

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

April Session of the April Adjourned

Term. 20 11

28th

April

11

In the County Commission of said county, on the

day of

20

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the Road Maintenance Cooperative Agreement between Boone County, Missouri and the City of Columbia, for Richland Road, Bethel Church Road, St. Charles Road, Hickam Drive, Hickam Court, Bethel Drive, and Old Plank Road. The terms of this agreement are stipulated in the attached contract. It is further ordered the Presiding Commissioner is hereby authorized to sign said cooperative agreement.

Done this 28th day of April, 2011.

ATTEST:

Wendy S. Noren
Wendy S. Noren
Clerk of the County Commission

Absent

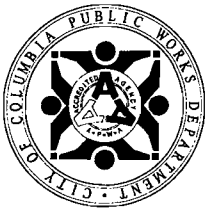
Edward H. Robb
Presiding Commissioner

Karen M. Miller

Karen M. Miller
District I Commissioner

Skip Elkin

Skip Elkin
District II Commissioner



CITY OF COLUMBIA, MISSOURI

PUBLIC WORKS DEPARTMENT

April 25, 2011

Kelle Westcott or
Dan Haid, P.E.
Design and Construction Division
Boone County Resource Management
Boone County Government Center
801 E. Walnut, Room 315
Columbia, MO 65201

RE: Cooperative Agreement for Road Maintenance

Enclosed are two (2) copies of the cooperative agreement between the City of Columbia and the County of Boone relating to road maintenance of certain sections of Richland Road, Bethel Church Road, St. Charles Road, Hickam Drive, Hickam Court, Bethel Drive and Old Plank Road. This agreement was approved at the April 18, 2011 Council meeting per Ordinance No. 020943 (attached). After the agreements have been signed, please return one fully executed original agreement to me for our files.

If you have any questions concerning this agreement, please contact me at 573-874-7255.

DEPARTMENT OF PUBLIC WORKS

A handwritten signature in black ink that reads "Kim McCulloch".

Kim McCulloch
Management Support Specialist

Enclosure

c: Mary Ellen Lea, Operations Manager

020943

Permanently Filed in Ord. 020943

Introduced by McDavid

First Reading 4-4-11

Second Reading 4-18-11

Ordinance No. 020943

Council Bill No. B 96-11

AN ORDINANCE

authorizing a cooperative agreement with Boone County, Missouri relating to road maintenance of certain sections of Richland Road, Bethel Church Road, St. Charles Road, Hickam Drive, Hickam Court, Bethel Drive and Old Plank Road; and fixing the time when this ordinance shall become effective.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBIA, MISSOURI, AS FOLLOWS:

SECTION 1. The City Manager is hereby authorized to execute a cooperative agreement with Boone County, Missouri relating to road maintenance of certain sections of Richland Road, Bethel Church Road, St. Charles Road, Hickam Drive, Hickam Court, Bethel Drive and Old Plank Road. The form and content of the agreement shall be substantially as set forth in "Exhibit A" attached hereto and made a part hereof as fully as if set forth herein verbatim.

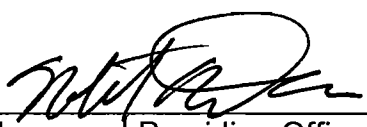
SECTION 2. This ordinance shall be in full force and effect from and after its passage.

PASSED this 18th day of April, 2011.

ATTEST:



City Clerk



Mayor and Presiding Officer

APPROVED AS TO FORM:



City Counselor

~~70-2011~~
167-2011

**BOONE COUNTY AND CITY OF COLUMBIA
ROAD MAINTENANCE COOPERATIVE AGREEMENT**

2011 Pavement Preservation Projects

THIS AGREEMENT is entered into by and between Boone County, Missouri, through its County Commission, a political subdivision of the State of Missouri, herein "Boone County" and the City of Columbia, Missouri, a political subdivision of the State of Missouri, herein "City".

WHEREAS, County and City desire to cooperate with each other on the maintenance of certain roadways in which both County and City have certain maintenance obligations; and

WHEREAS, the parties are authorized pursuant to the provisions of RSMo §70.220 to enter into this cooperative agreement; and

WHEREAS, cooperation between the parties for the purposes herein stated is intended to benefit each through the containment and reduction of associated costs as well as provide for the preservation and maintenance of the impacted roadways.

WITNESSETH:

NOW, THEREFORE, in consideration of the mutual covenants, promises and representations in this agreement the parties agree as follows:

1. **PURPOSE:** The purpose of this agreement is to formalize the understanding between the parties regarding the sharing of costs associated with pavement preservation work to be done as part of the 2011 construction season.
2. **SHARED MAINTENANCE OBLIGATIONS:** Currently, Boone County is responsible for the maintenance of all of the roads referenced herein, as part of its road system, except that the City is responsible for a one half interest in maintenance responsibilities for those portions of the roads adjacent to property annexed into the City of Columbia. Said shared maintenance obligations are depicted in the Exhibits attached hereto and incorporated herein by reference.
3. **LOCATION:** The location of the 2011 Asphalt Overlay project is as follows: Richland Road to begin approximately 2,515 feet west of the intersection with Olivet Road, and continuing east approximately 9,138 feet to the intersection with Rangeline Road.

The locations of the 2011 Seal Coat projects are as follows: Bethel Church Road to begin approximately 150 feet south of the intersection with Nikki Way, and continuing south approximately 3,038 feet to a point just south of Waltz Drive. St. Charles Road to begin approximately 100 feet south of the intersection of Freedom Drive, and continuing north approximately 595 feet to the intersection with Clark Lane, then continuing east with St. Charles Road approximately 2,920 feet to the end of the asphalt pavement at a joint with the concrete pavement which continues to the east. All of Bethel Drive, Hickam Court, and Hickam Drive, all being north of Old Plank Road and a part of Old Plank Road Subdivision. Old Plank Road to begin at the intersection with Bethel Church Road and continue east approximately 2,430 feet to point approximately 275 feet east of Mont St. said point also being the western edge of the right-of-way for State Route K. Richland Road is to begin approximately 920 feet east of Grace Lane at the eastern end of the bridge crossing the North Fork of the Grindstone Creek, and continuing east approximately 4,550 feet to a point approximately 2,515 feet west of Olivet Road.

4. WORK CONTEMPLATED: Boone County will request bids for work to include but not limited to ditching, dig-out repairs, culvert replacements, driveway approach repairs, wedge/leveling course, asphalt overlay, and other associated preparatory work to complete the 2011 Asphalt Overlay Project. Also, Boone County will perform, with its own forces, application of road oil, application of Osage River rock, or like aggregate, sweeping, and other associated preparatory work to complete the 2011 Seal Coat projects.

Additionally, the City will perform striping, as summarized below. The County's portion of the costs for the striping will be used to offset a portion of the City's costs incurred for the Asphalt Overlay and/or Seal Coat projects.

5. COST: The cost allocations for each bid item for the 2011 Overlay Project has been calculated based on the linear footage of shared responsibility versus the

total length of the project, and are summarized below. The costs for the Seal Coat projects were calculated based on the surface area of pavement to be treated in areas of responsibility for each party and are summarized below.

2011 Asphalt Overlay Projects	
Road Name/Desc.	Richland Rd
Project Length	9,138'
Shared Length	2,515' (27.5%)
City Only Length	0'
County Only Length	6,623' (72.5%)
Engineer's Estimate	\$ 342,289.43
County Responsibility	\$ 295,053.11 (86.2%)
City Responsibility	\$ 47,235.94 (13.8%)
City Portion Contingency	\$ 4,723.59 (10%)
City Cost Not To Exceed	\$ 52,000.00

2011 Seal Coat Projects					
Road Name	Total Qty.	County Qty.	City Qty.	Unit Cost	City Cost
Bethel Church Rd.	7,427 s.y.	5,410 s.y.	2,017 s.y.	\$ 2.07	\$ 4,175.19
St. Charles Rd.	14,450 s.y.	10,830 s.y.	3,620 s.y.	\$ 2.07	\$ 7,493.40
Hickam Dr., Hickam Ct., Bethel Dr.	6,644 s.y.	4,811 s.y.	1,833 s.y.	\$ 2.07	\$ 3,794.31
Old Plank Rd.	5,940 s.y.	4,358 s.y.	1,582 s.y.	\$ 2.07	\$ 3,274.74
Richland Rd.	12,133 s.y.	10,813 s.y.	1,320 s.y.	\$ 2.07	\$ 2,732.40
Total					\$ 21,470.04
10% Contingency					\$ 2,147.00
Cost Not to Exceed					\$ 23,700.00

2011 Striping By City					
Road Name	Description	Total Length	County Length	Unit Cost	County Cost
Bethel Church Rd.	Double Yellow	3,038'	2,213'	\$ 0.12/L.F. x 2 lines	\$ 531.12
Old Plank Rd.	Double Yellow	2,430'	1,783'	\$ 0.12/L.F. x 2 lines	\$ 427.92
Richland Rd.	Double Yellow	13,688'	11,935'	\$ 0.12/L.F. x 2 lines	\$ 2,864.40
	Edge Stripe	13,688'	11,935	\$ 0.12/L.F. x 2 lines	\$ 2,864.40
Total					\$ 6,687.84

2011 Cost Summary:	\$ 47,235.94	Asphalt Overlays
	\$ 21,470.04	Seal Coats
	- \$ 6,687.84	<u>County Portion of Striping Cost by City</u>
Total	\$ 62,018.14	+ 10% Contingency = \$ 68,219.95

TOTAL COST TO CITY NOT TO EXCEED \$ 69,000.00

6. Method of Payment: Upon completion of the Asphalt Overlay Project, and after settling of all payment to the contractor, a final cost to the City for said projects will be calculated by the County, at the established percentage of responsibility of the final project cost.

