

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

January Session of the November Adjourned

Term. 20 03

In the County Commission of said county, on the 7th day of January 2003

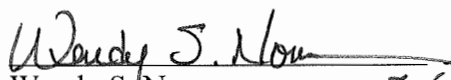
the following, among other proceedings, were had, viz:

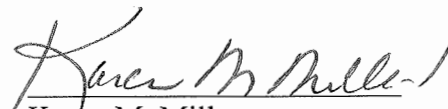
Now on this day, the County Commission of the County of Boone does hereby award bid 76-10DEC02 for Rock and Chip Seal Term and Supply for Areas Two and Three to Boone Quarries. It is further ordered that the Presiding Commissioner be hereby authorized to sign said contract.

Done this 7th day of January, 2003.


Keith Schnarre
Presiding Commissioner

ATTEST:


Wendy S. Noren
Clerk of the County Commission


Karen M. Miller
District I Commissioner


Skip Elkin
District II Commissioner

Boone County Purchasing

Melinda Bobbitt, CPPB
Director



601 E. Walnut, Room 208
Columbia, MO 65201
Phone: (573) 886-4391
Fax: (573) 886-4390

2-2003

MEMORANDUM

TO: Boone County Commission
FROM: Melinda Bobbitt, CPPB
DATE: December 18, 2002
RE: 76-10DEC02 – Rock and Chip Seal Term and Supply – Areas Two & Three

The Bid for Rock and Chip Seal – Areas Two and Three - Term and Supply was issued on November 14, 2002. The bid closed on December 10, 2002. A total of three bids were received. Purchasing and Public Works recommend award for the lowest and best bid to Boone Quarries for both Area Two and Area Three.

Rock and Chip Seal products will be paid out of department 2040, accounts 26200 and 26201. This is a Term and Supply contract, hence purchase orders are not attached.

Please find attached a copy of the bid tabulation, the bid evaluation and a letter submitted by the Public Works department.

ATT: Bid Tabulation
Evaluation
Letter per Public Works Department


cc: David Mink, PW
Bid File

Boone County Public Works

Gregory P. Edington
Manager
Maintenance Operations Division



5551 Highway 63 South
Columbia, Missouri 65201-9711
(573) 449-8515 ext (225)
FAX (573) 875-1602
EMAIL: gregcdington@boonecountymmo.org

Date: December 17, 2002
To: David Mink
From: Greg Edington 
Subject: Rock Bid Analysis

The Department was asked by Doug Mertens of Mid-Mo Limestone to consider breaking down area three (3) in the current bid into two separate areas with the intent of providing rock to the County at a lower cost. There are several factors that would make the proposal difficult to justify.

The only part of the bid that would be affected by the proposal would be the central point for **delivery** of product. I have calculated with the costs submitted in the bid with the movement of the delivery point. The result in a one range delivery cost addition for Boone Quarries and a one range delivery cost deduction for Mid-Mo Limestone indicates that Boone Quarries would continue to be the low bid. Also, it would not be desirable to use an alternate point for considering **pick-up** from Mid-Mo Limestone. The County trucks are almost always dispatched from the specified point (Public Works) several times per day. The increased distance to the Millersburg quarry would decrease efficiencies in haul time from the County's Public Works Facility.

We have considered the proposal and feel that it would **not** be in the County's best interest at this time to break up area three(3). The Department will continue to pursue further analysis on this matter and make any changes deemed necessary in time for the next advertised bid for rock.

Rock Section	Rock Description	Unit of Measure Tons Approximate Quantity	Boone Quarries	Mid-MO Limestone - Riggs Quarry	Mid-MO Limestone - Millersburg Quarry
			Unit Price Per Ton	Unit Price Per Ton	Unit Price Per Ton
4.7.1.	RSB	93,450	\$ 3.15	\$ 3.35	\$3.00
4.7.2.	SR1	54,500	\$ 3.15	\$ 4.12	\$4.00
4.7.3.	SR1.5	25,000	\$ 3.15	\$ 4.38	\$4.00
4.7.4.	SR2.5	79,500	\$ 3.15	\$ 3.35	\$2.95
4.7.5.	CR.5	200	\$ 4.50	\$ 4.90	\$5.00
4.7.6.	CR1	20,000	\$ 4.50	\$ 4.90	\$4.75
4.7.7.	CR2	500	\$ 4.50	\$ 4.90	\$3.90
4.7.8.	CR3	5,500	\$ 4.50	\$ 4.90	\$3.90
4.7.9.	MS	8,500	\$ 1.25	\$ 6.18	\$8.00
4.7.10.	QR	4,500	\$ 3.00	\$ 3.35	\$2.50
4.7.11.	GQR	500	\$ 6.00	\$ 6.70	\$5.85
4.7.12.	SP	500	\$ 6.00	\$ 6.18	\$5.80
4.7.13.	WR	3,000	\$ 1.15	\$ 1.81	\$1.00
4.7.14.	GQR6X9	1,000	\$ 6.00	\$ 8.24	\$8.00
4.7.15.	GQR6X12	1,000	\$ 6.00	\$ 8.24	\$8.00

Chip Seal Sections	Estimated Qty (Tons)	Rock Description			
4.8.1	26,000	SC.375	\$ 6.00	No Bid	No Bid
4.8.2	5,500	SC.5	\$ 6.00	No Bid	No Bid

Rock Percent increase				
4.9.	Year 2	3%	3%	3%

Delivery Pricing	Distance	Staff Haul	Cost Per Ton		Cost Per Ton	
4.10.1.	0-5 Miles	\$ 1.97	\$ 1.05	\$ 1.50	\$ 1.28	
4.10.2.	Over 5 -10 Miles	\$ 2.42	\$ 1.05	\$ 1.80	\$ 1.80	
4.10.3.	Over 10 -15 Miles	\$ 2.87	\$ 1.94	\$ 2.30	\$ 2.30	
4.10.4.	Over 15 -20 Miles	\$ 3.32	\$ 2.35	\$ 2.70	\$ 2.70	
4.10.5.	Over 20 -25 Miles	\$ 3.77	\$ 2.77	\$ 3.15	\$ 3.15	
4.10.6.	Over 25 -30 Miles	\$ 4.22	\$ 3.29	\$ 3.65	\$ 3.65	
4.10.7.	Over 30 -35 Miles	\$ 4.67	\$ 3.96	\$ 4.17	\$ 4.17	
4.10.8.	Over 35 -40 Miles	\$ 5.12	\$ 4.35	\$ 4.72	\$ 4.72	
4.10.9.	Over 40 -45 Miles	\$ 5.57	\$ 4.79	\$ 5.27	\$ 5.27	
4.10.10.	Over 45 -50 Miles	\$ 6.02	\$ 5.08	\$ 5.82	\$ 5.82	
4.10.11.	Over 50 Miles	\$ 6.47	\$ 5.08	\$5.82 + \$0.11/mile	\$5.82 + \$0.11/mile	

Location of Vendor's Plants		Two locations in Columbia, MO	Sturgeon, MO	Fulton, MO
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Delivery Percent Increase				
4.13.	Year 2	3%	3%	3%

4.15. Cooperative Purchasing	Yes / No	Yes	Yes	Yes
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4.16. After-Hours Deliveries	Yes / No	Yes	Yes	Yes
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No Bids
 JC Industries
 Capital Quarries
 Opened: Melinda Bobbitt
 Recorded: Carly Yates

FOB Plant Evaluation (Pickup)			
	Boone Quarries	Mid-MO Limestone - Riggs Quarry	Mid-MO Limestone - Millersburg Quarry
Rock Percent Increase	3%	3%	3%
Rock Products FOB Plant - AREA TWO - POINT B	\$300,155.86	\$355,326.29	\$362,582.76
Total Through Year Two - AREA TWO - POINT B	\$309,160.54	\$365,986.08	\$373,460.24
Rock Products FOB Plant - AREA THREE - POINT C	\$324,166.96	\$403,348.49	\$362,582.76
Total Through Year Two - AREA THREE - POINT C	\$333,891.97	\$415,448.94	\$373,460.24
Chip Seal Products FOB Plant	\$6.00	No Bid	No Bid

FOB Destination Evaluation (Delivered)			
	Boone Quarries	Mid-MO Limestone - Riggs Quarry	Mid-MO Limestone - Millersburg Quarry
Rock Percent and Delivery Percent Increase	3%	3%	3%
Rock Products FOB Destination (4.7.1. - 4.7.15.) - AREA TWO - POINT B	\$227,055.40	\$324,912.23	\$329,500.80
Total Through Year Two - AREA TWO - POINT B	\$233,867.06	\$334,659.60	\$339,385.82
Rock Products FOB Destination (4.7.1. - 4.7.15.) - AREA THREE - POINT C	\$274,544.05	\$370,266.53	\$329,500.80
Total Through Year Two - AREA THREE - POINT C	\$282,780.37	\$381,374.53	\$339,385.82

FOB DESTINATION (Delivered)					
Vendor: Boone Quarries - Area Two - Point B					
2510 N. Stadium Blvd, Columbia, MO					
A	B	C	D	E	F
Rock Description	Unit of Measure Tons Approximate Quantity (Original Total divided by 6)	Unit Price Per Ton (4.7)	Range Price (Table 4.10) for Distance of Quarry to Point B (Attachment C)	Total Cost Per Ton (C + D)	Extended Average Cost Per Ton (B x E)
RSB	15,575	\$3.15	\$1.05	\$4.20	\$65,415.00
SR1	9,083	\$3.15	\$1.05	\$4.20	\$38,148.60
SR1.5	4,167	\$3.15	\$1.05	\$4.20	\$17,501.40
SR2.5	13,250	\$3.15	\$1.05	\$4.20	\$55,650.00
CR.5	33	\$4.50	\$1.05	\$5.55	\$183.15
CR1	3,333	\$4.50	\$1.05	\$5.55	\$18,498.15
CR2	83	\$4.50	\$1.05	\$5.55	\$460.65
CR3	917	\$4.50	\$1.05	\$5.55	\$5,089.35
MS	1,417	\$1.25	\$1.05	\$2.30	\$3,259.10
QR	4,500	\$3.00	\$1.05	\$4.05	\$18,225.00
GQR	83	\$6.00	\$1.05	\$7.05	\$585.15
SP	83	\$6.00	\$1.05	\$7.05	\$585.15
WR	500	\$1.15	\$1.05	\$2.20	\$1,100.00
GQR6X9	167	\$6.00	\$1.05	\$7.05	\$1,177.35
GQR6X12	167	\$6.00	\$1.05	\$7.05	\$1,177.35
TOTAL FOR EVALUATION PURPOSE					\$227,055.40
Rock Description	Estimated Qty (Tons)	Unit Price Per Ton (4.8)			
SC.375	26,000	\$6.00			
SC.5	5,500	\$6.00			
Rock Percent Increase					
Year 2		3%			
Delivery Percent Increase					
Year 2		3%			
Cooperative Purchasing			Yes		
After-Hours Deliveries			Yes		

FOB PLANT (Pickup)					
Vendor: Boone Quarries - Area Two - Point B					
2510 N. Stadium Blvd, Columbia, MO					
G	H	I	J	K	L
Rock Description	Unit of Measure Tons Approximate Quantity (Original Total divided by 6)	Unit Price Per Ton (4.7)	Range Price (Attachment C) for Boone County Staff Haul (Table 4.10.)	Total Cost Per Ton (I+J)	Extended Average Cost Per Ton (H X K) FOB Plant
RSB	15,575	\$3.15	\$2.42	\$5.57	\$86,752.75
SR1	9,083	\$3.15	\$2.42	\$5.57	\$50,592.31
SR1.5	4,167	\$3.15	\$2.42	\$5.57	\$23,210.19
SR2.5	13,250	\$3.15	\$2.42	\$5.57	\$73,802.50
CR.5	33	\$4.50	\$2.42	\$6.92	\$228.36
CR1	3,333	\$4.50	\$2.42	\$6.92	\$23,064.36
CR2	83	\$4.50	\$2.42	\$6.92	\$574.36
CR3	917	\$4.50	\$2.42	\$6.92	\$6,345.64
MS	1,417	\$1.25	\$2.42	\$3.67	\$5,200.39
QR	4,500	\$3.00	\$2.42	\$5.42	\$24,390.00
GQR	83	\$6.00	\$2.42	\$8.42	\$698.86
SP	83	\$6.00	\$2.42	\$8.42	\$698.86
WR	500	\$1.15	\$2.42	\$3.57	\$1,785.00
GQR6X9	167	\$6.00	\$2.42	\$8.42	\$1,406.14
GQR6X12	167	\$6.00	\$2.42	\$8.42	\$1,406.14
					\$300,155.86

FOB DESTINATION (Delivered)					
Vendor: Boone Quarries - Area Three - Point C					
2510 N. Stadium Blvd, Columbia, MO					
A	B	C	D	E	F
Rock Description	Unit of Measure Tons Approximate Quantity (Original Total divided by 6)	Unit Price Per Ton (4.7)	Range Price (Table 4.10) for Distance of Quarry to Point C (Attachment C)	Total Cost Per Ton (C + D)	Extended Average Cost Per Ton (B x E)
RSB	15,575	\$3.15	\$1.94	\$5.09	\$79,276.75
SR1	9,083	\$3.15	\$1.94	\$5.09	\$46,232.47
SR1.5	4,167	\$3.15	\$1.94	\$5.09	\$21,210.03
SR2.5	13,250	\$3.15	\$1.94	\$5.09	\$67,442.50
CR.5	33	\$4.50	\$1.94	\$6.44	\$212.52
CR1	3,333	\$4.50	\$1.94	\$6.44	\$21,464.52
CR2	83	\$4.50	\$1.94	\$6.44	\$534.52
CR3	917	\$4.50	\$1.94	\$6.44	\$5,905.48
MS	1,417	\$1.25	\$1.94	\$3.19	\$4,520.23
QR	4,500	\$3.00	\$1.94	\$4.94	\$22,230.00
GQR	83	\$6.00	\$1.94	\$7.94	\$659.02
SP	83	\$6.00	\$1.94	\$7.94	\$659.02
WR	500	\$1.15	\$1.94	\$3.09	\$1,545.00
GQR6X9	167	\$6.00	\$1.94	\$7.94	\$1,325.98
GQR6X12	167	\$6.00	\$1.94	\$7.94	\$1,325.98
TOTAL FOR EVALUATION PURPOSE					\$274,544.02
Rock Description	Estimated Qty (Tons)	Unit Price Per Ton (4.8)			
SC.375	26,000	\$6.00			
SC.5	5,500	\$6.00			
Rock Percent Increase					
Year 2		3%			
Delivery Percent Increase					
Year 2		3%			
Cooperative Purchasing			Yes		
After-Hours Deliveries			Yes		

