

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI }  
County of Boone } ea.

April Session of the February Adjourned

Term. 20 02

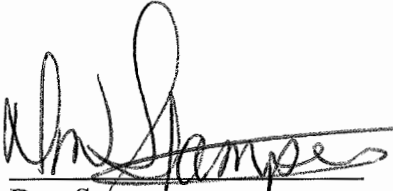
In the County Commission of said county, on the

11<sup>th</sup> day of April 20 02

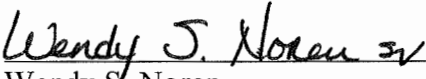
the following, among other proceedings, were had, viz:

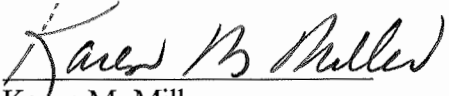
Now on this day, the County Commission of the County of Boone does hereby award bid 16-13MAR02 for Newspaper Advertising Term and Supply to the Columbia Missourian and the Columbia Daily Tribune per the attached recommendation from the Purchasing Department. It is further ordered that the Presiding Commissioner be hereby authorized to sign said agreements.

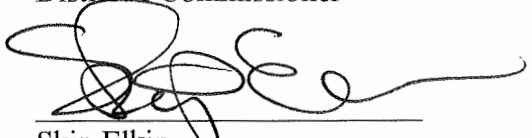
Done this 11<sup>th</sup> day of April, 2002.

  
Don Stämper  
Presiding Commissioner

ATTEST:

  
Wendy S. Noren  
Clerk of the County Commission

  
Karen M. Miller  
District I Commissioner

  
Skip Elkin  
District II Commissioner

# Boone County Purchasing

Melinda Bobbitt, CPPB  
Floor  
Director



601 E. Walnut, 2nd

Columbia, MO 65201  
Phone: (573) 886-4391  
Fax: (573) 886-4402

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## MEMORANDUM

TO: Boone County Commission  
FROM: Melinda Bobbitt, CPPB  
DATE: March 26, 2002  
RE: 16-13MAR02 – Newspaper Advertising Term and Supply

The Bid for Newspaper Advertising Term and Supply was issued on February 21, 2002. The bid closed on March 13. A total of two bids were received.

Human Resources and Purchasing evaluated the bids and recommend award to both vendors. The Purchasing department desires to advertise in the publication with the lowest rates which is the Columbia Missourian, and the Human Resources department is interested in advertising in the publication with the highest circulation which is the Columbia Daily Tribune.

The bid allowed for multiple award to responsive and responsible bidders, therefore the recommendation is to award to the Columbia Missourian and the Columbia Daily Tribune. Attached for your review is the bid tabulation and the contracts.

The contracts shall run from date of issuance for one year with the option to renew for four (4) additional one (1) year periods. As this is a Term and Supply contract, there are no attached Purchasing Requisitions.

Attachments: Bid Tabulation  
Contracts

cc: Bid File

16-13MAR02 - Newspaper Advertising

<b>BID TABULATION</b>		<b>Columbia Daily Tribune</b>	<b>Columbia Missourian</b>
<b>4.7.</b>	<b>Classified - Legal Advert.- Group A - Single Column Ads</b>		
4.7.1.	Price Per Line: Monday-Saturday	\$0.80	\$0.55
4.7.2.	Price Per Line: Sunday	\$0.80	\$0.55
<b>4.8.</b>	<b>Non-Classified General: Group B</b>		
4.8.1.	Price Per Column Inch - Wednesday	\$13.35	\$7.15
4.8.2.	Price Per Column Inch - Sunday	\$16.75	\$7.15
4.8.3.	Price Per Column Inch - M,T, Th,F	\$10.65	\$6.50
<b>4.9.</b>	<b>Classified - Employment: Group C - Multiple Column Ads</b>		
4.9.1.	Price Per Column Inch - Wednesday	\$13.90	\$7.15
4.9.2.	Price Per Column Inch - Sunday	\$17.40	\$7.15
4.9.3.	Price Per Column Inch - M,T, Th,F	\$11.10	\$6.50
4.9.4.	Example Base Ad	226.20 (Sunday + Extra)(Full Circulation)	\$139.43
<b>4.10.</b>	<b>Describe extra circulation papers &amp; list associated costs</b>		
a.		Wednesday total market coverage is distributed to an additional 18,000 non-subscribers. In addition to our 19,106 paid Wednesday equals 37,106. \$13.90/inch Wednesday,	Sunday Columbia Weekly - 26,000 circulation - \$7.15 column inch
b.		Sunday paid circulation is 24,065 added to 18,000 non paid circulation totals 42,065 circulation. \$13.40/inch Sunday; \$4.00/inch Extra; \$17.40/inch Sunday.	Wednesday Mid-Missourian 41,000 circulation - \$7.15 column inch
<b>4.11.</b>	<b>Circulation - Number of Subscribers</b>	<b>24,065 Sunday; 19,106 Daily</b>	<b>See Above - 4.10.</b>
<b>4.1.4.</b>	<b>Cooperative Purchasing - Yes/No</b>	<b>Yes</b>	<b>Yes</b>
	<b>Extra information provided by Columbia Daily Tribune</b>	Probate Notices run 4 consecutive Thursdays at a flat fee - \$120.00	
		Trustee's Sales Notices run 21 consecutive days - (# of lines x rate x 21days=total cost of ad) - \$0.50	
		Classified Section: Single Column Ads - Employment Ads - Advertisement for job postings specific to the Human Resources Department (# of lines x rate=total cost of ad) - \$3.22	
	<b>Opened By: Melinda Bobbitt</b>	<b>Recorded By: Janie Whelton</b>	<b>Date: 3/13/02 Time: 1:30 p.m.</b>

1166-2002  
ORIG. L

PURCHASE AGREEMENT  
FOR  
NEWSPAPER ADVERTISING TERM AND SUPPLY

THIS AGREEMENT dated the 11th day of April 2002 is made between Boone County, Missouri, a political subdivision of the State of Missouri through the Boone County Commission, herein "County" and Columbia Daily Tribune, herein "Contractor."

IN CONSIDERATION of the parties performance of the respective obligations contained herein, the parties agree as follows:

1. **Contract Documents** - This agreement shall consist of this Purchase Agreement for Newspaper Advertising Term and Supply, County of Boone Request for Bid, bid number 16-13MAR02, Introduction and General Conditions of Bidding, Primary Specifications, Response Presentation and Review, the un-executed Response Form, Standard Terms and Conditions, as well as the Contractor's bid response dated March 12, 2002 and executed by Patricia McDonald on behalf of the Contractor. All such documents shall constitute the contract documents, which are attached hereto and incorporated herein by reference. Service or product data, specification and literature submitted with bid response may be permanently maintained in the County Purchasing Office bid file for this bid if not attached. In the event of conflict between any of the foregoing documents, the Introduction and General Conditions of Bidding, Primary Specifications, Response Presentation and Review, the un-executed Response Form, and the Standard Terms and Conditions shall prevail and control over the Contractor's bid response.

2. **Contract Duration** - The contract period shall begin on April 11, 2002 and extend through April 10, 2003, subject to the provisions for termination specified below. This agreement may be extended beyond the expiration date by order of the County for four (4) additional one year periods subject to the pricing clauses in the Contractor's bid response and thereafter on a month to month basis in the event the County is unable to re-bid and/or award a new contract prior to the expiration date after exercising diligent efforts to do so or not; provided, however, that from and after the expiration date of this agreement and any annual extensions thereof, Contractor shall have the right to terminate this agreement upon thirty days advance written notice of termination.

3. **Purchase** - The County agrees to purchase from the Contractor and the Contractor agrees to supply the County, Newspaper Advertising rates and services as identified and responded to in the Contractor's Response Form. Advertising will be provided as required in the bid specifications and in conformity with the contract documents for the prices set forth in the Contractor's bid response, as needed and as ordered by the County.

4. **Billing and Payment** - All billing shall be invoiced to the County department that places the order, and may only include the prices as identified in the Contractor's bid response. No additional fees for delivery or extra services not included in the bid response or taxes shall be included as additional charges in excess of the charges in the Contractor's bid response to the specifications. The County agrees to pay all invoices within thirty days of receipt; Contractor agrees to honor any cash or prompt payment discounts offered in its bid response if county makes payment as provided therein. In the event of a billing dispute, the County reserves the right to withhold payment on the disputed amount; in the event the billing dispute is resolved in favor of the Contractor, the County agrees to pay interest at a rate of 9% per annum on disputed amounts withheld commencing from the last date that payment was due.

5. **Binding Effect** - This agreement shall be binding upon the parties hereto and their successors and assigns for so long as this agreement remains in full force and effect.

6. **Entire Agreement** - This agreement constitutes the entire agreement between the parties and supersedes any prior negotiations, written or verbal, and any other bid or bid specification or contractual agreement. This agreement may only be amended by a signed writing executed with the same formality as this agreement.

7. **Termination** - This agreement may be terminated by the County upon thirty days advance written notice for any of the following reasons or under any of the following circumstances:

- a. County may terminate this agreement due to material breach of any term or condition of this agreement, or
- b. County may terminate this agreement if in the opinion of the Boone County Commission if delivery of products are delayed or products delivered are not in conformity with bidding specifications or variances authorized by County, or
- c. If appropriations are not made available and budgeted for any calendar year.

**IN WITNESS WHEREOF** the parties through their duly authorized representatives have executed this agreement on the day and year first above written.

**COLUMBIA DAILY TRIBUNE**

**BOONE COUNTY, MISSOURI**

by: Patricia McDonald  
title Classified Advertising Manager  
address 101 N 9th St  
Columbia MO 65201

by: Boone County Commission  
Don Stamper  
Don Stamper, Presiding Commissioner

APPROVED AS TO FORM:

[Signature]  
County Counselor

ATTEST:

Wendy S. Noren  
Wendy S. Noren, County Clerk

**AUDITOR CERTIFICATION**

In accordance with RSMo 50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) incurred by this contract. (Note: Certification is not required for a term and supply contract or where the terms of the contract do not result in a measurable county obligation.)

County-Wide Term/Supply

Term & Supply - No Encumbrance Required KS 3/26/02  
Signature Date Appropriation Account

# Boone County Purchasing

Debbie Crutchfield  
Office Specialist



601 E. Walnut-Room 209  
Columbia, MO 65201  
(573) 886-4394  
Fax (573) 886-4390  
Email: dcrutchfield@boonecountymo.org

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February 25, 2003

Patricia McDonald  
Columbia Daily Tribune  
101 N 4<sup>th</sup> Street  
Columbia, MO 65201

RE: 16-13MAR02 – Newspaper Advertising

Dear Ms. McDonald:

The County of Boone wishes to renew the above referenced contract. Confirming the letter dated January 23, 2003, you agree to renew the contract with the attached revised price increases and under the same terms and conditions as the original contract. This contract renewal date will cover through March 10, 2004.

Should you have any questions, please contact me.

Sincerely,

Debbie Crutchfield  
Office Specialist

Cc Melinda Bobbitt  
Bid File  
Clerk's File

# Boone County Purchasing

Debbie Crutchfield  
Office Specialist



601 E. Walnut-Room 209  
Columbia, MO 65201  
(573) 886-4394  
Fax (573) 886-4390  
Email: dcrutchfield@boonecountymo.org

March 11, 2004

Patricia McDonald  
Columbia Daily Tribune  
101N 4<sup>th</sup> Street  
Columbia, MO 65201

 **COPY**

RE: 16-13MAR02 – Newspaper Advertising

Dear Ms. McDonald

The County of Boone wishes to renew the above referenced contract. Confirming the letter dated March 8, 2004, you agree to renew the contract under the same terms and conditions as the original contract with the noted price increases over last year's prices which you submitted with your letter of intent. This contract renewal date will cover through April 10, 2005  
Should you have any questions, please contact me.

Sincerely,

Debbie Crutchfield  
Office Specialist

Cc Purchasing  
Bid File  
Clerk's File  
Auditor

1166-2002

## Boone County Purchasing Bid 2004 Revisions

All line rates include on-line presence at no extra charge at [www.columbiatribune.com](http://www.columbiatribune.com).  
The Tribune will have a rate adjustment on some categories on March 1, 2004

Here are the follow changes:

### 4.8 NON CLASSIFIED

4.8.1 Price per Column Inch – Wednesday	\$14.45
4.8.2 Price per Column Inch – Sunday	\$18.20
4.8.3 Price per Column Inch – Monday, Tuesday, Thursday, Friday, Saturday	\$11.60

### 4.9 CLASSIFIED SECTION Multi-Column

4.9.1 Price per Column Inch – Wednesday (Per inch rate reflects total market coverage, 18,000 non-subscribers 18,410 paid subscribers totaling 36,410 homes)	\$15.05
4.9.2 Price per Column Inch – Sunday (Per inch rate reflects total market coverage 18,000 non-subscribers, 23,305 paid subscribers totaling 42, 305 homes)	\$18.80
4.9.3 Price per Column Inch – Monday, Tuesday, Thursday, Friday, Saturday	\$12.00

### 4.9 CLASSIFIED SECTION **Single column ads**

4.9.5 Price per line Sunday (full circulation)	\$ 3.59
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### 4.7 Legal advertising

(Prices include on-line presence and an  
Affidavit of Publication when ad has expired

Probate Notices (4 consecutive Thursdays Flat Rate)	\$125.00
Trustee Sale (per line, per day)	50¢
Legal Rate (per line, per day)	85¢



# Boone County Purchasing

**Melinda Bobbitt, CPPB**  
Director



601 E. Walnut, Room 208  
Columbia, MO 65201  
Phone: (573) 886-4392  
Fax: (573) 886-4390  
mbobbitt@boonecountymo.org

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July 5, 2005

Columbia Daily Tribune  
Patricia McDonald  
101 N. 4<sup>th</sup> Street  
Columbia, MO 65201

RE: Bid # 16-13MAR02 – Newspaper Advertising

Dear Ms. McDonald:

I don't see in our file that we ever confirmed with you our renewal. The County of Boone wishes to renew the above referenced contract. Confirming our letter dated January 25, 2005, you agree to renew the contract under the same terms and conditions as set in the original bid with your new rates as of March 1, 2005. The contract renewal period is April 11, 2005 through April 10, 2006.

Should you have any questions, please contact me.

Sincerely,

Melinda Bobbitt, CPPB  
Director of Purchasing

cc Bid File  
Shawna Victor, Clerk

Debbie Crutchfield  
Office Specialist



601 E. Walnut-Room 205  
Columbia, MO 65201  
(573) 886-4394  
Fax (573) 886-4390  
Email: dcrutchfield@boonecountymo.org

January 25, 2005

Fax 573-815-1851

Columbia Daily Tribune  
Patricia McDonald  
101 N. 4<sup>th</sup> Street  
Columbia, MO 65201

RE: 16-13MAR02 – Newspaper Advertising

Dear Ms. McDonald:

The County of Boone is interested in renewing the above referenced contract that expires on April 10, 2005 as contractor. Please indicate your intention below and return by **February 4, 2005**.

I Patricia McDonald of Columbia Daily Tribune agree to renew 16-13MAR02 – Newspaper Advertising for an additional year under the same terms and conditions as set in the current contract. *with new rates as of March 1, 2005*

Patricia McDonald  
Signature

1/31/05  
Date

I \_\_\_\_\_ of Columbia Daily Tribune. Do not wish to renew the above referenced contract.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

I will share these terms with the Purchasing Committee. If they agree to renew, I will send you a confirmed contract renewal letter. Should you have any questions, please contact me.

Sincerely,

Debbie Crutchfield  
Debbie Crutchfield  
Office Specialist  
Cc Bid File

Note: The contractor's failure to complete and return this renewal shall not stop the action specified herein. If the contractor fails to complete and return this renewal prior to the return date specified or the effective date of the contract period stated above, the County may renew the contract at the same price(s) as the previous contract period or at the price(s) allowed by the contract, whichever is lower.

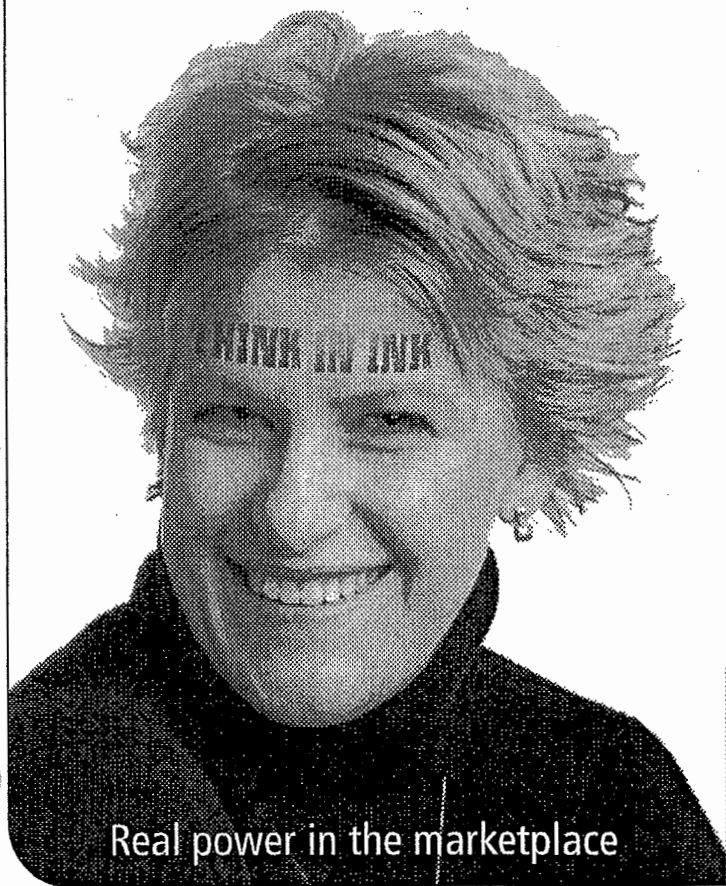
# 2005 Rates

Effective March 2005 #119

## Advertise in this dream-come-true market.

The Columbia Daily Tribune offers you:

- Enviably market demographics in an affluent college town.
- Best cost-per-impression in the market.
- Experienced Account Executives focused on your success.
- Award-winning print quality and post-press services.



Real power in the marketplace

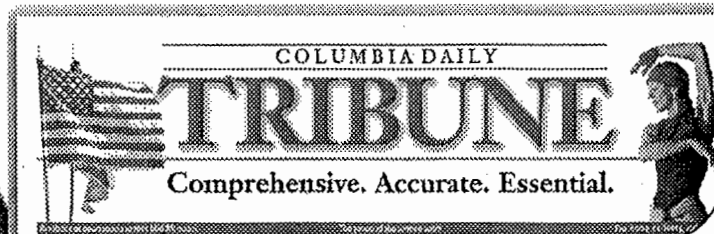
Call: 573-815-1800 or  
800-333-6799, ext. 1800

E-mail: [display@tribmail.com](mailto:display@tribmail.com)

Web: [www.columbiatribune.com](http://www.columbiatribune.com)

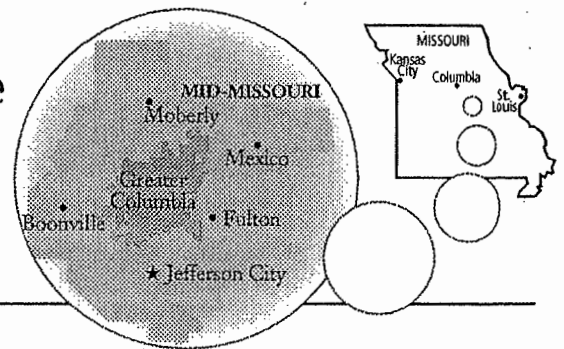
Mail: Columbia Daily Tribune,  
PO Box 798, Columbia, MO 65205

## THINK IN INK



The Columbia Daily Tribune provides impressive reach across Mid-Missouri.

- Delivery to Boone and contiguous counties.
- Total market coverage twice each week.



■ MAILING ADDRESS:

P.O. Box 798  
Columbia, MO 65205-0798

■ SHIPPING ADDRESS:

100 North Fourth Street  
Columbia, MO 65201

■ WEB ADDRESS:

www.columbiatribune.com

- Display Advertising: (573) 815-1800
- Toll Free: (800) 333-6799
- Display FAX: (573) 815-1801
- Classified: (573) 815-1855
- Classified FAX: (573) 815-1851
- Company Operator: (573) 815-1500

**1 PERSONNEL**

- Henry J. Waters III . . . . .Editor & Publisher
- Vicki Russell . . . . .Associate Publisher
- Jack Waters . . . . .General Manager
- Jennifer Vanderpool . . . . .Advertising Director
- Jill Gates . . . . .Major Account/  
Preprint Coordinator
- Pati McDonald . . . . .Classified Advertising Manager
- Erick Irvin . . . . .Accounts Receivable Manager

**2 REPRESENTATIVES**

■ Missouri Press Association  
802 Locust St.  
Columbia, Missouri 65201  
(573) 449-4167

- For more information on national advertising, direct your inquiries to Jill Gates at the Columbia Daily Tribune offices, (573) 815-1814.
- The Tribune is a member of the Audit Bureau of Circulations.

**3 COMMISSION & PAYMENT TERMS**

- All local rates are non-commissionable.
- Recognized national agencies using the national rate may apply a 15 percent agency commission.
- Convenient weekly or monthly billing is available to persons and firms with established credit at the Tribune. Otherwise, payment is due when an ad is placed.
- When applying for credit, please allow 7-10 working days for application to be processed. To expedite application processing, submit a fully completed credit application.
- All accounts are net 30 days. The Tribune reserves the right to impose a 1.5 percent per month interest charge (18 percent APR) on all past-due balances. The ultimate responsibility for payment of advertising remains with the advertiser even when the advertiser uses an agency and has paid that agency.
- The Tribune accepts payments on VISA, MasterCard, Discover and American Express cards.
- Political advertisements are defined as those containing assertions subject to public controversy or advocating a candidate, whether or not a public election is involved. All such ads must be paid in advance and include a disclaimer identifying the sponsoring group and responsible individual, as well as an address where the sponsor can be contacted. The disclaimer must be no smaller than ten point type.

**4 RATE POLICIES**

- The publisher reserves the right to change advertising rates without notice.
- All rates herein are net and non-commissionable unless otherwise noted.
- Account representatives of the Columbia Daily Tribune are not authorized to make any deviations from the published rates either orally or in writing.
- Should any governmental body levy a tax on any advertising covered by this rate card, such tax will become an additional charge to the advertiser, over and above the rates herein.



THINK IN INK  
COLUMBIA DAILY  
**TRIBUNE**

# Retail Advertising

## 5 RETAIL ADS

Rate differences are based upon circulation for the respective days. See section 20 for details.

### Open Display Rates

Daily	Wednesday	Sunday	Sunday plus EXTRA
\$12.25	\$15.25	\$14.75	\$19.25

Rates are per column inch.

### Open Color Rates

1 Color	2 Color	Full Color
\$150.00	\$275.00	\$400.00

### Repeat Advertising at 25% Discount

Any advertisement of 15 column inches or more may be repeated without copy change in the same seven day week and receive a 25% discount off open space and color rates. The advertiser may choose the day(s).

Daily	Wednesday	Sunday	Sunday plus EXTRA
\$9.19	\$11.44	\$11.06	\$15.56

Rates are per column inch.

### Repeat Color Rates at 25% Discount

1 Color	2 Color	Full Color
\$112.50	\$206.25	\$300.00

### Standby Advertising: \$7.25/col. inch

Any advertisement published in the Tribune at open rates within the preceding 90 days may be run on a standby basis without copy change at \$7.25 per column inch. The advertiser may choose the maximum number of times the ad may be published each week. The Tribune will choose the publication dates. Standby color is \$100 per spot per day.

### Weekly Standing Ads: \$8.75/col. inch

Purchase an advertisement for seven consecutive days and pay only \$8.75 per column inch per day. Ad size and copy must remain the same. Ads must be a minimum of 2 columns wide and at least 2 inches tall and must be scheduled in seven-day increments. The weekly standing rate does not apply to any other ads. Weekly standing color is \$100 per spot per day.

### Monthly Standing Ads: \$6.75/col. inch

Purchase an advertisement every day for 30 or more consecutive days and pay only \$6.75 per column inch per day. Ad size and/or copy may be changed every seven days. The monthly standing rate does not apply to any other ads. Monthly standing color is \$100 per spot per day.

### Annual Dollar Volume Contract Rates

Discounts are from applicable open display rates and require a 12-month written contract. Pre-print insert contracts are separate from dollar volume contracts, but insert expenditures will count toward dollar volume contract fulfillment. Contract fulfillment is measured by actual amounts spent for advertising. Contract discounts may not be combined with other advertising discounts or other types of purchases as may be noted in the contract.

Refer to the chart below for specific contract levels and discounted rates.

