

TERM OF COMMISSION: November Session of the October Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Commission Chambers

PRESENT WERE: Presiding Commissioner Kenneth M. Pearson
District II Commission Skip Elkin
Deputy County Clerk Kristina Johnson

District I Commissioner Karen M. Miller was absent.

The meeting was called to order at 9:30 a.m.

Circuit Court

Cindy Garrett from the Juvenile Office of Boone County was present on behalf of this item.

1. Budget Amendment for the Fostering Court Improvement JCIP Sub-grant (first reading)

Cindy Garrett stated this is the third year that the Juvenile Office has applied for this grant. Each year this grant awards up to \$ 3,000.00 which the Juvenile Office has requested the full \$3,000.00. The funding is used for: monthly meetings, during which lunch is provided, there is also quarterly round table meetings, as well as this year planning on subscribing to PublicRecordsNow.com which is a program that searches for relatives for children in foster care.

Commissioner Elkin inquired why this grant was a sub grant.

Ms. Garrett stated she did not now and maybe it was because each circuit that is part of Fostering Court Improvement throughout the state each circuit can apply for the \$3,000.00.

Commissioner Elkin inquired if last year they received the full amount.

Ms. Garrett stated they have received the full amount for each of the years that they have applied.

Commissioner Pearson stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with an appropriate order for approval.

2. Budget Amendment to increase revenue and expenditure budget for Probation Services Grant (second reading, first read on 11/5/2009)

Commissioner Elkin moved on this day the County Commission of the County of Boone does

hereby approve the following budget amendment to increase revenue and expenditures for the Probation Services grant for the period 7/1/09 – 12/31/09:

Department	Account	Department Name	Account Name	Decrease \$	Increase \$
1243	03451	Judicial Grants	State Reimbursement		40,079.00
1243	10100	Judicial Grants	Salaries/Wages		31,720.00
1243	10200	Judicial Grants	FICA		2,427.00
1243	10300	Judicial Grants	Health Insurance		4,752.00
1243	10325	Judicial Grants	Disability Insurance		117.00
1243	10350	Judicial Grants	Life Insurance		53.00
1243	10375	Judicial Grants	Dental Insurance		360.00
1243	10500	Judicial Grants	401 (A) Match		650.00

Commissioner Pearson seconded the motion.

There was no discussion or public comment.

The motion carried 2 to 0. **Order 535-2009**

3. Budget Amendment to increase revenue and expenditure budget for the Intensive Intervention Grant (second reading, first read on 11/5/2009)

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby approve the following budget amendment to increase revenue and expenditures for 7/1/09 through 6/30/10 Intensive Intervention grant. This budget amendment covers 7/1/09 – 12/31/09:

Department	Account	Department Name	Account Name	Decrease \$	Increase \$
1243	03451	Judicial Grants	State Reimbursement		3,269.00
1243	10100	Judicial Grants	Salaries/ Wages		3,037.00
1243	10200	Judicial Grants	FICA		232.00

Commissioner Pearson seconded the motion.

There was no discussion or public comment.

The motion carried 2 to 0. **Order 536-2009**

Purchasing

Pete Bakutes from Court Services was present on behalf of this item.

4. Amendment Number Four (revised) and Amendment Number Five -55-27Sep05 Electronic Monitoring Systems and Equipment (first reading)

Pete Bakutes stated Court Services has two Amendments. Amendment Four is a restatement of Amendment Four adopted by the Commission in August. The August version included a phrase that he stated he did not focus on sufficiently. This phrase limited the vendor’s payment for lost damaged or stolen units to one per year. These cost \$2,200.00 per unit and after Kathy and I spoke, we decided to go back to the vendor and told the vendor this phrase was not acceptable and the vendor had to bare all the risk of loss. This restates Amendment Four to reflect this.

Mr. Bakutes stated Amendment Five came into being because the GPS world is evolving and there is now new GPS equipment not described by the original contract. As part of the amendment, the vendor agreed to allow us to have three units to sit on the shelf at a time with no charge. This specifies that any version of GPS equipment is included in those three. In addition this actually reduces the daily cost of the equipment from the current \$9.00 a day to \$8.38 per day. This again has no limit on the amount of lost, damaged, or stolen equipment.

