

TERM OF COMMISSION: January Session of the January Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center  
Commission Chambers

PRESENT WERE: Presiding Commissioner Ken Pearson  
District I Commissioner Karen M. Miller  
District II Commissioner Skip Elkin  
Deputy County Clerk Josh Norberg

The meeting was called to order at 9:30 a.m.

**1. Recommendation from Personnel Advisory Committee**

Betty Dickneite, Director Human Resources, stated the Personnel Advisory Committee met on December 20, 2007, and unanimously recommends the 1% merit increase for 2008 go into a pool for departments to determine how to appropriate and to suspend the barrier placed on those employees at the top of their pay ranges.

The Personnel Advisory Committee members voting in favor of this recommendation were: Kay Murray, Bettie Johnson, June Pitchford, Connie Hendren, Pat Lensmeyer, Christy Blakemore, Ken Pearson, Stan Shawver, Betty Dickneite, David Mink, Melinda Bobbitt, and Aron Gish. One proxy was in attendance (Warren Brewer for Dwayne Carey).

The Personnel Advisory Committee members not present for the vote were: Wendy Noren, Tom Schauwecker, and Dan Knight (and no proxies were in attendance for these 3 elected officials).

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the Personnel Advisory Committee recommendation to put the 1% merit increase for FY2008 into a pool for departments to determine how to appropriate and to suspend the barrier placed on those employees at the top of their pay ranges.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0 **Order 1-2008**

**2. Adoption of the Fiscal Year 2008 Budget**

June Pitchford, Auditor, was present on behalf of this item.

Ms. Pitchford stated the proposed FY2008 Budget was presented to the commission on 11/29/2007, and there were several work sessions after that date in which changes were made. By

law, any changes made to the budget after the presentation are to be presented before the adoption of the budget. A copy of the schedule of commission changes to the proposed budget can be picked up at the Boone County Government Center, 801 E. Walnut Rm. 243, Columbia, MO 65201.

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby adopt the Boone County operating budget for fiscal year 2008. The adopted budget shall consist of all appropriations included in the Proposed Budget submitted to the County Commission by the County Auditor, subject to the final personnel appropriation calculation as well as the adjustments authorized by the County Commission that are specified in the attached schedule.

Total appropriations are set forth by line item and are summarized by 1) category of expenditure (i.e., class 1, class 2, etc.); 2) by office, department or spending agency; and, 3) by fund. Appropriations may not be exceeded at the class level, for a given office or department, without Commission approval. Total appropriations for each fund are set forth in the individual Fund Statements (attached) and are published in the County's FY 2008 Budget. The Proposed Budget submitted by the County Auditor, and hereby incorporated into this appropriation order by reference, contains detail documentation and description for each line-item account within each category of expenditure. Appropriations shall be expended only for the purposes that are within the intent of the category in which they are included. The County Commission reserves the right to review and disallow expenditures upon a finding by the Commission that the expenditure exceeds the approved budget or the expenditure is not within the intent of the appropriation for the category as approved under this Budget and any amendments or revisions to it.

The County Commission approves all employee positions included in the Proposed Budget, adjusted for Commission changes noted in the attached schedule, together with the specified budgetary hours, range and benefit status for each position.

The County Commission also approves appropriations for the specific fixed assets identified in the various fixed asset appropriation accounts and authorizes procurement of the same in accordance with County procurement policies adopted by the County Commission.

Commissioner Pearson seconded the motion.

There was no discussion and no public comment.

The motion passed 2-1 **Order 2-2008**; Commissioner Elkin opposed.

### **3. Public Hearing: Road Vacation off Johnmeyer Lane**

This is a petition to vacate a road easement off of Johnmeyer Lane.

Mike Ratliff, 801 Johnmeyer Lane, stated he is the owner where the easement lies. He stated 20

of the resident who live on the road have signed the petition. Mr. Ratliff stated he is not concerned about the utility easement, but he would like to remove the language from the plat that states access for future road extension. He stated he was concerned that any extension of the road would increase traffic at higher rates of speed and would change the character of the neighborhood. Many of the residents walk, ride bicycles, and push strollers on the road. This would not be safe if the road were extended.

Commissioner Pearson asked if all of the property owners had signed the petition.

Mr. Ratliff stated he wasn't able to circulate the petition among all of the property owners prior to the commission meeting.