### Dollar Volume Contract Rates\*

\*Signed Contract Required

Contract Levels:	\$3,000	\$8,000	\$12,000	\$18,000	\$24,000	\$36,000	\$48,000	\$60,000	\$72,000	\$84,000	\$100,000
Discount	7%	9%	11%	14%	17%	25%	33%	40%	44%	47%	49%

#### RETAIL DISPLAY

Daily	\$11.39	\$11.15	\$10.90	\$10.54	\$10.17	\$9.19	\$8.21	\$7.35	\$6.86	\$6.49	\$6.25
Wednesday	14.18	13.88	13.57	13.12	12.66	11.44	10.22	9.15	8.54	8.08	7.78
Sunday	13.72	13.42	13.13	12.69	12.24	11.06	9.88	8.85	8.26	7.82	7.52
Sunday + Extra	18.22	17.92	17.63	17.19	16.74	15.56	14.38	13.35	12.76	12.32	12.02

#### CLASSIFIED DISPLAY

Daily	11.72	11.47	11.21	10.84	10.46	9.45	8.44	7.56	7.06	6.68	6.43
Wednesday	14.69	14.38	14.06	13.59	13.11	11.85	10.59	9.48	8.85	8.37	8.06
Sunday	14.28	13.97	13.66	13.20	12.74	11.51	10.28	9.21	8.60	8.14	7.83
Sunday + Extra	18.78	18.47	18.16	17.70	17.24	16.01	14.78	13.71	13.10	12.64	12.33

#### COLOR (per color)

1 Color	140.00	140.00	140.00	140.00	130.00	130.00	130.00	130.00	120.00	120.00	120.00
2 Color	260.00	260.00	260.00	260.00	245.00	245.00	245.00	245.00	230.00	230.00	230.00
Full Color	380.00	380.00	380.00	380.00	360.00	360.00	360.00	360.00	340.00	340.00	340.00

## ■ Pre-printed Insert Rates

Size of Pre-print	OPEN RATES			CONTRACT RATES*		
	Full Run CPM	10000 or MORE Zoned CPM	9999 or LESS Zoned CPM	12 X Per Year Full Run CPM	24 X Per Year Full Run CPM	48 X Per Year Full Run CPM
Single Sheet	\$58.50	\$64.50	\$100.00	\$48.50	\$44.50	\$31.00
4 full or 8 tab	58.50	64.50	100.00	48.50	44.50	31.00
6 full or 12 tab	58.50	64.50	100.00	48.50	44.50	31.00
8 full or 16 tab	63.50	69.50	105.00	51.50	45.50	42.00
10 full or 20 tab	63.50	69.50	105.00	51.50	47.50	42.00
12 full or 24 tab	68.00	74.00	109.50	52.50	48.50	44.00
14 full or 28 tab	68.00	74.00	109.50	56.00	52.50	46.50
16 full or 32 tab	73.00	79.00	114.50	61.00	57.00	51.50
18 full or 36 tab	78.00	84.00	119.50	66.00	62.00	56.50
20 full or 40 tab	83.00	89.00	124.50	71.00	67.00	61.50
22 full or 44 tab	88.00	94.00	129.50	76.00	72.00	66.50
24 full or 48 tab	93.00	99.00	134.50	81.00	77.00	71.50

Prices for other sizes quoted upon request.

\*Signed Contract Required  
10,000 Piece Minimum

**Zoning:** The Tribune can zone pre-prints in a variety of ways. The minimum charge is \$100 and the minimum quantity is 1,000 pieces. Restrictions might apply on certain days of the week. Contact your account representative for more information. Zoned or partial run inserts are billed \$6 more per thousand if distributing 10,000 pieces or more (distribution of less than 10,000 pieces will be billed \$41.50 more per thousand).

**Page Size:** Any pre-print with a page size larger than the folded newspaper is billed at full-size rates. Pre-prints with a page size smaller than or equal to the folded newspaper are billed as tabloids.

Maximum size.....11" x 13.5"  
Minimum size .....5" x 7"

**Minimum Pages:** 8-page tabloid or 4-page broadsheet. Anything smaller must be quarter-folded

**Single Sheets:** Minimum weight for single sheet is 70-lb. stock. Note: Single sheets may feed multiples at times if supplied on a light weight stock.

**Non-standard Sizes or Shapes:** Sample must be submitted for evaluation. Any pre-print larger than the maximum size will be folded to fit within the newspaper. A folding charge will be assessed. Pre-prints smaller than the minimum size may be acceptable. Please submit 100 samples of non-standard inserts for testing.

**Postal Regulations:** A small portion of the Tribune circulation is mailed. The U.S. Post Office will not accept inserts with mail permits printed on them. Please contact your representative for corrective options.

**Packaging and Shipping:** Please refer to separate specification sheet.

**Disclaimer:** Any insert that has the appearance of a news product must state "Advertising Supplement to the Columbia Daily Tribune" in at least 10-point bold type in all capital letters at the top of the front page.

**Waste:** Waste Allowance for Mechanical Process:  
Broadsheet or tabloid, provide 2% waste.  
Single sheets, provide 7% waste.

**Damaged Materials:** The Tribune will contact customers upon receipt of damaged materials. If inserts must be re-stacked due to shipping damage, a handling fee will be charged. The minimum fee is \$30.00.

**Delivery:** Deliveries are accepted from 8AM to 4:30PM Monday through Friday.

**Shipping address:**  
Tribune Publishing Company  
100 North Fourth Street  
Columbia, MO 65201  
Phone Number: 573-815-1633

**Pickup:** The Tribune will pick up inserts from an area business with 24 hours additional notice. There is a handling charge of \$20 for businesses located in Columbia. Contact the advertising department if your business is located outside of Columbia.

**Scheduling:** Pre-prints must be scheduled at least eight working days prior and delivered to the Tribune dock four working days prior to insertion date (deliver seven working days prior for Thanksgiving edition). Pre-prints scheduled fewer than eight working days from the insertion date will be assessed a \$50 special handling fee and placement is subject to availability.

## ■ National Rates

Recognized agencies may apply a 15 percent agency commission to the following rates:

### Retail Display

Daily	Wednesday	Sunday	Sunday plus EXTRA
\$16.50	\$20.00	\$19.50	\$26.00

### Classified Display

Daily	Wednesday	Sunday	Sunday plus EXTRA
\$17.00	\$20.50	\$20.00	\$26.50

### Color

1 Color	2 Color	Full Color	EXTRA per spot
\$200.00	\$350.00	\$500.00	\$125.00

For National Classified Line rate, see classified section on page 7.

**Insert rates:** Pre-prints up to a 6-page standard or a 12-page tabloid are \$75 per thousand. Larger sizes are billed proportionately; contact the Tribune's national account representative for more information. Zoned or partial run inserts are billed at \$8 more per thousand. For scheduling, delivery, size requirements etc., refer to section on local pre-print inserts above.

## ■ EXTRA Rates

Reach more than 46,000 households by combining a Tribune advertisement with the Tribune's Sunday EXTRA, which goes to non-subscriber households in and around Boone County, and includes all the Tribune's Sunday classified line ads. EXTRA gives the advertiser non-duplicated total market coverage.

### Type of ad unit

	LOCAL	NATIONAL
Space Rate (per col. in.)	\$4.50	\$6.50
Color Rate (per spot)	100.00	125.00

No copy changes allowed. Rates are not discountable.



## 6 COMBINATION RATES

Full market coverage is available on Wednesdays and Sundays through the Tribune. On Wednesdays, the Tribune is delivered to more than 43,000 households. On Sundays, the Tribune and EXTRA reach more than 46,000 households. See Section 20 for details.

## 7 COLOR RATES

Color is available for any size ad. The Tribune can produce full-color ads, including separations, with adequate advance notice. Contact an account representative for more information and prices.

1 Color	2 Color	Full Color
\$150.00	\$275.00	\$400.00

## 8 SPECIAL ROP UNITS

Selected theme pages and sections throughout the year are offered at special modular pricing. Request additional information from an account representative.

## 9 SPLIT RUN

Not available for ROP advertising. Pre-prints can be zoned. See Section 5, page 4 for rate information.

## 10 SPECIAL SERVICES

The Columbia Daily Tribune is a full service newspaper. Our advertising team can help create, lay out and schedule an advertising program that will meet the needs of any business. Services offered at the Tribune include:

- Creative and budgeting services
- Photography and artwork
- Campaigns and marketing plans
- Co-op billing
- Proof copies and tearsheets

Proof copies may be delivered or faxed upon request, provided advertising deadlines have been met. Corrections must be called in by the deadline marked on the proof. After the deadline, corrections cannot be made. The advertiser accepts responsibility, after viewing a proof, for any unmarked errors. Proofs are intended to allow the advertiser to check accuracy and make minor changes. **Any major alterations will be charged at prevailing rates for time and materials.**

## 11 SPECIAL DAYS/PAGES/FEATURES

- Comics (Broadsheet) .....Daily
- Business News .....Weekdays
- Food Section.....Wednesday
- Television listings (Tabloid) .....Thursday
- Children's Page (Chalkboard) .....Thursday
- Arts and Entertainment .....Thursday/Sunday
- Family Life.....Friday
- Church News .....Saturday
- Saturday Business (Tabloid/Stocks).....Saturday
- Weddings and Engagements .....Sunday
- Travel .....Sunday

For a calendar of special sections, theme pages and deadlines, contact the advertising department.

## 12 SIZE REQUIREMENTS

■ All ads with a measured depth of more than 18 inches will be charged at the full depth of 21 inches. In tabloids, all ads with a measured depth of more than 11 inches will be charged at the full depth of 13 inches.

■ All ads must be as many inches deep as columns wide. The only exception is a strip advertisement the full width of the page that must be a minimum of three inches deep.

■ Double truck minimum size is 180 column inches plus gutter space. On a 12x21, the gutter is 10 column inches.

## 13 CONTRACT/COPY REGULATIONS

Placement of advertising in the Tribune or any other product of Tribune Publishing Co. (hereafter, Publisher) shall be subject to the following conditions:

- A. Brokered space is not allowed.
- B. Placement of an order for an advertisement constitutes a specific representation by the person(s) ordering or authorizing advertisement that Advertiser is not insolvent and that such advertisement will be paid for in full. In the event of an error in an advertisement on the part of the Publisher, the liability of the Publisher will be limited to partial or complete correction or, at the discretion of the Publisher, a refund of the cost of the advertisement. The Advertiser shall check the first appearance of the advertisement(s) for corrections and the Publisher will be liable for only one incorrect insertion. In no event shall the Publisher be liable for any consequential damages in excess of the cost of the advertisement.
- C. The Publisher reserves the right to omit all late copy when not obtained by published deadlines.
- D. The Advertiser will indemnify and hold harmless the Publisher for any claims, damages, or liability resulting from publication of any advertising copy submitted by the Advertiser, including legal costs and reasonable attorney fees. Without limiting the generality of the foregoing, the Advertiser represents and warrants that any copy submitted is truthful and in compliance with all applicable laws and regulations.
- E. Advertiser hereby agrees to indemnify Publisher for all expense it may incur to enforce collection of any amount due under this agreement and the Advertiser agrees to pay reasonable attorney's fees and court costs incurred in such publication.
- F. If, because of flood, fire, riots, strikes, shortages of material, orders of government, failure of transportation, acts of God or other causes beyond either party's control, and as a result thereof,

either party thereto is prevented from performing hereunder, then during such period when such party is prevented from performing, due to the cause or causes set forth above, such party shall be excused from performing hereunder.

- G. The Advertiser hereby assigns to Publisher all rights of ownership to all advertisements which are published, including the elements thereof.
- H. The Publisher reserves the right to revise rates, terms, and specifications contained in current rate card(s). No oral modifications of these conditions will be recognized, and any alterations must be in writing.
- I. Publisher assumes no liability for omission of advertising.
- J. Orders submitted by agencies and advertisers which contain incorrect rates or conditions will be inserted and charged at the regular schedule of rates in force. Thus, failure to submit an order which corresponds in price to the rate card will be regarded only as a clerical error and advertising will be inserted without further notification.
- K. Advertising set to simulate news content must be labeled "Paid Advertisement" in ten-point type at the top of the ad. The Tribune's news and headline typefaces and styles cannot be used.
- L. The following rates and regulations apply to political advertising: Copy is subject to Publisher acceptance. Ads must carry the name of person(s) or the organization(s) responsible for the ad. Cash in advance is required.
- M. The Tribune will not assume responsibility for poor quality artwork or print materials furnished by the advertiser, nor for advertising material given to the Tribune for use in producing advertising.
- N. Advertiser assumes responsibility for confirmation of any and all electronic transmissions of advertising insertions.

## 14 CLOSING TIMES

- Sunday Publication .....Thursday Noon
- Monday Publication .....Friday Noon
- Tuesday Publication .....Friday Noon
- Wednesday Publication .....Monday Noon
- Thursday Publication .....Tuesday Noon
- Friday Publication .....Wednesday Noon
- Saturday Business Magazine .....Wednesday Noon
- Saturday Publication .....Wednesday Noon
- Columbia Homes Weekly .....Wednesday 2:00 PM
- Entertainment/TV Magazine .....Monday Noon
- Sunday EXTRA .....Thursday Noon

■ **Special Deadlines:** Ads that are full pages or larger, that include full color or that are complex require extra composition time, and therefore will have a deadline of 24 to 72 hours prior to the deadlines listed above. Contact the advertising department for further information.

■ **Ad Layout Transmittal:** Reserve space by deadlines listed above. Copy may be transmitted electronically in several formats. We accept AP AdSend, ad layouts on disk as either a PDF or EPS file. For files over 6 MB, an FTP log-in is available. Please call your account representative for additional specifications. Traditional camera-ready copy and film negatives will be scanned into a digital file. Electronically transmitted copy for Tuesday through Saturday publications must arrive by 10 AM one day prior to publication. Sunday and Monday ads must arrive by 10 AM on Friday prior to publication. No weekend ad transmissions are accepted.

■ **Late Placement:** The Tribune recognizes that unusual circumstances can necessitate last minute placement of advertising. When an advertiser requests, after normal closing times, to be included in a particular edition of the newspaper, every effort will be made to accommodate such a request. Any advertising so placed will carry a surcharge of 25 percent above open rates. **The Tribune assumes no liability for errors in late ads.**

■ **Cancellation Policy:** Advertisers must notify the Tribune of ad cancellation by 10:00 a.m. one day before publication and by 10:00 a.m. Friday before Sunday and Monday publications. A composition charge will be assessed for work completed on a cancelled ad. **Ads cancelled after deadline will be charged one-half the original cost of the ad. Ads in Special Sections, cancelled more than one working day after the placement deadline, will be charged the full cost of the ad.**

## 15 MECHANICAL SPECIFICATIONS

■ **Display column measures**  
(full page size - 6 columns by 21 inches):

- 1 column, 2 inches or 12 picas
- 2 columns, 4-1/4 inches or 25 picas
- 3 columns, 6-3/8 inches or 38.5 picas
- 4 columns, 8-5/8 inches or 51.5 picas
- 5 columns, 10-3/4 inches or 65 picas
- 6 columns, 13 inches or 78 picas

■ **Classified column measures**  
(full page size - 7 columns by 21 inches):

- 1 column, 1-3/4 inches or 10.5 picas
- 2 columns, 3-5/8 inches or 21.5 picas
- 3 columns, 5-1/2 inches or 33 picas
- 4 columns, 7-3/8 inches or 44.5 picas
- 5 columns, 9-1/4 inches or 55.5 picas
- 6 columns, 11-1/8 inches or 66.5 picas
- 7 columns, 13 inches or 78 picas

■ **Tab and TV Scene Magazine column measures**  
(Full page size - 5 columns by 13 inches):

- 1 column, 2 inches or 12 picas
- 2 columns, 4-1/4 inches or 25 picas
- 3 columns, 6-3/8 inches or 38.5 picas
- 4 columns, 8-5/8 inches or 51.5 picas
- 5 columns, 10-3/4 inches or 65 picas

All furnished negatives should be 4 percent smaller

■ **Specifications for Supplied Materials:** PDF files are preferred. Acrobat Distiller settings are available upon request. Best reproduction is achieved with a 100-line screen for film and an 85-line screen for laser prints. Inkjet screens are not acceptable. Right-reading, emulsion down negatives. Check with your representative for native files acceptable for submission.

■ **Photo Specifications:** Seven percent highlight dot; 87-93 percent shadow dot.

## 16 SPECIAL RATES

■ **Position charges:** Every effort will be made to meet positioning requests by the advertiser, and no additional charge is incurred for the request. However, no credit will be given for the inability of the newspaper to meet said request. Should the advertiser wish to guarantee placement of an advertisement in a particular section of the newspaper, a 25 percent surcharge will be assessed over the applicable open rate.

■ **Miscellaneous charges:**

- Laser Print .....\$10.00
- E-mail .....\$10.00
- Burn to CD .....\$10.00

■ **Double truck:** The gutter of a double truck is billed at ten column inches at the applicable rate.



# Classified Advertising

## 17 CLASSIFIED DISPLAY & LINE ADS

Rate differences are based upon circulation for the respective days. See section 20 for details.

### Open Classified Display Rates

Daily	Wednesday	Sunday	Sunday plus EXTRA
\$12.60	\$15.80	\$15.35	\$19.85

Rates are per column inch.

### Open Color Rates

1 Color	2 Color	Full Color
\$150.00	\$275.00	\$400.00

### Repeat Advertising at 25% Discount

Any advertisement of 15 column inches or more may be repeated without copy change in the same seven day week and receive a 25% discount off open space and color rates. The advertiser may choose the day(s).

Daily	Wednesday	Sunday	Sunday plus EXTRA
\$9.45	\$11.85	\$11.51	\$16.01

Rates are per column inch.

### Repeat Color Rates at 25% Discount

1 Color	2 Color	Full Color
\$112.50	\$206.25	\$300.00

### Standby Advertising: \$7.50/col. inch

Any advertisement published in the Tribune at open rates within the preceding 90 days may be run on a standby basis at \$7.50 per column inch. The advertiser may choose the maximum number of times the ad may be published each week. The Tribune will choose the publication dates. Copy changes are not allowed. Standby color is \$100 per spot per day.

### Weekly Standing Ads: \$9.00/col. inch

Purchase an advertisement for seven consecutive days and pay only \$9.00 per column inch per day. Ad size and copy must remain the same. Ads must be a minimum of 2 columns wide and at least 2 inches tall and must be scheduled in seven-day increments. The weekly standing rate does not apply to any other ads. Weekly standing color is \$100 per spot per day.

### Monthly Standing Ads: \$7.00/col. inch

Purchase an advertisement every day for 30 or more consecutive days and pay only \$7.00 per column inch per day. Ad size and/or copy may be changed every seven days. The monthly standing rate does not apply to any other ads. Monthly standing color is \$100 per spot per day.

### Classified Deadlines

Monday line ads ..... Friday, 6 p.m.  
 Tuesday line ads..... Monday, 6 p.m.  
 Wednesday line ads..... Tuesday, 6 p.m.  
 Thursday line ads..... Wednesday, 6 p.m.  
 Friday/Saturday line ads ..... Thursday, 6 p.m.  
 Sunday line ads ..... Friday, 3 p.m.  
 Classified Display ..... See page 6, Section 14

### Classified Line Rates

Classified line ads offer a myriad of customized schedules and progressive price breaks. A line ad offers the flexibility to target a single day or appear every publishing day of the year. All Sunday line ads appear in Sunday EXTRA.

OPEN RATES	
1 day	\$3.74
2 days (same week)	3.34
Consecutive Publication Days	
2 days	\$3.06
4 days	2.55
7 days	2.32
14 days	2.17
21 days	2.02
28 days	1.87

Per line, Per day, Two-line minimum

### National Rates

The rates listed are gross rates for national advertising agencies placing ads for clients without a location in the state of Missouri. National agencies will receive a 15 percent discount from these line rates.

OPEN RATES	
1 day	\$5.06
2 days (same week)	4.52
Consecutive Publication Days	
2 days	\$4.14
4 days	3.45
7 days	3.14
14 days	2.94
21 days	2.74
28 days	2.53

Per line, Per day, Two-line minimum

### Agency Rates

Local advertising agencies with offices or clients in the state of Missouri will receive a 15 percent discount from these line rates.

OPEN RATES	
1 day	\$4.40
2 days (same week)	3.93
Consecutive Publication Days	
2 days	\$3.60
4 days	3.00
7 days	2.73
14 days	2.56
21 days	2.38
28 days	2.20

Per line, Per day, Two-line minimum

### Legal Notice Rates

Legals (bids, notices) 85 cents (per line, per day)  
 Trustee Sales 50 cents (per line, per day)  
 Probate Notices 4 Insertions \$125 (Flat Rate)  
 2 Insertions \$ 70 (Flat Rate)

Above prices include On-line presences at [www.columbiatribune.com](http://www.columbiatribune.com) and an Affidavit of Publication when ad has expired.

## 18 Additional Classified Information

■ **Corrections & Cancellations:** The Tribune will change or cancel ads within normal deadlines. The advertiser shall check the first insertion or cancellation for correctness. The Tribune will be liable for only one incorrect insertion or omission.

■ **Advertising Agencies:** Orders submitted by agencies must be accompanied with an insertion order. If the order contains an incorrect rate, the Tribune will require a corrected insertion order with the corresponding rate.

■ **Blind Boxes:** The Tribune provides confidential "blind boxes" for a \$20 handling fee if you pick up your responses. The Tribune will also mail responses for a minimum price of \$50.00, however, the rate depends on volume of mail and location. Tribune blind boxes are not available for advertisers asking for money or merchandise through the mail.

■ **Standards of Acceptance:** The Columbia Daily Tribune reserves the right to accept, reject, edit or categorize any advertising in the classified section. Proof of legitimacy of a business operation may be required. Refer to Section 13 for other standards of acceptance.

■ **Friday-Saturday Classifieds:** The Columbia Daily Tribune publishes in the afternoon Monday through Friday and in the morning on Saturday and Sunday. To meet deadline requirements, all advertising appearing on Friday classified pages will also be published on Saturday and charged accordingly.

## 19 COMICS

Comics are printed in color on Sunday, in black and white daily. All are on broadsheet pages.

## 20 MAGAZINES

■ **USA Weekend** appears in the Tribune every Saturday. USA Weekend's offices are at 535 Madison Avenue, New York, NY 10022. Call (212) 715-2100 for advertising rate information.

■ **go! Magazine & TV Scene**, a tabloid section, appears in the Tribune each Thursday. This magazine contains weekend entertainment news and local television listings. The advertising deadline is Monday, noon.

■ **SATURDAY BUSINESS Magazine** contains local feature stories about area businesses, comprehensive weekend stock reports and public record information. The advertising deadline is Wednesday, noon.

## 20 CIRCULATION

■ The Tribune publishes seven days a week (except New Years Day, Memorial Day, Independence Day, Labor Day, Thanksgiving and Christmas).

■ On Monday through Friday, the Tribune publishes in the afternoons. The Tribune publishes in the mornings on Saturday and Sunday.

■ The Tribune qualifies for membership in the Audit Bureau of Circulations, an independent, nationally accepted auditing service established by advertisers. ABC auditors annually examine the Tribune's records to verify that the paid circulation we report is accurate.

As of September 30, 2004:

Mon.-Sat. ABC average paid circulation ..... 18,447  
Sunday ABC average paid circulation ..... 23,250

■ On Wednesdays, the Tribune is distributed to more than 22,000 non-subscribers in addition to paid circulation. The total Wednesday Tribune distribution is more than 43,000. Both subscribers and non-subscribers receive the same publication, including the Tribune's Wednesday Food Section. For insert zoning information, see Section 5, page 4.

■ You can also reach non-subscribers on Sundays with Sunday EXTRA. It is distributed to more than 22,000 homes each Sunday morning. The total market distribution of both the Sunday Tribune and EXTRA exceeds 46,000. For insert zoning information, see Section 5, page 4.

STREET ADDRESS: 101 NORTH FOURTH STREET  
COLUMBIA, MISSOURI 65201

SHIPPING ADDRESS: 100 NORTH FOURTH STREET  
COLUMBIA, MISSOURI 65201

MAILING ADDRESS: P.O. Box 798  
COLUMBIA, MISSOURI 65205-0798

DISPLAY ADVERTISING: MAIN: (573) 815-1800  
FAX: (573) 815-1801  
E-MAIL: [display@tribmail.com](mailto:display@tribmail.com)

CLASSIFIED ADVERTISING: MAIN: (573) 815-1855  
FAX: (573) 815-1851  
E-MAIL: [recruitmentads@tribmail.com](mailto:recruitmentads@tribmail.com)

EDITORIAL: E-MAIL: [editor@tribmail.com](mailto:editor@tribmail.com)

WEB ADDRESS: <http://www.columbiatribune.com>

COLUMBIA DAILY

# TRIBUNE

ORIGINAL

PURCHASE AGREEMENT  
FOR  
NEWSPAPER ADVERTISING TERM AND SUPPLY

THIS AGREEMENT dated the 11th day of April 2002 is made between Boone County, Missouri, a political subdivision of the State of Missouri through the Boone County Commission, herein "County" and Columbia Missourian, herein "Contractor."

IN CONSIDERATION of the parties performance of the respective obligations contained herein, the parties agree as follows:

1. **Contract Documents** - This agreement shall consist of this Purchase Agreement for Newspaper Advertising Term and Supply, County of Boone Request for Bid, bid number 16-13MAR02, Introduction and General Conditions of Bidding, Primary Specifications, Response Presentation and Review, the un-executed Response Form, Standard Terms and Conditions, as well as the Contractor's bid response dated March 13, 2002 and executed by Jack Swartz on behalf of the Contractor. All such documents shall constitute the contract documents, which are attached hereto and incorporated herein by reference. Service or product data, specification and literature submitted with bid response may be permanently maintained in the County Purchasing Office bid file for this bid if not attached. In the event of conflict between any of the foregoing documents, the Introduction and General Conditions of Bidding, Primary Specifications, Response Presentation and Review, the un-executed Response Form, and the Standard Terms and Conditions shall prevail and control over the Contractor's bid response.

2. **Contract Duration** - The contract period shall begin on April 11, 2002 and extend through April 10, 2003, subject to the provisions for termination specified below. This agreement may be extended beyond the expiration date by order of the County for four (4) additional one year periods subject to the pricing clauses in the Contractor's bid response and thereafter on a month to month basis in the event the County is unable to re-bid and/or award a new contract prior to the expiration date after exercising diligent efforts to do so or not; provided, however, that from and after the expiration date of this agreement and any annual extensions thereof, Contractor shall have the right to terminate this agreement upon thirty days advance written notice of termination.