The estimated costs of the Seal Coat projects, as listed above will be used in the request for payment. Final measurements will not be made, unless actual material use indicates significant difference from planned quantities. If a change in this amount is made, the County will indicate said change on payment request to City.

The estimated costs for the Striping by the City, as listed above, will be used in the request for payment. Final measurements will not be made, unless actual material use indicated significant difference from planned quantities. If a change in this amount is made, the City shall notify the County as soon as possible upon completion of the striping, so an accurate payment request can be made.


Upon calculation of these final costs, following completion of all work for the construction season, The County will request payment from the City which will include the costs for Asphalt Overlay and/or Seal Coat projects, less the costs to the County of the Striping by City. The City will reimburse the County for requested costs incurred, within thirty (30) days of presentation of request.


7. AUTHORITY: The individuals signing this agreement below certify that they have obtained the appropriate authority to execute this agreement on behalf of the respective parties.

IN WITNESS WHEREOF the parties through their duly authorize representatives have executed this agreement effective as of the date of the last party and execute the same.

Executed by Boone County this 28 day of April, 2011

Executed by the City of Columbia this 25 day of April, 2011.

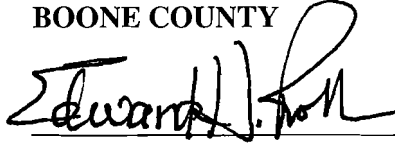

John D. Glascock, P.E. Director
Public Works, City of Columbia


Stan Shawver, Director of Resource
Management, Boone County

CITY OF COLUMBIA


Paula Hertwig Hopkins, Interim City Manager

BOONE COUNTY


Edward H. Robb, Presiding Comm.

ATTEST:


Sheela Amin, City Clerk

ATTEST:


Wendy S. Noren, County Clerk

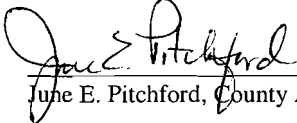
Director of Finance Certification:

I hereby certify that this contract is within the purpose of the appropriation to which it is to be charged 110-6022-521.49.90 and that there is an unencumbered balance to the credit of such an appropriation sufficient to pay therefore.

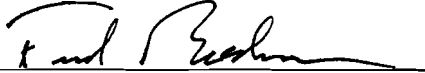

John Blatt, Director of Finance Date

Boone County Auditor Certification:


I hereby certify that a sufficient, unencumbered appropriation balance exists and is available to satisfy the obligation arising from this contract. (Note: Certification of this contract is not required if the terms of this contract do not create a measurable county obligation at this time.

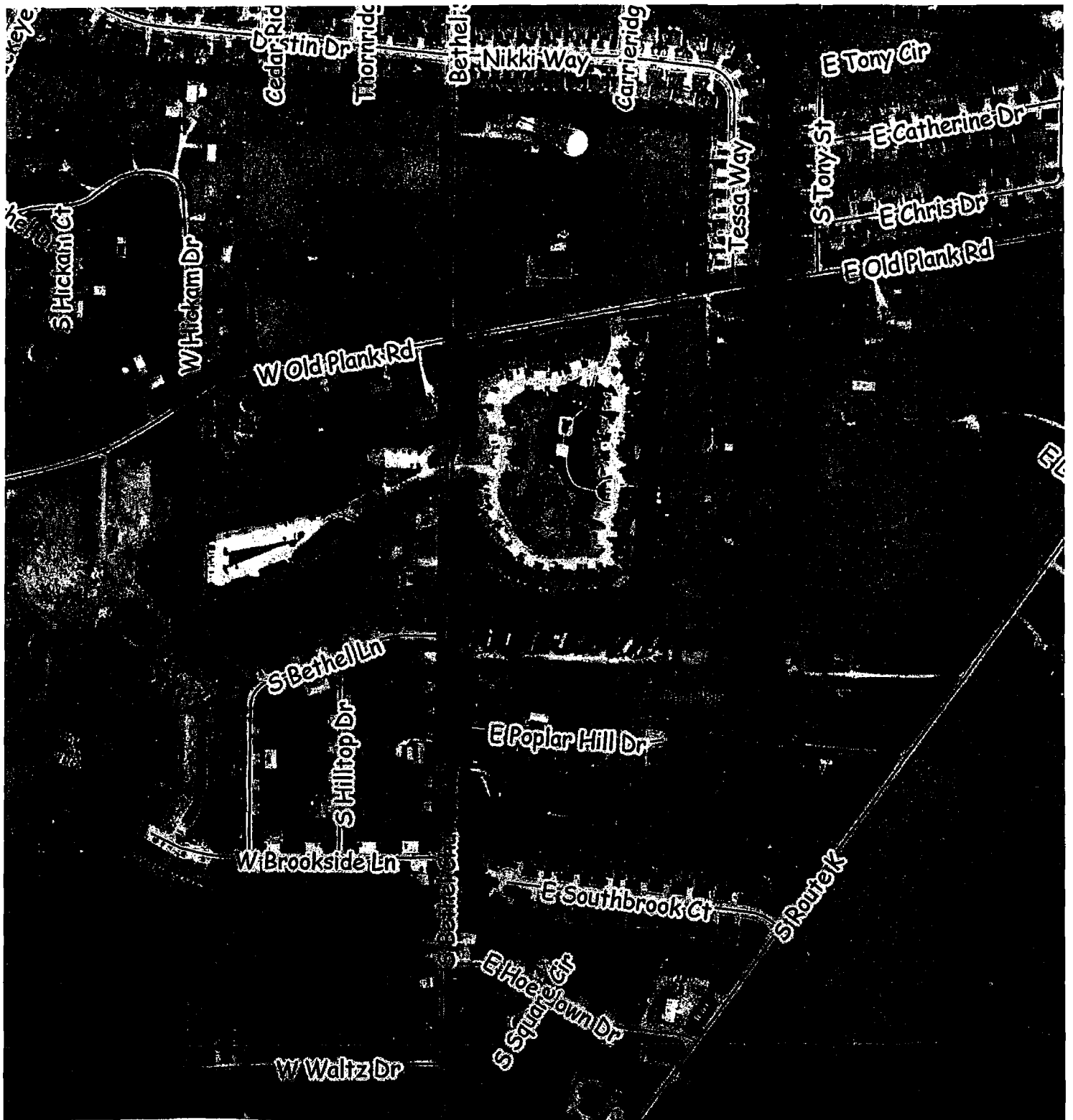

June E. Pitchford, County Auditor Date
2041-71106/3285 75,700
2040-71100 6,687.84
4/28/11

APPROVED AS TO FORM:


Fred Boeckmann, City Attorney

APPROVED AS TO FORM:


C.J. Dykhouse, County Counselor



- CITY LIMITS



- CITY ONLY

165'



- COUNTY ONLY

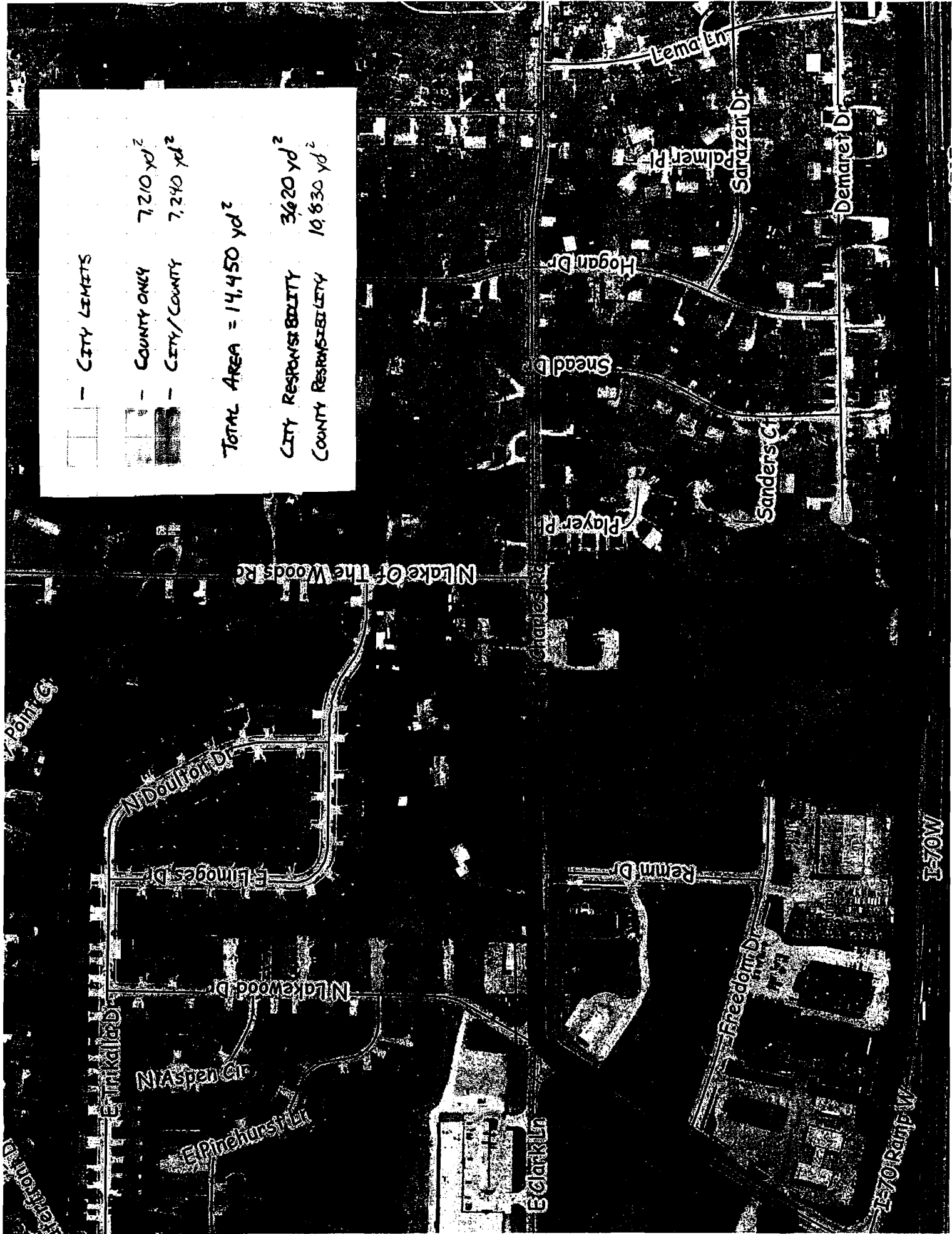
1553'



