

TERM OF COMMISSION: January Session of the January Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center  
Commission Chambers

PRESENT WERE: Presiding Commissioner Keith Schnarre  
District I Commissioner Karen M. Miller  
District II Commissioner Skip Elkin  
Deputy County Clerk Patricia Burbridge

The meeting was called to order at 1:32 p.m.

**Subject: Purchasing Department**

**A. First Reading of Bid 68-09NOV05 (Inmate Detention Supplies Term and Supply)**

Melinda Bobbitt, Purchasing Department, was present. Melinda Bobbitt stated that the Bid for Inmate Detention Supplies for the Boone County Sheriff's Department and Jail as well as the Juvenile Justice Center closed on November 9, 2005. Nine (9) bids were received. After evaluating the cost to award by line item, the Sheriff's Department recommends awarding two contracts. Bob Barker Company submitted the lowest bid on a majority of the line items so for ease of administration, the Sheriff's Department and the Juvenile Justice Center recommend awarding all line items except those in which ICS was low bid to Bob Barker Company. The Sheriff's Department recommends awarding a 2<sup>nd</sup> contract to ICS because of the cost savings that will be realized in purchasing latex gloves from them.

This Term & Supply contract will be paid out of departments 1242 – Juvenile Justice Center and 1255 – Corrections, Accounts 23025 – Resident Supplies, and 23026 Intake/Indigent Supplies.

There was no discussion and no public comment.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for award.

**B. First Reading of Bid 69-25OCT05 (Imaging System for iSeries)**

Melinda Bobbitt stated that the Request for Proposal for an *Imaging System for iSeries* closed on October 25, 2005. Two proposal responses were received.

The evaluation committee consisted of the following:

Aron Gish, Supervisor of Systems Analysis  
Michael Mallicoat, IT Director

Toni Matticks, Supervisor of Systems of Programs and Analysis  
Tom Schauwecker, Boone County Assessor

The evaluation committee recommends award to Huber and Associates per their attached evaluation report. Also attached is the Bid Tabulation of the pricing offered and the Evaluation Report Form listing the points assigned by the evaluation team.

This is a term and supply contract that will be paid from the following accounts:  
Department 1170 - Information Technology, Account 70050 – Software Maintenance; Department 2010 – Assessment, Account 92302 – Replacement Computer Software; Department 1170 – Information Technology, Account 71101 – Professional Services.

\$42,500 has been budgeted for this purchase for 2005 and the total contract cost is \$41,425.

Michael Mallicoat, Information Technology Director, summarized the lengthy evaluation process that took place over the last year.

There was no discussion and no public comment.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for award.

**C. First Reading of Bid 85-20DEC05 (Sale of Scrap Metal Term and Supply)**

Melinda Bobbitt stated that the Bid for Sale of Scrap Metal Term and Supply was issued on December 5, 2005 and closed on December 20. Three bids were received. Upon the completion of the bid evaluation, Purchasing and Public Works recommend awarding to the high Bidder for \$62.50/ton. Our current contract with this vendor is for \$22.50/ton.

This is a Term and Supply contract for the period February 1, 2006 through July 31, 2006 and may be renewed for five (5) additional six month periods. Money received will be deposited in department 2049 – Public Works Administration, account 3830 – Sales.

There was brief discussion about the amount of the increase over the last bid, and no public comment.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for award.

**D. First Reading of Bid 62-08NOV05 (Records Storage and Management)**

Melinda Bobbitt stated that the Request for Proposal for *Records Storage and Management* closed on November 8, 2005. Three proposal responses were received.

The evaluation committee consisted of the following:

Kathy Lloyd, Court House Administrator  
Karen Miller, District I Commissioner  
Carol Rumble, Circuit Clerk's Office  
Tim Wyatt, Boone Central Title

The evaluation committee recommends award to Underground Records Management per their attached evaluation report for offering the lowest and best bid for Boone County. No Purchase Requisitions are attached since this is a term and supply contract. Invoices will be paid from 1196 – Records Management, account 71525 – Storage Charges.