Commissioner Elkin inquired if the vendor has verbally agreed to cover these losses?

Mr. Bakutes stated they had and have signed a document stating this.

Commissioner Pearson stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with an appropriate order for approval.

5. 66-16Oct09 Photocopier Maintenance for PA (first reading)

The Family Support Division of the Prosecuting Attorney received a letter from Image Technologies that due to the age of their photocopier, they could no longer provide maintenance due to not being able to obtain parts. Purchasing bid by informal quote this maintenance and received five quotes. Purchasing and the Prosecuting Attorney's office recommend award for offering the lowest and best bid solution for the lease and maintenance offered by Image Technologies. They will provide a replacement Kyocera KM-3035 with fax and a Stapler Finisher to use during the maintenance period on December 31, 2012.

Commissioner Pearson stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with an appropriate order for approval.

6. Computer and other Equipment, Disposal List 11-13-09 (first reading)

Commissioner Pearson stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with an appropriate order for approval.

Planning and Zoning

Stan Shawver from Planning and Zoning was present on behalf of this item.

7. Addressing and Road Naming Regulations (second reading, first read on 10/27/2009)

Stan Shawver stated the first reading was during the night Planning and Zoning meeting on October the 27th. Mr. Shawver stated the Commission has had a work session on this covering all the particulars of this proposal. This places into a formal document practices that Planning and Zoning have use for roughly 20 years with regards to Addressing and Road Naming.

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby approve and adopt the Addressing and Road Naming Regulations stipulated in the attached document.

Commissioner Pearson seconded the motion.

There was no discussion or public comment.

The motion carried 2 to 0. **Order 537-2009**

8. Budget Amendment to purchase radar units approved in the Full Time Traffic Unit grant # 10-154-AL41 (second reading, first read on 11/3/2009)

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby approve the following budget amendment to purchase radar units approved in the Full Time Traffic Unit grant # 10-154-AL41 and salary reimbursement for October through December in the amount of \$12,628.00:

Department	Account	Department Name	Account Name	Decrease \$	Increase \$
1251	03411	Sheriff's Department	Fed. Grant Reimb		16,219.00
1251	91300	Sheriff's Department	Equipment		3,591.00

Commissioner Pearson seconded the motion.

There was no discussion or public comment.

The motion carried 2 to 0. **Order 538-2009**

9. Budget Amendment to increase revenue for HMTV traffic grant, and increase budget for administrative services (second reading, first read on 11/3/2009)

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby approve the following budget amendment to increase revenue for HMTV traffic grant, and increase budget for administrative services (dispatch services) approved for October through December:

Department	Account	Department Name	Account Name	Decrease \$	Increase \$
1251	03411	Sheriff's Department	Fed. Grant Reimb		4,320.00
1251	71104	Sheriff's Department	Administrative services		864.00

Commissioner Pearson seconded the motion.

There was no discussion or public comment.

The motion carried 2 to 0. **Order 539-2009**

10. Budget Amendment to increase revenue for Compliance Traffic Grant (second

reading, first read on 11/3/2009)

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby approve the following budget amendment to increase revenue for the Compliance traffic grant:

Department	Account	Department Name	Account Name	Decrease \$	Increase \$
1251	03411	Sheriff's Department	Fed. Grant Reimb		360.00

Commissioner Pearson seconded the motion.

There was no discussion or public comment.

The motion carried 2 to 0. **Order 540-2009**

11. Budget Amendment to increase revenue for Checkpoint/Saturation traffic grant, and increase budget for administrative services (second reading, first read on 11/3/2009)

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby approve the following budget amendment to increase revenue for Checkpoint/Saturation traffic grant, and increase budget for administrative services approved for October through December :

Department	Account	Department Name	Account Name	Decrease \$	Increase \$
1251	03411	Sheriff's Department	Fed. Grant Reimb	7,290.00	
11251	71104	Sheriff's Department	Administrative Services		540.00

Commissioner Pearson seconded the motion.

There was no discussion or public comment.

The motion carried 2 to 0. **Order 541-2009**

12. Budget Amendment for the Internet Crimes Contribution (second reading, first read on 11/3/2009)

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby approve the following budget amendment to establish a budget for supplies and minor equipment and tools for the Internet Crimes Unit to cover current overages and estimated expenditures for the remainder of 2009:

Department	Account	Department Name	Account Name	Decrease \$	Increase \$
2524	23050	Internet Crms Contrib	Other supplies		2,000.00
2524	23850	Internet Crms Contrib	Minor Equip/ tools		1,000.00

Commissioner Pearson seconded the motion.

