

TERM OF COMMISSION: April Session of the April Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center  
Commission Chambers

PRESENT WERE: Presiding Commissioner Kenneth M. Pearson  
District I Commissioner Karen M. Miller  
Deputy County Clerk Joshua Norberg

The meeting was called to order at 1:30 p.m.

**1. Child Abuse Prevention Month Proclamation**

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby adopt the attached proclamation for Child Abuse Prevention Month.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0 **Order 160-2009**

Commissioner Pearson read and presented the following proclamation to Andy Anderson, Sheriff's Department:

**WHEREAS**, child abuse prevention is a community problem and finding solutions depends on involvement among people throughout the community;

**WHEREAS**, generally, statistics of children who are abused and neglected escalate each year;

**WHEREAS**, the effects of child abuse are felt by whole communities, and need to be addressed by the entire community;

**WHEREAS**, effective child abuse prevention programs succeed because of partnerships created among social service agencies, schools, religious organizations, law enforcement agencies, and the business community;

**WHEREAS**, youth-serving prevention programs offer positive alternatives for young people and encourage youth to develop strong ties to their community;

**WHEREAS**, all citizens should become more aware of child abuse and its prevention within the community, and to become involved in supporting parents to raise their children in a safe, nurturing environment;

**NOW, THEREFORE** the Boone County Commission does hereby proclaim April as Child Abuse Prevention Month in Boone County and call upon all citizens, community agencies, religious organizations, medical facilities, and businesses to increase their participation in our efforts to prevent child abuse, thereby strengthening the communities in which we live.

Mr. Anderson stated he appreciates what the Commission has done over the years and continues to do to help fight the issue of child abuse in our community and not only to educate the public, but to come together and try to save our most precious resource.

### **Collector**

Pat Lensmeyer, Boone County Collector, was present on behalf of this item.

### **2. Request for Authority to Enter Into Agreements for Preparation of Legal Descriptions**

Ms. Lensmeyer stated she is requesting approval to enter into professional service agreements to prepare legal descriptions on property that is subject to the tax sale. There was a court decision a few years ago that changed the way we notify and advertise properties that are subject to the tax sale. Anything that is not platted, not within the city limits, or does not have a common street address has to have a legal description. The legal descriptions that are pulled from the Assessor's Office do not have enough detail according to the court decision. She stated if she is granted this authority, she will be able to obtain the legal descriptions for the properties that need it.

Commissioner Elkin asked if this will change anything in the individual lot descriptions.

Ms. Lensmeyer stated it will not. She stated we would only be defining the exact area subject to the tax sale that does not already have a legal description.

Commissioner Miller asked when the tax sale is.

Ms. Lensmeyer stated it is in August, but the notification process starts pretty early.

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby grant the Boone County Collector the authority to enter into professional service agreements for the preparation of legal descriptions or other land surveying services in the amount up to Four Thousand Five Hundred Dollars (\$4,500.00), relating to the preparation of parcels of property subject to tax sale.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0 **Order 161-2009**

### **Purchasing**

Tyson Boldan, Purchasing, and Bill Florea and Scott Hamilton, Planning and Building, were present on behalf of these items.

**3. Request for Surplus Disposal**

Mr. Boldan stated the Purchasing Department requests permission to dispose of the following list of surplus equipment:

	Asset #	Description	Make	Model	Condition of Asset	Serial #
1.	No Tag	Cell Phone Antenna			New	
2.	No Tag	Desktop Calculator	Victor	1560-4		017008291
3.	2039	Typewriter	IBM	Selectric II	Broken	6494141
4.	3467	Brown Desk			Good	
5.	12390	Office Chair			Old	
6.	No Tag	Calculator	Sharp	EL-2192R	Unknown	3D031702
7.	3043	Black File Cabinet		2 Drawer	Fair	
8.	1165	Microfiche Reader	Bell & Howell	ABR – 917	Lens does not properly focus	
9.	3658	Memo Scriber	Sanyo		Unknown	
10.	No Tag	Cassette Recorder	Claihone		Unknown	IG 07851
11.	No Tag	Slide Tray	Kodak Carousel Transvue		Good	

