Tina Walke

Company Name:

Springfield Clinic

Address:

1025 S. 6th Street; Springfield, IL 62703

Telephone:

217-528-7541

4.14.3. **Reference # 3**

Individual Name:

Linda Quillman

Company Name:

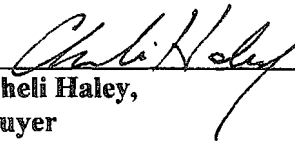
REA Clinic

Address:

4241 State Highway 14; Christopher, IL 62822

Telephone:

618-724-1677

By: 
Cheli Haley,
Buyer


OFFEROR has examined Addendum #2 to Request for Bid# 19-13APR15 – Clinical Testing Services, receipt of which is hereby acknowledged:

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E-mail: patricia.a.obrien@questdiagnostics.com

Authorized Representative Signature:  Date: 4/23/15

Authorized Representative Printed Name: Patricia O'Brien



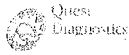
PRODUCTION SCHEDULE

LENEXA

Effective June 2014

Highlight indicates STAT eligible

Order Code	Reporting Title	Analytic Time	Day(s) Test Set-up
785	ABO GROUP	IN BY 8:00 AM OUT BY 5:00 PM	MON-SAT
7788	ABO GROUP AND RH TYPE	IN BY 8:00 AM OUT BY 5:00 PM	MON-SAT
15688	ABO GROUP AND RH TYPE (REFL)	IN BY 8:00 AM OUT BY 5:00 PM	MON-SAT
5149	ANTIBODY ID, TITER, AND TYPING, RBC	IN BY 8:00 AM OUT BY 5:00 PM	MON-FRI
795	ANTIBODY SCREEN, RBC W/REFL ID, TITER AND AG	IN BY 8:00 AM OUT BY 5:00 PM Neg out same day Pos out next day (Mon-Fri)	MON-SAT
361	DIRECT ANTIGLOBULIN TEST (DAT)	IN BY 8:00 AM OUT BY 5:00 PM	MON-FRI
36668	DIRECT ANTIGLOBULIN W/REFL ANTI C3, ANTI IGG	IN BY 8:00 AM OUT BY 5:00 PM	MON-FRI
8626	RED BLOOD CELL ANTIGEN TYPING	IN BY 8:00 AM OUT BY 5:00 PM	MON-FRI
794	RH PHENOTYPE	IN BY 8:00 AM OUT BY 5:00 PM	MON-SAT
792	RH TYPE	IN BY 8:00 AM OUT BY 5:00 PM	MON-SAT
15268	RH TYPE (REFL)	IN BY 8:00 AM OUT BY 5:00 PM	MON-SAT
223	ALBUMIN	IN BY 3:00 AM OUT BY 8:00 AM	TUES-SAT
15802	ALCOHOL, ETHYL (U) QL NO CONFIRMATION	IN BY 12:00 AM OUT BY 2:00 PM	MON-SAT
5840	ALCOHOL, ETHYL (U) QL NO CONFIRMATION	IN BY 12:00 AM OUT BY 2:00 PM	MON-SAT
234	ALKALINE PHOSPHATASE	IN BY 3:00 AM OUT BY 8:00 AM	TUES-SAT
823	ALT	IN BY 3:00 AM OUT BY 8:00 AM	TUES-SAT
14697	AMPHETAMINES - 1000 NO CONFIRMATION	IN BY 12:00 AM OUT BY 2:00 PM	MON-SAT
7170	AMPHETAMINES SCREEN + CONFIRMATION	IN BY 12:00 AM OUT BY 2:00 PM	MON-SAT
243	AMYLASE	IN BY 3:00 AM OUT BY 8:00 AM	TUES-SAT
212	AMYLASE, URINE (TIMED)	IN BY 8:00 AM OUT BY 5:00 PM	MON-SAT
8464	AMYLASE, URINE RANDOM WITH CREATININE	IN BY 8:00 AM OUT BY 5:00 PM	MON-SAT
822	AST	IN BY 3:00 AM OUT BY 8:00 AM	TUES-SAT
38574	BARBITURATES NO CONFIRMATION	IN BY 12:00 AM OUT BY 2:00 PM	MON-SAT
7171	BARBITURATES SCREEN + CONFIRMATION	IN BY 12:00 AM OUT BY 2:00 PM	MON-SAT
10165	BASIC METABOLIC PANEL W/EGFR	IN BY 3:00 AM OUT BY 8:00 AM	TUES-SAT
34388	BASIC METABOLIC PANEL W/EGFR W/O CA	IN BY 3:00 AM OUT BY 8:00 AM	TUES-SAT
19113	BASIC METABOLIC PANEL W/O CA AND EGFR	IN BY 3:00 AM OUT BY 8:00 AM	TUES-SAT
19108	BASIC METABOLIC PANEL W/O EGFR	IN BY 3:00 AM OUT BY 8:00 AM	TUES-SAT
36388	BENZODIAZEPINES NO CONFIRMATION	IN BY 12:00 AM OUT BY 2:00 PM	MON-SAT
7172	BENZODIAZEPINES SCREEN + CONFIRMATION	IN BY 12:00 AM OUT BY 2:00 PM	MON-SAT
285	BILIRUBIN, DIRECT	IN BY 3:00 AM OUT BY 8:00 AM	TUES-SAT
7286	BILIRUBIN, FRACTIONATED	IN BY 3:00 AM OUT BY 8:00 AM	TUES-SAT
287	BILIRUBIN, TOTAL	IN BY 3:00 AM OUT BY 8:00 AM	TUES-SAT
296	BUN/CREATININE RATIO W/EGFR	IN BY 3:00 AM OUT BY 8:00 AM	TUES-SAT
19111	BUN/CREATININE RATIO W/O EGFR	IN BY 3:00 AM OUT BY 8:00 AM	TUES-SAT
303	CALCIUM	IN BY 3:00 AM OUT BY 8:00 AM	TUES-SAT
11216	CALCIUM, PEDIATRIC RANDOM URINE (W/CREATININE)	IN BY 8:00 AM OUT BY 5:00 PM	MON-SAT
11313	CALCIUM, URINE, 24 HOUR (W/O CREATININE)	IN BY 8:00 AM OUT BY 5:00 PM	MON-SAT
14578	CALCIUM, URINE, RANDOM (W/O CREATININE)	IN BY 8:00 AM OUT BY 5:00 PM	MON-SAT
1633	CALCIUM, URINE, RANDOM (W/ CREATININE)	IN BY 8:00 AM OUT BY 5:00 PM	MON-SAT
1635	CALCIUM, URINE, 24 HOUR (W/ CREATININE)	IN BY 8:00 AM OUT BY 5:00 PM	MON-SAT
310	CARBON DIOXIDE	IN BY 3:00 AM OUT BY 8:00 AM	TUES-SAT
330	CHLORIDE	IN BY 3:00 AM OUT BY 8:00 AM	TUES-SAT
368	CHLORIDE, 24 HOUR, URINE (W/ CREATININE)	IN BY 8:00 AM OUT BY 5:00 PM	MON-SAT
11314	CHLORIDE, 24 HOUR, URINE (W/O CREATININE)	IN BY 8:00 AM OUT BY 5:00 PM	MON-SAT
1645	CHLORIDE, RANDOM, URINE (W/ CREATININE)	IN BY 8:00 AM OUT BY 5:00 PM	MON-SAT
14520	CHLORIDE, RANDOM, URINE (W/O CREATININE)	IN BY 8:00 AM OUT BY 5:00 PM	MON-SAT
334	CHOLESTEROL, TOTAL	IN BY 3:00 AM OUT BY 8:00 AM	TUES-SAT
32474	CHOLESTEROL, TOTAL (REFL)	IN BY 3:00 AM OUT BY 8:00 AM	TUES-SAT
374	CK	IN BY 5:00 AM OUT BY 12:00 PM	MON-SAT
14698	COCAINE METABOLITES NO CONFIRMATION	IN BY 12:00 AM OUT BY 2:00 PM	MON-SAT
7173	COCAINE METABOLITES SCREEN + CONFIRMATION	IN BY 12:00 AM OUT BY 2:00 PM	MON-SAT
10231	COMPREHENSIVE METABOLIC PANEL W/EGFR	IN BY 3:00 AM OUT BY 8:00 AM	TUES-SAT
90283	COMPREHENSIVE METABOLIC PNL W/ ADJUSTED CALCIUM	IN BY 3:00 AM OUT BY 8:00 AM	TUES-SAT
90839	COMPREHENSIVE METABOLIC PANEL W/EGFR, PLASMA	IN BY 3:00 AM OUT BY 8:00 AM	TUES-SAT
90840	COMPREHENSIVE METABOLIC PNL w/ ADJ CALCIUM, PLASMA	IN BY 3:00 AM OUT BY 8:00 AM	TUES-SAT
90841	BASIC METABOLIC PANEL, PLASMA	IN BY 3:00 AM OUT BY 8:00 AM	TUES-SAT
90842	HEPATIC FUNCTION PANEL, PLASMA	IN BY 3:00 AM OUT BY 8:00 AM	TUES-SAT
90843	PROTEIN, TOTAL AND ALBUMIN, PLASMA	IN BY 3:00 AM OUT BY 8:00 AM	TUES-SAT
90844	PROTEIN, TOTAL, PLASMA	IN BY 3:00 AM OUT BY 8:00 AM	TUES-SAT
35555	COMPREHENSIVE METABOLIC PANEL W/EGFR W/O ALT	IN BY 3:00 AM OUT BY 8:00 AM	TUES-SAT
19110	COMPREHENSIVE METABOLIC PANEL W/O EGFR	IN BY 3:00 AM OUT BY 8:00 AM	TUES-SAT
34389	COMPREHENSIVE METABOLIC PNL W/EGFR W/O CO2, ALT	IN BY 3:00 AM OUT BY 8:00 AM	TUES-SAT
19114	COMPREHENSIVE METABOLIC PNL W/O CO2, ALT, EGFR	IN BY 3:00 AM OUT BY 8:00 AM	TUES-SAT
58860	COTININE, URINE	IN BY 8:00 AM OUT BY 5:00 PM	MON-FRI
7943	CREATININE CLEARANCE	IN BY 8:00 AM OUT BY 5:00 PM	MON-SAT
374	CREATINE KINASE, TOTAL	IN BY 3:00 AM OUT BY 8:00 AM	TUES-SAT
26642	CREATINE KINASE, TOTAL (REFL)	IN BY 3:00 AM OUT BY 8:00 AM	TUES-SAT
375	CREATININE W/EGFR	IN BY 3:00 AM OUT BY 8:00 AM	TUES-SAT
19107	CREATININE W/O EGFR	IN BY 3:00 AM OUT BY 8:00 AM	TUES-SAT



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Order Code	Reporting Title	Analytic Time	Day(s) Test Set-up
381	CREATININE, 24 HOUR URINE	IN BY 8:00 AM OUT BY 5:00 PM	MON-SAT
8459	CREATININE, RANDOM URINE	IN BY 8:00 AM OUT BY 5:00 PM	MON-SAT
8293	DIRECT LDL	IN BY 3:00 AM OUT BY 8:00 AM	TUES-SAT
8262	DRUG ABUSE PANEL 6-50 NO CONFIRMATION	IN BY 12:00 AM OUT BY 2:00 PM	MON-SAT
29424	DRUG ABUSE PANEL 10 NO CONFIRMATION	IN BY 12:00 AM OUT BY 2:00 PM	MON-SAT
2125	DRUG ABUSE PANEL 10-20 + ETHANOL NO CONFIRMATION	IN BY 12:00 AM OUT BY 2:00 PM	MON-SAT
2124	DRUG ABUSE PANEL 10-20 NO CONFIRMATION	IN BY 12:00 AM OUT BY 2:00 PM	MON-SAT
2130	DRUG ABUSE PANEL 10-50 + ETHANOL NO CONFIRMATION	IN BY 12:00 AM OUT BY 2:00 PM	MON-SAT
8254	DRUG ABUSE PANEL 10-50 NO CONFIRMATION	IN BY 12:00 AM OUT BY 2:00 PM	MON-SAT
37323	DRUG ABUSE PANEL 7-50 + ETHANOL NO CONFIRMATION	IN BY 12:00 AM OUT BY 2:00 PM	MON-SAT
38948	DRUG ABUSE PANEL 7-50 NO CONFIRMATION	IN BY 12:00 AM OUT BY 2:00 PM	MON-SAT
8255	DRUG ABUSE PANEL 9-50 NO CONFIRMATION	IN BY 12:00 AM OUT BY 2:00 PM	MON-SAT
34392	ELECTROLYTE PANEL	IN BY 3:00 AM OUT BY 8:00 AM	TUES-SAT
482	GGT	IN BY 3:00 AM OUT BY 8:00 AM	TUES-SAT
7577	GLOBULIN, TOTAL	IN BY 3:00 AM OUT BY 8:00 AM	TUES-SAT
483	GLUCOSE	IN BY 3:00 AM OUT BY 8:00 AM	TUES-SAT
484	GLUCOSE, FASTING (P)	IN BY 3:00 AM OUT BY 8:00 AM	TUES-SAT
3091	GLUCOSE, FASTING(P)(REFL)	IN BY 3:00 AM OUT BY 8:00 AM	TUES-SAT
608	HDL CHOLESTEROL	IN BY 3:00 AM OUT BY 8:00 AM	TUES-SAT
34391	HEPATIC FUNCTION PANEL W/O TP	IN BY 3:00 AM OUT BY 8:00 AM	TUES-SAT
10256	HEPATIC FUNCTION PANEL	IN BY 3:00 AM OUT BY 8:00 AM	TUES-SAT
7573	IRON AND TOTAL IRON BINDING CAPACITY	IN BY 3:00 AM OUT BY 8:00 AM	TUES-SAT
28882	IRON AND TOTAL IRON BINDING CAPACITY (REFL)	IN BY 3:00 AM OUT BY 8:00 AM	TUES-SAT
571	IRON, TOTAL	IN BY 3:00 AM OUT BY 8:00 AM	TUES-SAT
23029	IRON, TOTAL (REFL)	IN BY 3:00 AM OUT BY 8:00 AM	TUES-SAT
593	LD	IN BY 3:00 AM OUT BY 8:00 AM	TUES-SAT
606	LIPASE	IN BY 3:00 AM OUT BY 8:00 AM	TUES-SAT
622	MAGNESIUM	IN BY 3:00 AM OUT BY 8:00 AM	TUES-SAT
2158	MARIJUANA -20	IN BY 12:00 AM OUT BY 2:00 PM	MON-FRI
30707	MARIJUANA METABOLITES - 100 NO CONFIRMATION	IN BY 12:00 AM OUT BY 2:00 PM	MON-SAT
14551	MARIJUANA METABOLITES - 20 NO CONFIRMATION	IN BY 12:00 AM OUT BY 2:00 PM	MON-SAT
31342	MARIJUANA METABOLITES - 50 NO CONFIRMATION	IN BY 12:00 AM OUT BY 2:00 PM	MON-SAT
7178	MARIJUANA METABOLITES 100 SCREEN + CONFIRMATION	IN BY 12:00 AM OUT BY 2:00 PM	MON-SAT
7174	MARIJUANA METABOLITES 50 SCREEN + CONFIRMATION	IN BY 12:00 AM OUT BY 2:00 PM	MON-SAT
14699	METHADONE CLINICAL SCREEN NO CONFIRMATION	IN BY 12:00 AM OUT BY 2:00 PM	MON-SAT
7176	METHADONE SCREEN + CONFIRMATION	IN BY 12:00 AM OUT BY 2:00 PM	MON-SAT
7177	METHAQUALONE SCREEN + CONFIRMATION	IN BY 12:00 AM OUT BY 2:00 PM	MON-SAT
15281	MICROALBUMIN, 24 HOUR URINE (W/CREATININE)	IN BY 8:00 AM OUT BY 5:00 PM	MON-SAT
4555	MICROALBUMIN, 24 HOUR URINE (W/O CREATININE)	IN BY 8:00 AM OUT BY 5:00 PM	MON-SAT
17674	MICROALBUMIN, RANDOM URINE (W/O CREATININE)	IN BY 8:00 AM OUT BY 5:00 PM	MON-SAT
8280	MICROALBUMIN, TIMED URINE	IN BY 8:00 AM OUT BY 5:00 PM	MON-SAT
7179	OPIATE METABOLITES SCREEN + CONFIRMATION	IN BY 12:00 AM OUT BY 2:00 PM	MON-SAT
14539	OPIATES CLINICAL SCREEN NO CONFIRMATION	IN BY 12:00 AM OUT BY 2:00 PM	MON-SAT
677	OSMOLALITY (SERUM)	IN BY 8:00 AM OUT BY 5:00 PM	MON-FRI
678	OSMOLALITY (U)	IN BY 8:00 AM OUT BY 5:00 PM	MON-FRI
7180	PHENCYCLIDINE SCREEN + CONFIRMATION	IN BY 12:00 AM OUT BY 2:00 PM	MON-SAT
718	PHOSPHATE (AS PHOSPHORUS)	IN BY 3:00 AM OUT BY 8:00 AM	TUES-SAT
719	PHOSPHATE, 24 HOUR URINE (W/ CREATININE)	IN BY 8:00 AM OUT BY 5:00 PM	MON-SAT
11319	PHOSPHATE, 24 HOUR URINE (W/O CREATININE)	IN BY 8:00 AM OUT BY 5:00 PM	MON-SAT
11215	PHOSPHATE, PEDIATRIC RANDOM URINE (W/CREATININE)	IN BY 8:00 AM OUT BY 5:00 PM	MON-SAT
1696	PHOSPHATE, RANDOM, URINE (W/ CREATININE)	IN BY 8:00 AM OUT BY 5:00 PM	MON-SAT
14579	PHOSPHATE, RANDOM, URINE (W/O CREATININE)	IN BY 8:00 AM OUT BY 5:00 PM	MON-FRI
733	POTASSIUM	IN BY 3:00 AM OUT BY 8:00 AM	TUES-SAT
734	POTASSIUM, 24 HOUR URINE (W/ CREATININE)	IN BY 8:00 AM OUT BY 5:00 PM	MON-SAT
11316	POTASSIUM, 24 HOUR URINE (W/O CREATININE)	IN BY 8:00 AM OUT BY 5:00 PM	MON-SAT
8347	POTASSIUM, RANDOM, URINE (W/ CREATININE)	IN BY 8:00 AM OUT BY 5:00 PM	MON-SAT
14521	POTASSIUM, RANDOM, URINE (W/O CREATININE)	IN BY 8:00 AM OUT BY 5:00 PM	MON-SAT
7181	PROPOXYPHENE SCREEN AND CONFIRMATION	IN BY 12:00 AM OUT BY 2:00 PM	MON-SAT
754	PROTEIN, TOTAL	IN BY 3:00 AM OUT BY 8:00 AM	TUES-SAT
16993	PROTEIN, TOTAL W/CREAT, 12 HOUR URINE	IN BY 8:00 AM OUT BY 5:00 PM	MON-SAT
757	PROTEIN, TOTAL, 24 HOUR URINE (W/ CREATININE)	IN BY 8:00 AM OUT BY 5:00 PM	MON-SAT
11320	PROTEIN, TOTAL, 24 HOUR URINE (W/O CREATININE)	IN BY 8:00 AM OUT BY 5:00 PM	MON-SAT
1715	PROTEIN, TOTAL, RANDOM URINE (W/ CREATININE)	IN BY 8:00 AM OUT BY 5:00 PM	MON-SAT
14523	PROTEIN, TOTAL, RANDOM URINE (W/O CREATININE)	IN BY 8:00 AM OUT BY 5:00 PM	MON-SAT
39550	PROTEIN, TOTAL, 24HR URINE (W/O CREATININE)(REFL)	IN BY 8:00 AM OUT BY 5:00 PM	MON-SAT
755	PROTEIN, TOTAL, CSF	IN BY 8:00 AM OUT BY 5:00 PM	MON-SAT
10314	RENAL FUNCTION PANEL W/EGFR	IN BY 3:00 AM OUT BY 8:00 AM	TUES-SAT
19112	RENAL FUNCTION PANEL W/O EGFR	IN BY 3:00 AM OUT BY 8:00 AM	TUES-SAT
836	SODIUM	IN BY 3:00 AM OUT BY 8:00 AM	TUES-SAT
838	SODIUM, 24 HOUR URINE (W/ CREATININE)	IN BY 8:00 AM OUT BY 5:00 PM	MON-SAT
11317	SODIUM, 24 HOUR URINE (W/O CREATININE)	IN BY 8:00 AM OUT BY 5:00 PM	MON-SAT
8514	SODIUM, RANDOM, URINE (W/ CREATININE)	IN BY 8:00 AM OUT BY 5:00 PM	MON-SAT

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14522	SODIUM, RANDOM, URINE (W/O CREATININE)	IN BY 8:00 AM OUT BY 5:00 PM	MON-SAT
30494	SUBSTANCE ABUSE PANEL 10 PLUS W/OPIATES	IN BY 12:00 AM OUT BY 2:00 PM	MON-SAT
30492	SUBSTANCE ABUSE PANEL 10 W/OPIATES	IN BY 12:00 AM OUT BY 2:00 PM	MON-SAT
3023	SUBSTANCE ABUSE PANEL 10-20	IN BY 12:00 AM OUT BY 2:00 PM	MON-SAT
6440	SUBSTANCE ABUSE PANEL 10-20	IN BY 12:00 AM OUT BY 2:00 PM	MON-SAT
6402	SUBSTANCE ABUSE PANEL 10-50	IN BY 12:00 AM OUT BY 2:00 PM	MON-SAT
30487	SUBSTANCE ABUSE PANEL 10-50 PLUS W/OPIATES	IN BY 12:00 AM OUT BY 2:00 PM	MON-SAT
30168	SUBSTANCE ABUSE PANEL 10-50 W/CREAT	IN BY 12:00 AM OUT BY 2:00 PM	MON-SAT
7936	SUBSTANCE ABUSE PANEL 5	IN BY 12:00 AM OUT BY 2:00 PM	MON-SAT
6404	SUBSTANCE ABUSE PANEL 5-50	IN BY 12:00 AM OUT BY 2:00 PM	MON-SAT
6405	SUBSTANCE ABUSE PANEL 5-50	IN BY 12:00 AM OUT BY 2:00 PM	MON-SAT
7505	SUBSTANCE ABUSE PANEL 6	IN BY 12:00 AM OUT BY 2:00 PM	MON-SAT
6403	SUBSTANCE ABUSE PANEL 6-50	IN BY 12:00 AM OUT BY 2:00 PM	MON-SAT
6630	SUBSTANCE ABUSE PANEL 7	IN BY 12:00 AM OUT BY 2:00 PM	MON-SAT
5796	SUBSTANCE ABUSE PANEL 7-50	IN BY 12:00 AM OUT BY 2:00 PM	MON-SAT
1262	SUBSTANCE ABUSE PANEL 8-50	IN BY 12:00 AM OUT BY 2:00 PM	MON-SAT
861	T-3 UPTAKE	IN BY 3:00 AM OUT BY 8:00 AM	TUES-SAT
867	T-4 (THYROXINE), TOTAL	IN BY 3:00 AM OUT BY 8:00 AM	TUES-SAT
8017	T-4 (THYROXINE), TOTAL (REFL)	IN BY 3:00 AM OUT BY 8:00 AM	TUES-SAT
37675	T-4 (THYROXINE), TOTAL W/REFL TSH	IN BY 3:00 AM OUT BY 8:00 AM	TUES-SAT
7020	THYROID PANEL	IN BY 3:00 AM OUT BY 8:00 AM	TUES-SAT
8001	THYROID PANEL (REFL)	IN BY 3:00 AM OUT BY 8:00 AM	TUES-SAT
896	TRIGLYCERIDES	IN BY 3:00 AM OUT BY 8:00 AM	TUES-SAT
35068	TRIGLYCERIDES (REFL)	IN BY 3:00 AM OUT BY 8:00 AM	TUES-SAT
294	UREA NITROGEN (BUN)	IN BY 3:00 AM OUT BY 8:00 AM	TUES-SAT
973	UREA NITROGEN, 24 HOUR URINE (W/O CREATININE)	IN BY 8:00 AM OUT BY 5:00 PM	MON-SAT
1737	UREA NITROGEN, RANDOM, URINE (W/O CREATININE)	IN BY 8:00 AM OUT BY 5:00 PM	MON-SAT
905	URIC ACID	IN BY 3:00 AM OUT BY 8:00 AM	TUES-SAT
11321	URIC ACID, 24 HOUR URINE (W/O CREATININE)	IN BY 8:00 AM OUT BY 5:00 PM	MON-SAT
907	URIC ACID, 24 HOUR, URINE (W/ CREATININE)	IN BY 8:00 AM OUT BY 5:00 PM	MON-SAT
11217	URIC ACID, PEDIATRIC RANDOM URINE (W/CREATININE)	IN BY 8:00 AM OUT BY 5:00 PM	MON-SAT
17819	HAIRY CELL LEUKEMIA, FOLLOW-UP PANEL	IN BY 9:00 AM OUT BY 6:00 PM	MON-FRI
1744	URIC ACID, RANDOM, URINE (W/ CREATININE)	IN BY 8:00 AM OUT BY 5:00 PM	MON-SAT
14580	URIC ACID, RANDOM, URINE (W/O CREATININE)	IN BY 8:00 AM OUT BY 5:00 PM	MON-SAT
1635	URINE CALCIUM, 24 HOUR (W/ CREATININE)	IN BY 8:00 AM OUT BY 5:00 PM	MON-SAT
11313	URINE CALCIUM, 24 HOUR (W/O CREATININE)	IN BY 8:00 AM OUT BY 5:00 PM	MON-SAT
11216	URINE CALCIUM, PEDIATRIC RANDOM (W/CREATININE)	IN BY 8:00 AM OUT BY 5:00 PM	MON-SAT
1633	URINE CALCIUM, RANDOM (W/ CREATININE)	IN BY 8:00 AM OUT BY 5:00 PM	MON-SAT
14578	URINE CALCIUM, RANDOM (W/O CREATININE)	IN BY 8:00 AM OUT BY 5:00 PM	MON-SAT
368	URINE CHLORIDE, 24 HOUR (W/ CREATININE)	IN BY 8:00 AM OUT BY 5:00 PM	MON-SAT
11314	URINE CHLORIDE, 24 HOUR (W/O CREATININE)	IN BY 8:00 AM OUT BY 5:00 PM	MON-SAT
1645	URINE CHLORIDE, RANDOM (W/ CREATININE)	IN BY 8:00 AM OUT BY 5:00 PM	MON-SAT
14520	URINE CHLORIDE, RANDOM (W/O CREATININE)	IN BY 8:00 AM OUT BY 5:00 PM	MON-SAT
58860	URINE COTININE	IN BY 8:00 AM OUT BY 5:00 PM	MON-SAT
719	URINE PHOSPHATE, 24 HOUR (W/ CREATININE)	IN BY 8:00 AM OUT BY 5:00 PM	MON-SAT
11319	URINE PHOSPHATE, 24 HOUR (W/O CREATININE)	IN BY 8:00 AM OUT BY 5:00 PM	MON-SAT
11215	URINE PHOSPHATE, PEDIATRIC RANDOM (W/CREATININE)	IN BY 8:00 AM OUT BY 5:00 PM	MON-SAT
1696	URINE PHOSPHATE, RANDOM (W/ CREATININE)	IN BY 8:00 AM OUT BY 5:00 PM	MON-SAT
14579	URINE PHOSPHATE, RANDOM (W/O CREATININE)	IN BY 8:00 AM OUT BY 5:00 PM	MON-SAT
734	URINE POTASSIUM, 24 HOUR (W/ CREATININE)	IN BY 8:00 AM OUT BY 5:00 PM	MON-SAT
11316	URINE POTASSIUM, 24 HOUR (W/O CREATININE)	IN BY 8:00 AM OUT BY 5:00 PM	MON-SAT
8347	URINE POTASSIUM, RANDOM (W/ CREATININE)	IN BY 8:00 AM OUT BY 5:00 PM	MON-SAT
14521	URINE POTASSIUM, RANDOM (W/O CREATININE)	IN BY 8:00 AM OUT BY 5:00 PM	MON-SAT
16993	URINE PROTEIN, TOTAL, 12 HOUR W/CREAT	IN BY 8:00 AM OUT BY 5:00 PM	MON-SAT
757	URINE PROTEIN, TOTAL, 24 HOUR (W/ CREATININE)	IN BY 8:00 AM OUT BY 5:00 PM	MON-SAT
11320	URINE PROTEIN, TOTAL, 24 HOUR (W/O CREATININE)	IN BY 8:00 AM OUT BY 5:00 PM	MON-SAT
1715	URINE PROTEIN, TOTAL, RANDOM (W/ CREATININE)	IN BY 8:00 AM OUT BY 5:00 PM	MON-SAT
14523	URINE PROTEIN, TOTAL, RANDOM (W/O CREATININE)	IN BY 8:00 AM OUT BY 5:00 PM	MON-SAT
838	URINE SODIUM, 24 HOUR (W/ CREATININE)	IN BY 8:00 AM OUT BY 5:00 PM	MON-SAT
11317	URINE SODIUM, 24 HOUR (W/O CREATININE)	IN BY 8:00 AM OUT BY 5:00 PM	MON-SAT
8514	URINE SODIUM, RANDOM (W/ CREATININE)	IN BY 8:00 AM OUT BY 5:00 PM	MON-SAT
14522	URINE SODIUM, RANDOM (W/O CREATININE)	IN BY 8:00 AM OUT BY 5:00 PM	MON-SAT
973	URINE UREA NITROGEN, 24 HOUR (W/O CREATININE)	IN BY 8:00 AM OUT BY 5:00 PM	MON-SAT
1737	URINE UREA NITROGEN, RANDOM (W/O CREATININE)	IN BY 8:00 AM OUT BY 5:00 PM	MON-SAT
907	URINE URIC ACID, 24 HOUR (W/ CREATININE)	IN BY 8:00 AM OUT BY 5:00 PM	MON-SAT
11321	URINE URIC ACID, 24 HOUR (W/O CREATININE)	IN BY 8:00 AM OUT BY 5:00 PM	MON-SAT
1744	URINE URIC ACID, RANDOM (W/ CREATININE)	IN BY 8:00 AM OUT BY 5:00 PM	MON-SAT
14580	URINE URIC ACID, RANDOM (W/O CREATININE)	IN BY 8:00 AM OUT BY 5:00 PM	MON-SAT
11217	URINE URIC ACID, PEDIATRIC RANDOM (W/CREATININE)	IN BY 8:00 AM OUT BY 5:00 PM	MON-SAT
8561	ABSOLUTE LYMPHOCYTE COUNT	IN BY 3:00 AM OUT BY 8:00 AM	MON-SAT
1759	CBC (H/H, RBC, INDICES, WBC, PLT)	IN BY 3:00 AM OUT BY 8:00 AM	MON-SAT
6399	CBC (INCLUDES DIFF/PLT)	IN BY 3:00 AM OUT BY 8:00 AM	SUN-SAT