FOB DESTINATION (Delivered)					
Vendor: Mid-MO Limestone - Riggs Quarry - Area Two - Point B					
Riggs Quarry, 1801 W. Williams Rd., Sturgeon, MO 64284					
A	B	C	D	E	F
Rock Description	Unit of Measure Tons Approximate Quantity (Original Total divided by 6)	Unit Price Per Ton (4.7)	Range Price (Table 4.10) for Distance of Quarry to Point B (Attachment C)	Total Cost Per Ton (C + D)	Extended Average Cost Per Ton (B x E)
RSB	15,575	\$3.35	\$2.30	\$5.65	\$87,998.75
SR1	9,083	\$4.12	\$2.30	\$6.42	\$58,312.86
SR1.5	4,167	\$4.38	\$2.30	\$6.68	\$27,835.56
SR2.5	13,250	\$3.35	\$2.30	\$5.65	\$74,862.50
CR.5	33	\$4.90	\$2.30	\$7.20	\$237.60
CR1	3,333	\$4.90	\$2.30	\$7.20	\$23,997.60
CR2	83	\$4.90	\$2.30	\$7.20	\$597.60
CR3	917	\$4.90	\$2.30	\$7.20	\$6,602.40
MS	1,417	\$6.18	\$2.30	\$8.48	\$12,016.16
QR	4,500	\$3.35	\$2.30	\$5.65	\$25,425.00
GQR	83	\$6.70	\$2.30	\$9.00	\$747.00
SP	83	\$6.18	\$2.30	\$8.48	\$703.84
WR	500	\$1.81	\$2.30	\$4.11	\$2,055.00
GQR6X9	167	\$8.24	\$2.30	\$10.54	\$1,760.18
GQR6X12	167	\$8.24	\$2.30	\$10.54	\$1,760.18
TOTAL FOR EVALUATION PURPOSE					\$324,912.23
Rock Description	Estimated Qty (Tons)	Unit Price Per Ton (4.8)			
SC.375	26,000	No Bid			
SC.5	5,500	No Bid			
Rock Percent Increase					
Year 2		3%			
Delivery Percent Increase					
Year 2		3%			
Cooperative Purchasing			Yes		
After-Hours Deliveries			Yes		

FOB PLANT (Pickup)					
Vendor: Mid-MO Limestone - Riggs Quarry - Area Two - Point B					
Riggs Quarry, 1801 W. Williams Rd., Sturgeon, MO 64284					
G	H	I	J	K	L
Rock Description	Unit of Measure Tons Approximate Quantity (Original Total divided by 6)	Unit Price Per Ton (4.7)	Range Price (Attachment C) for Boone County Staff Haul (Table 4.10.)	Total Cost Per Ton (I+ J)	Extended Average Cost Per Ton (H X K) FOB Plant
RSB	15,575	\$3.35	\$2.87	\$6.22	\$96,876.50
SR1	9,083	\$4.12	\$2.87	\$6.99	\$63,490.17
SR1.5	4,167	\$4.38	\$2.87	\$7.25	\$30,210.75
SR2.5	13,250	\$3.35	\$2.87	\$6.22	\$82,415.00
CR.5	33	\$4.90	\$2.87	\$7.77	\$256.41
CR1	3,333	\$4.90	\$2.87	\$7.77	\$25,897.41
CR2	83	\$4.90	\$2.87	\$7.77	\$644.91
CR3	917	\$4.90	\$2.87	\$7.77	\$7,125.09
MS	1,417	\$6.18	\$2.87	\$9.05	\$12,823.85
QR	4,500	\$3.35	\$2.87	\$6.22	\$27,990.00
GQR	83	\$6.70	\$2.87	\$9.57	\$794.31
SP	83	\$6.18	\$2.87	\$9.05	\$751.15
WR	500	\$1.81	\$2.87	\$4.68	\$2,340.00
GQR6X9	167	\$8.24	\$2.87	\$11.11	\$1,855.37
GQR6X12	167	\$8.24	\$2.87	\$11.11	\$1,855.37
					\$355,326.29

FOB DESTINATION (Delivered)					
Vendor: Mid-Missouri Limestone - Riggs - Area Three - Point C					
Riggs Quarry, 1801 W. Williams Road, Sturgeon, MO 65284					
A	B	C	D	E	F
Rock Description	Unit of Measure Tons Approximate Quantity (Original Total divided by 6)	Unit Price Per Ton (4.7)	Range Price (Table 4.10) for Distance of Quarry to Point C (Attachment C)	Total Cost Per Ton (C + D)	Extended Average Cost Per Ton (B x E)
RSB	15,575	\$3.35	\$3.15	\$6.50	\$101,237.50
SR1	9,083	\$4.12	\$3.15	\$7.27	\$66,033.41
SR1.5	4,167	\$4.38	\$3.15	\$7.53	\$31,377.51
SR2.5	13,250	\$3.35	\$3.15	\$6.50	\$86,125.00
CR.5	33	\$4.90	\$3.15	\$8.05	\$265.65
CR1	3,333	\$4.90	\$3.15	\$8.05	\$26,830.65
CR2	83	\$4.90	\$3.15	\$8.05	\$668.15
CR3	917	\$4.90	\$3.15	\$8.05	\$7,381.85
MS	1,417	\$6.18	\$3.15	\$9.33	\$13,220.61
QR	4,500	\$3.35	\$3.15	\$6.50	\$29,250.00
GQR	83	\$6.70	\$3.15	\$9.85	\$817.55
SP	83	\$6.18	\$3.15	\$9.33	\$774.39
WR	500	\$1.81	\$3.15	\$4.96	\$2,480.00
GQR6X9	167	\$8.24	\$3.15	\$11.39	\$1,902.13
GQR6X12	167	\$8.24	\$3.15	\$11.39	\$1,902.13
TOTAL FOR EVALUATION PURPOSE					\$370,266.53
Rock Description	Estimated Qty (Tons)	Unit Price Per Ton (4.8)			
SC.375	26,000	No Bid			
SC.5	5,500	No Bid			
Rock Percent Increase					
Year 2		3%			
Delivery Percent Increase					
Year 2		3%			
Cooperative Purchasing			Yes		
After-Hours Deliveries			Yes		

FOB VENDOR (Pickup)					
Vendor: Mid-Missouri Limestone - Riggs- Area Three - Point C					
Riggs Quarry, 1801 W. Williams Road, Sturgeon, MO 65284					
G	H	I	J	K	L
Rock Description	Unit of Measure Tons Approximate Quantity (Original Total divided by 6)	Unit Price Per Ton (4.7)	Range Price (Attachment C) for Boone County Staff Haul (Table 4.10.)	Total Cost Per Ton (I + J)	Extended Average Cost Per Ton (H X K) FOB Plant
RSB	15,575	\$3.35	\$3.77	\$7.12	\$110,894.00
SR1	9,083	\$4.12	\$3.77	\$7.89	\$71,664.87
SR1.5	4,167	\$4.38	\$3.77	\$8.15	\$33,961.05
SR2.5	13,250	\$3.35	\$3.77	\$7.12	\$94,340.00
CR.5	33	\$4.90	\$3.77	\$8.67	\$286.11
CR1	3,333	\$4.90	\$3.77	\$8.67	\$28,897.11
CR2	83	\$4.90	\$3.77	\$8.67	\$719.61
CR3	917	\$4.90	\$3.77	\$8.67	\$7,950.39
MS	1,417	\$6.18	\$3.77	\$9.95	\$14,099.15
QR	4,500	\$3.35	\$3.77	\$7.12	\$32,040.00
GQR	83	\$6.70	\$3.77	\$10.47	\$869.01
SP	83	\$6.18	\$3.77	\$9.95	\$825.85
WR	500	\$1.81	\$3.77	\$5.58	\$2,790.00
GQR6X9	167	\$8.24	\$3.77	\$12.01	\$2,005.67
GQR6X12	167	\$8.24	\$3.77	\$12.01	\$2,005.67
					\$403,348.49

FOB DESTINATION (Delivered)					
Vendor: Mid-Missouri Limestone - Millersburg - Area Two - Point B					
Millersburg Quarry, 5701 State Rd. J., Fulton, MO 65251					
A	B	C	E	E	F
Rock Description	Unit of Measure Tons Approximate Quantity (Original Total divided by 6)	Unit Price Per Ton (4.7)	Range Price (Table 4.10) for Distance of Quarry to Point B (Attachment C)	Total Cost Per Ton (C + D)	Extended Average Cost Per Ton (B x E)
RSB	15,575	\$3.00	\$2.70	\$5.70	\$88,777.50
SR1	9,083	\$4.00	\$2.70	\$6.70	\$60,856.10
SR1.5	4,167	\$4.00	\$2.70	\$6.70	\$27,918.90
SR2.5	13,250	\$2.95	\$2.70	\$5.65	\$74,862.50
CR.5	33	\$5.00	\$2.70	\$7.70	\$254.10
CR1	3,333	\$4.75	\$2.70	\$7.45	\$24,830.85
CR2	83	\$3.90	\$2.70	\$6.60	\$547.80
CR3	917	\$3.90	\$2.70	\$6.60	\$6,052.20
MS	1,417	\$8.00	\$2.70	\$10.70	\$15,161.90
QR	4,500	\$2.50	\$2.70	\$5.20	\$23,400.00
GQR	83	\$5.85	\$2.70	\$8.55	\$709.65
SP	83	\$5.80	\$2.70	\$8.50	\$705.50
WR	500	\$1.00	\$2.70	\$3.70	\$1,850.00
GQR6X9	167	\$8.00	\$2.70	\$10.70	\$1,786.90
GQR6X12	167	\$8.00	\$2.70	\$10.70	\$1,786.90
TOTAL FOR EVALUATION PURPOSE					\$329,500.80
Rock Description	Estimated Qty (Tons)	Unit Price Per Ton (4.8)			
SC.375	26,000	No Bid			
SC.5	5,500	No Bid			
Rock Percent Increase					
Year 2		3%			
Delivery Percent Increase					
Year 2		3%			
Cooperative Purchasing			Yes		
After-Hours Deliveries			Yes		

FOB VENDOR (Pickup)					
Vendor: Mid-Missouri Limestone - Millersburg - Area Two - Point B					
Millersburg Quarry, 5701 State Rd. J., Fulton, MO 65251					
G	H	I	J	K	L
Rock Description	Unit of Measure Tons Approximate Quantity (Original Total divided by 6)	Unit Price Per Ton (4.7)	Range Price (Attachment C) for Boone County Staff Haul (Table 4.10.)	Total Cost Per Ton (I + J)	Extended Average Cost Per Ton (H X K) FOB Plant
RSB	15,575	\$3.00	\$3.32	\$6.32	\$98,434.00
SR1	9,083	\$4.00	\$3.32	\$7.32	\$66,487.56
SR1.5	4,167	\$4.00	\$3.32	\$7.32	\$30,502.44
SR2.5	13,250	\$2.95	\$3.32	\$6.27	\$83,077.50
CR.5	33	\$5.00	\$3.32	\$8.32	\$274.56
CR1	3,333	\$4.75	\$3.32	\$8.07	\$26,897.31
CR2	83	\$3.90	\$3.32	\$7.22	\$599.26
CR3	917	\$3.90	\$3.32	\$7.22	\$6,620.74
MS	1,417	\$8.00	\$3.32	\$11.32	\$16,040.44
QR	4,500	\$2.50	\$3.32	\$5.82	\$26,190.00
GQR	83	\$5.85	\$3.32	\$9.17	\$761.11
SP	83	\$5.80	\$3.32	\$9.12	\$756.96
WR	500	\$1.00	\$3.32	\$4.32	\$2,160.00
GQR6X9	167	\$8.00	\$3.32	\$11.32	\$1,890.44
GQR6X12	167	\$8.00	\$3.32	\$11.32	\$1,890.44
					\$362,582.76

FOB DESTINATION (Delivered)					
Vendor: Mid-Missouri Limestone - Millersburg - Area Three - Point C					
Millersburg Quarry, 5701 State Road J, Fulton, MO 65251					
A	B	C	D	E	F
Rock Description	Unit of Measure Tons Approximate Quantity (Original Total divided by 6)	Unit Price Per Ton (4.7)	Range Price (Table 4.10) for Distance of Quarry to Point C (Attachment C)	Total Cost Per Ton (C + D)	Extended Average Cost Per Ton (B x E)
RSB	15,575	\$3.00	\$2.70	\$5.70	\$88,777.50
SR1	9,083	\$4.00	\$2.70	\$6.70	\$60,856.10
SR1.5	4,167	\$4.00	\$2.70	\$6.70	\$27,918.90
SR2.5	13,250	\$2.95	\$2.70	\$5.65	\$74,862.50
CR.5	33	\$5.00	\$2.70	\$7.70	\$254.10
CR1	3,333	\$4.75	\$2.70	\$7.45	\$24,830.85
CR2	83	\$3.90	\$2.70	\$6.60	\$547.80
CR3	917	\$3.90	\$2.70	\$6.60	\$6,052.20
MS	1,417	\$8.00	\$2.70	\$10.70	\$15,161.90
QR	4,500	\$2.50	\$2.70	\$5.20	\$23,400.00
GQR	83	\$5.85	\$2.70	\$8.55	\$709.65
SP	83	\$5.80	\$2.70	\$8.50	\$705.50
WR	500	\$1.00	\$2.70	\$3.70	\$1,850.00
GQR6X9	167	\$8.00	\$2.70	\$10.70	\$1,786.90
GQR6X12	167	\$8.00	\$2.70	\$10.70	\$1,786.90
TOTAL FOR EVALUATION PURPOSE					\$329,500.80
Rock Description	Estimated Qty (Tons)	Unit Price Per Ton (4.8)			
SC.375	26,000	No Bid			
SC.5	5,500	No Bid			
Rock Percent Increase					
Year 2		3%			
Delivery Percent Increase					
Year 2		3%			
Cooperative Purchasing			Yes		
After-Hours Deliveries			Yes		

FOB PLANT (Pickup)					
Vendor: Mid-Missouri Limestone - Millersburg - Area Three - Point C					
Millersburg Quarry, 5701 State Road J, Fulton, MO 65251					
G	H	I	J	K	L
Rock Description	Unit of Measure Tons Approximate Quantity (Original Total divided by 6)	Unit Price Per Ton (4.7)	Range Price (Attachment C) for Boone County Staff Haul (Table 4.10.)	Total Cost Per Ton (I + J)	Extended Average Cost Per Ton (H + K) FOB Plant
RSB	15,575	\$3.00	\$3.32	\$6.32	\$98,434.00
SR1	9,083	\$4.00	\$3.32	\$7.32	\$66,487.56
SR1.5	4,167	\$4.00	\$3.32	\$7.32	\$30,502.44
SR2.5	13,250	\$2.95	\$3.32	\$6.27	\$83,077.50
CR.5	33	\$5.00	\$3.32	\$8.32	\$274.56
CR1	3,333	\$4.75	\$3.32	\$8.07	\$26,897.31
CR2	83	\$3.90	\$3.32	\$7.22	\$599.26
CR3	917	\$3.90	\$3.32	\$7.22	\$6,620.74
MS	1,417	\$8.00	\$3.32	\$11.32	\$16,040.44
QR	4,500	\$2.50	\$3.32	\$5.82	\$26,190.00
GQR	83	\$5.85	\$3.32	\$9.17	\$761.11
SP	83	\$5.80	\$3.32	\$9.12	\$756.96
WR	500	\$1.00	\$3.32	\$4.32	\$2,160.00
GQR6X9	167	\$8.00	\$3.32	\$11.32	\$1,890.44
GQR6X12	167	\$8.00	\$3.32	\$11.32	\$1,890.44
					\$362,582.76

COMPARISON BETWEEN 2002 AND 2003 PRICING INCREASE				
	Cemex Quarry 2002 Price	Cemex Quarries - if they had renewed with a 2.75% Increase	Boone Quarries 2003 Price	2003 % Increase
Rock Products FOB Plant - AREA TWO - POINT B	\$273,421.13	\$280,940.21	\$300,155.86	7%
Rock Products FOB Plant - AREA THREE - POINT C	\$297,432.23	\$305,611.62	\$324,166.96	6%
Chip Seal Products FOB Plant	\$5.89	\$6.06	\$6.00	-1%
Rock Products FOB Destination - AREA TWO - POINT B	\$222,731.03	\$228,856.14	\$227,055.40	-1%
Rock Products FOB Destination - AREA THREE - POINT C	\$247,809.29	\$254,624.05	\$274,544.05	8%

**PURCHASE AGREEMENT
FOR
ROCK AND CHIP SEAL AREA TWO & AREA THREE - TERM AND SUPPLY**

THIS AGREEMENT dated the 7TH day of JANUARY, 2003 is made between Boone County, Missouri, a political subdivision of the State of Missouri through the Boone County Commission, herein "County" and **Boone Quarries** (Con-Agg of Missouri) herein "Contractor."