There was no discussion or public comment.

The motion carried 2 to 0. **Order 542-2009**

Auditor’s Office

June Pitchford the Auditor was present on behalf of this item.

13. Proposed FY 2010 Budget Presentation and Discussion (first reading)

June Pitchford stated this is the culmination of several months of work which began back in August with the Commission’s review of Department Director’s initial budget request. The elected official’s budgets are due September 1. The Auditor’s Office has moved through the next couple of months evaluating and reviewing all of those budgets in addition to conducting work sessions with the Commission to put together the budget for this year. Ms. Pitchford stated she would like to express her appreciation to all of the elected officials and department directors because they seem to understand the difficult economic climate and have responded accordingly.

Ms. Pitchford stated she put together a brief executive summary which is followed by more detailed information. Ms. Pitchford stated she intends to have IT mount this onto the web. Ms. Pitchford stated by way of background the County is a political subdivision of the state and the County derives authority and responsibilities from the state. The County carries out state functions at the local level. The state identifies the scope of counties responsibilities are and they also control the revenue sources. There is very little local control over the revenue sources available to the County for carrying out those duties. The annual budget process is a means through which elected officials communicate their needs. Ms. Pitchford stated everyone has responded with paired down conservative conscientious budget requests this year. Nevertheless next year’s budget does contain election costs which are significant, they are more than a million dollars. These have been incorporated into the General Fund. That million

dollars consists of Boone County's cost should it have to fund fully the three elections that it is responsible for: the Board of Trustees, the April election, the August primary, and the November general election. There is a possibility that other entities may share in some of those costs but the million dollars reflects the full cost for those three elections in addition to increase operating costs in the elections office including part time help and so on and so forth.

Ms. Pitchford stated to highlight where Boone County finds itself in the current economic climate this is a run through of specific items which impact the revenue. Boone County is very dependent on sales tax deriving more than 60 % of the annual operating revenue from sales tax and it accounts for more than 50 % of the County's revenue from the General Fund, 80 % of the revenue from Road and Bridge, and 100 % of the revenue from law enforcement services fund. Boone County has seen sharp declines the last two years. In FY08 and FY09 the County has experienced negative growth rate. Ms. Pitchford stated based upon the trends currently she is projecting 0 % growth for 2010. Ms. Pitchford stated she per oozed various forecasts and projections and it is very difficult to predict any satisfactory and confident budget prediction. Ms. Pitchford stated property tax accounts for 9 % of the County's total operating revenues. This accounts for 13 % of revenue to the General Fund and 9 % of revenue for the Road and Bridge fund. This budget assumes no change in rates. Ms. Pitchford stated she has used the Assessor's projections for the assessed value growth for assuming no growth in real estate and slight negative growth for personal property. Other significant revenue sources to the County include the Boone Hospital Lease, state reimbursements, and CART (County Aid Road Trust) fund money for the County's roads. The lease payment is \$1.6 million which is tied to an annual CPI index which Ms. Pitchford is not expecting any growth in the next year.

Commissioner Elkin inquired if CPI ever goes negative.

Ms. Pitchford stated CPI can go negative but the lease is written so the lease amount will be increased but never decreased in accordance with CPI.

In terms of reimbursement from the state which Boone County receives there are reimbursements in the assessment fund and then also in the General Fund for prisoner per diem and the juvenile detention per diem. Ms. Pitchford stated although the state reimbursements for assessment have been reduced and those reductions are reflected in this budget, there is no information indicating there will be reductions in prisoner per diem and juvenile per diem. This budget assumes level funding and that is something the County may need to revisit if there is indication that the state is going to make reductions there.

Commissioner Pearson stated the County will know more about that during the budgetary process for the state.