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26524	CBC (INCLUDES DIFF/PLT) WITH PATHOLOGIST REVIEW	3-4 DAYS	MON-FRI
20253	CBC (INCLUDES DIFF/PLT) WITH SMEAR REVIEW	IN BY 3:00 AM OUT BY 8:00 AM	MON-SAT
4562	CELL COUNT AND DIFF SYNOVIAL FLUID	IN BY 8:00 AM OUT BY 5:00 PM	MON-SAT
398	CELL COUNT AND DIFF, CSF	IN BY 8:00 AM OUT BY 5:00 PM	MON-SAT
20913	CELL COUNT AND DIFF, OTHER FLUID	IN BY 8:00 AM OUT BY 5:00 PM	MON-SAT
7709	CELL COUNT AND DIFF, PERITONEAL+B534	IN BY 8:00 AM OUT BY 5:00 PM	MON-SAT
327	CELL COUNT AND DIFF, PLEURAL FLUID	IN BY 8:00 AM OUT BY 5:00 PM	MON-SAT
6398	COMPLETE SYNOVIAL FLUID ANALYSIS	IN BY 8:00 AM OUT BY 5:00 PM	MON-SAT
3134	CRYSTALS, FLUID	IN BY 8:00 AM OUT BY 5:00 PM	MON-SAT
4563	CRYSTALS, SYNOVIAL FLUID	IN BY 8:00 AM OUT BY 5:00 PM	MON-SAT
8659	D-DIMER, QN	IN BY 3:00 AM OUT BY 8:00AM	MON-SAT
4456	DIFFERENTIAL COUNT (B)	IN BY 3:00 AM OUT BY 8:00 AM	MON-SAT
425	EOSINOPHIL COUNT (B)	IN BY 3:00 AM OUT BY 8:00 AM	MON-FRI
3147	EOSINOPHIL COUNT, SPUTUM	IN BY 8:00 AM OUT BY 5:00 PM	MON-SAT
8559	EOSINOPHIL COUNT, URINE	IN BY 8:00 AM OUT BY 5:00 PM	MON-SAT
461	FIBRINOGEN	IN BY 3:00 AM OUT BY 8:00 AM	MON-SAT
4719	GLUCOSE (U) QL	IN BY 3:00 AM OUT BY 8:00 AM	MON-SAT
396	HCG, URINE	IN BY 3:00 AM OUT BY 8:00 AM	MON-SAT
509	HEMATOCRIT	IN BY 3:00 AM OUT BY 8:00 AM	MON-SAT
510	HEMOGLOBIN	IN BY 3:00 AM OUT BY 8:00 AM	MON-SAT
7998	HEMOGLOBIN & HEMATOCRIT	IN BY 3:00 AM OUT BY 8:00 AM	MON-SAT
7008	HEMOGRAM	IN BY 3:00 AM OUT BY 8:00 AM	MON-SAT
7210	HEMOGRAM & DIFF	IN BY 3:00 AM OUT BY 8:00 AM	MON-SAT
1759	HEMOGRAM & PLATELET	IN BY 3:00 AM OUT BY 8:00 AM	MON-SAT
763	PARTIAL THROMBOPLASTIN TIME, ACTIVATED	IN BY 3:00 AM OUT BY 8:00 AM	MON-SAT
723	PLATELET COUNT	IN BY 3:00 AM OUT BY 8:00 AM	MON-SAT
18	PLATELET COUNT (SODIUM CITRATE)	IN BY 3:00 AM OUT BY 8:00 AM	MON-SAT
8847	PROTHROMBIN TIME WITH INR	IN BY 3:00 AM OUT BY 8:00 AM	MON-SAT
783	RED BLOOD CELL COUNT	IN BY 3:00 AM OUT BY 8:00 AM	MON-SAT
793	RETICULOCYTE COUNT	IN BY 3:00 AM OUT BY 8:00 AM	MON-SAT
8699	RETICULOCYTE COUNT, MANUAL	IN BY 8:00 AM OUT BY 5:00 PM	MON-FRI
809	SED RATE BY MODIFIED WESTERGREN	IN BY 3:00 AM OUT BY 8:00 AM	MON-SAT
825	SICKLE CELL SCREEN	IN BY 8:00 AM OUT BY 5:00 PM	MON-FRI
4243	SICKLE CELL SCREEN (REFL)	IN BY 8:00 AM OUT BY 5:00 PM	MON-FRI
37679	SICKLE CELL SCREEN W/REFL HEMOGLOBINOPATHY EVAL	IN BY 8:00 AM OUT BY 5:00 PM FOR NEGATIVES	MON-FRI
3187	SPERMATOZOA, POST VASECTOMY	IN BY 12:00PM OUT BY 4:00PM	MON-SAT
937	WHITE BLOOD CELL COUNT	IN BY 3:00 AM OUT BY 8:00 AM	MON-SAT
7064	WHITE CELL COUNT & DIFF	IN BY 3:00 AM OUT BY 8:00 AM	MON-SAT
2519	ACACIA (T19) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
23865	ACARUS SIRO (D70) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
211	ACTH	IN BY 8:00 AM OUT BY 5 PM	M, W, F
30986	ACTH, 2 SPECIMEN	IN BY 8:00 AM OUT BY 5 PM	M, W, F
30987	ACTH, 3 SPECIMEN	IN BY 8:00 AM OUT BY 5 PM	M, W, F
30988	ACTH, 4 SPECIMEN	IN BY 8:00 AM OUT BY 5 PM	M, W, F
30989	ACTH, 5 SPECIMEN	IN BY 8:00 AM OUT BY 5 PM	M, W, F
2502	ALDER (T2) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
7911	ALLERGY PANEL 11, MOLD GROUP	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
7914	ALLERGY PANEL 14, PEDIATRIC GROUP	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
7951	ALLERGY PANEL, REGION 1, GRASSES	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
2820	ALMOND (F20) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
237	ALPHA-FETOPROTEIN, TUMOR MARKER	IN BY 8:00 AM OUT BY 5:00 PM	MON-FRI
2851	ALPHA-LACTALBUMIN (F76) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
2706	ALTERNARIA ALTERNATA (M6) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
2562	ANCHOVY (F313) IGE **	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
2849	APPLE (F49) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
2626	ASPARAGUS (F261) IGE **	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
2703	ASPERGILLUS FUMIGATUS (M3) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
6634	AUREOBASIDIUM PULLULANS (M12) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
2554	AUSTRALIAN PINE (T73) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
8928	AVOCADO (F96) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
37386	B TYPE NATRIURETIC PEPTIDE (BNP)	IN BY 5:00 AM OUT BY 12:00 PM	MON-SAT
2317	BAHIA GRASS (G17) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
8926	BANANA (F92) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
2806	BARLEY (F6) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
2505	BEECH (T5) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
2827	BEEF (F27) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
2302	BERMUDA GRASS (G2) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
2503	BIRCH (T3) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
2561	BLACK PEPPER (F280) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
2630	BLACKBERRY (F211) IGE **	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
2568	BLUEBERRY (F288) IGE **	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI

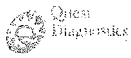
PRODUCTION SCHEDULE

LENEXA

Effective June 2014

Highlight indicates STAT eligible

Order Code	Reporting Title	Analytic Time	Day(s) Test Set-up
6647	BOTRYTIS CINEREA (M7) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
2818	BRAZIL NUT (F18) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
2631	BROCCOLI (F260) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
2311	BROME GRASS (G11) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
2811	BUCKWHEAT (F11) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
29256	CA 125	IN BY 3:00 AM OUT BY 8:00 AM	TUES-SAT
5819	CA 15-3	IN BY 3:00 AM OUT BY 8:00 AM	TUES-SAT
4698	CA 19-9	IN BY 3:00 AM OUT BY 8:00 AM	TUES-SAT
29493	CA27.29	IN BY 3:00 AM OUT BY 8:00 AM	TUES-SAT
2542	CANARY BIRD FEATHERS (E201) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
2705	CANDIDA ALBICANS (M5) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
2831	CARROT (F31) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
2853	CASEIN (F78) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
2608	CASHEW NUT (F202) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
2601	CAT DANDER (E1) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
978	CEA	IN BY 3:00 AM OUT BY 8:00 AM	TUES-SAT
2860	CELERY (F85) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
3301	CEPHALOSPORIUM ACREMONIUM (M202) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
3415	CHAETOMIUM GLOBOSUM (M208) IGE **	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
2858	CHEDDAR CHEESE (F81) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
2859	CHEESE MOLD TYPE (F82) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
2609	CHERRY (F242) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
2636	CHESTNUT (SWEET) (F299) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
2651	CHICKEN FEATHERS (E85) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
2857	CHICKEN MEAT (F83) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
2610	CHILI PEPPER (F279) IGE**	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
2637	CINNAMON (F220) IGE **	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
17581	CK-MB (CK-2)	IN BY 5:00 AM OUT BY 12:00 PM	MON-SAT
2702	CLADOSPORIUM HERBARUM (M2) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
8929	CLAM (F207) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
2413	COCKLEBUR (W13) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
2736	COCKROACH (I6) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
2875	COCOA (F93) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
2836	COCONUT (F36) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
2803	CODFISH (F3) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
2915	COFFEE (F221) IGE **	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
2401	COMMON RAGWEED (SHORT) (W1) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
2307	COMMON REED (G7) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
2808	CORN (F8) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
3490	CORN (G202) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
6738	CORTISOL, 2 SPECIMENS	IN BY 3:00 AM OUT BY 8:00 AM	TUES-SAT
7303	CORTISOL, 3 SPECIMENS	IN BY 3:00 AM OUT BY 8:00 AM	TUES-SAT
6736	CORTISOL, 4 SPECIMENS	IN BY 3:00 AM OUT BY 8:00 AM	TUES-SAT
6735	CORTISOL, 5 SPECIMENS	IN BY 3:00 AM OUT BY 8:00 AM	TUES-SAT
6734	CORTISOL, 6 SPECIMENS	IN BY 3:00 AM OUT BY 8:00 AM	TUES-SAT
4212	CORTISOL, A.M.	IN BY 3:00 AM OUT BY 8:00 AM	TUES-SUN
4213	CORTISOL, P.M.	IN BY 3:00 AM OUT BY 8:00 AM	TUES-SUN
367	CORTISOL, TOTAL	IN BY 3:00 AM OUT BY 8:00 AM	TUES-SUN
23862	COTTON SEED (K83) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
2514	COTTONWOOD (T14) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
2604	COW DANDER (E4) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
372	C-PEPTIDE	IN BY 8:00 AM OUT BY 5:00 PM	MON-FRI
15843	C-PEPTIDE RESPONSE TO GLUCOSE, 2 SPECIMENS	IN BY 8:00 AM OUT BY 5:00 PM	MON-FRI
15844	C-PEPTIDE RESPONSE TO GLUCOSE, 3 SPECIMENS	IN BY 8:00 AM OUT BY 5:00 PM	MON-FRI
15845	C-PEPTIDE RESPONSE TO GLUCOSE, 4 SPECIMENS	IN BY 8:00 AM OUT BY 5:00 PM	MON-FRI
31345	C-PEPTIDE RESPONSE TO GLUCOSE, 5 SPECIMENS	IN BY 8:00 AM OUT BY 5:00 PM	MON-FRI
15846	C-PEPTIDE RESPONSE TO GLUCOSE, 6 SPECIMENS	IN BY 8:00 AM OUT BY 5:00 PM	MON-FRI
15847	C-PEPTIDE RESPONSE TO GLUCOSE, 7 SPECIMENS	IN BY 8:00 AM OUT BY 5:00 PM	MON-FRI
15848	C-PEPTIDE RESPONSE TO GLUCOSE, 8 SPECIMENS	IN BY 8:00 AM OUT BY 5:00 PM	MON-FRI
15448	C-PEPTIDE RESPONSE TO GLUCOSE, 9 SPECIMENS	IN BY 8:00 AM OUT BY 5:00 PM	MON-FRI
2823	CRAB (F23) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
2315	CULTIVATED WHEAT (G15) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
6680	CURVULARIA LUNATA (M16) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
2408	DANDELION (W8) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
2722	DERMATOPHAGOIDES FARINAE (D2) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
2721	DERMATOPHAGOIDES PTERONYSSINUS (D1) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
6921	DEXAMETHASONE SUPPRESSION TEST (DST), 1 SPECIMEN	IN BY 3:00 AM OUT BY 8:00 AM	TUES-SAT
402	DHEA SULFATE	IN BY 8:00 AM OUT BY 5:00 PM	MON-FRI
4735	DHEA SULFATE, 2 SPECIMENS	IN BY 8:00 AM OUT BY 5:00 PM	MON-FRI
4736	DHEA SULFATE, 3 SPECIMENS	IN BY 8:00 AM OUT BY 5:00 PM	MON-FRI
2605	DOG DANDER (E5) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
2602	DOG EPITHELIA (E2) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI



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Order Code	Reporting Title	Analytic Time	Day(s) Test Set-up
2664	DUCK FEATHERS (E86) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
2919	EGG MIX (YOLK & WHITE) (F245) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
2801	EGG WHITE (F1) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
2856	EGG YOLK (F75) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
2508	ELM (T8) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
2409	ENGLISH PLANTAIN (W9) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
6692	EPICOCOCCUM PURPURASCENS (M14) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
427	ERYTHROPOIETIN	IN BY 8:00 AM OUT BY 5:00 PM	MON-FRI
4021	ESTRADIOL	IN BY 3:00 AM OUT BY 8:00 AM	TUES-SAT
15577	ESTRADIOL, RAPID	IN BY 8:00 AM OUT BY 8:00 PM	MON-SAT
2404	FALSE RAGWEED (W4) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
457	FERRITIN	IN BY 3:00 AM OUT BY 8:00 AM	TUES-SAT
10419	FETAL LUNG MATURITY (FLM)	IN BY 1:00 PM OUT BY 5:00 PM	MON-SAT
2739	FIRE ANT (I70) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
2417	FIREBUSH (W17) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
467	FOLATE, RBC	IN BY 8:00 AM OUT BY 5:00 PM	MON-FRI
466	FOLATE, SERUM	IN BY 3:00 AM OUT BY 8:00 AM	TUES-SAT
470	FSH	IN BY 3:00 AM OUT BY 8:00 AM	TUES-SAT
6696	FUSARIUM MONILIFORME (M9) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
2847	GARLIC (F47) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
2614	GERBIL (E209) IGE **	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
2403	GIANT RAGWEED (TALL) (W3) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
2644	GINGER (F270) IGE **	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
2854	GLUTEN (F79) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
2727	GLYCYPHAGUS DOMESTICUS (D73) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
2656	GOAT EPITHELIA (E80) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
2922	GOAT MILK (F300) IGE **	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
2661	GOOSE FEATHERS (E70) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
2675	GRAPE (F259) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
2923	GRAPEFRUIT (F209) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
2680	GREEN BEAN (F315) IGE **	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
2931	GREEN PEPPER (UNRIPE) (F263) IGE **	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
2606	GUINEA PIG EPITHELIA (E6) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
29408	H. PYLORI IGG ANTIBODY, QUANTITATIVE	IN BY 8:00 AM OUT BY 5:00 PM	MON-FRI
2998	HALIBUT (F303) IGE **	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
2652	HAMSTER EPITHELIA (E84) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
2504	HAZEL NUT TREE (T4) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
2817	HAZELNUT (F17) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
19485	HCG TOTAL, QN W/ GEST TABLE	IN BY 3:00 AM OUT BY 8:00 AM	TUES-SAT
8435	HCG, TOTAL, QL	IN BY 3:00 AM OUT BY 8:00 AM	TUES-SAT
8396	HCG, TOTAL, QN	IN BY 3:00 AM OUT BY 8:00 AM	TUES-SAT
10265	HCG, TOTAL, QL W/REFL TO QN	IN BY 3:00 AM OUT BY 8:00 AM	TUES-SAT
6711	HELMINTHOSPORIUM HALODES (M8) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
2522	HICKORY/PECAN TREE (T22) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
8930	HONEY (F247) IGE **	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
2731	HONEY BEE (I1) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
2603	HORSE DANDER (E3) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
2711	HOUSE DUST (GREER) (H1) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
2712	HOUSE DUST (HOLLISTER- STIER) (H2) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
542	IMMUNOGLOBULIN E	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
561	INSULIN	IN BY 8:00 AM OUT BY 5:00 PM	MON-FRI
6697	INSULIN RESPONSE TO GLUCOSE, 2 SPECIMENS	IN BY 8:00 AM OUT BY 5:00 PM	MON-FRI
6695	INSULIN RESPONSE TO GLUCOSE, 3 SPECIMENS	IN BY 8:00 AM OUT BY 5:00 PM	MON-FRI
6694	INSULIN RESPONSE TO GLUCOSE, 4 SPECIMENS	IN BY 8:00 AM OUT BY 5:00 PM	MON-FRI
6693	INSULIN RESPONSE TO GLUCOSE, 5 SPECIMENS	IN BY 8:00 AM OUT BY 5:00 PM	MON-FRI
6691	INSULIN RESPONSE TO GLUCOSE, 6 SPECIMENS	IN BY 8:00 AM OUT BY 5:00 PM	MON-FRI
6690	INSULIN RESPONSE TO GLUCOSE, 7 SPECIMENS	IN BY 8:00 AM OUT BY 5:00 PM	MON-FRI
6689	INSULIN RESPONSE TO GLUCOSE, 8 SPECIMENS	IN BY 8:00 AM OUT BY 5:00 PM	MON-FRI
2310	JOHNSON GRASS (G10) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
2308	JUNE GRASS(KENTUCKY BLUE) (G8) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
2884	KIWI FRUIT (F84) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
2888	LAMB (F88) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
2410	LAMB'S QUARTERS (GOOSE FOOT) (W10) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
8927	LATEX (K82) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
2708	LEMON (F208) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
3010	LENTILS (F235) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
2862	LETTUCE (F215) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
615	LH	IN BY 3:00 AM OUT BY 8:00 AM	TUES-SAT
2709	LIME (F306) IGE **	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
2855	LOBSTER (F80) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
38475	MACADAMIA NUT (RF345) IGE **	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
2713	MACKEREL (F206) IGE **	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI



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2863	MALT (F90) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
23860	MANGO FRUIT (F91) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
2501	MAPLE (BOX ELDER) (T1) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
5059	MATERNAL SERUM SCREEN 1 AFP	IN BY 8:00 AM OUT BY 5:00 PM	MON-FRI
7292	MATERNAL SERUM SCREEN 3 (TRIPLE)	IN BY 8:00 AM OUT BY 5:00 PM	MON-FRI
30294	MATERNAL SERUM SCREEN 4 (QUAD)	IN BY 8:00 AM OUT BY 5:00 PM	MON-FRI
2304	MEADOW FESCUE (G4) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
2887	MELONS (F87) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
2520	MESQUITE TREE (T20) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
2802	MILK (F2) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
2740	MOSQUITO (I71) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
2506	MOUNTAIN CEDAR (T6) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
2657	MOUSE EPITHELIA (E71) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
2704	MUCOR RACEMOSUS (M4) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
2406	MUGWORT (W6) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
8931	MUSHROOM (F212) IGE **	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
2889	MUSTARD (F89) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
2420	NETTLE (W20) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
2718	NUTMEG (F282) IGE **	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
2507	OAK (I7) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
2807	OAT (F7) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
2509	OLIVE TREE (T9) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
2848	ONION (F48) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
2833	ORANGE (F33) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
2303	ORCHARD GRASS (COCKSFOOT) (G3) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
3045	OREGANO (F283) IGE **	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
8932	OYSTER (F290) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
2720	PAPAYA (F293) IGE **	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
2734	PAPER WASP (I4) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
3047	PAPRIKA (F218) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
2861	PARSLEY (F86) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
2724	PASSION FRUIT (F294) IGE**	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
2812	PEA (F12) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
8405	PEACH (F95) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
2813	PEANUT (F13) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
8884	PEAR (F94) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
2864	PECAN NUT (F201) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
2701	PENICILLIUM NOTATUM (M1) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
2305	PERENNIAL RYE GRASS (G5) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
6770	PHOMA BETAEE (M13) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
1683	PHOSPHATIDYLGLYCEROL, AMNIOTIC FLUID QL	IN BY 1:00 PM OUT BY 5:00 PM	MON-SAT
2607	PIGEON DROPPINGS (E7) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
3423	PINE (T213) IGE **	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
2725	PINE NUT (F253) IGE **	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
3048	PINEAPPLE (F210) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
2726	PISTACHIO (F203) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
3403	PITYROSPORUM ORIBICULARE (M70) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
2728	PLUM (F255) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
2826	PORK (F26) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
2835	POTATO (F35) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
745	PROGESTERONE	IN BY 3:00 AM OUT BY 8:00 AM	TUES-SAT
746	PROLACTIN	IN BY 3:00 AM OUT BY 8:00 AM	TUES-SAT
4688	PROLACTIN, 2 SPECIMENS	IN BY 3:00 AM OUT BY 8:00 AM	TUES-SAT
40049	PROLACTIN, DILUTION STUDY	IN BY 3:00 AM OUT BY 8:00 AM	TUES-SAT
31348	PSA (FREE AND TOTAL)	IN BY 8:00 AM OUT BY 5:00 PM	MON-FRI
5363	PSA, TOTAL	IN BY 3:00 AM OUT BY 8:00 AM	TUES-SAT
15119	PSA, TOTAL, 2.5NG/ML CUTOFF	IN BY 3:00 AM OUT BY 8:00 AM	TUES-SAT
36736	PTH, INTACT (ICMA) AND IONIZED CALCIUM	IN BY 8:00 AM OUT BY 5:00 PM	MON-FRI
35202	PTH, INTACT (WITHOUT CALCIUM)	IN BY 8:00 AM OUT BY 5:00 PM	MON-FRI
8837	PTH, INTACT AND CALCIUM	IN BY 8:00 AM OUT BY 5:00 PM	MON-FRI
2730	RABBIT (F213) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
2654	RABBIT EPITHELIA (E82) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
26281	RASPBERRY (RF343) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
3052	RED KIDNEY BEAN (F287) IGE **	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
2309	RED TOP GRASS (G9) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
6781	RHIZOPUS NIGRICANS (M11) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
2809	RICE (F9) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
2416	ROUGH MARSH ELDER (W16) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
2414	ROUGH PIGWEED (W14) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
2411	RUSSIAN THISTLE (W11) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
2805	RYE (F5) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
2841	SALMON (F41) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI

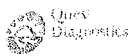
PRODUCTION SCHEDULE

LENEXA

Effective June 2014

High light indicates STAT eligible

Order Code	Reporting Title	Analytic Time	Day(s) Test Set-up
2623	SARDINE/PILCHARD (F61) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
273	SCALLOP (F338) IGE **	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
2810	SESAME SEED (F10) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
2655	SHEEP EPITHELIA (E81) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
2418	SHEEP SORREL (W18) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
2824	SHRIMP (F24) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
2744	SNAIL (F314) IGE **	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
2814	SOYBEAN (F14) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
3054	SPINACH (F214) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
2745	SQUID (F258) IGE **	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
6799	STEMPHYLUM BOTRYOSUM (M10) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
2723	STORAGE MITE (D71) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
2844	STRAWBERRY (F44) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
3394	SUNFLOWER (W204) IGE **	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
23864	SUNFLOWER SEED (K84) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
3328	SWEET GUM (T211) IGE **	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
2555	SWEET POTATO (F54) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
2301	SWEET VERNAL GRASS (G1) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
2653	SWINE EPITHELIA (E83) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
3055	SWORDFISH (F312) IGE **	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
2511	SYCAMORE (T11) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
34429	T3, FREE	IN BY 3:00 AM OUT BY 8:00 AM	TUES-SAT
859	T3, TOTAL	IN BY 3:00 AM OUT BY 8:00 AM	TUES-SAT
866	T-4, FREE	IN BY 3:00 AM OUT BY 8:00 AM	TUES-SAT
29269	T-4, FREE (REFL)	IN BY 3:00 AM OUT BY 8:00 AM	TUES-SAT
873	TESTOSTERONE, TOTAL	IN BY 3:00 AM OUT BY 8:00 AM	TUES-SAT
267	THYROGLOBULIN ANTIBODIES	IN BY 8:00 AM OUT BY 5:00 PM	MON-FRI
5081	THYROID PEROXIDASE ANTIBODIES	IN BY 8:00 AM OUT BY 5:00 PM	MON-FRI
2306	TIMOTHY GRASS (G6) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
2825	TOMATO (F25) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
6809	TRICHODERMA VIRIDE (M15) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
3406	TRICHOPHYTON RUBRUM (M205) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
34693	TROPONIN I	IN BY 5:00 AM OUT BY 12:00 PM	MON-SAT
3063	TROUT (F204) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
899	TSH	IN BY 3:00 AM OUT BY 8:00 AM	TUES-SAT
8018	TSH (REFL)	IN BY 3:00 AM OUT BY 8:00 AM	TUES-SAT
36127	TSH W/REFLEX TO FT4	IN BY 3:00 AM OUT BY 8:00 AM	TUES-SAT
2748	TURKEY MEAT (F284) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
927	VITAMIN B12	IN BY 3:00 AM OUT BY 8:00 AM	TUES-SAT
7065	VITAMIN B12/FOLATE, SERUM PANEL	IN BY 3:00 AM OUT BY 8:00 AM	TUES-SAT
3489	WALNUT (F256) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
2510	WALNUT TREE (T10) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
30755	WATERMELON (RF329) IGE **	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
2402	WESTERN RAGWEED (W2) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
2804	WHEAT (F4) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
3248	WHEY (F236) IGE **	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
2515	WHITE ASH (T15) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
2815	WHITE BEAN (F15) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
2570	WHITE MULBERRY (T70) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
2516	WHITE PINE (T16) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
2732	WHITE-FACED HORNET (I2) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
2370	WILD RYE GRASS (G70) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
2512	WILLOW (T12) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
2405	WORMWOOD (W5) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
2845	YEAST (F45) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
2735	YELLOW HORNET (I5) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
2733	YELLOW JACKET (I3) IGE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
16814	ANA IFA W/REFL TO TITER/PATTERN/CASCADE	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
249	ANA SCREEN IFA W/REFL TITER IFA	IN BY 7:00 AM OUT BY 5:00 PM	MON-FRI
19867	ANACHOICE RHEUMATOID ARTHRITIS PANEL	IN BY 7:00 AM OUT BY 5:00 PM	MON-FRI
10547	ANACHOICE SCREEN W/REFL DS-DNA	IN BY 7:00 AM OUT BY 5:00 PM	MON-FRI
8268	ANA SCREEN IFA W/REFL TITER IFA (REFL)	IN BY 7:00 AM OUT BY 5:00 PM	MON-FRI
19946	ANACHOICE SPECIFIC AB CASCADING REFLEX	IN BY 7:00 AM OUT BY 5:00 PM	MON-FRI
19868	ANACHOICE WITH REFLEX TO LUPUS/SLE ANTIBODIES	IN BY 7:00 AM OUT BY 5:00 PM	MON-FRI
19871	ANACHOICE WITH REFLEX TO MIXED CONNECTIVE TISSUE DISEASE ANTIBODIES	IN BY 7:00 AM OUT BY 5:00 PM	MON-FRI
19870	ANACHOICE WITH REFLEX TO SCLERODERMA ANTIBODIES	IN BY 7:00 AM OUT BY 5:00 PM	MON-FRI
19890	ANACHOICE, SJÖGREN'S PANEL	IN BY 7:00 AM OUT BY 5:00 PM	MON-FRI
14577	BV/VAGINITIS PANEL DNA PROBE	IN BY 8:00 AM OUT BY 5:00 PM	MON-SAT
16088	CENTROMERE B ANTIBODY	IN BY 7:00 AM OUT BY 5:00 PM	MON-FRI
34088	CHROMATIN (NUCLEOSOMAL) ANTIBODY	IN BY 7:00 AM OUT BY 5:00 PM	MON-FRI
403	CMV IGG ANTIBODY	IN BY 7:00 AM OUT BY 5:00 PM	MON-FRI



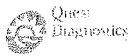
PRODUCTION SCHEDULE

LENEXA

Effective June 2014

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Order Code	Reporting Title	Analytic Time	Day(s) Test Set-up
8939	CMV IGG ANTIBODY (REFL)	IN BY 7:00 AM OUT BY 5:00 PM	MON-FRI
37678	CMV IGG ANTIBODY W/REFL CMV IGM	IN BY 7:00 AM OUT BY 5:00 PM	MON-FRI
8503	CMV IGM ANTIBODY	IN BY 7:00 AM OUT BY 5:00 PM	MON-FRI
11173	CYCLIC CITRULLINATED PEPTIDE CCP AB IGG	IN BY 7:00 AM OUT BY 5:00 PM	MON-FRI
255	DNA (DS) ANTIBODIES	IN BY 7:00 AM OUT BY 5:00 PM	MON-FRI
6421	EPSTEIN-BARR VIRUS AB PANEL	IN BY 7:00 AM OUT BY 5:00 PM	MON-FRI
15447	EPSTEIN-BARR VIRUS EARLY ANTIGEN (EBV-EA) IGG AB	IN BY 7:00 AM OUT BY 5:00 PM	MON-FRI
8564	EPSTEIN-BARR VIRUS NUCLEAR ANTIGEN (EBNA) AB (IGG)	IN BY 7:00 AM OUT BY 5:00 PM	MON-FRI
8474	EPSTEIN-BARR VIRUS VCA IGG AB	IN BY 7:00 AM OUT BY 5:00 PM	MON-FRI
38184	EPSTEIN-BARR VIRUS VCA IGG AB (REFL)	IN BY 7:00 AM OUT BY 5:00 PM	MON-FRI
8426	EPSTEIN-BARR VIRUS VCA IGM AB	IN BY 7:00 AM OUT BY 5:00 PM	MON-FRI
4112	FTA-ABS	IN BY 7:00 AM OUT BY 5:00 PM	MON-FRI
29407	HELICOBACTER PYLORI IGG ANTIBODY, QUAL	IN BY 7:00 AM OUT BY 5:00 PM	MON-FRI
508	HEPATITIS A AB, TOTAL	IN BY 5:00 AM OUT BY NOON	MON-SAT
8941	HEPATITIS A AB, TOTAL (REFL)	IN BY 5:00 AM OUT BY NOON	MON-SAT
36504	HEPATITIS A AB, TOTAL W/REFL IGM	IN BY 5:00 AM OUT BY NOON	MON-SAT
512	HEPATITIS A IGM ANTIBODY	IN BY 5:00 AM OUT BY NOON	MON-SAT
501	HEPATITIS B CORE AB TOTAL	IN BY 5:00 AM OUT BY NOON	MON-SAT
2580	HEPATITIS B CORE AB TOTAL (REFL)	IN BY 5:00 AM OUT BY NOON	MON-SAT
37676	HEPATITIS B CORE AB TOTAL W/REFL IGM	IN BY 5:00 AM OUT BY NOON	MON-SAT
4848	HEPATITIS B CORE IGM ANTIBODY	IN BY 5:00 AM OUT BY NOON	MON-SAT
34000	HEPATITIS B SURFACE AB (QUANT TO ENDPOINT)	IN BY 5:00 AM OUT BY NOON	MON-SAT
23028	HEPATITIS B SURFACE AG W/CONFIRM (REFL)	IN BY 5:00 AM OUT BY NOON	MON-SAT
8475	HEPATITIS B SURFACE ANTIBODY (QUANT)	IN BY 5:00 AM OUT BY NOON	MON-SAT
499	HEPATITIS B SURFACE ANTIBODY QL	IN BY 5:00 AM OUT BY NOON	MON-SAT
498	HEPATITIS B SURFACE ANTIGEN W/ CONFIRMATION	IN BY 5:00 AM OUT BY NOON	MON-SAT
8472	HEPATITIS C ANTIBODY	IN BY 5:00 AM OUT BY NOON	MON-SAT
2960	HEPATITIS C ANTIBODY (REFL)	IN BY 5:00 AM OUT BY NOON	MON-SAT
37677	HEPATITIS C ANTIBODY W/REFL HCV RIBA	IN BY 5:00 AM OUT BY NOON	MON-SAT
654	HETEROPHILE, MONO SCREEN	MON-FRI UNTIL 5:00 PM SAT UNTIL 3:30 PM	MON-SAT
8013	HETEROPHILE, MONO SCREEN (REFL)	MON-FRI UNTIL 5:00 PM SAT UNTIL 3:30 PM	MON-SAT
3636	HSV 1 IGG, HERPESELECT TYPE SPECIFIC AB	IN BY 7:00 AM OUT BY 5:00 PM	MON-FRI
6447	HSV 1/2 IGG, HERPESELECT TYPE SPECIFIC AB	IN BY 7:00 AM OUT BY 5:00 PM	MON-FRI
3640	HSV 2 IGG, HERPESELECT TYPE SPECIFIC AB	IN BY 7:00 AM OUT BY 5:00 PM	MON-FRI
5810	JO-1 ANTIBODY	IN BY 7:00 AM OUT BY 5:00 PM	MON-FRI
964	MEASLES IGG AB (RUBEOLA)	IN BY 7:00 AM OUT BY 5:00 PM	MON-FRI
19875	MIXED CONNECTIVE TISSUE DISEASE SYNDROME PANEL	IN BY 7:00 AM OUT BY 5:00 PM	MON-FRI
654	MONO SCREEN	MON-FRI UNTIL 5:00 PM SAT UNTIL 3:30 PM	MON-SAT
8013	MONO SCREEN W/REFLEX	MON-FRI UNTIL 5:00 PM SAT UNTIL 3:30 PM	MON-SAT
8624	MUMPS VIRUS IGG AB BY EIA, SERUM	IN BY 7:00 AM OUT BY 5:00 PM	MON-FRI
8796	MYELOPEROXYDASE AB (MPO)	IN BY 7:00 AM OUT BY 5:00 PM	TUES/THUR
34151	PROTEINASE-3 AB	IN BY 7:00 AM OUT BY 5:00 PM	TUES/THUR
19453	QUANTIFERON-TB GOLD	IN BY 8:00AM OUT BY 5:00PM AFTER 1 DAY	MON-FRI
16603	QUANTIFERON-TB GOLD (CLIENT INCUBATED)	IN BY 8:00AM OUT BY 5:00PM	MON-FRI
34283	RIBOSOMAL P ANTIBODY	IN BY 7:00 AM OUT BY 5:00 PM	MON-FRI
19887	RNP ANTIBODY	IN BY 7:00 AM OUT BY 5:00 PM	MON-FRI
36126	RPR (DX) W/REFL TITER AND CONFIRMATORY TESTING	IN BY 7:00 AM OUT BY 5:00 PM	MON-FRI
799	RPR (MONITOR) W/REFL TITER	IN BY 7:00 AM OUT BY 5:00 PM	MON-FRI
4120	RPR, PREMARITAL W/REFL TITER	IN BY 7:00 AM OUT BY 5:00 PM	MON-FRI
23031	RPR, PREMARITAL W/REFL TITER (REFL)	IN BY 7:00 AM OUT BY 5:00 PM	MON-FRI
802	RUBELLA IMMUNE STATUS	IN BY 7:00 AM OUT BY 5:00 PM	MON-FRI
23030	RUBELLA VIRUS IGG AB (REFL)	IN BY 7:00 AM OUT BY 5:00 PM	MON-FRI
10268	RUBELLA VIRUS IGG AB W/REFL TO IGM	IN BY 7:00 AM OUT BY 5:00 PM	MON-FRI
5780	RUBELLA, PREMARITAL	IN BY 7:00 AM OUT BY 5:00 PM	MON-FRI
4942	SCLERODERMA ANTIBODIES (SCL-70)	IN BY 7:00 AM OUT BY 5:00 PM	MON-FRI
7832	SJÖGREN'S ANTIBODIES (SSA,SSB)	IN BY 7:00 AM OUT BY 5:00 PM	MON-FRI
38568	SJÖGREN'S ANTIBODY SS-A	IN BY 7:00 AM OUT BY 5:00 PM	MON-FRI
38569	SJÖGREN'S ANTIBODY SS-B	IN BY 7:00 AM OUT BY 5:00 PM	MON-FRI
7448	SM AND SM/RNP ANTIBODIES	IN BY 7:00 AM OUT BY 5:00 PM	MON-FRI
37923	Sm ANTIBODY	IN BY 7:00 AM OUT BY 5:00 PM	MON-FRI
38567	Sm/RNP ANTIBODY	IN BY 7:00 AM OUT BY 5:00 PM	MON-FRI
19881	SYSTEMIC LUPUS ERYTHEMATOSUS (SLE), COMP DIAG PANEL	IN BY 7:00 AM OUT AFTER 1 DAY	MON-FRI
19882	SYSTEMIC LUPUS ERYTHEMATOSUS (SLE),DISEASE ACTIVITY PANEL	IN BY 7:00 AM OUT BY 5:00 PM	MON-FRI
3679	TOXOPLASMA IGG ANTIBODY	IN BY 7:00 AM OUT BY 5:00 PM	TUE, THURS
38210	TOXOPLASMA IGG ANTIBODY W/REFL TO IGM	IN BY 7:00 AM OUT BY 5:00 PM	TUE, THURS
37207	TOXOPLASMA IGM ANTIBODY	IN BY 7:00 AM OUT BY 5:00 PM	TUE, THURS
4439	VARICELLA-ZOSTER VIRUS IGG AB	IN BY 7:00 AM OUT BY 5:00 PM	MON-FRI