IN CONSIDERATION of the parties performance of the respective obligations contained herein, the parties agree as follows:

1. Contract Documents - This agreement shall consist of this Purchase Agreement for Rock and Chip Seal Products Area Two and Area Three Term and Supply, County of Boone Request for Bid for Rock and Chip Seal Products Area Two and Area Three Term and Supply, bid number **76-10DEC02**, Introduction and General Conditions of Bidding, Primary Specifications, Response Presentation and Review, the un-executed Response Form, Standard Terms and Conditions, as well as the Contractor's bid response dated December 6, 2002 and executed by Larry W. Moore on behalf of the Contractor. All such documents shall constitute the contract documents, which are attached hereto and incorporated herein by reference. Service or product data, specification and literature submitted with bid response may be permanently maintained in the County Purchasing Office bid file for this bid if not attached. In the event of conflict between any of the foregoing documents, Introduction and General Conditions of Bidding, Primary Specifications, Response Presentation and Review, the un-executed Response Form, and the Standard Terms and Conditions shall prevail and control over the Contractor's bid response.

2. Contract Duration - The contract period shall be January 1, 2003 through December 31, 2003, subject to the provisions for termination specified below. This agreement may be extended beyond the expiration date by order of the County for one (1) additional year subject to the pricing clauses in the Contractor's bid response and thereafter on a month to month basis in the event the County is unable to re-bid and/or award a new contract prior to the expiration date after exercising diligent efforts to do so or not; provided, however, that from and after the expiration date of this agreement any annual extensions thereof, Contractor shall have the right to terminate this agreement upon thirty days advance written notice of termination.

3. Purchase/Service - The County agrees to purchase from the Contractor and the Contractor agrees to supply the County all items responded to in section 4.7. Rock Products, FOB Plant and FOB Destination, for Area Two and Area Three, and all items responded to in section 4.8. Chip Seal Products, FOB Plant and FOB Destination for Area Two and Area Three. All products under this contract shall be in conformity with the bid specifications and contract documents for the prices set forth in the Contractor's bid response, as needed and as ordered by County.

4. Delivery - Contractor agrees to deliver FOB Plant or Destination as soon as practicable after orders are received to the designated location in conformity with the contract documents for the specific items bid and awarded to Contractor. Any items not conforming to bid specifications may be rejected by County, whether at the time of delivery or at any time prior to use, and returned to Contractor at Contractor's expense.

5. Billing and Payment - All billing shall be invoiced to the Boone County Public Works Department and billings may only include the prices listed in the Contractor's bid response. No additional fees for delivery or extra services or taxes shall be included as additional charges in excess of the charges in the Contractor's bid response to the specifications. The County agrees to pay all invoices within thirty days of receipt; Contractor agrees to honor any cash or prompt payment discounts offered in its bid response if county makes payment as provided therein. In the event of a billing dispute, the County reserves the right to withhold payment on the disputed amount; in the event the billing dispute is resolved in favor of the Contractor, the County agrees to pay interest at a rate of 9% per annum on disputed amounts withheld commencing from the last date that payment was due.

6. **Binding Effect** - This agreement shall be binding upon the parties hereto and their successors and assigns for so long as this agreement remains in full force and effect.

7. **Entire Agreement** - This agreement constitutes the entire agreement between the parties and supersedes any prior negotiations, written or verbal, and any other bid or bid specification or contractual agreement. This agreement may only be amended by a signed writing executed with the same formality as this agreement.

8. **Termination** - This agreement may be terminated by the County upon thirty days advance written notice for any of the following reasons or under any of the following circumstances:

- a. County may terminate this agreement due to material breach of any term or condition of this agreement, or
- b. County may terminate this agreement if in the opinion of the Boone County Commission if delivery of products are delayed or products delivered are not in conformity with bidding specifications or variances authorized by County, or
- c. If appropriations are not made available and budgeted for any calendar year.

IN WITNESS WHEREOF the parties through their duly authorized representatives have executed this agreement on the day and year first above written.

Boone Quarries (Con-Agg of Missouri, LLC)

by Larry W. Moore
title Co-Manager
address _____

BOONE COUNTY, MISSOURI

by: Boone County Commission
Keith Schnarre
~~Don Stampler~~, Presiding Commissioner
KEITH SCHNARRE

APPROVED AS TO FORM:

[Signature]
County Counselor

ATTEST:

Wendy S. Noren
Wendy S. Noren, County Clerk *rn*

AUDITOR CERTIFICATION

In accordance with RSMo 55.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) arising by this contract. (Note: Certification of this contract is not required if the terms of the contract do not create a measurable county obligation at this time.)

June C. Pitchford
Signature *hyse*

12/31/02
Date

2040-26200/26201 Term/Supply
Appropriation Account

Boone County Purchasing

Melinda Bobbitt, CPPB
Director



601 E. Walnut St., Room 208
Columbia, MO 65201
Phone: (573) 886-4391
Fax: (573) 886-4390

November 20, 2003

Larry Moore
Boone Quarries (Con-Agg of Missouri, LLC)
2604 N. Stadium Blvd.
Columbia, MO 65202

Dear Mr. Moore:

The County of Boone wishes to renew contract # 76-10DEC02 – Rock & Chip Seal – Areas Two & Three - Term and Supply. Confirming our letter dated October 9, 2003, you agree to renew the contract under the same terms and conditions as set in the original bid, with a 3% increase during the contract renewal period from January 1, 2004 through December 31, 2004. Prices for this contract period are listed below:

<u>Item #</u>	<u>Rock Description</u>	<u>Unit of Measure Tons</u> <u>Approximate Quantity</u>	<u>Unit Price Per Ton</u>
4.7.1.	RSB	93,450	\$3.25
4.7.2.	SR1	54,500	\$3.25
4.7.3.	SR1.5	25,000	\$3.25
4.7.4.	SR2.5	79,500	\$3.25
4.7.5.	CR.5	200	\$4.64
4.7.6.	CR1	20,000	\$4.64
4.7.7.	CR2	500	\$4.64
4.7.8.	CR3	5,500	\$4.64
4.7.9.	MS	8,500	\$1.29
4.7.10.	QR	4,500	\$3.09
4.7.11.	GQR	500	\$6.18
4.7.12.	SP	500	\$6.18
4.7.13.	WR	3,000	\$1.19
4.7.14.	GQR6X9	1,000	\$6.18
4.7.15.	GQR6X12	1,000	\$6.18

<u>Item #</u>	<u>Chip Seal Description</u>	<u>Unit of Measure Tons</u> <u>Approximate Quantity</u>	<u>Unit Price Per Ton</u>
4.8.1.	SC.375	26,000	\$6.18
4.8.2.	SC.5	5,500	\$6.18

Delivery Pricing

<u>Item #</u>	<u>Distance</u>	<u>Cost Per Ton</u>
4.10.1.	0-5 miles	\$1.09
4.10.2.	Over 5-10 miles	\$1.09
4.10.3.	Over 10-15 miles	\$2.00
4.10.4.	Over 15-20 miles	\$2.42
4.10.5.	Over 20-25 miles	\$2.86
4.10.6.	Over 25-30 miles	\$3.39
4.10.7.	Over 30-35 miles	\$4.08
4.10.8.	Over 35-40 miles	\$4.48
4.10.9.	Over 40-45 miles	\$4.94
4.10.10.	Over 45-50 miles	\$5.24
4.10.11.	Over 50 miles	\$5.24

Should you have any questions or need additional information, I may be reached at (573) 886-4391 or by e-mail to: mbobbitt@boonecountymo.org.

Sincerely,



Melinda Bobbitt, CPPB
Director of Purchasing

cc: Bid Files
David Mink/Public Works
Diana Manlove/Clerk

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

January Session of the November Adjourned

Term. 20 03

In the County Commission of said county, on the 7th day of January 20 03

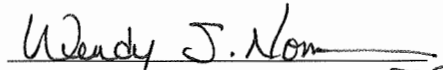
the following, among other proceedings, were had, viz:

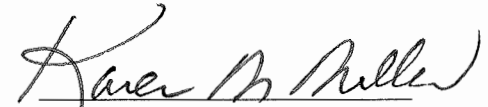
Now on this day, the County Commission of the County of Boone does hereby award bid 89-20DEC02 for Chevrolet Impala Police Cars to Don Brown Chevrolet. It is further ordered that the Presiding Commissioner be hereby authorized to sign said contract.

Done this 7th day of January, 2003.


Keith Schnarre
Presiding Commissioner

ATTEST:

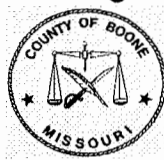

Wendy S. Noren
Clerk of the County Commission


Karen M. Miller
District I Commissioner


Skip Elkin
District II Commissioner

Boone County Purchasing

Marlene Ridgway
Buyer



601 E. Walnut, Rm 209
Columbia, MO 65201
(573) 886-4392
Fax (573) 886-4390

3-2003

MEMORANDUM

TO: Boone County Commission
FROM: Marlene Ridgway *MR*
RE: 89-20DEC02 – Chevrolet Impala Police cars
DATE: December 31, 2002

The Sheriff's department and I have reviewed the responses received and recommend award to Don Brown Chevrolet for having the lowest and best bid meeting our minimum specifications. Award includes 2 2003 Chevrolet Impala Police cars to be used for the approved School Resource Officers funded by the COPS in Schools grant. Unit cost is \$17,207.40. Total contract price is \$34,414.80 to be paid from 2532-91300.

The bid tabulation is attached.

Bid Tabulation 89-20DEC02 - Chevrolet Impala Police Car

		Don Brown Chevrolet		Putnam Chevrolet		
4.7	Pricing	QTY	Unit Price	Extended Price	Unit Price	Extended Price
4.7.1.	Vehicle per sec.2	2	\$ 17,213.00	\$ 34,426.00	\$ 18,050.80	\$ 36,101.60
4.8	Add Alternates					
4.8.1	Front Auxillary Dome Light	2	\$ 55.90	\$ 111.80	\$ 65.00	\$ 130.00
4.8.2	Unmarked Police Package Upgrade	2	\$ -	\$ -	\$ 150.00	\$ 300.00
4.8.3	Credit for picking up at dealer location	2	\$ (61.50)	\$ (123.00)	\$ (100.00)	\$ (200.00)
4.8.4	Grand Total			\$ 34,414.80		\$ 36,331.60
4.11.	Co-op?		yes		yes	
4.12	Delivery ARO		70 days		90-120 days	

12/27/02

PURCHASE REQUISITION BOONE COUNTY, MISSOURI

DEC 31 2002

Purch

DATE

9179

Don Brown Chevrolet

VENDOR NO.

VENDOR NAME

PHONE #

ADDRESS

CITY

STATE ZIP

3-2003

BID DOCUMENTATION

This field **MUST** be completed to demonstrate compliance with statutory bidding requirements.
Refer to RSMo 50.660, 50.753-50.790, and the Purchasing Manual—Section 3

- Bid /RFP (enter # below)
- Sole Source (enter # below)
- Emergency Procurement (enter # below)
- Written Quotes (3) attached (<\$750 to \$4,449)
- <\$750 No Bids Required (enter bid # below if you are purchasing from a bid, even if this purchase is <\$750)
- Professional Services (see Purchasing Policy Section 3-103)

- Transaction Not Subject To Bidding For The Following Reason:**
- Utility
 - Travel
 - Dues
 - Refund
 - Cooperative Agreement
 - Other (Explain):
 - Training
 - Pub/Subscriptions
 - Required Gov Payment
 - Agency Fund Distribution

#89-02DEC02

(Enter Applicable Bid / Sole Source / Emergency Number)

Ship To Department #

Bill To Department #

Department				Account				Item Description	Qty	Unit Price	Amount
2	5	3	2	9	1	4	0 0	2003 Model Chevrolet Impalas	2	17213.	34426.
						4		add: Front Aux. Dome light	2	55.90	111.80
								Unmarked police pakage upgrade	2	-	-
								Credit for picking up at dealer location	2	(61.50)	(123.00)
								Total			34414.80

I certify that the goods, services or charges specified above are necessary for the use of this department, are solely for the benefit of the county, and have been procured in accordance with statutory bidding requirements.

Requesting Official

Auditor Approval

3-2003

**PURCHASE AGREEMENT
FOR
CHEVROLET IMPALA POLICE CAR**

THIS AGREEMENT dated the 7TH day of JANUARY 2003 is made between Boone County, Missouri, a political subdivision of the State of Missouri through the Boone County Commission, herein "County" and Don Brown Chevrolet, herein "Contractor."

IN CONSIDERATION of the parties performance of the respective obligations contained herein, the parties agree as follows:

1. Contract Documents - This agreement shall consist of this Purchase Agreement For Chevrolet Impala Police Car, County of Boone Request for Bid for Chevrolet Impala Police Car, bid number 89-20DEC02, Introduction and General Terms and Conditions of Bidding, Primary Specifications, Response Presentation and Review, the unexecuted Response Form, Standard Terms and Conditions, as well as the Contractor's bid response dated December 6, 2002 and executed by David Helterbrand, on behalf of the Contractor. All such documents shall constitute the contract documents which are attached hereto and incorporated herein by reference. Service or product data, specification and literature submitted with bid response may be permanently maintained in the County Purchasing Office bid file for this bid if not attached. In the event of conflict between any of the foregoing documents, Introduction and General Terms and Conditions of Bidding, Primary Specifications, Response Presentation and Review, the unexecuted Response Form, Standard Terms and Conditions shall prevail and control over the Contractor's bid response.

3. Purchase - The County agrees to purchase from the Vendor and the Vendor agrees to supply the County with two (2) model year 2003 Chevrolet Impala Police Cars. Each unit cost includes the base vehicle; add on Front Auxiliary Dome Light, the Unmarked Police Package Upgrade, and credit for picking up the vehicles at the dealer location. Unit cost is \$17,207.40. Total contract value is \$34,414.80.

4. Billing and Payment - All billing shall be invoiced to the Boone County Sheriff's Department and billings may only include the prices listed in the Contractor's bid response. No additional fees for delivery or extra services not included in the bid response or taxes shall be included as additional charges in excess of the charges in the Contractor's bid response to the specifications. The County agrees to pay all invoices within thirty days of receipt; Contractor agrees to honor any cash or prompt payment discounts offered in its bid response if county makes payment as provided therein. In the event of a billing dispute, the County reserves the right to withhold payment on the disputed amount; in the event the billing dispute is resolved in favor of the Contractor, the County agrees to pay interest at a rate of 9% per annum on disputed amounts withheld commencing from the last date that payment was due.