12.	No Tag	Projection Ektagraphic FF Zoom Lens	Kodak		Good	
13.	No Tag	Ektagraphic Universal Slide Tray	Kodak		Good	
14.	14007	Desktop Video Phone		DV 324	Good	
15.	14006	Desktop Video Phone		DV 324	Good	
16.	No Tag	Desktop Video Phone		DV 324	Good	AL212007880 1
17.	14064	Desktop Video Phone		DV 324	Good	
18.	14062	Desktop Video Phone		DV 324	Good	
19.	14063	Desktop Video Phone		DV 324	Good	
20.	5785	Projector	Kodak	Carousel 5200	Good	
21.	No Tag	(5) 17" x20" White Steel Drop-In Lavatory Sinks	Mansfield		New	
22.	No Tag	Ceiling Mount Electric Heater		480 Volt 3 Phase	New	P3PUH15CAI
23.	No Tag	Television	Durabrand		Unknown	
24.	No Tag	Television	Durabrand		Unknown	
25.	No Tag	Television	Durabrand DTV1907A		Unknown	06527114597 5
26.	12164	19" Television			Non-functioning	

27.	No Tag	Telephone	Norstar Meridian		Poor	
28.	No Tag	Telephone	Norstar Meridian		Poor	
29.	No Tag	Telephone	Norstar Meridian		Poor	
30.	No Tag	Telephone	Norstar Meridian		Poor	
31.	No Tag	Camera	Polaroid		Good	
32.	No Tag	Camera	Polaroid	1200	Good	
33.	No Tag	Camera	Polaroid	Spectra A F	Good	
34.	No Tag	Two boxes of Cellular telephone car mounting kits and antennas			Used	
35.	No Tag	Signal master amber flashing lights	Federal Signal Corporation		New (opened box)	
36.	No Tag	Meat Slicer	Rival	110118	Doesn't Work	
37.	No Tag	1100 Watt Microwave	Sharp	R - 409 EW	Works but can't read display	201001
38.	No Tag	Chalk/Bulletin Board	52"x112"		Fair	
39.	10512	Electric Typewriter	Sharp		Doesn't work	
40.	No Tag	Cordless Phone	Nortel	M7410	Poor	

41.	No Tag	Air Compressor	Champion	H1MtollD-8	Fair	MTO293
42.	No Tag	Air Compressor Dryer	Curtis	CR10	Good	
43.	No Tag	5 Tan Calculators	Sharp	EL-2630G	Not Working	
44.	No Tag	Black Calculator	Sharp	EL-2630A	Not Working	
45.	No Tag	2 Black Keyboard Platforms with Attachments			Good	
46.	No Tag	2 Black Keyboard Platforms			Good	
47.	10059	Metal Coat Cabinet			Slight Damage	
48.	4162	Beige Office Chair			Some Wear	
49.	No Tag	Computer Speakers and White Mouse			Good	
50.	No Tag	3 Gray wrist rests for keyboard			Good	
51.	No Tag	Black Stationery Stand			Good	
52.	No Tag	Tan Stationery Stand			Good	
53.	No Tag	Fax Toner	Panasonic		Unopened	
54.	No Tag	Box of letter & legal cardboard folders			Good	
55.	No Tag	Microfilm Spool Attachment	Canon		Good	

56.	No Tag	5 Stack Bins			Good	
57.	10060	Barstool Height Adjustable Office Chair			Good	
58.	04157	Chair, Office			Broken	
59.	10034	Metal Coat Cabinet			Slight damage	
60.	No Tag	Typing Table			Good	
61.	No Tag	Toner	Two IBM 75P5903 Toner Cartridges; One IBM Network Printer 24 Usage Kit; Two Boxes 4 – IBM 4234 Printer Ribbons		Unknown	
62.	No Tag	Paper Trays; Face up Output Bin	Two 500 Sheet Paper Trays	For an IBM 32/40 Infoprint Printer		
63.	No Tag	Two Envelope Feeders	For an IBM 32/40 Infoprint Printer			
64.	No Tag	Two 250-Sheet Paper Trays	For a HP Laserjet 4 Printer			
65.	No Tag	Seven Turtle Tape Cases	Five-Turtle DLT5; Two – Turtle TK1			

66.	No Tags	Six Lexmark Toner Cartridges	One – 10B042K – Black; Two – 10B041M – Magenta; One – 10B042C – Cyan; Two – 10B042Y - Yellow			
-----	---------	------------------------------	--	--	--	--

### **Items for Destruction**

67.	09332	Office Chair			Broken (would like to retain for parts)	
68.	9295	Telephone	Meridian	M8009	Phone is missing	
69.	8992	Chair			Destroyed by a resident	

Commissioner Miller asked where the desktop video phones came from and why they were being disposed of.

Mr. Boldan stated he will have to ask Dave Eagle. Mr. Eagle prepares the surplus disposal forms.

Commissioner Pearson stated the disposal form states that they are in good shape, but there is just no longer a need for them. He stated they came from the Juvenile Justice Center.

Commissioner Miller stated she would just like to know what they used them for. She stated there might be a need somewhere within county government to reuse them.

