

TERM OF COMMISSION: April Session of the April Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Commission Chambers

PRESENT WERE: Presiding Commissioner Keith Schnarre
District I Commissioner Karen M. Miller
District II Commissioner Skip Elkin
Deputy County Clerk Shawna Victor

The meeting was called to order at 1:30 p.m.

Subject: Purchasing Department

Heather Turner, Purchasing Department Buyer, was present on behalf of these items.

A. Open Bid 30-07APR05 (Good Time Acres Neighborhood Improvement District Project)

	<i>Lehman Construction</i>	<i>Columbia Curb & Gutter</i>	<i>Aplex, Inc.</i>
Asphalt Pavement	\$180,375.00	\$188,897.00	\$160,796.64
Option Bid Total	<i>(\$25,000)</i>	<i>(\$17,400)</i>	<i>(\$10,450)</i>
Concrete Pavement	\$222,663.00	No Bid	\$207,777.00
Option Bid Total	<i>(\$14,994)</i>		<i>(\$10,450)</i>

John Watkins, Project Development Manager, stated the budgeted amount included the NID total and Boone County’s total. The NID construction was \$122,000.

(The amount in italics is the total base bid for the Bethel Church Road culvert installation.)

Commissioner Schnarre noted the bids received will be forwarded to the department for review and brought back to the Commission at a later date with a recommendation for award.

B. First Reading of City of Columbia Cooperative Contract 259/2000 (Imprinted Clothing Services)

Heather Turner stated Purchasing and Public Works request permission to utilize the City of Columbia cooperative contract 259/2000 with Missouri Cotton Exchange of Columbia, Missouri for imprinted clothing service. Public Works plans to utilize this contract for the orange pocket t-shirts for the annual safety shirt purchase.

These shirts will be purchased from department 2040 – PW Maintenance Operations, account 23050 – Other Supplies. \$1025 was budgeted for this purchase for 2005 and purchase requisitions will follow later this year.

C. First Reading of Bid 24-17MAR05 (Tandem Axle Truck – Oil Distributor)

Heather Turner stated the Bid for a Tandem Axle Truck/Oil Distributor closed on March 17, 2005. Three bids were received. Purchasing and the Public Work's department recommend award to G.W. Van Keppel for submitting the low bid.

Total cost of the contract is \$124,166.00 to be paid out of department 2040-Public Works Maintenance Operations, Account 92400-Replacement Auto/Trucks. The Purchasing Department requests approval for trade-in of one (1) 1990 International 2554 with 3500 Gallon Etnyre Bituminous Distributor, 16' Spraybar VIN# 1HTGCZ3RXLH211994. The budgeted amount for this purchase was \$115,000.00. In a memo dated March 30, 2005 from Greg Edington, he states significant cost savings have been realized this budget year in account 92400. Public Works will be utilizing some of those savings to make up for the difference between the cost of the tandem axle truck and the budgeted amount.

Subject: Boone County Regional Sewer District – First Reading of Two-Mile Prairie Facility Plan Cooperative Agreement

Tom Ratermann, Boone County Regional Sewer District Manager, was present on behalf of this item.

Tom Ratermann stated this is the cost share agreement between Boone County, Boone County Regional Sewer District and the City of Ashland for the Two-Mile Prairie Facility plan.

The County's share is not to exceed \$44,000. The Sewer District's share is not to exceed \$31,000. Ashland's share is not to exceed \$3,000.

Commissioner Elkin will abstain from the vote for this item as he was acting chair when the Sewer District approved the agreement.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

Subject: Collector's Office – First Reading of Budget Revision

Patricia S. Lensmeyer, Boone County Collector, was present on behalf of this item.

Patricia S. Lensmeyer stated this is a budget revision that will transfer \$798 from title

searches account to replacement office equipment account. This will go toward the purchase of a fax machine for the Collector's office.

Commissioner Miller asked why the budgeted amount and the actual amount for the fax is different. Mrs. Lensmeyer stated the original budget was based on a State contract. That model is no longer available. The model above also allows for networking. This means personal computers can access the fax to scan a document for an attachment with an e-mail. The State bid was actually more than the separate competitive bids.

The first fax machine that was tested had no guarantee from the provider at that time it would meet the needs of the Collector's office. Ultimately, they withdrew from the process.

The purchase order is for the next vendor. This is also less than the State contract.

Mrs. Lensmeyer stated she is trying to accomplish the ability to scan a document and send it as an e-mail attachment. This is done in the Commission office and Clerk's office through their copier. The copier in her office is not very old and it does not need to be replaced.

She noted there is a difference between networking and network faxing. She does not want the ability to network fax.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

Subject: Sheriff's Department

A. Second Reading and Approval of Contract with Dialysis Clinic, Inc.

Commissioner Elkin moved to approve the Dialysis Clinic, Inc. Agreement.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 159-2005**

B. First Reading of Budget Amendment

Captain Beverly Braun was present on behalf of this item.

Captain Braun stated this is a budget revision for \$3,000 for personnel testing. Last year,

the department began testing potential employees for the enforcement division. This worked well and they would like to continue this.

Commissioner Elkin asked how this process works. Captain Braun stated the department is sent the test and gives the test. After it is taken, the department sends the test back for grading. It costs approximately \$225 per perspective employee.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting after the required 10 day waiting period with an appropriate order for approval.