5. Binding Effect - This agreement shall be binding upon the parties hereto and their successors and assigns for so long as this agreement remains in full force and effect.


6. Entire Agreement - This agreement constitutes the entire agreement between the parties and supersedes any prior negotiations, written or verbal, and any other bid or bid specification or contractual agreement. This agreement may only be amended by a signed writing executed with the same formality as this agreement.

7. Termination - This agreement may be terminated by the County upon thirty days advance written notice for any of the following reasons or under any of the following circumstances:


- a. County may terminate this agreement due to material breach of any term or condition of this agreement, or
- b. County may terminate this agreement if in the opinion of the Boone County Commission if delivery of products are delayed or products delivered are not in conformity with bidding specifications or variances authorized by County, or
- c. If appropriations are not made available and budgeted for any calendar year.

IN WITNESS WHEREOF the parties through their duly authorized representatives have executed this agreement on the day and year first above written.

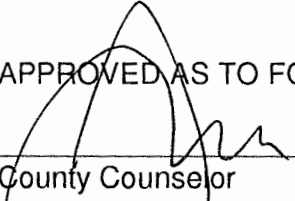
DON BROWN CHEVROLET

by 
title Fleet Manager
address 2244 South Kingshighway
St Louis MO 63110

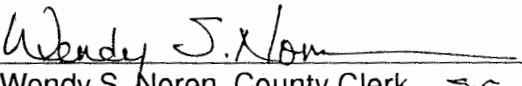
BOONE COUNTY, MISSOURI

by: Boone County Commission

Don Stamper, Presiding Commissioner
KEITH SCHNARRE

APPROVED AS TO FORM:


County Counselor

ATTEST:


Wendy S. Noren, County Clerk *sr*

AUDITOR CERTIFICATION

In accordance with RSMo 50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) incurred by this contract. (Note: Certification of this contract is not required if the terms of this contract do not result in a measurable county obligation at this time.)

Signature

June Pitchford by KF Date 1/3/03

Date

2532-91⁴00 Term/Supply

Appropriation Account

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

January Session of the November Adjourned

Term. 20 03

In the County Commission of said county, on the 7th day of January 20 03

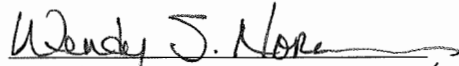
the following, among other proceedings, were had, viz:

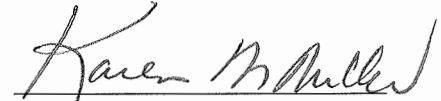
Now on this day, the County Commission of the County of Boone does hereby award bid 88-10DEC02 for Vehicle Preventative Maintenance to Squeaky Lube. It is further ordered that the Presiding Commissioner be hereby authorized to sign said contract.

Done this 7th day of January, 2003.


Keith Schnarre
Presiding Commissioner

ATTEST:

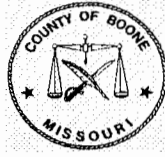

Wendy S. Noren
Clerk of the County Commission


Karen M. Miller
District I Commissioner


Skip Elkin
District II Commissioner

Boone County Purchasing

Marlene Ridgway
Buyer



601 E. Walnut, Rm 209
Columbia, MO 65201
(573) 886-4392
Fax (573) 886-4390

4-2003

MEMORANDUM

TO: Boone County Commission
FROM: Marlene Ridgway *MR*
RE: 88-10DEC02 – Vehicle Preventative Maintenance
DATE: December 20, 2002

The Sheriff's department and I have reviewed the responses for the above referenced bid and the department recommends award to Squeaky Lube for the justification of the average time it takes to perform all required services. Custom Muffler offers 45 minutes versus Squeaky Lube's 10 minutes. The difference between bid prices is \$3.00. They are also recommending award of the add alternate for car washes to Squeaky Lube's as they were the only bidder for that item.

The Sheriff's department recommends award to Squeaky Lube for \$20.95 per maintenance visit. The department budgets \$21,000.00 per year for vehicle maintenance services.

This is a term and supply contract. The bid tabulation is attached.

Bid Tabulation

3-10DEC02 - Vehicle Preventative Maintenance

		Squeaky Lube	Custom Muffler
4.7	Address of locations of service	3101-B Paris Rd Columbia	606 E. Nifong; 1001 Business 70E; 215 s. Providence; 2101 W. Worley
4.8	Are appointments necessary?	No	No
4.8.1	Yes; Advanced scheduling time period?		
4.8.2	No, avg. wait time from delivery to actual	5-10 minutes	Under 15 minutes
4.9	Avg. amt. of time to perform all service functions required?	Less than 10 minutes	45 minutes
4.10.	Provide this type of service to other large customers on a term and supply type contract?	Yes	Yes
4.10.1	If so, provide references	Enterprise Car Rental; Woodhaven	State Farm
4.11.	Business Hours?	M-F 8-6	M-F 7-5:30 and Sat 8-2
4.11.1.	Are there circumstances that cause the business to close early?	Yes	No
4.11.2	If yes, provide a detailed description of those circumstances.	Very Bad Weather and Unsafe condition for workers & customers	Closed on 6 holidays. All technicians are ASE certified
4.12.	Products used under this contract		
4.12.1	5W30 Oil	Valvoline All Climate	Castrol
4.12.2	10W30 Oil	Valvoline All Climate	Castrol
4.12.3	Transmission Fluid	Valvoline	Fluid Dextron
4.12.4	Differential Fluid	Valvoline	80-90 Gear Oil
4.12.5	Power Steering Fluid	Valvoline	O'Reilly Brand
4.12.6	Master Cylinder Fluid	Valvoline	O'Reilly Brand
4.12.7	Cooling System Fluid	Pyrol, Zerex or equivalent	Preston or O'Reilly Brand
4.12.8	Battery Fluid	N/A	N/A
4.13.	Maintenance cost per vehicle per visit using Oil Weight 5W30	\$ 20.95	\$ 17.95
4.13.1	Maintenance cost per vehicle per visit using Oil Weight 10W30	\$ 20.95	\$ 17.95
4.14.	Alternate - Car Wash - Exterior only - per visit	\$ 3.20	N/A
4.14.1	Cost for 100 car washes purchased in bulk	\$ 320.00	N/A
4.17.	Max. % increase 2nd Contract period	5%	0%
4.18.	Max. % increase 3rd Contract period	5%	0%
4.19.	Co Op??	Yes	Yes

Some pricing may fluxuation
may occur depending on
vehicle type

RECEIVED

DEC 27 2002

4-2003

**PURCHASE AGREEMENT
FOR
VEHICLE PREVENTATIVE MAINTENANCE**

THIS AGREEMENT dated the 7TH day of JANUARY ²⁰⁰³ ~~2002~~ is made between Boone County, Missouri, a political subdivision of the State of Missouri through the Boone County Commission, herein "County" and Squeaky Lube, herein "Contractor."

IN CONSIDERATION of the parties performance of the respective obligations contained herein, the parties agree as follows:

1. Contract Documents - This agreement shall consist of this Purchase Agreement For Vehicle Preventative Maintenance, County of Boone Request for Bid for Vehicle Preventative Maintenance, bid number 88-10DEC02, Introduction and General Terms and Conditions of Bidding, Primary Specifications, Response Presentation and Review, the unexecuted Response Form, Standard Terms and Conditions, as well as the Contractor's bid response dated October 9, 2002 and executed by Brian Mayse, on behalf of the Contractor. All such documents shall constitute the contract documents which are attached hereto and incorporated herein by reference. Service or product data, specification and literature submitted with bid response may be permanently maintained in the County Purchasing Office bid file for this bid if not attached. In the event of conflict between any of the foregoing documents, Introduction and General Terms and Conditions of Bidding, Primary Specifications, Response Presentation and Review, the unexecuted Response Form, Standard Terms and Conditions shall prevail and control over the Contractor's bid response.

2. Contract Duration - This agreement shall commence on the date written above through December 31, 2003 subject to the provisions for termination specified below. This agreement may be extended beyond the expiration date by order of the County for two additional one year periods, subject to the pricing clauses in the Contractor's bid response and thereafter on a month to month basis in the event the County is unable to re-bid and/or award a new contract prior to the expiration date after exercising diligent efforts to do so or not; provided, however, that from and after the expiration date of this agreement any annual extensions thereof, Contractor shall have the right to terminate this agreement upon thirty days advance written notice of termination.

3. Purchase - The County agrees to purchase from the Contractor and the Contractor agrees to supply the County the service identified and responded to as well as the alternate car washes. Service will be provided as required in the bid specifications and in conformity with the contract documents for the prices set forth in the Contractor's bid response, as needed and as ordered by County.

4. Billing and Payment - All billing shall be invoiced to the Boone County Sheriff's Department and billings may only include the prices listed in the Contractor's bid response. No additional fees for delivery or extra services not included in the bid response or taxes shall be included as additional charges in excess of the charges in the Contractor's bid response to the specifications. The County agrees to pay all invoices within thirty days of receipt; Contractor agrees to honor any cash or prompt payment discounts offered in its bid response if county makes payment as provided therein. In the event of a billing dispute, the County reserves the right to withhold payment on the disputed amount; in the event the billing dispute is resolved in favor of the Contractor, the County agrees to pay interest at a rate of 9% per annum on disputed amounts withheld commencing from the last date that payment was due.

5. **Binding Effect** - This agreement shall be binding upon the parties hereto and their successors and assigns for so long as this agreement remains in full force and effect.

6. **Entire Agreement** - This agreement constitutes the entire agreement between the parties and supersedes any prior negotiations, written or verbal, and any other bid or bid specification or contractual agreement. This agreement may only be amended by a signed writing executed with the same formality as this agreement.

7. **Termination** - This agreement may be terminated by the County upon thirty days advance written notice for any of the following reasons or under any of the following circumstances:

- a. County may terminate this agreement due to material breach of any term or condition of this agreement, or
- b. County may terminate this agreement if in the opinion of the Boone County Commission if delivery of products are delayed or products delivered are not in conformity with bidding specifications or variances authorized by County, or
- c. If appropriations are not made available and budgeted for any calendar year.

IN WITNESS WHEREOF the parties through their duly authorized representatives have executed this agreement on the day and year first above written.

SQUEAKY LUBE

BOONE COUNTY, MISSOURI

by Jennifer R Mayse
title owner
address 3101 B Paris Rd
Columbia MO 65202

by: Boone County Commission
Keith Schnarre
Don Stamper, Presiding Commissioner
KEITH SCHNARRE

APPROVED AS TO FORM:

[Signature]
County Counselor

ATTEST:

Wendy S. Noren
Wendy S/ Noren, County Clerk *W*

AUDITOR CERTIFICATION

In accordance with RSMo 50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) incurred by this contract. (Note: Certification of this contract is not required if the terms of this contract do not result in a measurable county obligation at this time.)

Term & Supply - No Encumbrance Required 12/30/02 1251-59100 Term/Supply
Signature Date Appropriation Account

Boone County Purchasing

Debbie Crutchfield
Office Specialist



601 E. Walnut-Room 209

Columbia, MO 65201

(573) 886-4394

Fax (573) 886-4390

Email: dcrutchfield@boonecountymo.org

October 6, 2003

Brian Mayse
Squeaky Lube
3101-B Paris Road
Columbia, MO 65202

RE: 88-10DEC02 – Vehicle Preventative Maintenance

Dear Mr. Mayse:

The County of Boone wishes to renew the above referenced contract. Confirming the letter dated September 25, 2003, you agree to renew the contract under the same terms and conditions as the original contract with a 0% increase over last years prices. This contract renewal date will cover through December 31, 2004.

Should you have any questions, please contact me.

Sincerely,

Debbie Crutchfield
Office Specialist

Cc Sheriff Department
Bid File
Clerk's File
Auditor

Boone County Purchasing

Debbie Crutchfield
Office Specialist



601 E. Walnut-Room 209
Columbia, MO 65201
(573) 886-4394
Fax (573) 886-4390
Email: dcrutchfield@boonecountymo.org

October 25, 2004

Brian Mayse.
Squeaky Lube
3101-B Paris Road
Columbia, MO 65202

 **COPY**

RE: 88-10DEC02 -- Vehicle Preventative Maintenance

Dear Mr. Mayse:

The County of Boone wishes to renew the above referenced contract. Confirming the letter dated October 5, 2004, you agree to renew the contract under the same terms and conditions as the Original contract with a 10% price increase for this contract period, as you have justified the percentage increase over the original 5%. This contract period will cover January 1, 2005 through December 31, 2005

The contracted prices for the next term are as follows:

Description	Unit Price
4.13. Maintenance Cost per vehicle per visit using Oil Weight 5W30:	\$23.05
4.13.1. Maintenance Cost per vehicle per visit using Oil Weight 10W30:	\$23.05
4.14. Alternate -- Car Wash- Exterior only -- Cost per Vehicle per visit:	\$3.52
4.14.1 Cost for 100 car washes purchased in bulk:	\$352.00

Should you have any questions, please contact me.

Sincerely,

Debbie Crutchfield
Office Specialist

Cc Sheriff Department
Bid File
Clerk's File
Auditor

4-2003

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

January Session of the November Adjourned

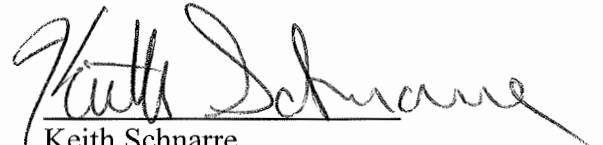
Term. 20 03


In the County Commission of said county, on the 7th day of January 20 03

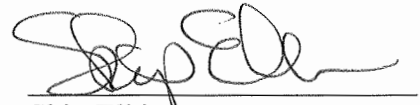
the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby award bid 67-10DEC02 for Push Blades to Henke Manufacturing Corporation. It is further ordered that the Presiding Commissioner be hereby authorized to sign said contract.

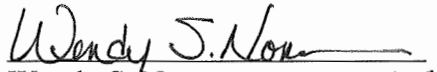
Done this 7th day of January, 2003.


Keith Schnarre
Presiding Commissioner


Karen M. Miller
District I Commissioner


Skip Elkin
District II Commissioner

ATTEST:


Wendy S. Noren
Clerk of the County Commission

Boone County Purchasing

Melinda Bobbitt, CPPB
Director



601 E. Walnut, Room 208
Columbia, MO 65201
Phone: (573) 886-4391
Fax: (573) 886-4390

5-2003

MEMORANDUM

TO: Boone County Commission
FROM: Melinda Bobbitt, CPPB
DATE: December 18, 2002
RE: 67-10DEC02 – Push Blades

The Bid for Push Blades was issued on November 12, 2002. The bid closed on December 10, 2002. A total of four bids were received. Purchasing and Public Works recommend award for the lowest and best bid to Henke Manufacturing Corporation.

Push Blades will be paid out of department 2040, account 91300. The original budget was for \$24,000.

Please find attached a copy of the bid tabulation for your review.