John Simon, 1000 Johnmeyer Lane, stated he is one of the original property owners on the road, and he is in favor of this petition.

Alan Buchanan, 1001 Johnmeyer Lane, stated he is one of the original property owners. He stated he has had a couple of fires on his property and the emergency crews never had any problem reaching the area. He is in favor of the petition.

Tim Reed, 1601 Johnmeyer Lane, stated he feels like Johnmeyer Lane is a great neighborhood to live in, and extending the road would compromise the character of the neighborhood.

Tom Freeman, 800 Johnmeyer Lane, stated making the road a through road would increase the speeds on the road and decrease the safety. He is in favor of the petition.

Commissioner Miller stated she agrees with the petitioner, but she believes it should be tabled until John Patton, County Counsel, can read the petition and draft language that would allow the vacation of the road easement, but leave the utility easement.

Commissioner Elkin is comfortable with that.

The Commission tabled the petition for a second reading.

### **Planning and Zoning**

#### **4. SFMC. S1-T48N-R14W. Developments Far West Boone LLC, owner. James V. Patchett, surveyor.**

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby receive and accept the following subdivision plat and authorize the presiding commissioner to sign it:

SFMC. S1-T48N-R14W. Developments Far West Boone LLC, owner. James V. Patchett, surveyor.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0 **Order 3-2008**

**Purchasing**

Melinda Bobbitt, Director Purchasing, was present on behalf of these items.

**5. 91-18DEC07 – Fire Extinguisher Inspection and Maintenance Term and Supply (first reading)**

Ms. Bobbitt stated the bid for Fire Extinguisher Inspection and Maintenance Term and Supply closed on December 18, 2007. Six bids were received Upon completion of the bid evaluation, Facilities Maintenance and Purchasing recommend award to Missouri Fire Safety & Equipment for offering the lowest and best bid for Boone County.

The contract period is January 1, 2008, through December 31, 2008, with four, one-year renewals. Term and Supply invoices will be paid from Department 6100 – Facilities and Grounds Maintenance, Account 71100 – Outside Services. \$4,370.00 was budgeted for 2008.

Presiding Commissioner Pearson stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with an appropriate order for approval.

**6. 92-20DEC07 – Lawn Care Maintenance & Seasonal Grounds Services Term & Supply (first reading)**

Ms. Bobbitt stated the bid for Lawn Care Maintenance & Seasonal Grounds Services – Term and Supply closed on December 20, 2007. Five bids were received. Upon completion of the bid evaluation, Facilities Maintenance and Purchasing recommend award to Columbia Turf LLC for offering the lowest and best bid for Boone County.

The contract period is March 1, 2008, through February 28, 2009, with two, one-year renewals. Term and Supply invoices will be paid from Department 6100 – Facilities and Grounds Maintenance and 1610 – Parks & Recreation, Account 60400 – Grounds Maintenance. \$30,642 is budgeted in 6100 for this service and \$7,618 is budgeted in 1610.

Presiding Commissioner Pearson stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with an appropriate order for approval.

**7. Sole Source Purchase – E911 Equipment Maintenance Agreement (first reading)**

Ms. Bobbitt stated Jim McNabb requests permission to utilize Centurytel as a sole source provider for the maintenance on our E911 Equipment located in the Joint Communications Department. The maintenance of this equipment is proprietary to Centurytel. Cost of maintenance is \$39,000 annually and will be paid out of Department 2020 – E-911 Emergency Telephone, Account 60050 – Equipment Services Contract.

Presiding Commissioner Pearson stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with an appropriate order for approval.

**8. Amendment Number One – 45-09AUG07 – Snow and Ice Control Services – Tiger Striping LLC (first read on 12/20/07)**

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve Amendment Number One – 45-09AUG07 – Snow and Ice Control Services – Tiger Striping, LLC that moves three trucks from *Option 2* to *Option 1 – Medium Duty – Plow & V-Box Spreader, 4-WD Pickup or Flatbed Truck*. It is further ordered the Presiding Commissioner is hereby authorized to sign said amendment.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0 **Order 4-2008**

**9. Centurytel – Centrex Telephone Agreement (first read on 12/20/07)**

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the Centurytel – Centrex Telephone Agreement for the period January 1, 2008 through June 30, 2009. It is further ordered the Presiding Commissioner is hereby authorized to sign said agreement.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0 **Order 5-2008**

**10. 99-20DEC07 – Smith Hatchery Bank Stabilization (first read on 12/20/07)**

Ms. Bobbitt stated the bid for the Smith Hatchery Bank Stabilization project closed on December 20, 2007. Ten bids were received. Purchasing and Public Works recommend award to C. L.

