

TERM OF COMMISSION: October Session of the October Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Commission Chambers

PRESENT WERE: Presiding Commissioner Keith Schnarre
District I Commissioner Karen Miller
District II Commissioner Skip Elkin
Deputy County Clerk Kerry Patton

The meeting was called to order at 9:30 a.m.

1. Purchasing Department

Heather Turner and Melinda Bobbitt, Purchasing Department was present on behalf of these items

A. First Reading 69-14SEP06 Timing & Signal Control Equipment

Ms. Turner reported the bid for the Timing & Signal Control Equipment for the Sheriff Department closed on September 14, 2006. Three bids were received. Purchasing, Joint Communication and the Sheriff's department recommend award to Midwest Radio Systems for offering the lowest and best bid for the County.

Total cost of contract is \$50,461.50 and will be paid out of account 2901 – Sheriff Operations – LE Sales Tax, department 91300 – Machinery & Equipment. \$66,000.00 was originally budgeted and \$73,078 remains in the account at this time.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for award.

B. First Reading 73-28SEP06 Tucker School Road Bridge Project/Thomas Hill

Ms. Turner reported the bid for the Tucker School Road Bridge Project and Thomas Hill Low Water Crossing Project closed on October 5, 2006. Nine bids were received. Purchasing and the Public Work's department recommend award Widel, Inc. for submitting the low bid.

Total cost of contract is \$171,406.80 with a 10% contingency of \$17,140.68. The add alternate in the amount of \$6,626.50 for Thomas Hill will be utilized as site conditions require. Therefore, the total Purchase Order amount is \$195,173.98. This contract will be paid out of department 2045 – Public Works Design and Construction, account number 71100 – Outside Services. The original budget was \$135,000.00. Please see the attached memo from Shane Creech regarding the amount over budget.

Please find attached a copy of the bid tabulation and memo from Public Works for your review.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for award.

C. First Reading 48-05SEP06 Workmans Comp TBA

Ms. Bobbitt reported the Request for Proposal for Third Party Administrator for Self-Insured Workers' Compensation and Employers' Liability Coverage closed on September 5, 2006. Five proposal responses were received.

The evaluation committee consisted of the following:

Angela Ayers, Boone County Sheriff Department
Kay Murray, Boone County Treasurer
June Pitchford, Boone County Auditor
Lisa Roland, Boone County Treasurer's Department
Jane Telander, Boone County Public Works Department

The evaluation committee recommends award to Uhlemeyer Services Administrators Inc. per their attached evaluation report. Additional recommendations from the evaluation committee pertaining to the County's Workman's' Comp Program can be found in a separate memo dated October 10, 2006.

The contract period is January 1, 2007 through December 31, 2007 with four optional one-year renewals with firm pricing for the renewal periods. TPA service during the contract period will be paid out of department 6020 – Workers Comp Administration, account 71050 – Insurance Claims.

There was no discussion and no public comment.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for award.

D. First Reading 80-13OCT06 Pharmacy Compounding Services

Ms. Bobbitt reported the bid for Pharmacy Compounding Services, Infusion Therapies and Other Related Supplies and Services – Term and Supply closed on October 13, 2006. One bid was received. Purchasing and the Sheriff's department recommend award to Option Care Enterprises, Inc.

Term and Supply contract invoices will be paid out of department 1255 – Corrections, account 23501– Prescription Drugs. \$100,000 was budgeted and \$51,622 remains in the

account at this time.

There was no discussion and no public comment.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for award.

2. Budget Amendment

A. Second Reading – Probation Services

Commissioner Miller moved now on this day the County Commission of the County of Boone does hereby approve the following budget amendment to increase revenue and expenditures for the new Probation Services Grant. This is for July 1, 2006 – December 31, 2006.