Ms. Pitchford stated so the County will be well into the fiscal year budget should that occur. County Aid Road Trust money is dedicated to the Road and Bridge fund. This is the County share of the statewide fuel taxes. This is expected to generate about 1.1 million dollars. This accounts for about 8 % of the Road and Bridge fund. CART, property tax, and sales tax are the County's key revenue sources for the County's Road and Bridge operations. The currently level of CART revenue is sitting just about where it was in 2001. This is a fixed amount per gallon, so as drivers change their behavior and reduce their fuel intake; this shrinks this revenue

source to the County.

All of the revenues combined the revenues for FY2010 are estimated at \$42.48 million. In FY'09 the County was budgeting revenues at \$44.9 million so that is a reduction of 6 %. About half of that is the decline in sales tax. Boone County budgeted 0 % growth in FY '09 and is trending at - 3 % growth. In addition the County has seen the loss of the state reimbursement for assessment revenue and lower interest earnings. The FY '09 budget included a significant federally funded project and there is no similar revenue or project in the 2010 budget. Overall there is less revenue to work with but there were some one time grant funded projects as well.

The general budgetary approach this year has been a struggle and difficult. The County Commission has very little control over revenues. The budget process relies heavily on developing reliable revenue projections and fund balance projections so that between those two the County knows the total resources available to work with. The overall strategy in approaching budgetary requests this year has been to try and develop conservative but reasonable revenue projections; implement cost containment and cost reduction measures, but the County has intentionally avoided staffing reductions. In the limited areas where the County Commission does have the authority to set fees, the County Commission has implemented new fees or adjusted existing fees. The County has implemented cost recovery measures where allowed and appropriate primarily in assessment fund and Road and Bridge fund. The County then is also spending down its fund balance a little more. This is the third or fourth year that I have presented a budget that relies on spending down fund balance so Ms. Pitchford wants to emphasize that over the last two years the County has actually spent down the fund balance in the County's General Fund, but it has been much less than what has been presented in the budget. That is how the County still has fund balance available to the County in the 2010 budget. In 2008 about \$400,000.00 was spent down and the County is expected to spend about \$600,000.00. The primary reason for the difference between what the budget reflects as a possible spend down and the actual spend down is that the County is required by law to have a 3 % emergency appropriation in the General Fund. The County does not spend that unless the County absolutely has to. There is generally a large savings from that item and then there is substantial savings in salary, wages, and benefits, do to vacancies and turn-overs. In the General Fund over half of the County's spending is in class one (personnel).

Running through some big picture items that are reflected in the budget numbers: all funds are balanced and the definition of a balanced budget is that the sum of revenues plus resources on hand are sufficient to cover the planned spending; statutory appropriation is included in the General Fund; no salary increases; continued County funding of 100% of employee health and dental insurance cost; no increases in dependent premiums for health and dental insurance (paid by employee); no change in property tax rates; increase in On-Site Waste Water fees; implement new fee for food inspection; increase in Animal Control Revenue with Ashland; cost recovery from the Assessment fund is new and covers costs for programmer time.

Commissioner Pearson inquired was this IT time previously paid out of General Revenue?

Ms. Pitchford stated it was and continues to be so because the County has a centralized IT department.

Commissioner Elkin inquired how further reductions in the Assessment fund from the state would impact future contributions from the Assessor?

Ms. Pitchford stated that she has not had any discussions with the Assessor. Ms. Pitchford stated that she anticipates she will have those discussions next year. Fortunately the state reimbursement is not the overwhelming majority for the assessment fund. Certainly Tom Shauwecker the Assessor has concerns just like Ms. Pitchford does when revenues trend negative in the General Fund and Road and Bridge Fund.

Continuing with highlights: adjustment in cost recovery from Road and Bridge Fund; eliminate Employee Assistance Program (retained \$2,000.00 for limited scope/specific needs); reduction in 401 (A) match from \$25 per pay period to \$15 per pay period; reduce funding to outside entities reduce fuel costs due to lower prices; reduce travel and training, including county-wide training; reduce hours for vacant Records Management position and eliminate benefits; reduce property insurance premiums (based on renewal pricing); eliminate radio advertising (primarily promotional); reduce overtime in various offices.