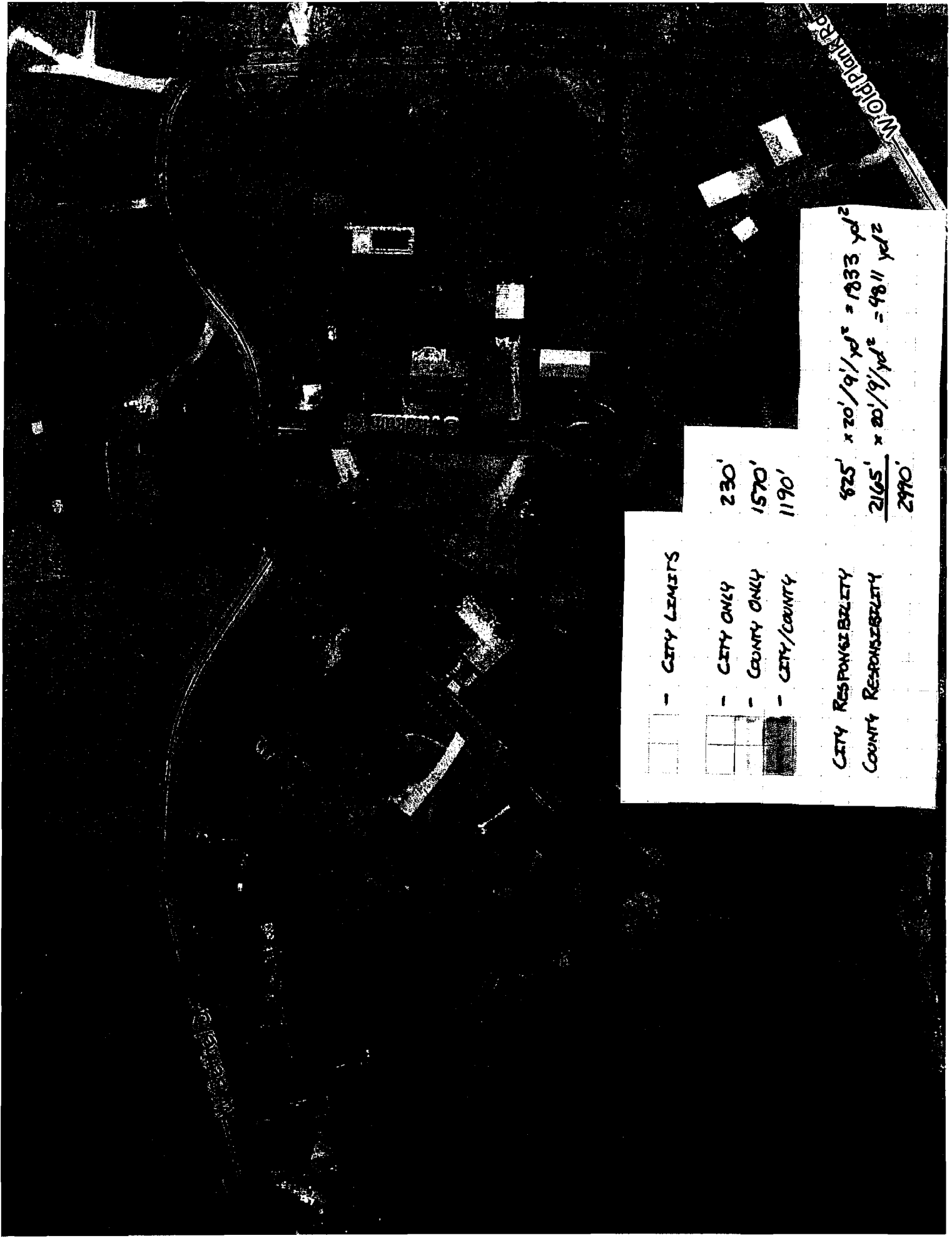
- CITY/COUNTY





1320'

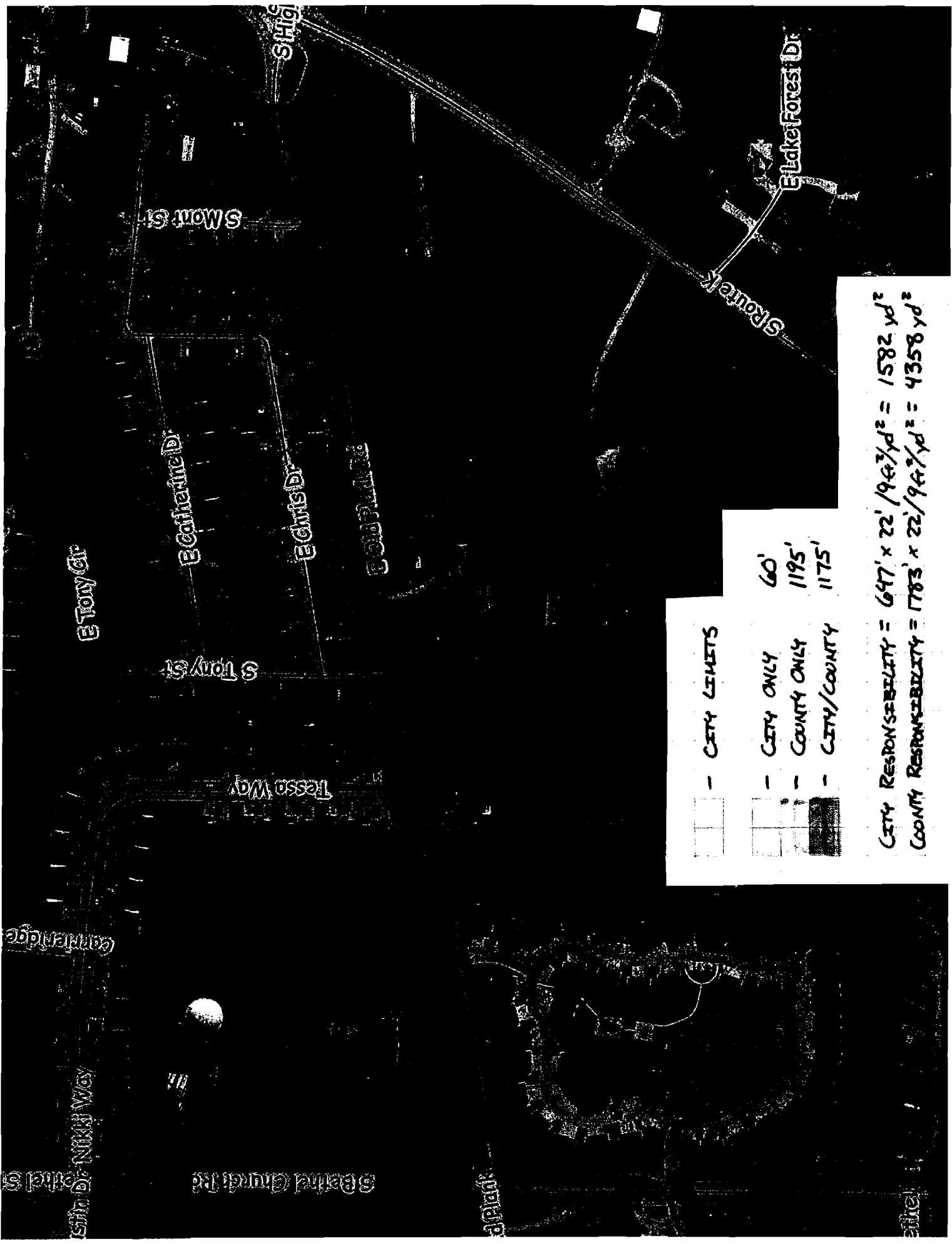
CITY RESPONSIBILITY = $825' \times 22' / 9.47 \text{ yd}^2 = 2,017 \text{ yd}^2$
 COUNTY RESPONSIBILITY = $2213' \times 22' / 9.47 \text{ yd}^2 = 5,410 \text{ yd}^2$