PRODUCTION SCHEDULE

LENEXA

Effective June 2014

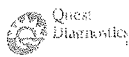
Highlight indicates STAT-eligible

Order Code	Reporting Title	Analytic Time	Day(s) Test Set-up
14839	UREA BREATH TEST, INFRARED (UBIT)	IN BY 8:00 AM OUT BY 5:00 PM	MON-FRI
392	AEROBIC BACTERIUM ID	IN BY 3:00 AM OUT AFTER 4 DAYS	MON-SUN
34411	AEROBIC BACTERIUM ID X2	IN BY 3:00 AM OUT AFTER 4 DAYS	MON-SUN
34412	AEROBIC BACTERIUM ID X3	IN BY 3:00 AM OUT AFTER 4 DAYS	MON-SUN
34413	AEROBIC BACTERIUM ID X4	IN BY 3:00 AM OUT AFTER 4 DAYS	MON-SUN
34414	AEROBIC BACTERIUM ID X5	IN BY 3:00 AM OUT AFTER 4 DAYS	MON-SUN
4471	ANAEROBIC BACTERIUM ID	IN BY 3:00 AM OUT AFTER 5 DAYS	MON-SUN
34415	ANAEROBIC BACTERIUM ID X2	IN BY 3:00 AM OUT AFTER 5 DAYS	MON-SUN
34416	ANAEROBIC BACTERIUM ID X3	IN BY 3:00 AM OUT AFTER 5 DAYS	MON-SUN
34417	ANAEROBIC BACTERIUM ID X4	IN BY 3:00 AM OUT AFTER 5 DAYS	MON-SUN
34418	ANAEROBIC BACTERIUM ID X5	IN BY 3:00 AM OUT AFTER 5 DAYS	MON-SUN
10154	BACILLUS ANTHRACIS SCREEN	IN BY 3:00 AM OUT AFTER 2 DAYS	MON-SUN
10444	BRUCELLA SCREEN	IN BY 3:00 AM, OUT AFTER 7 DAYS	MON-SUN
16482	BV Smear for Bacterial Vaginosis/graded Gram Stain	IN BY 3:00 AM OUT AFTER 1 DAY	MON-SUN
15126	CLINDAMYCIN RESISTANCE TEST, (D TEST)	IN BY 3:00 AM OUT AFTER 2 DAYS	MON-SUN
37213	CRYPTOSPORIDIUM antigen	IN BY 8:00 AM OUT BY 5:00 PM	MON-FRI
4469	CULTURE, ANAEROBIC	IN BY 3:00 AM OUT AFTER 5 DAYS	MON-SUN
4446	CULTURE, AERO AND ANAEROBIC	IN BY 3:00 AM OUT AFTER 5 DAYS	MON-SUN
4550	CULTURE, AEROBIC BACTERIA	IN BY 3:00 AM OUT AFTER 3 DAYS	MON-SUN
18881	CULTURE, AEROBIC BACTERIA WITH GRAM STAIN	IN BY 3:00 AM OUT AFTER 3 DAYS	MON-SUN
4469	CULTURE, AEROBIC AND ANAEROBIC	IN BY 3:00 AM OUT AFTER 5 DAYS	MON-SUN
16945	CULTURE, AEROBIC X2	IN BY 3:00 AM OUT AFTER 3 DAYS	MON-SUN
389	CULTURE, BLOOD	IN BY 3:00 AM OUT AFTER 5 DAYS	MON-SUN
16939	CULTURE, BLOOD X2	IN BY 3:00 AM OUT AFTER 5 DAYS	MON-SUN
16940	CULTURE, BLOOD X3	IN BY 3:00 AM OUT AFTER 5 DAYS	MON-SUN
16953	CULTURE, EAR LEFT	IN BY 3:00 AM OUT AFTER 3 DAYS	MON-SUN
16952	CULTURE, EAR RIGHT	IN BY 3:00 AM OUT AFTER 3 DAYS	MON-SUN
16951	CULTURE, EYE LEFT	IN BY 3:00 AM OUT AFTER 3 DAYS	MON-SUN
16950	CULTURE, EYE RIGHT	IN BY 3:00 AM OUT AFTER 3 DAYS	MON-SUN
16954	CULTURE, GENITAL X2	IN BY 3:00 AM OUT AFTER 3 DAYS	MON-SUN
16944	CULTURE, NP/NASAL X2	IN BY 3:00 AM OUT AFTER 2 DAYS	MON-SUN
17835	CULTURE, STERILIZER CHECK	IN BY 3:00 AM OUT AFTER 7 DAYS	MON-FRI
7002	CULTURE, BLOOD, MANUAL	IN BY 3:00 AM OUT AFTER 7 DAYS	MON-SUN
388	CULTURE, CSF	IN BY 3:00 AM OUT AFTER 3 DAYS	MON-SUN
4477	CULTURE, EAR, EXTERNAL	IN BY 3:00 AM OUT AFTER 3 DAYS	MON-SUN
4480	CULTURE, EYE	IN BY 3:00 AM OUT AFTER 3 DAYS	MON-SUN
4558	CULTURE, GENITAL	IN BY 3:00 AM OUT AFTER 3 DAYS	MON-SUN
11246	CULTURE, GROUP B STREP WITH DNA PROBE AND AST	2 DAYS	MON-SUN
15090	CULTURE, GROUP B STREP WITH SUSCEPTIBILITY	IN BY 3:00 AM OUT AFTER 3 DAYS	MON-SUN
4482	CULTURE, NP/NASAL	IN BY 3:00 AM OUT AFTER 2 DAYS	MON-SUN
19514	CULTURE, QUANTITATIVE RESPIRATORY BAL	IN BY 3:00 AM OUT AFTER 2 DAYS	MON-SUN
3955	CULTURE QC	IN BY 3:00 AM OUT AFTER 2 DAYS	MON-SUN
4556	CULTURE, SPUTUM/LOWER RESPIRATORY	IN BY 3:00 AM OUT AFTER 2 DAYS	MON-SUN
4479	CULTURE, SURVEILLANCE	IN BY 3:00 AM OUT AFTER 7 DAYS	MON-SUN
394	CULTURE, THROAT	IN BY 3:00 AM OUT AFTER 2 DAYS	MON-SUN
14541	CULTURE, THROAT, SPECIAL W/GRP A STREP SUSCEPT.	IN BY 3:00 AM OUT AFTER 2 DAYS	MON-SUN
395	CULTURE, URINE, ROUTINE	IN BY 3:00 AM OUT AFTER 2 DAYS	MON-SUN
3021	CULTURE, URINE, SPECIAL	IN BY 3:00 AM OUT AFTER 2 DAYS	MON-SUN
36470	ESBL CONFIRMATION	IN BY 3:00 AM OUT AFTER 2 DAYS	MON-SUN
10443	FRANCISELLA TULARENSIS SCREEN	IN BY 3:00 AM, OUT AFTER 5 DAYS	MON-SUN
7843	GIARDIA ANTIGEN X2	IN BY 8:00 AM OUT BY 5:00 PM	MON-FRI
7845	GIARDIA ANTIGEN X3	IN BY 8:00 AM OUT BY 5:00 PM	MON-FRI
39480	GIARDIA ANTIGEN WITH CRYPTO	IN BY 8:00 AM OUT BY 5:00 PM	MON-FRI
17297	GIARDIA ANTIGEN REFLEX TO O&P	IN BY 8:00 AM OUT BY 5:00 PM	MON-FRI
497	GRAM STAIN	IN BY 3:00 AM OUT AFTER 1 DAY	MON-SUN
34838	HELICOBACTER PYLORI ANTIGEN	IN BY 8:00 AM OUT BY 5:00 PM	MON,WED,FRI
8395	HELICOBACTER PYLORI CULTURE	IN BY 3:00 AM OUT AFTER 7 DAYS	MON-SUN
11177	INFLUENZA A AND B ANTIGEN DETECTION, EIA	JAN-MAR: IN BY 7:00 AM OUT BY 12:00 PM JAN-MAR: IN BY 2:00 PM OUT BY 4:00 PM APR-DEC: IN BY 7:00 AM OUT BY 4:00 PM	MON-SAT
90417	MRSA Screen Culture	IN BY 3:00 AM OUT BY 1 DAY	MON-SUN
14511	MODIFIED ACID FAST STAIN	IN BY 3:00 AM OUT BY 5:00 PM	MON-FRI
90417	MRSA SCREEN BY CHROM AGAR CULTURE	IN BY 3:00 AM OUT AFTER 1 DAY	MON-SUN
480	NEISSERIA GONORRHOEAE (GC) CULTURE	IN BY 3:00 AM OUT AFTER 3 DAYS	MON-SUN
16961	NEISSERIA GONORRHOEAE (GC) CULTURE ANAL	IN BY 3:00 AM OUT AFTER 3 DAYS	MON-SUN
16941	NEISSERIA GONORRHOEAE (GC) CULTURE X2	IN BY 3:00 AM OUT AFTER 3 DAYS	MON-SUN
19514	QUANTITATIVE RESPIRATORY	IN BY 3:00 AM OUT AFTER 2 DAYS	MON-SUN
3955	CULTURE QC	IN BY 3:00 AM OUT AFTER 2 DAYS	MON-SUN
10553	RAPID STREPTOCOCCUS ANTIGEN A W/REFLEX TO CULTURE	PERFORMED EVERY 2 HOURS FROM 8:00 AM TO 6:00 PM; IN BY 3:00 AM OUT BY 8:00 AM; CULTURE OUT AFTER 1 DAY	MON-SUN

PRODUCTION SCHEDULE
LENEXA
Effective June 2014

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Order Code	Reporting Title	Analytic Time	Day(s) Test Set-up
8467	RSV ANTIGEN BY EIA	JAN-MAR: IN BY 7:00 AM OUT BY 12:00 PM; IN BY 2:00 PM OUT BY 4:00 PM. APR-DEC: IN BY 7:00 AM OUT BY 4:00 PM	MON-SUN
8801	SCREEN FOR STAPHYLOCOCCUS AUREUS	IN BY 3:00 AM OUT AFTER 2 DAYS	MON-SUN
30264	SHIGA TOXINS, EIA	IN BY 8:00 AM OUT BY 5:00 PM THE FOLLOWING DAY	MON-FRI
16955	STAPH SCREEN X2	IN BY 3:00 AM OUT AFTER 2 DAYS	MON-SUN
10108	SHIGA TOXINS WITH CULTURE, SALMONELLA, SHIGELLA, CAMPYLOBACTER	IN BY 3:00 AM OUT AFTER 3 DAYS	MON-SUN
10553	STREPTOCOCCUS GROUP A AG, WITH REFLEX TO CULTURE	PERFORMED EVERY 2 HOURS FROM 8:00 AM TO 6:00 PM; IN BY 3:00 AM OUT BY 8:00 AM; CULTURE OUT AFTER 1 DAY	MON-SUN
4485	STREPTOCOCCUS, GROUP A CULTURE	IN BY 3:00 AM OUT AFTER 1 DAY	MON-SUN
5617	STREPTOCOCCUS, GROUP B CULTURE	IN BY 3:00 AM OUT AFTER 3 DAYS	MON-SUN
14547	STREPTOCOCCUS, GROUP B CULTURE W/DNA PROBE	IN BY 3:00 AM OUT AFTER 2 DAYS	MON-SUN
6641	SUSCEPTIBILITY, AEROBIC BACTERIUM	IN BY 3:00 AM OUT AFTER 3 DAYS	MON-SUN
10442	YERSINIA PESTIS SCREEN	IN BY 3:00 AM OUT AFTER 2 DAYS	MON-SUN
91664	CLOSTRIDIUM DIFFICILE QUIK CHEK COMPLETE	IN BY 8:00 AM OUT BY 5:00 PM	MON-FRI
16942	CULTURE, CAMPYLOBACTER X2	IN BY 3:00 AM OUT AFTER 3 DAYS	MON-SUN
16943	CULTURE, CAMPYLOBACTER X3	IN BY 3:00 AM OUT AFTER 3 DAYS	MON-SUN
8631	CULTURE, ECOLI 0157	IN BY 3:00 AM OUT AFTER 3 DAYS	MON-SUN
4605	CULTURE, FUNGUS (Hair, skin, nails)	4 WEEKS	MON-FRI
4606	CULTURE, FUNGUS, BLOOD	4 WEEKS	MON-FRI
16946	CULTURE, SALMONELLA AND SHIGELLA X2	IN BY 3:00 AM OUT AFTER 2 DAYS	MON-SUN
16960	CULTURE, SALMONELLA AND SHIGELLA X3	IN BY 3:00 AM OUT AFTER 2 DAYS	MON-SUN
10108	CULTURE, SALMONELLA, SHIGELLA, CAMPYLOBACTER, SHIGA TOXIN WITH REFLEX	IN BY 3:00 AM OUT AFTER 3 DAYS	MON-SUN
3968	CULTURE, YEAST WITH KOH	7 DAYS	MON-FRI
20541	CULTURE, YEAST	7 DAYS	MON-FRI
2992	FUNGAL ISOLATE ID X2	1-30 DAYS	MON-FRI
2993	FUNGAL ISOLATE ID X3	1-30 DAYS	MON-FRI
390	FUNGAL ISOLATE	1-30 DAYS	MON-FRI
8627	FUNGAL STAIN	1 DAY	MON-FRI
4475	CULTURE, CAMPYLOBACTER	IN BY 3:00 AM OUT AFTER 3 DAYS	MON-SUN
4553	Fungus culture	4 WEEKS	MON-FRI
10019	CULTURE, SALMONELLA AND SHIGELLA	IN BY 3:00 AM OUT AFTER 2 DAYS	MON-SUN
17835	CULTURE, STERILIZER CHECK	IN BY 3:00 AM OUT AFTER 7 DAYS	MON-FRI
37129	CULTURE, VANCOMYCIN RESISTANT ENTEROCOCCI	IN BY 3:00 AM OUT AFTER 3 DAYS	MON-SAT
3968	CULTURE, YEAST, W/DIRECT FLUORESCENT KOH	7 DAYS	MON-FRI
20541	CULTURE, YEAST, W/IDENTIFICATION	7 DAYS	MON-FRI
3930	FECAL LEUKOCYTE STAIN	IN BY 3:00 AM OUT AFTER 1 DAY	MON-FRI
2992	FUNGAL ISOLATE ID X2	1-30 DAYS	MON-FRI
2993	FUNGAL ISOLATE ID X3	1-30 DAYS	MON-FRI
390	FUNGAL ISOLATE IDENTIFICATION	1-30 DAYS	MON-FRI
39480	GIARDIA AG WITH CRYPTOSPORIDIUM AG	GIARDIA IN BY 8:00 AM OUT BY 5:00 PM, CRYPTO 1 DAY, MON, WED, FRI	MON-FRI
8625	Giardia Antigen	IN BY 8:00 AM OUT BY 5:00 PM	MON-FRI
1748	GIARDIA ANTIGEN W/ O&P	GIARDIA IN BY 8:00 AM OUT BY 5:00 PM, O&P IN BY 3:00 AM OUT AFTER 3 DAYS	MON-FRI
34838	HELICOBACTER PYLORI AG, EIA, STOOL	IN BY 8AM OUT BY 5PM	MON, WED, FRI
8395	HELICOBACTER PYLORI CULTURE	IN BY 3:00 AM OUT AFTER 7 DAYS	MON-SAT
681	OVA AND PARASITES	IN BY 3:00 AM OUT AFTER 3 DAYS	MON-FRI
6653	OVA AND PARASITES, 2 SPECIMENS	IN BY 3:00 AM OUT AFTER 3 DAYS	MON-FRI
6652	OVA AND PARASITES, 3 SPECIMENS	IN BY 3:00 AM OUT AFTER 3 DAYS	MON-FRI
4496	PINWORM IDENTIFICATION	IN BY 3:00 AM OUT AFTER 1 DAY	MON-FRI
7846	PINWORM IDENTIFICATION 2 SPECIMENS	IN BY 3:00 AM OUT AFTER 1 DAY	MON-FRI
34438	PINWORM IDENTIFICATION 3 SPECIMENS	IN BY 3:00 AM OUT AFTER 1 DAY	MON-FRI
15338	RAPID UREASE CLOTEST(TM)	1 DAY	MON-SAT
706	ROTAVIRUS ANTIGEN DETECTION	IN BY 8:00 AM OUT BY 5:00 PM	MON-FRI
3960	TRICHOMONAS VAGINALIS CULTURE	3 DAYS	MON-SAT
37129	VANCOMYCIN RESISTANT ENTEROCOCCUS	IN BY 3:00 AM OUT AFTER 3 DAYS	MON-SUN
4489	VIBRIO CULTURE	IN BY 3:00 AM OUT AFTER 3 DAYS	MON-SUN
390	YEAST IDENTIFICATION	1-30 DAYS	MON-FRI
4487	YERSINIA CULTURE	IN BY 3:00 AM OUT AFTER 3 DAYS	MON-SUN
19728	HIV 1/2 EIA SCREEN W/ REFL	IN BY 4:00 AM OUT BY 10:00 AM IF POSITIVE ADD 1 DAY	TUES-SAT
37694	HIV 1/2 EIA SCREEN W/ REFL TO HIV-1 WB	IN BY 4:00 AM OUT BY 10:00 AM IF POSITIVE ADD 1 DAY	TUES-SAT
5233	HIV-1 AB CONFIRMATION BY WESTERN BLOT	IN BY 8:00 AM OUT BY 5:00 PM	MON-FRI
8593	LYME DISEASE IGG AND IGM, WESTERN BLOT	IN BY 7:00 AM OUT BY 5:00 PM	MON-FRI
29477	LYME DISEASE IGG, WESTERN BLOT	IN BY 7:00 AM OUT BY 5:00 PM	MON-FRI



PRODUCTION SCHEDULE

LENEXA

Effective June 2014

Highlight indicates STAT-eligible

Order Code	Reporting Title	Analytic Time	Day(s) Test Set-up
6646	LYME DISEASE, EIA W/REFL IGG, IGM WESTERN BLOT	IN BY 7:00 AM OUT BY 5:00 PM	MON-FRI
8355	ADENOVIRUS	IN BY 8:00 AM OUT BY 5:00 PM	MON-SAT
6919	CHLAM/N. GONO PROBE	IN BY 8:00 AM OUT BY 5:00 PM	M, W, F
8502	CHLAMYDIA TRACHOMATIS DNA PROBE	IN BY 8:00 AM OUT BY 5:00 PM	M, W, F
36628	CHLAMYDIA TRACHOMATIS DNA PROBE CONJUNCTIVA (EYE)	IN BY 8:00 AM OUT BY 5:00 PM	M, W, F
17303	CHLAMYDIA TRACHOMATIS SDA	IN BY 8:00 AM OUT BY 5:00 PM	MON-FRI
17305	CHLAMYDIA/N. GONORRHOEAE SDA	IN BY 8:00 AM OUT BY 5:00 PM	MON-FRI
2649	CULTURE, HERPES CULTURE WITH TYPING	IN BY 8:00 AM OUT NEXT DAY	MON-SAT
2692	CULTURE, HERPES VIRUS	IN BY 8:00 AM OUT NEXT DAY	MON-SAT
8357	INFLUENZA A AND B (DFA)	IN BY 8:00 AM OUT BY 5:00 PM	MON-SAT
17656	MRSA BY PCR	IN BY 8:00 AM OUT BY 5:00 PM	MON-SAT
8501	NEISSERIA GONORRHOEAE DNA PROBE	IN BY 8:00 AM OUT BY 5:00 PM	M, W, F
17304	NEISSERIA GONORRHOEAE SDA	IN BY 8:00 AM OUT BY 5:00 PM	MON-FRI
8358	PARAINFLUENZA (DFA)	IN BY 8:00 AM OUT BY 5:00 PM	MON-SAT
14860	RESPIRATORY VIRUS PANEL	IN BY 8:00 AM OUT BY 5:00 PM	MON-SAT
5291	RSV (DFA)	IN BY 8:00 AM OUT BY 5:00 PM	MON-SAT
17821	ACUTE LEUKEMIA, FOLLOW-UP PANEL	IN BY 9:00AM OUT BY 6:00PM	MON-FRI
17817	CCL/LYMPHOMA, DIAGNOSTIC PANEL	IN BY 9:00AM OUT BY 6:00PM	MON-FRI
17818	CCL/LYMPHOMA, FOLLOW-UP PANEL	IN BY 9:00AM OUT BY 6:00PM	MON-FRI
17615	CHLAMYDIA TRACHOMATIS SDA, PAP VIAL	IN BY 8:00 AM OUT BY 5:00 PM	MON-FRI
17618	CHLAMYDIA/N. GONORRHOEAE SDA, PAP VIAL	IN BY 8:00 AM OUT BY 5:00 PM	MON-FRI
528	HLA-B27 Antigen	IN BY 8:00 AM OUT BY 5:00 PM	MON-FRI
31532	HUMAN PAPILLOMA VIRUS, HIGH RISK	IN BY 7:00AM OUT BY 5:00PM AFTER 1 DAY	MON-FRI
15949	HUMAN PAPILLOMA VIRUS, HIGH RISK, ANAL-RECTAL	IN BY 7:00AM OUT BY 5:00PM AFTER 1 DAY	MON-FRI
35080	LEUKEMIA & LYMPHOMA EVALUATION	IN BY 9:00 AM OUT BY 6:00 PM	MON-FRI
7197	LYMPHOCYTE SUBSET PANEL 1	IN BY 8:00 AM OUT BY 5:00 PM	MON-FRI
36420	LYMPHOCYTE SUBSET PANEL 2	IN BY 8:00 AM OUT BY 5:00 PM	MON-FRI
7195	LYMPHOCYTE SUBSET PANEL 3	IN BY 8:00 AM OUT BY 5:00 PM	MON-FRI
7924	LYMPHOCYTE SUBSET PANEL 4	IN BY 8:00 AM OUT BY 5:00 PM	MON-FRI
8360	LYMPHOCYTE SUBSET PANEL 5	IN BY 8:00 AM OUT BY 5:00 PM	MON-FRI
17617	NEISSERIA GONORRHOEAE SDA, PAP VIAL	IN BY 8:00 AM OUT BY 5:00 PM	MON-FRI
17820	PLASMA CELL NEOPLASIA, FOLLOW-UP PANEL	IN BY 9:00 AM OUT BY 6:00 PM	MON-FRI
201	ACETAMINOPHEN	IN BY 3:00 AM OUT BY 8:00 AM	TUES-SAT
227	ALDOLASE	IN BY 8:00 AM OUT BY 5:00 PM	MON-FRI
235	ALPHA-1-ANTITRYPSIN QN	IN BY 8:00 AM OUT BY 5:00 PM	MON-FRI
236	AMIKACIN	IN BY 3:00 AM OUT BY 8:00 AM	TUES-SAT
8584	AMIKACIN,PEAK	IN BY 3:00 AM OUT BY 8:00 AM	TUES-SAT
8583	AMIKACIN,TROUGH	IN BY 3:00 AM OUT BY 8:00 AM	TUES-SAT
5509	AMMONIA (P)	IN BY 8:00 AM OUT BY 5:00 PM	MON-FRI
683	ANGIOTENSIN-1-CONVERTING ENZYME	IN BY 8:00 AM OUT BY 5:00 PM	MON-FRI
7311	ANTICONVULSANT PANEL 1	IN BY 3:00 AM OUT BY 8:00 AM	TUES-SAT
265	ANTI-STREPTOLYSIN O	IN BY 8:00 AM OUT BY 5:00 PM	MON-FRI
852	BETA-2-MICROGLOBULIN	IN BY 8:00 AM OUT BY 5:00 PM	MON-FRI
34162	BILIRUBIN, DIRECT PEDIATRIC	IN BY 8:00 AM OUT BY 5:00 PM	MON-SAT
6631	BILIRUBIN, FRACTIONATED, PEDIATRIC	IN BY 8:00 AM OUT BY 5:00 PM	MON-SAT
20381	BILIRUBIN, TOTAL, PEDIATRIC	IN BY 8:00 AM OUT BY 5:00 PM	MON-SAT
329	CARBAMAZEPINE, TOTAL	IN BY 3:00 AM OUT BY 8:00 AM	TUES-SAT
10124	CARDIO CRP	IN BY 8:00 AM OUT BY 5:00 PM	MON-FRI
326	CERULOPLASMIN	IN BY 8:00 AM OUT BY 5:00 PM	MON-FRI
351	COMPLEMENT COMPONENT C3C	IN BY 8:00 AM OUT BY 5:00 PM	MON-FRI
353	COMPLEMENT COMPONENT C4C	IN BY 8:00 AM OUT BY 5:00 PM	MON-FRI
618	COMPLEMENT, TOTAL (CH50 UNITS)	IN BY 8:00 AM OUT BY 5:00 PM	MON-FRI
4420	C-REACTIVE PROTEIN	IN BY 8:00 AM OUT BY 5:00 PM	MON-FRI
10720	CYCLOSPORINE A PANEL (TROUGH, 1HR, 2HR POST)	IN BY 8:00 AM OUT BY 5:00 PM	MON-FRI
10719	CYCLOSPORINE A PEAK (2 HR), BLOOD	IN BY 8:00 AM OUT BY 5:00 PM	MON-FRI
8812	CYCLOSPORINE A TROUGH, BLOOD	IN BY 8:00 AM OUT BY 5:00 PM	MON-FRI
418	DIGOXIN	IN BY 3:00 AM OUT BY 8:00 AM	TUES-SAT
713	DILANTIN (PHENYTOIN)	IN BY 3:00 AM OUT BY 8:00 AM	TUES-SAT
762	ERYTHROCYTE PROTOPORPHYRIN	IN BY 8:00 AM OUT BY 5:00 PM	MON-FRI
23037	ERYTHROCYTE PROTOPORPHYRIN (REFL)	IN BY 8:00 AM OUT BY 5:00 PM	MON-FRI
38226	FETAL FIBRONECTIN	IN BY 8:00 AM OUT BY 5:00 PM	MON-SAT
15061	FREE KAPPA, SERUM	IN BY 8:00 AM OUT BY 5:00 PM	MON-FRI
11234	FREE KAPPA & LAMBDA WITH K/L RATION, SERUM	IN BY 8:00 AM OUT BY 5:00 PM	MON-FRI
15075	FREE LAMBDA, SERUM	IN BY 8:00 AM OUT BY 5:00 PM	MON-FRI
15122	FREE KAPPA/LAMBDA W/ RATIO REFLEX TO IMMUNOFIXATION	IN BY 8:00 AM OUT BY 5:00 PM	MON-FRI
8340	FRUCTOSAMINE	IN BY 3:00 AM OUT BY 8:00 AM	TUES-SAT
481	GENTAMICIN	IN BY 3:00 AM OUT BY 8:00 AM	TUES-SAT
8582	GENTAMICIN,PEAK	IN BY 3:00 AM OUT BY 8:00 AM	TUES-SAT
8575	GENTAMICIN,TROUGH	IN BY 3:00 AM OUT BY 8:00 AM	TUES-SAT
5722	GLUCOSE PP (75 GRAM)	IN BY 3:00 AM OUT BY 8:00 AM	TUES-SAT
35181	GLUCOSE TOLERANCE TEST, 2 SPECIMENS (75G)	IN BY 3:00 AM OUT BY 8:00 AM	TUES-SAT
23475	GLUCOSE TOLERANCE TEST, 3 SPECIMENS, (75G)	IN BY 3:00 AM OUT BY 8:00 AM	TUES-SAT

PRODUCTION SCHEDULE

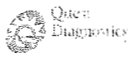
LENEXA

Effective June 2014

Highlight indicates STAT eligible

Order Code	Reporting Title	Analytic Time	Day(s) Test Set-up
10559	GLUCOSE TOLERANCE TEST, 4 SPECIMENS	IN BY 3:00 AM OUT BY 8:00 AM	TUES-SAT
10560	GLUCOSE TOLERANCE TEST, 5 SPECIMENS	IN BY 3:00 AM OUT BY 8:00 AM	TUES-SAT
10562	GLUCOSE TOLERANCE TEST, 6 SPECIMENS	IN BY 3:00 AM OUT BY 8:00 AM	TUES-SAT
10563	GLUCOSE TOLERANCE TEST, 7 SPECIMENS	IN BY 3:00 AM OUT BY 8:00 AM	TUES-SAT
10524	GLUCOSE TOLERANCE TEST, GESTATIONAL, 3 SPEC(75G)	IN BY 3:00 AM OUT BY 8:00 AM	TUES-SAT
6745	GLUCOSE TOLERANCE TEST, GESTATIONAL, 4SPEC(100G)	IN BY 3:00 AM OUT BY 8:00 AM	TUES-SAT
468	GLUCOSE, CSF	IN BY 3:00 AM OUT BY 8:00 AM	TUES-SAT
4312	GLUCOSE, FASTING & POSTPRANDIAL 1 HOUR	IN BY 3:00 AM OUT BY 8:00 AM	TUES-SAT
6881	GLUCOSE, FASTING & POSTPRANDIAL 2 HOUR	IN BY 3:00 AM OUT BY 8:00 AM	TUES-SAT
1430	GLUCOSE, FASTING AND GESTATIONAL (CUT OFF 130)	IN BY 3:00 AM OUT BY 8:00 AM	TUES-SAT
19834	GLUCOSE, FASTING AND GESTATIONAL (CUT OFF 140)	IN BY 3:00 AM OUT BY 8:00 AM	TUES-SAT
8477	GLUCOSE, GESTATIONAL SCREEN (50G) (CUT OFF 130)	IN BY 3:00 AM OUT BY 8:00 AM	TUES-SAT
19833	GLUCOSE, GESTATIONAL SCREEN (50G) (CUT OFF 140)	IN BY 3:00 AM OUT BY 8:00 AM	TUES-SAT
8476	GLUCOSE, POSTPRANDIAL/ 1 HOUR	IN BY 3:00 AM OUT BY 8:00 AM	TUES-SAT
4637	GLUCOSE, POSTPRANDIAL/ 2 HOUR	IN BY 3:00 AM OUT BY 8:00 AM	TUES-SAT
8917	GLUCOSE, RANDOM (P)	IN BY 3:00 AM OUT BY 8:00 AM	TUES-SAT
502	HAPTOGLOBIN	IN BY 8:00 AM OUT BY 5:00 PM	MON-FRI
496	HEMOGLOBIN A1c	IN BY 3:00 AM OUT BY 8:00 AM	TUES-SAT
16714	HEMOGLOBIN A1C W/REFLEX TO GLYCOMARK	IN BY 3:00 AM OUT BY 8:00 AM (HBG A1C SCREEN ONLY)	TUES-SAT
16802	HEMOGLOBIN A1c WITH eAG	IN BY 3:00 AM OUT BY 8:00 AM	TUES-SAT
8181	HEMOGLOBIN A1C WITH MPG	IN BY 3:00 AM OUT BY 8:00 AM	TUES-SAT
31789	HOMOCYSTEINE, CARDIOVASCULAR	IN BY 8:00 AM OUT BY 5:00 PM	MON-FRI
36362	HOMOCYSTEINE, NUTRITIONAL AND CONGENITAL	IN BY 8:00 AM OUT BY 5:00 PM	MON-FRI
549	IMMUNOFIXATION, SERUM	IN BY 8:00 AM OUT BY 5:00 PM	MON-FRI
213	IMMUNOFIXATION, URINE	IN BY 8:00 AM OUT BY 5:00 PM	MON-FRI
539	IMMUNOGLOBULIN A	IN BY 8:00 AM OUT BY 5:00 PM	MON-FRI
543	IMMUNOGLOBULIN G	IN BY 8:00 AM OUT BY 5:00 PM	MON-FRI
545	IMMUNOGLOBULIN M	IN BY 8:00 AM OUT BY 5:00 PM	MON-FRI
7083	IMMUNOGLOBULINS	IN BY 8:00 AM OUT BY 5:00 PM	MON-FRI
7675	LACTOSE TOLERANCE TEST, 5 SPECIMENS (50G)	IN BY 3:00 AM OUT BY 8:00 AM	TUES-SAT
599	LEAD, BLOOD	IN BY 8:00 AM OUT BY 5:00 PM	MON-FRI
19827	LEAD, BLOOD (OSHA)	IN BY 8:00 AM OUT BY 5:00 PM	MON-FRI
613	LITHIUM	IN BY 3:00 AM OUT BY 8:00 AM	TUES-SAT
708	PHENOBARBITAL	IN BY 3:00 AM OUT BY 8:00 AM	TUES-SAT
713	PHENYTOIN (DILANTIN)	IN BY 3:00 AM OUT BY 8:00 AM	TUES-SAT
4847	PREALBUMIN	IN BY 8:00 AM OUT BY 5:00 PM	MON-FRI
4418	RHEUMATOID FACTOR	IN BY 8:00 AM OUT BY 5:00 PM	MON-FRI
8012	RHEUMATOID FACTOR (REFL)	IN BY 8:00 AM OUT BY 5:00 PM	MON-FRI
805	SALICYLATE	IN BY 8:00 AM OUT BY 5:00 PM - MON IN BY 3:00 AM OUT BY 8:00 AM - TUE-SAT	MON-SAT
34482	TACROLIMUS (FK506)	IN BY 8:00 AM OUT BY 5:00 PM	MON-FRI
878	THEOPHYLLINE	IN BY 3:00 AM OUT BY 8:00 AM	TUES-SAT
888	TOBRAMYCIN	IN BY 3:00 AM OUT BY 8:00 AM	TUES-SAT
8576	TOBRAMYCIN, PEAK	IN BY 3:00 AM OUT BY 8:00 AM	TUES-SAT
890	TOBRAMYCIN, PEAK AND TROUGH	IN BY 3:00 AM OUT BY 8:00 AM	TUES-SAT
8577	TOBRAMYCIN, TROUGH	IN BY 3:00 AM OUT BY 8:00 AM	TUES-SAT
891	TRANSFERRIN	IN BY 8:00 AM OUT BY 5:00 PM	MON-FRI
916	VALPROIC ACID	IN BY 3:00 AM OUT BY 8:00 AM	TUES-SAT
917	VANCOMYCIN	IN BY 3:00 AM OUT BY 8:00 AM	TUES-SAT
8578	VANCOMYCIN, PEAK	IN BY 3:00 AM OUT BY 8:00 AM	TUES-SAT
5406	VANCOMYCIN, PEAK & TROUGH	IN BY 3:00 AM OUT BY 8:00 AM	TUES-SAT
8579	VANCOMYCIN, TROUGH	IN BY 3:00 AM OUT BY 8:00 AM	TUES-SAT
948	ZINC PROTOPORPHYRIN (ZPP)	IN BY 8:00 AM OUT BY 5:00 PM	MON-FRI
288	BILIRUBIN (U) QL	IN BY 3:00 AM OUT BY 8:00 AM	MON-FRI
3190	SPECIFIC GRAVITY (U)	IN BY 3:00 AM OUT BY 8:00 AM	MON-SAT
7048	URINALYSIS SCREEN	IN BY 3:00 AM OUT BY 8:00 AM	MON-SAT
5463	URINALYSIS, COMPLETE	IN BY 3:00 AM OUT BY 8:00 AM	MON-SAT
3020	URINALYSIS, COMPLETE W/REFLEX TO CULTURE	IN BY 3:00 AM OUT BY 8:00 AM	MON-SAT
17667	URINALYSIS, COMPLETE W/REFL CULTURE (REFL)	IN BY 3:00 AM OUT BY 8:00 AM	MON-SAT
6448	URINALYSIS, MACROSCOPIC	IN BY 3:00 AM OUT BY 8:00 AM	MON-SAT
29802	URINALYSIS, MICRO (REFL)	IN BY 3:00 AM OUT BY 8:00 AM	MON-SAT
8563	URINALYSIS, MICROSCOPIC	IN BY 3:00 AM OUT BY 8:00 AM	MON-SAT
7909	URINALYSIS, REFLEX	IN BY 3:00 AM OUT BY 8:00 AM	MON-SAT
29803	URINALYSIS, COMPLETE (REFL)	IN BY 3:00 AM OUT BY 8:00 AM	MON-SAT

NOTES:



PRODUCTION SCHEDULE

LENEXA

Effective June 2014

Highlight indicates STAT-eligible

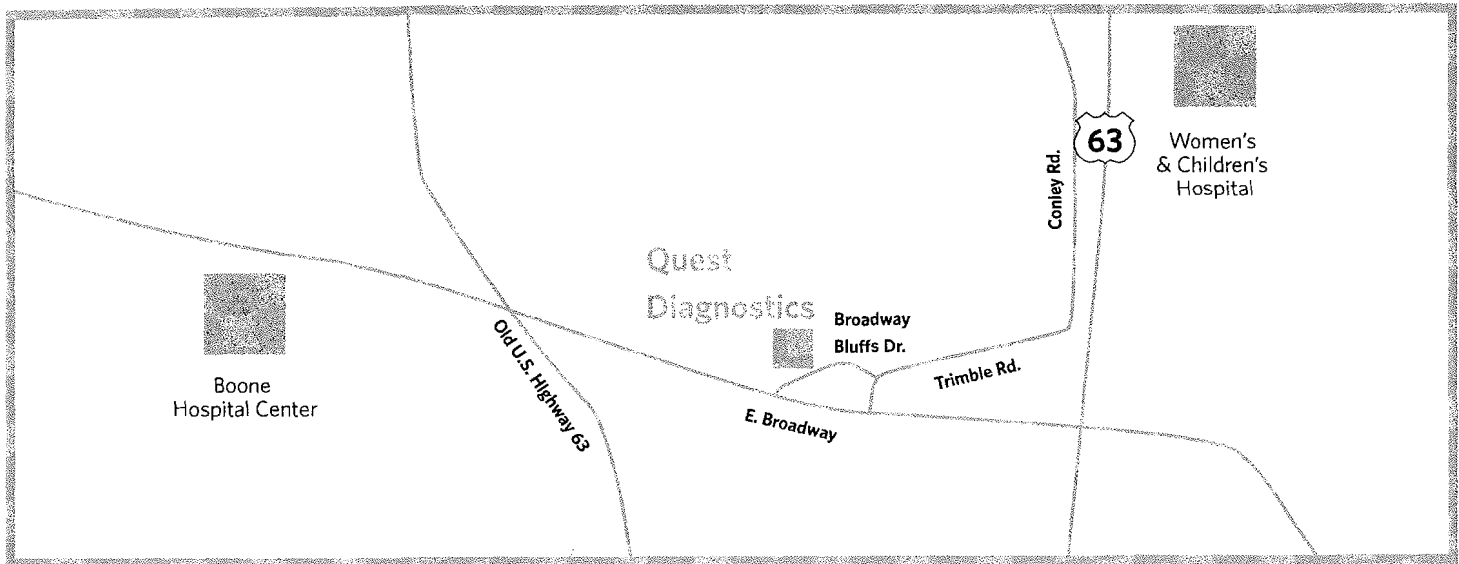
Order Code	Reporting Title	Analytic Time	Day(s) Test Set-up
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713 **DILANTIN (or PHENYTOIN)** - listed 2x (1x as Dilantin; 1x as Phenytoin).
This is to avoid missing running as a STAT.