3. **Purchase** - The County agrees to purchase from the Contractor and the Contractor agrees to supply the County, Newspaper Advertising rates and services as identified and responded to in the Contractor's Response Form. Advertising will be provided as required in the bid specifications and in conformity with the contract documents for the prices set forth in the Contractor's bid response, as needed and as ordered by the County.

4. **Billing and Payment** - All billing shall be invoiced to the County department that places the order, and may only include the prices as identified in the Contractor's bid response. No additional fees for delivery or extra services not included in the bid response or taxes shall be included as additional charges in excess of the charges in the Contractor's bid response to the specifications. The County agrees to pay all invoices within thirty days of receipt; Contractor agrees to honor any cash or prompt payment discounts offered in its bid response if county makes payment as provided therein. In the event of a billing dispute, the County reserves the right to withhold payment on the disputed amount; in the event the billing dispute is resolved in favor of the Contractor, the County agrees to pay interest at a rate of 9% per annum on disputed amounts withheld commencing from the last date that payment was due.

5. **Binding Effect** - This agreement shall be binding upon the parties hereto and their successors and assigns for so long as this agreement remains in full force and effect.

6. **Entire Agreement** - This agreement constitutes the entire agreement between the parties and supersedes any prior negotiations, written or verbal, and any other bid or bid specification or contractual agreement. This agreement may only be amended by a signed writing executed with the same formality as this agreement.

7. **Termination** - This agreement may be terminated by the County upon thirty days advance written notice for any of the following reasons or under any of the following circumstances:

- a. County may terminate this agreement due to material breach of any term or condition of this agreement, or
- b. County may terminate this agreement if in the opinion of the Boone County Commission if delivery of products are delayed or products delivered are not in conformity with bidding specifications or variances authorized by County, or
- c. If appropriations are not made available and budgeted for any calendar year.

**IN WITNESS WHEREOF** the parties through their duly authorized representatives have executed this agreement on the day and year first above written.

**COLUMBIA MISSOURIAN**

**BOONE COUNTY, MISSOURI**

by *Acic Swartz*  
 title advertising director  
 address PO BOX 917  
COLUMBIA, MO 65205

by: Boone County Commission  
*Don Stamper*  
 Don Stamper, Presiding Commissioner

APPROVED AS TO FORM:

ATTEST:

*[Signature]*  
 County Counselor

*Wendy S. Noren*  
 Wendy S. Noren, County Clerk

**AUDITOR CERTIFICATION**

In accordance with RSMo 50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) incurred by this contract. (Note: Certification is not required for a term and supply contract or where the terms of the contract do not result in a measurable county obligation.)

County-Wide Term/Supply

*Term & Supply - No Encumbrance Required* *KJ 3/26/02*  
 Signature Date Appropriation Account

# Boone County Purchasing

**Debbie Crutchfield**  
Office Specialist



601 E. Walnut-Room 209  
Columbia, MO 65201

(573) 886-4394

Fax (573) 886-4390

Email: [dcrutchfield@boonecountymo.org](mailto:dcrutchfield@boonecountymo.org)

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February 25, 2003

Dan Potter  
Columbia Missourian  
P.O. Box 917  
Columbia, MO 65205

RE: 16-13MAR02 – Newspaper Advertising

Dear Mr. Potter:

The County of Boone wishes to renew the above referenced contract. Confirming the letter dated January 23, 2003, you agree to renew the contract with the attached revised price increases and under the same terms and conditions as the original contract. This contract renewal date will cover through March 10, 2004.

Should you have any questions, please contact me.

Sincerely,

Debbie Crutchfield  
Office Specialist

Cc Melinda Bobbitt  
Bid File  
Clerk's File

## Boone County Purchasing Bid 2003 Revisions

The Tribune will have a rate adjustment on some categories on March 1, 2003.

Here are the following changes:

### 4.8 NON CLASSIFIED

4.8.1 Price per Column inch-Wednesday \$13.75

4.8.2 Price per column inch-Sunday \$17.40

4.8.3 Price per column inch-  
Monday, Tuesday, Thursday, Friday, Saturday \$11.05

### 4.9 CLASSIFIED Multi-column

4.9.1 Price per column inch-Wednesday \$14.35  
(Per inch rate reflects total market coverage, 18,000 non-subscribers, 18,340 paid subscribers totaling 36,340 homes)

4.9.2 Price per column inch-Sunday \$18.00  
(Per inch rate reflects total market coverage 18,000 non-subscribers, 23,403 paid subscribers totaling 42,065 homes)

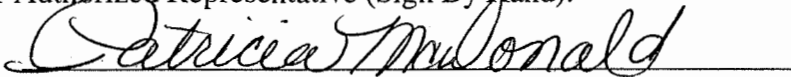
4.9.3 Price per column inch-  
Monday, Tuesday, Thursday, Friday, Saturday \$11.45

### 4.9 CLASSIFIED SECTION: **Single column ads**

4.9.5 Price per line Sunday (full circulation) \$ 3.30

**4.7 Legal advertising (Probate, Trustee Sale, Bids, etc.) remains the same as 2002**

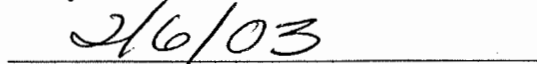
4.15.1 Authorized Representative (Sign By Hand):



4.15.2 Type or Print signed Name

Patricia McDonald

4.15.3 Today's Date



# Boone County Purchasing

Debbie Crutchfield  
Office Specialist



601 E. Walnut-Room 209  
Columbia, MO 65201

(573) 886-4394

Fax (573) 886-4390

Email: dcrutchfield@boonecountymo.org

March 17, 2004

 **COPY**

Kristina Blumer  
Columbia Missourian  
P.O. Box 917  
Columbia, MO 65205

RE: 16-13MAR02 – Newspaper Advertising

Dear Ms. Blumer

The County of Boone wishes to renew the above referenced contract. Confirming the letter dated March 4, 2004, you agree to renew the contract under the same terms and conditions as the original contract which you submitted with your letter of intent. This contract renewal date will cover through April 10, 2005.

Should you have any questions, please contact me.

Sincerely,

Debbie Crutchfield  
Office Specialist

Cc Purchasing  
Bid File  
Clerk's File  
Auditor

1166-2002

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI }  
County of Boone } ea.

April Session of the February Adjourned

Term. 20 02

In the County Commission of said county, on the

11<sup>th</sup> day of April 20 02


the following, among other proceedings, were had, viz:

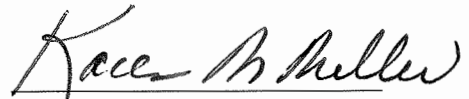
Now on this day, the County Commission of the County of Boone does hereby award bid 13-19MAR02 for Tires – Passenger Vehicles and Light Duty Trucks to Ewers Tire Inc per the recommendation of the Purchasing Department. It is further ordered that the Presiding Commissioner be hereby authorized to sign said agreements.

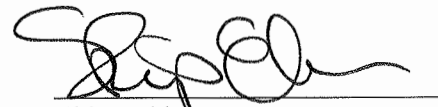
Done this 11<sup>th</sup> day of April, 2002.

  
Don Stamper  
Presiding Commissioner

ATTEST:

  
Wendy S. Noren  
Clerk of the County Commission

  
Karen M. Miller  
District I Commissioner

  
Skip Elkin  
District II Commissioner



# Boone County Purchasing

Marlene Ridgway  
Buyer



601 E. Walnut, 2nd Flr  
Columbia, MO 65201  
(573) 886-4392

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## MEMORANDUM

TO: Boone County Commission  
FROM: Marlene Ridgway *MR*  
RE: 13-19MAR02 – Tires-Passenger Vehicles and Light Duty Trucks  
DATE: March 29, 2002

We have reviewed the responses from the above referenced bid and recommend awarding to Ewers Tire Inc. for having the lowest and best bid meeting the minimum specifications. We are not awarding service calls and road hazard coverage at this time. Research of the County's use of the service over the past 3 years has been minimal and could be handled in-house by our Public Works department.

Various departments will use this bid as a term and supply contract. Because it is term and supply, no need for purchase orders.

The bid tabulation is attached for your review.

**Bid Tabulation**

**13-19MAR02 - Tires - Passenger Vehicles and Light Duty Trucks**

**4.7. Pricing - Category 1 - Passenger Vehicle Tires**

		Cross MidWest Tires			Big O Tires			Ewers Tire Inc.		
	Size	Type & Brand	Stock No.	Price	Type & Brand	Stock No.	Price	Type & Brand	Stock No.	Price
1	P185/65-R14	<b>No Bid</b>			Kelly-All Season Radial	013-18	\$ 49.95	Integrity Goodyear	402-879-477	\$ 30.22
2	P185/75-R14		Kelly-All Season Radial	026-12	\$ 48.22	Integrity Goodyear	402-853-436	\$ 29.47		
3	P195/70-R14		Kelly-All Season Radial	085-16	\$ 57.95	Integrity Goodyear	402-827-436	\$ 31.54		
4	P205/65-R15		Kelly-All Season Radial	026-36	\$ 68.95	Integrity Goodyear	402-695-477	\$ 34.69		
5	P205/75-R14		Kelly-All Season Radial	026-16	\$ 47.41	Integrity Goodyear	402-728-436	\$ 31.55		
6	P215/70-R15		Kelly-All Season Radial	013-12	\$ 69.95	Integrity Goodyear	402-431-436	\$ 36.19		
7	P215/75-R15		Kelly-All Season Radial	086-18	\$ 56.95	Integrity Goodyear	402-391-436	\$ 34.96		
8	P225/60-R16		Nankang-Vrated	24-665	\$ 57.62	Regatta II Goodyear	187-013-016	\$ 51.42		
9	P225/70-R15		Kelly-All Season Radial	103-72	\$ 58.04	Integrity Goodyear	402-392-436	\$ 37.44		
10	P235/75-R15		Kelly-All Season Radial	026-26	\$ 62.01	Regatta II Goodyear	187-019-026	\$ 46.68		
11	P245/75-R16		Kelly-Comanche	2400-8	\$ 94.95	Wrangler RTS Goodyear	137-694-076	\$ 62.91		
		<b>TOTAL</b>					\$ 672.00			\$ 427.07

**Pricing - Category 2 - Pickup Truck Tires**

		Cross MidWest Tires			Big O Tires			Ewers Tire Inc.		
	Size	Type & Brand	Stock No.	Price	Type & Brand	Stock No.	Price	Type & Brand	Stock No.	Price
1	LT225/75-R1	Firestone Steeltex a/t	286-419	\$ 63.00	Wild County AT	FQ-24	\$ 77.70	Conquest AP Goodyear	796-461-078	\$ 59.35
2	LT235/75-R1	Firestone Steeltex a/t	288-098	\$ 68.00	Kelly Apache	0456-259	\$ 65.66	Conquest AP Goodyear	796-112-077	\$ 47.15
3	LT235/85-R1	Firestone Steeltex a/t	280-887	\$ 65.00	Kelly Apache	0456-261	\$ 75.41	Conquest AP Goodyear	796-045-078	\$ 65.14
4	LT245/75-R1	Firestone Steeltex a/t	288-624	\$ 66.00	Kelly Apache	0456-263	\$ 76.69	Conquest AP Goodyear	755-217-103	\$ 45.32
5	LT255/70-R1	General Amer 600 A/S	70181	\$ 64.00	Wild County RVT	MV-86	\$ 66.26	Wrangler ATS Goodyear	411-354-176	\$ 82.80
		<b>TOTAL</b>		\$ 326.00	<b>TOTAL</b>		\$ 361.72	<b>TOTAL</b>		\$ 299.76

**Category 3 - Pursuit Tires - For use on Law Enforcement Vehicles**

		Cross MidWest Tires			Big O Tires			Ewers Tire Inc.		
	Size	Type & Brand	Stock No.	Price	Type & Brand	Stock No.	Price	Type & Brand	Stock No.	Price
1	P205/70-R15	<b>No Bid</b>			Eagle GA	2057015	\$ 80.95	Integrity Goodyear	402-117-436	\$ 34.96
2	P225/60-R16				Eagle HP	2256016	\$ 86.95	Eagle RSA Goodyear	732-354-500	\$ 50.81
3	P225/70-R16				Eagle LS	2257016	\$ 109.95	Eagle GT+4 Goodyear	104-876-486	\$ 43.75
4	P235/70-R15				Eagle RS-A	2357015	\$ 89.95	Eagle GT+4 Goodyear	104-807-176	\$ 47.75
		<b>Total</b>			<b>Total</b>		\$ 367.80	<b>Total</b>		\$ 177.27

**Category 4 - Tire Related Services**

		Cross Midwest Tires	Big O Tires	Ewers Tire Inc.
1	Tire Repair - In Shop (each)	\$ 13.00	\$ 12.00	\$ 15.00
2	Alignment - Front End (each)	\$ 39.95	\$ 35.00	\$ 39.95
3	Balancing of Tire (each)	\$ 10.00	\$ 7.50	\$ 8.50
4	Alignment - Front & Rear (each)	\$ 59.95	\$ 55.00	\$ 52.00
5	Service Call in County per hour	\$ 35.00	\$ 20.00	No Bid
6	Service call in County per mile	\$ -	\$ 1.00	No Bid
7	Flat Shop Rate per hour	\$ 50.00	\$ 45.00	\$ 57.00
8	Road Hazard Coverage per tire	\$ 5.00	\$ 22.95	No Bid
<b>TOTAL</b>		\$ 212.90	\$ 198.45	\$ 172.45
4.8.	Minimum Discount for all product lines	0%	10%	0%
4.9.	References	Yes	Yes	
4.12	Cooperative Purchasing	Yes	Yes	No

**NO BIDS:**

Forklifts of Central Mo, Inc. Jeff City  
 Tire Centers, LLC Sedalia, MO

\_\_\_\_\_  
 \_\_\_\_\_

**PURCHASE AGREEMENT  
FOR  
TIRES -PASSENGER VEHICLES AND LIGHT DUTY TRUCKS**

THIS AGREEMENT dated the 17th day of April 2002 is made between Boone County, Missouri, a political subdivision of the State of Missouri through the Boone County Commission, herein "County" Ewers Tire Inc., herein "Contractor."

**IN CONSIDERATION** of the parties performance of the respective obligations contained herein, the parties agree as follows:

**1. Contract Documents** - This agreement shall consist of this Purchase Agreement For Tires-Passenger Vehicles and Light Duty Trucks, County of Boone Request for Bid for Tire - Passenger and Light Duty Trucks, bid number 13-19MAR02 Introduction and General Terms and Conditions of Bidding, Primary Specifications, Response Presentation and Review, any applicable addenda, the unexecuted Response Form, Standard Terms and Conditions, as well as the Contractor's bid response dated March 6, 2002 and executed by R. A. Ewers, CEO on behalf of the Contractor. All such documents shall constitute the contract documents which are attached hereto and incorporated herein by reference. Service or product data, specification and literature submitted with bid response may be permanently maintained in the County Purchasing Office bid file for this bid if not attached. In the event of conflict between any of the foregoing documents, Introduction and General Terms and Conditions of Bidding, Primary Specifications, Response Presentation and Review, the unexecuted Response Form, Standard Terms and Conditions, and applicable Addenda shall prevail and control over the Contractor's bid response.

**2. Contract Duration** - This agreement shall commence on the date written above until March 31, 2002 subject to the provisions for termination specified below. This agreement may be extended beyond the expiration date by order of the County for two additional one year periods subject to the pricing clauses in the Contractor's bid response and thereafter on a month to month basis in the event the County is unable to re-bid and/or award a new contract prior to the expiration date after exercising diligent efforts to do so or not; provided, however, that from and after the expiration date of this agreement any annual extensions thereof, Contractor shall have the right to terminate this agreement upon thirty days advance written notice of termination.

**3. Basic Services** - The County agrees to purchase from the Contractor and the Contractor agrees to supply the County the items identified and responded to. Items will be provided as required in the bid specifications and in conformity with the contract documents for the prices set forth in the Contractor's bid response, as needed and as ordered by County.

**4. Delivery** - Contractor agrees to provide the items and service as specified and as agreed to in the bid specifications.

**5. Billing and Payment** - All billing shall be invoiced to the County Department placing the order and billings may only include the prices listed in the Contractor's bid response. No additional fees for delivery or extra services not included in the bid response or taxes shall be included as additional charges in excess of the charges in the Contractor's bid response to the specifications. The County agrees to pay all invoices within thirty days of receipt; Contractor agrees to honor any cash or prompt payment discounts offered in its bid response if county makes payment as provided therein. In the event of a billing dispute, the County reserves the

right to withhold payment on the disputed amount; in the event the billing dispute is resolved in favor of the Contractor, the County agrees to pay interest at a rate of 9% per annum on disputed amounts withheld commencing from the last date that payment was due.

**6. Binding Effect** - This agreement shall be binding upon the parties hereto and their successors and assigns for so long as this agreement remains in full force and effect.

**7. Entire Agreement** - This agreement constitutes the entire agreement between the parties and supersedes any prior negotiations, written or verbal, and any other bid or bid specification or contractual agreement. This agreement may only be amended by a signed writing executed with the same formality as this agreement.

**8. Termination** - This agreement may be terminated by the County upon thirty days advance written notice for any of the following reasons or under any of the following circumstances:

- a. County may terminate this agreement due to material breach of any term or condition of this agreement, or
- b. County may terminate this agreement if in the opinion of the Boone County Commission if delivery of products are delayed or products delivered are not in conformity with bidding specifications or variances authorized by County, or
- c. If appropriations are not made available and budgeted for any calendar year.

**IN WITNESS WHEREOF** the parties through their duly authorized representatives have executed this agreement on the day and year first above written.

**EWERS TIRE INC.**

by *T.A. Ewers*  
 title *CEO*  
 address *111 W. Dunklin*  
*J.C. Mo 65101*

APPROVED AS TO FORM:

*[Signature]*  
 County Counselor

**BOONE COUNTY, MISSOURI**

by: Boone County Commission  
*[Signature]*  
 Don Stamper, Presiding Commissioner

ATTEST:

*Wendy S. Noren*  
 Wendy S. Noren, County Clerk

**AUDITOR CERTIFICATION**

In accordance with RSMo 50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) incurred by this contract. (Note: Certification is not required for a term and supply contract or where the terms of the contract do not result in a measurable county obligation.)

County Wide Term/Supply

*Term & Supply - No Encumbrance Required 4/1/02*  
 Signature Date Appropriation Account

# Boone County Purchasing

**Marlene Ridgway**  
Buyer



601 E. Walnut-Room 209  
Columbia, MO 65201  
(573) 886-4392  
Fax (573) 886-4390  
Email: mridgway@boonecountymo.org

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February 21, 2003

Dick Ewers  
Ewers Tire, Inc.  
1401 Missouri Blvd  
Jefferson City, MO 65101

RE: 13-19MAR02 – Tires- Passenger Vehicles and Light Duty Trucks

Dear Mr. Ewers:

The County of Boone wishes to renew the above referenced contract. Confirming your letter received from your firm dated February 20, 2003, you agree to renew the contract under the same terms and conditions with the adjusted prices. This contract renewal date will cover through March 10, 2004.

Should you have any questions, please contact me.

Sincerely,

Marlene Ridgway  
Buyer

COPY

Cc Public Works  
Bid File  
Clerk's File

11e7-2002

# Boone County Purchasing

**Marlene Ridgway**  
Buyer



601 E. Walnut-Room 209

Columbia, MO 65201

(573) 886-4392

Fax (573) 886-4390

Email: mridgway@boonecountymo.org

February 19, 2003

Dick Ewers  
Ewers Tire, Inc.  
419 East Broadway  
Columbia, MO. 65202

Fax (573) 874-3946

634-4940

RE: 13-19MAR02 - Tires-Passenger Vehicles and Light Duty Trucks

Dear Mr. Ewers

The County of Boone is interested in renewing the above referenced contract that expires on March 10, 2003. Per our phone conversation, there may be some increases to your original bid pricing. I have attached a list of identified tires and sizes Boone County presently has on its vehicles. If you are interested in renewing for an additional year, please complete the attachment and return with your signature on this letter.

Please sign and date below if you agree to renew the contract under the same terms and conditions as set in the original bid including the attached sheet with price adjustments for an additional year.

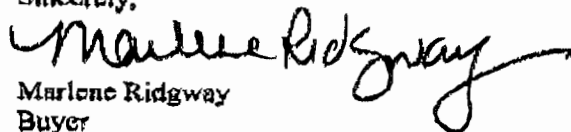
I R. A. Ewers of Ewers Tire, Inc. agree to renew the contract 13-19MAR02 - Tires-Passenger Vehicles and Light Duty Trucks for an additional year under the same terms and conditions as set in the original bid including the attached sheet with price adjustments.

  
Signature

2-20-03  
Date

I will share these terms with the Public Works Department. If they agree to renew, I will send you a confirmed contract renewal letter. Should you have any questions, please contact me.

Sincerely,



Marlene Ridgway  
Buyer

Cc Bid File

# FIRST YEAR CONTRACT RENEWAL PRICES

## 13-19MAR02 - Tires - Passenger Vehicles and Light Duty Trucks

### 4.7. Pricing - Category 1 - Passenger Vehicle Tires

Ewers Tire Inc.				
	Size	Type & Brand	Stock No.	Price
1	P185/65-R14	Integrity Goodyear	402-878-477	32.20
2	P185/75-R14	Integrity Goodyear	402-853-436	31.87
3	P195/70-R14	Integrity Goodyear	402-827-436	34.14
4	P205/65-R15	Integrity Goodyear	402-688-477	37.53
5	P205/75-R14	Integrity Goodyear	402-728-436	34.14
6	P215/70-R15	Integrity Goodyear	402-431-436	39.15
7	P215/75-R15	Integrity Goodyear	402-391-436	37.82
8	P215/75-R15	Wrangler RTS Goodyear	137-025-568	59.74
9	P225/60-R16	Regatta II Goodyear	187-013-016	57.16
10	P225/70-R15	Integrity Goodyear	402-392-436	40.51
11	P235/75-R15	Regatta II Goodyear	187-019-026	50.87
12	P245/75-R16	Wrangler RTS Goodyear	137-694-076	68.70
<b>TOTAL</b>				\$

30.22  
29.47  
31.54  
- Code Change - 402 406 477 34.10?  
31.55  
36.19  
31.96  
  
51.42  
37.44  
46.68  
62.91

### Pricing - Category 2 - Pickup Truck Tires

	Size	Type & Brand	Stock No.	Price
1	LT225/75-R16	Conquest AP Goodyear	796-461-078	60.00
2	LT235/75-R15	Conquest AP Goodyear	796-112-077	47.81
3	LT235/85-R16	Conquest AP Goodyear	796-045-078	66.02
4	LT245/75-R16	Conquest AT Goodyear	756-217-163	72.56
5	LT255/70-R18	Wrangler ATS Goodyear	411-354-176	90.42
<b>TOTAL</b>				

59.35  
47.15  
Conquest 45.14  
Conquest AT 753-429-102 45.32  
82.80

### Category 3 - Pursuit Tires - For use on Law Enforcement Vehicles

	Size	Type & Brand	Stock No.	Price
1	P205/70-R15	Integrity Goodyear	402-117-436	37.82
2	P225/60-R16	Eagle RSA Goodyear	732-354-500	53.35
3	P225/70-R15 / S	Eagle GT+4 Goodyear	104-878-486	45.34
4	P235/70-R15	Eagle GT+4 Goodyear	104-807-176	50.14
<b>Total</b>				

31.96  
50.81  
225 70R15 43.75  
47.75

### Category 4 - Tire Related Services

1	Tire Repair - In Shop (each)	15.00
2	Alignment - Front End (each)	39.95
3	Balancing of Tire (each)	8.50
4	Alignment - Front & Rear (each)	52.00
5	Service Call in County per hour	N/A
6	Service call in County per mile	N/A
7	Flat Shop Rate per hour	65.00
8	Road Hazard Coverage per tire	N/A
<b>TOTAL</b>		\$ -
4.8	Minimum Discount for all product lines	0%

457



# FIRST YEAR CONTRACT RENEWAL PRICES

## 13-19MAR02 - Tires - Passenger Vehicles and Light Duty Trucks

3/10/03 - 3/10/04

### 4.7. Pricing - Category 1 - Passenger Vehicle Tires

Ewers Tire Inc.				
	Size	Type & Brand	Stock No.	Price
1	P185/65-R14	Integrity Goodyear	402-879-477	\$ 32.70
2	P185/75-R14	Integrity Goodyear	402-853-436	\$ 31.87
3	P195/70-R14	Integrity Goodyear	402-827-436	\$ 34.14
4	P205/65-R15	Integrity Goodyear	402-695-477	\$ 37.53
5	P205/75-R14	Integrity Goodyear	402-728-436	\$ 34.14
6	P215/70-R15	Integrity Goodyear	402-431-436	\$ 39.15
7	P215/75-R15	Integrity Goodyear	402-391-436	\$ 37.82
8	P215/75-R15	Wrangler RTS Goodyear	137-025-568	\$ 59.76
9	P225/60-R16	Regatta II Goodyear	187.013-016	\$ 57.16
10	P225/70-R15	Integrity Goodyear	402-392-436	\$ 40.51
11	P235/75-R15	Regatta II Goodyear	187-019-026	\$ 50.81
12	P245/75-R16	Wrangler RTS Goodyear	137-694-076	\$ 68.70
<b>TOTAL</b>				\$ 524.29

### Pricing - Category 2 - Pickup Truck Tires

	Size	Type & Brand	Stock No.	Price
1	LT225/75-R16	Conquest AP Goodyear	796-461-078	\$ 60.00
2	LT235/75-R15	Conquest AP Goodyear	796-112-077	\$ 47.81
3	LT235/85-R16	Conquest AP Goodyear	796-045-078	\$ 66.07
4	LT245/75-R16	Conquest AP Goodyear	755-217-103	\$ 72.56
5	LT255/70-R16	Wrangler ATS Goodyear	411-354-176	\$ 90.42
<b>TOTAL</b>				\$ 336.86

### Category 3 - Pursuit Tires - For use on Law Enforcement Vehicles

	Size	Type & Brand	Stock No.	Price
1	P205/70-R15	Integrity Goodyear	402-117-436	\$ 37.82
2	P225/60-R16	Eagle RSA Goodyear	732-354-500	\$ 53.35
3	P225/70-R16	Eagle GT+4 Goodyear	104-876-486	\$ 45.34
4	P235/70-R15	Eagle GT+4 Goodyear	104-807-176	\$ 50.14
<b>Total</b>				\$ 186.65

### Category 4 - Tire Related Services

1	Tire Repair - In Shop (each)		\$ 15.00
2	Alignment - Front End (each)		\$ 39.95
3	Balancing of Tire (each)		\$ 8.50
4	Alignment - Front & Rear (each)		\$ 52.00
5	Service Call in County per hour		N/B
6	Service call in County per mile		N/B
7	Flat Shop Rate per hour		\$ 65.00
8	Road Hazard Coverage per tire		N/B

4.8. Minimum Discount for all product lines 0%

**CERTIFIED COPY OF ORDER**

STATE OF MISSOURI }  
 County of Boone } ea.