-	CITY LIMITS		
-	COUNTY ONLY	7,210 yd ²	
-	CITY/COUNTY	7,240 yd ²	
TOTAL AREA = 14,450 yd ²			
	CITY RESPONSIBILITY	3,620 yd ²	
	COUNTY RESPONSIBILITY	10,830 yd ²	



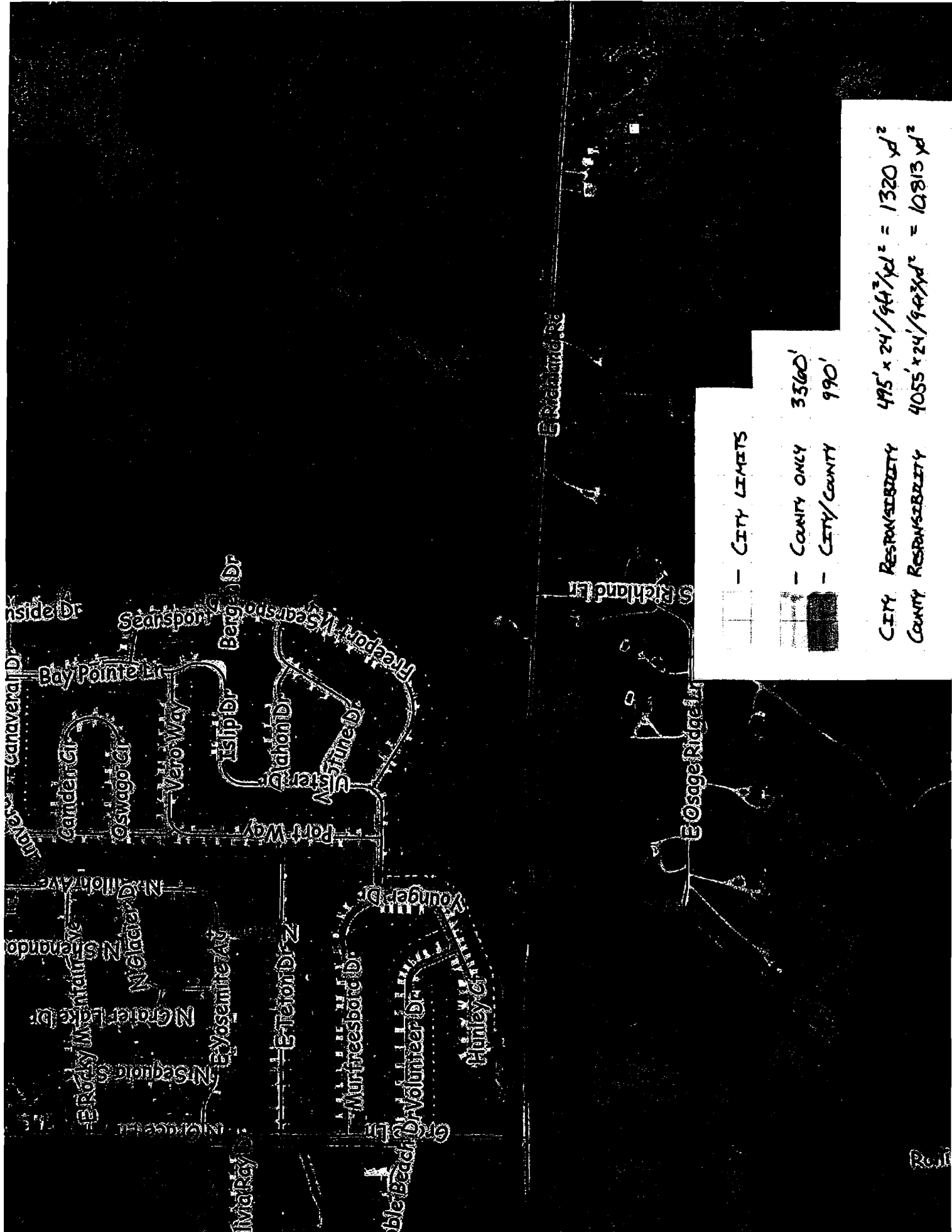
	- CITY LIMITS	
	- CITY ONLY	230'
	- COUNTY ONLY	1570'
	- CITY/COUNTY	1190'
	CITY RESPONSIBILITY	825' x 20' / 9' / yd ² = 1833 yd ²
	COUNTY RESPONSIBILITY	2165' x 20' / 9' / yd ² = 4811 yd ²
		<u>2990'</u>



—	CITY LIMITS
—	CITY ONLY
—	COUNTY ONLY
—	CITY/COUNTY

60'
1195'
1175'

CITY RESPONSIBILITY = $697' \times 22' / 9.47 / yd^2 = 1582 yd^2$
 COUNTY RESPONSIBILITY = $1783' \times 22' / 9.47 / yd^2 = 4358 yd^2$



[White Box]	- CITY LIMITS
[Light Blue Box]	- COUNTY ONLY 3560'
[Dark Blue Box]	- CITY/COUNTY 990'

CITY RESPONSIBILITY $495' \times 24' / 947 \text{ yd}^2 = 1320 \text{ yd}^2$
 COUNTY RESPONSIBILITY $4055' \times 24' / 947 \text{ yd}^2 = 10813 \text{ yd}^2$

Roll

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

April Session of the April Adjourned

Term. 20 11

28th

April

11

In the County Commission of said county, on the

day of

20

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the request by the Sheriff's Department to dispose of the following exercise equipment: Cybex Curl Machine and Power Tower. The Sheriff's Department will be trading this equipment for other used exercise equipment from Play It Again Sports.

Done this 28th day of April, 2011.

ATTEST:

Wendy S. Noren
Wendy S. Noren
Clerk of the County Commission

Absent

Edward H. Robb
Presiding Commissioner

Karen M. Miller
Karen M. Miller
District I Commissioner

Skip Elkin
Skip Elkin
District II Commissioner

Boone County Purchasing

Melinda Bobbitt, CPPB
Director



601 E. Walnut, Room 208
Columbia, MO 65201
Phone: (573) 886-4391
Fax: (573) 886-4390

MEMORANDUM

TO: Boone County Commission
FROM: Melinda Bobbitt, CPPB
DATE: April 25, 2011
RE: Surplus: Exercise Equipment

The Sheriff's office requests permission to dispose of exercise equipment (Cybex Curl Machine and Power Tower) by trading for other used exercise equipment at Play It Again Sports. Attached for signature are the Request for Disposal forms.

ATT Request for Disposal Form

cc: Caryn Ginter, Auditor
Leasa Quick, Sheriff
Surplus File

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 4-19-11 FIXED ASSET TAG NUMBER: None

DESCRIPTION: Power Tower

REQUESTED MEANS OF DISPOSAL: Trade for other equipment **RECEIVED**

OTHER INFORMATION: N/A

APR 20 2011

CONDITION OF ASSET: Fair

BOONE COUNTY AUDITOR

REASON FOR DISPOSITION: Need different equipment

COUNTY / COURT IT DEPT. (circle one) DOES /DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: N/A - trade in

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: Sheriff SIGNATURE [Signature]

AUDITOR

ORIGINAL PURCHASE DATE _____ RECEIPT INTO 1190-3835
ORIGINAL COST _____ GRANT FUNDED (Y/N) N
ORIGINAL FUNDING SOURCE _____ 7 GRANT NAME _____
% FUNDING _____
AGENCY _____
DOCUMENTATION ATTACHED (Y/N) _____
ASSET GROUP _____ TRANSFER CONFIRMED _____

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

____ TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

INDIVIDUAL _____

TRADE through Sheriff's office on used equipment _____
____ AUCTION _____ SEALED BIDS _____

____ OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 168-2011

DATE APPROVED 4-28-2011

SIGNATURE Edward H. Kohl

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE: 4-19-11

FIXED ASSET TAG NUMBER: None

DESCRIPTION: Cybex Curl Machine

REQUESTED MEANS OF DISPOSAL: Trade for other equipment

RECEIVED

OTHER INFORMATION: N/A

APR 20 2011

CONDITION OF ASSET: Fair

BOONE COUNTY AUDITOR

REASON FOR DISPOSITION: Need different equipment

COUNTY / COURT IT DEPT. (circle one) DOES / DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

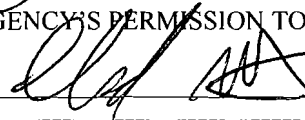
DESIRED DATE FOR ASSET REMOVAL TO STORAGE: N/A - trade in

WAS ASSET PURCHASED WITH GRANT FUNDING? YES NO

IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: Sheriff

SIGNATURE



AUDITOR

ORIGINAL PURCHASE DATE _____

RECEIPT INTO 1190-3835

ORIGINAL COST _____

GRANT FUNDED (Y/N) N

ORIGINAL FUNDING SOURCE _____

?