Mr. Boldan stated he will find out let the Commission know.

Commissioner Pearson stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with an appropriate order for approval.

**4. 67-30DEC08 – Feasibility Analysis for Retrofitting Stormwater Treatment Structures of**

**Best Management Practices (first reading)**

Mr. Florea stated this is first phase of the Hinkson cost share program. He stated we are hiring a consultant to look at our hot spot areas, which around the Interstate 70/Highway 63 interchange area. Their task is to identify appropriate properties and best management practices (BMPs) to mitigate the stormwater coming off of existing developed properties. Once they give their report, then we can approach property owners and propose cost share agreements to install these as retrofits. This is the first stage in that process.

Commissioner Miller stated it is more of an educational thing to show people what is available to fix their stormwater problems.

Mr. Florea stated it is. He stated we are taking a turn from what we learned from the Bonne Femme project on our cost shares. It wasn't very effective to approach property owners and developers and tell them we have this pot of money and we would like them to help us figure out a way to spend it. This study will take it a step further so we can approach property owners with actual proposals and general cost estimates.

Commissioner Elkin asked why the recommendation is for A Civil Group even though they scored lower than some of the other proposals.

Mr. Boldan stated they scored lower than the others in the first round. After the initial proposals came in, the evaluation committee came up with questions they wanted clarified, and after those questions were responded to, A Civil Group was the highest scorer.

Commissioner Elkin asked what set A Civil Group apart from the others.

Mr. Florea stated their initial proposal didn't have the detail regarding the specific experience that their team brought to the table.

Mr. Hamilton stated there were also some technical questions about the rationale for some of the treatments they came up with, and they needed to clarify that better for us. He stated in their subsequent reply, it turns out that they did have a wealth of experience in the areas that we were looking for and they cleared up some of the technical questions.

Mr. Florea stated another advantage was that they are local and have worked with a lot of the developers in the County and in the city limits.

Commissioner Pearson stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with an appropriate order for approval.

**Information Technology**

**5. Fixed Asset Purchase Request – Prosecuting Attorney (first and second reading)**

Commissioner Miller stated Tracy Skaggs in the Prosecuting Attorney's Office has been using a laptop from the IT Department to perform transcription, which makes the laptop unavailable for other uses for extended periods of time. This request is to purchase a new monitor and video card for her so the laptop is freed up.

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the request to purchase a monitor and video controller card for the Prosecuting Attorney's Office.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0 **Order 162-2009**

**6. Fixed Asset Purchase Request – Sheriff's Department (first and second reading)**

Commissioner Miller stated Rene Atkins has been using a borrowed monitor for her computer because the County monitor is too large for her minimal space. This request is to purchase a new monitor so we can remove the non-County asset from use.

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby approve the request to purchase a monitor for the Sheriff's Department.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0 **Order 163-2009**

**Public Works**

**7. Country Hills Subdivision Storm Sewer Improvements (first read on 4/6/09)**

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the Agreement for Consultant Services with Trabue, Hansen and Hinshaw, Inc. for Country Hills Subdivision Storm Sewer Improvements. It is further ordered the Presiding Commissioner is hereby authorized to sign said agreement.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0 **Order 164-2009**

### **Miscellaneous**

#### **8. Authorize Use of Commission Chambers**

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby authorize the use of the Commission Chambers on May 2, 2009, from 9:00 a.m. through 4:00 p.m. for a Missouri Preservation Board Meeting.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0 **Order 165-2009**

#### **9. Authorize Closed Meeting 610.021(3)**

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby authorize a closed meeting on Monday, April 13, 2009, at 2:00 p.m. The meeting will be held in Room 243 of the Roger B. Wilson Boone County Government Center at 801 E. Walnut, Columbia, Missouri, as authorized by 610.021 (3) RSMo. to discuss the hiring, firing, disciplining or promoting of particular employee by a public governmental body when personal information about the employee is discussed or recorded.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0 **Order 166-2009**

#### **10. Commissioner Reports**

Commissioner Pearson reported on the following:

**Boone County Council on Aging:** Commissioner Pearson stated the Boone County Council on Aging will be hosting the Kitchens in Bloom in May. He stated he will have tickets available. He stated they are starting to work on the Mature Living Festival also.

#### **11. Public Comment**

There was no public comment.

The meeting adjourned at 1:59 p.m.

Attest:

\_\_\_\_\_  
Kenneth M. Pearson  
Presiding Commissioner

\_\_\_\_\_  
Wendy S. Noren  
Clerk of the County Commission

\_\_\_\_\_  
Karen M. Miller  
District I Commissioner

\_\_\_\_\_  
Skip Elkin  
District II Commissioner