April Session of the February Adjourned

Term. 20 02

In the County Commission of said county, on the

11<sup>th</sup> day of April 20 02

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby award bid 18-19MAR02 for the Lease of Road Construction Equipment as follows:

Equipment	Awarded to	Monthly Lease Amount
Self-Propelled Single-Smooth Drum Vibratory Roller	United Rentals	\$2,800.00
Pneumatic Roller Compactor	Hertz Corporation	\$2,250.00
Track Hoe	Hertz Corporation	\$3,375.00
Dozer	Tri-State Construction Equipment	\$6,000.00

It is further ordered that the Presiding Commissioner be hereby authorized to sign said agreements.

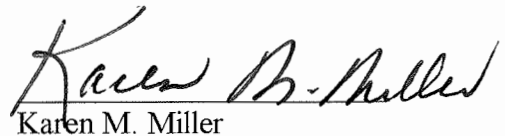
Done this 11<sup>th</sup> day of April, 2002.




Don Stamper  
 Presiding Commissioner

ATTEST:

Wendy S. Noren sr  
 Wendy S. Noren  
 Clerk of the County Commission



Karen M. Miller  
 District I Commissioner



Skip Elkin  
 District II Commissioner

# Boone County Purchasing

**Marlene Ridgway**  
Buyer



601 E. Walnut, 2nd Flr  
Columbia, MO 65201  
(573) 886-4392

---

## MEMORANDUM

TO: Boone County Commission  
FROM: Marlene Ridgway *MR*  
RE: 18-19MAR02 – Lease of Road Construction Equipment  
DATE: March 29, 2002

The Public Works Department and I have reviewed the bids submitted and recommend the following vendors with the lowest and best bid meeting the minimum specifications:

For the Self-propelled Single-Smooth Drum Vibratory Roller we recommend award to United Rentals for the monthly lease amount of \$2,800.00.

For the Pneumatic Roller Compactor we recommend award to Hertz Corporation for a monthly lease amount of \$2,250.00. We also recommend award to Hertz Corporation for the Track Hoe for a monthly lease amount of \$3,375.00.

For the Dozer we recommend award to Tri-State Construction Equipment Company for a monthly lease amount of \$6,000.00.

These are budgeted in organization 2040 account 71700. At the time of this writing there were \$112,000.00 available. This is a term and supply contract, hence no need for purchase orders. Attached is the bid tabulation for your review.

# Bid Tabulation

## 18-19:MAR02 - Lease of Road Construction Equipment

	Hertz Corp	Victor L. Phillips Co.	Roland Machinery	Allied Construction Equip	United Rentals Inc.
	Monthly Lease Cost	Monthly Lease Cost	Monthly Lease Cost	Monthly Lease Cost	Monthly Lease Cost
4.7.1. Drum Vibratory Roller	\$ 3,275.00	\$ 3,995.00	\$ 4,165.00	\$ 3,200.00	\$ 2,800.00
Make:	I-R	Ingersoll-Rand	Ingersoll-Rand	Tampo	Ingersoll Rand
Model:	SD-100	SD100	SD100	RS-58 D	SD-100
Year:	2000	2001	No Response	1989	2000
Hour Reading:	590	115	No Response	1632	650
ARO # of Days:	5	Immediate	2-3 working days	3-5	5
4.7.3. Pneumatic Roller Compacto	\$ 2,250.00	\$ 2,395.00	No Bid	No Bid	NO Bid
Make:	Bomag	Ingersoll-Rand			
Model:	BW11RH	PT125R			
Year:	2000	2001			
Hour Reading:	254	75			
ARO # of Days:	5	Immediate			
4.7.4. Dozer	\$ 6,700.00	NO Bid	\$ 8,415.00	No Bid	\$ 6,000.00
Make:	Dere		Komatsu		John Deere
Model:	850C-LGP		D85EX-21LGP		850C 11LGP
Year:	2000		No Response		2000
Hour Reading:	1000		No Response		1525
ARO # of Days:	5		2-3 working days		5
4.7.5. Track Hoe	\$ 3,375.00	\$ 4,995.00	\$ 4,718.00	No Bid	\$ 4,000.00
Make:	Kobelco	Hyundai	Komatsu		John Deere
Model:	SK200 LC	R210	PC200LC-6		200C-LC
Year:	2001	2001	No Response		580
Hour Reading:	950	196	No Response		5
ARO # of Days:	5	Immediate	2-3 working days		
			all subject to avail.		
4.9. Increase for 2nd yr	5%	5%	2%	0%	10%
Increase for 3rd yr	5%	5%	2%	0%	10%
4.10. Cooperative Purchase:	Yes	No Response	Yes	Yes	Yes
Addendum One	Yes	Yes	Yes	No	No

No Bids:

Lauf Equip Co, Jeff City  
 Rackers Equip Jeff City  
 Sydenstricker, Rocheport  
 Goedecke, Columbia  
 Vermeer Sales, Olathe KS  
 New Way Concrete Forms, Jeff City  
 M... CO, Fenton

Farco Corp, Freeman, MO  
 Lindsey Rental, Columbia  
 United Rentals Trench Safety Overland Pk KS  
 Cummings McGowan & West, St. Louis  
 Precision Laser, Spgfld, MO

		<b>Rex Spencer Equip Co.</b>	<b>Tri-State Construction</b>	<b>Van Keppel</b>	<b>Crown Power &amp; Equipment</b>
		Monthly Lease Cost	Monthly Lease Cost	Monthly Lease Cost	Monthly Lease Cost
4.7.1.	<b>Drum Vibratory Roller</b>	\$ 3,700.00	No Bid	\$ 3,775.00	No Bid
	Make:	Ingersoll-Rand		Hypac	
	Model:	SD110		C850B	
	Year:	1999		1999-2000	
	Hour Reading:	730		66-296	
	ARO # of Days:	2		1-5	
4.7.3.	<b>Pneumatic Roller Compacto</b>	No Bid	No Bid	\$ 2,650.00	No Bid
	Make:			Hypac	
	Model:			C530A	
	Year:			2000-2001	
	Hour Reading:			17-240	
	ARO # of Days:			1-5	
4.7.4.	<b>Dozer</b>	No Bid	\$ 6,000.00	No Bid	No Bid
	Make:		John Deere		
	Model:		850C		
	Year:		1999 or newer		
	Hour Reading:		1725		
	ARO # of Days:		2 weeks		
4.7.5.	<b>Track Hoe</b>	\$ 4,500.00	\$ 4,750.00	\$ 4,200.00	\$ 4,625.00
	Make:	JCB	John Deere	Kobelco	Case
	Model:	JS200	200LC	SK210 or equiv.	210
	Year:	2000	2001 or newer	2000-2001	2002
	Hour Reading:	1200	100	15-1500	200
	ARO # of Days:	3	2 weeks	1-5	10 days or less
			all subject to avail.		
4.9.	Increase for 2nd yr	0%	5%	5%	0%
	Increase for 3rd yr	0%	5%	5%	5%
4.10.	Cooperative Purchase:	Yes	No	Yes	Yes
	Addendum One	No	Yes	No	Yes

**EQUIPMENT LEASE AGREEMENT  
FOR  
ROAD CONSTRUCTION EQUIPMENT**

**THIS AGREEMENT** dated the 11 day of APRIL 2002 is made between Boone County, Missouri, a political subdivision of the State of Missouri through the Boone County Commission, herein "Lessee" and Tri-State Construction Equipment Company, herein "Lessor."

**IN CONSIDERATION** of the parties performance of the respective obligations contained herein, the parties agree as follows:

1. *Contract Documents* - This agreement shall consist of this Equipment Lease Agreement For Road Construction Equipment, County of Boone Request for Bid for Lease of Road Construction Equipment, bid number 18-19MAR02, Introduction and General Terms and Conditions of Bidding, Primary Specifications, Response Presentation and Review, Addendum One, the unexecuted Response Form, as well as the Lessor's bid response dated March 18, 2002 executed by Jim W. Smith on behalf of the Lessor. All such documents shall constitute the contract documents which are attached hereto and incorporated herein by reference. Service or product data, specification and literature submitted with bid response may be permanently maintained in the County Purchasing Office bid file for this bid if not attached. In the event of conflict between any of the foregoing documents, the Instructions and General Conditions of Bidding, Primary Specifications, Response Presentation and Review, Addendum One, and the unexecuted Response Form, shall prevail and control over the Lessor's bid response.

2. *Lease* - The Lessee agrees to lease from the Lessor and the Lessor agrees to lease to the Lessee the equipment proposed in section 4.7.4. of the bid specifications (Dozer ) at the monthly rental rate of \$6,000.00 subject to termination as described below. The monthly lease cost shall be firm for one year from the date written above and is subject to renewal per the bid specifications and response.

3. *Delivery and Return*- Lessor agrees to deliver leased equipment fully operational and in pre-serviced condition within five days ARO. Lessor shall pick up the equipment leased hereunder at the same location per the bid specifications.

4. *Billing and Payment* - All billing shall be invoiced to the Boone County Public Works Department and billings may only include the prices listed in the Lessor's bid response. No additional fees for delivery or extra services or taxes shall be included as additional charges in excess of the charges in the Lessor's bid response to the specifications. The Lessee agrees to pay all invoices within thirty days of receipt; Lessor agrees to honor any cash or prompt payment discounts offered in its bid response if Lessee makes payment as provided therein. In the event of a billing dispute, the Lessee reserves the right to withhold payment on the disputed amount; in the event the billing dispute is resolved in favor of the Lessor, the Lessee agrees to pay interest at a rate of 9% per annum on disputed amounts withheld commencing from the last date that payment was due.

5. *Maintenance and Repair*- The Lessor agrees to provide and lease the equipment specified in the contract documents in good working order and repair and in pre-serviced condition. Lessee shall be responsible for normal routine service and maintenance in accordance with manufacturer's recommendations while subject to this lease and further agrees to be liable for damage to the equipment which occurs during this lease, normal wear and tear excepted. Lessee shall not be liable or responsible for major equipment repair or failure which occurs during normal operations attributable to equipment age or normal use or due to wear and tear or lack of maintenance by the

Lessor or prior equipment users, or due to defects existing in the equipment or components thereof predating this lease.

6. *Binding Effect* - This agreement shall be binding upon the parties hereto and their successors and assigns for so long as this agreement remains in full force and effect.

7. *Entire Agreement* - This agreement constitutes the entire agreement between the parties and supersedes any prior negotiations, written or verbal, and any other bid or bid specification or contractual agreement. This agreement may only be amended by a signed writing executed with the same formality as this agreement.

8. *Termination* - This agreement may be terminated by the Lessee upon thirty days advance written notice for any of the following reasons or under any of the following circumstances:

- a. Lessee may terminate this agreement due to material breach of any term or condition of this agreement, or
- b. Lessee may terminate this agreement if in the opinion of the Boone County Commission if delivery of products are delayed or products delivered are not in conformity with bidding specifications or variances authorized by Lessee, or
- c. If appropriations are not made available and budgeted for any calendar year.

IN WITNESS WHEREOF the parties through their duly authorized representatives have executed this agreement on the day and year first above written.

**TRI-STATE CONSTRUCTION  
EQUIPMENT COMPANY**

**BOONE COUNTY, MISSOURI**

by *Joel W. Smith*  
title 17 April 02

by: Boone County Commission  
*Don Stamper*  
Don Stamper, Presiding Commissioner

APPROVED AS TO FORM:  
*[Signature]*  
County Counselor

ATTEST:  
*Wendy S. Noren* *tw*  
Wendy S. Noren, County Clerk

**AUDITOR CERTIFICATION**

In accordance with RSMo 50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) incurred by this contract. (Note: Certification is not required for a term and supply contract or where the terms of the contract do not result in a measurable county obligation.)

*no encumbrance required* 4/1/02 2040-71700 Term/Supply  
Signature *[Signature]* Date Appropriation Account

**EQUIPMENT LEASE AGREEMENT  
FOR  
ROAD CONSTRUCTION EQUIPMENT**

**THIS AGREEMENT** dated the 11th day of April 2002 is made between Boone County, Missouri, a political subdivision of the State of Missouri through the Boone County Commission, herein "Lessee" and Hertz Corporation, herein "Lessor."

**IN CONSIDERATION** of the parties performance of the respective obligations contained herein, the parties agree as follows:

1. *Contract Documents* - This agreement shall consist of this Equipment Lease Agreement For Road Construction Equipment, County of Boone Request for Bid for Lease of Road Construction Equipment, bid number 18-19MAR02, Introduction and General Terms and Conditions of Bidding, Primary Specifications, Response Presentation and Review, Addendum One, the unexecuted Response Form, as well as the Lessor's bid response dated March 14, 2002 executed by Anthony Gonnella on behalf of the Lessor. All such documents shall constitute the contract documents which are attached hereto and incorporated herein by reference. Service or product data, specification and literature submitted with bid response may be permanently maintained in the County Purchasing Office bid file for this bid if not attached. In the event of conflict between any of the foregoing documents, the Instructions and General Conditions of Bidding, Primary Specifications, Response Presentation and Review, Addendum One, and the unexecuted Response Form, shall prevail and control over the Lessor's bid response.

2. *Lease* - The Lessee agrees to lease from the Lessor and the Lessor agrees to lease to the Lessee the equipment proposed in section 4.7.3. of the bid specifications (Self-propelled Pneumatic Roller Compactor ) at the monthly rental rate of \$2,250.00 subject to termination as described below. The Lessee also agrees to lease from the Lessor and the Lessor agrees to lease to the Lessee the equipment proposed in section 4.7.5. of the bid specifications (Track Hoe ) at the monthly rental rate of \$3,375.00 subject to termination as described below. The monthly lease cost shall be firm for one year from the date written above and is subject to renewal per the bid specifications and response.

3. *Delivery and Return*- Lessor agrees to deliver leased equipment fully operational and in pre-serviced condition within five days ARO. Lessor shall pick up the equipment leased hereunder at the same location per the bid specifications.

4. *Billing and Payment* - All billing shall be invoiced to the Boone County Public Works Department and billings may only include the prices listed in the Lessor's bid response. No additional fees for delivery or extra services or taxes shall be included as additional charges in excess of the charges in the Lessor's bid response to the specifications. The Lessee agrees to pay all invoices within thirty days of receipt; Lessor agrees to honor any cash or prompt payment discounts offered in its bid response if Lessee makes payment as provided therein. In the event of a billing dispute, the Lessee reserves the right to withhold payment on the disputed amount; in the event the billing dispute is resolved in favor of the Lessor, the Lessee agrees to pay interest at a rate of 9% per annum on disputed amounts withheld commencing from the last date that payment was due.

5. *Maintenance and Repair*- The Lessor agrees to provide and lease the equipment specified in the contract documents in good working order and repair and in pre-serviced condition. Lessee shall be responsible for normal routine service and maintenance in accordance with manufacturer's recommendations while subject to this lease and further agrees to be liable for damage to the equipment which occurs during this lease, normal wear and tear excepted. Lessee shall not be liable



or responsible for major equipment repair or failure which occurs during normal operations attributable to equipment age or normal use or due to wear and tear or lack of maintenance by the Lessor or prior equipment users, or due to defects existing in the equipment or components thereof predating this lease.

6. *Binding Effect* - This agreement shall be binding upon the parties hereto and their successors and assigns for so long as this agreement remains in full force and effect.

7. *Entire Agreement* - This agreement constitutes the entire agreement between the parties and supersedes any prior negotiations, written or verbal, and any other bid or bid specification or contractual agreement. This agreement may only be amended by a signed writing executed with the same formality as this agreement.

8. *Termination* - This agreement may be terminated by the Lessee upon thirty days advance written notice for any of the following reasons or under any of the following circumstances:

- a. Lessee may terminate this agreement due to material breach of any term or condition of this agreement, or
- b. Lessee may terminate this agreement if in the opinion of the Boone County Commission if delivery of products are delayed or products delivered are not in conformity with bidding specifications or variances authorized by Lessee, or
- c. If appropriations are not made available and budgeted for any calendar year.

**IN WITNESS WHEREOF** the parties through their duly authorized representatives have executed this agreement on the day and year first above written.

**HERTZ CORPORATION**

**BOONE COUNTY, MISSOURI**

by: [Signature]  
title VP, National Accounts

by: Boone County Commission  
[Signature]  
Don Stamper, Presiding Commissioner

APPROVED AS TO FORM:  
[Signature]  
County Counselor

ATTEST:  
Wendy S. Noren  
Wendy S. Noren, County Clerk

**AUDITOR CERTIFICATION**

In accordance with RSMo 50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) incurred by this contract. (Note: Certification is not required for a term and supply contract or where the terms of the contract do not result in a measurable county obligation.)

<u>no encumbrance required</u>	<u>4/1/02</u>	2040-71700 Term/Supply
Signature	Date	Appropriation Account

**EQUIPMENT LEASE AGREEMENT  
FOR  
ROAD CONSTRUCTION EQUIPMENT**

**THIS AGREEMENT** dated the 11 day of APRIL 2002 is made between Boone County, Missouri, a political subdivision of the State of Missouri through the Boone County Commission, herein "Lessee" and United Rentals Inc., herein "Lessor."

**IN CONSIDERATION** of the parties performance of the respective obligations contained herein, the parties agree as follows:

1. *Contract Documents* - This agreement shall consist of this Equipment Lease Agreement For Road Construction Equipment, County of Boone Request for Bid for Lease of Road Construction Equipment, bid number 18-19MAR02, Introduction and General Terms and Conditions of Bidding, Primary Specifications, Response Presentation and Review, Addendum One, the unexecuted Response Form, as well as the Lessor's bid response dated March 18, 2002 executed by Steven K. Goodman on behalf of the Lessor. All such documents shall constitute the contract documents which are attached hereto and incorporated herein by reference. Service or product data, specification and literature submitted with bid response may be permanently maintained in the County Purchasing Office bid file for this bid if not attached. In the event of conflict between any of the foregoing documents, the Instructions and General Conditions of Bidding, Primary Specifications, Response Presentation and Review, Addendum One, and the unexecuted Response Form, shall prevail and control over the Lessor's bid response.

2. *Lease* - The Lessee agrees to lease from the Lessor and the Lessor agrees to lease to the Lessee the equipment proposed in section 4.7.1. of the bid specifications (Self-propelled Single-Smooth Drum Vibratory Roller ) at the monthly rental rate of \$2,800.00 subject to termination as described below. The monthly lease cost shall be firm for one year from the date written above and is subject to renewal per the bid specifications and response.

3. *Delivery and Return*- Lessor agrees to deliver leased equipment fully operational and in pre-serviced condition within five days ARO. Lessor shall pick up the equipment leased hereunder at the same location per the bid specifications.

4. *Billing and Payment* - All billing shall be invoiced to the Boone County Public Works Department and billings may only include the prices listed in the Lessor's bid response. No additional fees for delivery or extra services or taxes shall be included as additional charges in excess of the charges in the Lessor's bid response to the specifications. The Lessee agrees to pay all invoices within thirty days of receipt; Lessor agrees to honor any cash or prompt payment discounts offered in its bid response if Lessee makes payment as provided therein. In the event of a billing dispute, the Lessee reserves the right to withhold payment on the disputed amount; in the event the billing dispute is resolved in favor of the Lessor, the Lessee agrees to pay interest at a rate of 9% per annum on disputed amounts withheld commencing from the last date that payment was due.

5. *Maintenance and Repair*- The Lessor agrees to provide and lease the equipment specified in the contract documents in good working order and repair and in pre-serviced condition. Lessee shall be responsible for normal routine service and maintenance in accordance with manufacturer's recommendations while subject to this lease and further agrees to be liable for damage to the equipment which occurs during this lease, normal wear and tear excepted. Lessee shall not be liable or responsible for major equipment repair or failure which occurs during normal operations attributable to equipment age or normal use or due to wear and tear or lack of maintenance by the

Lessor or prior equipment users, or due to defects existing in the equipment or components thereof predating this lease.

6. *Binding Effect* - This agreement shall be binding upon the parties hereto and their successors and assigns for so long as this agreement remains in full force and effect.

7. *Entire Agreement* - This agreement constitutes the entire agreement between the parties and supersedes any prior negotiations, written or verbal, and any other bid or bid specification or contractual agreement. This agreement may only be amended by a signed writing executed with the same formality as this agreement.

8. *Termination* - This agreement may be terminated by the Lessee upon thirty days advance written notice for any of the following reasons or under any of the following circumstances:

- a. Lessee may terminate this agreement due to material breach of any term or condition of this agreement, or
- b. Lessee may terminate this agreement if in the opinion of the Boone County Commission if delivery of products are delayed or products delivered are not in conformity with bidding specifications or variances authorized by Lessee, or
- c. If appropriations are not made available and budgeted for any calendar year.

**IN WITNESS WHEREOF** the parties through their duly authorized representatives have executed this agreement on the day and year first above written.

**UNITED RENTALS INC.**

by *Bob Pet*  
title *Rental Coordinator*

APPROVED AS TO FORM:

*[Signature]*  
County Counselor

**BOONE COUNTY, MISSOURI**

by: Boone County Commission  
*[Signature]*  
Don Stamper, Presiding Commissioner

ATTEST:

*Wendy S. Noren*  
Wendy S. Noren, County Clerk

**AUDITOR CERTIFICATION**

In accordance with RSMo 50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) incurred by this contract. (Note: Certification is not required for a term and supply contract or where the terms of the contract do not result in a measurable county obligation.)

<u><i>no encumbrance required</i></u>	<u><i>4/1/02</i></u>	2040-71700 Term/Supply
Signature	Date	Appropriation Account

**CERTIFIED COPY OF ORDER**

STATE OF MISSOURI }  
 County of Boone } ea.

April Session of the February Adjourned

Term. 20 02

In the County Commission of said county, on the

11<sup>th</sup> day of April 20 02

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby award bid 19-19MAR02 for Towable Self-Contained Hot Water Power Washer to American Cleaning Systems per the recommendation from the Purchasing Department. The County Commission of the County of Boone does hereby authorize the disposal of the following:


- 1995 Versa 100 Steam Cleaner (Fixed Asset Tag 9291)
- 1964 Turtle Mountain Trailer (Fixed Asset Tag 8802)

It is further ordered that the Presiding Commissioner be hereby authorized to sign said agreement and disposal request forms.

Done this 11<sup>th</sup> day of April, 2002.

  
 Don Stamper  
 Presiding Commissioner

ATTEST:

  
 Wendy S. Noren  
 Clerk of the County Commission

  
 Karen M. Miller  
 District I Commissioner

  
 Skip Elkin  
 District II Commissioner

# Boone County Purchasing

**Marlene Ridgway**  
Buyer



601 E. Walnut, 2nd Flr  
Columbia, MO 65201  
(573) 886-4391

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## MEMORANDUM

TO: Boone County Commission  
FROM: Marlene Ridgway *MR*  
RE: 19-19MAR02-Towable Self-Contained Hot Water Power Washer  
DATE: March 29, 2002

The Public Works department and I have reviewed the responses from the above referenced bid. We recommend rejecting the bid from Zep Manufacturing. They did not meet the minimum specifications for the steam function on the towable trailer. We further recommend awarding to the next lowest bidder, American Cleaning Systems Option 2 for the contract amount including trade in of \$16,078.00.

We also ask at this time approval for disposal through trade in of a 1995 Versa 100 Steam Cleaner, Fixed Asset tag 9291 and a 1964 Turtle Mountain Trailer, Fixed Asset tag 8802. The disposal forms are attached to this memo.

The amount budgeted for this purchase was \$14,200.00 out of organization 2040 account 92300. There has been identified savings from previous purchases is this line item to cover the overage.

The bid tabulation is attached for your review.