There was discussion among the Commissioners as to how the bid would work. Questions were answered by Kathy Lloyd, who also explained the rationale behind the recommendation of the committee. There was no public comment.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for award.

**E. First Reading of Bid 78-20DEC05 (Body Armor Term and Supply)**

Melinda Bobbitt stated that the Bid for Body Armor Term and Supply for the Boone County Sheriff's Department closed on December 20, 2005. Three (3) bids were received. The bid from the low bidder was determined to be non-responsive because they submitted a bid for an Impulse i60 body armor vest. The bid requirements stated the only brand that would be accepted was the PACA RAD vest. Therefore, Purchasing and the Sheriff's Department recommend award to Southern Uniform and Equipment for submitting the next lowest bid in conformity with the bid specifications.

This Term & Supply contract will be paid out of department 1251 Sheriff, Account Number 23300 Uniforms and 23350 Reserve Officer's Supplies, and department 2901 Sheriff's Operations-LE Sales Tax, Account Number 23300 Uniforms.

There was no discussion and no public comment.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for award.

**Subject: Public Works – Establish W.B. Smith Sanitary Sewer NID.**

John Watkins, Project Development Manager, stated on behalf of the residents and owners who have signed the Petition to Create the W. B. Smith Sanitary Sewer NID, he would like to request that the Commissioners accept the County Clerks certification for the validity of the Petition and approve the advisability and order the establishment of the W. B. Smith Sanitary Sewer Neighborhood Improvement District.

The W. B. Smith Sanitary Sewer NID consists of providing public sanitary sewer improvements to all owners within the legal boundary. Eight of the eight owners within this district signed the petition, which gives the Petition 100% by area and 100% by ownership.

The cost estimate for this improvement is \$116,203.00, with a not to exceed amount of 125% or \$145,253.75. This figures out to be \$14,525.38 per Assessment with a not to exceed amount of \$18,156.71 per Assessment.

There are no delinquent taxes for this area.

Tom Ratermann, Boone County Regional Sewer District Manager, discussed the reasons behind the Petition and future plans for the District

Commissioner Schnare moved that the Commission accept the following certification:

I, Wendy S. Noren, County Clerk in and for the County of Boone, State of Missouri, hereby certify that the attached petitions contain the signatures of the property owners who own property equal to at least two-thirds by area of all real property located within the proposed **W.B. Smith Sanitary Sewer Neighborhood Improvement District** and no petitioner is delinquent in County real estate taxes.

In testimony whereof, I have hereunto set my hand and affixed the seal of the County of Boone, State of Missouri, this \_\_\_\_\_ day of **January**, 2006.

/s/ Wendy S. Noren  
County Clerk  
Boone County, Missouri

(seal)

In that the attached petitions meet the requirements set forth in section 67.457.3 RSMo. and Commission Order #424-91 for the formation of neighborhood improvement districts, the county Commission hereby approves the advisability of the improvement and orders the establishment of the **W.B. Smith Sanitary Sewer Neighborhood Improvement District** to be described as follows:

At tract of land containing 5.66 acres, more or less, located in the Northwest quarter (NW1/4) of section one (1), Township Forty-Seven (47) North, Range Thirteen (13) West, Boone County, Missouri, as shown and described by survey recorded in Book 297, Page 303, Records of Boone County, Missouri; except that part conveyed to the state of Missouri for road purposes recorded in Book 383, Page 50, Records of Boone County, Missouri.

Lots one (1) through seven (7), both inclusive of W. B. Smith Subdivision as shown by plat recorded in Plat Book 13, Page 83, records of Boone County, Missouri

The final cost of the improvement shall not exceed the estimated cost of **\$116,203.00** by more than twenty-five percent (25%). The County Commission hereby orders the County Public Works Director to make plans and specifications for the proposed project and file said plans and specifications with the County Clerk of Boone County, Missouri.