19453 Quantiferon-TB Gold (for STAT specimen pick-up & handling only; actual testing is not a STAT)

Reason that it's shown as a STAT on the 'STAT Testing LEN QLS' doc as STAT, but not on the 'Production Schedule' spreadsheet

Same Day Testing Now Available in Columbia



Now Available Same Day Testing

Same day testing is available in **Columbia** at the Quest Diagnostics Patient Service Center located at:

2475 Broadway Bluffs, Suite 120
Columbia, MO 65201
Tel: 573-443-1444
Fax: 573-443-1449

Your patients can visit

QuestDiagnostics.com/patient to schedule an appointment or call 866-697-8378 (866-MYQUEST) for automated assistance.

Visit QuestDiagnostics.com to learn about:

- Our comprehensive test menu that lets you use one lab for all of your testing needs
- Care360® Labs & Meds, our secure internet-based resource you can use to order and review lab tests, write prescriptions and track patient histories
- Quest Diagnostics Nichols Institute, our renowned complex, specialized testing facility
- Gazelle®, our secure mobile health application that allows patients to receive their lab results and manage their personal health information from their smartphone where results are available

Tests now available include:

- Comprehensive Metabolic Panel (CMP)*
- Prothrombin Time (PT)
- Complete Blood Count (CBC) with Differential
- Basic Metabolic Panel (BMP)*
- Hepatic Function Panel
- Electrolyte Panel
- ~~Lipid Panel~~
- Urine Analysis (UA)
- Hemoglobin A1c
- Urine HCG
- Rapid Strep
- Influenza A & B

*Includes any components within the panel

Payer List

Helping insured patients get quality testing at lower costs.

A Preferred or Exclusive Provider for Select Private Health Plans

Aetna (All Plans & Products)
BCBS Kansas City HMO
BCBS of Kansas City PPO
CIGNA

**Coventry Health Care Inc. -
(MHBP, Inc formerly MailHandler's)
Coventry Healthcare of Kansas HMO
Coventry of Missouri HMO (GHP)**

Coventry of Missouri PPO (GHP)
HealthCare USA
Humana (All Plans & Products)

Key Employer Relationships

Home Depot
Union Pacific Railroad

United Furniture Workers – Employee
Health Systems

United Mine Workers

Private Health Plans Accepted

Accountable Health Plan*
Advocate Health Plan
Affiliated Healthcare*
Affiliated Provider Systems
Affordable Health Care*
American Health Network*
Anthem BC/BS
Anthem Health & Life
BCBS of Illinois
Beech Street A Multiplan Network
(All Plans and Products)
Benefit Planners
Blue Card® - Blue Cross Blue Shield
Care Improvement Plus
Care Management Resources (CMR)
Centra Healthcare*
Centra Inland Steel*
Central States SE & SW
Century Health Solutions
ChampVA
Community Care Network (CCN)*
Essence Healthcare
Evolutions Healthcare System
Exclusive Choice (Illinois Only)
Exclusive Health
Family Health Partners
First Health*
Fortis
Freedom Network (Freedom Network Select)
Galaxy Health Network

GEHA (Government Employee Health
Association)
General American
Great West Life Insurance
Harrington Benefits**
Health Alliance
Health Assurance
Health Choice of NorthWest MO
Health Network Inc
Health Partners of Kansas*
HealthLink Inc
HealthSmart Preferred Care
HealthStar Inc*
Home State Health Plan/Centene
Horizon BCBS**
Interlock / BRMS
John Alden HHPO
John Hancock
Lab Card (Exclusive Provider 100% Coverage)
Lumenos
Magna Care - Preferred Choice
Management Systems
Mercy Health Plan
Methodist Care
MultiPlan (All Groups)*
National Association of Letter Carriers
(NALC) 100% coverage
Pacific Mutual
Paramount Care (All Products)
PayerFusion
PersonalCare Insurance of Illinois

Plains Health*
Preferred Community Choice PPO*
Preferred Health Care (PHP)
Preferred Health Care (PPO)
Preferred Health Systems
Preferred One
Premier Mercy Health Plans
Primary Care IPA
Principal Mutual
Private Healthcare Systems (PHCS)*
Pro America
Rural Letter Carriers
SAMBA Health Plans 100% coverage
Shasta Administrative Services
St. Josephs IPA
St. Theresa IPA
Sterling Option I
(Medicare Advantage)
Three Rivers Provider Network
UAHC (TennCare)
Unicare
Unicare Insurance Company
UnitedHealthcare**
Unity Choice*
US Able Administrators
USA Health Network*
USA Managed Care Organization
Volunteer State Health Plan
(VSHP TennCare)
WellCare (All Plans)

State & Federal Government Programs Provider

Medicare Traditional
Medicare Supplement Insurance
(Medigap)e.g. AARP
MetroCare (Grant Program)
Missouri Medicaid

Missouri Workers Compensation
Railroad Medicare
Ryan White HIV/AIDS Program
Tennessee Medicaid (TennCare)

TRICARE
• Health Net Federal Services
• Humana Military
• TriWest WyJoCare (Grant Program)

Bold indicates exclusive relationship.

*Indicates that we need specific payer information-payer name and address.

**We accept as an out of network provider and discounts may apply through complementary networks.

Quest Diagnostics Incorporated will file all claims with the above listed payers. Please be aware that this is not an exhaustive list of all of the health plans with which we participate and is subject to change overtime. There may be exceptions in certain areas or for certain members or plans. Other insurance plans not listed may generate a patient bill that the insured individual may be able to use to submit for reimbursement. If you have any questions regarding Quest Diagnostics participation with a specific product or health plan, please contact us.

Cheli Haley - FW: Boone County addendum

From: "Forsythe, Debra A" <Debra.A.Forsythe@questdiagnostics.com>
To: <chaley@boonecountymmo.org>
Date: 5/13/2015 4:20 PM
Subject: FW: Boone County addendum
Attachments: BOONE COUNTY ADDENDUM.xlsx; TEST CODE 91358-91359-91360 - General Tox Screen.pdf

Cheli,

Attached is the additional information you requested on the bid. The second attachment is a description of the urine drug test (4.8.60.) on the addendum.

Please let me know if you need any additional information. Do you know what the timeline will be in making the decision?

Thanks,

Debbie

Debra A. Forsythe
Physician Account Executive

Quest Diagnostics | Action from Insight | phone 573-881-0980 | fax 610-271-3761
debra.a.forsythe@questdiagnostics.com | QuestDiagnostics.com



Quest
Diagnostics

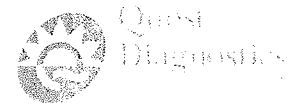


The contents of this message, together with any attachments, are intended only for the use of the person (s) to which they are addressed and may contain confidential and/or privileged information. Further, any medical information herein is confidential and protected by law. It is unlawful for unauthorized persons to use, review, copy, disclose, or disseminate confidential medical information. If you are not the intended recipient, immediately advise the sender and delete this message and any attachments. Any distribution, or copying of this message, or any attachment, is prohibited.

4.8.6.	Hepatitis Panel (Covering A, B, & C With An Automatic Reflex On Positives For Hepatitis C To Pcr For Confirmation	\$ 22.00	Includes Hep A IgM(Acute), Hep B surface Ag with reflex to confirmation, Hep B Core IgM Antibody, Hep C Antibody. Hep C would be a reflex with a separate charge for the Hep C PCR - the asterisk was missed on the original proposal indicating that there may be additional charges.
4.8.8.	Vaginal Swab Wet Prep For Gonorrhea, Chlamydia, Gardnerella Vaginalis, Trichomonas, And Yeast	\$ 27.00	Includes Candida species, Trichomonas vaginalis, Gardnerella vaginalis. Methodology is DNA Probe
4.8.9.	Dna Probe On Urine For Gonorrhea And Chlamydia	\$ 10.00	Preferred specimen urine or endocervical, urethral or vaginal swab. Strand Displacement Amplification (SDA)
4.8.13.	Serum Quantitative Hcg	\$ 4.00	Methodology is Immunoassay
4.8.14.	Serum Qualitative Hcg	\$ 3.00	Methodology is Immunoassay
4.8.19.	Thyroid Antibodies	\$ 2.00	1 mL serum, SST; methodology is Immunoassay
4.8.20.	Anemia Panel, Vitamin B12, Folic Acid	\$ 8.00	Includes Vitamin B12 and Folate; Protect from light; Methodology is Immunoassay
4.8.30.	C-Peptide	\$ 4.00	Patient should be fasting; Methodology is Immunoassay
4.8.31.	Insulin 1 Specimen	\$ 4.00	Patient should be fasting; Methodology is Immunoassay
4.8.44.	Hiv Viral Load With Hiv Log And Copies	\$ 42.00	Methodology is Real-Time Polymerase Chain Reaction (RT-PCR)
4.8.45.	Hiv Lymphocyte Subsets With Cd 4%	\$ 18.00	Methodology is Flow Cytometry
4.8.46.	Rsv	\$ 10.00	2 mL nasopharyngeal aspirate/wash or swab in VCM (green Cap) tube or nasopharyngeal specimen on clean glass slide - Direct Immunofluorescence
4.8.47.	Influenzae A And B	\$ 45.00	Influenza A&B Culture, Rapid Method -
4.8.48.	Sputum For Afb	\$ 7.00	Sputum culture, lower respiratory - includes Aerobic culture and gram stain
4.8.50.	Stool For C-Diff Toxin	\$ 10.00	Stool for Clostridium difficile Toxin A&B; 5 g fresh stool collected in sterile container without media, preservative or metal ion.
4.8.51.	Stool For Norovirus	\$ 25.00	2 grams fresh, unpreserved stool collected in sterile container; methodology is Immunoassay
4.8.54.	Serum Tylenol Level	\$ 16.00	Methodology is Immunoassay
4.8.55.	Serum Alcohol Level	\$ 15.00	Methodology is Gas Chromatography (GC)
4.8.56.	Acetaminophen	\$ 16.00	Methodology is Immunoassay
4.8.57.	Ammonia	\$ 7.00	Methodology is Enzymatic; Plasma specimen
4.8.58.	Citrate, Urine	\$ 10.16	Citric Acid urine with Creatinine; Spectrophotometry-Enzymatic
4.8.59.	Standard Employment Urine Drug Screen	\$ 5.00	Amphetamines, Barbiturates, Benzodiazepines, Cocaine Metabolites, Marijuana Metabolites, Methadone, Methaqualone, Opiates, PCP (Phencyclidine), Propoxyphene
4.8.60.	Urine Drug Screen (For Jail Use Only)	\$ 7.00	See Attachment
4.8.61.	Hiv-1 Rna Qt. Real-T	\$ 75.00	Methodology is Real-Time Polymerase Chain Reaction (RT-PCR)
4.8.62.	Sulfonylurea Screen	\$ 90.00	Includes Chlorpropanide; Glimperide; Glipizide; Glyburide; Nateglinide; Pioglitazone; Repaglinide; Rosiglitazone; Tolazamide; Tolbutamide. High Performance Liquid Chromatography/Tandem Mass Spectrometry (HPLC-MS/MS)
4.8.66.	Peripheral Blood Smear	\$ 30.00	Microscopic examination/pathologist review of 2 glass microscope slides-peripheral smear

Quest

Quest Diagnostics Drug Testing



Analyte	Common Trade Names	Report Format (if different from analyte name)	Limit of Detection (ng/ml)		
			Urine	Saliva	Spot Urine
2-hydroxyethylflurazepam	Dalmane®	2-hydroxyethylflurazepam (Flurazepam Metabolite)	100	100	50
6-Monoacetylmorphine	6-MAM	6-Monoacetylmorphine (Heroin Metabolite)	10	50	50
7-aminoclonazepam	Klonopin®	7-aminoclonazepam (Clonazepam Metabolite)	100	100	50
7-Aminoflunitrazepam	Rohypnol®	7-Aminoflunitrazepam (Flunitrazepam Metabolite)	50	50	50
Acetaminophen	Tylenol®, Paracetamol		250	250	250
Alprazolam	Xanax®		50	50	10
Amitriptyline	Elavil®		10	50	10
Amobarbital	Amytal®		500	500	250
Amoxapine	Asendin®		10	50	10
Amphetamine	Adderall®		50	50	50
Atenolol	Senormin®, Tenormin®		50	50	10
Atropine			10	50	50
Benzoyllecgonine	Cocaine	Benzoyllecgonine (Cocaine Metabolite)	100	100	10
Brompheniramine			10	50	10
Buprenorphine	Subutex®, Suboxone®, Buprenex®, etc.		500	500	100
Butabarbital	Butisol®		500	500	1000
Butalbital	Fioricet®		1000	1000	1000
Caffeine			100	100	50
Carbamazepine-10, 11-Epoxyde	Carbamazepine	Carbamazepine-10, 11-Epoxyde (Carbamazepine Metabolite)	10	10	10
Carbamazepine	Tegretol®		50	50	10
Carisoprodol	Soma®		250	250	100
Chlordiazepoxide	Librium®		100	100	50
Chlorpheniramine	Dimetapp®, Drixoral®, Actifed®, etc.		10	10	50
Chlorpromazine	Thorazine®		10	10	10
Citalopram	Celexa®		100	50	50
Clomipramine	Anafranil®		10	50	10
Clonazepam	Klonopin®		250	100	50
Clozapine	Clozaril®		10	10	10
Cocaethylene	Cocaine	Cocaethylene (Cocaine Metabolite)	10	50	10
Cocaine			50	50	250
Codeine	Tylenol 3®, etc.		50	50	10
Cotinine	Nicotine	Cotinine (Nicotine Metabolite)	50	50	10
Cyclobenzaprine	Flexeril®		10	50	50
Desipramine	Norpramin, Imipramine	Desipramine (Imipramine Metabolite)	10	10	10
Desmethylclozapine	Clozapine	Desmethylclozapine (Clozapine Metabolite)	10	10	50
Desmethyldoxepin	Doxepin	Desmethyldoxepin	10	10	10

Quest Diagnostics Drug Testing

		(Doxepin Metabolite)			
Dextromethorphan	Various Cold Medications		50	50	50
Dextrophan	Various Cold Medications		50	50	50
Diazepam	Valium®		100	100	100
Dihydrocodeine	Vicodin®	Dihydrocodeine (Hydrocodone Metabolite)	10	10	10
Diltiazem	Progor®		10	10	10
Diphenhydramine	Benadryl®		10	10	50
Disopyramide	Norpace®		10	10	50
Doxepin	Adapin®, Sinequan®		10	10	10
Doxylamine	Unisom®		10	50	50
Duloxetine	Cymbalta®		100	100	100
EDDP	Methadone	EDDP (Methadone Metabolite)	10	50	10
Ephedrine/ Pseudoephedrine		Ephedrine/Pseudoephedrine	10	50	50
Fentanyl			10	10	10
Flunitrazepam	Rohypnol®		100	10	10
Fluoxetine	Prozac®		10	50	10
Fluphenazine	Prolixin®		50	10	10
Flurazepam	Dalmane®		50	50	10
Gabapentin	Neurontin®, Gabarone®		500	250	100
Heroin			100	100	500
Hydrocodone	Vicodin®		10	10	50
Hydromorphone	Dilaudid®		5	50	10
Hydroxybupropion	Bupropion	Hydroxybupropion (Bupropion Metabolite)	10	10	10
Hydroxyzine	Vistaril®, Atarax®		10	10	10
Ibuprofen	Advil®, Motrin®		1000	500	1000
Imipramine	Tofranil®		10	50	50
Ketamine			50	50	10
Lamotrigine	Lamictal®		50	250	50
Lidocaine	Xylocaine®		10	10	10
Lorazepam	Ativan®		100	100	50
Loxapine	Loxitane®		100	50	50
Maprotiline	Ludiomil®		10	50	50
Methylenedioxy-amphetamine	MDA	MDA (Methylenedioxy-amphetamine)	100	100	100
Methylenedioxy-ethylamphetamine	MDEA	MDEA (Methylenedioxy-ethylamphetamine)	10	50	50
Methylenedioxy-methamphetamine	MDMA	MDMA (Methylenedioxy-methamphetamine)	10	50	50
MEGx	Lidocaine	MEGx (Lidocaine Metabolite)	10	50	250
Meperidine	Demerol®		50	50	50
Meprobamate	Miltown®, Equanil®	Meprobamate (Carisoprodol Metabolite)	250	250	250
Mesoridazine	Serentil®		10	10	10
Methadone	Dolophine®, Methadose®, etc.		10	10	10
Methamphetamine	Desoxyn®	Methamphetamine	100	100	50
Methocarbamol	Robaxin®		250	100	100
Methylphenidate	Concerta®, Ritalin®		250	50	10

Quest Diagnostics Drug Testing

Drug	Brand Name(s)	Metabolite(s)	10-Panel	12-Panel	15-Panel
Metoprolol	Metadate®, Methylin® Lopressor®, Toprol®		100	50	50
Midazolam	Versed®		10	10	10
Mirtazapine	Remeron®		10	10	10
Morphine			100	50	50
N-acetylprocainamide	NAPA	NAPA (Procainamide Metabolite)	10	10	10
Naproxen	Aleve®		100	100	100
Norbuprenorphine	Buprenorphine	Norbuprenorphine (Buprenorphine Metabolite)	100	100	50
Nordiazepam	Diazepam, Chlordiazepoxide, Clorazepate®	Nordiazepam (Diazepam Metabolite)	100	50	50
Norfentanyl	Fentanyl	Norfentanyl (Fentanyl Metabolite)	50	50	10
Norhydrocodone	Hydrocodone	Norhydrocodone (Hydrocodone Metabolite)	50	50	10
Norketamine	Ketamine	Norketamine (Ketamine Metabolite)	50	10	50
Normeperidine	Meperidine	Normeperidine (Meperidine Metabolite)	100	100	100
Noroxycodone	Oxycodone	Noroxycodone (Oxycodone Metabolite)	250	100	50
Noroxymorphone	Oxymorphone	Noroxymorphone (Oxymorphone Metabolite)	500	250	100
Norpropoxyphene	Propoxyphene	Norpropoxyphene (Propoxyphene Metabolite)	100	50	50
Norsertaline	Sertraline	Norsertaline (Sertraline Metabolite)	250	1000	1000
Nortriptyline	Pamelor®, Adventyl®	Nortriptyline (Amitriptyline Metabolite)	50	50	10
Norverapamil	Verapamil®	Norverapamil (Verapamil Metabolite)	10	10	10
O-Desmethylvenlafaxine	Pristiq®, Effexor®	O-Desmethylvenlafaxine (Venlafaxine Metabolite)	10	50	100
Olanzapine	Zyprexa®		100	50	10
Oxazepam	Serax®, Diazepam, Chlordiazepoxide, Clorazepate®, Temazepam		100	100	50
Oxcarbazepine	Trileptal®		100	100	50
Oxycodone	OxyContin®, Percocet®		10	10	50
Oxymorphone	Opana®		50	50	50
Paroxetine	Paxil®		50	50	50
Phencyclidine	PCP	Phencyclidine (PCP)	100	50	50
Pentazocine			50	50	10
Pentobarbital	Nembutal®		500	500	250
Phenobarbital	Solfoton®		500	500	500
Phentermine	Ionamin®	Phentermine	10	50	50
Phenylpropanolamine			100	250	250
Phenytoin	Dilantin®		1000	1000	1000
Pregabalin	Lyrica®		250	250	250
Procainamide	Pronestyl®		10	10	10
Promazine	Sparine®	Promazine	100	50	50

Quest Diagnostics Drug Testing

Promethazine	Pentazine®, Phenadoz®, Phenergan®, etc.	Promethazine	100	100	50
Propofol-B-D-glucuronide	Propofol	Propofol-Beta-D-glucuronide (Propofol Metabolite)	50	50	50
Propoxyphene	Darvon®		50	50	50
Propranolol	Inderal®		100	50	50
Protriptyline	Vivactil®		50	10	10
Pseudoephedrine	Sudafed®	Ephedrine/Pseudoephedrine	10	10	10
Pyrilamine			10	10	10
Quetiapine	Seroquel®		10	10	10
Quinidine		Quinidine/Quinine	100	100	50
Quinine	Qualaquin®	Quinidine/Quinine	250	250	250
Risperidone			10	50	100
Salicylic Acid	Aspirin		1000	1000	500
Secobarbital	Seconal Sodium®		500	500	250
Sertraline	Zoloft®		50	100	10
Tapentadol	Nucynta®		10	10	50
Temazepam	Restoril®		10	50	50
THC-COOH	Marijuana, Tetrahydrocannab inol, THC		100	100	100
Theophylline			500	250	1000
Thioridazine	Mellaril®		10	10	50
Topiramate	Topamax®		50	50	50
Tramadol	Ultram®, Rybix®, Ryzolt®, etc.		10	10	10
Trazodone	Desyrel®, Oleptro®		50	50	50
Trifluoperazine	Stelazine®		10	10	10
Trimethoprim	Proloprim®, Trimpex®		50	50	10
Trimipramine	Surmontil®		10	10	10
Tripelennamine			10	50	10
Venlafaxine	Effexor®		10	10	10
Verapamil	Calan®, Covera®, Verelan®, etc.		10	10	10
Zolpidem	Ambien®		10	10	10
Zolpidem-Phenyl-4-COOH	Zolpidem®	Zolpidem-Phenyl-4-COOH (Zolpidem Metabolite)	10	50	10

Effective 03/11/2013



Boone County Purchasing
613 East Ash Street, Room 109
Columbia, MO 65201

Request for Bid (RFB)

Cheli Haley, Buyer
(573) 886-4392 – Fax: (573) 886-4390
Email: chaley@boonecountymo.org

Bid Data

Bid Number: **19-13APR15**

Commodity Title: **Clinical Testing Services**

DIRECT BID FORMAT OR SUBMISSION QUESTIONS TO THE PURCHASING DEPARTMENT

Bid Submission Address and Deadline

Day / Date: **MONDAY, APRIL 13, 2015**
Time: **10:30 A.M. (Bids received after this time will be returned unopened)**
Location / Mail Address: **Boone County Purchasing Department
Boone County Annex Building
613 E. Ash, Room 109
Columbia, MO 65201**
Directions: **The Boone County Annex Building is located at the corner of 7th Street and Ash Street.**

Bid Opening

Day / Date: **MONDAY, APRIL 13, 2015**
Time: **10:30 A.M. (Bids received after this time will be returned unopened)**
Location / Address: **Boone County Annex Building
613 E. Ash, Conference Room
Columbia, MO 65201**

Bid Contents

- 1.0: Introduction and General Conditions of Bidding**
- 2.0: Primary Specifications**
- 3.0: Response Presentation and Review**
- 4.0: Response Form**
 - Attachment A**
 - References Sheet**
 - E-Verify**
 - **Work Authorization Certification**
 - **Certification of Individual Bidder**
 - **Individual Bidder Affidavit**
 - Debarment Form**
 - Standard Terms and Conditions**

1. Introduction and General Conditions of Bidding

- 1.1. **INVITATION** – The County of Boone, through its Purchasing Department, invites responses, which offer to provide the goods and/or services identified on the title page, and described in greater detail in Section 2.
- 1.2. **DEFINITIONS**
- 1.2.1. **County** – This term refers to the County of Boone, a duly organized public entity. It may also be used as a pronoun for various subsets of the County organization including as the context will indicate:
Purchasing – The Purchasing Department, including its Purchasing Director and staff.
Department/s or Office/s – The County Department/s or Office/s for which this Bid is prepared, and which will be the end user/s of the goods and/or services sought.
Designee – The County employee/s assigned as your primary contact/s for interaction regarding Contract performance.
- 1.2.2. **Bidder / Contractor / Supplier** – These terms refer generally to businesses having some sort of relationship to or with us. The term may apply differently to different classes of entities, as the context will indicate.
Bidder – Any business entity submitting a response to this Bid. Suppliers, which may be invited to respond, or which express interest in this bid, but which do not submit a response, have no obligations with respect to the bid requirements.
Contractor – The Bidder whose response to this bid is found by Purchasing to meet the best interests of the County. The Contractor will be selected for award, and will enter into a Contract for provision of the goods and/or services described in the Bid.
Supplier – All business/s entities which may provide the subject goods and/or services.
- 1.2.3. **Bid** – This entire document, including attachments. A Bid may be used to solicit various kinds of information. The kind of information this Bid seeks is indicated by the title appearing at the top of the first page. An “Invitation For Bid” is used when the need is well defined. An “Invitation For Proposal” is used when the County will consider solutions, which may vary significantly from each other or from the County’s initial expectations.
- 1.2.4. **Response** – The written, sealed document submitted according to the Bid instructions.
- 1.3. **BID CLARIFICATION** – Questions regarding this Bid should be directed in writing, preferably by fax, to the Purchasing Department. Answers, citing the question asked but not identifying the questioner, will be distributed simultaneously to all known prospective Bidders. Note: written requirements in the Bid or its Amendments are binding, but any oral communications between County and Bidder are not.
- 1.3.1. **Bidder Responsibility** – The Bidder is expected to be thoroughly familiar with all specifications and requirements of this Bid. Bidder’s failure or omission to examine any relevant form, article, site or document will not relieve them from any obligation regarding this Bid. By submitting a Response, Bidder is presumed to concur with all terms, conditions and specifications of this Bid.
- 1.3.2. **Bid Amendment** – If it becomes evident that this Bid must be amended, the Purchasing Department will issue a formal written Amendment to all known prospective Bidders. If necessary, a new due date will be established.
- 1.4. **AWARD** – Award will be made to the Bidder/s whose offer/s provide the greatest value to the County from the standpoint of suitability to purpose, quality, service, previous experience, price, lifecycle cost, ability to deliver, or for any other reason deemed by Purchasing to be in the best interest of the County. Thus, the result will not be determined by price alone. The County will be seeking the least costly outcome that meets the County needs as interpreted by the County.
- 1.5. **CONTRACT EXECUTION** – This Bid and the Contractor’s Response will be made part of any resultant Contract and will be incorporated in the Contract as set forth, verbatim.
- 1.5.1. **Precedence** – In the event of contradictions or conflicts between the provisions of the documents comprising this Contract, they will be resolved by giving precedence in the following order:
1) the provisions of the Contract (as it may be amended);
2) the provisions of the Bid;
3) the provisions of the Bidder’s Response.

- 1.7. **COMPLIANCE WITH STANDARD TERMS AND CONDITIONS** – Bidder agrees to be bound by the County’s standard “boilerplate” terms and conditions for Contracts, a sample of which is attached to this Bid.

2. **Primary Specifications**

- 2.1. **ITEMS TO BE PROVIDED** – For the provision of a Term and Supply contract for **Clinical Chemical Testing Service** for the County of Boone – Missouri as specified herein.
 - 2.1.1. **Quantity** – Attachment A shows a reflection of usage over the past year for the previous contract. The amount of usage specified herein is an estimate and as such does not constitute a guarantee on the part of the County for anticipated future requirements. Orders will be made on an “as needed basis”. The County reserves the right to increase or decrease quantities as requirements dictate.
 - 2.1.2. **Contract Duration** – The contract shall be effective from **July 1, 2015** through June 30, 2016 and may be automatically renewed for an additional three (3) one-year periods unless canceled by the Purchasing Director in writing prior to a renewal period.
 - 2.1.2.1. **Contract Extension** – The County Purchasing Director may exercise the option to extend the contract on a month-to-month basis from the date of termination if it is deemed to be in the best interest of Boone County.
 - 2.1.2.2. **Contract Documents** – The successful bidder(s) shall be obligated to enter into a written contract with the County within 15 days of award on contract forms provided by the County. If bidders desire to contract under their own written agreement, any such proposed agreement shall be submitted with their bid. County reserves the right to modify any proposed form agreement or withdraw its award to a successful bidder if any proposed agreement contains terms and conditions inconsistent with its bid or are unacceptable to county legal counsel.
- 2.2. **General Requirements:**
 - 2.2.1. All prices for quantities described in Section 4 of this request must also include ANY AND ALL fees associated with set-up, clean-up, labor, delivery of completed test results, and any other fee associated with completing the requirements for completing testing service.
 - 2.2.2. The Contractor shall be responsible for collecting specimens at their own facilities. These rules must be followed when collecting specimens:
 - The bathroom toilet shall have bluing (or equivalent) in the toilet bowl or have a shut off valve.
 - All chemicals including soap shall be removed from the bathroom.
 - Contractor shall make sure that the donor empties pockets in the presence of the collector before the test.
 - Contractor shall make sure donor leaves all outerwear as well as purse outside of the bathroom during the test.
 - Contractor shall make sure donor provides photo identification (drivers license or state identification card.)
 - Contractor shall make sure the donor remains at the collection site until the entire process is completed and the bag is sealed.
- 2.3. **Miscellaneous Testing Service** – The bidder may submit with the bid price lists for additional testing services offered which may be required by the County but are not covered in this Request for Bid. Bidders may also indicate on a price list, any volume discounts for any items detailed in this Request for Bid.
- 2.4. **Vendor Qualifications** – The Bidder shall have a minimum of three years experience in testing services.
- 2.5. **References** – Bidder shall submit a minimum of three references for which the bidder has provided clinical testing services within the preceding 24 months. References may be checked prior to award. Any negative responses received may result in disqualification of the bid. Failure to submit references with the bid response may disqualify the bid from further consideration for award.
- 2.6. **Designee** – All County departments. Locations for pickup and delivery are as follows:
Boone County Government Center Offices, 801 E. Walnut, Columbia, MO 65201

Boone County Annex Building, 613 E. Ash, Room 109, Columbia, MO 65201
Boone County Courthouse, 705 E. Walnut, Columbia, MO 65201
Boone County Sheriff Department, 2121 County Drive, Columbia, MO 65202
Boone County Juvenile Justice Center, 5665 N. Roger I Wilson Memorial Drive, Columbia, MO 65202

- 2.7. **Bid/Clarification Contact** – Cheli Haley, Buyer, Boone County Purchasing Department, 613 E. Ash Street, Room 109, Columbia, MO 65201. Telephone: (573) 886-4392, Facsimile: (573) 886-4390, e-mail: chaley@boonecountymo.org.
- 2.8. **Billing** – Contractor shall provide a receipt itemizing description and cost of the service performed per request. Each department shall be invoiced separately for all orders placed. County agrees to pay all correct monthly statements within thirty (30) days from the date of receipt.
- 2.9. **Delivery** – FOB Destination – Inside Delivery to the Boone County requesting department. All deliveries shall be made FOB Destination with freight charges fully included and prepaid. The seller pays and bears the freight charges.
- 2.9.1. Bidders shall state the delivery time on the response page.
- 2.10. **Descriptive Literature** – Bidders proposing to furnish items other than specified must submit complete descriptive literature with bid. Bids received without descriptive literature are subject to rejection.
- 2.11. **Or Equal** – Bidders are to bid as specified herein or bid an approved equal. Determination of equality is solely Boone County’s responsibility.
- 2.12. **Quality of Work** – Contractor shall maintain a high standard of quality work on all testing jobs. Boone County reserves the right to refuse poor quality work and will require the Contractor to reproduce the work at no additional cost to the County.