GRANT NAME _____

% FUNDING _____

AGENCY _____

ASSET GROUP _____

DOCUMENTATION ATTACHED (Y/N) _____

TRANSFER CONFIRMED _____

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

INDIVIDUAL _____

TRADE through sheriff's office on used equipment

AUCTION

SEALED BIDS

OTHER EXPLAIN _____

COMMISSION ORDER NUMBER 168-2011

DATE APPROVED 4-28-2011

SIGNATURE Edward H. Kohl

169 -2011

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

April Session of the April Adjourned

Term. 20 11

28th

April

11

In the County Commission of said county, on the

day of

20

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby award bid 11-04Apr11 Snow Plow and Spreader to Knapheide Truck Equipment Center. It is further ordered the Presiding Commissioner is hereby authorized to sign said contract.

Done this 28th day of April, 2011.

ATTEST:

Wendy S. Noren
Wendy S. Noren
Clerk of the County Commission

Absent

Edward H. Robb
Presiding Commissioner

Karen M. Miller

Karen M. Miller
District I Commissioner

Skip Elkin

Skip Elkin
District II Commissioner

Boone County Purchasing

Tyson Boldan
Buyer



601 E. Walnut, Room 209
Columbia, MO 65201
Phone: (573) 886-4392
Fax: (573) 886-4390

MEMORANDUM

TO: Boone County Commission
FROM: Tyson Boldan, Buyer
DATE: April 25, 2011
RE: 11-04APR11 – Snow Plow and Spreader

The Bid for a snow plow and spreader closed on April 04, 2011. One bid was received. Purchasing and the Public Works Department recommend award to Knapheide Truck Equipment Center, for offering the lowest and best bid for Boone County.

One Snow EX V-Maxx POLY/Electric Spreader and one Western ULTRAMOUNT Pro Plow 8'6" will be purchased for the Boone County Public Works Department on this contract. The total cost for these items is \$10,555.00 and will be paid from department 2040 – Public Works Maintenance Operations, account 91300 – Machinery and Equipment. \$11,200.00 was budgeted for these items.

Attached is the Bid Tabulation for your review.

cc: Contract File
Greg Edington

11-04APR11 - Small Plow and Spreader

BID TABULATION		Knapheide Truck Equipment	Knapheide Truck Equipment
4.7	PRICING	Price	Price
4.7.1.	New Gas Powered 8' Spreader	\$6,995.00	\$6,150.00
	New Quick Attach 8.5' Plow	\$4,710.00	\$4,710.00
4.9.	GRAND TOTAL (Sum 4.7.1.)	\$11,705.00	\$10,860.00
4.9.1.	Optional Spreader Price:	\$5,845.00	\$5,845.00
4.10.	COOP?	Yes	Yes
4.11.	Delivery ARO	6 Weeks	6 Weeks

No Bids

Root Spring Scraper Co.
H.M. Dinzler Equipment Co.
Roland Machinery
Case
Crown Power and Equipment
Rudd
The G.W. Van Company

**PURCHASE AGREEMENT FOR
SNOW PLOW AND SPREADER**

THIS AGREEMENT dated the 28 day of April 2011 is made between Boone County, Missouri, a political subdivision of the State of Missouri through the Boone County Commission, herein "County" and **Knapheide Truck Equipment Center**, herein "Vendor."

IN CONSIDERATION of the parties performance of the respective obligations contained herein, the parties agree as follows:

IN CONSIDERATION of the parties performance of the respective obligations contained herein, the parties agree as follows:

1. **Contract Documents** - This agreement shall consist of this Purchase Agreement for **Snow Plow and Spreader**, County of Boone Request for Bid, bid number **11-04APR11**, Introduction and General Conditions of Bidding, Primary Specifications, Response Presentation and Review, the un-executed Response Form, Standard Terms and Conditions, any applicable addenda, as well as the Contractor's bid response dated **April 01, 2011** and executed by **Ronald Lohman**, on behalf of the Contractor. All such documents shall constitute the contract documents, which are attached hereto and incorporated herein by reference. Service or product data, specification and literature submitted with bid response may be permanently maintained in the County Purchasing Office bid file for this bid if not attached. In the event of conflict between any of the foregoing documents, this Purchase Agreement, the Introduction and General Conditions of Bidding, Primary Specifications, Response Presentation and Review, the un-executed Response Form, Standard Terms and Conditions, and any applicable addenda shall prevail and control over the Contractor's bid response.

2. **Purchase** - The County agrees to purchase from the Vendor and the Vendor agrees to supply the County with one each of the following:

- One new Snow EX V-Maxx POLY/ELECTRIC Spreader at a cost of \$ 5,845.00
- One new Western Ultramount Pro Plow 8'6" at a cost of \$4,710.00

For a Total Cost of \$10,555.00

3. **Delivery** - Vendor agrees to deliver equipment as set forth in the bid documents within six weeks after receipt of order. All deliveries shall be FOB with no additional cost to the County.

4. **Billing and Payment** - All billing shall be invoiced to the Boone County Public Works Department and billings may only include the prices listed in the vendor's bid response. No additional fees for paper work processing, labor, or taxes shall be included as additional charges in excess of the charges in the Vendor's bid response to the specifications. The County agrees to pay all invoices within thirty days of receipt. In the event of a billing dispute, the County reserves the right to withhold payment on the disputed amount; in the event the billing dispute is resolved in favor of the Vendor, the County agrees to pay interest at a rate of 9% per annum on disputed amounts withheld commencing from the last date that payment was due.

5. **Binding Effect** - This agreement shall be binding upon the parties hereto and their successors and assigns for so long as this agreement remains in full force and effect.

6. **Termination** - This agreement may be terminated by the County upon thirty days advance written notice for any of the following reasons or under any of the following circumstances:

- a. County may terminate this agreement due to material breach of any term or condition of this agreement, or
- b. County may terminate this agreement if in the opinion of the Boone County Commission if delivery of products are delayed or products delivered are not in conformity with bidding specifications or variances authorized by County, or
- c. If appropriations are not made available and budgeted for any calendar year.

IN WITNESS WHEREOF the parties through their duly authorized representatives have executed this agreement on the day and year first above written.

KNAPHEIDE TRUCK EQUIPMENT

by Ronald L. Lehn
title Sales

BOONE COUNTY, MISSOURI

by: Boone County Commission
Edward H. Robb
Edward H. Robb, Presiding Commissioner

APPROVED AS TO FORM:

[Signature]
County Counselor

ATTEST:

Wendy S. Noren
Wendy S. Noren, County Clerk

In accordance with RSMo 50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) arising from this contract. (Note: Certification of this contract is not required if the terms of this contract do not create a measurable county obligation at this time.)

<u>Jane E. Pitchford</u>	<u>4/25/11</u>	2040/91300 / \$10,555.00
Signature <u>by [initials]</u>	Date	Appropriation Account

CERTIFIED COPY OF ORDER

STATE OF MISSOURI

April Session of the April Adjourned

Term. 20 11

County of Boone

} ea.

28th

April

11

In the County Commission of said county, on the

day of

20

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the request by the Public Works Department to utilize the City of Columbia Cooperative Contract 118/09 for service cut repair crew services. It is further ordered the Presiding Commissioner is hereby authorized to sign said contract.

Done this 28th day of April, 2011.

ATTEST:

Wendy S. Noren
Wendy S. Noren
Clerk of the County Commission

Absent

Edward H. Robb
Presiding Commissioner

Karen M. Miller

Karen M. Miller
District I Commissioner

Skip Elkin

Skip Elkin
District II Commissioner

Boone County Purchasing

Melinda Bobbitt, CPPB
Director



601 E. Walnut, Room 208
Columbia, MO 65201
Phone: (573) 886-4391
Fax: (573) 886-4390

MEMORANDUM

TO: Boone County Commission
FROM: Melinda Bobbitt, CPPB
DATE: April 8, 2011
RE: 118/09 – Service Cut Repair Crew Services

COPY

Purchasing and Public Works request permission to utilize the City of Columbia contract 118/09 to purchase Service Cut Repair Crew Services (Concrete Street Repair) from Cook Concrete Construction Company of Fayette, Missouri.

This is a Term and Supply contract and invoices will be paid from department 2040 – Public Works Maintenance Operations, account 71100 – Outside Services.

cc: Derin Campbell, PW
Contract File

**PURCHASE AGREEMENT FOR
SERVICE CUT REPAIR CREW SERVICES
(Concrete Street Repair)**

THIS AGREEMENT dated the 28 day of April 2011 is made between Boone County, Missouri, a political subdivision of the State of Missouri through the Boone County Commission, herein "County" and **Cook Concrete Construction Co.** herein "Vendor."