ATT: Bid Tabulation

cc: David Mink, PW
Bid File

Bid Tabulation

67-10-DEC02 - Push Blades

		Henke Manufacturing Corporation			G M Supply Company Inc.		
4.7	Pricing	Unit Price	Qty	Ext. Price	Unit Price	Qty.	Ext. Price
4.7.1	Push Blades	\$3,395.00	3	\$10,185.00	\$3,715.00	3	\$11,145.00
4.7.2	Brand	Henke DB8			Rylind - Model SD-8		
4.8	Delivery ARO	45-60 days			40-45 days		
4.1	Co-op?	yes			yes		

		Van Keppel Construction Equipment			Tri-State Construction Equipment Co.		
4.7	Pricing	Unit Price	Qty	Ext. Price	Unit Price	Qty.	Ext. Price
4.7.1	Push Blades	\$3,527.77	3	\$10,583.31	\$3,900.00	3	\$11,700.00
4.7.2	Brand	Dymax			Rylind		
4.8	Delivery ARO	6-8 wks.			60-75 days		
4.1	Co-op?	yes			yes		

No Bids

Crown Power & Equipment

12/18/02

PURCHASE REQUISITION BOONE COUNTY, MISSOURI

DEC 20 2002

DATE

8092

Henke Manufacturing Corporation

VENDOR NO.

VENDOR NAME

PHONE #

ADDRESS

CITY

STATE

ZIP

5-2003

BID DOCUMENTATION

This field **MUST** be completed to demonstrate compliance with statutory bidding requirements.
Refer to RSMo 50.660, 50.753-50.790, and the Purchasing Manual—Section 3

- Bid /RFP (enter # below)
- Sole Source (enter # below)
- Emergency Procurement (enter # below)
- Written Quotes (3) attached (<\$750 to \$4,449)
- <\$750 No Bids Required (enter bid # below if you are purchasing from a bid, even if this purchase is <\$750)
- Professional Services (see Purchasing Policy Section 3-103)

Transaction Not Subject To Bidding For The Following Reason:

- Utility
- Travel
- Dues
- Refund
- Cooperative Agreement
- Other (Explain):
- Training
- Pub/Subscriptions
- Required Gov Payment
- Agency Fund Distribution

#67-10DEC02

(Enter Applicable Bid / Sole Source / Emergency Number)

Ship To Department # 2040

Bill To Department # 91300

Department				Account				Item Description	Qty	Unit Price	Amount	
2	0	4	0	9	1	3	0	0	Push Blades	3	3395.00	10,185.
									TOTAL			\$10,185

I certify that the goods, services or charges specified above are necessary for the use of this department, are solely for the benefit of the county, and have been procured in accordance with statutory bidding requirements.

David Mink 12/18/02
Requesting Official

ke
Auditor Approval

poloz

**PURCHASE AGREEMENT FOR
PUSH BLADES**

THIS AGREEMENT dated the 7TH day of JANUARY 2003 is made between Boone County, Missouri, a political subdivision of the State of Missouri through the Boone County Commission, herein "County" and **Henke Manufacturing Corporation**, herein "Contractor."

IN CONSIDERATION of the parties performance of the respective obligations contained herein, the parties agree as follows:

1. **Contract Documents** - This agreement shall consist of this Purchase Agreement for Push Blades, County of Boone Request for Bid for Push Blades, bid number **67-10DEC02** including Instructions and General Conditions of Bidding, Primary Specifications, Response Presentation and Review, the unexecuted Response Form, as well as the Contractor's bid response dated November 25, 2002 executed by Michael Morris on behalf of the Contractor. All such documents shall constitute the contract documents which are attached hereto and incorporated herein by reference. Service or product data, specification and literature submitted with bid response may be permanently maintained in the County Purchasing Office bid file for this bid if not attached. In the event of conflict between any of the foregoing documents, the terms, conditions, provisions and requirements contained in the bid specifications including Instructions and General Conditions of Bidding, Primary Specifications, Response Presentation and Review and the unexecuted Response Form shall prevail and control over the Contractor's bid response.
2. **Purchase** - The County agrees to purchase from the Contractor and the Contractor agrees to supply the County with three (3) Henke Model DB8 push blades for a total purchase price of \$10,185.00.
3. **Delivery** - Contractor agrees to deliver the push blades stated above to the Public Works Department with in forty-five (45) to sixty (60) days after receipt of order.
4. **Billing and Payment** - All billing shall be invoiced to the Public Works Department. Billings may only include the prices listed in the Contractor's bid response. No additional fees for delivery or extra services or taxes shall be included as additional charges in excess of the charges in the Contractor's bid response to the specifications. The County agrees to pay all invoices within thirty days of receipt; Contractor agrees to honor any cash or prompt payment discounts offered in its bid response if county makes payment as provided therein. In the event of a billing dispute, the County reserves the right to withhold payment on the disputed amount; in the event the billing dispute is resolved in favor of the Contractor, the County agrees to pay interest at a rate of 9% per annum on disputed amounts withheld commencing from the last date that payment was due.
5. **Binding Effect** - This agreement shall be binding upon the parties hereto and their successors and assigns for so long as this agreement remains in full force and effect.

6. **Entire Agreement** - This agreement constitutes the entire agreement between the parties and supersedes any prior negotiations, written or verbal, and any other bid or bid specification or contractual agreement. This agreement may only be amended by a signed writing executed with the same formality as this agreement.

7. **Termination** - This agreement may be terminated by the County upon thirty days advance written notice for any of the following reasons or under any of the following circumstances:

- a. County may terminate this agreement due to material breach of any term or condition of this agreement, or
- b. County may terminate this agreement if in the opinion of the Boone County Commission if delivery of products are delayed or products delivered are not in conformity with bidding specifications or variances authorized by County, or
- c. If appropriations are not made available and budgeted for any calendar year.

IN WITNESS WHEREOF the parties through their duly authorized representatives have executed this agreement on the day and year first above written.

HENKE MANUFACTURING CORP.

by Michael Wronig
title Regional Sales Manager

BOONE COUNTY, MISSOURI

by Boone County Commission
Keith Schnarre
Keith Schnarre, Presiding Commissioner

APPROVED AS TO FORM:

[Signature]
County Counselor

ATTEST:

Wendy S. Noren
Wendy S. Noren, County Clerk

AUDITOR CERTIFICATION

In accordance with RSMo 55.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) arising by this contract. (Note: Certification of this contract is not required if the terms of the contract do not create a measurable county obligation at this time.)

June C. Pitchford 12/31/02 2040-91300 - \$10,185.00
Signature Date Appropriation Account

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

January Session of the November Adjourned


Term. 20 03

In the County Commission of said county, on the 7th day of January 20 03

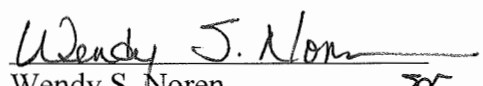
the following, among other proceedings, were had, viz:

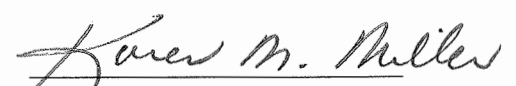
Now on this day, the County Commission of the County of Boone does hereby award bid 77-04DEC02 for a Digital Recording System to Nelson Systems, Incorporated. It is further ordered that the Presiding Commissioner be hereby authorized to sign said contract.


Done this 7th day of January, 2003.


Keith Schnarre
Presiding Commissioner

ATTEST:


Wendy S. Noren
Clerk of the County Commission


Karen M. Miller
District I Commissioner


Skip Elkin
District II Commissioner

Boone County Purchasing

Melinda Bobbitt, CPPB
Director



601 E. Walnut, Rm. 208
Columbia, MO 65201
Phone: (573) 886-4391
Fax: (573) 886-4390

6-2003

MEMORANDUM

TO: Boone County Commission
FROM: Melinda Bobbitt, CPPB
DATE: December 31, 2002
RE: 77-04DEC02 – Digital Recording System

The Proposal for a Digital Recording System for Public Safety Joint Communication was issued on November 13, 2002. The proposal closed on December 4, 2002. Six proposals were received and evaluated by an evaluation committee consisting of Donna Hargis, Joe Piper, and Lori Smith from the Public Safety Joint Communication department. Upon the completion of the proposal evaluation, the committee recommends award to Nelson Systems, Incorporated for submitting the best proposal for the department.

Attached for your review is the Evaluation Report prepared by the Committee and the Proposal Tabulation.

Total cost of contract to include delivery, installation, training and maintenance for three years is \$32,194.00. Two additional, optional one-year maintenance renewals are included at the following prices:

4th Renewal: \$2,681.00

5th Renewal: \$2,761.43

Department number 2020 – E-911, account number 92300 – Replacement Machinery and Equipment.

ATTACHMENT: Bid Tabulation
Evaluation Committee Report

cc: Proposal File
Jim McNabb

Evaluation Report for Proposal

77-04DEC02 – Digital Recording System

The evaluation committee met on December 19, 2002 from 8:00 a.m. until 4:00 p.m. During this period, they completed the first draft of their evaluation, completed reference checks on BusComm, CVDS, and Nelson Systems. It was determined that Best and Final Offers would be presented to BusComm and Nelson Systems. The committee agreed to meet again on December 30, 2002 from 2:00 p.m. – 5:00 p.m.

I. OFFEROR #1: Nelson Systems, Inc.

It has been determined that Nelson Systems has submitted a **responsive** proposal meeting the requirements set forth in the original Request for Proposal.

It has been determined that Nelson Systems has submitted a **non-responsive** proposal.

Design and Features of the Proposed System

Strengths:

- Records 722 hours per side (paragraph 3.2.1.)
- Easily allows changeover to another archive format for future upgrades which allows for obtaining the latest technology with replacing the entire recording platform. (Paragraph 3.2.5.)
- The Marathon Recording System supports up to 16 remote workstations (paragraph 3.2.15.)
- Three year warranty provided – 8:00 a.m. -5:00 p.m., Monday – Friday
- Unit is a stand-alone rack mountable system accessible from a PC workstation and a front panel. A stand alone unit is preferable according to our IS department because of conflict issues with other software that could be loaded on the pc based unit. This could void warranties, etc. The unit has additional cooling fans to dissipate heat generated by drives, prolonging the life of the unit.
- Quality assurance software included.
- Five licenses are included for the Remote Control Software Package. (BAFO #1)

- Includes 3 year maintenance and is within budgeted price range.

Concerns:

- None identified

Experience/Expertise of Contractor & Method of Performance

Strengths:

- Wireless USA has a local technician available in Columbia, Missouri. The Wireless USA technician will be trained at no cost to the PSJC. Wireless USA has worked with PSJC through Dictaphone and Wireless USA is familiar with the installation needs of the center.
- Company has two levels of maintenance in place. The first level is the local technician, but if he can't fix it then they will bring in their own factory technicians. Will provide local support and train local technician as a first level response for maintenance which allows less down time. Review meetings held at 30, 60, and 90 days to validate installation and user training following completion of installation. (Paragraph 3.2.23.)

Concerns:

- None identified

Summary of Nelson System's Proposal:

- Nelson System has provided an on-site demonstration of the system in the past and PSJC was satisfied with the system. This system meets the required specifications. It is a stand-alone rack-mountable unit that may be accessed by multiple PC workstations and by a front panel. The price is within the budgeted range, includes 3-years of maintenance, and includes five licenses for the remote control software package. Parts are guaranteed for seven years. A local technician is available to provide support in Columbia, Missouri.

II. OFFEROR #2: Commenco

- It has been determined that Commenco has submitted a **responsive** proposal meeting the requirements set forth in the original Request for Proposal.
- It has been determined that Commenco has submitted a **non-responsive** proposal.

Design and Features of the Proposed System

Strengths:

- 1600 channel hours
- Remote control software included

Concerns:

- The unit is not a stand-alone system and does not have a front panel which is preferred by the committee.
- The system does not meet the requirements listed in 3.2.21 addressing the ability to attach ANI/ALI information from the serial port of the CAD system to the call record.
- Does not meet specification added by Addendum #3 – displays chart in black and white rather than color.

Experience/Expertise of Contractor & Method of Performance

Strengths:

- The 20 certified electronic technicians have on the average 10 years of experience.
- Been in business since 1954.

Concerns:

- Training is unclear with no implementation plan. Is it over the phone, one-on-one, do we have to go to their location? Is there a computer training program that is included?

Summary of Commenco's Proposal:

The evaluation committee found this proposal to be non-responsive due to not meeting two of the specifications. The ability to attach ANI/ALI information from the serial port of the CAD system to the call record is a function that is required by PSJC. Also, the display chart is in black and white rather than color. The committee also prefers a stand-alone unit with a front panel and this unit is not. For these reasons, the committee is not going to pursue a Best and Final Offer for this vendor.

III. OFFEROR #3: CVDS Inc. - ComLog

X It has been determined that CVDS has submitted a **responsive** proposal meeting the requirements set forth in the original Request for Proposal.

_____ It has been determined that CVDS has submitted a **non-responsive** proposal.

Design and Features of the Proposed System

Strengths:

- The unit has 36 channels instead of proposed 32 channels.
- The unit is a stand-alone rack mountable system with a front panel access.
- The system is within budgeted price range.
- Has 4000 hours of playback versus the proposed minimum of 2000.
- The remote control software package is included as part of the standard package.

Concerns:

- 3.2.14. Saves as MP3 files rather than WAV files. CVDS claims MP3 files are more space efficient, more compatible with standard media players and portable devices to playback in court or download to small portable MP3 players. Is this acceptable? The committee would like more information on MP3 files.
- What is the foot pedal play back control? What are the advantages to having that pedal?
- Clarification on quality assurance software.
- Paragraph 3.2.21. requires ANI/ALI. CVDS states they comply in their proposal, however, their *Features and Highlights* attachment states that this feature is currently in development.

Experience/Expertise of Contractor & Method of Performance

Strengths:

- None identified

Concerns:

- Prices quoted were “FOB Factory” – this would need to be changed to “FOB Destination” (quote page). PSJC does not want to be responsible for the equipment until it reaches their center.

- Maintenance is provided by a third party vendor and is not documented in proposal.
- Pricing Page Quote – Need to add the following features as part of the standard package required by the specifications: rack mount kit @\$500 and 9.4 GB DVD-RAM Drive @\$699. These features are included in the quoted price of the other vendors under consideration.
- Cannot provide local support.
- CVDS offers one day of training. Is this enough? What is provided if it is not enough training? Concerned about the Canada location and no local support identified.

Summary of CVDS's Proposal:

- The unit is a stand-alone rack mountable system which is accessible from multiple PC workstations. However, the committee is concerned that this is a Canada based company, and they have left out details on their service/maintenance plan. The possibility of lack of local support is not acceptable to this committee. Furthermore, after checking references, it was determined that the *Operating Manual* is not user friendly, and none of these agencies had experienced a severe enough problem to judge the technician response time. These agencies didn't even know if the technician would come from Canada or if they would contract with a third party. For these reasons, the committee has decided not to offer this vendor a Best and Final Offer at this time.

IV. OFFEROR #4: Dictaphone Corporation

 X It has been determined that Dictaphone Corporation has submitted a **responsive** proposal meeting the requirements set forth in the original Request for Proposal.

 It has been determined that Dictaphone Corporation has submitted a **non-responsive** proposal.

Design and Features of the Proposed System

Strengths:

- System consists of three separate components – the Telephony Interface, Recorder, and Archive device. The entire system does not need to be replaced with technological advances and updates.

- *Freedom Operator Manual* was included and it looked clear and easy to use.

Concerns:

- The system is not a stand-alone unit which during the evaluation process, the committee determined preference will be given for stand-alone units.
- The bid price is over budget.