Ms. Pitchford stated looking at the expenditure side of the budgetary summary; Ms. Pitchford identified the three major funds: General, Road and Bridge, and Law Enforcement Services. These three major funds are followed by Nonmajor Special Revenue Funds and then by Debt Service Funds. These graphs illustrate the spending in the FY '09 budget compared to the proposed FY 2010 budget. The Commission should note that even though the General Fund has about \$ 1 million dollars in the election related costs, in the aggregate it is basically flat. This reflects all of the adjustments that were just reviewed. The projected undesignated fund balance represents 16.8 % of expenditures which is the projection at the end of 2010.

The Road and Bridge fund has spikes and valleys in spending due to large projects may or may not take place in a given year and these funds are held over and then budgeted a subsequent year. In FY '09 this is seen due to the McBaine project, which accounts for some of that fluctuation.

The County has been able to reduce some of the spending in the Law Enforcement Services fund. The County is at about the maximum level of spending in that account and the County will need to look at reducing the annual spending there to keep it in line with revenues. The County will need to move towards a maintenance type budget in Law Enforcement Services rather than new acquisitions.

All the non-major special revenue fund monies are all ear marked for specific purposes and that is why they are subject to appropriation control of individual elected officials. There is no need for a target fund balance so there is no effort to identify one.

All the monies available in debt service funds are restricted to debt service. That is why there is no designated unreserved fund balance. Ms. Pitchford stated that all the debt service funds there pertain to the NID program and there revenues are derived from assessments for property owners.

Of the total spending over half of it is in the General fund, more than a third in Road and Bridge, and then the balance in the Prop L fund and other special revenue fund.

Ms. Pitchford further stated the County is primarily dependent on sales tax to finance the County's basic governmental services. These are the services the state requires the County to carry out: operation of the court system, operation of the jail, operation of the juvenile detention facility, recording of land deeds, marriage licenses, assessment of property taxes, collection of

property taxes, distribution of those taxes to the various taxing entities, elections. These are all responsibilities assigned uniquely to the County. They are not carried out by the city. The County does have some exposure to risk in terms of further declines in sales tax and erosion of state reimbursement. These are the things that the County needs to watch closely. Up to this point the County has been able to avoid really significant reductions. Ms. Pitchford stated she does not know what the future holds. Fees and the local property tax levy are the two revenue tools that the County generally has and fees are generally nominal in terms of overall revenues.

The County Commission has conducted numerous work sessions and these are not required by law. The County Commission is required to hold at least one public hearing before taking final action and adopting the budget. The date for this public hearing has not yet been set. The statutory budget for adopting the budget is January 10th and in keeping with the County's stated objective, the County is on track to adopt by mid to late December.

Ms. Pitchford stated the following tables provide additional information. The first one is a snap shot for the FY 2010 budget. This shows the three major funds individually, all the non major governmental funds combined, the County internal services fund combined, and then the private purpose trust funds. Looking at the General Fund there is comparative information on this fund. There is comparative information on Road and Bridge and then on Law Enforcement Services and then again on all the non major special revenue funds. Each of the individual funds are also listed. There is a fund statement which shows FY '08 actual, FY '09 budget, FY'09 projected, and then the FY 2010 projected. This is followed by a section that shows the supplemental requests, which there were very few. This indicates what the supplemental requests were for and what amounts have been included in the budget. In the General fund primarily the supplemental requests were in the IT area.

Commissioner Elkin inquired if the additional funding from Boone Hospital that is supposed to be coming up, how this will be handled in terms of the budget. Will the County have to do something mid year?

Ms. Pitchford stated yes. Under state law, counties are allowed to amend their budgets when they receive additional revenues. Right now, it is difficult to tell.

Commissioner Elkin inquired if the Commission would do a mid year amendment.

Ms. Pitchford stated yes and the Commission has discussed that they want to develop some policies governing the spending of monies. The Auditor's office will establish a new fund to account for those revenues. The lease agreement requires that those monies are spent for community health.

Commissioner Pearson stated assuming worse case scenario the state decides that it is going to cut prisoner per diem and criminal justice and sales tax falls further, what revenue would be available?

Ms. Pitchford stated the County could always tackle it from the expenditure side but there the County starts talking about erosion of services. This is a discussion the County will want to have. The County Commission historically has levied its property significantly below the

maximum amount allowed by law. The statutory revision under which the sales tax was approved by voters requires a role back of the property tax rate equal to one half of the sales tax revenue. As sales tax revenue declines the required role back shrinks because it is 50 % of the revenue. The County Commission has continued to roll back that property tax rate more than is required. Ms. Pitchford stated the County Commission will have an opportunity to look at that as a potential revenue source.