The Commission further **orders** that the improvement costs shall be assessed equally against each parcel described on Exhibit "A" attached hereto and shall be payable in not more than ten (10) substantially equal annual installments in accordance with the laws of the State of Missouri and consistent with the administrative policies of the County of Boone, and the clerk shall prepare an assessment list and notify the property owners of a public hearing on the proposed improvement.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

Motion passed 3-0 **Order 5-2006.**

John Watkins requested a public hearing on January 26, 2006, at 1:30 p.m.

**Subject: Authorize Closed Meeting (610.021.3, 13 RSMo.)**

Commissioner Miller moved to authorize a closed session on Monday, January 9, 2006 at 2:00 p.m. The meeting will be held in Room 243 of the Roger B. Wilson Boone County Government Center at 801 E Walnut, Columbia, Missouri, as authorized by 610.021(3) RSMo. to discuss hiring, firing, disciplining or promoting of particular employees by a public governmental body when personal information about the employee is discussed or recorded and by 610.021(13) RSMo. to discuss individually identifiable personnel records, performance ratings or records pertaining to employees or applicants for employment.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

Motion passed 3-0 **Order 6-2006.**

**Subject: Proclamation for Carl Edwards**

Commissioner Elkin moved to adopt the following proclamation for Carl Edwards:

**Whereas**, Carl Edwards was born August 15th, 1979, in Columbia, Missouri, where he was educated and followed his father's love for auto racing, and;

**Whereas**, Edwards' first competitive race came in 1993 at the age of 14 and his first victory came at the age of 15, and;

**Whereas**, the early years saw Edwards win many races and track championships in several classes, including two rookie-of-the-year honors and two national championships, and;

**Whereas**, in 2002 Edwards competed in seven NASCAR Craftsman Truck Series races for Mittler Brothers Motorsports, garnering the attention of Jack Roush Racing, which signed him to become a full time driver of the No. 99 Superchips F-150, and;

**Whereas**, Edwards won CTS Rookie of the Year honors in 2003 and went on to three wins, nine top-five and 10 top-10 finishes while finishing the season fourth in the 2004 point standings, and;

**Whereas**, he became the first driver in history to register his first Busch Series and NEXTEL Cup win on the same weekend at Atlanta Motor Speedway in March 2005, and;

**Whereas**, he became the first driver to qualify for the Chase for the Cup in his first full season, finishing third in points in both the Cup and Busch series in 2005;

**Whereas**, outside his racing career, Edwards has dedicated himself to community service, having served as a substitute teacher and reserve deputy for the Boone County Sheriff's Department in addition to numerous charitable endeavors, and;

**Whereas**, his trademark back flip and recognition of family, friends and crew following each racing victory has become NASCAR's most popular victory celebration, now;

**Therefore**, we, the Boone County Commission hereby proclaim sincere appreciation to Carl Edwards for his personal and professional achievements as an

outstanding citizen of Boone County.

Be it finally resolved that we designate January 5, 2005, as Carl Edwards Day in Boone County.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

Motion passed 3-0 **Order 7-2006.**

**Commissioner Reports**

**Commissioner Schnarre**

- None to report at this time

**Commissioner Miller**

- None to report at this time

**Commissioner Elkin**

Commissioner Elkin thanked Shawna Victor for her years of service to the Commission. The Commissioners also expressed their appreciation for the professionalism she brought to her position with the Commission.

**Public Comment**

There was no public comment.

The meeting adjourned at 2:00 p.m.

Attest:

\_\_\_\_\_  
Keith Schnarre  
Presiding Commissioner

\_\_\_\_\_  
Wendy S. Noren  
Clerk of the County Commission

\_\_\_\_\_  
Karen M. Miller  
District I Commissioner

\_\_\_\_\_  
Skip Elkin  
District II Commissioner