**Bid Award: \$16,078.00**  
**Avg Bid: \$20,396.26**  
**Savings: \$4,318.26**

**An Affirmative Action/Equal Opportunity Institution**

**Bid Tabulation**

**19-19MAR02 - Towable Self-Contained Hot Water Power Washer**

		American Cleaning Systems Opt. 1	American Cleaning Systems Opt 2	American Auto Supply	Zep Manufacturing
4.7.1.	Towable Power Washer-Section 2.1	\$ 12,221.87	\$ 11,775.75	\$ 27,659.21	\$ 11,679.64
4.7.2.	Portable Steam Cleaner-Section 2	\$ 4,952.25	\$ 4,952.25	\$ 6,775.26	\$ 3,068.81
4.7.3.	<b>Trade in Equipment</b>				
	1995 Versa 100 Steam Cleaner	\$ 500.00	\$ 500.00	\$ 100.00	\$ -
	1964 Turtle Mountain Trailer	\$ 150.00	\$ 150.00	\$ 100.00	\$ -
4.7.5.	<b>GRAND TOTAL</b>	\$ 16,524.12	\$ 16,078.00	\$ 34,234.47	\$ 14,748.45
4.8.	Delivery	30 days	30 days	10 days	2-3 weeks
4.10.	Cooperative Purchasing	Yes	Yes	Yes	Yes
	Addendum One	Yes	Yes	Yes	Yes

**NO BIDS:**

Triangle Auto Supply, Columbia

Sam Melvin Painting, Spgfid, MO

Home Depot, Columbia

Barco Municipal Products, Inc. Omaha, NE

G M Supply, Columbia

United Rentals Trench Safety, Overland Pk Ks

Allied Construction Equip, St. Louis

Tolles Holding, Fulton

Myers Tire Supply, Akron Oh

C/S Cleaning Maintenance, Hallsville

NuWay Concrete Forms, Jeff City

3/29/02

DATE

1376

VENDOR NO.

PURCHASE REQUISITION
BOONE COUNTY, MISSOURI

Purch

169-2002

Bid Documentation
(Check One)

Vendor Name: American Cleaning Systems
Address:
City, State, Zip:
Bill To Dept. No. 2040 - Public Works
Ship To Dept. No. 2040 - Public Works

Sole Source: RECEIVED 197 2 2002
Oral Bids (attached):
Written Bids (attached): 19-19MAR02
Bid or Co. Order Number:
Not Required:

Table with 6 columns: Department, Account, Item Description (or managerial code), Qty, Unit Price, Amount. Row 1: 2 0 4 0 | 9 2 3 0 0 | Towable Self-Contained Hot Water Power Washer less Tradein | 1 | 16078.00 | 16,078.00. Includes CLERK'S OFFICE instructions.

I certify that the goods, services or charges above specified are necessary for the use of this department, and are solely for the benefit of the county.

County Commission Approval (Signature)

Requesting Official (Signature: David M... 4/1/02)
Auditor Approval

**PURCHASE AGREEMENT FOR  
TOWABLE SELF-CONTAINED HOT WATER POWER WASHER**

THIS AGREEMENT dated the 11<sup>th</sup> day of April 2002 is made between Boone County, Missouri, a political subdivision of the State of Missouri through the Boone County Commission, herein "County" and American Cleaning Systems, herein "Contractor."

IN CONSIDERATION of the parties performance of the respective obligations contained herein, the parties agree as follows:

1. **Contract Documents** - This agreement shall consist of this Purchase Agreement for a Towable Self-Contained Hot Water Power Washer, County of Boone Request for Bid for Towable Self-Contained Hot Water Power Washer, bid number 19-19MAR02 including Instructions and General Conditions of Bidding, Primary Specifications, Response Presentation and Review, the unexecuted Response Form, as well as the Contractor's bid response dated March 18, 2002 executed by Twig Wood on behalf of the Contractor. All such documents shall constitute the contract documents which are attached hereto and incorporated herein by reference. Service or product data, specification and literature submitted with bid response may be permanently maintained in the County Purchasing Office bid file for this bid if not attached. In the event of conflict between any of the foregoing documents, the terms, conditions, provisions and requirements contained in the bid specifications including Instructions and General Conditions of Bidding, Primary Specifications, Response Presentation and Review and the unexecuted Response Form shall prevail and control over the Contractor's bid response.

2. **Purchase** - The County agrees to purchase from the Contractor and the Contractor agrees to supply the County with one (1) Hydro Tek Hot/Cold/Steam Pressure Washer (SC34405K), one (1) Pro Tow Wash transport trailer (T4595), one (1) 75 feet of 3/4" garden hose (DHL12), one (1) Hydro twister surface cleaner (ANT56) and one (1) 22060A 5.0 turbo nozzle with filter (MEG) per the bid specifications. The County also agrees to purchase from the Contractor and the Contractor agrees to supply the County with one (1) Alkota (3112X) washer equipped with one (1) Hydro twister surface cleaner (ANT25), one (1) 22060A turbo nozzle with filter (MEG) and one (1) 5513 hose reel (RQ). This acquisition includes a trade-in of a 1995 Versa 100 2+2 Stainless Steel Clark-Delco Steam Cleaner and a 1964 Turtle Mountain Cargo trailer for a total contract price of \$16,078.00.

3. **Delivery** - Contractor agrees to deliver the vehicles stated above to the Public Works Department within thirty (30) days after order.

4. **Billing and Payment** - All billing shall be invoiced to the Public Works Department. Billings may only include the prices listed in the Contractor's bid response. No additional fees for delivery or extra services or taxes shall be included as additional charges in excess of the charges in the Contractor's bid response to the specifications. The County agrees to pay all invoices within thirty days of receipt; Contractor agrees to honor any cash or prompt payment discounts offered in its bid response if county makes payment as provided therein. In the event of a billing dispute, the County reserves the right to withhold payment on the disputed amount; in the event the billing dispute is resolved in favor of the Contractor, the County agrees to pay



interest at a rate of 9% per annum on disputed amounts withheld commencing from the last date that payment was due.

5. **Binding Effect** - This agreement shall be binding upon the parties hereto and their successors and assigns for so long as this agreement remains in full force and effect.

6. **Entire Agreement** - This agreement constitutes the entire agreement between the parties and supersedes any prior negotiations, written or verbal, and any other bid or bid specification or contractual agreement. This agreement may only be amended by a signed writing executed with the same formality as this agreement.

7. **Termination** - This agreement may be terminated by the County upon thirty days advance written notice for any of the following reasons or under any of the following circumstances:

- a. County may terminate this agreement due to material breach of any term or condition of this agreement, or
- b. County may terminate this agreement if in the opinion of the Boone County Commission if delivery of products are delayed or products delivered are not in conformity with bidding specifications or variances authorized by County, or
- c. If appropriations are not made available and budgeted for any calendar year.

**IN WITNESS WHEREOF** the parties through their duly authorized representatives have executed this agreement on the day and year first above written.

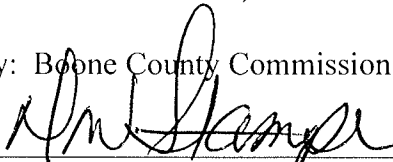
**AMERICAN CLEANING SYSTEMS, INC.**

**BOONE COUNTY, MISSOURI**

by \_\_\_\_\_

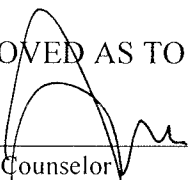
by: Boone County Commission

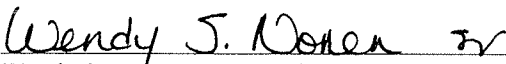
title \_\_\_\_\_

  
\_\_\_\_\_  
Don Stamper, Presiding Commissioner

APPROVED AS TO FORM:

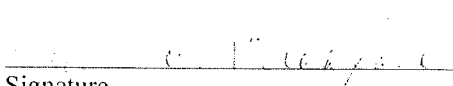
ATTEST:

  
\_\_\_\_\_  
County Counselor

  
\_\_\_\_\_  
Wendy S. Noren, County Clerk

**AUDITOR CERTIFICATION**

In accordance with RSMo 50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) incurred by this contract. (Note: Certification is not required for a term and supply contract or where the terms of the contract do not result in a measurable county obligation.)

  
\_\_\_\_\_  
Signature

2040-92300 - \$16,078.00  
4/3/00  
\_\_\_\_\_  
Date Appropriation Account

**PURCHASE AGREEMENT FOR  
TOWABLE SELF-CONTAINED HOT WATER POWER WASHER**

**THIS AGREEMENT** dated the 16<sup>th</sup> day of April 2002 is made between Boone County, Missouri, a political subdivision of the State of Missouri through the Boone County Commission, herein "County" and American Cleaning Systems, herein "Contractor."

**IN CONSIDERATION** of the parties performance of the respective obligations contained herein, the parties agree as follows:

1. **Contract Documents** - This agreement shall consist of this Purchase Agreement for a Towable Self-Contained Hot Water Power Washer, County of Boone Request for Bid for Towable Self-Contained Hot Water Power Washer, bid number 19-19MAR02 including Instructions and General Conditions of Bidding, Primary Specifications, Response Presentation and Review, the unexecuted Response Form, as well as the Contractor's bid response dated March 18, 2002 executed by Twig Wood on behalf of the Contractor. All such documents shall constitute the contract documents which are attached hereto and incorporated herein by reference. Service or product data, specification and literature submitted with bid response may be permanently maintained in the County Purchasing Office bid file for this bid if not attached. In the event of conflict between any of the foregoing documents, the terms, conditions, provisions and requirements contained in the bid specifications including Instructions and General Conditions of Bidding, Primary Specifications, Response Presentation and Review and the unexecuted Response Form shall prevail and control over the Contractor's bid response.

2. **Purchase** - The County agrees to purchase from the Contractor and the Contractor agrees to supply the County with one (1) Hydro Tek Hot/Cold/Steam Pressure Washer (SC34405K), one (1) Pro Tow Wash transport trailer (T4595), one (1) 75 feet of ¾" garden hose (DHL12), one (1) Hydro twister surface cleaner (ANT56) and one (1) 22060A 5.0 turbo nozzle with filter (MEG) per the bid specifications. The County also agrees to purchase from the Contractor and the Contractor agrees to supply the County with one (1) Alkota (3112X) washer equipped with one (1) Hydro twister surface cleaner (ANT25), one (1) 22060A turbo nozzle with filter (MEG) and one (1) 5513 hose reel (RQ). This acquisition includes a trade-in of a 1995 Versa 100 2+2 Stainless Steel Clark-Delco Steam Cleaner and a 1964 Turtle Mountain Cargo trailer for a total contract price of \$16,078.00.

3. **Delivery** - Contractor agrees to deliver the vehicles stated above to the Public Works Department with in thirty (30) days after order.

4. **Billing and Payment** - All billing shall be invoiced to the Public Works Department. Billings may only include the prices listed in the Contractor's bid response. No additional fees for delivery or extra services or taxes shall be included as additional charges in excess of the charges in the Contractor's bid response to the specifications. The County agrees to pay all invoices within thirty days of receipt; Contractor agrees to honor any cash or prompt payment discounts offered in its bid response if county makes payment as provided therein. In the event of a billing dispute, the County reserves the right to withhold payment on the disputed amount; in the event the billing dispute is resolved in favor of the Contractor, the County agrees to pay

interest at a rate of 9% per annum on disputed amounts withheld commencing from the last date that payment was due.

5. **Binding Effect** - This agreement shall be binding upon the parties hereto and their successors and assigns for so long as this agreement remains in full force and effect.

6. **Entire Agreement** - This agreement constitutes the entire agreement between the parties and supersedes any prior negotiations, written or verbal, and any other bid or bid specification or contractual agreement. This agreement may only be amended by a signed writing executed with the same formality as this agreement.

7. **Termination** - This agreement may be terminated by the County upon thirty days advance written notice for any of the following reasons or under any of the following circumstances:

- a. County may terminate this agreement due to material breach of any term or condition of this agreement, or
- b. County may terminate this agreement if in the opinion of the Boone County Commission if delivery of products are delayed or products delivered are not in conformity with bidding specifications or variances authorized by County, or
- c. If appropriations are not made available and budgeted for any calendar year.

**IN WITNESS WHEREOF** the parties through their duly authorized representatives have executed this agreement on the day and year first above written.

**AMERICAN CLEANING SYSTEMS, INC.**

by [Signature]  
title President

**BOONE COUNTY, MISSOURI**

by: Boone County Commission  
[Signature]  
Don Stamper, Presiding Commissioner

APPROVED AS TO FORM:

[Signature]  
County Counselor

ATTEST:

[Signature]  
Wendy S. Noren, County Clerk

**AUDITOR CERTIFICATION**

In accordance with RSMo 50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) incurred by this contract. (Note: Certification is not required for a term and supply contract or where the terms of the contract do not result in a measurable county obligation.)

[Signature]  
Signature

4/1/02  
Date

2040-92300 - \$16,078.00

Appropriation Account

**CERTIFIED COPY OF ORDER**

STATE OF MISSOURI

County of Boone

} ea.

April Session of the February Adjourned

Term. 20 02

In the County Commission of said county, on the

11<sup>th</sup>

day of

April

20 02

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby award bid MM33 for Bituminous Material Term and Supply as follows:

- CRS-2 and CRS-2P products to Coastal Energy Corporation
- MC3000, PEP, SS-1, and MC-800 to KOCH Materials

It is further ordered that the Presiding Commissioner be hereby authorized to sign said agreements.

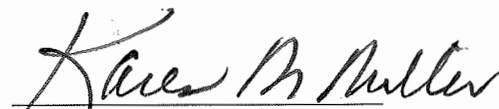
Done this 11<sup>th</sup> day of April, 2002.



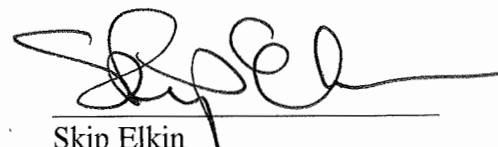
Don Stamper  
Presiding Commissioner

ATTEST:

Wendy S. Noren Jr  
Wendy S. Noren  
Clerk of the County Commission



Karen M. Miller  
District I Commissioner



Skip Elkin  
District II Commissioner

# Boone County Purchasing

**Marlene Ridgway**  
Buyer



601 E. Walnut, 2nd Flr  
Columbia, MO 65201  
(573) 886-4392

---

## MEMORANDUM

TO: Boone County Commission  
FROM: Marlene Ridgway *MR*  
RE: MM33 – Bituminous Material Term and Supply  
DATE: March 29, 2002

The Mid-Missouri Public Purchasing Cooperative requested bids for bituminous materials. The entities involved are City of Columbia and Boone County Public Works. We have evaluated the bids received and recommend a multi-vendor award.

For the CRS-2 and CRS-2P products we recommend award to Coastal Energy Corporation for having the lowest and best bid. For the products MC3000, PEP, SS-1 and MC-800 we recommend award to KOCH Materials for having the lowest and best bid.

This is to be paid out of organization 2040 account 26400. This is a term and supply contract, hence no purchase orders. The bid tabulation is attached for your review.

**Bid Tabulation**

**MM 33 - Bituminous Materials**

			CARTER WATERS CORPORATION KANSAS CITY, MO		KOCH MATERIALS COMPANY		VANCE BROTHER, INC.		COSTAL ENERGY CORP	
Item #	Type	Gallons	Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price
<b>DELIVERED - 5,800 Gal. Min.</b>										
1	CRS-2	316,900			0.639	\$202,499.10	0.660	\$209,154.00	0.602	\$190,773.80
2	MC-3000	15,000	0.9	\$ 13,500.00	0.805	\$ 12,075.00	0.850	\$ 12,750.00	0.830	\$ 12,450.00
3	PEP	42,700			0.709	\$ 30,274.30		\$ -	0.750	\$ 32,025.00
4	SS-1	750			0.699	\$ 524.25	0.730	\$ 547.50	0.890	\$ 667.50
5	CRS-2P	125,000			0.909	\$113,625.00	1.030	\$128,750.00	0.803	\$100,375.00
6	MC-800	35,000	0.9	\$ 31,500.00	0.925	\$ 32,375.00	0.850	\$ 29,750.00	0.880	\$ 30,800.00
<b>TOTAL</b>				<b>\$ 45,000.00</b>		<b>\$391,372.65</b>		<b>\$380,951.50</b>		<b>\$367,091.30</b>
<b>PICKED UP - 3,000 Gal. Min.</b>										
1	CRS-2	316,900			0.605	\$191,724.50	0.600	\$190,140.00	0.602	\$190,773.80
2	MC-3000	15,000			0.765	\$ 11,475.00	0.800	\$ 12,000.00	0.830	\$ 12,450.00
3	PEP	42,700			0.669	\$ 28,566.30		\$ -	0.750	\$ 32,025.00
4	SS-1	750			0.659	\$ 494.25	0.670	\$ 502.50	0.890	\$ 667.50
5	CRS-2P	125,000			0.874	\$109,250.00	0.970	\$121,250.00	0.803	\$100,375.00
6	MC-800	35,000			0.785	\$ 27,475.00	0.800	\$ 28,000.00	0.880	\$ 30,800.00
<b>TOTAL</b>						<b>\$368,985.05</b>		<b>\$351,892.50</b>		<b>\$367,091.30</b>
<b>PICKED UP - 5,800 Gal. Min.</b>										
1	CRS-2	316,900			0.605	\$191,724.50	0.600	\$190,140.00	0.602	\$190,773.80
2	MC-30	15,000			0.765	\$ 11,475.00	0.800	\$ 12,000.00	0.830	\$ 12,450.00
3	PEP	42,700			0.669	\$ 28,566.30		\$ -	0.750	\$ 32,025.00
4	SS-1	750			0.659	\$ 494.25	0.670	\$ 502.50	0.890	\$ 667.50
5	CRS-2P	125,000			0.874	\$109,250.00	0.970	\$121,250.00	0.803	\$100,375.00
6	MC-800	35,000			0.785	\$ 27,475.00	0.800	\$ 28,000.00	0.880	\$ 30,800.00
<b>TOTAL</b>						<b>\$368,985.05</b>		<b>\$351,892.50</b>		<b>\$367,091.30</b>
	Coop?			NO		Yes		Yes		Yes
	Delivery			24 hrs		24 hrs		24 hrs		18 hrs.

No Bids

El Paso Merchant Energy Petroleum Co., El Dorado, KS

NuWay Concrete Forms, Jeff City

Columbia Curb & Gutter, Columbia

**PURCHASE AGREEMENT  
FOR  
BITUMINOUS MATERIAL TERM AND SUPPLY**

**THIS AGREEMENT** dated the 11<sup>th</sup> day of, April 2002 is made between Boone County, Missouri, a political subdivision of the State of Missouri through the Boone County Commission, herein "County" and Coastal Energy Corporation, herein, "Contractor."

**IN CONSIDERATION** of the parties performance of the respective obligations contained herein, the parties agree as follows:

1. **Contract Documents** - This agreement shall consist of this agreement for Bituminous Materials, Mid-Missouri Public Purchasing Cooperative Request for Quotation for Bituminous Materials (Term and Supply), bid number MM33, Mid-Missouri Public Purchasing Cooperative Instructions and General Conditions of Bidding and General Provisions as well as bid specifications and bid sheets completed by Contractor (signed by Ron Adkisson). All such documents shall constitute the contract documents, true copies of the same being attached hereto and maintained in the Boone County Purchasing Department and are incorporated herein by reference. In the event of conflict between any of the foregoing documents, the terms, conditions, provisions and requirements contained in the bid specifications and bid sheets for the term and supply contract, General Conditions of Bidding and General Provisions, shall prevail and control over the Contractor's bid response.
2. **Basic Services** - The County agrees to purchase from the Contractor and the Contractor agrees to supply the County CRS-2 and CRS-2P when and as required by County; purchases shall be made on the basis of unit prices set forth in the Contractor's bid response.
3. **Delivery** - Contractor agrees to deliver for all requests in accordance with the bidding specifications and Contractor bid response.
4. **Billing and Payment** - All billing shall be invoiced to the County department placing the order and billings may only include the prices listed in the Contractor's bid response. The County agrees to pay all invoices within thirty days of receipt. No other fees shall be included as additional charges in excess of the charges in the Contractor's response to the bid specifications. In the event of a billing dispute, the County reserves the right to withhold payment on the disputed amount; in the event the billing dispute is resolved in favor of the Contractor, the County agrees to pay interest at a rate of 9% per annum on disputed amounts withheld commencing from the last date that payment was due.
5. **Contract Duration** - The products and services under this agreement shall be guaranteed from the commencing date of the contract and ending April 1, 2003.
6. **Binding Effect** - This agreement shall be binding upon the parties hereto and their successors and assigns for so long as this agreement remains in full force and effect.

- 7. **Entire Agreement** - This agreement constitutes the entire agreement between the parties and supersedes any prior negotiations, written or verbal, and any other bid or bid specification or contractual agreement. This agreement may only be amended by a signed writing executed with the same formality as this agreement.
- 8. **Termination** - This agreement may be terminated by the County upon ten days advance written notice for any of the following reasons or under any of the following circumstances.
  - a. County may terminate this agreement due to material breach of any term or condition of this agreement, or
  - b. County may terminate this agreement if in the opinion of the Boone County Commission service is chronically deficient such that it is unreasonable to continue services pursuant to this agreement, or
  - c. If appropriations are not made available and budgeted for any calendar year.

**IN WITNESS WHEREOF** the parties through their duly authorized representatives have executed this agreement on the day and year first above written.

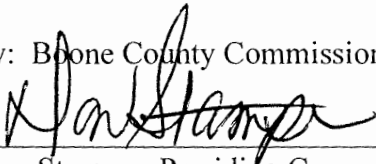
**COASTAL ENERGY CORPORATION**

**BOONE COUNTY, MISSOURI**

by \_\_\_\_\_

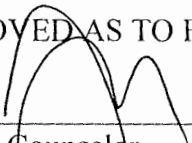
by: Boone County Commission

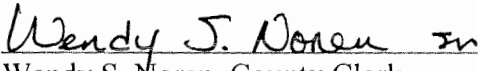
title \_\_\_\_\_

  
Don Stamper, Presiding Commissioner

APPROVED AS TO FORM:

ATTEST:

  
\_\_\_\_\_  
County Counselor

  
\_\_\_\_\_  
Wendy S. Noren, County Clerk

**AUDITOR CERTIFICATION**

In accordance with RSMo 50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) incurred by this contract. (Note: Certification is not required for a term and supply contract or where the terms of the contract do not result in a measurable county obligation.)

<u>no encumbrances required</u>	<u>4/1/02</u>	Term/Supply
Signature	Date	Appropriation Account



**PURCHASE AGREEMENT  
FOR  
BITUMINOUS MATERIAL TERM AND SUPPLY**

**THIS AGREEMENT** dated the 11<sup>th</sup> day of, April 2002 is made between Boone County, Missouri, a political subdivision of the State of Missouri through the Boone County Commission, herein "County" and KOCH Materials, herein, "Contractor."

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2. **Basic Services** - The County agrees to purchase from the Contractor and the Contractor agrees to supply the County MC-3000, PEP, SS-1 and MC-800 when and as required by County; purchases shall be made on the basis of unit prices set forth in the Contractor's bid response.
3. **Delivery** - Contractor agrees to deliver for all requests in accordance with the bidding specifications and Contractor bid response.
4. **Billing and Payment** - All billing shall be invoiced to the County department placing the order and billings may only include the prices listed in the Contractor's bid response. The County agrees to pay all invoices within thirty days of receipt. No other fees shall be included as additional charges in excess of the charges in the Contractor's response to the bid specifications. In the event of a billing dispute, the County reserves the right to withhold payment on the disputed amount; in the event the billing dispute is resolved in favor of the Contractor, the County agrees to pay interest at a rate of 9% per annum on disputed amounts withheld commencing from the last date that payment was due.
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- b. County may terminate this agreement if in the opinion of the Boone County Commission service is chronically deficient such that it is unreasonable to continue services pursuant to this agreement, or
- c. If appropriations are not made available and budgeted for any calendar year.

**IN WITNESS WHEREOF** the parties through their duly authorized representatives have executed this agreement on the day and year first above written.

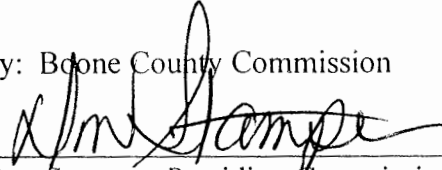
**KOCH MATERIALS**

**BOONE COUNTY, MISSOURI**

by \_\_\_\_\_

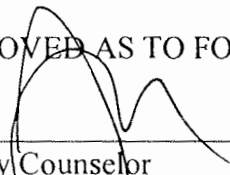
by: Boone County Commission

title \_\_\_\_\_

  
 \_\_\_\_\_  
 Don Stamper, Presiding Commissioner

APPROVED AS TO FORM:

ATTEST:

  
 \_\_\_\_\_  
 County Counselor

  
 \_\_\_\_\_  
 Wendy S. Noren, County Clerk

**AUDITOR CERTIFICATION**

In accordance with RSMo 50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) incurred by this contract. (Note: Certification is not required for a term and supply contract or where the terms of the contract do not result in a measurable county obligation.)

no encumbrances required 4/1/02 Term/Supply  
 Signature \_\_\_\_\_ Date \_\_\_\_\_ Appropriation Account \_\_\_\_\_

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI }  
County of Boone } ea.

April Session of the February Adjourned

Term. 20 02

In the County Commission of said county, on the 11<sup>th</sup> day of April 20 02

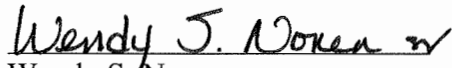
the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby award bid 21-02MAR02 for Courthouse Roof Repairs to Missouri Builders Service, Inc. It is further ordered that the Presiding Commissioner be hereby authorized to sign said agreement.


Done this 11<sup>th</sup> day of April, 2002.

  
Don Stamper  
Presiding Commissioner

ATTEST:

  
Wendy S. Noren  
Clerk of the County Commission

  
Karen M. Miller  
District I Commissioner

  
Skip Elkin  
District II Commissioner

~~171~~-2002  
171

# Boone County Purchasing

Melinda Bobbitt, CPPB  
Director



601 E. Walnut, Room 208  
Columbia, MO 65201  
Phone: (573) 886-4391  
Fax: (573) 886-4390

---

## MEMORANDUM

TO: Boone County Commission  
FROM: Melinda Bobbitt, CPPB  
DATE: April 1, 2002  
RE: 21-02MAR02 – Court House Roof Repairs

The Bid for Court House Roof Repairs was issued on March 1, 2002. The bid closed on March 27, 2002. Three bids were received. Upon the completion of the bid evaluation, Facilities Maintenance and Purchasing recommend award of the Base Bid to Missouri Builders Service, Inc. for having the lowest bid meeting the minimum specifications for the Base Bid.

