

TERM OF COMMISSION: November Session of the October Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Commission Chambers

PRESENT WERE: Presiding Commissioner Keith Schnarre
District I Commissioner Karen M. Miller
District II Commissioner Skip Elkin
Deputy County Clerk Shawna Victor

The meeting was called to order at 1:32 p.m.

Subject: Purchasing Department

Heather Turner, Purchasing Department Buyer, was present on behalf of these items.

A. Second Reading and Award of Bid 43-20OCT05 (Extradition Services Term and Supply)

Commissioner Elkin moved to award bid 43-20OCT05 for Extradition Services Term and Supply as follows and authorize the Presiding Commissioner to sign said contracts:

- Primary Provider: U.S. Fugitive Recovery Services
- Secondary Provider: PTS of America, LLC

Commissioner Schnarre seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0 as follows: Commissioner Schnarre – Aye, Commissioner Miller – Absent for vote, Commissioner Elkin – Aye. **Order 438-2005**

B. Second Reading and Award of Bid 61-18OCT05 (Grading – MKT Trail)

Commissioner Elkin moved to award bid 61-18OCT05 for Grading MKT Trail Term and Supply to Blacktop Paving Company.

Commissioner Schnarre seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0 as follows: Commissioner Schnarre – Aye, Commissioner Miller – Absent for vote, Commissioner Elkin – Aye. **Order 439-2005**

C. Second Reading and Award of Bid 60-18OCT05 (Emergency HVAC Services Term and Supply)

Commissioner Elkin moved to award bid 60-18OCT05 for Emergency HVAC Services Term and Supply to J. Louis Crum Corporation.

Commissioner Schnarre seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0 as follows: Commissioner Schnarre – Aye, Commissioner Miller – Absent for vote, Commissioner Elkin – Aye. **Order 440-2005**

D. Second Reading and Approval of Request to Dispose of Surplus Property

Commissioner Elkin moved to authorize the disposal of surplus property as listed on the October 31, 2005 memo from the Purchasing Department.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 441-2005**

E. First Reading of Bid 59-25OCT05 (Shop Fluids Term and Supply)

Heather Turner stated The Bid for Shop Fluids Term and Supply was issued on September 26, 2005 and closed on October 25. Five bids were received. Upon the completion of the bid evaluation, Purchasing and Public Works recommend awarding by “all or none” award to McCollister & Company for submitting the low bid.

This is a Term and Supply contract for the period January 1, 2006 through June 30, 2006 and may be renewed for five (5) additional six month periods. Invoices will be paid out of department 2040 – Public Works Maintenance Operations, account 59050 – Engine Fluids. \$62,210 per year is budgeted for 2006.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for award.

Stephan Reed, 8th grader at Hallsville Middle School, was present at the meeting. He is job shadowing Heather Turner.

Subject: Public Works

A. Second Reading and Approval of Boone County-Howard County Road Maintenance Cooperative Agreement

Commissioner Elkin moved to approve the Road Maintenance Cooperative Agreement with Howard County, Missouri.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 442-2005**

B. First Reading of Change Order #1 for Clark Lane Road Improvement Project

John Watkins, Public Works Project Development Manager, was present on behalf of this item.

John Watkins stated this is Change Order #1 for the Clark Lane Road Improvement Project in the amount of \$34,140.72. Some of the items were omitted in the original design quantities.

Also, due to the time frame, the maintenance department was not able to do the driveway improvements as originally planned.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval

Subject: Auditor – Second Reading and Approval of Request for Four-Week Training Period for new employee

Commissioner Miller moved to approve the Auditor's request to hire a replacement for Accountant Position #26 as of December 5, 2005, resulting in a four week new employee training overlap with the existing employee.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 443-2005**

Subject: Authorize Use of County Facilities (Jingle Bell Run)

Commissioner Elkin moved to authorize the use of the Commission Chambers and Lobby on December 3, 2005 from 6:30 a.m. to 2:00 p.m. for the Jingle Bell Run Registration sponsored by the Arthritis Foundation.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 444-2005**

Commissioner Reports

There were no Commissioner Reports.

Public Comment

There was no public comment.

The meeting adjourned at 1:43 p.m.

Attest:

Wendy S. Noren
Clerk of the County Commission

Keith Schnarre
Presiding Commissioner

Karen M. Miller
District I Commissioner

Skip Elkin
District II Commissioner