Department Name and Account	Amount of Increase
1243-03451 – State Reimbursement	\$38,337.00
1243-10100 – Salaries/Wages	\$30,181.00
1243-10200 – FICA	\$2,309.00
1243-10300 – Health Insurance	\$4,750.00
1243-10325 – Disability Insurance	\$151.00
1243-10350 – Life Insurance	\$38.00
1243-10375 – Dental Insurance	\$324.00
1243-10500 – 401 (A) Match	\$584.00

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0 **Order 413-2006**

B. Second Reading – Victim Services

Commissioner Elkin moved now on this day the County Commission of the County of Boone does hereby approve the following budget amendment to increase revenue and expenditures for the new State Services to Victims Grant. This is for July 1, 2006 – December 31, 2006. Victim Services

Department Name and Account	Amount of Increase
1243-03451 – State Reimbursement	\$18,365.00
1243-10100 – Salaries/Wages	\$14,685.00
1243-10200 – FICA	\$1,124.00
1243-10300 – Health Insurance	\$2,375.00
1243-10325 – Disability Insurance	\$73.00
1243-10350 – Life Insurance	\$19.00
1243-10375 – Dental Insurance	\$162.00

1243-10500 – 401 (A) Match	\$292.00
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Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0 **Order 414-2006**

C. Second Reading – Intensive Intervention

Commissioner Miller moved now on this day the County Commission of the County of Boone does hereby approve the following budget amendment to increase revenue and expenditures for the new Intensive Intervention Model Grant . This is for July 1, 2006 – December 31, 2006.

Account Name and Department	Amount of Increase
1243-03451- State Reimbursement	\$5,079.00
1243-10100 – Salaries/Wages	\$4,718.00
1243-10200 – FICA	\$361.00

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0 **Order 415-2006**

3. Budget Revision – Second Reading Assessment Office AS400

Commissioner Elkin moved now on this day the County Commission of the County of Boone does hereby approve the following budget revision to cover shortfall in account 91301 computer hardware, due to the purchased upgrade of the AS400 for the Assessors office.

Account Name and Department	Amount of Decrease	Amount of Increase
2010-91301 – Computer Hardware		\$5,000.00
2010-86800 – Emergency	\$5,000.00	

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0 **Order 416-2006**

4. Human Resource – First Reading PAC Market update

Betty Dickneite, Director of Human Resources was present on behalf of this item.

Ms. Dickneite reported The Personnel Advisory Committee met on October 5, 2006 and unanimously recommends that the County proceed with a market update of our salary plan, as outlined in a letter from Public Service Personnel Consultants dated August 17, 2006.

The Personnel Advisory Committee members in attendance at the meeting were: David Mink, June Pitchford, Kay Murray, Melinda Bobbitt, Pat Lensmeyer, Mike Mallicoat, Tom Schauwecker and Betty Dickneite. One proxy was in attendance: Bonnie Adkins for Kevin Crane. Commissioner Karen Miller was also in attendance.

Members not in attendance were: Commissioner Skip Elkin, Bettie Johnson, Connie Hendren, Dwayne Carey, Stan Shawver and Wendy Noren.

If this recommendation is approved by the Commission, this item will have a January 1, 2007 effective date. This date is proposed since it will be incorporated into the 2007 budget.

There was no discussion and no public comment.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for award.

5. Second Reading of CATSO Major Roadway Plan

Commissioner Miller moved now on this day the County Commission of the County of Boone does hereby adopt CATSO Major Roadway Plan.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0 **Order 417-2006**

6. Second Reading for Agreement for Architectural Services, Construction Services and Addendum to Architectural and Construction Mgmt Agreements

Commissioner Elkin moved now on this day the County Commission of the County of Boone does hereby approve (1) attached Agreement for Construction Management Services with S.M. Wilson & Company for construction management services in connection with of the Boone County Courthouse Expansion Project; (2) attached Agreement for Architectural Services with Butler, Rosenbury & Partners, Inc., for architectural services in connection with the Boone County Courthouse Expansion Project; and (3) attached Addendum to Architectural and Construction Management

Agreements, Boone County, Missouri, Courthouse Expansion Project, Matrix of Responsibility – Revised 10/8/06. It is further ordered that the Presiding Commissioner be hereby authorized to sign said agreements and addendum to agreements.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0 **Order 418-2006**

9. Sheriff’s Department – Request to purchase Taser from Taser International

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for award.

10. There were no Commissioner Reports.

11. There was no Public Comment.

The meeting adjourned at 9:48 a.m.

Attest:

Wendy S. Noren
Clerk of the County Commission

Keith Schnarre
Presiding Commissioner

Karen M. Miller
District I Commissioner

Skip Elkin
District II Commissioner