Commissioner Pearson inquired when the County was talking about the possibility of a property tax increase in the fall; one cent would generate about \$210,000.00.

Ms. Pitchford stated that is correct \$210,000.00 or \$220,000.00.

Commissioner Pearson stated this might be something on the horizon.

Commissioner Elkin stated from what has been reported with the state revenues for the County do not look good.

Ms. Pitchford stated that is correct. From what is reported there is about a billion dollar gap.

Commissioner Pearson stated part of the stimulus money was to help states balance the budget. Next year that stimulus money is not there.

Ms. Pitchford stated it is very likely when the County moves toward the tax rate hearing date next year, that the Commission may need to go through the same sort of evaluation that the County went through last year.

Commissioner Elkin inquired if there is 0% growth this year?

Ms. Pitchford stated in FY '09 sales tax revenues projections are to decline by 3 % and then in 2010 there will be 0% growth.

Commissioner Elkin stated so really the County is looking at -3% growth. Is that correct?

Commissioner Pearson stated this means the County will not get any worse or better.

Commissioner Elkin inquired what year is the County currently equal to.

Ms. Pitchford stated she was unsure. The County had about 4% growth before 2007 and then the County had a big decline with about 0% growth and then there was -3% growth. The revenue levels are back to where they were a few years ago. Determining these are a little difficult because it jumps around a lot through out the year.

Commissioner Elkin inquired what the numbers for October were.

Ms. Pitchford stated they were around -3.7 %.

Commissioner Elkin inquired if the County would have seen any part of the impact from cash for clunkers in October?

Ms. Pitchford stated it is unlikely.

Commissioner Elkin stated so the County should start to see that impact. Will that not just be a blip?

Ms. Pitchford stated the holiday increase will be tied into the cash for clunkers.

Commissioner Elkin inquired of Bettie Johnson if her recording fees are safe?

Bettie Johnson asked if Commissioner Elkin meant if the state can reduce the amount of general revenue she can turn in.

Commissioner Pearson stated yes that is what he is asking.

Ms. Johnson stated the fees are set by statute so should the legislature decide to change what the County collects they could. They cannot however change what is collected by appropriations through their budget.

Commissioner Elkin said okay.

Commissioner Pearson stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading after the 10-day hold and press conference required.

Miscellaneous

14. Appointment of Rockne Corbin to the Industrial Development Authority (first and second reading)

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby appointment of Rockne Corbin to the Industrial Development Authority effective 11/19/2009 and expiring on 11/18/2015.

Commissioner Pearson seconded the item.

Commissioner Pearson stated he is a great guy and appreciates the service of all the board members. They have active discussions and remain friends at the end of the day.

There was no public comment.

The motion carried 2 to 0. **Order 543-2009**

15. Authorize Closed Meeting 610.021(9) for November 25th at 10 am

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby authorize a closed meeting on Wednesday, November 25, 2009, at 10:00 a.m. The meeting will be held in Room 243 of the Roger B. Wilson Boone County Government Center at 801 E. Walnut, Columbia, Missouri, as authorized by 610.021(9) RSMo.- preparation, including any discussions or work product, on behalf of a public governmental body or its representatives for negotiations with employee groups.

Commissioner Pearson seconded the motion.

There was no discussion or public comment.

The motion carried 2 to 0. **Order 544-2009**

16. Authorize Closed Meeting 610.021(1) for November 25th at 1:30 pm

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby authorize a closed meeting on Wednesday, November 25, 2009, at 1:30 p.m. The meeting will be held in Room 243 of the Roger B. Wilson Boone County Government Center at 801 E. Walnut, Columbia, Missouri, as authorized by 610.021(1) RSMo. to discuss legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys.

Commissioner Pearson seconded the motion.

There was no discussion or public comment.

The motion carried 2 to 0. **Order 545-2009**

17. Public Comment

18. Commissioner Reports

The meeting adjourned at 10:38 a.m.

Attest:

Kenneth M. Pearson
Presiding Commissioner

Wendy S. Noren
Clerk of the County Commission

Karen M. Miller
District I Commissioner

Skip Elkin
District II Commissioner