IN CONSIDERATION of the parties performance of the respective obligations contained herein, the parties agree as follows:

1. **Contract Documents** - This agreement shall consist of this Purchase Agreement for **Service Cut Repair Crew Services (Concrete Street Repair)** in compliance with all bid specifications and any addendum issued for the City of Columbia Contract **118/09**, Boone County Missouri Standard Terms and Conditions, Insurance Requirements, Annual Wage Order #17, and Work Authorization Certification. All such documents shall constitute the contract documents which are incorporated herein by reference. Service or product data, specification and literature submitted with bid response may be permanently maintained in the County Purchasing Office and/or City of Columbia bid file for this bid if not attached. In the event of conflict between any of the foregoing documents, this Purchase Agreement with Boone County Missouri Standard Terms and Conditions, Annual Wage Order #17 and Insurance Requirements shall prevail and control over the vendor's bid response(s).
2. **Purchase** - The County agrees to purchase from the Vendor and the Vendor agrees to supply the County with Service Cut Repair Crew Services on an as needed basis.
3. **Contract Duration** - This agreement shall commence on **September 1, 2010 and extend through August 31, 2011** subject to the provisions for termination specified below. This agreement may be extended beyond the expiration date by order of the County for **three (3) additional one-year periods** subject to the pricing clauses in the Contractor's bid response and thereafter on a month to month basis for a maximum of six (6) months in the event the County is unable to re-bid and/or award a new contract prior to the expiration date.
4. **Billing and Payment** - All billing shall be invoiced to the Boone County Public Works Department and billings may only include the prices listed in the vendor's bid response. No additional fees for paper work processing, labor, or taxes shall be included as additional charges in excess of the charges in the Vendor's bid response to the specifications. The County agrees to pay all invoices within thirty days of receipt. In the event of a billing dispute, the County reserves the right to withhold payment on the disputed amount; in the event the billing dispute is resolved in favor of the Vendor, the County agrees to pay interest at a rate of 9% per annum on disputed amounts withheld commencing from the last date that payment was due.
5. **Binding Effect** - This agreement shall be binding upon the parties hereto and their successors and assigns for so long as this agreement remains in full force and effect.

6. **Termination** - This agreement may be terminated by the County upon thirty days advance written notice for any of the following reasons or under any of the following circumstances:

- a. County may terminate this agreement due to material breach of any term or condition of this agreement, or
- b. County may terminate this agreement if in the opinion of the Boone County Commission if delivery of products/service are delayed or products/service delivered are not in conformity with bidding specifications or variances authorized by County, or
- c. If appropriations are not made available and budgeted for any calendar year.

IN WITNESS WHEREOF the parties through their duly authorized representatives have executed this agreement on the day and year first above written.

COOK CONCRETE CONSTRUCTION CO.

BOONE COUNTY, MISSOURI

by Marcella Cook
title President

by: Boone County Commission
Edward H. Robb
Kenneth M. Pearson, Presiding
Edward H. Robb

Commissioner

APPROVED AS TO FORM:

ATTEST:

[Signature]
County Counselor

Wendy S. Noren
Wendy S. Noren, County Clerk

In accordance with RSMo 50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) arising from this contract. (Note: Certification of this contract is not required if the terms of this contract do not create a measurable county obligation at this time.)

Jane E. Pitchford
Signature by cej

5/2/11
Date

2040 / 71100 -- Term and Supply

Appropriation Account

171 -2011

CERTIFIED COPY OF ORDER

STATE OF MISSOURI

} ea.

April Session of the April Adjourned

Term. 20 11

County of Boone

28th

April

11

In the County Commission of said county, on the

day of

20

the following, among other proceedings, were had, viz:

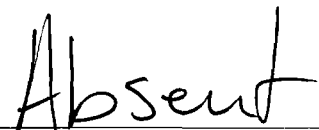
Now on this day the County Commission of the County of Boone does hereby reappoint Jamie Mauldin to the Mental Health Board of Trustees for a term beginning 4/28/2011 and ending 4/28/2014.

Done this 28th day of April, 2011.

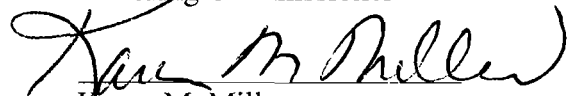
ATTEST:



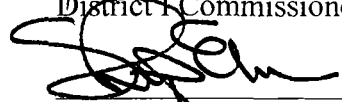
Wendy S. Noren
Clerk of the County Commission



Edward H. Robb
Presiding Commissioner



Karen M. Miller
District I Commissioner



Skip Elkin
District II Commissioner

Ed Robb, Presiding Commissioner
Karen M. Miller, District I Commissioner
Skip Elkin, District II Commissioner



Boone County Government Center
801 E. Walnut, Room 333
Columbia, MO 65201
573-886-4305 • FAX 573-886-4311
E-mail: commission@boonecountymo.org

RECEIVED APR 26 2011 **Boone County Commission**

Term - 3 yrs
4/28/2011 thru
4/28/2014

**BOONE COUNTY BOARD OR COMMISSION
APPLICATION FORM**

Board or Commission: Mental Health Board of Trustees Term: 3/23/2011

Current Township: Columbia Today's Date: 3/23/2011

Name: Jamie Mauldin

Home Address: 1607 Typhoon Drive 4931 West Millbrook Dr. Zip Code: 65202 65203

Business Address: 4818 Santana Circle Zip Code: 65203

Home Phone: 573-424-6113 Work Phone: _____
Fax: _____ E-mail: jmauldin@integrationplus.net

Qualifications: Master's in Social Work, Licensed Clinical Social Worker

Director of Quality Assurance, Integration Plus, Inc.

Past Community Service: Columbia Cosmopolitan member

References: Todd Norris, Executive Director Integration Plus, 573-999-9827
James Hunter, MSW, LCSW, MSIP, 573-882-6701
Jahne Struby, MSW, LCSW, 573-864-2950

I have no objections to the information in this application being made public. To the best of my knowledge at this time I can serve a full term if appointed. I do hereby certify that the above information is true and accurate.

Jamie Mauldin, MSW, LCSW
Applicant Signature

Return Application To: Boone County Commission Office
Boone County Government Center
801 East Walnut, Room 333
Columbia, MO 65201
Fax: 573-886-4311

Re-Appoint

CERTIFIED COPY OF ORDER

STATE OF MISSOURI

} ea.

April Session of the April Adjourned

Term. 20 11

County of Boone

28th

April

11

In the County Commission of said county, on the

day of

20

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the Agreement between Applicant, Boone County, and Sub-Applicant, Family Health Center, for the purpose of applying for a Community Development Block Grant (CDBG). Further, the County Commission of the County of Boone does hereby approve the grant application as proposed by the Family Health Center for Community Development Block Grant (CDBG) in the amount not to exceed \$100,000.00. It is further ordered Commissioner Karen M. Miller is hereby authorized to sign both the Agreement Between Applicant and Sub-Applicant and the Community Development Block Grant Application.

Done this 28th day of April, 2011.

ATTEST:

Wendy S. Noreh

Wendy S. Noreh
Clerk of the County Commission

Absent

Edward H. Robb
Presiding Commissioner

Karen M. Miller

Karen M. Miller
District I Commissioner

Skip Elkin

Skip Elkin
District II Commissioner

**COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION FORM
(COMMUNITY FACILITIES, PUBLIC SERVICES, AND ECONOMIC DEVELOPMENT)**

Organization: _____

CDBG funds expended by Sept. 30, 2012 \$ 95,470

Category of funding sought:

- Community Facilities
 Economic Development
 Public Services

Sept. 30, 2013 \$ _____

Sept. 30, 2014 \$ _____

Please provide a two-sentence summary of the project for which your organization is seeking funds.

The Family Health Center Improvement Project at 1001 West Worley would facilitate patient flow by adding a pre-exam room and handicapped door operators. Adding chair rails and making wall repairs and repainting. Acoustical ceiling treatments would facilitate privacy issues in patient waiting areas.

Contact Person: **Steven Long, Director of Planning and Development Family Health Center**

Address: **1001 West Worley**

Columbia

MO

65203

City

State

Zip

Phone: **573-814-9883**

Fax: **573-814-2784**

E-mail: **slong@fhcmo.org**

Federal Tax ID: **43-1709422**

Please indicate the category that best represents your organization:

- City Department Non-Profit Neighborhood Association Other (please specify)

What is the primary mission of your organization?

To provide primary medical, dental and mental health services to community members with an emphasis on the medically underserved low income families.

How many clients does your organization serve annually? **7957 at the 1001 West Worley Medical Clinic**

What is the total annual budget for your organization this year? \$ _____

Please indicate the source of your revenue and the percentage of revenue derived from each source.

- Government (31 %) Foundations (1 %) Donations (5 %) Fees (63 %)
 Volunteers (_____ %) Other (_____ %) (please specify) _____

Annual value of in-kind contributions in dollars: \$ **336,737**

Annual number of volunteer hours: **48 hours**

Fiscal Year End Date of the Last Audit Delivered: _____

Specify method by which you will prove that project beneficiaries will be low to moderate income:

- Proof of income will be required by organization
 Attached are the survey results for proposed beneficiaries
 Proposed beneficiaries will be surveyed after funding
Project and clients can be assumed to be lower income – homeless, abused children, elderly, battered spouses, severely disabled, illiterate adults, persons living with AIDS, and migrant farm workers
 Census (project beneficiaries limited to CDBG Eligibility area)

I have reviewed the CDBG information packet, instructions, and eligibility guidelines, and certify that our project is an eligible activity and will benefit low to moderate income persons in accordance with HUD income guidelines. I further certify that the information included in this proposal is accurate to the best of my knowledge, and that this proposal is approved by the governing board.