The contract award is for \$68,362.00 and will be paid out of organization 6200, account 92200. The budget estimate was for \$66,500. David Mink, Director of Public Works, checked with Auditor June Pitchford regarding being over budget by \$1,862, and she agreed to certify the funds at this time. A revision may be considered on future projects this year depending on award amounts.

Please find attached a copy of the bid tabulation for your review.

ATTACHMENT: Bid Tabulation

cc: Bid File  
Ken Roberts, Facilities Maintenance

**Award Amount: \$68,362**  
**Average Bid: \$85,420**  
**Savings: \$17,058**

**An Affirmative Action/Equal Opportunity Institution**

21-02MAR02 - Court House Roof Repairs

**Bid Tabulation**

Base Bid			Base Bid			Base Bid		
Watkins Roofing			Missouri Builders Service, Inc.			Weathercraft, inc.		
4.7.	Weekday Schedule M-F 7:00-5:00		4.7.	Weekday Schedule M-F 7:00-5:00		4.7.	Weekday Schedule M-F 7:00-5:00	
4.7.1.	Total Roofing Project	\$68,660.00	4.7.1.	Total Roofing Project	\$64,934.00	4.7.1.	Total Roofing Project	\$112,323.00
4.7.2.	Total Electrical Project	\$3,340.00	4.7.2.	Total Electrical Project	\$3,428.00	4.7.2.	Total Electrical Project	\$3,575.00
4.7.3.	<b>Base Bid (4.7.1.+4.7.2.)</b>	<b>\$72,000.00</b>	4.7.3.	<b>Base Bid (4.7.1.+4.7.2.)</b>	<b>\$68,362.00</b>	4.7.3.	<b>Base Bid (4.7.1.+4.7.2.)</b>	<b>\$115,898.00</b>
Alternate Bid			Alternate Bid			Alternate Bid		
4.8.	Weekend Schedule Sat & Sun 7:00-5:00		4.8.	Weekend Schedule Sat & Sun 7:00-5:00		4.8.	Weekend Schedule Sat & Sun 7:00-5:00	
4.8.1.	Total Roofing Project	\$95,460.00	4.8.1.	Total Roofing Project	\$89,526.00	4.8.1.	Total Roofing Project	\$172,706.00
4.8.2.	Total Electrical Project	\$5,000.00	4.8.2.	Total Electrical Project	\$4,960.00	4.8.2.	Total Electrical Project	\$4,589.00
4.8.3.	<b>Alt. Total (4.8.1.+4.8.2.)</b>	<b>\$100,460.00</b>	4.8.3.	<b>Alt. Total (4.8.1.+4.8.2.)</b>	<b>\$94,486.00</b>	4.8.3.	<b>Alt. Total (4.8.1.+4.8.2.)</b>	<b>\$177,295.00</b>
Work will begin on this project?	30 days		Work will begin on this project?	20 days		Work will begin on this project?	10 days	
Work will be completed?	90 days		Work will be completed?	60 days		Work will be completed?	90 days	
Bid Bond included?	yes		Bid Bond included?	yes		Bid Bond included?	yes	
Statement of Bidder's Qualifications included?	yes		Statement of Bidder's Qualifications included?	no		Statement of Bidder's Qualifications included?	yes	
Addendum Included?	yes		Addendum Included?	yes		Addendum Included?	yes	

**NO BIDS:**  
 JC Industries, Inc  
 PCE  
 Prost Builders  
 McAfee Construction  
 Huebert Builders, Inc.

**Opened By:** Melinda Bobbitt  
**Recorded By:** Marlene Ridgway  
**Date:** 3/27/02  
**Time:** 1:30 p.m.

4/1/02

DATE

Add New Vendor

VENDOR NO.

PURCHASE REQUISITION
BOONE COUNTY, MISSOURI



171-2002

Bid Documentation (Check One)

Vendor Name: Missouri Builders Service, Inc.
Address: P.O. Box 104205
City, State, Zip: Jefferson City, MO 65110-4205
Bill To Dept. No. 6200 - Capital Repairs & Replacements
Ship To Dept. No. 6200 - Capital Repairs & Replacements

Sole Source:
Oral Bids (attached):
Written Bids (attached): 21-02MAR02
Bid or Co. Order Number:
Not Required:

Table with columns: Department, Account, Item Description (or managerial code), Qty, Unit Price, Amount. Row 1: 6 2 0 0 | 9 2 2 0 0 | Court House Roof Repairs Project | 1 | | \$68,362.00. Includes 'CLERK'S OFFICE' and instructions.

I certify that the goods, services or charges above specified are necessary for the use of this department, and are solely for the benefit of the county.

Signature of County Commission Approval

County Commission Approval

Signature of Requesting Official

Requesting Official

Signature of Auditor Approval

Auditor Approval

CONTRACT AGREEMENT

THIS AGREEMENT, made and entered into by and between the County of Boone through the **Boone County Commission of Columbia, Missouri** (hereinafter referred to as the Owner), and **Missouri Builders Service, Inc.** (hereinafter referred to as the Contractor).

WITNESSETH: That for and in consideration of the acceptance of Contractor's bid and the award of this contract to said Contractor by the Owner and in further consideration of the agreements of the parties herein contained, to be well and truly observed and faithfully kept by them, and each of them, it is agreed between the parties as follows, to wit:

The Contractor at his own Expense hereby agrees to do or furnish all labor, materials, and equipment called for in the bid designated and marked:

BID NUMBER 21-02MAR02  
BASE BID: COURT HOUSE ROOF REPAIRS  
BOONE COUNTY, MISSOURI

and agrees to perform all the work required by the contract as shown on the plans and specifications. The contract award includes all line items on the *Base Bid Response Form*. Total roofing project cost is Sixty-Four Thousand, Nine Hundred Thirty-four dollars (\$64,934.00); total electrical project cost is Three Thousand, Four Hundred and Twenty-eight dollars (\$3,428.00); total contract amount is Sixty-eight Thousand, Three Hundred, Sixty-Two dollars (\$68,362.00).

The following contract documents and any applicable Addenda, are made a part hereof as fully as if set out herein: Change orders issued subsequent to this contract shall be subject to the terms and conditions of the agreement unless otherwise specified in writing.

1. Contract Agreement
2. Bidder's Response Form
3. Statement of Bidder's Qualifications
4. Introduction and General Conditions of Bidding
5. Primary Specifications and Special Conditions
6. Response Presentation and Review
7. Bid Response Form
8. Standard Terms and Conditions
9. Appendix I – Drawing Attachments
10. Appendix II – Contractor's Roofing/Flashing/Sheet Metal Guaranty
11. Insurance Requirements
12. Performance Bond
13. Labor & Material Payment Bond
14. Affidavit - Prevailing Wage
15. State Prevailing Wage Rates
16. Notice to Proceed

The Contractor agrees that he is fully informed regarding all of the conditions affecting the work to be done, and labor and materials to be furnished for the completion of this contract, and that his information was secured by personal investigation and research and not from any estimates of the Owner; and that he will make no claim against the Owner by reason of estimates, tests, or representation of any officer, agent, or employees of the Owner.

The said Contractor agrees further to begin work not later than twenty (20) days from authorized date in the *Notice to Proceed*, and to complete the work within the time specified in the contract documents of sixty days from date of *Notice to Proceed*, or such additional time as may be allowed by the Engineer under the contract.

The work shall be done to complete satisfaction of the Owner.

The parties hereto agree that this contract in all things shall be governed by the laws of the State of Missouri.

Contractor agrees it will pay not less than the prevailing hourly rate of wages to all workers performing work under the contract in accordance with the prevailing wage determination issued by the Division of Labor Standards of the Department of Labor and Industrial Relations for the State of Missouri and as maintained on file with the Boone County Public Works Department, division of Facilities Maintenance.

The Contractor further agrees that it shall forfeit as a penalty to the County of Boone the sum of \$10.00 for each worker employed for each calendar day or portion thereof such worker is paid less than the stipulated rates set forth in the prevailing wage determination for the project for any work done under this contract by the Contractor or by any Subcontractor employed by the Contractor pursuant to the provisions of Section 290.250 RSMo. The Contractor further agrees that it will abide by all provisions of the prevailing wage law as set forth in Chapter 290 RSMo. and rules and regulations issued thereunder and that any penalties assessed may be withheld from sums due to the Contractor by the Owner.

The contractor agrees that he will comply with all federal, state, and local laws and regulations and ordinances and that he/she will comply and cause each of his/her subcontractors, and directives pertaining to nondiscrimination against any person on the grounds of race, color, religion, creed, sex, age, ancestry, or national origin in connection with this contract, including procurement of materials and lease of equipment; therefore, in accordance with the special provisions on that subject attached hereto, incorporated in and made a part of the Contract.

The Contractor expressly warrants that he/she has employed no third person to solicit or obtain this contract in his behalf, or to cause or procure the same to be obtained upon compensation in any way contingent, in whole or in part, upon such procurement; and that he has not paid, or promised or agreed to pay to any third person, in consideration of such procurement, or in compensation for services in connection therewith, any brokerage, commission or percentage upon the amount receivable by him hereunder; and that he has not, in estimating the contract price demand by him, included any sum by reason of such brokerage, commission, or percentage; and that all moneys payable to him hereunder are free from obligation of any other person for services rendered, or supposed to have been rendered, in the procurement of this contract. He further agrees that any breach of this warranty shall constitute adequate cause for the annulment of this contract by the Owner, and that the Owner may retain to its own use from any sums due to or to become due hereunder an amount equal to any brokerage, commission, or percentage so paid, or agreed to be paid.

The Owner agrees to pay the Contractor in the amount:

**Sixty- eight thousand, three hundred sixty- two dollars (\$68,362.00 )**

as full compensation for the performance of work embraced in this contract, subject to the terms of payment as provided in the contract documents and subject to adjustment as provided for changes in quantities and approved change orders.



IN WITNESS WHEREOF, the parties hereto have signed and entered this agreement on

4-11-02 at  
(Date)

ATTEST:

Wendy S. Noren  
Wendy Noren, County Clerk

OWNER, BOONE COUNTY, MISSOURI

By: [Signature]  
Don Stamper, Presiding Commissioner

Approved as to Legal Form:

[Signature]  
John Patton  
Boone County Counselor

CONTRACTOR: MISSOURI BUILDERS SERVICE, INC.

By: [Signature]  
Authorized Representative Signature

By: RAYMOND CASPARI JR.  
Authorized Representative Printed Name

Title: PRESIDENT

AUDITOR CERTIFICATION

In accordance with RSMo 50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) incurred by this contract. (Note: Certification is not required for a term and supply contract or where the terms of the contract do not result in a measurable county obligation.)

6200-92200      \$68,362.00

[Signature]  
Signature

4/15/02  
Date

Appropriation Account

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI }  
County of Boone } ea.

April Session of the February Adjourned

Term. 20 02

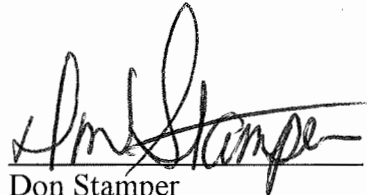
In the County Commission of said county, on the

11<sup>th</sup> day of April 20 02

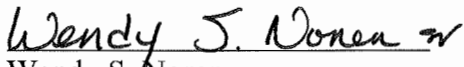
the following, among other proceedings, were had, viz:

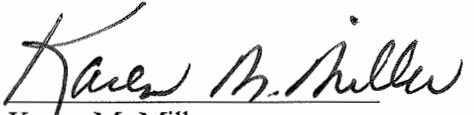
Now on this day, the County Commission of the County of Boone does hereby approve the proposal for Consultant Services with Allstates Consultants, P.C. for the Heller Road Improvement Project. It is further ordered that the Presiding Commissioner be hereby authorized to sign said agreement.

Done this 11<sup>th</sup> day of April, 2002.

  
Don Stamper  
Presiding Commissioner

ATTEST:

  
Wendy S. Noren  
Clerk of the County Commission

  
Karen M. Miller  
District I Commissioner

  
Skip Elkin  
District II Commissioner

**APPROVAL OF PROPOSAL FOR CONSULTANT SERVICES**

Effective the 11 day of APRIL, 2002, Boone County, Missouri, a political subdivision of the state of Missouri through its County Commission (herein "Owner") hereby approves and authorizes professional services by the Consultant referred to below for the services specified below.

Consultant Name: Allstates Consultants, P.C.

Project/Work Description: Heller Road Improvement Project

Proposal Description: (identify proposal by date, person issuing proposal and attach a copy of proposal) RFP for Heller Road Engineering Services with design criteria sheet, scope of engineering services, site map and cover letter from David Nichols to Brian Harrington dated 2/19/02; Proposal letter from Brian Harrington to David Nichols dated March 7, 2002 with Heller Road Project Requirements Acknowledgment signed by Brian Harrington dated March 7, 2002.

Modifications to Proposal: (identify any modifications or attach correspondence modifying proposal, or show as not applicable) Fees and expenses shall not exceed \$26,000.00; no additional fees shall be payable without prior written approval of Owner.

This form agreement and any attachments to it shall be considered the approved proposal; signature by all parties below constitutes a contract for services in accordance with the above described proposal and any approved modifications to the proposal, both of which shall be in accordance with the terms and conditions of the General Consultant Services Agreement signed by the Consultant and Owner for the current calendar year on file with the Boone County Public Works Department, which is hereby incorporated by reference. Performance of Consultant's services and compensation for services shall be in accordance with the approved proposal and any approved modifications to it and shall be subject to and consistent with the General Consultant Services Agreement for the current calendar year. In the event of any conflict in interpretation between the proposal approved herein and the general Consultant Services Agreement, the terms and conditions of the general agreement shall control unless the proposal approved herein specifically identifies a term or condition of the general Consultant Services Agreement that shall not be applicable.

**CONSULTANT**

By [Signature]  
Title PRESIDENT

Dated: 4/15/02

**APPROVED AS TO FORM:**

[Signature]  
County Counselor

**APPROVED:**

[Signature]  
Director, Boone County Public Works

**BOONE COUNTY, MISSOURI**

By [Signature]  
Presiding Commissioner

Dated: 4-11-02

**ATTEST:**

[Signature]  
County Clerk

# Boone County Public Works



**David A. Nichols**  
Manager  
Engineering Design and Construction

5551 Highway 63 South  
Columbia MO 65201-9711  
Phone (573) 449-8515 ext. 236  
Fax (573) 875-1602  
E-mail: [dnichols@boonecountymo.org](mailto:dnichols@boonecountymo.org)

February 19, 2002

Mr. Brian Harrington, P. E.  
Allstate Consultants, P.C.  
3312 LeMone Industrial Blvd.  
Columbia, MO 65201

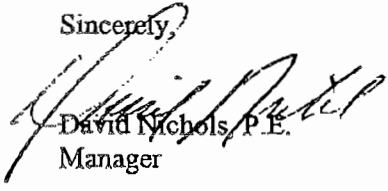
RE: RFP Heller Road, Boone County

Dear Brian,

Per our meeting on Tuesday, February 5, 2002, enclosed is the request for proposal (RFP) to provide engineering services for the County on Heller Road. The RFP consists of a design criteria sheet, scope of engineering services, and a site map of the proposed project limits. Please review these documents and prepare your proposal per the instructions. Also enclosed are copies of correspondence related to history of Heller Road.

Thank you for your attention to this request and please call me at 573-449-8515 if you have any questions concerning these documents.

Sincerely,

  
David Nichols, P. E.  
Manager

File: Project File  
David Mink

**HELLER ROAD****Project Description:**

Heller Road begins at the intersection of North Browns Station Road, and extends east approximately one mile and is roughly a 20' wide gravel road. The section just East of the intersection with North Brown Station Road and on the South side has been annexed into the City of Columbia and is zoned commercial/industrial. The North side remains in the County. There is an existing building on the North side, which has experienced flooding from the surrounding area and partially from Heller Road. The South side has some development in place with the potential for more commercial/industrial businesses. A site map has been provided to assist in developing a proposal.

Boone County is requesting a proposal to perform design services as discussed in the February 5, 2002 meeting. The proposal should be based on two different scopes as follows:

Please provide a cost proposal indicating your design fee and the anticipated construction costs for your recommendations of providing a storm sewer system to collect and correct the drainage problems along the north ditch line of Heller Road. As discussed, the system should be of such capacity as to accommodate the run off from the property North of Heller Road.

Please provide a cost proposal indicating your design fee and the anticipated construction costs for your recommendations to design Heller Road to 38' wide collector street standard. The project would include the intersection with North Brown Station Road and extending east roughly 1000' to the crest of the hill on Heller Road.

The basic design parameters are listed below and the actual scope of Engineering services is attached indicating specific design and surveying requirements upon entering into an agreement with the County.

All construction documents shall meet Boone County Public Works Department minimum standards.

Please prepare your proposal indicating a not to exceed cost per on the attached Scope of Engineering Services.

**Design Parameters for Heller Road:**

Classification-38 foot wide curb and gutter road within a 66-foot right of way.

Design Speed will be 35 MPH

Development of bid documents.

By signing the Project Requirements worksheet the design professional agrees that he/she has received, reviewed, completed, and understands the above document along with the enclosed site plan and scope of engineering services.

Plans and specifications will be reviewed for compliance with this proposal. Any and all deficiencies will be corrected by the design professional at the design professional's expense.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**SCOPE OF ENGINEERING SERVICES  
HELLER ROAD DESIGN  
BOONE COUNTY, MISSOURI**

**Project Startup and Orientation:**

- I. Meet with the Boone County Public Works Department, hereinafter referred to as COUNTY and other interested parties at an initial orientation meeting to discuss the Heller Road Design, hereinafter referred to as PROJECT, its various constraints, and their expectations. Attempt to set forth at this initial meeting, goals to be accomplished by the PROJECT and concerns to be addressed in the design of the PROJECT.

**Data Collection:**

The ENGINEER will accomplish data collection tasks.

- I. Obtain all information necessary for proper implementation of the PROJECT.
- A. Ownership information - most recent available from the Boone County Assessor.
  - B. Documents of record. - Warranty Deeds, Quit-Claim Deeds, etc.
  - C. Survey information - All survey information that might indicate monumentation within the PROJECT area.
  - D. Easements - Of record & "the Obvious"
- II. Execute all surveying necessary for the project. The surveying shall include, but not necessarily be limited to, the location of all existing property boundary markers and any other survey monuments within the area of the project. Note: The final monumentation and re-monumentation is not included within this item.
- III. Prepare a centerline description for the project that has its beginning point and its ending point referenced to survey points of public record. It is preferred that these points of record be corners of the U. S. Public Land System. The centerline description shall identify and assign stationing for the following:
- A. The beginning and end of the PROJECT.
  - B. At all horizontal points of curvature and points of tangency.
  - C. The angle points created by each intersection of two (2) horizontal centerline tangents through which a horizontal curve has not been created.
  - D. The intersection of the centerline with each section line and 1/4 section line intersected, and the following:
    - 1. The angle of each intersection.
    - 2. A distance from each intersection to a section corner, 1/4 section corner, or other point of record on the intersected line.
- IV. The centerline description will then be attached as Exhibit "A" to an affidavit prepared by a Land Surveyor licensed to practice land surveying in the State of Missouri. The affidavit must be in a form approved by the COUNTY, and the ENGINEER will then file that Affidavit for recording in the office of the Boone County Recorder of Deeds.

- V. Prepare descriptions using the station and perpendicular offset method, based upon the centerline description within exhibit "A" of item IV for all easements developed for the PROJECT. Note: A hard copy of all the easement descriptions will be provided to the COUNTY and will bear the signature and seal of the Land Surveyor responsible for their preparation.
- A. Present the completed easement descriptions to the COUNTY on an electronic medium and format acceptable to the COUNTY.

**Preliminary Plans:**

- I. After approval of the feasibility study by the COUNTY, the ENGINEER shall provide preliminary plans, which shall include, but not limited to the following:
- A. Sheet sizes to be 22"X34" (approximately)
- B. The ENGINEER'S seal and signature on all sheets
- C. Cover sheet with owners name, PROJECT title, site and vicinity map, sheet index, legend of line types and symbols, appropriate general notes, and improvement length and ADT.
- D. Preliminary plan and profile sheets at a scale of 1"=40' horizontal and 1" = 5' vertical and shall include the following:
1. All survey data including, but not limited to: bench marks, topography, existing utilities, existing and proposed roadway, construction slope limits, existing easements, property lines, existing features within at least 50 feet of proposed improvements, and all proposed easements.
  2. Roadway centerline per items III. and IV. referenced in data collection and the curve data.
  3. Existing and proposed drainage facilities in both plan and profile.
  4. Profile of proposed road showing existing ground line shown as a dashed line and proposed centerline as a solid line, grades on tangent, curve data to include in stations: length, mid ordinate, PVI, PVC, PVT, elevations, and elevations of any existing underground utilities.
- E. Typical roadway sections sheet
- F. Construction details sheet.
- G. Cross sections at a scale of 1" = 10' horizontally and vertically at 50 foot intervals and other necessary cross-sections to show the existing conditions and proposed improvements in sufficient detail to establish the limits of construction. New centerline grade to be labeled. Earth quantities to show per each section and running totals.
- H. Erosion control sheet
- I. Traffic control sheet
- J. Signage and striping sheet
- K. Control Sheet (for survey and construction staking)
- L. Right-of-way sheet
- M. Driveway profiles sheet showing the existing ground line, proposed finished grades and limits of reconstruction.

**Final Plans:**

- I. Following the field check and review of the preliminary plans by the county, the ENGINEER will proceed to prepare final plans for the PROJECT. These plans will be suitable for seeking bids, awarding a contract, and supervising construction of the PROJECT. Final plans, cost estimate and specifications will be submitted to the COUNTY and utilities for their review.
- II. Identify applicable governmental permits necessary for execution of the PROJECT and assist in obtaining such permits. (Such as stormwater permits, Land disturbance permits, wetlands permits, and cultural permits.)
- III. Add comments received from the COUNTY and utilities. These comments could potentially require minor plan modifications. Front-end documents for the specifications shall be the COUNTY'S standards; the COUNTY shall provide copy of which to the ENGINEER.

**Bidding Services:**

- I. Attend the pre-bid conference.
- II. Be available to answer questions or provide information for prospective bidders during the time they are preparing their bids.

**Remonumentation Services:**

- I. After completion of the construction phase of the PROJECT, the ENGINEER shall have a Land Surveyor licensed by the State of Missouri execute a survey and prepare a Plat of Survey of the PROJECT and file that Plat of Survey for recording in the office of the Boone County Recorder of Deeds. That Plat of Survey shall show, but not necessarily be limited to, the following:
  - A. All ownership's, reference deeds, surveys of record and easements (both existing prior to the PROJECT and those executed in conjunction with the PROJECT).
  - B. The centerline for the project as described within the Exhibit "A" mentioned in item IV of data collection services above, and all points of record referenced within that Exhibit "A".
  - C. Monumentation on the left and right easement limits based upon the road classification of the above referenced centerline for the PROJECT, at the locations detailed within items 1 through 5 below. These markers will be established as part of this survey, and all markers shall be identified by the station and offset method.
    1. The beginning and end of the PROJECT.
    2. At all horizontal points of curvature and points of tangency.
    3. On the bisector of the angles created by each intersection of two (2) tangent lines through which a horizontal curve has not been created.
    4. All property boundary monuments and other survey monuments that were not disturbed, destroyed or removed during the construction phase of the PROJECT. The locations of these monuments shall be identified by the station and offset method relative to the centerline.
    5. All property boundary monuments and other survey monuments that were replaced as a result of having been disturbed, destroyed or removed during the construction phase of the PROJECT. The locations of these monuments shall be identified by the station and offset method relative to the centerline.



- D. The station along the centerline of each intersecting section line and 1/4 section line, the angle of each intersection and at least one (1) distance from each intersection to a section corner, 1/4 section corner or other point of record on the line intersected by the centerline.