Experience/Expertise of Contractor & Method of Performance

Strengths:

- Dictaphone in business since 1923.
- Will maintain an adequate supply of replacement parts for a period of seven years, however, our current experience with this vendor indicates otherwise. We currently have the Guardian system (4-5 years), and Dictaphone has problems obtaining parts for our system. (DAT drives).
- Emergency parts guarantee within 24 hours.

Concerns:

- PSJC currently has Dictaphone equipment and is dissatisfied with the unit. PSJC has had multiple maintenance reports due to system failures. The Dictaphone technicians stated they can't get the replacement parts. PSJC currently have a lot of down time on the current equipment.
- 33% of order due down upon order – the County only pays within 30 days completion of project and receipt of a correct invoice.
- Is one day of on-site training going to be sufficient? What if it is not? Can the computer based training CD also be included with the on-site training?
- Dictaphone included their own Terms and Conditions – *security interest* - if we pay total after 30 days, this should not be required. Also, their parts may contain recycled, remanufactured or reconditioned components.

Summary of Dictaphone Corporation's Proposal:

- The unit is not a stand-alone system, operable from the front panel, which is preferred. This system was viewed/presented to PSJC previously and PSJC was not impressed at all by the blackboard presentation. Further, PSJC is not at all satisfied with the current system they have in place with Dictaphone due to

continuous maintenance calls and the fear of parts not being able to be provided. For these reasons and because the bid price is way over the budgeted amount, the committee has determined that they will not proceed with a Best and Final Offer for this vendor at this time.

V. OFFEROR #5: Enhanced Electronics

 X It has been determined that Enhanced Electronics has submitted a **responsive** proposal meeting the requirements set forth in the original Request for Proposal.

 It has been determined that Enhanced Electronics has submitted a **non-responsive** proposal.

Design and Features of the Proposed System

Strengths:

Concerns:

- The unit is not a stand-alone system and it requires a PC to operate. The committee prefers a stand-alone system.
- The unit price is over the budgeted amount..

Experience/Expertise of Contractor & Method of Performance

Strengths:

- Computer based training Program course included.
- Technical support available personally 24/7 365 and located within 15 minutes of our facility. They will respond within 30 minutes to our site if the problem cannot be fixed via telephone. Their maintenance does include the 24/7 365.
- Local based maintenance.

Concerns:

- 50% of order due down upon order – the County only pays within 30 days completion of project and receipt of a correct invoice.
- What is included and what is the breakdown of the \$49,333?

Summary of Enhanced Electronic's Proposal:

- This unit is the Dictaphone Freedom and PSJC has the same concerns with this system as referenced for the Dictaphone system including potential down times with the system, and unavailability of parts in the future. It is not a stand-alone unit, operable from the front panel and requires a PC to operate. The committee prefers a stand-alone, operable from the front panel unit. For these reasons and due to the bid price being over the budgeted amount, the committee is not going to offer this vendor a Best and Final Offer at this time.

VI. OFFEROR #6: BusComm

 X It has been determined that BusComm Inc. has submitted a **responsive** proposal meeting the requirements set forth in the original Request for Proposal.

 It has been determined that BusComm Inc. has submitted a **non-responsive** proposal.

Design and Features of the Proposed System

Strengths:

- 12,400 channel hours of instant access.
- 780 channel hours of recording per DVD side.
- Delivered with eight licenses for concurrent replay connections for the Wordnet Workstation Software.

Concerns:

- This proposal is for a Wordnet III which does not appear to be a stand-alone unit, operable from the front panel. PSJC viewed a Wordnet II series during a demonstration which was a stand-alone rack mountable system.

Experience/Expertise of Contractor & Method of Performance

Strengths:

- Been in business for 30 years with 10 years experience installing Thales Recording Solutions.

- On-going support and **training and training materials are available at no extra charge** for the first three months.
- Will train across the different shifts.
- Very thorough implementation plan that's geared towards success.
- 100% satisfaction guarantee or will refund the County's investment.

Concerns:

- None identified

Summary of BusComm's Proposal:

- This proposal is for a Wordnet III which does not appear to be a stand-alone, operable from the front panel unit and requires a PC to operate. PSJC has viewed BusComm's Wordnet II series during a demonstration which was a stand-alone rack mountable system, operable from the front panel.

RECOMMENDATION: Our recommendation is Nelson System, Inc.

SUMMARY:

This evaluation report represents my subjective opinion of each offeror's strengths and concerns and is based upon our analysis of the relevant facts, as contained in each offeror's proposal. I have assigned points to each offeror for the evaluation category of Design and Features of the Proposed System and Experience/Expertise & Method of Performance, as documented on the Evaluation Report Form.

I recommend that the County of Boone – Missouri award contract(s) to Nelson Systems, Inc. for the services of RFP 77-04DEC02.

Donna Hargis 12-30-02

Evaluator's Signature – Donna Hargis Date

Joe Piper 12-30-02

Evaluator's Signature – Joe Piper Date

L. Smith 12-30-02

Evaluator's Signature – Lori Smith Date

		Nelson Systems, Inc.	Commenco	CVOS Inc. - ComLog - Regular Maintenance	CVOS Inc. - ComLog - Extended Maintenance	Dictaphone Corporation - Boone County's Response Page	Dictaphone Corporation - Pricing Page behind tab 5 - regular maintenance	Dictaphone Corporation - Pricing Page behind tab 5 - 24x7 maintenance	Enhanced Electronics	BusComm - Basic Maintenance	BusComm - Comprehensive Maintenance
5.1.	Digital Recording System	\$32,194.00	\$26,561.00	\$17,995.00	\$17,995.00	\$56,538.00	\$24,561.00	\$24,561.00	\$49,333.00	\$29,850.00	\$29,850.00
5.2.	Maintenance cost/ year	Included through year 3	Starts after the first year (begins with 1st renewal period)	\$1,800.00	\$820.00	\$2,375.00	\$2,375.00	\$4,523.00	Included through year two.	Included for first year	Included for first year
5.3.	Remote Control Software Package as detailed in 3.2.10.	\$1,295 included in Purchase price with BAFO	\$0.00	\$250/ea for Reproducer Software Licence. Item 5.1 includes 4 licenses	\$250/ea for Reproducer Software Licence. Item 5.1 includes 4 licenses	If we purchase, then \$334.00	If we purchase, then \$334.00	If we purchase, then \$334.00	Compliant	8 Concurrent Switches Included	8 Concurrent Switches Included
5.3.	Renewal Option % Increase/year	Included through 2nd Renewal, then 3%, 3%	5%, 7%, 9%	Yes will renew with no increase	Yes will renew with no increase	Yes will renew with no increase			Included for two years	5%, 10%, 15%	5%, 10%, 15%
	First Renewal	Included	\$1,199.00	\$1,800.00	\$820.00	\$2,375.00	\$6,785.00	\$7,915.00	Included	\$3,582.00	\$4,776.00
	Second Renewal	Included	\$1,258.95	\$1,800.00	\$820.00	\$2,375.00	\$6,785.00	\$7,915.00	\$1,300	\$3,761.10	\$5,014.80
	Third Renewal	\$2,681.00	\$1,347.08	\$1,800.00	\$820.00	\$2,375.00	\$7,350.00	\$8,481.00	Included for the \$1,300	\$4,137.21	\$5,516.28
	Fourth Renewal	\$2,761.43	\$1,468.32	\$1,800.00	\$820.00	\$2,375.00	\$7,915.00	\$9,046.00	Included for the \$1,300	\$4,757.79	\$6,343.72
Ex. A	Prior Experience info. included in bid?	Yes	Yes	Yes	Yes	Yes	Yes	Yes	No	Yes	Yes
	Addendums #1, #2, & #3 Included in bid?	Yes	Yes	No	No	Yes	Yes	Yes	Yes	Yes	Yes
	GRAND TOTAL	\$37,636.43	\$31,834.35	\$25,195.00	\$21,275.00	\$68,413.00	\$55,771.00	\$62,441.00	\$50,633.00	\$46,088.10	\$51,500.80

No Bids

Arch Electronics Inc.
 Allcom Inc.
 Technology Solutions Inc.
 Diebold, Inc.

Chief Supply Corporation
 Team Electronics
 Wireless USA

12/31/02

1/2/03

DATE

1/2/03

PURCHASE REQUISITION BOONE COUNTY, MISSOURI

DEC 11 2002

ORIG

New Vendor

Nelson Systems, Inc.

800-851-3348 or 217-793-1042

VENDOR NO.

VENDOR NAME

PHONE #

2030 Timberbrooke Drive

Springfield

MO 62702

ADDRESS

CITY

STATE ZIP

6-2003

BID DOCUMENTATION

This field **MUST** be completed to demonstrate compliance with statutory bidding requirements.
Refer to RSMo 50.660, 50.753-50.790, and the Purchasing Manual—Section 3

- Bid /RFP (enter # below)
- Sole Source (enter # below)
- Emergency Procurement (enter # below)
- Written Quotes (3) attached (<\$750 to \$4,449)
- <\$750 No Bids Required (enter bid # below if you are purchasing from a bid, even if this purchase is <\$750)
- Professional Services (see Purchasing Policy Section 3-103)

- Transaction Not Subject To Bidding For The Following Reason:
- Utility
 - Travel
 - Dues
 - Refund
 - Cooperative Agreement
 - Other (Explain):
 - Training
 - Pub/Subscriptions
 - Required Gov Payment
 - Agency Fund Distribution

#77-04DEC02

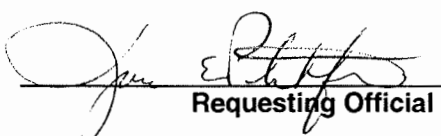
(Enter Applicable Bid / Sole Source / Emergency Number)

Ship To Department # 2020

Bill To Department # 2020

Department	Account	Item Description	Qty	Unit Price	Amount
2 0 2 0	9 2 3 0 0	For the furnishing, delivery, installation, and training of a Digital Recording System with three years of maintenance.	1		\$32,194
		FOB Destination: All deliveries shall be made FOB Destination with freight charges fully included and prepaid. The seller pays and bears the freight charges			
		TOTAL			\$32,194

I certify that the goods, services or charges specified above are necessary for the use of this department, are solely for the benefit of the county, and have been procured in accordance with statutory bidding requirements.


Requesting Official

Auditor Approval

PURCHASE AGREEMENT FOR DIGITAL RECORDING SYSTEM

THIS AGREEMENT dated the 7TH day of JANUARY ²⁰⁰³~~2002~~ is made between Boone County, Missouri, a political subdivision of the State of Missouri through the Boone County Commission, herein "County" and **Nelson Systems Incorporated**, herein "Contractor."

IN CONSIDERATION of the parties performance of the respective obligations contained herein, the parties agree as follows:

1. **Contract Documents** - This agreement shall consist of this Purchase Agreement for a Digital Recording System, County of Boone Request for Proposal for a Digital Recording System, proposal number **77-04DEC02** including Instructions and General Conditions of Bidding, Introduction and General Information, Specifications, Proposal Submission Information, the unexecuted Response Form, Exhibit A, Addendum Number One, Addendum Number Two, Addendum Number Three, Best and Final Offer Number One, as well as the Contractor's proposal response dated December 20, 2002, executed by William Lellard, on behalf of the Contractor. All such documents shall constitute the contract documents, which are attached hereto and incorporated herein by reference. Service or product data, specification and literature submitted with proposal response may be permanently maintained in the County Purchasing Office proposal file for this proposal if not attached. In the event of conflict between any of the foregoing documents, the terms, conditions, provisions and requirements contained in the proposal specifications including Instructions and General Conditions of Bidding, Introduction and General Information, Specifications, Proposal Submission Information, Addendum Numbers One, Two, Three, the Best and Final Offer Number One, Best and Final Offer Number Two and the unexecuted Response Form shall prevail and control over the Contractor's proposal response.

2. **Purchase** - The County agrees to purchase from the Contractor and the Contractor agrees to furnish, deliver, install, and train, to the Public Safety Joint Communication department, a total Digital Recording System with Support/Maintenance Agreement Warranty **for the period from date of installation completion through three years**, which includes the Digital Recording System, remote control software package for five software users, training and maintenance thereof for a total purchase price of **\$32,194.00**. All new Digital Recording System and the Furnishing, Delivery, Installation and Training of such shall be provided in conformity with the proposal specifications and as set forth in the Contractor's proposal response.

Additional Maintenance Agreements shall be available with the option for renewal by the Public Safety Joint Communication at the following prices: The fourth year Maintenance Agreement shall begin upon expiration of the third year maintenance and continue for one year for a cost of **\$2,681.00**. The fifth one-year renewal period @ 3% increase shall begin upon expiration of the fourth renewal period for a cost of **\$2,761.43**. Renewals of maintenance contracts are subject to the approval of Public Safety Joint Communication.

3. **Delivery** - Contractor agrees the completion days to furnish, deliver, install and train Public Safety Joint Communication personnel on the Digital Recording System shall be no more than 63 days from date of contract award. Nelson Systems shall conduct review meetings at 30, 60, and 90-days to validate installation and user training.

4. **Billing and Payment** - All billing shall be invoiced to Public Safety Joint Communication. Billings may only include the prices listed in the Contractor's proposal response. No additional fees for delivery or extra services or taxes shall be included as additional charges in excess of the charges in the Contractor's proposal response to the specifications. The County agrees to pay all invoices within thirty

days of receipt; Contractor agrees to honor any cash or prompt payment discounts offered in its bid response if County makes payment as provided therein. In the event of a billing dispute, the County reserves the right to withhold payment on the disputed amount; in the event the billing dispute is resolved in favor of the Contractor, the County agrees to pay interest at a rate of 9% per annum on disputed amounts withheld commencing from the last date that payment was due.

5. **Binding Effect** - This agreement shall be binding upon the parties hereto and their successors and assigns for so long as this agreement remains in full force and effect.

6. **Entire Agreement** - This agreement constitutes the entire agreement between the parties and supersedes any prior negotiations, written or verbal, and any other bid or bid specification or contractual agreement. This agreement may only be amended by a signed writing executed with the same formality as this agreement.

7. **Termination** - This agreement may be terminated by the County upon thirty days advance written notice for any of the following reasons or under any of the following circumstances:

- a. County may terminate this agreement due to material breach of any term or condition of this agreement, or
- b. County may terminate this agreement if in the opinion of the Boone County Commission if delivery of products are delayed or products delivered are not in conformity with bidding specifications or variances authorized by County, or
- c. If appropriations are not made available and budgeted for any calendar year.

IN WITNESS WHEREOF the parties through their duly authorized representatives have executed this agreement on the day and year first above written.

NELSON SYSTEMS INCORPORATED

By: William A. Lillard

Title: SALES MANAGER

APPROVED AS TO FORM:

[Signature]
County Counselor

BOONE COUNTY, MISSOURI

By: Boone County Commission

[Signature]
Keith Schnarre, Presiding Commissioner

ATTEST:

Wendy S. Noren
Wendy S. Noren, County Clerk

AUDITOR CERTIFICATION

In accordance with RSMo 50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) arising from this contract. (Note: Certification of this contract is not required if the terms of this contract do not create a measurable county obligation at this time.)