Steve M. Butler
Signature (Board President)

Karen M. Miller
Typed/Printed Name

5/02/11
Date

CDBG ELIGIBILITY CHECKLIST

APPLICANT: FAMILY HEALTH CENTER Reviewer _____

Section I: All Required Items Submitted

- 10 copies of application submitted by May ~~7~~², 201~~0~~¹
- Narrative Submitted with all items addressed
- Application Form Submitted
- Application Form signed, original signature
- Resolution from the Board Authorizing Application
- Project Budget Form
- Statistical Form
- Most Recent Annual Budget
- Audited Financial Statements (App. Over \$25,000), including Management Letter
- List of Board of Directors, including names, addresses, and affiliation
- Certificate of Good Standing
- 501(c) 3 status (community facility)

Section II: HUD and City Eligibility Criteria

- _____ Project will meet a CDBG National Objective, list Nat. Objective _____
- _____ CDBG Funds will be expended on eligible activities
- _____ Matching funds on sources and uses statement appear in Board Resolution
- _____ Letters of commitment are provided for matching funds
- _____ Conflict of Interest is not apparent
- _____ Preliminary Cost Estimate Submitted by qualified engineer/architect, if applicable
- _____ Consistent with the Consolidated Plan; High or Medium Need
- _____ Applicant does not have a similar projects open that is more than three years old and has unexpended funds that need to be used to completed the project; or
- _____ -More than two years since the release of funds and agreement date approved and 50% of funds are not expended

A RESOLUTION OF THE BOARD OF DIRECTORS OF FAMILY HEALTH CENTER OF BOONE COUNTY, STATING THEIR INTENT TO SEEK FUNDING THROUGH THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM AND AUTHORIZING THE MANAGEMENT OF FAMILY HEALTH CENTER OF BOONE COUNTY TO PURSUE ACTIVITIES TO SECURE FUNDING.

WHEREAS, Title I of the Housing and Community Development Act of 1974 does states as its primary objective “the development of viable urban communities, by providing decent housing, suitable living environment and expanding economic opportunities principally for persons of low and moderate income”;

WHEREAS, Title I does offer to communities the opportunity of monetary assistance in accomplishing its stated primary objectives;

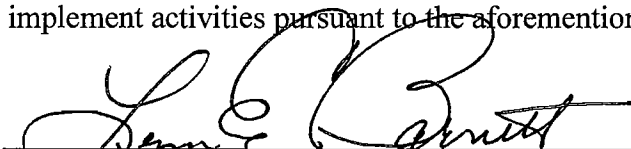
WHEREAS, The City of Columbia is designated to award Community Development Block Grant funding under Title I; and;

WHEREAS, The Family Health Center of Boone County does have needs which may be addressed through the Community Development Block Grant program.


WHEREAS, The Boone County Commission controls the real property and has authorized Family Health Center of Boone County to administrate the project as specified in the Agreement attested on the 2ND day of May, 2011, by and between Boone County Commission and the Family Health Center of Boone County.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of Family Health Center of Boone County, that it desires to participate with the City of Columbia under the activities authorized pursuant to the Housing and Community Development Act of 1974.

THEREFORE, BE IT FURTHER RESOLVED, that the Management of Family Health Center of Boone County, hereby is authorized to prepare and submit documents which are necessary in applying for funding and establishing an administrative organization to implement activities pursuant to the aforementioned act.


SIGNATURE, CHAIRMAN OF THE BOARD

4-28-11
DATE


ATTESTED BY

4-28-11
DATE

The Family Health Center CDBG Facility Improvement Project Narrative

Project Description

1. What is the history of the proposed project?

Family Health Center (FHC) moved to the 1001 West Worley facility in 2004. Over the years FHC has received many compliments from patients and business leaders who have toured the facility. Over the past year it has become apparent that improvements need to be made to maintain the standard of quality FHC has enjoyed over the past seven years and maximize patient services and productivity.

However, FHC spends nearly all of the revenues, donations and grants providing services. FHC has occupied the facility for nearly seven years without doing any improvements to the exam and waiting room areas. In the last three years the state government grants have been reduced by 56%. There are improvements that need to be made to the facility that FHC does not have the reserve funds to pay for, thus we are applying for these Community Development Block Grant funds.

Family Health Center became aware of the opportunity to apply for Community Development Block Grant funds and consulted the Department of Planning and Development of the City of Columbia. FHC was informed that since the Boone County Commission had control of the facility that the Commission would need to be the applicant for the CDBG funds.

FHC contacted the Boone County Commissioners who were willing to support the FHC Facility Improvement Project. The Boone County Commission in session on April 28, 2011, authorized Commissioner Karen Miller to sign the application and the Agreement between Boone County Commission as “Applicant,” and Family Health Center as “Sub-Applicant” (see attachment).

The Family Health Center Board approved the FHC Facility Improvement Project by electronic board meeting on April 28, 2011, authorizing Board Chair, Lynn Barnett to sign the Resolution (see attached document).

In effect, Family Health Center has prepared and written this application with the approval of the Boone County Commission and the Family Health Center Board of Directors. The budget for the project was developed by the FHC Administration Staff in consultation with John Simon, Architect and the Boone County Commission.

2. What are the goals and objectives of the proposed project?

Family Health Center’s objectives are to provide quality primary medical and mental health services to the maximum number of patients and for the facilities to meet the needs of handicapped patients. Also, we seek to provide an environment for both the FHC staff

and patients that conveys a professional and pleasant experience. The goals are: 1) Add a pre-exam room; 2) Make the facility completely handicapped accessible; 3) Install chair rails in areas where needed, repair walls and repaint the walls; 4) Install acoustical sound dampening devices.

3. Provide a description of the project.

Adding a pre-exam room would eliminate a bottle neck and speed up the process of getting patients from patient check in to the exam rooms. Also, there are three hallways with exam rooms. One hallway does not have a pre-exam room, which is an inconvenience. This too would streamline patient flow through the clinic.

Installing two power door operators leading into the exam area from the main lobby patient check in would make the FHC facility fully handicapped accessible. These two doors into the exam area are locked at all times for security. After a patient checks in the FHC front desk staff unlocks the doors from their desk by use of an electric switch. When it is a handicapped patient the staff go to the hallway to open the door. Adding the power door operators would allow the staff to both unlock and open the doors for the handicapped by a switch at their desk. This would maintain security, provide handicapped accessibility, and speed up patient flow through the clinic.

Installing chair rails in areas of the clinic where they were not included in the original construction, repair walls and repaint the walls would help maintain the professional environment for our patients and staff. Over the course of seven years chairs and other objects have damaged areas of the wall where chair rail had not been installed. These walls need repaired and repainted. The installation of chair rails would improve the durability of the walls in the future.

Adding ceiling treatments to deaden echo and diminish noise levels in the lobby and waiting room areas would help both the FHC staff and the patients. The acoustical problems also detract from the environment needed to best serve FHC patients and staff.

All of the construction for the project must be done after clinic hours. We utilize the whole clinic, Monday through Friday. The construction must be done at times other than clinic hours, thus will increase the contractor labor costs. It will also require additional costs for an FHC staff person's time to do construction inspection beyond normal work hours.

4. How will the project eliminate the need described in the "Need" section of the narrative?

Family Health Center is a safety net for Medical and mental primary care services. We accept patients regardless of ability to pay. The uninsured low income individuals and families are eligible for a discount based upon a sliding fee scale beginning at 200% of

federal poverty level. FHC also accepts all forms of Medicaid, while most private practice physicians either accept a limited number of Medicaid patients or none at all.

Family Health Center serves people that other primary care services in town do not. We serve as many patients as we can, but we do not have the capacity financially or in size of medical staff to eliminate the primary health care needs in the City of Columbia. This grant would help us serve more patients more efficiently.

Project Need

5. Why is this community need a high priority?

The primary care services provided to the working poor of Columbia by FHC are essential for a more healthy and productive community. Because the patients lack the ability to pay full charges, FHC does not have the reserve funds to finance this facility improvement project. Regularly improving the FHC facility is necessary to sustain long term medical services to the underserved low income population of Columbia.

6. How urgent is the need?

The cost for providing health care services increases every year. The public funding to support those costs decreases every year. The need to increase revenues through increased productivity is essential for sustainability of Family Health Center. Adding a pre-exam room to eliminate a patient flow bottle neck will increase productivity.

FHC has occupied the 1001 West Worley facility since 2004. The clinic was not originally constructed to be full handicapped accessible. This is a problem for the handicapped patients we serve every day. It would provide a benefit to the handicapped patients we serve and also increase patient flow and productivity.

The original construction of the clinic did not include chair rails in all locations where chairs and other objects can rub the walls. The damages and deterioration of the paint on the walls has been more extensive and occurred over a shorter span of time than it should have. The condition will worsen significantly over the next year. FHC needs to provide an environment that is pleasant, comfortable, and portrays to potential donors and funders that we are a professional organization with a quality facility.

Adding acoustical sound dampening devices are needed to improve the quality of services and patient experience. Because of HIPPA regulations requiring privacy of patient information there is a need to keep other patients from overhearing information communicated between FHC staff and individual patients. Also, because of noise and echo it makes communication between staff and patients difficult, often resulting in raised voices, exacerbating the problem. Echo and noise in the facility undermines the goal of providing an environment of professional and pleasurable services to our patients.

7. What measurable information is available to support the need for the project?

Based upon Family Health Center electronic medical records, we provided primary medical and mental care services at 1001 West Worley for 7957 patients in the past year, of which 6548 patients were residents the City of Columbia. FHC had 30,008 annual patient visits; 24,393 visits were Columbia residents. About 81% of the patients we serve are Columbia residents. FHC can serve more medically underserved Columbia residents if the facility is improved facilitating increased productivity.