Subject: Planning and Zoning – Receive and Accept Maple Lawn Subdivision Plat 2

Bill Florea, County Planner, was present on behalf of this item.

Bill Florea stated this is a re-plat of Lot 3. This was approved by the Planning and Zoning Commission in December 2004 pending a sewer line extension to Rollingwoods Subdivision. This has been completed and accepted by the Sewer District.

Commissioner Miller moved to receive and accept Maple Lawn Subdivision Plat 2.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 161-2005**

Subject: Information Technology

A. Second Reading and Approval of Fiber Optic Cable Cooperative Agreement

Commissioner Miller moved to approve the Fiber Optic Cable Cooperative Agreement.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 160-2005**

B. Presentation of 2004 Annual Report

Michael Mallicoat, Information Technology Director, was present on behalf of this item.

The Information Technology Department is pleased to present our Annual Report

highlighting major activities and accomplishments for fiscal year 2004. The department appreciates the support of our liaison Commissioner, Skip Elkin, and the Commission.

The Department continues to emphasize high quality service and customer satisfaction. Evidence that the department is meeting a high level of customer service and satisfaction, is the fact that employees in the Information Technology Department won the Employee of the Quarter Award for 3 out of the 4 quarters. This is the first time in the history of the Employee Recognition Program, started in 1995, that one department or office has won the award 3 out of 4 quarters in any given year.

Staff have been very dedicated and hard-working as they undertook many activities and projects last year. I congratulate them for their many accomplishments in 2004, and look forward to an even more successful year in 2005.

We had several staff changes: Neal Wilper and Robby Brown were hired as Helpdesk Technicians; Ted Spayde came aboard as Senior Programmer/Analyst; Ryan Irish was promoted from Helpdesk Technician to Network Administrator; and Mike Robertson, Web Administrator, was moved from the technical group into the programming group. The department appreciates the Commission's support to add another Helpdesk Technician position, which has provided us with more resources to help further raise our level of customer service – particularly for the remote locations and in operations.

The Information Technology team looks forward to 2005 as we work with our new liaison Commissioner, Karen Miller, and the Commission, to continue providing quality technology support and programming services throughout Boone County.

Mr. Mallicoat submitted the Information Technology 2004 Annual Report to the Public Record.

Mr. Mallicoat introduced the staff members, noted the budgets for the departments, reviewed the goals and accomplishments of 2004 and noted the goals for 2005 of the GIS Division, Programming, and Technical Support and Operations.

The Commission thanked Mr. Mallicoat for the department's hard work for the County.

Subject: Authorize Use of County Facilities

A. Missouri Preservation Board of Directors Meeting

Commissioner Elkin moved to authorize the use of the Commission Chambers on Saturday, July 16, 2005 from 9:30 a.m. to 4:00 p.m. for the Missouri Preservation Board of Directors Meeting.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 162-2005**

B. Strongman Contest

Commissioner Miller moved to authorize the use of the Courtyard Square on August 20, 2005 from 8:00 a.m. to 4:00 p.m. for the Mid-Missouri Strongman Contest.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 163-2005**

C. Columbia Police Department Diversity Training

Commissioner Schnarre moved to authorize the use of the Commission Chambers on May 9, 11, and 13 from 7:30 a.m. to 5:00 p.m. for Diversity Training for the Columbia Police Department.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 164-2005**

D. Package Drive for Marines in Iraq and Afghanistan

Commissioner Elkin moved to authorize the use of the Commission Chambers on April 22, 2005 from 8:00 a.m. to 6:00 p.m. for a drop off for care package donations for Marines in Iraq and Afghanistan sponsored by MarineParents.com.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 165-2005**

Subject: Appointments to Boards/Commissions

- A. Board of Parks Commission**
- B. Judicial and Law Enforcement Task Force**
- C. Mental Health Board of Trustees (2)**
- D. Planning and Zoning Commission**

Commissioner Miller moved to approve the following appointments:

NAME (TOWNSHIP)	BOARD/COMMISSION	TERM EXPIRATION DATE
Patricia Smith (Perche)	Planning and Zoning Commission	April 1, 2009 (re-appointment)
Stan Fadler	Board of Parks Commission	September 30, 2007 (Interim)
Rusty Antel	Judicial and Law Enforcement Task Force	April 10, 2008 (re-appointment)
Michele Kennett	Mental Health Board of Trustees	April 23, 2009 (re-appointment)
Benjamin Ortega	Mental Health Board of Trustees	April 8, 2006 (Interim)

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 166-2005**

Commissioner Reports

Commissioner Schnarre

Notice of Voluntary Annexation

Commissioner Schnarre stated the County has been notified of a voluntary annexation of 0.58 acres of land owned by the Boone County Regional Sewer District (and under contract to Bruce Odle) located on the south side of the western terminus of Brookside Lane, west of Bethel Church Road.

Commissioner Miller

No reports at this time.

Commissioner Elkin

No reports at this time.

There was no public comment.

The meeting adjourned 2:26 p.m.

Attest:

Wendy S. Noren
Clerk of the County Commission

Keith Schnarre
Presiding Commissioner

Karen M. Miller
District I Commissioner

Skip Elkin
District II Commissioner