Richardson Construction Company for offering the lowest and best bid for Boone County.

Total cost of contract is \$45,810.00 with a 10% contingency amount of \$4,581.00 for a Purchase Order total of \$50,391.00. Contract will be paid from department 2045 – PW – Design and Construction, account 71100 – Outside Services. The budgeted amount was \$97,900.

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby award bid 99-20DEC07 – Smith Hatchery Bank Stabilization to C.L. Richardson Construction Company. It is further ordered the Presiding Commissioner is hereby authorized to sign said contract.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0 **Order 6-2008**

### **11. Request for Surplus Disposal**

Ms. Bobbitt stated Purchasing requests permission to dispose of the attached list of surplus equipment.

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the disposal of surplus items as described in the attached memorandum.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0 **Order 7-2008**

### **12. Request to Post Buyer Position**

Ms. Bobbitt stated Purchasing requests permission to recruit for a Buyer since we received no qualified applicants for the Senior Buyer position (530-1118). However, should a qualified Senior Buyer apply, Purchasing would like the option to hire a Senior Buyer.

Human Resources needs commission approval to post the Buyer position since the Senior Buyer is listed in the Master Position File. Purchasing is seeking commission approval to proceed for recruiting a Buyer.

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby approve the request to recruit for the Buyer position for the Purchasing Department.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0 **Order 8-2008**

### **Health Department**

Gerry Worley and Toby Barnes, Health Department, were present on behalf of these items.

#### **13. Orders for Abatement: 4916 Clearview Road, Columbia; 4160 Bethany, Columbia; 8855 N. Brown Station Rd., Columbia**

Mr. Worley stated the 4916 Clearview Road property has been abated once before. The weeds are several feet high.

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby authorize the Presiding Commissioner to sign the attached Finding of Public Nuisance and Order for Abatement of a public nuisance located at 4916 Clearview Road, Columbia.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0 **Order 9-2007**

Mr. Worley stated the 4160 Bethany property had several vehicles on the premises.

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby authorize the Presiding Commissioner to sign the attached Finding of Public Nuisance and Order for Abatement of a public nuisance located at 4160 Bethany, Columbia.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0 **Order 10-2008**

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby authorize the Presiding Commissioner to sign the attached Finding of Public Nuisance and Order for Abatement of a public nuisance located at 8855 N. Brown Station Rd., Columbia.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0 **Order 11-2008**

**Public Works**

David Mink, Director Public Works, was present on behalf of these items.

**14. Consultant Agreements (first reading)**

Mr. Mink stated this is a continuation of the consultant agreements that are pre-qualified for approval.

Presiding Commissioner Pearson stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with an appropriate order for approval.

**15. Autumn Drive Drainage Improvements (first reading)**

Mr. Mink stated this contract, along with Design Engineering for Waco Road; Thomas Hill over Thompson Branch Bridge-Drainage Improvements; and Gans Road Preliminary Engineering Study are agreements with the previously approved consultants for preliminary work on the respective projects.

**Prosecuting Attorney**

**16. Budget Amendment – Increased Hours for Position #573 (first read on 12/11/2007)**

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the following budget amendment to increase budgeted hours for position #573:

Department	Account	Department Name	Account Name	Decrease	Increase
2610	10100	PA Tax Collection	Salary & Wages		\$3,506
2610	10200	PA Tax Collection	FICA		\$268
2610	10400	PA Tax Collection	Worker’s Comp		\$19

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0 **Order 12-2008**

**Miscellaneous**

**17. Budget Revision – Increase in Owner’s Cost for Courthouse Expansion (first reading)**



Commissioner Miller stated this was simply a recalculation of the Owner's Cost to adjust it from 14 months to 15 months.

Presiding Commissioner Pearson stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with an appropriate order for approval.

**18. Commissioner Reports**

There were no commissioner reports.

**19. Public Comment**

There was no public comment.

The meeting adjourned at 10:40 a.m.

Attest:

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Ken Pearson  
Presiding Commissioner

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Wendy S. Noren  
Clerk of the County Commission

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Karen M. Miller  
District I Commissioner

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Skip Elkin  
District II Commissioner