June C. Pitchford
Signature *by se*

2020-92300 - \$32,194.00
1/2/03
Date

Appropriation Account

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

January Session of the November Adjourned

Term. 20 03

In the County Commission of said county, on the

7th day of January 2003

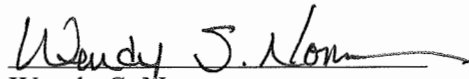
the following, among other proceedings, were had, viz:

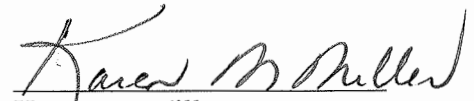
Now on this day, the County Commission of the County of Boone does hereby approve Change Order #1 for Bank Stabilization Projects. It is further ordered that the Presiding Commissioner be hereby authorized to sign said change order.

Done this 7th day of January, 2003.


Keith Schnarre
Presiding Commissioner

ATTEST:


Wendy S. Noren
Clerk of the County Commission


Karen M. Miller
District I Commissioner


Skip Elkin
District II Commissioner

**BOONE COUNTY DEPARTMENT OF PUBLIC WORKS
DESIGN AND CONSTRUCTION DIVISION**

Change Order No.: One (1)

Job No.: 9709

Date: 12-26-02

Project Location: Bank Stabilization Projects

Contractor: C. L. Richardson Construction

7-2003

It is hereby mutually agreed that when this change order has been signed by the contracting parties, the following described changes in the work required by the contract shall be executed by the contractor without changing the terms of the contract except as herein stipulated and agreed.

Description of Changes: See attached sheet (Exhibit A)

CONTRACTORS PROPOSAL FOR THE ABOVE DESCRIBED CHANGES:

I/We hereby agree to the modifications of the contract as described above and agree to furnish all material and labor and perform all work in connection therewith in accordance with the requirements for similar work in existing contract except as otherwise stipulated herein, for the following considerations:

Contract Amount: Add to the Contract Amount a total of

Fifty-three Thousand One Hundred Sixty-one Dollars and 90/100 (\$ 53,161.90)

CONTRACTOR - C. L. Richardson Construction

SIGNATURE *Math Ly*

DATE 11/07/03

Recommended by: Project Manager

Approved by Director *DMM*

SIGNATURE *J.P. Wark II*

DATE 12/26/02

Accepted by: Boone County

SIGNATURE *Keith Schwanz*

DATE 1-7-03

CERTIFICATION:
 I certify that this contract is within the purpose of the appropriation to which it is to be charged and there is an unencumbered balance of such appropriation sufficient to pay the costs arising from this contract.
James Pittable 12/27/02
 Auditor Date

STATEMENT OF CONTRACT AMOUNT:

ORIGINAL CONTRACT AMOUNT	\$	71,431.55
PREVIOUS ADDITIONS	\$	0.00
TOTAL	\$	71,431.55
PREVIOUS DEDUCTIONS	\$	0.00
NET PRIOR TO THIS CHANGE	\$	71,431.55
AMOUNT OF THIS CHANGE <u>X</u> ADD _____ DEDUCT	\$	53,161.90
CONTRACT AMOUNT TO DATE	\$	124,593.45

Exhibit A

**Change Order # 1
Bank Stabilization Projects**

Description	Quantity	Unit of Measure	Unit Price	Total Cost
Geotextile	399.00	SY	\$ 1.70	\$ 678.30
Rock Blanket	1,700.23	TON	\$ 17.50	\$ 29,754.03
1 ½" Surface Aggregate	59.21	TON	\$ 17.00	\$ 1,006.57
Excavation	2,785.00	CY	\$ 7.80	\$ 21,723.00
Total Cost for Change Order # 1				\$ 53,161.90

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
 County of Boone } ea.

January Session of the November Adjourned

Term. 20 03

In the County Commission of said county, on the 7th day of January 20 03

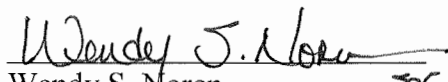
the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve the contract between the Curators of the University of Missouri and the Boone County Commission for Project Based Services Project; Visualizing Accessibility to Polling Places Using Internet-based GIS. It is further ordered that the Presiding Commissioner be hereby authorized to sign said contract.

Done this 7th day of January, 2003.


 Keith Schnarre
 Presiding Commissioner

ATTEST:


 Wendy S. Noren
 Clerk of the County Commission


 Karen M. Miller
 District I Commissioner


 Skip Elkin
 District II Commissioner

Agreement for Project Based Services
Project; Visualizing Accessibility to Polling Places Using Internet-based GIS

THIS AGREEMENT dated the 7TH day of JANUARY 2003 is made between Boone County, Missouri, a political subdivision of the State of Missouri through the Boone County Commission, herein "County" and The Curators of the University of Missouri, herein "University."

IN CONSIDERATION of the parties performance of the mutual obligations set forth in this agreement, the parties agree to the following:

1. **University Obligations:** University through the Office of Research shall carry out project identified and described in the attached proposal for project titled: Visualizing Accessibility to Polling Places Using Internet-based GIS, which is incorporated herein by reference.
2. **County Payment:** County shall pay University for services rendered in carrying out the project in a lump sum amount of \$5,602.00; this amount or any incremental portion thereof shall be paid upon invoice and approval of the Boone County Clerk.
3. **Contract Duration and Termination:** This agreement shall be effective for calendar years 2002-2003 until the entire project as defined in the proposal is completed
 - 3.1. This agreement may be terminated by either party upon thirty days advance written notice for any reason or upon five days written notice for cause or under any of the following circumstances:
 - a. County may terminate this agreement due to material breach of any term or condition of this agreement, or
 - b. County may terminate this agreement if it is the opinion of the Boone County Commission that delivery of services are delayed or services delivered are not in conformity with scope of work or variances authorized by County, or
 - c. If appropriations are not made available and budgeted for any calendar year.
 - 3.2. In the event of termination, the University shall provide only such services as are necessary to wind up the University's activities on behalf of the County from the date termination notice is given to the date of termination, unless other services or activities are expressly authorized or approved by the Boone County Commission in writing. In the event of termination, the University's compensation shall be prorated through the date of termination.
4. **Binding Effect:** This agreement shall be binding upon the parties hereto and their successors and assigns for so long as this agreement remains in full force and effect.
5. **Entire Agreement:** This agreement constitutes the entire agreement between the parties and supersedes any prior negotiations, written or verbal, and any other bid or bid specification or contractual agreement. This agreement may only be amended by a signed writing executed with the same formality as this agreement.

IN WITNESS WHEREOF the parties through their duly authorized representatives have executed this agreement on the day and year first above written.

The Curators of the University of Missouri

By: *Dona R. McKinney*

Title: Dona R. McKinney, Associate Director

BOONE COUNTY, MISSOURI

By: Boone County Commission

Keith Schnarre
Keith Schnarre, Presiding Commissioner

APPROVED AS TO FORM:

[Signature]
County Counselor

ATTEST:

Wendy S. Noren
Wendy S. Noren, County Clerk *W*

AUDITOR CERTIFICATION

In accordance with RSMo 50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) incurred by this contract. (Note: Certification is not required for a term and supply contract or where the terms of the contract do not result in a measurable county obligation.)

\$5,602.00

Signature *Jane Pitchford by KF* Date *1/6/03* Appropriation Account

1132-71100	\$3,500
2300-71100	<u>2,102</u>
	<u>5,602</u>

Visualizing Accessibility to Polling Places using Internet-based GIS

Introduction

The goal of this project is to develop Internet-based tools that enable persons with disabilities in Boone County, Missouri to visualize the level of accessibility to their polling place. The Website will also enable the disabled community to enter their own data regarding accessibility to their polling place. This project serves as a foundation for enabling the disabled community to interact with and identify accessibility to all public and private facilities in their community.

Inaccessibility of public spaces is a major hindrance (Pierce, 1998). People in both urban and rural settings may be prohibited from visiting the post office, going to a movie, voting, staying at a motel, or enjoying recreation sites because of poor accessibility (Couch, 1992). This inaccessibility poses even greater challenges for rural residents who often lack the range of options for services available in urban communities, and for whom the inaccessible local store may be the only source for groceries, clothing, or household items. Involuntary urban migration often results from such rural inaccessibility, removing persons from a familiar rural environment, supportive networks, and long-standing relationships. Access problems are magnified when persons with disabilities are excluded from the planning process (Pierce, 1998; Imrie, 1998; Imrie, 2000; Mathews & Mujakovic, 1995). This exclusion deprives communities of the expertise of their citizens with disabilities, who are often resourceful community planners, improving access with often surprisingly simple or inexpensive adjustments.

Deliverables for this project are:

- (1) Conduct a survey of each polling place facility (see attached survey). This survey will be completed by CARES staff at each polling place facility. In addition, digital photos depicting the travel path to the voting booth from the parking lot of each facility will be taken.
- (2) Develop and implement a Website for public access to polling place facility survey results and digital photos (<http://boone.missouri.edu/index.asp>)
- (3) Develop and implement an Internet GIS site where the public can access polling place facility data and where the public can add their own comments regarding accessibility to their polling place (hyperlink will be added to the following URL: <http://boone.missouri.edu/index.asp>)

Deliverable 1

The survey, modified from a draft provided by the Boone County Clerk – and approved by her, would gather detailed and quantitative data that is site-specific (see survey in appendix). In order to expedite the process of surveying each of the polling places in a timely fashion, Wendy Noren, the Boone County Clerk, will send out a letter to the individuals responsible for maintaining the polling place facilities (see letter from Boone County Clerk in appendix).

Deliverable 2

The proposed system will provide users with online access to survey results. Specifically, a website will be created that enables users to identify their polling place facility, inspect the online accessibility survey for that location, and view several photos that depict the path traveled from

the parking lot to the voting booth. All 65 polling place facilities will be entered into the system and made available to the public.

Deliverable 3

The proposed system will provide users with a suite of tools to spatially access their polling place using online mapping tools. The public can determine the level of accessibility at their site (an index will be created that ranks facilities), view the survey results and photos. The open system will allow the public to add their comments regarding accessibility to an existing polling place facility using the Internet-based geographic information system (i.e., online mapping tools).

The proposed website will be open to the public (i.e., there will be no user Ids or passwords that might restrict access). CARES will make nightly backups of the site. If the site is compromised with inaccurate data (to be determined by the County clerk's office), CARES will restore the most recent backup. Although there is a potential to add erroneous data, the benefits of providing an open system that all citizens of Boone County can participate in, far outweighs the cost of expunging erroneous data. The system does not prompt the user to enter any personal information; therefore, no individual-level data will be collected in this project.

Budget

Budget	Agency
	\$
1. Salaries and Wages	3945
2. Fringe benefits	316
3. Total Salaries plus Fringe Benefits	4261
4. Travel/workshops	239
5. Total Direct Costs	4500
6. Indirect Costs (24.5% of MTDC)	1102
7. Total Costs	5602

References

Couch, R. H. (1992). Ramps Not Steps: A Study of Accessibility Preferences. *Journal of Rehabilitation*, 58(1), 65-69.

Imrie, R. (2000). Responding to the design needs of disabled people. *Journal of Urban Design*, 5(2), 199-219.

Imrie, R., Kumar, M. (1998). Focusing on Disability and access in the built environment. *Disability & Society* 13(3), 357-374.

Matthews, M. H., Vujakovic, P. (2000). Private worlds and public places: mapping the environmental values of wheelchair users. *Environment & Planning A*, 27(7), 1069-1083.

Pierce, L.L. (1998). Barriers to Access: Frustrations of People Who Use a Wheelchair for Full-Time Mobility. *Rehabilitation Nursing*, 23(3), 120-125.

Appendix

Accessibility of Polling Place Facilities

NAME OF POLLING PLACE _____

Precinct: _____

Name of Surveyor _____

I. Parking

1. Type of parking available (circle each that applies.)

on street on site lot circle driveway passenger loading zone no parking

2. What is the total number of parking spaces available to voters? _____

3. How many of these parking spaces are marked as accessible with a sign? _____

a. Is the sign located above parked vehicles so it is visible? Yes _____ No _____

b. Measure the width of the accessible parking space _____ inches

c. Measure the length of the accessible parking space _____ inches

Measure each parking space if they are not the same size put the width and length of each different size parking space down (spaces marked disabled only).

1. Length _____ inches Width _____ inches 2. Length _____ inches Width _____ inches

3. Length _____ inches Width _____ inches 4. Length _____ inches Width _____ inches

5. Length _____ inches Width _____ inches 6. Length _____ inches Width _____ inches

4. Is there an accessible parking space at the end of the row of parking Yes _____ No _____

5. Are there curb ramps at the head of the accessible parking space? Yes _____ No _____

What is the width of the ramp (not the flared size) _____ inches

6. Are there signs in the parking lot directing the voters to the accessible parking spaces if the accessible parking spaces are not visible from the street? Yes _____ No _____

7. Is the accessible parking area the closest parking to the entrance used to the voting area?

Yes _____ No _____

II. Access from parking to polling place accessible entrance

1. Is the accessible entrance the same entrance as what all other voters use? Yes ___ No ___

2. What is the pavement in the parking area? (circle one.)

large gravel small gravel concrete asphalt grass

3. Detail any hills, grass, sand area or other terrain problems from the parking space to the entrance. _____

4. Are there curbs that must be crossed between the parking and the entrance? Yes ___ No ___

If yes:

4a. Are there curb ramps? Yes _____ No _____

4b. Measure the width of the curb ramp without the flares _____ inches.

4c. Measure the length of the curb ramp from the bottom to the top _____ inches

4d. Is the curb ramp protected from obstructions such as vehicles parking in front of it?
Yes ___ No ___

5. Are there any other ramps on the path from the parking to the entrance? Yes ___ No ___

If yes

5a. Measure the width of the ramp (exclude flared sides) _____ inches

5b. Measure the length of the ramp _____ inches or _____ feet

5c. Measure the height of the ramp at its highest point. _____ inches

Are there handrails on the ramp? (circle one)

Yes both sides Yes one side No handrails

5e. How high are the handrails from the surface of the ramp? _____ inches

5f. What is the diameter of the handrails _____ inches

5g. How long are the handrails _____ inches or _____ feet

5h. If the ramp is along a wall and there is a handrail measure the distance between the handrail and the wall. _____ inches

5j. Is there an edge protections on the sides of the ramp? (circle one)

Yes both sides Yes one side No edge protection

5f. Measure the height of the edge protection _____ inches

6. Are there any grates in the path to the entrance of the polling place?

6a. Measure the width of the spaces between the grates _____?

6b. Are the grates perpendicular to the direction of walking? Yes ___ No ___

7. Are there any stairs between the parking and the entrance? Yes ___ No ___

8. Estimate the distance from the accessible parking space to the building entrance _____ feet.

9. Are there any seating areas on the path from the parking to the entrance? Yes ___ No ___

10. Is the path kept clear of obstructions, snow, and sand? ___ Yes ___ No ___ Don't Know

(List any known problems on back of this sheet.)

III. Doorways

This section is for doorways at the entrance

1. List the number of doors at the entrance _____

Details on door:

2. Is there an automatic door opener for any of the entrance doors Yes _____ No _____
Does this work at all times or only certain times during the day _____

3. Are any of the entrance doors power assisted? Yes _____ No _____

4. Measure the width of each entrance doorway when the door is open 90 degrees.
(if more than one door at entrance and they are different widths list each door)

_____ inches _____ inches _____ inches _____ inches _____ inches
_____ inches _____ inches _____ inches _____ inches _____ inches

5. What type of hardware is used to open the door.

Doorknob _____ Lever _____ Push rail _____ U-shape _____ Other _____

6. Measure the height of the hardware from the floor _____ inches

7. Does the door hardware require tight grasping? Yes _____ No _____

8. Does the hardware require twisting the wrist or tight pinching? Yes _____ No _____

9. Are there any revolving doors, turnstiles or gates that can't be bypassed? Yes _____ No _____

10. Count the number of seconds it takes for each door to close from a fully opened position.

List the door with the shortest time and the door with the longest time if more than one and they close at different times.