3. Response Presentation and Review

- 3.1 **RESPONSE CONTENT** – In order to enable direct comparison of competing Responses, Bidder must submit Response in strict conformity to the requirements stated here. Failure to adhere to all requirements may result in Response being disqualified as non-responsive. All Responses must be submitted using the provided Response Sheet. Every question must be answered and if not applicable, the section must contain “N/A.”
- 3.2 **SUBMITTAL OF RESPONSES** – Responses **MUST** be received by the date and time noted on the title page under “Bid Submission Information and Deadline”. **NO EXCEPTIONS.** The County is not responsible for late or incorrect deliveries from the US Postal Service or any other mail carrier.
- 3.2.1. **Submittal Package** – Submit, to the location specified on the title page, **three (3) complete copies** of your Response in a single sealed envelope, clearly marked on the outside with your company name and return address, the bid number and the due date and time.
- 3.2.2. The County’s Bids, Bid Tabulations, and Bid Awards may be viewed on our web page at www.showmeboone.com. View information under *Purchasing Department*.
- 3.2.3. If you have obtained this bid document from our Web Page or from a source other than the Boone County Purchasing Department, please check with our office or web page prior to submitting your bid to ensure that you have a complete package. The Purchasing Department cannot be responsible for providing addenda if we do not have you on our vendor list for this bid.
- 3.3. **BID OPENING** – On the date and time and at the location specified on the title page under “Bid Opening”, all Responses will be opened in public. Brief summary information from each will be read aloud.
- 3.3.1. **Removal from Vendor Database** – If any prospective Bidder currently in our Vendor Database to whom the Bid was sent elects not to submit a Response and fails to reply in writing stating reasons for not bidding, that Bidder’s name may be removed from our database. Other reasons for removal include unwillingness or inability to show financial responsibility, reported poor performance, unsatisfactory service, or repeated inability to meet delivery requirements.
- 3.4. **RESPONSE CLARIFICATION** – The County reserves the right to request additional written or oral information from Bidders in order to obtain clarification of their Responses.
- 3.4.1. **Rejection or Correction of Responses** – The County reserves the right to reject any or all Responses. Minor irregularities or informalities in any Response which are immaterial or inconsequential in nature, and are neither affected by law nor at substantial variance with Bid conditions, may be waived at our discretion whenever it is determined to be in the County’s best interest.
- 3.5. **EVALUATION PROCESS** – The County’s sole purpose in the evaluation process is to determine from among the Responses received which one is best suited to meet the County’s needs at the lowest possible cost. Any final analysis or weighted point score does not imply that one Bidder is superior to another, but simply that in our judgment the Contractor selected appears to offer the best overall solution for our current and anticipated needs at the lowest possible cost.
- 3.5.1. **Method of Evaluation** – The County will evaluate submitted Responses in relation to all aspects of this Bid.
- 3.5.2. **Acceptability** – The County reserves the sole right to determine whether goods and/or services offered are acceptable for our use.
- 3.5.3. **Endurance of Pricing** – Bidder’s pricing must be held until award or 90 days, whichever comes first.

- 3.5.4. **Award:** Boone County reserves the right to award this bid on an item by item basis, or an “all or none” basis, whichever is in the best interest of the County. The County reserves the right to award to one or multiple respondents. In addition, the resulting contract from this RFB will be considered “Non-Exclusive”. The County reserves the right to purchase this service from other suppliers.
- 3.5.5. Boone County reserves the right to reject all bids. Boone County reserves the right to waive informalities in bids.

4. Response Form

4.1. Company Name: _____

4.2. Address: _____

4.3. City/Zip: _____

4.4. Phone Number: _____

4.5. Fax Number: _____

4.6. E-Mail Address: _____

4.7. Federal Tax ID: _____

4.7.1. () Corporation

() Partnership - Name _____

() Individual/Proprietorship - Individual Name _____

() Other (Specify) _____

PRICING

4.8.

		<u>Unit Price</u>	<u>Estimated Quantity</u>	<u>Extended Total</u>
4.8.1.	MULTI CHEM 23	\$ _____	7	\$ _____
4.8.2.	HEPATIC FUNCTION PAN	\$ _____	132	\$ _____
4.8.3.	BASIC METABOLIC PANE	\$ _____	1	\$ _____
4.8.4.	COMP METABOLIC PANEL	\$ _____	11	\$ _____
4.8.5.	LIPID PROFILE	\$ _____	65	\$ _____
4.8.6.	THYROID PROFILE	\$ _____	5	\$ _____
4.8.7.	HEPATITIS PANEL-ACUT	\$ _____	7	\$ _____
4.8.8.	HEPATITIS IMMUNITY P	\$ _____	2	\$ _____
4.8.9.	HEMATOLOGY PROFILE	\$ _____	7	\$ _____
4.8.10.	MEASLES, MUMPS, RUBE	\$ _____	1	\$ _____
4.8.11	GENITAL SCREEN V	\$ _____	1641	\$ _____
4.8.12.	GLUCOSE	\$ _____	124	\$ _____
4.8.13.	URIC ACID	\$ _____	2	\$ _____
4.8.14.	CHOLESTEROL	\$ _____	83	\$ _____

4.8.15.	HDL	\$ _____	81	\$ _____
4.8.16.	VITAMIN D, 25-HYDROX	\$ _____	1	\$ _____
4.8.17.	B-HCG QUANTITATIVE	\$ _____	1	\$ _____
4.8.18.	PROLACTIN	\$ _____	1	\$ _____
4.8.19.	THYROXINE (T4),FREE	\$ _____	6	\$ _____
4.8.20.	T3,TOTAL	\$ _____	3	\$ _____
4.8.21.	THYROID STIMULATING	\$ _____	37	\$ _____
4.8.22.	THYROID ANTIBODIES	\$ _____	1	\$ _____
4.8.23.	VITAMIN B12	\$ _____	2	\$ _____
4.8.24.	HEPATITIS B SURFACE	\$ _____	8	\$ _____
4.8.25.	HEPATITIS B CORE AB,	\$ _____	1	\$ _____
4.8.26.	HEPATITIS B SURFACE	\$ _____	3	\$ _____
4.8.27.	HEPATITIS B SURFACE	\$ _____	49	\$ _____
4.8.28.	HEPATITIS A AB, TOTA	\$ _____	1	\$ _____
4.8.29.	HEPATITIS A AB, IGM	\$ _____	3	\$ _____
4.8.30.	HEPATITIS C ANTIBODY	\$ _____	65	\$ _____
4.8.31.	HIV-1/HIV-2 ANTIBODI	\$ _____	136	\$ _____
4.8.32.	GLYCOHEMOGLOBIN A1C	\$ _____	12	\$ _____
4.8.33.	RPR	\$ _____	130	\$ _____
4.8.34.	RUBELLA IgG	\$ _____	22	\$ _____
4.8.35.	VARICELLA-ZOSTER VIR	\$ _____	216	\$ _____
4.8.36.	BODY FLUID CULTURE	\$ _____	1	\$ _____
4.8.37.	GC CULTURE	\$ _____	59	\$ _____
4.8.38.	HERPES SIMPLEX CULTU	\$ _____	1	\$ _____
4.8.39.	THROAT CULTURE	\$ _____	1	\$ _____
4.8.40.	URINE CULTURE	\$ _____	10	\$ _____

4.8.41.	SENSITIVITY 1-MIC	\$ _____	4	\$ _____
4.8.42.	ORGANISM ID 1	\$ _____	7	\$ _____
4.8.43.	SENSITIVITY REPORT 1	\$ _____	4	\$ _____
4.8.44.	SEROLOGIC ID 1	\$ _____	2	\$ _____
4.8.45.	MICRO TEST	\$ _____	74	\$ _____
4.8.46.	CHLAMYDIA TRACHOMATI	\$ _____	5	\$ _____
4.8.47.	NEISSERIA GONORRHOEA	\$ _____	5	\$ _____
4.8.48.	HUMAN PAPILLOMAVIRUS	\$ _____	10	\$ _____
4.8.49.	PAP SMEAR	\$ _____	889	\$ _____
4.8.50.	SUREPATH LIQUID-BASE	\$ _____	4	\$ _____
4.8.51.	ABNORMAL CYTOLOGY FO	\$ _____	9	\$ _____
4.8.52.	CYTOLOGY PATHOLOGIST	\$ _____	201	\$ _____
4.8.53.	HERPES SIMPLEX TYPE	\$ _____	1	\$ _____
4.8.54.	HSV 1&2 GLYCOPROTEIN	\$ _____	88	\$ _____
4.8.55.	LEAD, BLOOD	\$ _____	7	\$ _____
4.8.56.	MUMPS VIRUS ANTIBODY	\$ _____	19	\$ _____
4.8.57.	RABIES ANTIBODY, IGG	\$ _____	2	\$ _____
4.8.58.	MEASLES (RUBEOLA) AB	\$ _____	17	\$ _____
4.8.59.	STAT LABEL	\$ _____	8	\$ _____
4.8.60.	HOLD-PROBLEM	\$ _____	38	\$ _____
4.8.61.	DISEASE CASE REPORT	\$ _____	154	\$ _____
4.8.62.	ARUP REASON TEST NOT	\$ _____	1	\$ _____
4.8.63.	TEST AUTHORIZATION	\$ _____	11	\$ _____
4.8.64.	CANCEL-HOLD	\$ _____	22	\$ _____
4.8.65.	BASIC METABOLIC PANE	\$ _____	18	\$ _____

4.8.66.	COMP METABOLIC PANEL	\$ _____	47	\$ _____
4.8.67.	LIPID PROFILE	\$ _____	7	\$ _____
4.8.68.	HEPATITIS PANEL I	\$ _____	1	\$ _____
4.8.69.	HEMATOLOGY PROFILE	\$ _____	54	\$ _____
4.8.70.	URINALYSIS, COMPLETE	\$ _____	1	\$ _____
4.8.71.	URINALYSIS	\$ _____	10	\$ _____
4.8.72.	URINALYSIS PLUS CULT	\$ _____	1	\$ _____
4.8.73.	URINALYSIS PLUS CULT	\$ _____	1	\$ _____
4.8.74.	GENITAL SCREEN III	\$ _____	2	\$ _____
4.8.75.	GENITAL SCREEN V	\$ _____	37	\$ _____
4.8.76.	SERUM IRON	\$ _____	1	\$ _____
4.8.77.	LDH	\$ _____	1	\$ _____
4.8.78.	CALCIUM-URINE	\$ _____	1	\$ _____
4.8.79.	CREATININE-URINE	\$ _____	1	\$ _____
4.8.80.	SODIUM-URINE	\$ _____	1	\$ _____
4.8.81.	URIC ACID-URINE	\$ _____	1	\$ _____
4.8.82.	AMYLASE	\$ _____	3	\$ _____
4.8.83.	LIPASE	\$ _____	3	\$ _____
4.8.84.	C-PEPTIDE	\$ _____	1	\$ _____
4.8.85.	INSULIN 1 SPECIMEN	\$ _____	1	\$ _____
4.8.86.	CARBAMAZEPINE	\$ _____	10	\$ _____
4.8.87.	LITHIUM	\$ _____	13	\$ _____
4.8.88.	PHENYTOIN	\$ _____	5	\$ _____
4.8.89.	VALPROIC ACID	\$ _____	17	\$ _____
4.8.90.	ALPHA-FETOPROTEIN TU	\$ _____	2	\$ _____
4.8.91.	B-HCG QUALITATIVE	\$ _____	2	\$ _____

4.8.92.	FERRITIN	\$ _____	1	\$ _____
4.8.93.	LUTEINIZING HORMONE	\$ _____	1	\$ _____
4.8.94.	FOLLICLE STIMULATING	\$ _____	1	\$ _____
4.8.95.	PROLACTIN	\$ _____	2	\$ _____
4.8.96.	PROSTATE SPECIFIC AN	\$ _____	5	\$ _____
4.8.97.	T4,TOTAL	\$ _____	2	\$ _____
4.8.98.	THYROXINE (T4),FREE	\$ _____	8	\$ _____
4.8.99.	T3,TOTAL	\$ _____	2	\$ _____
4.8.100	THYROID STIMULATING	\$ _____	21	\$ _____
4.8.101	VITAMIN B12	\$ _____	2	\$ _____
4.8.102	RBC FOLATE	\$ _____	1	\$ _____
4.8.103	HEPATITIS B SURFACE	\$ _____	3	\$ _____
4.8.104	HEPATITIS B SURFACE	\$ _____	2	\$ _____
4.8.105	HEPATITIS A AB, IGM	\$ _____	1	\$ _____
4.8.106	HEPATITIS C ANTIBODY	\$ _____	5	\$ _____
4.8.107	HIV-1/HIV-2 ANTIBODI	\$ _____	5	\$ _____
4.8.108	COMPLEMENT C3	\$ _____	1	\$ _____
4.8.109	GLYCOHEMOGLOBIN A1C	\$ _____	5	\$ _____
4.8.110	AMMONIA, PLASMA (EDT	\$ _____	1	\$ _____
4.8.111	HEMOGRAM	\$ _____	4	\$ _____
4.8.112	MANUAL DIFFERENTIAL	\$ _____	11	\$ _____
4.8.113	SED RATE WESTERGREN	\$ _____	3	\$ _____
4.8.114	PROTHROMBIN TIME (PT	\$ _____	11	\$ _____
4.8.115	PTT	\$ _____	2	\$ _____
4.8.116	URINALYSIS, BILL COM	\$ _____	5	\$ _____
4.8.117	URINALYSIS, BILL MAC	\$ _____	6	\$ _____

4.8.118	ANTI-NUCLEAR ANTIBOD	\$ _____	1	\$ _____
4.8.119	ANA PROFILE	\$ _____	1	\$ _____
4.8.120	RHEUMATOID FACTOR	\$ _____	1	\$ _____
4.8.121	HELICOBACTER PYLORI	\$ _____	2	\$ _____
4.8.122	BETA STREP CULTURE -	\$ _____	2	\$ _____
4.8.123	CLOSTRIDIUM DIFF TOX	\$ _____	1	\$ _____
4.8.124	TRICHOMONAS PREP	\$ _____	1	\$ _____
4.8.125	GENITAL CULTURE	\$ _____	1	\$ _____
4.8.126	STOOL CULTURE	\$ _____	1	\$ _____
4.8.127	THROAT CULTURE	\$ _____	1	\$ _____
4.8.128	URINE CULTURE	\$ _____	12	\$ _____
4.8.129	WOUND CULTURE	\$ _____	3	\$ _____
4.8.130	YEAST SCREEN	\$ _____	1	\$ _____
4.8.131	SENSITIVITY 1-MIC	\$ _____	2	\$ _____
4.8.132	ORGANISM ID 1	\$ _____	3	\$ _____
4.8.133	SENSITIVITY REPORT 1	\$ _____	2	\$ _____
4.8.134	MICRO TEST	\$ _____	26	\$ _____
4.8.135	LYMPHOCYTE SUBSETS,	\$ _____	1	\$ _____
4.8.136	LYMPHOCYTE SUBSETS,	\$ _____	1	\$ _____
4.8.137	HEPATITIS C RNA, QUA	\$ _____	2	\$ _____
4.8.138	PAP SMEAR	\$ _____	2	\$ _____
4.8.139	CYTOLOGY PATHOLOGIST	\$ _____	1	\$ _____
4.8.140	HISTOPATHOLOGY REPOR	\$ _____	3	\$ _____
4.8.141	ACETAMINOPHEN	\$ _____	1	\$ _____
4.8.142	ACETAMINOPHEN	\$ _____	1	\$ _____
4.8.143	AMMONIA	\$ _____	2	\$ _____

4.8.144		\$ _____		
.	CITRATE, URINE		1	\$ _____
4.8.145		\$ _____		
.	DRUG ABUSE SCREEN 8		3	\$ _____
4.8.146		\$ _____		
.	HIV-1 RNA QT. REAL-T		4	\$ _____
4.8.147		\$ _____		
.	NOROVIRUS GROUP 1&2		1	\$ _____
4.8.148		\$ _____		
.	OXALATE, URINE		1	\$ _____
4.8.149		\$ _____		
.	SALICYLATE		1	\$ _____
4.8.150		\$ _____		
.	SULFONYLUREA HYPOGLY		1	\$ _____
4.8.151		\$ _____		
.	STAT LABEL		16	\$ _____
4.8.152		\$ _____		
.	HOLD-PROBLEM		16	\$ _____
4.8.153		\$ _____		
.	DISEASE CASE REPORT		9	\$ _____
4.8.154		\$ _____		
.	DISEASE CASE REPORT		4	\$ _____
4.8.155		\$ _____		
.	CANCEL-HOLD		10	\$ _____
4.8.156	ON SITE COLLECTION AS PER SECTION 2.2.2.	\$ _____	35	\$ _____
4.9..	Totals:	\$ _____		\$ _____

4.10. RENEWALS

4.10.1. Maximum Increase 1st Renewal Period _____%

4.10.2. Maximum Increase 2nd Renewal Period _____%

4.10.3. Maximum Increase 3rd Renewal Period _____%

PLEASE REMEMBER TO ATTACH 3 COPIES OF YOUR RESPONSE INFORMATION AND ANY OTHER REQUIRED BID SUBMISSION ITEMS.

4.11. The undersigned offers to furnish and deliver the articles or services as specified at the prices and terms stated and in strict accordance with all requirements contained in the Request for Bid which have been read and understood, and all of which are made part of this order. By submission of this bid, the vendor certifies that they are in compliance with Section 34.353 and, if applicable, Section 34.359 ("Missouri Domestic Products Procurement Act") of the Revised Statutes of Missouri.

4.12. Delivery ARO: _____

4.13. Will you honor the submitted prices for purchase by other entities in Boone County who participate in cooperative purchasing with Boone County, Missouri?
_____ Yes _____ No

4.13.1. Authorized Representative (Sign By Hand):

_____ Date: _____

4.13.2. Print Name and Title of Authorized Representative

Attachment A

Report Boone County Health Department

UNIT CODE NAME	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	TOTAL
MULTI CHEM 23		1		1	1		2	1			1		7
HEPATIC FUNCTION PAN	6	6	12	10	9	4	11	16	14	14	18	12	132
BASIC METABOLIC PANE											1		1
COMP METABOLIC PANEL		3	2		1		1	2			2		11
LIPID PROFILE	2	5	7	33	4	3	1	1	1	2	5	1	65
THYROID PROFILE				1	1	1		1			1		5
HEPATITIS PANEL-ACUT				1	2			2			2		7
HEPATITIS IMMUNITY P											2		2
HEMATOLOGY PROFILE			2	2		1					2		7
MEASLES, MUMPS, RUBE						1							1
GENITAL SCREEN V	163	125	138	138	154	153	121	135	141	129	119	125	1641
GLUCOSE	10	12	12	41	6	4	5	4	5	6	11	8	124
URIC ACID	1			1									2
CHOLESTEROL	8	7	9	11	6	2	5	4	5	6	12	8	83
HDL	8	6	9	11	5	2	5	4	5	6	12	8	81
VITAMIN D, 25-HYDROX								1					1
B-HCG QUANTITATIVE								1					1
PROLACTIN	1												1
THYROXINE (T4),FREE		1						1		3		1	6
T3,TOTAL			1				1			1			3
THYROID STIMULATING	5	5	4	3	4	5	3	2	1	1	4		37
THYROID ANTIBODIES								1					1
VITAMIN B12								1		1			2
HEPATITIS B SURFACE			1	4				1	2				8
HEPATITIS B CORE AB,								1					1
HEPATITIS B SURFACE			1						1		1		3
HEPATITIS B SURFACE	2	4	9	10	4	4	3	2	3	4	2	2	49
HEPATITIS A AB, TOTA								1					1
HEPATITIS A AB, IGM								1		2			3
HEPATITIS C ANTIBODY	5	9	5	11	1	3	4	6	1	10	6	4	65
HIV-1/HIV-2 ANTIBODI	5	9	19	16	10	5	13	7	12	13	15	12	136
GLYCOHEMOGLOBIN A1C		1	2		2	1	1		1	3	1		12
RPR	5	8	18	14	10	5	13	7	12	13	14	11	130
RUBELLA IgG	1	1	7	2	2	2	3	1		2	1		22
VARICELLA-ZOSTER VIR	6	10	22	22	16	16	32	16	17	21	19	19	216
BODY FLUID CULTURE	1												1
UNIT CODE NAME	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	TOTAL
GC CULTURE	4	5	8	7	7	6	3	4	2		5	8	59
HERPES SIMPLEX CULTU	1												1
THROAT CULTURE				1									1
URINE CULTURE	1	1	2	1	1	2		2					10
SENSITIVITY 1-MIC	1		1		1			1					4
ORGANISM ID 1	1		1	1	1			2				1	7
SENSITIVITY REPORT 1	1		1		1			1					4
SEROLOGIC ID 1				1		1							2

MICRO TEST	7	6	12	9	8	8	3	6	2		5	8	74
CHLAMYDIA TRACHOMATI		3	2										5
NEISSERIA GONORRHOEA		2	3										5
HUMAN PAPILLOMAVIRUS	1	1	2	1	2				2		1		10
PAP SMEAR	75	71	97	60	66	82	53	69	79	74	91	72	889
SUREPATH LIQUID-BASE	1		1			1			1				4
ABNORMAL CYTOLOGY FO		1	1		3				2		2		9
CYTOLOGY PATHOLOGIST	7	11	21	10	21	12	12	21	24	15	29	18	201
HERPES SIMPLEX TYPE								1					1
HSV 1&2 GLYCOPROTEIN	4	12	9	5	7	10	10	3	9	6	6	7	88
LEAD, BLOOD		1	1		1		2	1			1		7
MUMPS VIRUS ANTIBODY	2	1	8	2	1			2			2	1	19
RABIES ANTIBODY, IGG								1			1		2
MEASLES (RUBEOLA) AB	1	1	7	2	1		2	1			2		17
STAT LABEL	1	1		1	1			1			1	2	8
HOLD-PROBLEM	4	2	2	7	3	1	3	5	3	3	3	2	38
DISEASE CASE REPORT	18	7	18	7	18	11	6	20	15	13	11	10	154
ARUP REASON TEST NOT											1		1
TEST AUTHORIZATION		2	4	2	2						1		11
CANCEL-HOLD	1	2	7	2	2	1		2	1	1	2	1	22
TOTALS:	360	343	488	451	385	347	318	363	361	349	415	341	4521

Client Usage Report Boone County Jail

UNIT CODE NAME	JAN	FEB	MAR	APR	MAY	JUN	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
BASIC METABOLIC PANE	2		4	1		1	2	3		2	1	2	18
COMP METABOLIC PANEL	9	2	2	6	1	8			5	2	9	3	47
LIPID PROFILE	1			2	2	1				1			7
HEPATITIS PANEL I												1	1
HEMATOLOGY PROFILE	12	3	4	4	3	9	1	4	3	2	6	3	54
URINALYSIS, COMPLETE										1			1
URINALYSIS		1		2		1		2		2	2		10
URINALYSIS PLUS CULT	1												1
URINALYSIS PLUS CULT											1		1
GENITAL SCREEN III		1							1				2
GENITAL SCREEN V	4	1	3	4	2	4	3		3	3	3	7	37
SERUM IRON								1					1
LDH								1					1
CALCIUM-URINE					1								1
CREATININE-URINE					1								1
SODIUM-URINE					1								1
URIC ACID-URINE					1								1
AMYLASE	1			1	1								3
LIPASE	1			1	1								3
C-PEPTIDE								1					1
INSULIN 1 SPECIMEN								1					1
CARBAMAZEPINE						1		1	3	3	2		10
LITHIUM	1	1		1		2		1	3	2	2		13
PHENYTOIN	1				1				1	2			5
VALPROIC ACID	1		1			4			1	1	3	6	17
ALPHA-FETOPROTEIN TU									2				2
B-HCG QUALITATIVE	2												2
FERRITIN								1					1
LUTEINIZING HORMONE	1												1
FOLLICLE STIMULATING	1												1
PROLACTIN	2												2
PROSTATE SPECIFIC AN	2		1			1						1	5
T4,TOTAL											1	1	2
THYROXINE (T4),FREE				1		1		1	2		2	1	8
T3,TOTAL								1	1				2

UNIT CODE NAME	JAN	FEB	MAR	APR	MAY	JUN	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
THYROID STIMULATING	6	1	1	2		1		1	3		5	1	21
VITAMIN B12								1		1			2
RBC FOLATE								1					1
HEPATITIS B SURFACE			3										3
HEPATITIS B SURFACE				1								1	2
HEPATITIS A AB, IGM			1										1
HEPATITIS C ANTIBODY			3	1								1	5
HIV-1/HIV-2 ANTIBODI			2				2					1	5
COMPLEMENT C3		1											1
GLYCOHEMOGLOBIN A1C	1					1		1		2			5
AMMONIA, PLASMA (EDT									1				1
HEMOGRAM					1				3				4

MANUAL DIFFERENTIAL	2	2	2		2		1	2					11
SED RATE WESTERGREN		1							1	1			3
PROTHROMBIN TIME (PT			3		1			2	3	2			11
PTT								1	1				2
URINALYSIS, BILL COM		1		1						2	1		5
URINALYSIS, BILL MAC	1			1		1		2			1		6
ANTI-NUCLEAR ANTIBOD											1		1
ANA PROFILE		1											1
RHEUMATOID FACTOR											1		1
HELICOBACTER PYLORI				1	1								2
BETA STREP CULTURE -									2				2
CLOSTRIDIUM DIFF TOX	1												1
TRICHOMONAS PREP									1				1
GENITAL CULTURE									1				1
STOOL CULTURE	1												1
THROAT CULTURE		1											1
URINE CULTURE		1			1	1	1	1	1	3	3	1	12
WOUND CULTURE										1	2		3
YEAST SCREEN		1											1
SENSITIVITY 1-MIC										1	1		2
ORGANISM ID 1										1	2		3
SENSITIVITY REPORT 1										1	1		2
MICRO TEST	2	4			1	1	1	1	6	4	6	1	26
LYMPHOCYTE SUBSETS,					1								1
LYMPHOCYTE SUBSETS,					1								1
HEPATITIS C RNA, QUA			1	1									2
PAP SMEAR		1							1				2
CYTOLOGY PATHOLOGIST									1				1

UNIT CODE NAME	JAN	FEB	MAR	APR	MAY	JUN	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
HISTOPATHOLOGY REPOR			1				1				1		3
ACETAMINOPHEN	1												1
ACETAMINOPHEN	1												1
AMMONIA									1	1			2
CITRATE, URINE					1								1
DRUG ABUSE SCREEN 8	1		1								1		3
HIV-1 RNA QT. REAL-T			1	1	2								4
NOROVIRUS GROUP 1&2	1												1
OXALATE, URINE					1								1
SALICYLATE	1												1
SULFONYLUREA HYPOGLY								1					1
STAT LABEL	1		4	1	1			2	3	3		1	16
HOLD-PROBLEM	2	2	1	2		2			2	1	3	1	16
DISEASE CASE REPORT			3	3	1		1			1			9
DISEASE CASE REPORT			1	1	2								4
CANCEL-HOLD	1	1	1	1		1			2		2	1	10
	65	27	44	40	30	41	13	34	57	46	64	34	495

References Sheet

County of Boone

Purchasing Department

4.14. **References** – Bidder must provide three (3) references for services rendered to public/commercial clients which are similar in size and scope.

4.14.1. **Reference #1**

Individual Name:

Company Name:

Address:

Telephone:

4.14.2. **Reference #2**

Individual Name:

Company Name:

Address:

Telephone:

4.14.3. **Reference #3**

Individual Name:

Company Name:

Address:

Telephone:

INSTRUCTIONS FOR COMPLIANCE WITH HOUSE BILL 1549

House Bill 1549 addresses the Department of Homeland Security's and the Social Security Administration's E-Verify Program (Employment Eligibility Verification Program) that requires the County to verify "lawful presence" of individuals when we contract for work/service; verify that contractor has programs to verify lawful presence of their employees when contracts exceed \$5,000; and a requirement for OSHA safety training for public works projects.

The County is required to obtain certification that the bidder awarded the attached contract participates in a federal work authorization program. To obtain additional information on the Department of Homeland Security's E-Verify program, go to:

<http://www.uscis.gov/portal/site/uscis/menuitem.eb1d4c2a3e5b9ac89243c6a7543f6d1a/?vgnextoid=75bce2e261405110VgnVCM1000004718190aRCRD&vgnnextchannel=75bce2e261405110VgnVCM1000004718190aRCRD>

Please complete and return form *Work Authorization Certification Pursuant to 285.530 RSMo* if your contract amount is in excess of \$5,000. **Attach to this form the first and last page of the *E-Verify Memorandum of Understanding* that you completed when enrolling.**

CERTIFICATION OF INDIVIDUAL BIDDER

Pursuant to Section 208.009 RSMo, any person applying for or receiving any grant, contract, loan, retirement, welfare, health benefit, post secondary education, scholarship, disability benefit, housing benefit or food assistance who is over 18 must verify their lawful presence in the United States. Please indicate compliance below. Note: A parent or guardian applying for a public benefit on behalf of a child who is citizen or permanent resident need not comply.

- _____ 1. I have provided a copy of documents showing citizenship or lawful presence in the United States. (Such proof may be a Missouri driver's license, U.S. passport, birth certificate, or immigration documents). Note: If the applicant is an alien, verification of lawful presence must occur prior to receiving a public benefit.

- _____ 2. I do not have the above documents, but provide an affidavit (copy attached) which may allow for temporary 90 day qualification.

- _____ 3. I have provided a completed application for a birth certificate pending in the State of _____. Qualification shall terminate upon receipt of the birth certificate or determination that a birth certificate does not exist because I am not a United States citizen.

Applicant

Date

Printed Name

(Please complete and return with Contract)

Certification Regarding
Debarment, Suspension, Ineligibility and Voluntary Exclusion
Lower Tier Covered Transactions

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 29 CFR Part 98 Section 98.510, Participants' responsibilities. The regulations were published as Part VII of the May 26, 1988, Federal Register (pages 19160-19211).

(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS FOR CERTIFICATION)

- (1) The prospective recipient of Federal assistance funds certifies, by submission of this proposal, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
- (2) Where the prospective recipient of Federal assistance funds is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Name and Title of Authorized Representative

Signature

Date



Boone County Purchasing
613 E. Ash, Room 109
Columbia, MO 65201

Standard Terms and Conditions

Cheli Haley, Buyer
Phone: (573) 886-4392 – Fax: (573) 886-4390

1. Contractor shall comply with all applicable federal, state, and local laws and failure to do so, in County's sole discretion, shall give County the right to terminate this Contract.
2. Responses shall include all charges for packing, delivery, installation, etc., (unless otherwise specified) to the Boone County Department identified in the Request for Bid and/or Proposal.
3. The Boone County Commission has the right to accept or reject any part or parts of all bids, to waive technicalities, and to accept the offer the County Commission considers the most advantageous to the County. Boone County reserves the right to award this bid on an item-by-item basis, or an "all or none" basis, whichever is in the best interest of the County.
4. Bidders must use the bid forms provided for the purpose of submitting bids, must return the bid and bid sheets comprised in this bid, give the unit price, extended totals, and sign the bid. The Purchasing Director reserves the right, when only one bid has been received by the bid closing date, to delay the opening of bids to another date and time in order to revise specifications and/or establish further competition for the commodity or service required. The one (1) bid received will be retained unopened until the new Closing date, or at request of bidder, returned unopened for re-submittal at the new date and time of bid closing.
5. When products or materials of any particular producer or manufacturer are mentioned in our specifications, such products or materials are intended to be descriptive of type or quality and not restricted to those mentioned.
6. Do not include Federal Excise Tax or Sales and Use Taxes in bid process, as law exempts the County from them.
7. The delivery date shall be stated in definite terms, as it will be taken into consideration in awarding the bid.
8. The County Commission reserves the right to cancel all or any part of orders if delivery is not made or work is not started as guaranteed. In case of delay, the Contractor must notify the Purchasing Department.
9. In case of default by the Contractor, the County of Boone will procure the articles or services from other sources and hold the Bidder responsible for any excess cost occasioned thereby.
10. Failure to deliver as guaranteed may disqualify Bidder from future bidding.
11. Prices must be as stated in units of quantity specified, and must be firm. Bids qualified by escalator clauses may not be considered unless specified in the bid specifications.
12. No bid transmitted by fax machine or e-mail will be accepted.
13. The County of Boone, Missouri expressly denies responsibility for, or ownership of any item purchased until same is delivered to the County and is accepted by the County.
14. The County reserves the right to award to one or multiple respondents. The County also reserves the right to not award any item or group of items if the services can be obtained from a state or other governmental entities contract under more favorable terms.
15. The County, from time to time, uses federal grant funds for the procurement of goods and services. Accordingly, the provider of goods and/or services shall comply with federal laws, rules and regulations applicable to the funds used by the County for said procurement, and contract clauses required by the federal

government in such circumstances are incorporated herein by reference. These clauses can generally be found in the Federal Transit Administration's Best Practices Procurement Manual – Appendix A. Any questions regarding the applicability of federal clauses to a particular bid should be directed to the Purchasing Department prior to bid opening.