**Considerations:**

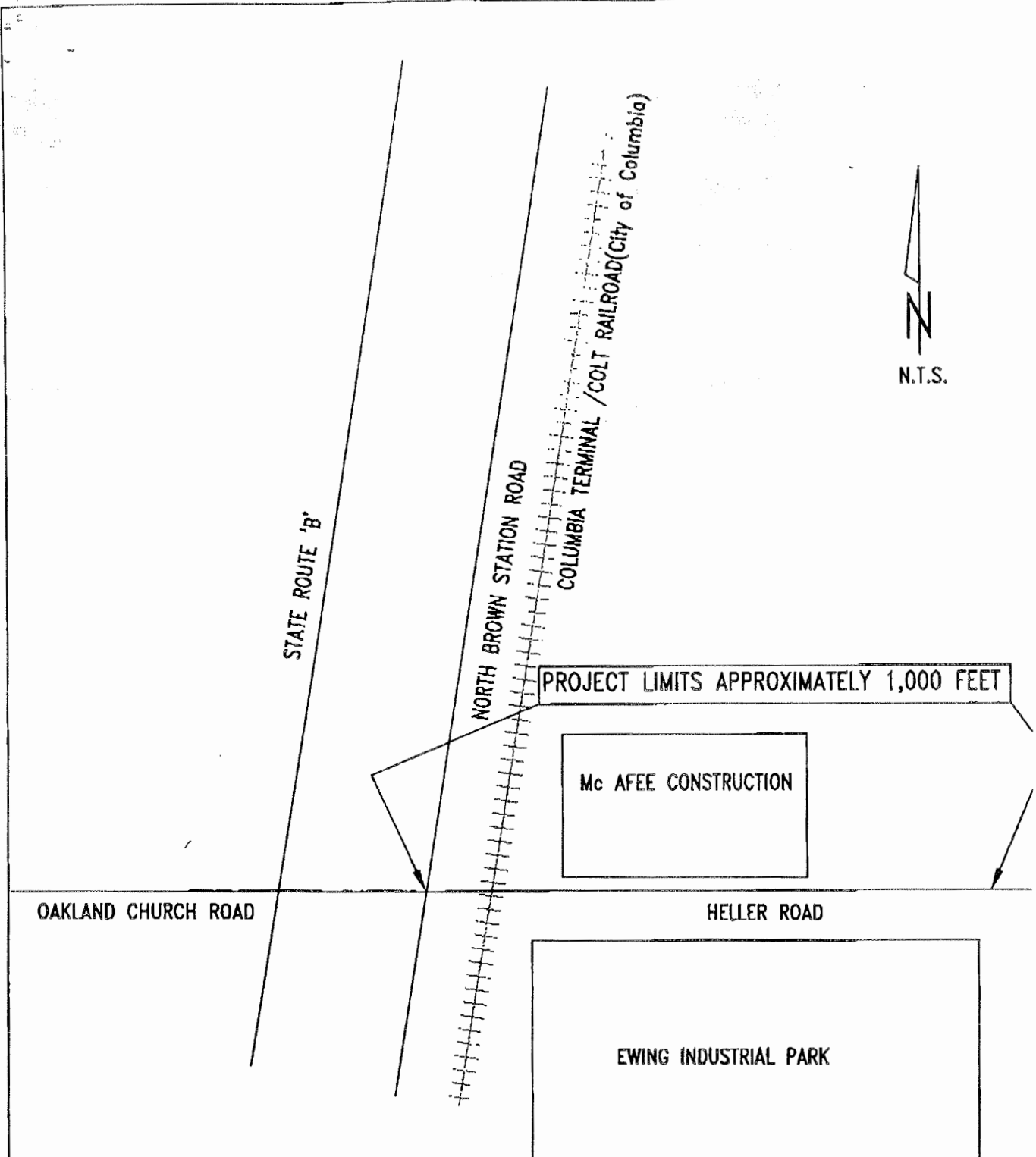
The following services shall be included in the basic services provided:

1. Plans shall comply with COUNTY design standards. The AASHTO Manual shall also be used as a guide only.
2. The Basic Scope of Services does NOT include design of replacement or repairs to the utilities except that relocations should be considered during preliminary design phase. Should utility replacement or repairs become necessary, the affected utility shall be identified and discussed with the COUNTY.
3. The Basic Scope of Service does NOT include appraisal or acquisition of right-of-way or easements.
4. The Basic Scope of Services includes items in **EXHIBIT 1**.

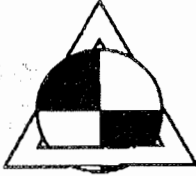
**EXHIBIT 1**

The ENGINEER shall furnish the COUNTY the following drawings and documents:

1. Three (3) sets of prints of the preliminary plans.
2. The appropriate number of plans for each utility company involved. The COUNTY will prepare the letter to the utility companies indicating the schedule and review requirements.
3. Two (2) copies of the preliminary specification manual for review.
4. One (1) complete set of the fully checked, original design drawing of the final plans, size 22 inch x 34 inch, on mylar or standard form reproducible sheets.
5. One (1) original and one (1) copy of the specification manual on standard 8 1/2 inch x 11 inch paper, and one (1) copy electronically stored IBM-compatible 3.5 inch disk as a Microsoft Word document, or as an ASCII file.
6. One (1) copy of the original survey notes.
7. Digital files of all drawings in AutoCAD or Softdesk format.



SKETCH SHOWING LIMITS OF HELLER ROAD PROJECT



**allstate consultants**  
 Engineering      Planning      Surveying

March 7, 2002

Mr. David Nichols, P.E.  
 Boone County Public Works  
 5551 Highway 63 South  
 Columbia, MO 65201

RE: Proposal for Heller Road Engineering Services

Dear David,

Thank you for the opportunity to respond to the Heller Road RFP. As discussed in our February 5, 2002 meeting, we believe we have a unique knowledge of the issues surrounding the proposed Heller Road Project. As per your request, this letter is intended to be a proposal for engineering and surveying services for the Heller Road project.

We estimate that we can complete the services listed in the RFP for the storm drainage portion of the project for a not to exceed cost of \$12,000. This will include the surveying, design engineering, drafting, and bidding services listed in the RFP but does not include construction stakeout or construction observation. Please note that all of the drawing sheets listed in the RFP will not be required (e.g. signing, driveway profiles, cross sections, etc.). The estimated construction costs for this portion of the project are as follows:

**Storm Sewer Construction Costs:**

3 inlets/junction boxes @ \$4,000 each	\$12,000
200 L.F. Storm Sewer (East of RR Tracks)@\$50/L.F.	\$10,000
60 L.F. Bore Under RR @ \$700/L.F.	\$42,000
80 L.F. Storm Sewer Under Brown Sta. @ \$100/L.F. (open cut)	\$8,000
Seeding & Mulching	\$2,000
Mobilization	\$5,000
<b>Total Storm Sewer Construction Costs:</b>	<b>\$79,000</b>

We estimate that we can complete the combined project (1000 L.F. of 38' C&G plus aforementioned Storm Sewer) for a not to exceed fee of \$26,000. This will include the surveying, design engineering, drafting, and bidding services listed in the RFP but does not include construction stakeout or construction observation. The estimated construction costs for this portion of the project are as follows:

Ron Shy  
 3312 LeMone Industrial Blvd.  
 Columbia, MO 65201  
 573/875-8799  
 Fax: 573/875-8850

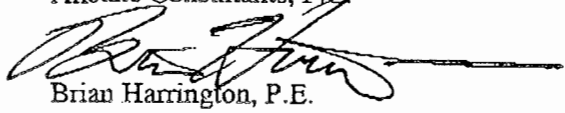
Storm Sewer Construction (from above)	\$79,000
1000 L.F. 38' Curb & Gutter Street @ \$225/L.F. (this includes additional required storm drainage along Heller Road)	\$225,000
Seeding & Mulching	\$2,000
Mobilization	\$10,000
<b>Total Construction Cost</b>	<b>\$318,000</b>

(any Utility Relocations are not included)

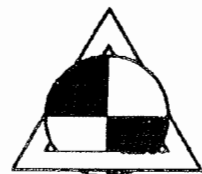
We have included a Rate Schedule and a signed Project Requirements sheet for your review. If we can be of further service or if you have any questions or comments, please call me at 875-8799. Thank you for your consideration of this proposal.

Sincerely,

Allstate Consultants, P.C



Brian Harrington, P.E.



**HELLER ROAD****Project Description:**

Heller Road begins at the intersection of North Browns Station Road, and extends east approximately one mile and is roughly a 20' wide gravel road. The section just East of the intersection with North Brown Station Road and on the South side has been annexed into the City of Columbia and is zoned commercial/industrial. The North side remains in the County. There is an existing building on the North side, which has experienced flooding from the surrounding area and partially from Heller Road. The South side has some development in place with the potential for more commercial/industrial businesses. A site map has been provided to assist in developing a proposal.

Boone County is requesting a proposal to perform design services as discussed in the February 5, 2002 meeting. The proposal should be based on two different scopes as follows:

Please provide a cost proposal indicating your design fee and the anticipated construction costs for your recommendations of providing a storm sewer system to collect and correct the drainage problems along the north ditch line of Heller Road. As discussed, the system should be of such capacity as to accommodate the run off from the property North of Heller Road.

Please provide a cost proposal indicating your design fee and the anticipated construction costs for your recommendations to design Heller Road to 38' wide collector street standard. The project would include the intersection with North Brown Station Road and extending east roughly 1000' to the crest of the hill on Heller Road.

The basic design parameters are listed below and the actual scope of Engineering services is attached indicating specific design and surveying requirements upon entering into an agreement with the County.

All construction documents shall meet Boone County Public Works Department minimum standards.

Please prepare your proposal indicating a not to exceed cost per on the attached Scope of Engineering Services.

**Design Parameters for Heller Road:**

Classification-38 foot wide curb and gutter road within a 66-foot right of way.

Design Speed will be 35 MPH

Development of bid documents.

By signing the Project Requirements worksheet the design professional agrees that he/she has received, reviewed, completed, and understands the above document along with the enclosed site plan and scope of engineering services.

Plans and specifications will be reviewed for compliance with this proposal. Any and all deficiencies will be corrected by the design professional at the design professional's expense.



Signature

  
Date

3/21/02

**PURCHASE REQUISITION**

RECEIVED MAR 25 2002

Date.

**BOONE COUNTY, MISSOURI**

Vendor #: **5920**

Bid Documentation  
(check one)

Vendor: **Allstates Consultants, P.C.**  
Address: **3312 LeMone Industrial Blvd.**  
**Columbia, Mo 65201**

Sole Source: \_\_\_\_\_  
Written/Oral Bids (attached): \_\_\_\_\_

Bid Documentation: \_\_\_\_\_  
Not Required: xxxx

Requesting Department: Maintenance Operations

Fund	Department	Account	Item Description	Amount
	2045	71102	Engineering Services: Heller Road	26,000.00
			<b>CLERK'S OFFICE</b>	
			*DO NOT UNSTAPLE THESE PAGES	
			*THE ONLY ACTION NEEDED IS TO WRITE THE COMM ORDER # ON THE FORM AND RETURN TO AUDITOR'S OFFICE.	
			TOTAL	26,000.00

I certify that the goods, services, or charges above specified are necessary for the use of this department and are solely for the benefit of the county.

*[Signature]*  
\_\_\_\_\_   
County Commission Approval

*[Signature]*  
\_\_\_\_\_   
Requesting Official

*[Signature]*  
\_\_\_\_\_   
Auditor Approval

Checked payment requisition to Warrant \_\_\_\_\_   
Treasurer

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI }  
County of Boone } ea.

April Session of the February Adjourned

Term. 20 02

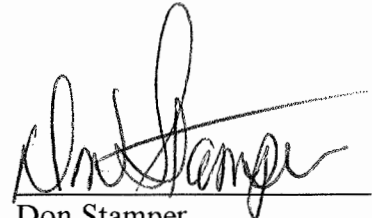
In the County Commission of said county, on the

11<sup>th</sup> day of April 20 02

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve the attached request by the Public Works Department.

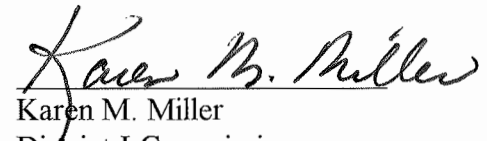
Done this 11<sup>th</sup> day of April, 2002.



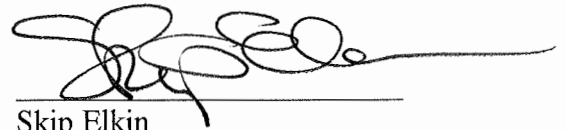
Don Stamer  
Presiding Commissioner

ATTEST:

Wendy S. Noren sv  
Wendy S. Noren  
Clerk of the County Commission



Karen M. Miller  
District I Commissioner



Skip Elkin  
District II Commissioner



# Boone County Public Works

**David Mink, P.E.**  
Director  
Boone County Public Works  
Engineering Design and Construction  
Road Maintenance Operations



5551 Highway 63 South  
Columbia MO 65201-9711  
Phone (573) 449-8515 ext. 223  
Fax (573) 875-1602  
E-mail: [dmink@boonecountymo.org](mailto:dmink@boonecountymo.org)

April 11, 2002

Re: Russell Work Request, 4038 E. Broadway

The Public Works Department has received a request from Michael and Nancy Russell, 4038 East Broadway, for a load of gravel to be placed on a section of the road leading to their residence. The section of road extends from the MoDot right-of-way to a small bridge and serves only this residence. No documentation has been found that this road was ever accepted for maintenance by the County and the department has not provided routine grader or snow removal services. However, the Russells contend that the county has provided a load of gravel every few years for many years. The department has not been able to confirm this but it is very plausible. Given these unique circumstances, the department requests authorization to place the load of gravel with the stipulation that this would be the last time.

The department would like to take action to resolve this matter yet this week and therefore request that the second reading be waived and action taken today.

**CERTIFIED COPY OF ORDER**

STATE OF MISSOURI }  
 County of Boone } ea.

April Session of the February Adjourned

Term. 20 02

In the County Commission of said county, on the

11<sup>th</sup> day of April 20 02


the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve the following budget amendment:

DEPARTMENT ACCOUNT AND TITLE	AMOUNT INCREASE
1251-03411: Federal Grant Reimbursement	\$800.00
1251-91300: Machinery and Equipment	\$800.00

Said budget amendment is to reflect the Missouri Division of Highway Safety Grant for Hazardous Moving Violation to purchase a radar unit.

Done this 11<sup>th</sup> day of April, 2002.



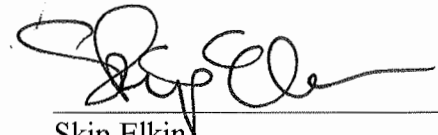
Don Stamper  
 Presiding Commissioner

ATTEST:

Wendy S. Noren  
 Wendy S. Noren  
 Clerk of the County Commission



Karen M. Miller  
 District I Commissioner



Skip Elkin  
 District II Commissioner

# BOONE COUNTY, MISSOURI

1st 3/26  
2nd 4/11

## REQUEST FOR BUDGET AMENDMENT

174-2002

3-21-2002

RECEIVED MAR 23 2002

DATE

FOR AUDITORS USE

Department				Account					Account Title (or managerial code)	Decrease	Increase
1	2	5	1	0	3	4	1	1	Federal Grant Reimbursement		800.00
1	2	5	1	9	1	3	0	0	Machinery and Equipment		800.00

Explanation: Est budget H MV grant - equip

MO. Division of Highway Safety awarded a grant for 10/01/2001 - 9/30/2002 for Hazardous Moving Violation overtime and \$800.00 towards the purchase of a radar unit. This budget amendment covers radar unit only.

*[Signature]*  
Originating Office

*[Signature]*  
Approved - Auditor

*[Signature]*  
PRESIDING COMMISSIONER

*[Signature]*  
DISTRICT I COMMISSIONER

*[Signature]*  
DISTRICT II COMMISSIONER

**BUDGET AMENDMENT PROCEDURES**

- County Clerk schedules the Budget Amendment for a first reading on the commission agenda. A copy of the Budget Amendment and all attachments must be made available for public inspection and review for a period of at least 10 days commencing with the first reading of the Budget Amendment.
- At the first reading, the Commission sets the Public Hearing date (at least 10 days hence) and instructs the County Clerk to provide at least 5 days public notice of the Public Hearing
- The Budget Amendment may not be approved prior to the Public Hearing.

**NOTE: The 10-day period may not be waived.**

# CONTRACT

Form MDHS-1

Cover Page

Department of Public Safety <b>MISSOURI DIVISION OF HIGHWAY SAFETY</b> P.O. Box 104808 Jefferson City, Missouri 65110-4808 Phone (573)751-4161 (800)800-2358 Fax (573)634-5977	Project #1: 02-PT -02-28 Project #2: Project #3: Project #4: Program Area: PTS
---	--

<b>Name of Grantee</b> Boone County Sheriff's Department	<b>City</b>	<b>County</b> Boone
---	-------------	------------------------

<b>Address</b> 2121 County Drive  Columbia, MO 65202	<b>Posted to Obligation Control</b>  <div style="border: 1px solid black; width: 100px; height: 100px; margin: 0 auto; display: flex; align-items: center; justify-content: center;"> </div> <p style="text-align: center; font-size: small;">MDHS USE ONLY</p>	<b>Funding</b>  402
---	---	---------------------------

<b>Telephone</b> (573)875-1111	<b>Fax</b> (576)874-8953	<b>Prepared by:</b> Mike Breckle
-----------------------------------	-----------------------------	-------------------------------------

<b>Project Title</b> PTS/HMV Enforcement Overtime	<b>FEDERAL FUNDS BENEFITING</b>	
<b>Type of Project:</b> initial  <b>Started:</b> Oct 01, 2001	<b>Local:</b>  <b>State:</b>  <b>Total:</b>	\$9,332.48  \$0.00  \$9,332.48

SOURCE OF FUNDS	
Federal:	\$9,332.48
State:	\$0.00
County:	\$800.00
City:	\$0.00
Other:	\$0.00
<b>Total:</b>	<b>\$10,132.48</b>

CONTRACT PERIOD	
<b>Effective:</b> Oct 01, 2001	
<b>Through:</b> Sep 30, 2002	

_____ Authorizing Official	_____ Date
 Beverly Brown Project Director	10-9-01 Date
_____ Director of Highway Safety	_____ Effective Date

It is mutually agreed by the parties executing this contract to the following: the reimbursable costs shall not exceed the total contracted amount; the recipient of funds shall proceed with the implementation of the program as detailed in attached forms (which become part of this agreement) and shall adhere to conditions specified in attachments (which become part of this agreement); all Federal and State of Missouri laws and regulations are applicable and any addendums or conditions thereto shall be binding; any facilities and/or equipment acquired in connection with this agreement shall be used and maintained for highway safety purposes; the recipient of funds must comply with the Title VI of the Civil Rights Act of 1964, and the Federal Funds from other sources, excluding Federal Revenue Sharing Funds, will not be used to match the Federal funds obligated to this project.

**SCHEDULE C - PROJECT BUDGET**

Form MDHS-1

Budget Page

<b>GRANTEE:</b> Boone County Sheriff's Department	Project #1: 02-PT -02-28 Project #2: Project #3: Project #4:	
<b>ITEM:</b> PTS/HMV Enforcement Overtime		
<b>PROJECT COST:</b> HMV overtime - \$8,532.48 HMV Equipment (50% match) - 1 RADAR unit - \$800.00	<b>PARTICIPATING COST</b>  \$10,132.48	<b>MDHS OBLIGATED ASSISTANCE</b>  \$9,332.48
Final payment is contingent upon receipt of final voucher and supporting documentation no later than thirty (30) days after the closing date of the contract.  <b>Project Period:</b> Oct 01, 2001 through Sep 30, 2002		
<h2>OBLIGATION DOCUMENT</h2> <p>Funds are hereby obligated to this project in the amount of \$9,332.48.</p>		
_____ BY	_____ DATE	
<b>TOTAL ESTIMATED COST</b>	\$10,132.48	
<b>TOTAL OBLIGATED COST</b>		\$9,332.48

Project Director's Initials

*DB*

**SCHEDULE B – PROJECT PROPOSAL BUDGET**

Project #1: 02-PT-02-28

Project #2:

Project #3:

**Agency Name:** Boone County Sheriff's Department

Budget – A detailed budget needs to be submitted. Budget items should be directly tied to your goals and objectives. Items that will be purchased with matching funds should also be shown.

Project	Quantity	Unit Cost	Portion Provided by Local Jurisdiction	Federal Funds Requested
Overtime Pay for officers HMV Enforcement	4 officers x 4 hours x 2 times per month for 12 months = 384 hours	Average hourly salary x overtime rate of 1.5 x 14.81 = \$22.22 = \$8532.48	.0765 FICA \$652.73 .0044 x salary for disability = \$37.54 Work Comp = \$366.88	\$8,532.48
RADAR Unit	1	\$1595.00	\$800.00	\$800.00

Project Director's Initials

*LB*

## 2002 CLASS 9

Dept-Account	Description	Original Budget Amount	Budget Revision Date	Budget Revision Amount	Revised Budget	Encumbrance Date	Encumbrance Amount	Payment Date	Payment Amount	Unused Budget
<b>Sheriff</b>										
1251-91300	camera - mobile video - (1) (Sobriety Checkpoint Grant)	5,000			5,000					5,000
1251-91300	handgun - (1) (for additional deputy)	400			400					400
1251-91300	shotgun - (1) (for additional deputy)	450			450					450
1251-91300	radio - mobile - (1) (for additional deputy)	2,200			2,200			2-21-02	2,198	2
1251-91300	radio - portable - (1) (for additional deputy)	750			750					750
1251-91300	camera - mobile video - (1) (for additional deputy)	4,800			4,800					4,800
1251-91300	radar unit - (1) (HMV Operation Slowdown Grant) (added 3-22-02) (Per Sheriff's Dept, any cost > \$800 budget will come from savings in this account.)		3-22-02	800	800					800
Total		<u>13,600</u>		<u>800</u>	<u>14,400</u>		<u>0</u>		<u>2,198</u>	<u>12,202</u>

3/22/02

FY 2002  
Budget Amendments/Revisions  
Sheriff (1251)

<u>Index #</u>	<u>Date Rccd</u>	<u>Account</u>	<u>Account Name</u>	<u>\$Increase</u>	<u>\$Decrease</u>	<u>Reason/Justification</u>	<u>Comments</u>
1	3/22/02	3411 91300	Federal Grant Reimbursement Machinery & Equipment	800 800		Establish revenue & expenditure budget for purchase of radar unit and reimbursement from HVM grant.	Cost of radar unit = approx \$1600. Per Sheriff's Dept, any actual cost greater than \$800 budget will be covered by savings in acct 91300.



**From:** Beverly Braun  
**To:** Shawna Victor  
**Date:** 3/26/02 9:11AM  
**Subject:** budget amendment

Shawna, this 800.00 is a part of the Mo. Div. of Highway Safety Grant that the county commission approved at the end of 2001. The 800.00 was included in our supplemental budget but did not get carried forward into the regular budget. I have worked with the auditor's office to get this corrected and added to year 2002 budget so that we can purchase our radar unit for our traffic enforcement grant.

**CERTIFIED COPY OF ORDER**

STATE OF MISSOURI }  
 County of Boone } ea.

April Session of the February Adjourned

Term. 20 02

In the County Commission of said county, on the

11<sup>th</sup> day of April 20 02

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve the following budget amendment:

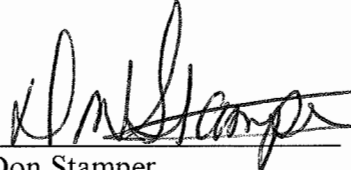
DEPARTMENT ACCOUNT AND TITLE	AMOUNT INCREASE
1243-03411: Judicial Grants and Contracts – Federal Grant Reimbursement	\$4,282.00
1243-91300: Machinery and Equipment	\$2,049.00
1243-23050: Other Supplies	\$1,883.00
1243-92300: Replacement Machinery and Equipment	\$350.00

Said budget amendment is to establish a budget for the Juvenile Accountability Incentive Block Grant.

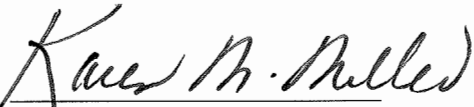
Done this 11<sup>th</sup> day of April, 2002.

ATTEST:

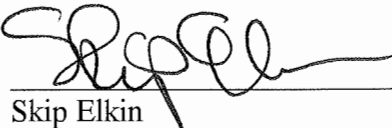
Wendy S. Noren  
 Wendy S. Noren  
 Clerk of the County Commission



Don Stamper  
 Presiding Commissioner



Karen M. Miller  
 District I Commissioner



Skip Elkin  
 District II Commissioner

1st 3/26  
2nd 4/11

# BOONE COUNTY, MISSOURI

175-2002

## REQUEST FOR BUDGET AMENDMENT

RECEIVED MAR 22 2002

3/20/02

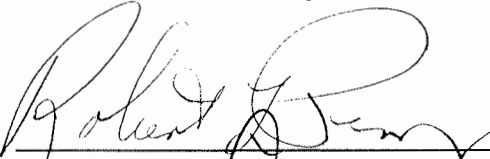
DATE

FOR AUDITORS USE

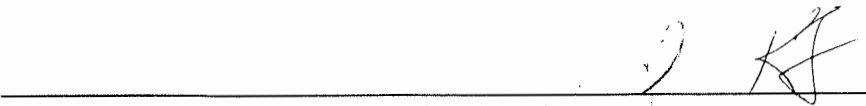
Department				Account					Account Title	Decrease	Increase
1	2	4	3	0	3	4	1	1	Judicial Grants & Contracts: Federal Grant Reimb.		4282.00
1	2	4	3	9	1	3	0	0	Machinery and Equipment -		2049.00
1	2	4	3	2	3	0	5	0	Other Supplies		1883.00
1	2	4	3	9	2	3	0	0	Replacement Machinery and Equipment -		350.00

Explanation: **Juvenile Accountability Incentive Block Grant – Additional Funding for 2002. Grant Contribution Only. There is no county match for this additional funding**

*Establish budget - JAIBG grant*



**Originating Office**



**Approved – Auditor**



**RESIDING COMMISSIONER**



**DISTRICT I COMMISSIONER**



**DISTRICT II COMMISSIONER**

BOB HOLDEN  
Governor



CHARLES R. JACKSON  
Director

STATE OF MISSOURI  
DEPARTMENT OF PUBLIC SAFETY  
OFFICE OF THE DIRECTOR

Truman Building, Room 870  
Mailing Address: P.O. Box 749  
Jefferson City, MO 65102-0749  
Telephone: 573-751-4905  
FAX: 573-751-5399  
Toll Free: 888-FYI-MDPS  
Internet Address:  
<http://www.dps.state.mo.us/>

March 26, 2002

Kirk Kippley  
5665 N. Roger I. Wilson Memorial Drive  
Boone County Juvenile Justice Center  
Columbia, MO 65202

Re: JAIBG supplemental funding,  
Identifying grant number: 99JAIBG-INT-21

Dear Mr. Kippley:

Congratulations on the receipt of your grant funding. This is a very unique situation and Sandy Rempe and I could not pass up the opportunity to offer this funding to the communities of Missouri that have such a need for added resources. Sandy and I sincerely appreciate the effort that you have put forth to make this possible. As you were informed, you were awarded for the full amount of \$4,281.24.