_____ seconds for the shortest _____ seconds for the longest

11. Is there a raised threshold that must be crossed at the entrance? Yes _____ No _____

If yes, how high is the threshold? _____ inches

This section is for interior doors to get to the voting area

12. List the number of doorways to get to the check-in. _____

Details on doors:

13. How many of these doors are kept open at all times? _____

14. How many of these doors are kept closed at all times? _____

15. Measure the width of each doorway at its narrowest point. (in order from entry)

1. _____ inches 2. _____ inches 3. _____ inches 4. _____ inches

16. Are there any turnstiles, revolving doors or gates on the interior path? Yes _____ No _____

IV. Interior pathway

1. Find the narrowest point in the pathway from the entrance to the voter check-in and measure the width. _____ inches
 2. What is the estimated distance from the outside entrance to the check-in point?
_____ feet
 3. Is there any seating along the path from the entrance to the check-in point?
Yes _____ No _____
 4. Are there any stairs the voter must climb to get to the check-in station?
Yes _____ list the number of stairs _____ No _____
 5. Are there any ramps a person in a wheelchair would need to use to get to the check-in?
Yes _____ No _____
 6. Is there an elevator the disabled voter must use to get to the check-in?
Yes _____ No _____
 7. Is there an automatic lift the voter must use to get to the check-in?
Yes _____ No _____
- Number of turns/corners between the entrance and the check-in? _____
Are there directional signs at each turn/corner? Yes _____ No _____
9. Are there any tight/or narrow turns on the interior pathway?
Yes _____ No _____
 10. Are there any grates on the surface of the interior pathway? Yes ___ No ___
 11. Are there any other obstructions on the interior pathway that might be difficult to maneuver? If Yes, describe _____

VI. Miscellaneous Information

1. Is this building a public facility? If so, list the largest, most accessible room _____, use this room to answer questions 2-4 below. Otherwise use the habitual location.
2. Is there a high noise level in the voting area? If yes, describe

3. Do you believe there is adequate lighting in the parking area, entrance, interior pathway, check-in station? If yes, detail any lighting problems you think exist at this site.

4. Number of electrical outlets available in the voting area room. _____
5. Check any of the aids below that might help elderly/disabled voters in the voting process.
 - a. _____ an automatic door opener on the entry door.
 - b. _____ additional lighting outside
 - c. _____ additional lighting on the path from the entry to the voting area
 - d. _____ additional lighting in the voting area
 - e. _____ use of portable ramps
 - f. _____ mats to place over door thresholds
 - g. _____ disabled parking signs
 - h. _____ disabled entrance signs
 - i. _____ paving the parking lot
 - j. _____ temporary rope handle for heavy doors
 - k. _____ other, please describe

Digital Pictures

Building Shot _____

Parking Lot _____

Accessible Spots _____

Entrance 1 _____

Entrance 2 _____

Halls _____

Doors _____

Voting Area _____



WENDY S. NOREN
BOONE COUNTY CLERK
801 E WALNUT RM 236
COLUMBIA, MO. 65201
573-886-4295 FAX 573-886-4300

IMPORTANT NOTICE REGARDING POLLING PLACES

Over the next several weeks, representatives from the Truman School of Public affairs will be contacting each polling place to conduct an accessibility survey. They are under contract with us to do this and we need your cooperation because:

- a. We are required under federal law to survey the polling places this year to determine accessibility of the polls we use.
- b. We will use this information to apply for federal grants to upgrade your facility over the next several years. We will be identifying the needs of your facility to improve its public accessibility and submitting requests for funding to meet those needs at no cost to you. The grant funding will only be available if Congress passes the election reform bill and we have this survey information available.
- c. A voter with a disability can be reassigned to an accessible polling place if the one for his or her precinct is not accessible. The information gathered by the survey teams will help disabled voters and my staff know where we need to reassign them

The survey will consist of someone visiting your site and taking measurements on parking spaces, curbs and curb cuts, ramps, doorways and a number of other factors. They should be able to gather all information without assistance from you. They will need access to the area in your facility where we set up on election day. They will also be taking photographs of the building. They will spend anywhere from 30 to 60 minutes completing the survey.

Jim Meyer is the project manager on this project. If you have any questions you may contact me at the phone number listed above or Jim at meyerja@missouri.edu or calling him at 884-1558.

As always, we thank you for your cooperation. I am hoping this project will help us help you improve your facility.

Sincerely yours,

Wendy S. Noren
Boone County Clerk



Office of Research

University of Missouri-Columbia

November 22, 2002

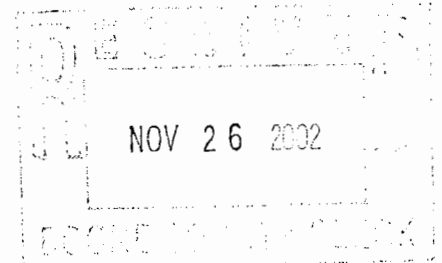
Sponsored Program Administration

310 Jesse Hall
Columbia, MO 65211-1230

PHONE (573) 882-7560
FAX (573) 884-4078
E-MAIL grantsdc@missouri.edu

Wendy Noren

Boone County Clerk's Office
801 E.Walnut
Room 236
Columbia, MO 65201
573-886-4295



RE: University of Missouri-Columbia Proposal No. 03108551
Project Title: Visualizing Accessibility to Polling Places using Internet-based GIS

Dear Ms. Noren:

Enclosed please find the original and 1 (one) copy of a proposal, submitted on behalf of The Curators of the University of Missouri. The project director is Dr. Christopher Fulcher in the Department of Harry S Truman School of Public Affairs at the University of Missouri-Columbia.

If an award is made, it should be to *The Curators of the University of Missouri*. Please contact me via email at wellso@missouri.edu or by phone at 573-882-4223 for any administrative questions and/or negotiations. You may reach Dr. Fulcher at 573-882-6534 for technical questions.

Also enclosed is a Grant Administrative Information Sheet for the University of Missouri-Columbia for your information.

We appreciate your consideration of this proposal.

Sincerely,

Olga Wells
Grants&Contracts Administrator

For the Curators of the University
of Missouri:

Dona McKinney, Associate Director
Office of Sponsored Program Administration

Enclosures

ec: OSPA File
Dr. Christopher Fulcher



UNIVERSITY OF MISSOURI - COLUMBIA
OFFICE OF RESEARCH AND
OFFICE OF SPONSORED PROGRAM ADMINISTRATION
GRANT ADMINISTRATIVE INFORMATION

APPLICANT NAME AND ADDRESS:

The Curators of the University of Missouri
The University of Missouri - Columbia
Office of Sponsored Program Administration
310 Jesse Hall
Columbia, MO 65211-1230
grantsdc@missouri.edu

MAKE AWARDS/CHECKS PAYABLE TO:

The Curators of the University of Missouri

ORGANIZATION TYPE:

Public Institution of Higher Education and a Public
Corporation under the laws of the State of Missouri
(sec. 172.00 RSMo.)

COGNIZANT AUDIT AGENCY:

U.S. Department of Health and Human Services
Office of the Secretary, Div. of Cost Allocation
Room 1130 Main Tower Building
Dallas, TX 75202
ATTN: Branch Manager, Colleges and
Universities

ADMINISTRATIVE CONTRACTING OFFICE:

Office of Naval Research, Chicago Branch
Federal Building, Room 208
536 South Clark Street
Chicago, IL 60605

U.S. CONGRESSIONAL DISTRICT:

Ninth (9th) Congressional District

COUNTY:

Boone County, Missouri

TAX EXEMPT STATUS:

Exempt by virtue of being an organization as
described in Section 115 of the Internal Revenue Code
of 1954; the University is an instrumentality of the
State of Missouri

EMPLOYER ID NUMBER:

43-6003859

MISSOURI STATE VENDOR NUMBER:

5236614

DUNS NUMBER:

153890272 Columbia Campus
006326904 UM System (US Department of ED)

AUTHORIZED SIGNATURES:

Official:

Dr. Robert D. Hall
Interim Vice Provost for Research
University of Missouri - Columbia
205 Jesse Hall
Columbia, MO 65211 (573) 882-9500
grantsdc@missouri.edu

1st Alternate:

Dr. Michael Warnock, Director
Office of Sponsored Program Administration
University of Missouri - Columbia
310 Jesse Hall
Columbia, MO 65211-1230 (573) 882-7560
grantsdc@missouri.edu

2nd Alternate:

Dona R. McKinney, Associate Director
Office of Sponsored Program Administration
University of Missouri-Columbia
310 Jesse Hall
Columbia, MO 65211-1230 (573) 882-9592
grantsdc@missouri.edu

3rd Alternate:

Mary Juettner, Associate Director
Office of Sponsored Program Administration
University of Missouri - Columbia
310 Jesse Hall
Columbia, MO 65211-1230 (573) 882-0174
grantsdc@missouri.edu

Business Contact:

Michael J. Warnock, PhD, Director
Office of Sponsored Program Administration
University of Missouri - Columbia
310 Jesse Hall
Columbia, MO 65211-1230 (573) 882-7560
grantsdc@missouri.edu

Financial Reporting:

Mary Juettner, Associate Director
Fiscal Affairs
Office of Sponsored Program Administration
University of Missouri - Columbia
310 Jesse Hall
Columbia, MO 65211-1230 (573) 882-0174
grantsdc@missouri.edu

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

January Session of the November Adjourned

Term. 20 03


In the County Commission of said county, on the

7th day of January 20 03

the following, among other proceedings, were had, viz:

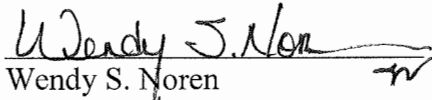
Now on this day, the County Commission of the County of Boone does hereby approve the letter to Senator Kit Bond regarding the Federal Transportation Authorization Priority Projects.

Done this 7th day of January, 2003.

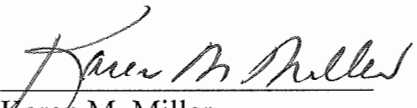


Keith Schnarre
Presiding Commissioner

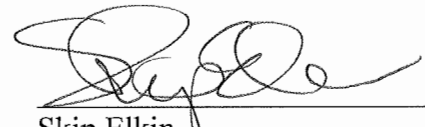
ATTEST:



Wendy S. Noren
Clerk of the County Commission



Karen M. Miller
District I Commissioner



Skip Elkin
District II Commissioner

January 3, 2003

The Honorable Kit Bond
United States Senate
412 Cannon Bldg
Washington DC 20515

Ref: Federal Transportation Authorization Priority Projects

Dear Senator Bond:

Representatives from the City of Columbia, Columbia Chamber of Commerce and the Boone County Commission have identified the following transportation improvement projects as those most critical to the community. Please note we have listed the US 63/I-70 Interchange as top priority.

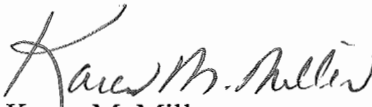
- US 63/I-70 Interchange (\$58 - \$60 million)**
- MO 740 Stadium Extension to I-70 (\$29-\$35 million)
- MO 763 Widening (\$23-\$25 million)

As you develop the reauthorization plan for TEA-21, we respectfully request consideration to include funding addressing these needs.

If additional information is needed please feel free to contact this office at 573-886-4305.

Respectfully requested,

Keith Schnarre
Presiding Commissioner


Karen M. Miller
District I Commissioner

Skip Elkin
District II Commissioner

cc: Senator Jim Talent
Representative Kenny Hulshof

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

January Session of the November Adjourned

Term. 20 03

In the County Commission of said county, on the 7th day of January 2003

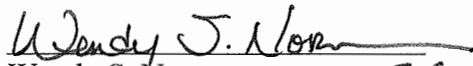
the following, among other proceedings, were had, viz:

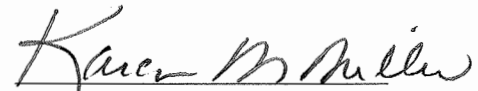
Now on this day, the County Commission of the County of Boone does hereby accept the resignation of Craig Van Matre from the Boone County Mental Health Board of Trustees effective immediately.

Done this 7th day of January, 2003.


Keith Schnarre
Presiding Commissioner

ATTEST:


Wendy S. Noren
Clerk of the County Commission


Karen M. Miller
District I Commissioner


Skip Elkin
District II Commissioner

10 Report

VAN MATRE AND HARRISON, P.C.

A PROFESSIONAL CORPORATION
ATTORNEYS AND COUNSELORS AT LAW
1103 EAST BROADWAY, SUITE 101
POST OFFICE BOX 1017
COLUMBIA, MISSOURI 65201

CRAIG A. VAN MATRE
THOMAS M. HARRISON

EVERETT S. VAN MATRE
(1922-1998)

(573) 874-7777
TELECOPIER (573) 875-0017
E-MAIL craig@vanmatrc.com

RANDAL J. OWINGS
CARLA K. WILLIAMS
MARK C. ABBOTT
MATTHEW S. VOLKERT*
HARRIET F. FRANCIS, OF COUNSEL
*Admitted in Missouri and Illinois

January 2, 2003

Mr. Skip Elkin
Boone County Commissioner
Boone County Commission
801 E. Walnut Street
Columbia, MO 65201

Re: Resignation from Boone County Mental Health Board of Trustees

Dear Skip:

It is my understanding that I am to address this letter to you. Regretfully, I have determined that I must resign from the Boone County Mental Health Board of Trustees. Please accept this resignation, effective immediately.

For your reference, I am enclosing a recent transmittal of pertinent documents which were sent to the other members of the Board of Trustees last month. A copy of this was sent to Karen Miller, but I thought it might be wise to send you a complete copy as well. My cover letter concerning these documents should be self-explanatory, but I would be happy to discuss my comments with you at your convenience, if you wish.

Although the website that I developed is still "rough," I hope the Board of Trustees will continue working on it so that it can be a useful source of information for persons in Boone County desiring to access it. You may want to visit the site (which is an adjunct to the County Commission's site) to give you an idea of what is there now and what might be done to improve it. Since we developed the website here in our office, we listed our office as the "contact" on the website for questions, additional information, or suggested changes to it. With my resignation, this reference will need to be changed.

VAN MATRE AND HARRISON, P.C.
Skip Elkin, Boone County Commissioner
January 2, 2003
Page 2

The Board of Trustees never publicized the existence of this website, and there should be links to this website from and to other mental health websites. It is my understanding that the County's computer expert is going to take care of this, but I do not know if this got done in the last month or so.

I know that service on the Mental Health Board of Trustees is an added duty for you, and the statutes and the issues involving the Trustees' work are somewhat confusing. If you believe it would be of assistance to you, I would be happy to sit down with you at your convenience and explain the issues and options from my perspective.

Thank you for your attention to this. Please let me know if you have any questions.

Sincerely,

VAN MATRE AND HARRISON, P.C.

By:

A handwritten signature in black ink, appearing to be "Skip Elkin", written over a horizontal line.

CAVM/tew
Enclosures
pc: Kevin O'Brien
Elaine Larson