16. In the event of a discrepancy between a unit price and an extended line item price, the unit price shall govern.
17. Should an audit of Contractor's invoices during the term of the Agreement, and any renewals thereof, indicate that the County has remitted payment on invoices that constitute an over-charging to the County above the pricing terms agreed to herein, the Contractor shall issue a refund check to the County for any over-charges within 30-days of being notified of the same.
18. **For all titled vehicles and equipment the dealer must use the actual delivery date to the County on all transfer documents** including the Certificate of Origin (COO,) Manufacturer's Statement of Origin (MSO,) Bill of Sale (BOS,) and Application for Title.
19. **Equipment and serial and model numbers** - The contractor is strongly encouraged to include equipment serial and model numbers for all amounts invoiced to the County. If equipment serial and model numbers are not provided on the face of the invoice, such information may be required by the County before issuing payment.



Boone County Purchasing
613 E. Ash, Room 109
Columbia, MO 65201
Cheli Haley, Buyer
Phone: (573) 886-4392 – Fax: (573) 886-4390

“NO BID RESPONSE FORM”

**NOTE: COMPLETE AND RETURN THIS FORM ONLY IF YOU DO NOT WANT TO
SUBMIT A BID**

If you do not wish to respond to this bid request, but would like to remain on the Boone County vendor list for this service/commodity, please remove form and return to the Purchasing Department by mail or fax.

If you would like to FAX this “No Bid” Response Form to our office, the FAX number is (573) 886-4390.

Bid #19-13APR15 – Clinical Testing Services

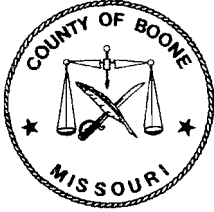
Business Name: _____

Address: _____

Telephone: _____

Contact: _____

Date: _____



BOONE COUNTY, MISSOURI
Request for Bid #: 19-13APR15 – Clinical Testing Services

ADDENDUM #1 - Issued April 9, 2015

This addendum is issued in accordance with the RFB Response Page in the Request for Bid and is hereby incorporated into and made a part of the Request for Bid Documents. Offerors are reminded that receipt of this addendum ***should be acknowledged*** and submitted with Offeror's *Response Form*.

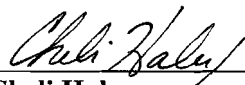
Specifications for the above noted Request for Bid and the work covered thereby are herein modified as follows, and except as set forth herein, otherwise remain unchanged and in full force and effect.

- 1) Bid due date is changing to April 30, 2015 at 10:30 a.m.
- 2) The County received the following questions and is providing a response:
 - a. **Page 4, 2.2: This section describes an observed urine drug test procedure. The BID cost form indicates testing for much more than urine. Could you better describe the services we are to provide? Reporting? MRO?, etc**

Response: Section 2.2.2. describes an unobserved urine collection procedure. This service is to be provided at the vendor's facility for the purpose of pre-employment and employee drug testing to ensure a drug free workplace. As noted in Section 2.6. all departments will be using this service. In addition, the Boone County Sheriff's Department uses clinical testing services to assist their small medical team in providing on-site health care to jail inmates in an effort to keep outside medical appointments at a minimum. Each department shall receive reports and billing separately for all orders placed.

- b. **Please clarify the PAP Smear and what testing is included in your genital screens?**

Response: PAP Smears are obtained periodically, and genital screens include vaginal swabs and DNA probe from urine on females and males. The most frequent sexually transmitted infection testing performed is urine for gonorrhea and Chlamydia with DNA probe. When vaginal swabs are performed the Boone County Jail medical team will usually order wet prep for trichomonas, eval for yeast and gardnerella vaginosis, and then cultures for gonorrhea and Chlamydia.

By: 
Cheli Haley,
Buyer

OFFEROR has examined **Addendum #1** to Request for Bid# *19-13APR15 – Clinical Testing Services*, receipt of which is hereby acknowledged:

Company Name: _____

Address: _____

Phone Number: _____ Fax Number: _____

E-mail: _____

Authorized Representative Signature: _____ Date: _____

Authorized Representative Printed Name: _____



BOONE COUNTY, MISSOURI
Request for Bid #: 19-13APR15 – Clinical Testing Services

ADDENDUM #2 - Issued April 15, 2015

This addendum is issued in accordance with the RFB Response Page in the Request for Bid and is hereby incorporated into and made a part of the Request for Bid Documents. Offerors are reminded that receipt of this addendum **should be acknowledged** and submitted with Offeror's *Response Form*.

Specifications for the above noted Request for Bid and the work covered thereby are herein modified as follows, and except as set forth herein, otherwise remain unchanged and in full force and effect.

- 1) **The following has been added to Section 2.2. – General Requirements of the Request for Bid:**
 - 2.2.3. The medical team at the Boone County Jail collects specimens for all inmates that receive on-site health care. Contractor shall be responsible for pick up of any lab collected at the Jail and shall be able to do so either routinely or in a stat fashion. Stat pick up requires that Contractor pick up the specimen within one (1) hour of the Jail staff notifying Contractor.

- 2) **Section 4. titled Response Form has been revised. Please replace this section of the Request for Bid with the Revised Response Form within this Addendum.**

4. REVISED RESPONSE FORM

- 4.1. Company Name: _____
- 4.2. Address: _____
- 4.3. City/Zip: _____
- 4.4. Phone Number: _____
- 4.5. Fax Number: _____
- 4.6. E-Mail Address: _____
- 4.7. Federal Tax ID: _____
- 4.7.1. Corporation _____
- Partnership - Name _____
- Individual/Proprietorship - Individual Name _____
- Other (Specify) _____

4.8. PRICING	UNIT PRICE
4.8.1. LIVER PANEL OR LFT (LIVER FUNCTION TESTS)	\$ _____
4.8.2. BASIC METABOLIC PANE	\$ _____
4.8.3. COMP METABOLIC PANEL	\$ _____
4.8.4. LIPID PROFILE	\$ _____
4.8.5. THYROID PROFILE	\$ _____
4.8.6. HEPATITIS PANEL (COVERING A, B, & C WITH AN AUTOMATIC REFLEX ON POSITIVES FOR HEPATITIS C TO PCR FOR CONFIRMATION	\$ _____
4.8.7. CBC (COMPLETE BLOOD COUNT)	\$ _____
4.8.8. VAGINAL SWAB WET PREP FOR GONORRHEA, CHLAMYDIA, GARDNERELLA VAGINALIS, TRICHOMONAS, AND YEAST	\$ _____
4.8.9. DNA PROBE ON URINE FOR GONORRHEA AND CHLAMYDIA	\$ _____
4.8.10. URIC ACID	\$ _____
4.8.11. URINE PREGNANCY TEST	\$ _____
4.8.12. VITAMIN D, 25-HYDROX	\$ _____
4.8.13. SERUM QUANTITATIVE HCG	\$ _____
4.8.14. SERUM QUALITATIVE HCG	\$ _____
4.8.15. PROLACTIN	\$ _____
4.8.16. THYROXINE (T4),FREE	\$ _____
4.8.17. T3,TOTAL	\$ _____
4.8.18. THYROID STIMULATING HORMONE	\$ _____

4.8.19.	THYROID ANTIBODIES	\$
4.8.20.	ANEMIA PANEL, VITAMIN B12, FOLIC ACID	\$
4.8.21.	HIV-1/HIV-2 ANTIBODI	\$
4.8.22.	GLYCOHEMOGLOBIN A1C	\$
4.8.23.	RPR	\$
4.8.24.	THROAT CULTURE FOR GROUP A STREPTOCOCCUS	\$
4.8.25.	MICROSCOPIC URINE ANALYSIS WITH REFLEX TO URINE CULTURE AND SENSITIVITY	\$
4.8.26.	THIN PREP PAP SMEAR	\$
4.8.27.	SUREPATH PAP SMEAR	\$
4.8.28.	STAT LABEL (ADDITIONAL CHARGE FOR STAT SERVICE FOR LAB, IF ANY)	\$
4.8.29.	HEMATOLOGY PROFILE	\$
4.8.30.	C-PEPTIDE	\$
4.8.31.	INSULIN 1 SPECIMEN	\$
4.8.32.	CARBAMAZEPINE	\$
4.8.33.	LITHIUM	\$
4.8.34.	PHENYTOIN	\$
4.8.35.	VALPROIC ACID	\$
4.8.36.	ALPHA-FETOPROTEIN TU	\$
4.8.37.	LUTEINIZING HORMONE	\$
4.8.38.	FOLLICLE STIMULATING	\$
4.8.39.	PROSTATE SPECIFIC AN	\$
4.8.40.	HEMOGRAM	\$
4.8.41.	PT/INR	\$
4.8.42.	PTT	\$
4.8.43.	ANTI-NUCLEAR ANTIBOD	\$
4.8.44.	HIV VIRAL LOAD WITH HIV LOG AND COPIES	\$
4.8.45.	HIV LYMPHOCYTE SUBSETS WITH CD 4%	\$
4.8.46.	RSV	\$
4.8.47.	INFLUENZAE A AND B	\$
4.8.48.	SPUTUM FOR AFB	\$
4.8.49.	SPUTUM CLUTURE AND SENSITIVITY AND GRAM STAIN	\$
4.8.50.	STOOL FOR C-DIFF TOXIN	\$
4.8.51.	STOOL FOR NOROVIRUS	\$
4.8.52.	STOOL FOR STOOL CULTURE AND SENSITIVITY FOR STOOL PATHOGENS	\$
4.8.53.	SERUM SALICYLATE LEVEL	\$
4.8.54.	SERUM TYLENOL LEVEL	\$
4.8.55.	SERUM ALCOHOL LEVEL	\$
4.8.56.	ACETAMINOPHEN	\$
4.8.57.	AMMONIA	\$

4.8.58. CITRATE, URINE	\$ _____
4.8.59. STANDARD EMPLOYMENT URINE DRUG SCREEN	\$ _____
4.8.60. URINE DRUG SCREEN (FOR JAIL USE ONLY)	\$ _____
4.8.61. HIV-1 RNA QT. REAL-T	\$ _____
4.8.62. SULFONYLUREA SCREEN	\$ _____
4.8.63. WOUND CULTURE AND SENSITIVITY	\$ _____
4.8.64. BLOOD CULTURE AND SENSITIVITY	\$ _____
4.8.65. PATHOLOGY FOR SKIN BIOPSY OR EXCISION	\$ _____
4.8.66. PERIPHERAL BLOOD SMEAR	\$ _____
4.9. TOTALS	\$ _____

4.10. RENEWALS

4.10.1. Maximum Increase 1st Renewal Period	_____ %
4.10.2. Maximum Increase 2nd Renewal Period	_____ %
4.10.3. Maximum Increase 3rd Renewal Period	_____ %

PLEASE REMEMBER TO ATTACH 3 COPIES OF YOUR RESPONSE INFORMATION AND ANY OTHER REQUIRED BID SUBMISSION ITEMS.

4.11. **The undersigned offers to furnish and deliver the articles or services as specified at the prices and terms stated and in strict accordance with all requirements contained in the Request for Bid which have been read and understood, and all of which are made part of this order. By submission of this bid, the vendor certifies that they are in compliance with Section 34.353 and, if applicable, Section 34.359 (“Missouri Domestic Products Procurement Act”) of the Revised Statutes of Missouri.**

4.12. Delivery ARO: _____

4.13. Will you honor the submitted prices for purchase by other entities in Boone County who participate in cooperative purchasing with Boone County, Missouri? Yes No

4.13.1. Authorized Representative (Sign By Hand): _____ Date _____

4.13.2. Print Name and Title of Authorized Representative _____

4.14. **References** – Bidder must provide three (3) references for services rendered to public/commercial clients which are similar in size and scope.

4.14.1. **Reference # 1**

Individual Name:

Company Name:

Address:

Telephone:

4.14.2. **Reference # 2**

Individual Name:

Company Name:

Address:

Telephone:

4.14.3. **Reference # 3**

Individual Name:

Company Name:

Address:

Telephone:

By: Cheli Haley
Cheli Haley,
Buyer

OFFEROR has examined **Addendum #2** to Request for Bid# 19-13APR15 – *Clinical Testing Services*, receipt of which is hereby acknowledged:

Company Name: _____

Address: _____

Phone Number: _____ Fax Number: _____

E-mail: _____

Authorized Representative Signature: _____ Date: _____

Authorized Representative Printed Name: _____

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

June Session of the April Adjourned

Term. 20 15

In the County Commission of said county, on the 18th day of June 20 15

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the utilization of the State of Missouri Cooperative Contract C315135001 for Sign Language Interpreter Services with Access Interpreters, LLC of Rocheport, MO.

This is a Term and Supply contract and the terms of the Cooperative Contract are stipulated in the attached Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Purchase Agreement.

Done this 18th day of June, 2015.

ATTEST:

Wendy S. Noren
Wendy S. Noren
Clerk of the County Commission

Daniel K. Atwill
Daniel K. Atwill
Presiding Commissioner

Karen M. Miller
Karen M. Miller
District I Commissioner

Absent
Janet M. Thompson
District II Commissioner

254-2015

Boone County Purchasing

Elizabeth Sanders, CPPB
Senior Buyer



613 E. Ash St., Room 111
Columbia, MO 65201
Phone: (573) 886-4393
Fax: (573) 886-4390

MEMORANDUM

TO: Boone County Commission
FROM: Elizabeth Sanders
DATE: June 11, 2015
RE: Cooperative Contract: C315135001 – Sign Language Interpreter Services

Purchasing requests permission to utilize the State of Missouri cooperative contract C315135001 with Access Interpreters, L.L.C., of Rocheport, Missouri for Sign Language Interpreter Services for Boone County's use as needed. Services are priced as follows:

Boone County- Basic Level - Non specialized Interpreter Services

Line Item #001: \$50.00 per hour between 8:00 am and 5:00 pm.

Line Item #002: \$55.00 per hour after 5:00 pm, Holidays and Weekends.

Line Item #003: \$0.00 each, One Time Emergency Charge

Boone County- Advanced Level - Specialized Interpreter Services

Line Item #004: \$50.00 per hour between 8:00 am and 5:00 pm.

Line Item #005: \$55.00 per hour after 5:00 pm, Holidays and Weekends.

Line Item #006: \$0.00 each, One Time Emergency Charge

Boone County- Master Level – Specialized Interpreter Services

Line Item #007: \$50.00 per hour between 8:00 am and 5:00 pm.

Line Item #008: \$55.00 per hour after 5:00 pm, Holidays and Weekends.

Line Item #009: \$0.00 each, One Time Emergency Charge

This will be a term and supply contract with services requested as needed, therefore no budget line is available at this time.

cc: Contract File

**PURCHASE AGREEMENT
FOR
C315135001 – Sign Language Interpretation Services**

THIS AGREEMENT dated the 18th day of June 2015 is made between Boone County, Missouri, a political subdivision of the State of Missouri through the Boone County Commission, herein “County” and **Access Interpreters, L.L.C.**, herein “Vendor.”

IN CONSIDERATION of the parties performance of the respective obligations contained herein, the parties agree as follows:

1. **Contract Documents** - This agreement shall consist of this Purchase Agreement for **Sign Language Interpretation Services**, in compliance with all bid specifications and any addenda issued for the **State of Missouri Contract C315135001**, and Boone County Standard Terms and Conditions. All such documents shall constitute the contract documents which are incorporated herein by reference. Service or product data, specification and literature submitted with bid response may be permanently maintained in the County Purchasing Office bid file for this bid if not attached. In the event of conflict between any of the foregoing documents, this Purchase Agreement, the State of Missouri Contract C315135001, and Boone County Standard Terms and Conditions shall prevail and control over the vendor’s bid response.

2. **Purchase** - The County agrees to purchase from the Vendor and the Vendor agrees to supply the County with sign language interpretation services, as specified and priced in State of Missouri’s contract C315135001, for Boone County. Specifically:

Boone County- Basic Level - Non specialized Interpreter Services

Line Item #001: \$50.00 per hour between 8:00 am and 5:00 pm.

Line Item #002: \$55.00 per hour after 5:00 pm, Holidays and Weekends.

Line Item #003: \$0.00 each, One Time Emergency Charge

Boone County- Advanced Level - Specialized Interpreter Services

Line Item #004: \$50.00 per hour between 8:00 am and 5:00 pm.

Line Item #005: \$55.00 per hour after 5:00 pm, Holidays and Weekends.

Line Item #006: \$0.00 each, One Time Emergency Charge

Boone County- Master Level – Specialized Interpreter Services

Line Item #007: \$50.00 per hour between 8:00 am and 5:00 pm.

Line Item #008: \$55.00 per hour after 5:00 pm, Holidays and Weekends.

Line Item #009: \$0.00 each, One Time Emergency Charge

3. **Contract Term** - This agreement shall commence on **the date written above and extend through March 31, 2016** subject to the provisions for termination specified below. This agreement has a final expiration date of March 31, 2018.

4. **Billing and Payment** - All billing shall be invoiced to the using department. Billings may only include the prices listed in the vendor’s bid response. No additional fees for paper work processing, labor, or taxes shall be included as additional charges in excess of the charges in the Vendor’s bid response to

254-2015

the specifications. The County agrees to pay all Monthly Statements within thirty days of receipt. In the event of a billing dispute, the County reserves the right to withhold payment on the disputed amount; in the event the billing dispute is resolved in favor of the Vendor, the County agrees to pay interest at a rate of 9% per annum on disputed amounts withheld commencing from the last date that payment was due.

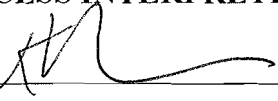
5. **Binding Effect** - This agreement shall be binding upon the parties hereto and their successors and assigns for so long as this agreement remains in full force and effect.

6. **Termination** - This agreement may be terminated by the County upon thirty days advance written notice for any of the following reasons or under any of the following circumstances:


- a. County may terminate this agreement due to material breach of any term or condition of this agreement, or
- b. County may terminate this agreement if in the opinion of the Boone County Commission ~~the~~^{the} delivery of products are delayed or products delivered are not in conformity with bidding specifications or variances authorized by County, or
- c. If appropriations are not made available and budgeted for any calendar year.

IN WITNESS WHEREOF the parties through their duly authorized representatives have executed this agreement on the day and year first above written.

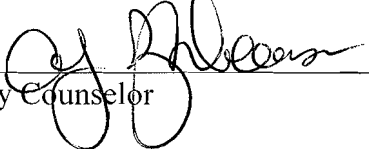
ACCESS INTERPRETERS, L.L.C.

by 
title owner

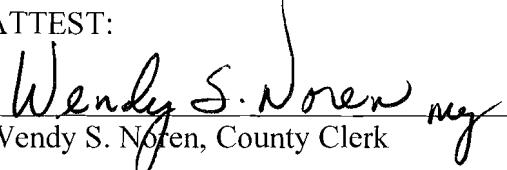
BOONE COUNTY, MISSOURI

by: Boone County Commission

Daniel K. Atwill, Presiding Commissioner

APPROVED AS TO FORM:


County Counselor

ATTEST:


Wendy S. Noren, County Clerk

In accordance with RSMo 50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) arising from this contract. (Note: Certification of this contract is not required if the terms of this contract do not create a measurable county obligation at this time.)

June Pitchford by jpi 06/12/2015
Signature Date

Term and Supply-county wide
Appropriation Account

STANDARD TERMS AND CONDITIONS - BOONE COUNTY, MISSOURI

1. Responses shall include all charges for packing, delivery, installation, etc., (unless otherwise specified) to the Boone County Department identified in the Request for Bid and/or Proposal.
2. The Boone County Commission has the right to accept or reject any part or parts of all bids, to waive technicalities, and to accept the offer the County Commission considers the most advantageous to the County. Boone County reserves the right to award this bid on an item-by-item basis, or an "all or none" basis, whichever is in the best interest of the County.
3. Bidders must use the bid forms provided for the purpose of submitting bids, must return the bid and bid sheets comprised in this bid, give the unit price, extended totals, and sign the bid.
4. When products or materials of any particular producer or manufacturer are mentioned in our specifications, such products or materials are intended to be descriptive of type or quality and not restricted to those mentioned.
5. Do not include Federal Excise Tax or Sales and Use Taxes in bid process, as law exempts the County from them.
6. The delivery date shall be stated in definite terms, as it will be taken into consideration in awarding the bid.
7. The County Commission reserves the right to cancel all or any part of orders if delivery is not made or work is not started as guaranteed. In case of delay, the Contractor must notify the Purchasing Department.
8. In case of default by the Contractor, the County of Boone will procure the articles or services from other sources and hold the Bidder responsible for any excess cost occasioned thereby.
9. Failure to deliver as guaranteed may disqualify Bidder from future bidding.
10. Prices must be as stated in units of quantity specified, and must be firm. Bids qualified by escalator clauses may not be considered unless specified in the bid specifications.
11. No bid transmitted by fax machine or e-mail will be accepted.
12. The County of Boone, Missouri expressly denies responsibility for, or ownership of any item purchased until same is delivered to the County and is accepted by the County.
13. The County reserves the right to award to one or multiple respondents. The County also reserves the right to not award any item or group of items if the services can be obtained from a state or other governmental entities contract under more favorable terms.
14. The County, from time to time, uses federal grant funds for the procurement of goods and services. Accordingly, the provider of goods and/or services shall comply with federal laws, rules and regulations applicable to the funds used by the County for said procurement, and contract clauses required by the federal government in such circumstances are incorporated herein by reference. These clauses can generally be found in the Federal Transit Administration's Best Practices Procurement Manual – Appendix A. Any questions regarding the applicability of federal clauses to a particular bid should be directed to the Purchasing Department prior to bid opening.

15. In the event of a discrepancy between a unit price and an extended line item price, the unit price shall govern.
16. Should an audit of Contractor's invoices during the term of the Agreement, and any renewals thereof, indicate that the County has remitted payment on invoices that constitute an over-charging to the County above the pricing terms agreed to herein, the Contractor shall issue a refund check to the County for any over-charges within 30-days of being notified of the same.
17. For all titled vehicles and equipment the dealer must use the actual delivery date to the County on all transfer documents including the Certificate of Origin (COO), Manufacturer's Statement of Origin (MSO), Bill of Sale (BOS), and Application for Title.
18. Equipment and serial model numbers – The contractor is strongly encouraged to include equipment serial and model numbers for all amounts invoiced to the County. If equipment serial and model numbers are not provided on the face of the invoice, such information may be required by the County before issuing payment.
19. Contractor shall comply with all applicable federal, state, and local laws and failure to do so, in County's sole discretion, shall give County the right to terminate this Contract.

INSURANCE REQUIREMENTS

Insurance Requirements: The Contractor shall not commence work under this contract until they have obtained all insurance required under this paragraph and such insurance has been approved by the County, nor shall the Contractor allow any subcontractor to commence work on their subcontract until all similar insurance required of subcontractor has been so obtained and approved. All policies shall be in amounts, form and companies satisfactory to the County which must carry an A-6 or better rating as listed in the A.M. Best or equivalent rating guide. Insurance limits indicated below may be lowered at the discretion of the County.

Compensation Insurance - The Contractor shall take out and maintain during the life of this contract, **Employee's Liability and Worker's Compensation Insurance** for all of their employees employed at the site of work, and in case any work is sublet, the Contractor shall require the subcontractor similarly to provide Worker's Compensation Insurance for all of the latter's employees unless such employees are covered by the protection afforded by the Contractor. Worker's Compensation coverage shall, at minimum, meet Missouri statutory limits. In case any class of employees engaged in hazardous work under this Contract at the site of the work is not protected under the Worker's Compensation Statute, the Contractor shall provide and shall cause each subcontractor to provide Employers' Liability Insurance for the protection of their employees not otherwise protected.

Comprehensive General Liability Insurance - The Contractor shall take out and maintain during the life of this contract, such comprehensive general liability insurance as shall protect them and any subcontractor performing work covered by this contract, from claims for damages for personal injury including accidental death, as well as from claims for property damages, which may arise from operations under this contract, whether such operations be by themselves or for any subcontractor or by anyone directly or indirectly employed by them. The amounts of insurance shall be not less than \$2,000,000.00 combined single limit for any one occurrence covering both bodily injury and property damage, including accidental death. If the Contract involves any underground/digging operations, the general liability certificate shall include X, C, and U (Explosion, Collapse, and Underground) coverage. If providing Comprehensive General Liability Insurance, then the Proof of Coverage of Insurance shall also be included.

The Contractor has the option to provide **Owner's Contingent or Protective Liability and Property Damage** instead of the **Comprehensive General Liability Insurance**- The Contractor shall provide the County with proof of Owner's Protective Liability and Property Damage Insurance with the County as named insured, which shall protect the County against any and all claims which might arise as a result of the operations of the Contractor in fulfilling the terms of this contract during the life of the Contract. The minimum amounts of such insurance will be \$2,000,000.00 per occurrence, combined single limits. Limits can be satisfied by using a combination of primary and excess coverage. Should any work be subcontracted, these limits will also apply.

COMMERCIAL Automobile Liability – The Contractor shall maintain during the life of this contract, automobile liability insurance in the amount of not less than \$2,000,000.00 combined single limit for any one occurrence, covering both bodily injury, including accidental death, and property damage, to protect themselves from any and all claims arising from the use of the Contractor's own automobiles, teams and trucks; hired automobiles, teams and trucks; and both on and off the site of work.

Proof of Carriage of Insurance - The Contractor shall furnish the County with Certificate(s) of Insurance which name the County as additional insured in an amount as required in this contract, contain a description of the project or work to be performed, and requiring a thirty (30) day mandatory cancellation notice. In addition, such insurance shall be on occurrence basis and shall remain in effect until such time as the County has made final acceptance of the facility contracted.

INDEMNITY AGREEMENT: To the fullest extent permitted by law, Contractor shall indemnify, hold harmless and defend the County, its directors, officers, agents, and employees from and against all claims, damages, losses and expenses (including but not limited to attorney's fees) arising by reason of any act or failure to act, negligent or otherwise, of Contractor, of any subcontractor (meaning anyone, including but not limited to consultants having a contract with contractor or a subcontract for part of the services), of anyone directly or indirectly employed by contractor or by any subcontractor, or of anyone for whose acts the contractor or its subcontractor may be liable, in connection with providing these services. This provision does not, however, require contractor to indemnify, hold harmless, or defend the County of Boone from its own negligence.

(Please complete and return with Contract)

Certification Regarding
Debarment, Suspension, Ineligibility and Voluntary Exclusion
Lower Tier Covered Transactions

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 29 CFR Part 98 Section 98.510, Participants' responsibilities. The regulations were published as Part VII of the May 26, 1988, Federal Register (pages 19160-19211).

(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS FOR CERTIFICATION)

- (1) The prospective recipient of Federal assistance funds certifies, by submission of this proposal, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
- (2) Where the prospective recipient of Federal assistance funds is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

LATHERYA M. CHRISTENSEN Owner
Name and Title of Authorized Representative


Signature

4-25-14
Date

COUNTY OF BOONE - MISSOURI
WORK AUTHORIZATION CERTIFICATION
PURSUANT TO 285.530 RSMo
(FOR ALL AGREEMENTS IN EXCESS OF \$5,000.00)

County of Boone)

State of Missouri)ss
)

My name is KATHERYN CHRISTENSEN I am an authorized agent of _____

Access Interpreters (Bidder). This business is enrolled and participates in a federal work authorization program for all employees working in connection with services provided to the County. This business does not knowingly employ any person that is an unauthorized alien in connection with the services being provided.

Documentation of participation in a federal work authorization program is attached to this affidavit.

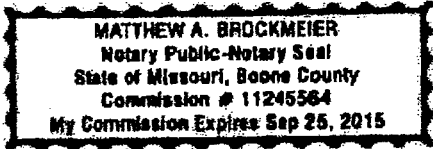
Furthermore, all subcontractors working on this contract shall affirmatively state in writing in their contracts that they are not in violation of Section 285.530.1, shall not thereafter be in violation and submit a sworn affidavit under penalty of perjury that all employees are lawfully present in the United States.

[Signature] 4-29-14
Affiant Date

KATHERYN M. CHRISTENSEN
Printed Name

Subscribed and sworn to before me this 29th day of April, 2014.

Matthew A Brockmeier
Notary Public



Attach to this form the first and last page of the E-Verify Memorandum of Understanding that you completed when enrolling.



STATE OF MISSOURI
 OFFICE OF ADMINISTRATION
 DIVISION OF PURCHASING AND MATERIALS MANAGEMENT

NOTIFICATION OF STATEWIDE CONTRACT

Date: March 19, 2015

CONTRACT TITLE: Sign Language Interpretation Services

CURRENT CONTRACT PERIOD:	April 1, 2015 through March 31, 2016	
RENEWAL INFORMATION:	Original Contract Period:	April 1, 2015 through March 31, 2016
	Renewal Options Available:	2
	Potential Final Expiration:	March 31, 2018
BUYER INFORMATION:	Jacqueline Satterlee (573) 751-4925 Jacqueline.satterlee@oa.mo.gov	

ALL PURCHASES MADE UNDER THIS CONTRACT MUST BE FOR **PUBLIC USE ONLY**.
 PURCHASES FOR PERSONAL USE BY PUBLIC EMPLOYEES OR OFFICIALS ARE PROHIBITED.

THE USE OF THIS CONTRACT IS NOT MANDATORY.

This contract has been established for the convenience of state agencies. Local Purchase Authority may be used to purchase supplies/services included in this contract from an alternative source at the discretion of the agency.

The entire contract document may be viewed and printed from the Division of Purchasing & Materials Management's **Awarded Bid & Contract Document Search** located on the Internet at <http://oa.mo.gov/purchasing-materials-management>.

~ Instructions for use of the contract, specifications, requirements, and pricing are attached ~.

CONTRACT NUMBER	VENDOR NUMBER	VENDOR INFORMATION	MBE/WBE	COOP PROCUREMENT
C315135001	2602102890 0	Access Interpreters LLC 2404 Lizzie Ln PO Box 126 Rocheport MO 65279-0126 Attn: Katheryn Christensen Phone: 573-445-5890 Fax: 573-445-5892 Email: access.interpreters.llc@gmail.com	No	No

STATEWIDE CONTRACT HISTORY

The following summarizes actions related to this Notification of Statewide Contract since its initial issuance. Any and all revisions have been incorporated into the attached document.

Contract Period	Issue Date	Summary of Changes
04/01/15 thru 03/31/16	03/19/15	Initial issuance of new statewide contract

INSTRUCTIONS FOR STATE AGENCIES FOR COURT REPORTING SERVICES

1. ***State agencies are advised this contract is for Sign Language Interpretation Services only.*** For purposes of the contract, a state agency shall be defined as a division existing within a Department of Missouri State Government. The various sections, bureaus, offices, programs, boards, etc. that may exist within a division shall be considered all part of the same state agency.
2. ***Since multiple contracts exist for a particular county, the state agency shall utilize the services of the lowest priced contractor for the required services.*** The state agency shall determine the lowest priced contractor by determining each contractor's total cost based upon the anticipated sign language interpretation services required and the prices quoted on the Pricing Page. In the event the lowest priced contractor is unable to provide the required services due to unavailability, the state agency shall contact the next lowest priced contractor. If additional contracts exist, the state agency shall continue to use the same criteria until the needs of the state agency are met.