To help you with the process, please follow these instructions:

1. All funds must be **OBLIGATED** by **March 31, 2002**. Funds are considered obligated when approved items are ordered. When a purchase order is issued, funds are considered obligated.
2. This grant is on a **reimbursement basis**. The Department of Public Safety will send out a reimbursement form. After purchase of the approved items in your grant, fill out the reimbursement form, attach invoices and/or receipts **FOR EACH ITEM** purchased, and send these items to: Department of Public Safety, Director's Office, P.O. Box 749, Jefferson City, MO 65102.
3. All equipment purchased through this grant must have a sticker on it identifying it as an item purchased through the JAIBG grant. The identifying grant number listed in the Re: line may be used.
4. **Reimbursement forms must be received at the Department of Public Safety no later than Monday, June 3, 2002.**

If you have any questions, please contact Erin Sherman at 573/526-1931 or [erin@dps.state.mo.us](mailto:erin@dps.state.mo.us). If Erin Sherman is unavailable, you may contact Sandy Rempe at 573/751-2771 or [sandy@dps.state.mo.us](mailto:sandy@dps.state.mo.us).

Sincerely,

Erin E. Sherman  
Program Representative



"Erin Sherman" <Erin@dps.state.mo.us> on 03/20/2002 09:09:01 AM

To: <Kirk\_Kippley@osca.state.mo.us>, <Nancy\_Krippner@osca.state.mo.us>  
cc:

Subject: JAIBG additional funding

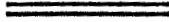
Kirk,

I'm pleased to tell you that your grant application was approved for the full amount of \$4,281.24. A follow-up letter with specifics will be sent soon. Thanks for your participation and quick response.

Sincerely,

Erin E. Sherman  
Missouri JAIBG Program Representative  
Truman State Office Building  
301 W. High St  
Jefferson City, MO 65102  
(573) 526-1931

# CERTIFIED COPY OF ORDER



STATE OF MISSOURI }  
County of Boone } ea.

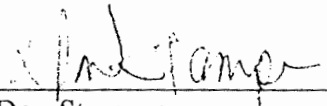
March Session of the February Adjourned Term. 20 02

In the County Commission of said county, on the 14<sup>th</sup> day of March 20 02

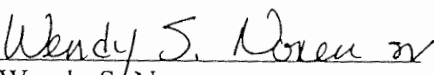
the following, among other proceedings, were had, viz:

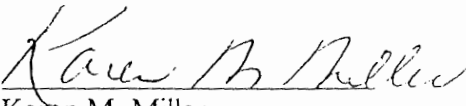
Now on this day, the County Commission of the County of Boone does hereby authorize the Presiding Commissioner to sign the Juvenile Accountability Incentive Block Grant application.

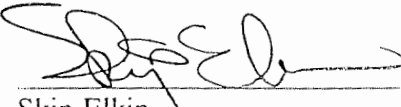
Done this 14<sup>th</sup> day of March, 2002.

  
Don Stamper  
Presiding Commissioner

ATTEST:

  
Wendy S. Noren  
Clerk of the County Commission

  
Karen M. Miller  
District I Commissioner

  
Skip Elkin  
District II Commissioner

Office of the Director  
APPLICATION FOR FUNDING

GRANT PROGRAM: JAIBG - Juvenile Accountability Incentive Block Grant

*COPY*

APPLICANT AGENCY

AGENCY	Boone County	PHONE	575.886.4305	FAX	573.886.4311
ADDRESS	801 E. Walnut				
CITY	Columbia	STATE	MO	ZIP	65201

APPLICANT AUTHORIZED OFFICIAL

NAME	Donald Stamper	PHONE	573.886.4305	FAX	573.886.4311
TITLE	Presiding Commissioner	EMAIL ADDRESS	dstamper@boonecountymo.org		
AGENCY	Boone County Commission				
ADDRESS	801 E. Walnut				
CITY	Columbia	STATE	MO	ZIP	65201

PROJECT DIRECTOR

NAME	Kirk Kippley	PHONE	573.886.4450	FAX	573.886.4461
TITLE	Superintendent				
AGENCY	Boone County Juvenile Justice Center				
ADDRESS	5665 North Roger I. Wilson Memorial Drive				
CITY	Columbia	STATE	MO	ZIP	65202

APPLICANT FISCAL OFFICER

NAME	Kay Murray	PHONE	573.886.4365	FAX	573.886.4369
TITLE	Treasurer				
AGENCY	Boone County				
ADDRESS	801 E. Walnut				
CITY	Columbia	STATE	MO	ZIP	65201

APPLICANT'S FEDERAL TAX I.D. #: 43-6000-349

PROGRAM PURPOSE AREA: #5, #7, and #7

BUDGET

EQUIPMENT	\$ 2,399.00
SUPPLIES/OPERATIONS	\$ 1,882.24
TOTAL PROJECT COST	\$ 4,281.24

AUTHORIZED OFFICIAL'S SIGNATURE

*Donald Stamper*      *3-15-02*

Signature      Date

1. Please provide an explanation of the items requested...(top of page cut off on the fax we received)...one of the twelve program purpose areas (see attached purpose areas).

We would like to purchase one set of the 2000 Revised Missouri Statutes (with the 2001 update), for use at the Boone County Family Court Services Office. This will aid the two staff attorneys in the preparation of juvenile law violator cases. This fits under Program Purpose Area #5.

We would like to purchase videos, activity kits, and educational games/CD's for use at the Boone County Family Court Services Office, to be used by juveniles under the supervision of the Juvenile Officer. We would also like to purchase some training materials for staff, to aid them in holding juvenile offenders accountable. This fits under Program Purpose Area #7.

We would like to purchase 3 television sets (2-20" TV/VCR combinations and 1-61" projection TV). One of the 20" TV's would be used on the detention wing of the Juvenile Justice Center, for showing educational videos to residents; one 20" TV would be used in the art building, for showing instructional art videos; and the large-screen TV would be used in the large multipurpose area, for showing educational/instructional videos. Program Purpose Area #7.

2. Please provide a budget justification for the items requested.

The amount listed was provided by the office of the presiding judge of this circuit. That office recently purchased a set.

The amount listed is from catalogs from the Bureau for At Risk Youth and Boys Town Press. This is a fair market price.

The amount listed is fair market price.

List why each item is necessary.

The staff attorneys do not have an updated set of the Revised Missouri Statutes. We feel that the lack of an updated set may impede their ability to prepare cases in the most efficient manner.

The Boone County Family Court Services Office is using outdated materials. We feel that the items requested would be valuable tools for addressing the needs of the law violator juveniles.

The 2-20" TV/VCR combinations would be used to show videos to juveniles in detention and juveniles participating in the arts program at the Juvenile Justice Center. The participants in the arts program have had instructional videos available to them, but have not had a way to view them. The large-screen TV would be an extremely useful tool, for use in the large space of the multipurpose area at the Center. It is very difficult for residents to be able to view a smaller-sized screen in that room.

4. Please provide a written certification that these funds will not be used to supplant State or local funds. Federal funds must be used to supplement existing funds for program activities and not replace those funds which have been appropriated for the same purpose.

A new set of the Revised Missouri Statutes is not a budgeted item; therefore, we would not be able to purchase the set.

There is currently no funding in the budget to provide for the purchase of these educational materials; therefore, we would not be able to purchase the listed items. The items would definitely enhance the programming that we currently offer.

There is currently no funding in the budget to provide for the purchase of this equipment; therefore, we would not be able to purchase the requested items. The items would definitely enhance the programming that we currently offer.



**SUPPLIES/OPERATIONS**

APPLICANT AGENCY: Boone County

**INSTRUCTIONS**

1. Under the **Item** column, list by type of supply or operational expense (i.e., office supplies, training materials, postage, etc.). Be as specific as possible.

2. Under the **Basis for Cost Estimate** column, list the cost per unit and the number of units requested.

3. Under **Total Cost** column, record the cost to be calculated as follows: (number of units) x (unit cost).

4. Tuition and registration fees for eligible training must be listed on this page.

ITEM	BASIS FOR COST ESTIMATE	TOTAL COST
Games for Group	37 different activities to encourage discussion related to needs areas.	24.95
Real Life Teens Video Series	Series of 9 videos about issues affecting teens. Includes teacher's guide.	485.50
In Search of Character Video Series	For grades 6-12. Decision makings skills, "Six Pillars of Character," etc. Each of the 10 videos includes a discussion guide with group activities, writing assignments, and questions for before and after viewing.	629.50
Decision Making— Teenagers and Tough Decisions	Award-winning video aimed at teens who are trying to cope with peer pressure, safe sex, drugs and alcohol, etc. Includes video, study guide, and teacher's guide.	49.95
Page the Rage: Handling Your Anger	Video that focuses on a plan for dealing with conflict in a way that leads to positive resolution. Includes leader's guide and 3 reproducible activities.	88.95
Self-Esteem Raising Posters	Subjects: self-esteem, violence, smoking, and school. \$5.95 each; 4 posters.	23.80
Building Skills in High-Risk Families Learning Kit	Includes 265-page manual and two hours of video, including realistic demonstrations by family preservation consultants. Teaches techniques to increase family strengths.	149.95
Dangerous Kids	Helps caregivers of aggressive and violent youths.	29.95
2000 Revised Missouri Statutes	1 set. Includes 2001 updates.	322.00
Shipping & Handling	Fair market price.	77.69
<b>TOTAL SUPPLIES/ OPERATIONS COST</b>		<b>\$ 1,882.24</b>

**EQUIPMENT**

APPLICANT AGENCY: Boone County

**INSTRUCTIONS**

- |  |   |
|--|---|
| <p>1. Equipment is defined as tangible personal property having a useful life of more than one year.</p> <p>2. Under the Item column, describe each type of equipment in terms of size, capability, etc.</p> | <p>3. Under the Basis for Cost Estimate, list the number of units of each type of equipment and provide a unit cost.</p> <p>4. Under the Total Cost column, record the cost to be calculated as follows: (number of units) x (unit cost).</p> |
|--|---|

ITEM	BASIS FOR COST ESTIMATE	TOTAL COST
20" JVC TV/VCR's	Two 20" TV/VCR combinations, for use at the Boone County Juvenile Justice Center. Each unit costs \$350.00.	700.00
61" RCA Projection Television	This is for use in the multipurpose area of the Boone County Juvenile Justice Center. This unit is not a high-density television. Manufacturers are phasing out projection TV's, according to the technicians we contacted, and we are currently able to get a good price on this television.	1,699.00
<b>TOTAL EQUIPMENT COST</b>		<b>\$ 2,399.00</b>

2002 CLASS 9

Dept-Account	Description	Original Budget Amount	Budget Revision Date	Budget Revision Amount	Revised Budget	Encumbrance Date	Encumbrance Amount	Payment Date	Payment Amount	Unused Budget
Judicial Grant and Contracts										
1243-91300	camera - digital video - (1) (JAIBG grant)	1,600			1,600	2-22-02	1,475			125
1243-91300	Budget Amendment for TV/VCR combo & projection TV (JAIBG grant)		3-25-02	2,049	2,049					2,049
1243-91300	TV / VCR combo - (1) (JAIBG grant) (added 3-25-2002)									
1243-91300	Projection TV - (1) (JAIBG grant) (added 3-25-2002)									
	Total	<u>1,600</u>		<u>2,049</u>	<u>3,649</u>		<u>1,475</u>		<u>0</u>	<u>2,174</u>
1243-92300	Budget Amendment for TV / VCR combo (JAIBG grant)		3-25-02	350	350					350
1243-92300	TV / VCR combo - (1) (JAIBG grant) (added 3-25-2002)									
	Total	<u>0</u>		<u>350</u>	<u>350</u>		<u>0</u>		<u>0</u>	<u>350</u>
	Total Judicial Grant and Contracts	<u>1,600</u>		<u>2,399</u>	<u>3,999</u>		<u>1,475</u>		<u>0</u>	<u>2,524</u>

3/25/02

FY 2002  
Budget Amendments/Revisions  
Judicial Grants & Contracts (1243)

<u>Index #</u>	<u>Date Recd</u>	<u>Account</u>	<u>Account Name</u>	<u>\$Increase</u>	<u>\$Decrease</u>	<u>Reason/Justification</u>	<u>Comments</u>
1	3/22/02	3411	Federal Grant Reimbursement	4,282		Establish budget for additional 2002 JAIBG grant funding	
		91300	Machinery & Equipment	2,049			
		23050	Other Supplies	1,883			
		92300	Replacement Machinery & Equip	350			

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI }  
County of Boone } ea.

April Session of the February Adjourned Term. 20 02

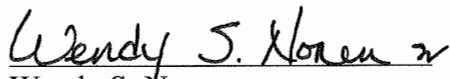
In the County Commission of said county, on the 11<sup>th</sup> day of April 20 02  
the following, among other proceedings, were had, viz:

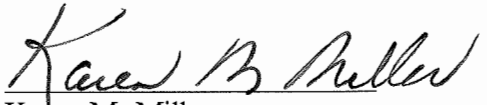
Now on this day, the County Commission of the County of Boone does hereby approve the appointment of Tracy Z. Gonzalez and Kandice Johnson as Assistant Prosecuting Attorney's, with their salaries to be paid by the University of Missouri-Columbia Law School.

Done this 11<sup>th</sup> day of April, 2002.

  
Don Stamper  
Presiding Commissioner

ATTEST:

  
Wendy S. Noren  
Clerk of the County Commission

  
Karen M. Miller  
District I Commissioner

  
Skip Elkin  
District II Commissioner

IN RE: **Tracy Z. Gonzalez**  
**Assistant Prosecuting Attorney**  
**Boone County, Missouri**

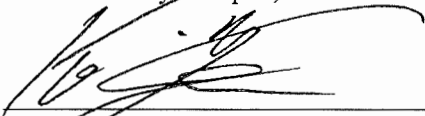
KNOW ALL MEN BY THESE PRESENT:

By virtue and authority of Section 56.151 RSMo., the undersigned Prosecuting Attorney within and for Boone County, State of Missouri, does hereby appoint **TRACY Z. GONZALEZ**, a practicing attorney licensed to practice law in the State of Missouri, possessing all qualifications required of a prosecuting attorney, as Assistant Prosecuting Attorney of Boone County, Missouri, effective from the **9<sup>th</sup> DAY OF APRIL, 2002**, for an indefinite term until such time as this appointment is terminated by the undersigned or the appointee voluntarily resigns or leaves office; said appointee is hereby authorized and empowered to discharge duties of the office of the Prosecuting Attorney in accordance with law and shall be subject to the same fines and penalties for neglect of duty or misdemeanor in office as the Prosecuting Attorney.

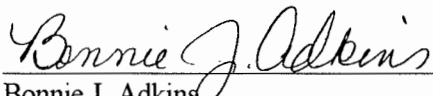
The undersigned does hereby fix the appointee's compensation at **\$0.00** dollars per annum commencing on the date of appointment subject to approval by the Boone County Commission; said salary may be adjusted from year to year or time to time subject to the appropriations made available for that purpose.

**\*\*SALARY BEING PAID BY THE UNIVERSITY OF MISSOURI SCHOOL OF LAW\*\***

IN TESTIMONY WHEREOF, I have hereunto set my hand this 9th day of April, 2002.

  
\_\_\_\_\_  
Kevin M.J. Crane  
Prosecuting Attorney  
Boone County, Missouri

Subscribed and sworn to before me this 9<sup>th</sup> Day of April, 2002

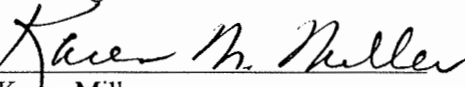
  
\_\_\_\_\_  
Bonnie J. Adkins  
Notary Public, Boone County  
State of Missouri

My commission expires May 1, 2003

-----  
BEFORE THE COUNTY COMMISSION OF BOONE COUNTY, MISSOURI

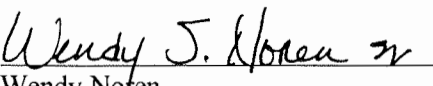
NOW ON THIS 11<sup>th</sup> day of April, 2002, the County Commission of Boone County, Missouri, hereby approves the compensation fixed by the Prosecuting Attorney for the above named appointee as specified in the aforesaid appointment.

  
\_\_\_\_\_  
Don Stamper  
Presiding Commissioner

  
\_\_\_\_\_  
Karen Miller  
District I Commissioner

  
\_\_\_\_\_  
Frank P. Elkin, Jr.  
District II Commissioner

ATTEST:

  
\_\_\_\_\_  
Wendy Noren  
County Clerk

IN RE: **Kandice Johnson**  
**Assistant Prosecuting Attorney**  
**Boone County, Missouri**

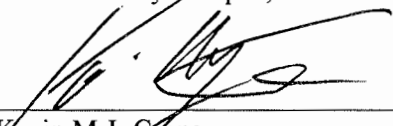
KNOW ALL MEN BY THESE PRESENT:

By virtue and authority of Section 56.151 RSMo., the undersigned Prosecuting Attorney within and for Boone County, State of Missouri, does hereby appoint **KANDICE JOHNSON**, a practicing attorney licensed to practice law in the State of Missouri, possessing all qualifications required of a prosecuting attorney, as Assistant Prosecuting Attorney of Boone County, Missouri, effective from the **9<sup>th</sup> DAY OF APRIL, 2002**, for an indefinite term until such time as this appointment is terminated by the undersigned or the appointee voluntarily resigns or leaves office; said appointee is hereby authorized and empowered to discharge duties of the office of the Prosecuting Attorney in accordance with law and shall be subject to the same fines and penalties for neglect of duty or misdemeanor in office as the Prosecuting Attorney.

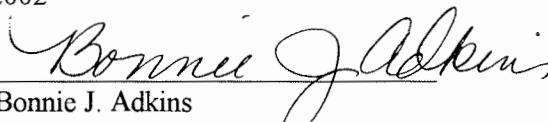
The undersigned does hereby fix the appointee's compensation at **\$0.00** dollars per annum commencing on the date of appointment subject to approval by the Boone County Commission; said salary may be adjusted from year to year or time to time subject to the appropriations made available for that purpose.

**\*\*SALARY BEING PAID BY THE UNIVERSITY OF MISSOURI SCHOOL OF LAW\*\***

IN TESTIMONY WHEREOF, I have hereunto set my hand this 9th day of April, 2002.

  
\_\_\_\_\_  
Kevin M.J. Crane  
Prosecuting Attorney  
Boone County, Missouri

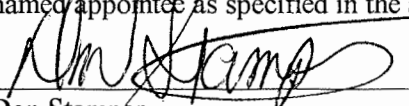
Subscribed and sworn to before me this 9<sup>th</sup> Day of April, 2002

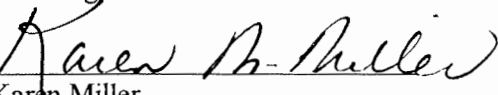
  
\_\_\_\_\_  
Bonnie J. Adkins  
Notary Public, Boone County  
State of Missouri

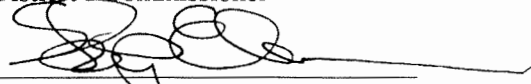
My commission expires May 1, 2003

-----  
BEFORE THE COUNTY COMMISSION OF BOONE COUNTY, MISSOURI

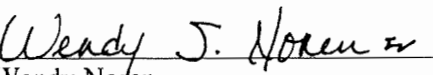
NOW ON THIS 11<sup>th</sup> day of April, 2002, the County Commission of Boone County, Missouri, hereby approves the compensation fixed by the Prosecuting Attorney for the above named appointee as specified in the aforesaid appointment.

  
\_\_\_\_\_  
Don Stamer  
Presiding Commissioner

  
\_\_\_\_\_  
Karen Miller  
District I Commissioner

  
\_\_\_\_\_  
Frank P. Elkin, Jr.  
District II Commissioner

ATTEST:

  
\_\_\_\_\_  
Wendy Noren  
County Clerk

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI

} ea.

County of Boone

April Session of the February Adjourned

Term. 20 02

In the County Commission of said county, on the

11<sup>th</sup>

day of


April

20 02

the following, among other proceedings, were had, viz:

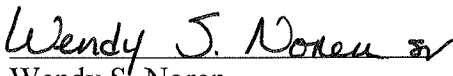
Now on this day, the County Commission of the County of Boone does hereby accept the resignation of Mike Glascock from the Boone County Regional Sewer District Board.

Done this 11<sup>th</sup> day of April, 2002.

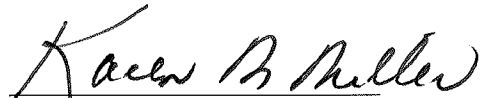


Don Stamper  
Presiding Commissioner

ATTEST:



Wendy S. Noren  
Clerk of the County Commission



Karen M. Miller  
District I Commissioner



Skip Elkin  
District II Commissioner



Comm. agenda

177-2002

To: Boone County Commission  
From: Mike Glascock  
Date: April 3, 2002  
Subject: Boone County Regional Sewer District

To Whom It May Concern:

Due to other priorities and commitments I am resigning my seat on the Boone County Regional Sewer Board. Thank you for the opportunity to serve.

Sincerely,

*Mike Glascock*  
Mike Glascock

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI }  
County of Boone } ea.

April Session of the February Adjourned Term. 20 02

In the County Commission of said county, on the 11<sup>th</sup> day of April 20 02

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby authorize the use of the Courthouse Grounds on May 20, 2002 from 10:30 a.m. to 11:30 a.m. for a wreath hanging by the Independent Order of Odd-Fellow of Missouri. It is further ordered that the Presiding Commissioner be hereby authorized to sign said application.

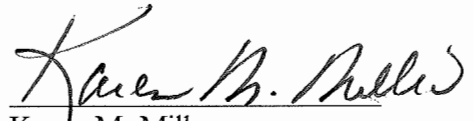
Done this 11<sup>th</sup> day of April, 2002.



Don Stamper  
Presiding Commissioner

ATTEST:

Wendy S. Noren  
Wendy S. Noren  
Clerk of the County Commission



Karen M. Miller  
District I Commissioner



Skip Elkin  
District II Commissioner



*Commission agenda*

# Boone County Commission

178-2002

## APPLICATION FOR PERMIT FOR ORGANIZATIONAL USE OF BOONE COUNTY COURTHOUSE GROUNDS

The undersigned organization hereby applies for a permit to use the Boone County Courthouse grounds as follows:

Description of Use: To lay a wreath at the Memorials on the Court House grounds To Honor those that have given so much.

Date(s) of Use: MAY 20, 2002

Time of Use: From: 10:30 (a.m) p.m thru 11:30 (a.m) p.m

The undersigned organization agrees to abide by the following terms and conditions in the event this application is approved:

1. To notify the Columbia Police Department and Boone County Sheriff's Department grounds. of time and place of use and abide by all applicable laws and ordinances in using Courthouse
2. To remove all trash or other debris which may be deposited on the courthouse grounds by participants in the organizational use.
3. To repair or replace or pay for the repair or replacement of damaged property including shrubs, flowers or other landscape caused by participants in the organizational use of courthouse grounds.
4. To conduct its use of courthouse grounds in such a manner as to not unreasonably interfere with normal courthouse functions.
5. To indemnify and hold the County of Boone, its officers, agents and employees, harmless from any and all claims, demands, damages, actions, causes of action or suits of any kind or nature including costs, litigation expenses, attorney fees, judgments, settlements on account of bodily injury or property damage incurred by anyone participating in or attending the organizational use on the courthouse grounds as specified in this application.

Name of Organization: Independent Order of Odd Fellows of Missouri

Organization Representative/Title: Claud T. Greenlee Grand master

Phone Number: 573-443-3835 (H) 573-449-7265 (W) 8am-12:00 (noon)

Date of Application: APRIL 3, 2002

## PERMIT FOR ORGANIZATIONAL USE OF COURTHOUSE GROUNDS

The County of Boone hereby grants the above application for permit in accordance with the terms and conditions above written. The above permit is subject to termination for any reason by duly entered order of the Boone County Commission.

ATTEST:

BOONE COUNTY, MISSOURI

Wendy S. Nosen sr  
Clerk

[Signature]  
Commissioner

DATE: 04/11/2002

**CERTIFIED COPY OF ORDER**

STATE OF MISSOURI }  
 County of Boone } ea.

April Session of the February Adjourned Term. 20 02

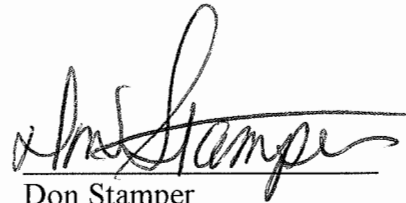
In the County Commission of said county, on the

11<sup>th</sup> day of April 20 02

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby authorize a closed session on Tuesday, April 16, 2002 immediately following the regularly scheduled Commission Meeting at 9:30 a.m. in the Commission Chambers of the Roger B. Wilson Boone County Government Center as authorized by Section 610.021 (2) to discuss the leasing, purchase or sale of real estate by a public governmental body where public knowledge of the transaction might adversely affect the legal consideration therefor.


Done this 11<sup>th</sup> day of April, 2002.



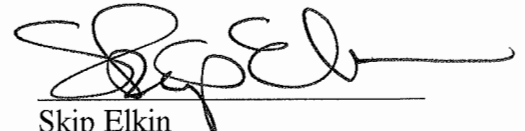
Don Stamper  
 Presiding Commissioner

ATTEST:

Wendy S. Noren sr  
 Wendy S. Noren  
 Clerk of the County Commission



Karen M. Miller  
 District I Commissioner



Skip Elkin  
 District II Commissioner