8. How does the project directly benefit lower income persons?

We provide affordable primary medical care otherwise unavailable to most of our patients unless they utilize a hospital emergency room. The local Columbia hospitals do not have the capacity to serve the 7957 patients FHC serves. Most of the medically underserved Columbia residents would go without primary care if primary care services at FHC were not available.

9. Are the majority of proposed clientele City residents?

Yes. City residents make up about 81% of FHC clientele.

10. What are the geographical boundaries of the clients that need this project?

FHC serves patients from all over the city of Columbia. The clinic at 1001 West Worley is centrally located in the City.

Project Measurable Results

11. What are the measurable results of the project and how many persons and households will benefit?

The measurable results would be the number of additional patients that could be served annually by reducing the bottle necks at the pre-exam level and the extra time it takes to serve the handicapped without power operated doors.

Another measurable result would be patient satisfaction. Patients not having to wait at a pre-exam room and for a handicapped person to wait for a door to be opened would lead to higher patient satisfaction. FHC does patient satisfaction surveys on a regular basis.

The wall and noise reduction improvements would not be objectively measurable but would be clearly evident.

12. What is the source of information used to determine the measurable benefit?

The electronic medical records and practice management system provides all measures in terms of patients served and productivity. Patient satisfaction survey results are tabulated and recorded on a regular basis.

13. For public services, why is this service unique, and will this service duplicate similar services funded by the City?

The primary care services FHC provides are available on a limited basis in other medical clinics in Columbia. FHC is not aware of any duplication of services funded by the City of Columbia.

Project Self-sufficiency

14. Describe how this project will assist in the self-sufficiency of the persons benefitting from the project.

Family Health Center provides services otherwise available on a limited basis in Columbia. If the low income population FHC serves is only treated in hospitals when their health status reaches an emergency level, the quality of health care and the outcomes are generally not good resulting in a less healthy population. People who are less healthy are more likely to have serious financial problems due to being less employable. This creates a spiral of more public support needed by these Columbia residents and a drain on the local and state economy.

15. How will the facility or service improve the overall quality of life in the targeted beneficiaries?

The FHC facility improvement project improves the health of all of the City of Columbia patients served. The quality of a person's health effects the quality of all areas of a person's life.

16. How will the community facility or building be operated and maintained? Provide a budget that will include an operating and expense statement for the facility, clearly identifying the sources of revenue.

The Family Health Center has professional and mission driven administrative staff who works hard to provide medical services to the maximum number of people with limited financial resources. We seek grants and contributions by donors to do most of the capital improvements and maintenance to the facility. A budget is attached.

Project Impact

17. How does the community facility or building enhance existing neighborhood amenities?

There are many other public services provided in Columbia available to low income families. FHC has a social worker who is available to counsel individuals and families and direct them to other community services they may need.

18. How will the proposed facility or building be accessible to the public, including those with physical and mental impairments?

These improvements would complete accessibility to the physically handicapped. The FHC social worker and other staff are trained to meet the needs of the mentally impaired

19. If a community facility, at what times will the facility be open to the public?

FHC is currently open on Monday, Tuesday, Wednesday, and Friday from 8:00 AM to 5:00 PM. FHC is open on Thursdays from 10:00 AM to 7:00 PM for alternate hours. It is possible FHC will be open on Saturdays in the future if Federal funding becomes available.

For projects other than public service projects, address other possible issues including:

Family Health Center shares the building at 1001 West Worley with the Boone County Health Department. The building is owned by the City of Columbia and Boone County. The former Nowell's Grocery Store building was purchased and renovated in preparation for Family Health Center and the Boone County Health Department taking occupancy in 2004. This Improvement Project would cause no changes to public utilities or to the external features of the building.

20. Parking

There is ample parking with posted handicapped parking.

21. Traffic Flow

The facility is located on the northwest corner of West Boulevard and West Worley. The entrances from Worley and West Boulevard do not cause any traffic flow problems.

22. Pedestrian access

There are fully handicapped accessible sidewalks along both West Boulevard and West Worley and clearly marked pedestrian walkways across the parking lots providing ample pedestrian access.

23. Property values

There would be no impact upon property values.

24. Public Safety

There would be no impact on public safety outside the building. Inside the public safety would be improved for handicapped patients.

25. Noise

There would be no impact on noise levels outside the building.

26. Zoning and compatible land use

There would be no impact on zoning and compatible land use surrounding the building.

27. Storm drainage

There would be no impact on storm drainage.

28. Soil erosion

There would be no impact on soil erosion.

29. Use of the project

All of the facility improvements in this project would be used daily in the operations of the medical clinic.

30. Historic preservation issues

There would be no impact on historical preservation.

31. Access and availability of a sound sanitary sewer, water, electrical, and other services

These services already exist and there would be no impact on them by this facility improvement project.

32. Is the project compatible with adjacent land use?

There would be no impact on adjacent land use.

33. Has the neighborhood been consulted regarding this project?

No. There would be no impact on the neighborhood.

Project Timeline

- 34. Provide a timetable for completion of the project. Determine what commitments and approvals will be needed for the completion of the project and describe when any of these outstanding approvals and commitments will be in place. Accomplishments should be compatible with the budgetary figures prepared for the project budget form.**

Number of months from the date of notification of approval for funding by the City:

- One month – Architectural and Engineering Design Complete
- Three months – Start of Construction
- Four months – Completion of Construction

- 35. Does the organization have control of the site for the project?**

The site is controlled by the Boone County Commission. The Boone County Commission is the “Applicant,” and The Family Health Center is the “Sub-Applicant.” See attached Agreement between the Boone County Commission and the Family Health Center.

Organizational Description

Organizational Purpose

- 36. Provide a description of the purpose of the organization and annual goals and objectives of the organization, including a summary of activities and programs of the organization. If the applicant is a business, provide a copy of the business plan.**

Mission: Family Health Center exists to provide access to primary medical, dental and mental health services for community members, with emphasis on the medically underserved, to improve the health of the community and to train future health care providers.

Vision: Family Health Center seeks to become the leading provider of comprehensive health, dental and behavioral health care services to the medically underserved in Mid-Missouri. We will be:

- Responsive to the changing needs of the community
- Proactive in development of collaborative partnerships
- Supportive of training programs for health care professionals
- Innovative in our models of care
- An advocate for our patients
- Fiscally responsible

Family Health Center has a strategic plan updated January 2011 with an end date of 2014. See the attached FHC Strategic Plan Worksheet.

37. Describe in detail the status of previous City funding received, any funding remaining, and the measurable results from previous City funding.

There has not been any previous funding by the City of Columbia provided to Family Health Center.

Personnel

38. Describe the personnel that will be in charge of administering the project and operating the project when it has been completed:

The Boone County Commission is the applicant and the Family Health Center is the sub-applicant for this FHC Facilities Improvement Project. The agreement to the segregation of responsibilities by each party are described as the following:

1. The Sub-applicant shall assume all grant responsibilities listed with the exception of #2 below, which both parties understand cannot be assumed by the Sub-applicant;
2. In addition to the above, the Applicant agrees to retain all financial responsibilities of the grant program, with the understanding that all invoices (financial indebtedness) must be paid through the Applicant's established method;
3. Responsibilities not listed on the attached Grant application, but which the Sub-applicant agrees to carry out on behalf of the Applicant, are as follows:
 1. Provide information to the City of Columbia for Environmental Review
 2. Provide documents of the procurement of materials
 3. Provide documentation of equal opportunity compliance
 4. Provide documentation for beneficiary characteristics
 5. Comply with Federal and State fair labor standards
 6. Provide all project records complying with County and City building codes
 7. Secure services of Architect for the project
 8. Complete project inspection

The Applicant also acknowledges, as part of this Agreement, that liability for the grant is wholly within its realm and the Sub-applicant hereby assumes responsibility to see that all terms listed herein are met, with the above exceptions. This Agreement shall be valid until successful project completion and grant close-out.

In addition to the information above in the "Agreement," is the following:

- The Boone County Commission will be the organization in charge of administering CDBG funding and payment of construction costs.
- The FHC Chief Operating Officer will be the person in charge of construction activities for community facility projects.

- The FHC Chief Operating Officer and Medical Clinic Manager will be the staff that will be in charge of providing services and operating and maintaining the community facility.

39. What is the prior experience of the organizational personnel with this type of project?

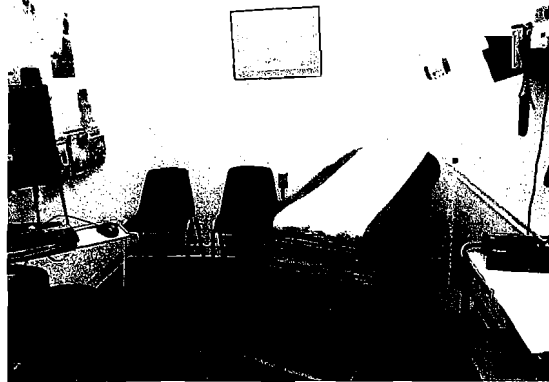
Family Health Center has no prior experience with a CDBG facilities improvement project. The architect, John Simon does have prior experience.

40. Who are the service providers or contractors, if selected, and what are their qualifications?

The construction contractor(s) has not yet been secured for the project.



Manual only doors to exam area.



Typical exam room lacks chair rail.