			Basic Level Non-Specialized Interpreter Services			DEPT OF MENTAL HEALTH TRAINED Basic Level Non-Specialized Interpreter Services		
County	Vendor	Contract Number	Price 8:00-5:00 <i>(Line Item 001)</i>	After 5, Holidays, & Weekends <i>(Line Item 002)</i>	One Time Emergency Charge <i>(Line Item 003)</i>	Price 8:00-5:00 <i>(Line Item 010)</i>	After 5, Holidays, & Weekends <i>(Line Item 011)</i>	One Time Emergency Charge <i>(Line Item 012)</i>
Barton	Associates in Sign Language LLC	C315135003	\$135.00	\$140.00	\$50.00	\$135.00	\$140.00	\$50.00
	Interpretek	C315135009	\$200.00	\$250.00	\$50.00	\$200.00	\$250.00	\$50.00
	Interpreters Unlimited	C315135010	\$75.00	\$80.00	\$65.00	\$75.00	\$80.00	\$65.00
Bates	Columbia Interpreting Services	C315135004	\$200.00	\$210.00	\$50.00	\$200.00	\$210.00	\$50.00
	Interpretek	C315135009	\$85.00	\$125.00	\$25.00	\$85.00	\$125.00	\$25.00
	Interpreters Unlimited	C315135010	\$75.00	\$80.00	\$65.00	\$75.00	\$80.00	\$65.00
Benton	Access Interpreters LLC	C315135001	\$150.00	\$155.00	\$0.00			
	Columbia Interpreting Services	C315135004	\$200.00	\$210.00	\$50.00	\$200.00	\$210.00	\$50.00
	Interpretek	C315135009	\$200.00	\$250.00	\$50.00	\$200.00	\$250.00	\$50.00
	Interpreters Unlimited	C315135010	\$75.00	\$80.00	\$65.00	\$75.00	\$80.00	\$65.00
Bollinger	Interpretek	C315135009	\$200.00	\$250.00	\$50.00	\$200.00	\$250.00	\$50.00
	Interpreters Unlimited	C315135010	\$75.00	\$80.00	\$65.00	\$75.00	\$80.00	\$65.00
Boone	Access Interpreters LLC	C315135001	\$50.00	\$55.00	\$0.00			
	DEAF Inc	C315135005	\$55.00	\$65.00	\$24.00	\$65.00	\$75.00	\$24.00
	International Language Center	C315135008	\$45.00	\$55.00	\$25.00			
	Interpretek	C315135009	\$85.00	\$125.00	\$25.00	\$85.00	\$125.00	\$25.00
	Interpreters Unlimited	C315135010	\$75.00	\$80.00	\$65.00	\$75.00	\$80.00	\$65.00

			Advanced Level Specialized Interpreter Services			DEPT OF MENTAL HEALTH TRAINED Advanced Level Specialized Interpreter Services		
County	Vendor	Contract Number	Price 8:00-5:00 <i>(Line Item 004)</i>	After 5, Holidays, & Weekends <i>(Line Item 005)</i>	One Time Emergency Charge <i>(Line Item 006)</i>	Price 8:00-5:00 <i>(Line Item 013)</i>	After 5, Holidays, & Weekends <i>(Line Item 014)</i>	One Time Emergency Charge <i>(Line Item 015)</i>
Barton	Associates in Sign Language LLC	C315135003	\$140.00	\$145.00	\$50.00	\$140.00	\$145.00	\$50.00
	Interpretek	C315135009	\$200.00	\$250.00	\$50.00	\$200.00	\$250.00	\$50.00
	Interpreters Unlimited	C315135010	\$79.00	\$84.00	\$65.00	\$79.00	\$84.00	\$65.00
Bates	Columbia Interpreting Services	C315135004	\$200.00	\$210.00	\$50.00	\$210.00	\$220.00	\$60.00
	Interpretek	C315135009	\$85.00	\$125.00	\$25.00	\$85.00	\$125.00	\$25.00
	Interpreters Unlimited	C315135010	\$79.00	\$84.00	\$65.00	\$79.00	\$84.00	\$65.00
Benton	Access Interpreters LLC	C315135001	\$150.00	\$155.00	\$0.00			
	Columbia Interpreting Services	C315135004	\$200.00	\$210.00	\$50.00	\$210.00	\$220.00	\$60.00
	Interpretek	C315135009	\$200.00	\$250.00	\$50.00	\$200.00	\$250.00	\$50.00
	Interpreters Unlimited	C315135010	\$79.00	\$84.00	\$65.00	\$79.00	\$84.00	\$65.00
Bollinger	Interpretek	C315135009	\$200.00	\$250.00	\$50.00	\$200.00	\$250.00	\$50.00
	Interpreters Unlimited	C315135010	\$79.00	\$84.00	\$65.00	\$79.00	\$84.00	\$65.00
Boone	Access Interpreters LLC	C315135001	\$50.00	\$55.00	\$0.00			
	DEAF Inc	C315135005	\$64.00	\$74.00	\$24.00	\$74.00	\$84.00	\$24.00
	International Language Center	C315135008	\$55.00	\$60.00	\$25.00			
	Interpretek	C315135009	\$85.00	\$125.00	\$25.00	\$85.00	\$125.00	\$25.00
	Interpreters Unlimited	C315135010	\$79.00	\$84.00	\$65.00	\$79.00	\$84.00	\$65.00

			Master Level Specialized Interpreter Services			DEPT OF MENTAL HEALTH TRAINED Master Level Specialized Interpreter Services		
County	Vendor	Contract Number	Price 8:00-5:00 <i>(Line Item 007)</i>	After 5, Holidays, & Weekends <i>(Line Item 008)</i>	One Time Emergency Charge <i>(Line Item 009)</i>	Price 8:00-5:00 <i>(Line Item 016)</i>	After 5, Holidays, & Weekends <i>(Line Item 017)</i>	One Time Emergency Charge <i>(Line Item 018)</i>
Barton	Associates in Sign Language LLC	C315135003	\$145.00	\$150.00	\$50.00	\$145.00	\$150.00	\$50.00
	Interpretek	C315135009	\$250.00	\$300.00	\$50.00	\$250.00	\$300.00	\$50.00
	Interpreters Unlimited	C315135010	\$85.00	\$90.00	\$65.00	\$85.00	\$90.00	\$65.00
Bates	Columbia Interpreting Services	C315135004	\$200.00	\$210.00	\$50.00	\$210.00	\$220.00	\$60.00
	Interpretek	C315135009	\$150.00	\$175.00	\$25.00	\$150.00	\$175.00	\$25.00
	Interpreters Unlimited	C315135010	\$85.00	\$90.00	\$65.00	\$85.00	\$90.00	\$65.00
Benton	Access Interpreters LLC	C315135001	\$150.00	\$155.00	\$0.00			
	Columbia Interpreting Services	C315135004	\$200.00	\$210.00	\$50.00	\$210.00	\$220.00	\$60.00
	Interpretek	C315135009	\$250.00	\$300.00	\$50.00	\$250.00	\$300.00	\$50.00
	Interpreters Unlimited	C315135010	\$85.00	\$90.00	\$65.00	\$85.00	\$90.00	\$65.00
Bollinger	Interpretek	C315135009	\$250.00	\$300.00	\$50.00	\$250.00	\$300.00	\$50.00
	Interpreters Unlimited	C315135010	\$85.00	\$90.00	\$65.00	\$85.00	\$90.00	\$65.00
Boone	Access Interpreters LLC	C315135001	\$50.00	\$55.00	\$0.00			
	DEAF Inc	C315135005	\$64.00	\$74.00	\$24.00	\$74.00	\$84.00	\$24.00
	International Language Center	C315135008	\$50.00	\$60.00	\$25.00			
	Interpretek	C315135009	\$150.00	\$175.00	\$25.00	\$150.00	\$175.00	\$25.00
	Interpreters Unlimited	C315135010	\$85.00	\$90.00	\$65.00	\$85.00	\$90.00	\$65.00

2. CONTRACTUAL REQUIREMENTS

2.1 General Requirements:

- 2.1.1 The contractor shall provide sign language interpretation services (hereinafter referred to as interpretation services) for any requesting state agency within the State of Missouri, in accordance with the provisions and requirements stated herein.
- a. For purposes of the contract, interpretation services shall be defined as the translation of English spoken or written concepts to any specialized vocabulary utilized by a deaf individual or the translating of a deaf individual's specialized vocabulary to English spoken or written concepts. A telecommunications operator providing deaf relay service or an individual providing operator services for the deaf individual shall not be considered to be an interpreter.
 - b. For purposes of the contract, a state agency shall be defined as a division existing within a Department of Missouri State Government. The various sections, bureaus, offices, programs, boards, etc. that may exist within a division shall be considered part of that state agency.
- 2.1.2 The contractor shall provide interpretation services in the county(ies) awarded, as stated on the Notification of Statewide Contract by the Division of Purchasing and Materials Management. The contractor shall provide interpretation services at site(s) designated by the requesting state agency. The state agency may obtain the needed services from another source, including utilizing the services of a contracted interpreter from another geographic area.
- 2.1.3 The contractor shall provide services on an as needed, if needed basis. The State of Missouri does not guarantee any usage of the contract whatsoever. The contractor shall agree and understand that any state agency of the State of Missouri may participate in the contract, but that the contract does not require mandatory participation by any state agency. The contractor shall agree and understand that the contract shall not be construed as an exclusive arrangement and if it is in the best interest of the State of Missouri, a state agency may, at its own discretion, obtain alternate services elsewhere.
- 2.1.4 Cooperative Procurement Program - If the contractor has indicated, on the pages 1, 2, or 3, of the Notification of Statewide Contract, agreement with participation in the Cooperative Procurement Program, the contractor shall provide sign language interpretation services as described herein under the terms and conditions, requirements and specifications of the contract, including prices, to other government entities in accordance with the Technical Services Act (section 67.360, RSMo, which is available on the internet at: <http://www.moga.mo.gov/statutes/c000-099/0670000360.htm>.) The contractor shall further understand and agree that participation by other governmental entities is discretionary on the part of that governmental entity and the State of Missouri bears no financial responsibility for any payments due the contractor by such governmental entities.
- 2.1.5 Additional Services – If proposed by the contractor in response to the request for proposal, the contractor may also be requested to provide miscellaneous services in addition to the contractor's interpretation services. However, the contractor shall agree and understand that any requesting state agency shall only be permitted to utilize the contractor's additional services in conjunction with the contractor's interpretation services described herein and not on a stand-alone basis. If additional services are requested by the requesting state agency, the contractor shall provide such services in accordance with instructions provided by the requesting state agency.
- 2.1.6 The contractor shall perform all services to the sole satisfaction of the requesting state agency.
- 2.1.7 Unless otherwise specified herein, the contractor shall furnish all material, labor, facilities, equipment, and supplies necessary to perform the services required herein.

2.2 Assignment of Interpretation Services:

- 2.2.1 The contractor shall provide interpretation services at any time, twenty-four (24) hours a day, seven (7) days a week. Therefore, the contractor must be available in a manner that will allow a requesting state agency to contact the contractor at any time (via beeper, phone, voice, or message service).
- 2.2.2 In the event multiple contracts exist for a particular location, except as otherwise stated herein, the state agency shall contact the lowest priced contractor for such service.
- a. Upon contact by the state agency, the contractor shall review the anticipated needs of the state agency and, except when services are needed within the next twenty-four (24) hours (hereinafter referred to as emergency interpreter services) the contractor shall advise the state agency within twenty-four (24) hours after the state agency's contact if the required interpreter services can be provided by the contractor within the time frame required by the state agency. For emergency interpreter service requests, the contractor must advise the state agency immediately if the contractor can meet the state agency's needs in regard to interpreting services. For emergency interpreting requests, if the contractor does not contact the state agency within a reasonable time frame (as determined by the state agency on a case by case basis), the contractor shall agree and understand that the state agency shall have the right to contact the next lowest priced contractor to obtain the needed services.
 - b. The contractor must decline to provide the needed interpreter services if competent interpreters or the level of interpreters requested are not available in the time frame required by the state agency.
 - 1) In the event the contractor is unable to perform services on a consistent basis as determined by the State of Missouri, the contractor's contract may be in breach and appropriate action may be pursued by the state.
 - c. If required by the state agency, the contractor shall provide resumes with references for interpreter(s) available for use by the state agency. The contractor shall not be required to submit more than six (6) such resumes. The state agency reserves the right to conduct interviews with any interpreters identified as being available for interpreting services.
 - d. If required by the state agency, any interpreter identified for providing interpreter services shall have a security clearance approved by the state agency prior to providing services for the state agency. The contractor shall request and receive the security clearance information from the Missouri State Highway Patrol for each interpreter.
 - 1) The contractor shall be responsible for the costs for all security clearances.
 - e. Based on the reviews of resume information, security clearance information, and/or prior experience with a specific interpreter, the state agency reserves the right to determine any interpreter as unacceptable and reject any or all of the interpreter(s) selected by the contractor as unacceptable. The state agency should provide the contractor with justification for such rejection, however, the decision by the state agency regarding use of such interpreter shall be final and without recourse.
- 2.2.3 In the event the lowest priced contractor is unable to provide the required services due to unavailability of a qualified interpreter, the determination by the state agency of an unacceptable interpreter, or in the event that the contractor doesn't respond regarding the availability of interpreters within the required time frame, the state agency shall contact the next lowest priced contractor. If additional contracts exist, the state agency shall continue to use the same criteria until the needs of the state agency are met.

2.3 Specific Requirements for Sign Language Interpreter Services:

- 2.3.1 The contractor shall coordinate all interpreter service assignments with the specific state agency requesting interpreter services.
- 2.3.2 In the event a state agency assignment exceeds two hours of interpreting or assignment is for a public meeting where (non-stop) continuous interpreting is required, the contractor shall provide two interpreters. The

interpreters shall work together as a team so that no one interpreter provides interpreting services in excess of two continuous hours.

2.3.3 In the event a scheduled interpreter is unable to keep an appointment or in the event that a competent interpreter is no longer available, the contractor shall notify the requesting state agency in advance with at least a minimum of twenty-four (24) hours notice. The contractor shall provide a substitute interpreter with credentials and specialized skills equal to the originally scheduled interpreter. The contractor shall not be paid additional charges or fees for providing a substitute interpreter.

a. In the event the contractor is unable to provide a substitute for reasons beyond the contractor's control, the contractor must notify the requesting state agency of the contractor's inability to perform the requested service.

1) Notifying the state agency in advance shall relieve the contractor from providing a substitute for only that particular interpreting assignment.

2.3.4 The contractor shall provide sign language interpreters that are certified and licensed interpreters in accordance with section 209.321, RSMo. The contractor shall ensure that the interpreters maintain their certificates and licenses in active status and good standing.

a. If required by the state agency, the contractor shall provide copies of certificates and licenses to the state agency.

b. Individuals involved in facilitating communication other than manual communication are exempt from sections 209.285 – 209.318, RSMo, and the Code of State Regulations under Title 5, Division 100, Chapter 200, until such time as an evaluation methodology can be implemented by the Board for Certification of Interpreters, the contractor shall abide by the methodology once implemented by the Board for Certification of Interpreters. Modes exempt are:

- Cued Speech;
- Oral Interpreting;
- Tadoma;
- Amanubet; and
- Alphabet printing.

2.3.5 The contractor shall not provide an interpreter in excess of forty hours per week for an individual state agency unless requested or approved by the state agency.

2.3.6 In accordance with all applicable laws, regulations, and procedures, the contractor and the contractor's interpreter shall maintain strict confidentiality of all information and records which the contractor or the interpreter provided by the contractor may come in contact with or be privy to in the course of providing services. The contractor and the contractor's interpreter provided by the contractor shall affirm, in writing, that confidential information shall not be disclosed either during or after the provision of services or following the termination of the interpreter's employment/association with the contractor.

2.3.7 Unless otherwise specified herein, the contractor shall furnish all material, labor, facilities, equipment, and supplies necessary to perform the services required herein.

2.4 Specialized Sign Language Interpreter Requirements:

2.4.1 The state agency shall identify the specific skill level (e.g. Master, Advanced, Basic) of interpreting services required at the time of the request for service.

a. The skill levels can be viewed at the following link <http://www.sos.mo.gov/adrules/csr/current/5csr/5c100-200.pdf> (approximately pages 46-51) or in the Code of State Regulation at the following link <http://www.sos.mo.gov/adrules/csr/current/5csr/5c100-200.pdf> :

- 1) The contractor shall provide an interpreter with a skill level of Advanced or Master when interpreting for persons who have speech impairments, as well as interpreting medical concepts/language, mental health therapy, mental health testing and evaluation, mental health topics in therapeutic situations, legal topics/concepts that focus on a client's incarceration, capacity, etc., and highly technical concepts such as data processing terms.
- 2) Interpreting assignments that are not involved in helping to determine a client's mental or legal status shall not require higher than a skill level Basic unless the state agency chooses to term the assignment as specialized.
- 3) Training sessions, similarly, shall not require higher than a skill level Basic even if the training is for mental health clients or employees.

2.4.2 The contractor should provide interpreters that have completed the Missouri Department of Mental Health (DMH) Interpreter Training Program identified in DMH's Department Operating Regulation Number 4.141, section (5)(B)2. Interpreter's that have completed the DMH Interpreter Training Program will be preferentially utilized by DMH facilities, but completion of the DMH Interpreter Training Program is not required in order for the contractor to provide services to DMH facilities through the contract.

- a. For further instruction on completing the DMH Interpreter Training Program, the contractor should visit the following link: <http://dmh.mo.gov/deafsvcs/training.html>

2.4.3 The contractor shall understand and agree that the specific requirements of performing specialized interpretation services shall be identified by the state agency at the time of the request for service. For example, the contractor may be assisting state agency personnel in the admission of a client to a psychiatric hospital. The contractor would have to interpret between the client and the client's doctor. The client(s) may be adult(s), child(ren), or adolescent(s). The specifics shall be identified by the using state agency at the time the contractor's services are requested.

2.5 Reporting Requirements:

2.5.1 By no later than thirty (30) calendar days following the end of the contract period, the contractor shall submit a usage report to the Division of Purchasing and Materials Management of the services provided for all of the various using state agencies during the previous contract period. The contractor must submit the report using Attachment 2 in Excel. Reports in PDF or similar format shall be considered unacceptable. At a minimum the report must contain the information listed in Attachment #2, Sign Language Interpretation Contract Usage Report.

- a. In addition, the contractor shall submit the usage report to any state agency requesting such report in a frequency requested by such state agency. The contractor shall submit the usage report to the requesting state agency for only those services provided for the specific state agency. The contractor must submit the report electronically, in an analysis-ready format specified by the state agency, such as Microsoft Excel or Access.
- b. The contractor shall develop and provide ad hoc reports as required and requested by the Division of Purchasing and Materials Management or any state agency at no additional cost to the state. The contractor must submit the ad hoc reports electronically in an analysis-ready format specified and approved by the Division of Purchasing and Materials Management or requesting state agency.

2.6 State Agency Requirements:

2.6.1 The state agency shall attempt to give at least twenty-four (24) hours notice to the contractor of cancellation of services previously requested.

2.6.2 Each time the contractor's services are needed, the state agency shall attempt to utilize the interpreter provided for a minimum of two consecutive hours.

2.6.3 The state agency shall inform the contractor of possible dangerous situations, including the behavior of the client. The state agency shall take every possible measure to ensure the safety of the contractor. However, the contractor

may refuse to provide services for such situations with no negative reflection on contractual performance. The State of Missouri does not purport to identify every possible instance of a dangerous situation.

- 2.6.4 In the event a conflict and/or problem occurs with any interpreter(s) provided by the contractor, the state agency should notify the contractor.

2.7 Invoicing and Payment Requirements:

- 2.7.1 Prior to any payments becoming due under the contract, the contractor must return a completed State of Missouri Vendor Input/ACH-EFT Application, which is downloadable from the Vendor Services Portal at: <https://www.vendorservices.mo.gov/vendorservices/Portal/Default.aspx>.

- a. The contractor understands and agrees that the State of Missouri reserves the right to make contract payments through electronic funds transfer (EFT).
- b. The contractor must submit invoices on the contractor's original descriptive business invoice form and must use a unique invoice number with each invoice submitted. The unique invoice number will be listed on the State of Missouri's EFT addendum record to enable the contractor to properly apply the state agency's payment to the invoice submitted. The contractor may obtain detailed information for payments issued for the past 24 months from the State of Missouri's central accounting system (SAM II) on the Vendor Services Portal at:

<https://www.vendorservices.mo.gov/vendorservices/Portal/Default.aspx>

- 2.7.2 Upon completion of the specific interpreting assignment, the contractor shall invoice the state agency which has received the service. The invoice must state the name(s) of the interpreter providing service, the level of interpreting provided (Master, Advanced, Basic), and the number of hours of service provided by each interpreter.

- 2.7.3 The contractor shall be paid for services provided according to prices stated on the pricing page for services actually provided.

- a. The contractor shall be paid on an hourly basis by the state agency requesting interpreter services and for which services have been provided. The hourly price for interpreting services shall begin at the scheduled time of the interpreting assignment as requested and authorized by the state agency, (provided the interpreter is present at the scheduled time), and shall be prorated to the quarter hour to correspond to the actual time of delivered service. The applicable hourly price chargeable shall be based on the time of the assignment of service.
- b. In the event the contractor provides interpreter service within twenty-four hours of the state agency's request, the contractor shall be entitled to the emergency fee stated on the Pricing Page, in addition to the hourly price for service. The emergency fee shall be a one-time charge and shall be assessed only for the specific work assignment to which it applies.
- c. In the event the contractor's services are required for less than two hours for attending any scheduled interpreting assignment as requested and authorized by a state agency, the contractor shall be paid for two hours of service. In the event an assignment is cancelled by the state agency without at least twenty-four hours notice of the cancellation, the contractor shall be paid for the amount of time the assignment was requested.
 - 1) In no event shall the contractor be paid for more than one interpreter for an assignment that was scheduled for less than two hours.
- d. The contractor shall be paid for the time allotted for the interpreter's lunch break, or other extended official dismissal.

- 1) In the event the contractor provided two or more interpreters as required for an assignment each interpreter shall be paid for the time allotted for the interpreter's lunch break, or other extended official dismissal.
 - e. In the event of a dispute regarding invoicing occurs, the state agency shall determine the appropriate invoicing amount (hours to be invoiced). The contractor shall agree and understand that the state agency's determination shall be final and without recourse.
- 2.7.4 In the event fewer hours of service are provided than originally requested by the state agency, the contractor shall be paid as follows:
- a. If eight hours or less service are requested and provided, the contractor shall be paid for the amount of service requested.
 - b. If more than eight hours of service are requested but eight hours or less are provided, the contractor shall be paid for eight hours.
 - c. If more than eight hours of service are provided, the contractor shall be paid for the actual number of hours of service provided.
- 2.7.5 In the event the state agency requests interviews prior to selecting an interpreter, the state agency shall pay the contractor for the actual time of the interview(s) for each person and, if present, the contractor's management. The contractor's management and the person shall be paid for the actual time of the interviews in accordance with the firm, fixed price per hour stated on the Pricing Page for Master, Advanced, or Basic interpreting.
- 2.7.6 In the event the contractor provided interpreter services outside the contractor's awarded county(ies), the contractor shall be reimbursed as follows:
- a. Travel and Related Expenses - The contractor shall invoice and be reimbursed for actual and reasonable travel and travel related expenses pursuant to the Office of Administration Travel Regulations and Contiguous US Per Diem Rates (CONUS).
 - 1) The contractor must have the prior written approval of the state agency for any such expenses. In addition, the contractor must have the prior approval of the state agency for any travel related expenses which may exceed the CONUS rates.
 - 2) The Office of Administration Travel Regulations can be found on the Internet at the following address: <http://oa.mo.gov/acct/10-11.010.pdf>. The actual mileage rate changes regularly. For current rate see: <http://www.oa.mo.gov/acct/>.
 - 3) The Contiguous US Per Diem Rates (CONUS) can be found by clicking on the link for "Per Diem Rates" at the following Internet address: <http://www.gsa.gov>
- 2.7.7 The contractor shall understand that each state agency utilizing the contractor's services shall be solely responsible for payment for only those services requested by that state agency.
- 2.7.8 Other than the payments and reimbursements specified above, no other payments or reimbursements shall be made to the contractor for any reason whatsoever including, but not limited to taxes, shipping charges, insurance, interest, penalties, termination payments, attorney fees, liquidated damages, etc.
- 2.7.9 Notwithstanding any other payment provision of the contract, if the contractor fails to perform required work or services, fails to submit reports when due, or is indebted to the United States, the state agency may withhold payment or reject invoices under the contract.
- 2.7.10 Final invoices are due by no later than thirty (30) calendar days of the expiration of the contract. The state agency shall have no obligation to pay any invoice submitted after the due date.
- 2.7.11 If a request by the contractor for payment or reimbursement is denied, the state agency shall provide the contractor with written notice of the reason(s) for denial.

2.7.12 If the contractor is overpaid by the state agency, upon official notification by the state agency, the contractor shall provide the state agency (1) with a check payable as instructed by the state agency in the amount of such overpayment at the address specified by the state agency or (2) deduct the overpayment from the monthly invoices as requested by the state agency.

2.8 Missouri Statewide Contract Quarterly Administrative Fee:

2.8.1 The contractor shall pay a one percent (1%) administrative fee to the State of Missouri which shall apply to all payments received by the contractor for all services provided under the contract. Payment of the one percent administrative fee shall be non-negotiable.

2.8.2 The contractor shall pay the administrative fee at the end of each calendar quarter (i.e. March 31, June 30, September 30, December 31). The total administrative fee for a given quarter must equal one percent (1%) of the total payments (minus returns and credits) received by the contractor during the calendar quarter as reported on the contractor's Missouri Statewide Contract Quarterly Administrative Fee Report specified below. The administrative fee must be received by the Division of Purchasing and Materials Management (DPMM) no later than the 15th calendar day of the month immediately following the end of the calendar quarter, unless the 15th is not a business day in which case the next business day thereafter shall be considered the administrative fee deadline.

2.8.3 Payments shall be made using one of the following acceptable payment methods:

- **Check:** Personal check, company check, cashier's check, or money order made payable to the "Missouri Revolving Information Technology Trust Fund" and sent to the following mailing address: Division of Purchasing and Materials Management, P.O. Box 809, Jefferson City, MO 65102. The contractor's payment by check shall authorize the State of Missouri to process the check electronically. The contractor understands and agrees that any returned check from the contractor may be presented again electronically and may be subject to additional actions and/or handling fees.
- **Electronic Payment:** Instructions on how to submit payments electronically by automated clearing house (ACH) will be provided upon request by contacting the Division of Purchasing and Materials Management at (573) 751-2387.

2.8.4 All payments of the administrative fee shall include the contract number on any check or transmittal document. However, only one contract number must be entered on a check or transmittal document. If submitting an administrative fee payment for more than one contract, then a separate check or electronic payment and associated transmittal document must be submitted by the contractor for each contract.

2.9 Missouri Statewide Contract Quarterly Administrative Fee Report:

2.9.1 The contractor shall submit a Missouri Statewide Contract Quarterly Administrative Fee Report to the Division of Purchasing and Materials Management which shall identify the total payments (minus returns and credits) received by the contractor from state agencies, political subdivisions, universities, and governmental entities in other states that were made pursuant to the contract.

2.9.2 The contractor shall prepare and submit the Missouri Statewide Contract Quarterly Administrative Fee Report at the end of each calendar quarter (i.e. March 31, June 30, September 30, December 31) for total payments (minus returns and credits) received by the contractor during the calendar quarter. The Missouri Statewide Contract Quarterly Administrative Fee Report must be received by the Division of Purchasing and Materials Management (DPMM) no later than the 15th calendar day of the month following the reporting quarter entered on the report, unless the 15th is not a business day in which case the next business day thereafter shall be considered the reporting deadline. Even if there has been no usage of the contract during the reporting quarter, the contractor must still submit a report and indicate no payments were received by marking the appropriate box on the report form.

2.9.3 The Missouri Statewide Contract Quarterly Administrative Fee Report form may be downloaded from the following DPMM website: <http://content.oa.mo.gov/purchasing/vendor-information>. The Missouri Statewide Contract Quarterly Administrative Fee Report is also included herein as **Attachment #3**. The Missouri Statewide Contract Quarterly Administrative Fee Report must be submitted using one of the following methods:

- **Mail:** Division of Purchasing and Materials Management,
P.O. Box 809, Jefferson City MO 65102
- **Fax:** (573) 526-9815
- **Email:** ereports@oa.mo.gov

2.9.4 The contractor shall agree that the Division of Purchasing and Materials Management reserves the right to modify the requested format and content of the Missouri Statewide Contract Quarterly Administrative Fee Report by providing thirty (30) calendar days written notice to the contractor. The contractor shall also agree the Division of Purchasing and Materials Management may unilaterally amend the contract, with thirty (30) calendar days notice to the contractor to change the method of payment of the administrative fee, the timing for submission of the Missouri Statewide Contract Quarterly Administrative Fee Report, and/or timing for payment of the administrative fee. The contractor shall understand and agree that if such an amendment is issued by the Division of Purchasing and Materials Management, the contractor shall comply with all contractual terms, as amended.

2.10 Missouri Statewide Contract Quarterly Usage Report:

2.10.1 The contractor shall submit a Missouri Statewide Contract Quarterly Usage Report to the Division of Purchasing and Materials Management (DPMM) which shall provide the Data Element information listed below:

Data Element	Description
Contractor Name	Contractor name as it appears on the contract.
Statewide Contract Number	Statewide contract number as listed on the cover page of your contract with the State of Missouri.
Report Contact Name	Name of the person completing the report on behalf of the contractor.
Contact Phone Number	Phone number for the person completing the report.
Contact Email Address	Email address for the person completing the report.
Date Report Submitted	Date the Missouri Statewide Contract Quarterly Usage Report is submitted to DPMM.
Reporting Quarter	Quarter for which the contractor is reporting purchases on the contract.
Entity Type	Indicate the type of entity by entering "S" for Missouri state agency, "P" for Missouri political subdivision, "U" for Missouri university, or "O" for political subdivision or state entity from another state.
Customer Name	Customer's name. If the customer has multiple locations, please only use the main entity name.
Product or Service Description	Description of product or service provided, including county in which services were provided.
Purchase Authorization Number/Identifier	Purchase Authorization Number/Identifier supplied by customer to contractor. Enter PO or other authorization number/identifier. If procurement card used, enter "P-Card".
Contract Line Item Number	Line item number on the contract.
Quantity Provided	Quantity of services provided (i.e. number of hours of service). Enter a quantity of "1" for a service/project.
Unit Price Charged	Unit Price Charged (i.e. excluding credits) for the product or service purchased.
Extended Price	Quantity Delivered X Unit Price Charged.

- 2.10.2 The contractor shall prepare and submit the Missouri Statewide Contract Quarterly Usage Report at the end of each calendar quarter (i.e. March 31, June 30, September 30, December 31) for the purchases made under the contract during the calendar quarter. The Missouri Statewide Contract Quarterly Usage Report must be received by the Division of Purchasing and Materials Management no later than the 15th calendar day of the month following the reporting quarter entered on the Missouri Statewide Contract Quarterly Usage Report, unless the 15th is not a business day in which case the next business day thereafter shall be considered the reporting deadline. Even if there has been no usage of the contract during the reporting quarter, the contractor must still submit a report and indicate no purchases were made.
- 2.10.3 The contractor must submit a Missouri Statewide Contract Quarterly Usage Report electronically either utilizing the “Missouri Statewide Contract Quarterly Usage Report” worksheet included herein in **Attachment #4** which is downloadable from <http://content.oe.mo.gov/purchasing/vendor-information> or utilizing another format which is Excel-exportable. The contractor must submit the Missouri Statewide Contract Quarterly Usage Report to the following email address: ereports@oe.mo.gov.
- 2.10.4 The contractor shall agree that the Division of Purchasing and Materials Management reserves the right to modify the requested format and content of the Missouri Statewide Contract Quarterly Usage Report by providing thirty (30) calendar days’ written notice to the contractor. The contractor shall also agree the Division of Purchasing and Materials Management may unilaterally amend the contract, with thirty (30) calendar days’ notice to the contractor to change the timing for submission of the Missouri Statewide Contract Quarterly Usage Report. The contractor shall understand and agree that if such an amendment is issued by the Division of Purchasing and Materials Management, the contractor shall comply with all contractual terms, as amended.

2.11 Other Contractual Requirements:

- 2.11.1 Contract - A binding contract shall consist of: (1) the RFP, amendments thereto, and any Best and Final Offer (BAFO) request(s) with RFP changes/additions, (2) the contractor’s proposal including any contractor BAFO response(s), (3) clarification of the proposal, if any, and (4) the Division of Purchasing and Materials Management’s acceptance of the proposal by “notice of award”. All Exhibits and Attachments included in the RFP shall be incorporated into the contract by reference.
- a. A notice of award issued by the State of Missouri does not constitute an authorization for shipment of equipment or supplies or a directive to proceed with services. Before providing equipment, supplies and/or services for the State of Missouri, the contractor must receive a properly authorized purchase order or other form of authorization given to the contractor at the discretion of the state agency.
 - b. The contract expresses the complete agreement of the parties and performance shall be governed solely by the specifications and requirements contained therein.
 - c. Any change to the contract, whether by modification and/or supplementation, must be accomplished by a formal contract amendment signed and approved by and between the duly authorized representative of the contractor and the Division of Purchasing and Materials Management prior to the effective date of such modification. The contractor expressly and explicitly understands and agrees that no other method and/or no other document, including correspondence, acts, and oral communications by or from any person, shall be used or construed as an amendment or modification to the contract.
- 2.11.2 Contract Period - The original contract period shall be as stated on page 1 of the Request for Proposal (RFP). The contract shall not bind, nor purport to bind, the state for any contractual commitment in excess of the original contract period. The Division of Purchasing and Materials Management shall have the right, at its sole option, to renew the contract for three (3) additional one (1) year periods, or any portion thereof. In the event the Division of Purchasing and Materials Management exercises such right, all terms and conditions, requirements and specifications of the contract shall remain the same and apply during the renewal period, pursuant to applicable option clauses of this document.

- 2.11.3 Renewal Periods - If the option for renewal is exercised by the Division of Purchasing and Materials Management, the contractor shall agree that the prices for the renewal period shall not exceed the maximum price for the applicable renewal period stated on the Pricing Page of the contract.
- a. If renewal prices are not provided, then prices during renewal periods shall be the same as during the original contract period.
 - b. In addition, the contractor shall understand and agree that renewal period price increases specified in the contract are not automatic. At the time of contract renewal, if the state determines funding does not permit the specified renewal pricing increase or even a portion thereof, the renewal pricing shall remain the same as during the previous contract period. If such action is rejected by the contractor, the contract may be terminated, and a new procurement process may be conducted. The contractor shall also understand and agree the state may determine funding limitations necessitate a decrease in the contractor's pricing for the renewal period(s). If such action is necessary and the contractor rejects the decrease, the contract may be terminated, and a new procurement process may be conducted.
- 2.11.4 Termination - The Division of Purchasing and Materials Management reserves the right to terminate the contract at any time, for the convenience of the State of Missouri, without penalty or recourse, by giving written notice to the contractor at least thirty (30) calendar days prior to the effective date of such termination. The contractor shall be entitled to receive compensation for services and/or supplies delivered to and accepted by the State of Missouri pursuant to the contract prior to the effective date of termination.
- 2.11.5 Contractor Liability - The contractor shall be responsible for any and all personal injury (including death) or property damage as a result of the contractor's negligence involving any equipment or service provided under the terms and conditions, requirements and specifications of the contract. In addition, the contractor assumes the obligation to save the State of Missouri, including its agencies, employees, and assignees, from every expense, liability, or payment arising out of such negligent act.
- a. The contractor also agrees to hold the State of Missouri, including its agencies, employees, and assignees, harmless for any negligent act or omission committed by any subcontractor or other person employed by or under the supervision of the contractor under the terms of the contract.
 - b. The contractor shall not be responsible for any injury or damage occurring as a result of any negligent act or omission committed by the State of Missouri, including its agencies, employees, and assignees.
 - c. Under no circumstances shall the contractor be liable for any of the following: (1) third party claims against the state for losses or damages (other than those listed above); (2) loss of, or damage to, the state's records or data; or (3) economic consequential damages (including lost profits or savings) or incidental damages, even if the contractor is informed of their possibility.
- 2.11.6 Insurance - The contractor shall understand and agree that the State of Missouri cannot save and hold harmless and/or indemnify the contractor or employees against any liability incurred or arising as a result of any activity of the contractor or any activity of the contractor's employees related to the contractor's performance under the contract. Therefore, the contractor must acquire and maintain adequate liability insurance in the form(s) and amount(s) sufficient to protect the State of Missouri, its agencies, its employees, its clients, and the general public against any such loss, damage and/or expense related to his/her performance under the contract. General and other non-professional liability insurance shall include an endorsement that adds the State of Missouri as an additional insured. Self-insurance coverage or another alternative risk financing mechanism may be utilized provided that such coverage is verifiable and irrevocably reliable and the State of Missouri is protected as an additional insured.
- 2.11.7 Subcontractors - Any subcontracts for the products/services described herein must include appropriate provisions and contractual obligations to ensure the successful fulfillment of all contractual obligations agreed to by the contractor and the State of Missouri and to ensure that the State of Missouri is indemnified, saved, and held harmless from and against any and all claims of damage, loss, and cost (including attorney fees) of any kind

related to a subcontract in those matters described in the contract between the State of Missouri and the contractor.

