

TERM OF COMMISSION: July Session of the July Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Commission Chambers

PRESENT WERE: Presiding Commissioner Daniel K. Atwill
District I Commissioner Karen M. Miller
General Manager, BCRSD Tom Ratermann
Director of Human Resources Betty Dickneite
Director of Purchasing Melinda Bobbitt
Deputy County Clerk Cameron Clarke

District II Commissioner Skip Elkin was absent.

The meeting was called to order at 1:30 p.m.

Boone County Sewer District

1. Consider Income Surveys with Mid-Missouri Regional Planning Commission for Phenora North Sanitary Sewer NID (first and second reading)

General Manager Tom Ratermann was present on behalf of this item. Mr. Ratermann stated on July 12th one of the property owners in Phenora North applied for a Neighborhood Improvement District for sanitary sewer. Mr. Ratermann stated there are four property owners that own about 40 residential units; one owner owns 20 one bedroom units, and it's a smattering of four-plexes, duplexes and eight-plexes. Mr. Ratermann stated these four property owners are served by a common lagoon that is owned by the Phenora Subdivision Association. Mr. Ratermann stated their permit expired February 2007, and they entered into an abatement order on consent with the Department of Natural Resources July 2011. Mr. Ratermann stated they were supposed to have an agreement to gain service within 120 days, but they still don't have an agreement. Mr. Ratermann stated you can drive through the neighborhood and see it's a low income neighborhood. Mr. Ratermann stated he's spoken with the Mid-Missouri Regional Planning Commission, and they're willing to do the income surveys as a part of the County's membership. Mr. Ratermann stated they will probably end up doing two income surveys; one to satisfy USDA Rural Development, and one to satisfy Community Development Block Grants. Mr. Ratermann stated this doesn't cost anything other than the County's membership.

Commissioner Miller stated the Commission has to ask for it; the sewer district can't ask for it on our behalf.

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby request that the Mid-Missouri Regional Planning Commission conduct two income surveys for the proposed Phenora North Sanitary Sewer Neighborhood

Improvement District, one income survey based on Community Development Block Grant criteria and one income survey based on United States Department of Agriculture - Rural Development criteria.

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order # 351-2012**

Human Resources

2. Job Classification Committee Recommendations: Legal Counsel Pay Range and Salary (first reading)

Director of Human Resources Betty Dickneite was present on behalf of this item. Ms. Dickneite read the following memo:

The Job Classification Committee met on July 16th, 2012 to review and discuss the salary range of the County Counselor, C.J. Dykhouse. The Job Classification Committee members unanimously agreed to bring forward the following recommendations to the Commission:

1. Increase the pay range for Legal Counsel (class code 6001) from 67 to pay range 70. Pay range 70 has a minimum of \$73,374, a midpoint of \$91,718, and a maximum of \$110,062; and
2. Increase CJ's salary from \$88,587.20 to \$100,000.00.

Job Classification Committee members present – Wendy Noren, June Pitchford, Dwayne Carey, Dan Atwill, and Betty Dickneite.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available Commission meeting with an appropriate order for approval.

Purchasing

3. Surplus Disposal: Radios (first reading)

Director of Purchasing Melinda Bobbitt was present on behalf of this item. Ms. Bobbitt stated the Purchasing Department requests permission to dispose of the attached list of surplus equipment by auction on GovDeals, or destruction for whatever is not suitable for auction.

Commissioner Atwill stated there are 54 separate items.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available Commission meeting with an appropriate order for approval.

4. Surplus Disposal: Computer and Peripheral (first reading)

Director of Purchasing Melinda Bobbitt was present on behalf of this item. Ms. Bobbitt stated the Purchasing Department requests permission to dispose of the attached list of PC and Peripheral equipment through MRC Recycling Center. Ms. Bobbitt stated MRC Recycling will pick up our surplus at no charge, and they are a State of Missouri DNR level four recycling center. Ms. Bobbitt stated no computer items are land filled. Ms. Bobbitt stated Purchasing will obtain a certificate of destruction and let them know we want everything recycled, not reused, so nothing ends up in the landfill.

Commissioner Atwill stated there are 26 pieces of equipment on this item.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available Commission meeting with an appropriate order for approval.

5. Cooperative Contract: 101/2012 – Radios and Radio Related Installation and Repair (second reading, first read 7/12/2012)

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the utilization of City of Columbia cooperative contract: 101/2012 – Radios and Radio Related Installation and Repair with Wireless USA. It is further ordered the Presiding Commissioner is hereby authorized to sign said contract.

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order # 352-2012**

Public Works

6. Sign Shop Contract with Centralia Special Road District (second reading, first read 7/12/2012)

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the contract between Centralia Special Road District and Boone County, Missouri for sign production. The terms of this agreement are stipulated in the attached contract. It is further ordered the Presiding Commissioner is hereby authorized to sign said contract.

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order # 353-2012**

Commission

- 7. Organizational Use of the Boone County Commission Chambers on August 2, 2012 from 6:45 a.m. to 9:00 a.m. by the Greater Missouri Leadership Foundation for a breakfast reception (first and second reading)**

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the organizational use of the Boone County Commission Chambers by the Greater Missouri Leadership Foundation on August 2nd, 2012 from 6:45 am until 9:00 am for a breakfast reception.

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order # 354-2012**

- 8. Approve Closed Session authorized per RSMo 610.021(1) at 2:30 pm on 7/23/2012 (first and second reading)**

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby authorize a closed meeting on Monday, July 23, 2012, at 2:30 p.m. The meeting will be held in Room 338 of the Roger B. Wilson Boone County Government Center at 801 E. Walnut, Columbia, Missouri, as authorized by 610.021(1) RSMo. to discuss legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys.

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order # 355-2012**

- 9. Public Comment**

- 10. Commissioner Reports**

The meeting adjourned at 1:40 p.m.

Attest:

Daniel K. Atwill
Presiding Commissioner

Wendy S. Noren
Clerk of the County Commission

Karen M. Miller
District I Commissioner

Skip Elkin
District II Commissioner