- a. The contractor shall expressly understand and agree that he/she shall assume and be solely responsible for all legal and financial responsibilities related to the execution of a subcontract.
- b. The contractor shall agree and understand that utilization of a subcontractor to provide any of the products/services in the contract shall in no way relieve the contractor of the responsibility for providing the products/services as described and set forth herein.
- c. The contractor must obtain the approval of the State of Missouri prior to establishing any new subcontracting arrangements and before changing any subcontractors. The approval shall not be arbitrarily withheld.
- d. Pursuant to subsection 1 of section 285.530, RSMo, no contractor or subcontractor shall knowingly employ, hire for employment, or continue to employ an unauthorized alien to perform work within the state of Missouri. In accordance with sections 285.525 to 285.550, RSMo, a general contractor or subcontractor of any tier shall not be liable when such contractor or subcontractor contracts with its direct subcontractor who violates subsection 1 of section 285.530, RSMo, if the contract binding the contractor and subcontractor affirmatively states that
 - 1) The direct subcontractor is not knowingly in violation of subsection 1 of section 285.530, RSMo, and shall not henceforth be in such violation.
 - 2) The contractor or subcontractor receives a sworn affidavit under the penalty of perjury attesting to the fact that the direct subcontractor's employees are lawfully present in the United States.

2.11.8 Substitution of Personnel - The contractor agrees and understands that any substitution of the specific key individual(s) and/or personnel qualifications identified in the proposal must be with individual(s) of equal or better qualifications than originally proposed.

2.11.9 Authorized Personnel:

- a. The contractor shall only employ personnel authorized to work in the United States in accordance with applicable federal and state laws. This includes but is not limited to the Illegal Immigration Reform and Immigrant Responsibility Act (IIRIRA) and INA Section 274A.
- b. If the contractor is found to be in violation of this requirement or the applicable state, federal and local laws and regulations, and if the State of Missouri has reasonable cause to believe that the contractor has knowingly employed individuals who are not eligible to work in the United States, the state shall have the right to cancel the contract immediately without penalty or recourse and suspend or debar the contractor from doing business with the state. The state may also withhold up to twenty-five percent of the total amount due to the contractor.
- c. The contractor shall agree to fully cooperate with any audit or investigation from federal, state, or local law enforcement agencies.
- d. If the contractor meets the definition of a business entity as defined in section 285.525, RSMo, pertaining to section 285.530, RSMo, the contractor shall maintain enrollment and participation in the E-Verify federal work authorization program with respect to the employees hired after enrollment in the program who are proposed to work in connection with the contracted services included herein. If the contractor's business status changes during the life of the contract to become a business entity as defined in section 285.525, RSMo, pertaining to section 285.530, RSMo, then the contractor shall, prior to the performance of any services as a business entity under the contract:
 - 1) Enroll and participate in the E-Verify federal work authorization program with respect to the employees hired after enrollment in the program who are proposed to work in connection with the services required herein; AND

- 2) Provide to the Division of Purchasing and Materials Management the documentation required in the exhibit titled, Business Entity Certification, Enrollment Documentation, and Affidavit of Work Authorization affirming said company's/individual's enrollment and participation in the E-Verify federal work authorization program; AND
 - 3) Submit to the Division of Purchasing and Materials Management a completed, notarized Affidavit of Work Authorization provided in the exhibit titled, Business Entity Certification, Enrollment Documentation, and Affidavit of Work Authorization.
- e. In accordance with subsection 2 of section 285.530, RSMo, the contractor should renew their Affidavit of Work Authorization annually. A valid Affidavit of Work Authorization is necessary to award any new contracts.

2.11.10 Contractor Status - The contractor is an independent contractor and shall not represent the contractor or the contractor's employees to be employees of the State of Missouri or an agency of the State of Missouri. The contractor shall assume all legal and financial responsibility for salaries, taxes, FICA, employee fringe benefits, workers compensation, employee insurance, minimum wage requirements, overtime, etc., and agrees to indemnify, save, and hold the State of Missouri, its officers, agents, and employees, harmless from and against, any and all loss; cost (including attorney fees); and damage of any kind related to such matters.

2.11.11 Coordination - The contractor shall fully coordinate all contract activities with those activities of the state agency. As the work of the contractor progresses, advice and information on matters covered by the contract shall be made available by the contractor to the state agency or the Division of Purchasing and Materials Management throughout the effective period of the contract.

2.11.12 Property of State - All documents, data, reports, supplies, equipment, and accomplishments prepared, furnished, or completed by the contractor pursuant to the terms of the contract shall become the property of the State of Missouri. Upon expiration, termination, or cancellation of the contract, said items shall become the property of the State of Missouri.

2.11.13 Confidentiality:

- a. The contractor shall agree and understand that all discussions with the contractor and all information gained by the contractor as a result of the contractor's performance under the contract shall be confidential and that no reports, documentation, or material prepared as required by the contract shall be released to the public without the prior written consent of the state agency.
- b. If required by the state agency, the contractor and any required contractor personnel must sign specific documents regarding confidentiality, security, or other similar documents upon request. Failure of the contractor and any required personnel to sign such documents shall be considered a breach of contract and subject to the cancellation provisions of this document.

2.11.14 Participation by Other Organizations - The contractor must comply with any Organization for the Blind/Sheltered Workshop participation levels committed to in the contractor's awarded proposal.

- a. The contractor shall prepare and submit to the Division of Purchasing and Materials Management a report detailing all payments made by the contractor to Organizations for the Blind/Sheltered Workshops participating in the contract for the reporting period. The contractor must submit the report on a monthly basis, unless otherwise determined by the Division of Purchasing and Materials Management.
- b. The Division of Purchasing and Materials Management will monitor the contractor's compliance in meeting the Organizations for the Blind/Sheltered Workshop participation levels committed to in the contractor's awarded proposal. If the contractor's payments to the participating entities are less than the amount committed, the state may cancel the contract and/or suspend or debar the contractor from participating in future state procurements, or retain payments to the contractor in an amount equal to the value of the participation commitment less actual payments made by the contractor to the participating entity. If the Division of Purchasing and Materials Management determines that the contractor becomes compliant with the commitment, any funds retained as stated above, will be released.

- c. If a participating entity fails to retain the required certification or is unable to satisfactorily perform, the contractor must obtain other organizations for the blind/sheltered workshops to fulfill the participation requirements committed to in the contractor's awarded proposal.
 - 1) The contractor must obtain the written approval of the Division of Purchasing and Materials Management for any new entities. This approval shall not be arbitrarily withheld.
 - 2) If the contractor cannot obtain a replacement entity, the contractor must submit documentation to the Division of Purchasing and Materials Management detailing all efforts made to secure a replacement. The Division of Purchasing and Materials Management shall have sole discretion in determining if the actions taken by the contractor constitute a good faith effort to secure the required participation and whether the contract will be amended to change the contractor's participation commitment.
- d. No later than 30 days after the effective date of the first renewal period, the contractor must submit an affidavit to the Division of Purchasing and Materials Management. The affidavit must be signed by the director or manager of the participating Organizations for the Blind/Sheltered Workshop verifying provision of products and/or services and compliance of all contractor payments made to the Organizations for the Blind/Sheltered Workshops. The contractor may use the affidavit available on the Division of Purchasing and Materials Management's website at <http://content.ia.mo.gov/sites/default/files/bswaffidavit.doc> or another affidavit providing the same information.

2.12 Federal Funds Requirements - The contractor shall understand and agree that the contract may involve the use of federal funds. Therefore, for any federal funds used, the following paragraphs shall apply:

2.12.1 Applicable Laws and Regulations - In performing its responsibilities under the contract, the contractor shall fully comply with the following Office of Management and Budget (OMB) administrative requirements and cost principles, as applicable, including any subsequent amendments.

- a. Uniform Administrative Requirements - OMB Circular A-102 – Grants and Cooperative Agreements with State and Local Governments; and 2 CFR 215 – Grants and Other Agreements with Institutions of Higher Learning, Hospitals and Other Non-Profit Organizations (OMB Circular A-110).
- b. Cost Principles:
 - 1) 2 CFR 225 – State, Local and Indian Tribal Governments (OMB Circular A-87);
 - 2) 2 CFR 230 – Non-Profit Organizations (OMB Circular A-122);
 - 3) 2 CFR 220 Educational Institutions (OMB Circular A-21);
 - 4) 48 CFR 31.2 – For-Profit Organizations; and
 - 5) 45 CFR 74 Appendix E – Hospitals.

2.12.2 Steven's Amendment – In accordance with the Departments of Labor, Health and Human Services, and Education and Related Agencies Appropriations Act, Public Law 101-166, Section 511, "Steven's Amendment", the contractor shall not issue any statements, press releases, and other documents describing projects or programs funded in whole or in part with Federal funds unless the prior approval of the state agency is obtained and unless they clearly state the following as provided by the state agency:

- a. The percentage of the total costs of the program or project which will be financed with Federal funds;
- b. The dollar amount of Federal funds for the project or program; and
- c. The percentage and dollar amount of the total costs of the project or program that will be financed by nongovernmental sources.

2.12.3 The contractor shall comply with 31 U.S.C. 1352 relating to limitations on use of appropriated funds to influence certain federal contracting and financial transactions. No funds under the contract shall be used to pay the salary or expenses of the contractor, or agent acting for the contractor, to engage in any activity designed to influence legislation or appropriations pending before the United States Congress or Missouri General Assembly. The contractor shall comply with all requirements of 31 U.S.C. 1352 which is incorporated herein as if fully set forth.

The contractor shall submit to the state agency, when applicable, Disclosure of Lobbying Activities reporting forms.

- 2.12.4 The contractor shall comply with the requirements of the Single Audit Act Amendments of 1996 (P.L. 104-156) and OMB Circular A-133, including subsequent amendments or revisions, as applicable or 2 CFR 215.26 as it relates to for-profit hospitals and commercial organizations. A copy of any audit report shall be sent to the state agency each contract year if applicable. The contractor shall return to the state agency any funds disallowed in an audit of the contract.
- 2.12.5 The contractor shall comply with the Pro-Children Act of 1994 (20 U.S.C. 6081), which prohibits smoking within any portion of any indoor facility used for the provision of services for children as defined by the Act.
- 2.12.6 The contractor shall comply with 37 CFR part 401, "Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements," and any implementing regulations, as applicable.
- 2.12.7 The contractor shall comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401 et seq.) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251 et seq.).
- 2.12.8 If the contractor is a sub-recipient as defined in OMB Circular A-133, Section 210, the contractor shall comply with all applicable implementing regulations, and all other laws, regulations and policies authorizing or governing the use of any federal funds paid to the contractor through the contract.
- 2.12.9 Non-Discrimination and ADA - The contractor shall comply with all federal and state statutes, regulations and executive orders relating to nondiscrimination and equal employment opportunity to the extent applicable to the contract. These include but are not limited to:
 - a. Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color, or national origin (this includes individuals with limited English proficiency) in programs and activities receiving federal financial assistance and Title VII of the Act which prohibits discrimination on the basis of race, color, national origin, sex, or religion in all employment activities;
 - b. Equal Pay Act of 1963 (P.L. 88 -38, as amended, 29 U.S.C. Section 206 (d));
 - c. Title IX of the Education Amendments of 1972, as amended (20 U.S.C 1681-1683 and 1685-1686) which prohibits discrimination on the basis of sex;
 - d. Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 794) and the Americans with Disabilities Act of 1990 (42 U.S.C. 12101 et seq.) which prohibit discrimination on the basis of disabilities;
 - e. The Age Discrimination Act of 1975, as amended (42 U.S.C. 6101-6107) which prohibits discrimination on the basis of age;
 - f. Equal Employment Opportunity – E.O. 11246, "Equal Employment Opportunity", as amended by E.O. 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity";
 - g. Missouri State Regulation, 19 CSR 10-2.010, Civil Rights Requirements;
 - h. Missouri Governor's E.O. #94-03 (excluding article II due to its repeal);
 - i. Missouri Governor's E.O. #05-30; and
 - j. The requirements of any other nondiscrimination federal and state statutes, regulations and executive orders which may apply to the services provided via the contract.

2.13 Business Associate Provisions:

- 2.13.1 Health Insurance Portability and Accountability Act of 1996, as amended - The state agency and the contractor are both subject to and must comply with provisions of the Health Insurance Portability and Accountability Act of 1996 (HIPAA), as amended by the Health Information Technology for Economic and Clinical Health Act (HITECH) (PL-111-5) (collectively, and hereinafter, HIPAA) and all regulations promulgated pursuant to authority granted therein. The contractor constitutes a "Business Associate" of the state agency. Therefore, the term, "contractor" as used in this section shall mean "Business Associate."

- a. The contractor agrees that for purposes of the Business Associate Provisions contained herein, terms used but not otherwise defined shall have the same meaning as those terms defined in 45 CFR Parts 160 and 164 and 42 U.S.C. §§ 17921 *et. seq.* including, but not limited to the following:
- 1) “Access”, “administrative safeguards”, “confidentiality”, “covered entity”, “data aggregation”, “designated record set”, “disclosure”, “hybrid entity”, “information system”, “physical safeguards”, “required by law”, “technical safeguards”, “use” and “workforce” shall have the same meanings as defined in 45 CFR 160.103, 164.103, 164.304, and 164.501 and HIPAA.
 - 2) “Breach” shall mean the unauthorized acquisition, access, use, or disclosure of Protected Health Information which compromises the security or privacy of such information, except as provided in 42 U.S.C. § 17921. This definition shall not apply to the term “breach of contract” as used within the contract.
 - 3) “Business Associate” shall generally have the same meaning as the term “business associate” at 45 CFR 160.103, and in reference to the party to this agreement, shall mean the contractor.
 - 4) “Covered Entity” shall generally have the same meaning as the term “covered entity” at 45 CFR 160.103, and in reference to the party to this agreement, shall mean the state agency.
 - 5) “Electronic Protected Health Information” shall mean information that comes within paragraphs (1)(i) or (1)(ii) of the definition of Protected Health Information as specified below.
 - 6) “Enforcement Rule” shall mean the HIPAA Administrative Simplification: Enforcement; Final Rule at 45 CFR Parts 160 and 164.
 - 7) “HIPAA Rules” shall mean the Privacy, Security, Breach Notification, and Enforcement Rules at 45 CFR Part 160 and Part 164.
 - 8) “Individual” shall have the same meaning as the term “individual” in 45 CFR 160.103 and shall include a person who qualifies as a personal representative in accordance with 45 CFR 164.502 (g).
 - 9) “Privacy Rule” shall mean the Standards for Privacy of Individually Identifiable Health Information at 45 CFR Part 160 and Part 164, Subparts A and E.
 - 10) “Protected Health Information” as defined in 45 CFR 160.103, shall mean individually identifiable health information:
 - (a) Except as provided in paragraph (b) of this definition, that is: (i) Transmitted by electronic media; or (ii) Maintained in electronic media; or (iii) Transmitted or maintained in any other form or medium.
 - (b) Protected Health Information excludes individually identifiable health information in (i) Education records covered by the Family Educational Rights and Privacy Act, as amended, 20 U.S.C. 1232g; (ii) Records described at 20 U.S.C. 1232g(a)(4)(B)(iv); and (iii) Employment records held by a covered entity (state agency) in its role as employer.
 - 11) “Security Incident” shall be defined as set forth in the “Obligations of the Contractor” section of the Business Associate Provisions.
 - 12) “Security Rule” shall mean the Security Standards for the Protection of Electronic Protected Health Information at 45 CFR Part 164, Subpart C.
 - 13) “Unsecured Protected Health Information” shall mean Protected Health Information that is not secured through the use of a technology or methodology determined in accordance with 42 U.S.C. § 17932 or as otherwise specified by the secretary of Health and Human Services.

- b. The contractor agrees and understands that wherever in this document the term Protected Health Information is used, it shall also be deemed to include Electronic Protected Health Information.
- c. The contractor must appropriately safeguard Protected Health Information which the contractor receives from or creates or receives on behalf of the state agency. To provide reasonable assurance of appropriate safeguards, the contractor shall comply with the business associate provisions stated herein, as well as the provisions of the Health Insurance Portability and Accountability Act of 1996 (HIPAA), as amended by the Health Information Technology for Economic and Clinical Health Act (HITECH) (PL-111-5) and all regulations promulgated pursuant to authority granted therein.
- d. The state agency and the contractor agree to amend the contract as is necessary for the parties to comply with the requirements of HIPAA and the Privacy Rule, Security Rule, Enforcement Rule, and other rules as later promulgated (hereinafter referenced as the regulations promulgated thereunder). Any ambiguity in the contract shall be interpreted to permit compliance with the HIPAA Rules.

2.13.2 Permitted Uses and Disclosures of Protected Health Information by the Contractor:

- a. The contractor may not use or disclose Protected Health Information in any manner that would violate Subpart E of 45 CFR Part 164 if done by the state agency, except for the specific uses and disclosures in the contract.
- b. The contractor may use or disclose Protected Health Information to perform functions, activities, or services for, or on behalf of, the state agency as specified in the contract, provided that such use or disclosure would not violate HIPAA and the regulations promulgated thereunder.
- c. The contractor may use Protected Health Information to report violations of law to appropriate Federal and State authorities, consistent with 45 CFR 164.502(j)(1) and shall notify the state agency by no later than ten (10) calendar days after the contractor becomes aware of the disclosure of the Protected Health Information.
- d. If required to properly perform the contract and subject to the terms of the contract, the contractor may use or disclose Protected Health Information if necessary for the proper management and administration of the contractor's business.
- e. If the disclosure is required by law, the contractor may disclose Protected Health Information to carry out the legal responsibilities of the contractor.
- f. If applicable, the contractor may use Protected Health Information to provide Data Aggregation services to the state agency as permitted by 45 CFR 164.504(e)(2)(i)(B).
- g. The contractor may not use Protected Health Information to de-identify or re-identify the information in accordance with 45 CFR 164.514(a)-(c) without specific written permission from the state agency to do so.
- h. The contractor agrees to make uses and disclosures and requests for Protected Health Information consistent with the state agency's minimum necessary policies and procedures.

2.13.3 Obligations and Activities of the Contractor:

- a. The contractor shall not use or disclose Protected Health Information other than as permitted or required by the contract or as otherwise required by law, and shall comply with the minimum necessary disclosure requirements set forth in 45 CFR § 164.502(b).
- b. The contractor shall use appropriate administrative, physical and technical safeguards to prevent use or disclosure of the Protected Health Information other than as provided for by the contract. Such safeguards shall include, but not be limited to:

- 1) Workforce training on the appropriate uses and disclosures of Protected Health Information pursuant to the terms of the contract;
 - 2) Policies and procedures implemented by the contractor to prevent inappropriate uses and disclosures of Protected Health Information by its workforce and subcontractors, if applicable;
 - 3) Encryption of any portable device used to access or maintain Protected Health Information or use of equivalent safeguard;
 - 4) Encryption of any transmission of electronic communication containing Protected Health Information or use of equivalent safeguard; and
 - 5) Any other safeguards necessary to prevent the inappropriate use or disclosure of Protected Health Information.
- c. With respect to Electronic Protected Health Information, the contractor shall use appropriate administrative, physical and technical safeguards that reasonably and appropriately protect the confidentiality, integrity and availability of the Electronic Protected Health Information that contractor creates, receives, maintains or transmits on behalf of the state agency and comply with Subpart C of 45 CFR Part 164, to prevent use or disclosure of Protected Health Information other than as provided for by the contract.
- d. In accordance with 45 CFR 164.502(e)(1)(ii) and 164.308(b)(2), the contractor shall require that any agent or subcontractor that creates, receives, maintains, or transmits Protected Health Information on behalf of the contractor agrees to the same restrictions, conditions, and requirements that apply to the contractor with respect to such information.
- e. By no later than ten (10) calendar days after receipt of a written request from the state agency, or as otherwise required by state or federal law or regulation, or by another time as may be agreed upon in writing by the state agency, the contractor shall make the contractor's internal practices, books, and records, including policies and procedures and Protected Health Information, relating to the use and disclosure of Protected Health Information received from, created by, or received by the contractor on behalf of the state agency available to the state agency and/or to the Secretary of the Department of Health and Human Services or designee for purposes of determining compliance with the HIPAA Rules and the contract.
- f. The contractor shall document any disclosures and information related to such disclosures of Protected Health Information as would be required for the state agency to respond to a request by an individual for an accounting of disclosures of Protected Health Information in accordance with 42 USCA §17932 and 45 CFR 164.528. By no later than five (5) calendar days of receipt of a written request from the state agency, or as otherwise required by state or federal law or regulation, or by another time as may be agreed upon in writing by the state agency, the contractor shall provide an accounting of disclosures of Protected Health Information regarding an individual to the state agency. If requested by the state agency or the individual, the contractor shall provide an accounting of disclosures directly to the individual. The contractor shall maintain a record of any accounting made directly to an individual at the individual's request and shall provide such record to the state agency upon request.
- g. In order to meet the requirements under 45 CFR 164.524, regarding an individual's right of access, the contractor shall, within five (5) calendar days following a state agency request, or as otherwise required by state or federal law or regulation, or by another time as may be agreed upon in writing by the state agency, provide the state agency access to the Protected Health Information in an individual's designated record set. However, if requested by the state agency, the contractor shall provide access to the Protected Health Information in a designated record set directly to the individual for whom such information relates.
- h. At the direction of the state agency, the contractor shall promptly make any amendment(s) to Protected Health Information in a Designated Record Set pursuant to 45 CFR 164.526.

- i. The contractor shall report to the state agency's Security Officer any security incident immediately upon becoming aware of such incident and shall take immediate action to stop the continuation of any such incident. For purposes of this paragraph, security incident shall mean the attempted or successful unauthorized access, use, modification or destruction of information or interference with systems operations in an information system. This does not include trivial incidents that occur on a daily basis, such as scans, "pings," or unsuccessful attempts that do not penetrate computer networks or servers or result in interference with system operations. By no later than five (5) days after the contractor becomes aware of such incident, the contractor shall provide the state agency's Security Officer with a description of any remedial action taken to mitigate any harmful effect of such incident and a proposed written plan of action for approval that describes plans for preventing any such future security incidents.
- j. The contractor shall report to the state agency's Privacy Officer any unauthorized use or disclosure of Protected Health Information not permitted or required as stated herein immediately upon becoming aware of such use or disclosure and shall take immediate action to stop the unauthorized use or disclosure. By no later than five (5) calendar days after the contractor becomes aware of any such use or disclosure, the contractor shall provide the state agency's Privacy Officer with a written description of any remedial action taken to mitigate any harmful effect of such disclosure and a proposed written plan of action for approval that describes plans for preventing any such future unauthorized uses or disclosures.
- k. The contractor shall report to the state agency's Security Officer any breach immediately upon becoming aware of such incident and shall take immediate action to stop the continuation of any such incident. By no later than five (5) days after the contractor becomes aware of such incident, the contractor shall provide the state agency's Security Officer with a description of the breach, the information compromised by the breach, and any remedial action taken to mitigate any harmful effect of such incident and a proposed written plan for approval that describes plans for preventing any such future incidents.
- l. The contractor's reports required in the preceding paragraphs shall include the following information regarding the security incident, improper disclosure/use, or breach, (hereinafter "incident"):
 - 1) The name, address, and telephone number of each individual whose information was involved if such information is maintained by the contractor;
 - 2) The electronic address of any individual who has specified a preference of contact by electronic mail;
 - 3) A brief description of what happened, including the date(s) of the incident and the date(s) of the discovery of the incident;
 - 4) A description of the types of Protected Health Information involved in the incident (such as full name, Social Security Number, date of birth, home address, account number, or disability code) and whether the incident involved Unsecured Protected Health Information; and
 - 5) The recommended steps individuals should take to protect themselves from potential harm resulting from the incident.
- m. Notwithstanding any provisions of the Terms and Conditions attached hereto, in order to meet the requirements under HIPAA and the regulations promulgated thereunder, the contractor shall keep and retain adequate, accurate, and complete records of the documentation required under these provisions for a minimum of six (6) years as specified in 45 CFR Part 164.
- n. Contractor shall not directly or indirectly receive remuneration in exchange for any Protected Health Information without a valid authorization.
- o. If the contractor becomes aware of a pattern of activity or practice of the state agency that constitutes a material breach of contract regarding the state agency's obligations under the Business Associate Provisions of the contract, the contractor shall notify the state agency's Security Officer of the activity or practice and work with the state agency to correct the breach of contract.

- p. The contractor shall indemnify the state agency from any liability resulting from any violation of the Privacy Rule or Security Rule or Breach arising from the conduct or omission of the contractor or its employee(s), agent(s) or subcontractor(s). The contractor shall reimburse the state agency for any and all actual and direct costs and/or losses, including those incurred under the civil penalties implemented by legal requirements, including but not limited to HIPAA as amended by the Health Information Technology for Economic and Clinical Health Act, and including reasonable attorney's fees, which may be imposed upon the state agency under legal requirements, including but not limited to HIPAA's Administrative Simplification Rules, arising from or in connection with the contractor's negligent or wrongful actions or inactions or violations of this Agreement.

2.13.4 Obligations of the State Agency:

- a. The state agency shall notify the contractor of limitation(s) that may affect the contractor's use or disclosure of Protected Health Information, by providing the contractor with the state agency's notice of privacy practices in accordance with 45 CFR 164.520.
- b. The state agency shall notify the contractor of any changes in, or revocation of, authorization by an Individual to use or disclose Protected Health Information.
- c. The state agency shall notify the contractor of any restriction to the use or disclosure of Protected Health Information that the state agency has agreed to in accordance with 45 CFR 164.522.
- d. The state agency shall not request the contractor to use or disclose Protected Health Information in any manner that would not be permissible under HIPAA and the regulations promulgated thereunder.

2.13.5 Expiration/Termination/Cancellation - Except as provided in the subparagraph below, upon the expiration, termination, or cancellation of the contract for any reason, the contractor shall, at the discretion of the state agency, either return to the state agency or destroy all Protected Health Information received by the contractor from the state agency, or created or received by the contractor on behalf of the state agency, and shall not retain any copies of such Protected Health Information. This provision shall also apply to Protected Health Information that is in the possession of subcontractor or agents of the contractor.

- a. In the event the state agency determines that returning or destroying the Protected Health Information is not feasible, the contractor shall extend the protections of the contract to the Protected Health Information for as long as the contractor maintains the Protected Health Information and shall limit the use and disclosure of the Protected Health Information to those purposes that made return or destruction of the information infeasible. If at any time it becomes feasible to return or destroy any such Protected Health Information maintained pursuant to this paragraph, the contractor must notify the state agency and obtain instructions from the state agency for either the return or destruction of the Protected Health Information.

2.13.6 Breach of Contract – In the event the contractor is in breach of contract with regard to the business associate provisions included herein, the contractor agrees that in addition to the requirements of the contract related to cancellation of contract, if the state agency determines that cancellation of the contract is not feasible, the State of Missouri may elect not to cancel the contract, but the state agency shall report the breach of contract to the Secretary of the Department of Health and Human Services.

JASON KANDER

MISSOURI
SECRETARY
OF STATE

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General Information	Filings	Address	Contact(s)
Name(s) Access Interpreters, L.L.C.		<u>Address</u>	
Type Limited Liability Company		Charter No. LC0818065	
Domesticity Domestic		Status Active	
Registered Agent Christensen, Kathryn		Date Formed 5/21/2007	
2404 Lizzie Lane			
Rocheport, MO 65279			
Duration 12/31/2085			
Managed by Member			

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CERTIFIED COPY OF ORDER

STATE OF MISSOURI

June Session of the April Adjourned

Term. 20 15

County of Boone

} ea.

In the County Commission of said county, on the

18th

day of June

20 15


the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby authorize the Public Works Department to purchase an upgrade the existing Collective Data web portal at a cost of \$2,500 with no assessment to the concurrent user licenses.

Done this 18th day of June, 2015.

ATTEST:

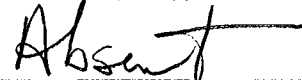
Wendy S. Noren
Wendy S. Noren
Clerk of the County Commission



Daniel K. Atwill
Presiding Commissioner



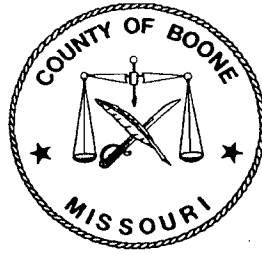
Karen M. Miller
District I Commissioner



Janet M. Thompson
District II Commissioner

Boone County Public Works

Gregory P. Edington
Assistant Manager
Maintenance Operations Division



5551 Tom Bass Road
Columbia, Missouri 65201-9711
(573) 449-8515 ext (226)
FAX (573) 875-1602
EMAIL: gedington@boonecountymo.org

Date: June 5, 2015
To: Chet Dunn, Dan Atwill
From: Greg Edington
Subject: Collective Data – Web Portal Upgrade

The Public Works Department is seeking authorization to purchase an upgrade to our existing Collective Data web portal. The software was purchased in 2013 and implemented in early 2014. The existing web portal has been utilized minimally since the purchase due to its limited functionality and narrow focus on work orders and parts. A newer interface has been developed by Collective Data and now includes most of the functions and look that the Client version (PC version) has. The vendors cost for the upgrade is \$5,000 but with some persuasion, Collective Data lowered the cost to \$2,500.

The upgraded web portal will enable the department (and other departments) to utilize the software without installing a client on every computer that needs access. There is currently a Ten (10) concurrent user license for the client based software. With the purchase of the updated web portal there will be no assessment to the concurrent user licenses and access is unlimited. The new web portal is even scalable and functional on mobile/tablet devices.

Currently there is a cost savings of roughly \$2480 in 2040-92302 from the purchase of sign shop software upgrades. The department expects further cost savings in this account with the purchase of new time clock software. There will be no budgetary impact or revisions needed for additional funding for the web portal upgrade.

CERTIFIED COPY OF ORDER

STATE OF MISSOURI



ea.

June Session of the April Adjourned

Term. 20 15

County of Boone

In the County Commission of said county, on the

18th

day of

June

20 15

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the Organizational Use of the Government Center Chambers by God of the Breakthrough Women Ministry for July 25, 2015 from 9:00 a.m. to 8:00 p.m.

Done this 18th day of June, 2015.

ATTEST:

Wendy S. Noren
Wendy S. Noren
Clerk of the County Commission

Daniel K. Atwill

Daniel K. Atwill
Presiding Commissioner

Karen M. Miller

Karen M. Miller
District I Commissioner

Absent

Janet M. Thompson
District II Commissioner



Boone County Commission

APPLICATION FOR ORGANIZATIONAL USE OF BOONE COUNTY CONFERENCE ROOMS

The undersigned organization hereby applies for a use permit to use Boone County Government conference rooms as follows:

Organization: God of the Breakthrough Women Ministry COIC

Address: 7404 Rio Rd

City: Columbia State: MO ZIP Code 65202

Phone: 573-268-6410 Website: -

Individual Requesting Use: Conference Room Position in Organization: president

Facility requested: Chambers Room 301 Room 311 Room 332 Centralia Clinic

Event: Conference (Christian Women Rock)

Description of Use (ex. Speaker, meeting, reception): panel & speaker

Date(s) of Use: July 25th 2015

Start Time of Setup: 9:00 AM/PM Start Time of Event: _____ AM/PM

End Time of Event: 8:00 AM/PM End Time of Cleanup: _____ AM/PM

The undersigned organization agrees to abide by the following terms and conditions in the event this application is approved:

1. To abide by all applicable laws, ordinances and county policies in using Boone County Government conference rooms.
2. To remove all trash or other debris that may be deposited (by participants) in rooms by the organizational use.
3. To repair, replace, or pay for the repair or replacement of damaged property including carpet and furnishings in rooms.
4. To conduct its use in such a manner as to not unreasonably interfere with Boone County Government building functions.
5. To indemnify and hold the County of Boone, its officers, agents and employees, harmless from any and all claims, demands, damages, actions, causes of action or suits of any kind or nature including costs, litigation expenses, attorney fees, judgments, settlements on account of bodily injury or property damage incurred by anyone participating in or attending the organizational use of rooms as specified in this application.

Organization Representative/Title: Lucinda Jones

Phone Number: 573-268-6410 Date of Application: June 16, 2015

Email Address: _____

Applications may be submitted in person or by mail to the Boone County Commission, 801 E. Walnut, Room 333, Columbia, MO 65201 or by email to commission@boonecountymmo.org.

PERMIT FOR ORGANIZATIONAL USE OF BOONE COUNTY GOVERNMENT CONFERENCE ROOMS

The County of Boone hereby grants the above application for permit in accordance with the terms and conditions above written. The above permit is subject to termination for any reason by duly entered order of the Boone County Commission.

ATTEST:

Wendy S. Noren my
County Clerk

BOONE COUNTY, MISSOURI
[Signature]
County Commissioner

DATE: 6-18-15