

TERM OF COMMISSION: July Session of the July Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Commission Chambers

PRESENT WERE: Presiding Commissioner Keith Schnarre
District I Commissioner Karen M. Miller
District II Commissioner Skip Elkin
Deputy County Clerk Shawna Victor

The meeting was called to order at 1:31 p.m.

Subject: Purchasing Department

Alice Winkelman, Purchasing Department Buyer, was present on behalf of these items.

A. Open Bid 36-01JUL04 (Ludwick Blvd Storm Drainage Improvements)

	<i>Page 5.1 Bid Total</i>
APAC-Missouri	\$192,527.00
Widel, Inc.	\$158,602.05
Boone Construction	\$278,326.25
Lehman Construction	\$133,024.00
Emery Sapp & Sons	\$203,555.00
I&I Works, Inc.	\$180,867.00
Aplex, Inc.	\$141,668.00
Steve & Associates	\$127,755.73

The engineer’s estimate for this bid was \$170,000.

Commissioner Schnarre noted the bids received will be forwarded to the department for review and brought back to the Commission at a later date with a recommendation for award.

B. Second Reading and Award of Bid 32-24JUN04 (Scott Blvd Improvement Project)

Alice Winkelman stated the Public Works Department and the Purchasing Department recommend award to C. L. Richardson Construction Company for submitting the lowest bid.

The contract award is for \$546,648.40 with a contingency of \$54,664.84 for a total Purchase Order amount of \$601,313.24 for department 2045, account 71100. The original budget was \$550,000.00.

Commissioner Miller moved to award bid 32-24JUN04 for the Scott Boulevard Improvement project to C. L. Richardson Construction Company.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 271-2004**

C. Second Reading and Award of Bid 34-14JUN04 (Scrap Metal)

Alice Winkelman stated Purchasing and the Public Works department recommend award to Central Metals Recycling, the bidder offering the highest price per ton.

This is a Term and Supply contract. The funds received from the sale of scrap metal will be deposited in department 2049-Public Works Administration, account 3830.

Commissioner Elkin moved to award bid 34-14JUN04 for the Sale of Scrap Metal – Term and Supply to Central Metals Recycling.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 272-2004**

D. Second Reading and Award of Bid 41-22JUN04 (Upgrade and Maintenance of Video Arraignment Equipment)

Alice Winkelman stated Purchasing and the Court House Information Technology department recommend award to Integrated Solutions Group for submitting the low bid.

The award is for the Base Bid for \$12,700 and Alternate Bid One for annual maintenance of \$2,539 for a total contract price of \$15,239.

Commissioner Miller moved to award bid 41-22JUN04 for Upgrade and Maintenance of Video Arraignment Equipment to Integrated Solutions Group.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 273-2004**

E. First Reading of Bid 37-22JUN04 (Tandem Axle Dump Truck)

Alice Winkelman stated the Bid for the Tandem Axle Dump Truck for Public Works closed on June 22, 2004. Purchasing and the Public Work's department recommend award to Scheppers Motor Co., the only bid response received. The Public Works department also wrote a memo supporting the award recommendation.

The contract for \$121,422 will be paid out of department 2040 - PW Maintenance Operations, account numbers 92300 – Replacement of Auto & Truck, and 92400 - Replacement of Machinery & Equipment. The original budget is for \$138,500.

The Purchasing Department requests approval for trade-in of the following:

- One (1) 1994 International 4900 Truck, Serial #HTSDAAN2SH655720
- One (1) 1994 Larson L510 Dry Material Spreader, Serial #101194, ID #3112
- One (1) 1995 Good Roads Plow, Serial #58791, ID #3001
- One (1) 1991 Good Roads Plow, Serial #58792, ID #3015
- One (1) 1991 Good Roads Plow, ID #3002

There was discussion about why only one bid was received and asked if the department could call other vendors to find out why they did not submit a bid.

There was no further discussion on this item.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for award.

F. First Reading of Bid 43-24JUN04 (Utility Dump Salt Spreaders and Snow Plows)

The Bid for the Utility Dump Salt Spreaders and Snowplows for Public Works closed on June 24, 2004. Purchasing and the Public Work's department recommend award to Knapheide Truck Equipment, the only bid response received.

The contract for \$20,495.00 will be paid out of department 2040 - PW Maintenance Operations, account number 91300 – Machinery & Equipment. The original budget is for \$18,000.

There was no further discussion on this item.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for award.

Subject: Sheriff’s Department – Second Reading and Approval of Contract with CH Allied Services, Inc.

Commissioner Schnarre moved to approve the Hospital Services Agreement between Boone County and CH Allied Services, Inc. d/b/a Boone Hospital Center.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 274-2004**

Subject: Information Technology – Second Reading and Approval of Budget Revision

Commissioner Elkin moved to approve the following budget revision:

DEPARTMENT ACCOUNT AND TITLE	AMOUNT DECREASE	AMOUNT INCREASE
1170-70050: Information Technology – Software Service Contract	\$1,246.00	
1170-92302: Information Technology – Computer Software		\$1,246.00

Said budget revision is for the MULES software upgrade.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 275-2004**

Subject: Request for Variances from the Road and Bridge Advisory Committee

David Mink, Public Works Director, was present on behalf of these items.

A. A Civil Group – Kincade Crossing

David Mink stated the Road and Bridge Advisory Committee has recommended approval of the following variances:

- To waive the requirement of a 1000' maximum length cul-de-sac and allow Honey

Lane to be built as a 2500' cul-de-sac until the southern portion of the property is developed. The roadway is required to be stubbed for future access.

- To waive the requirement of 32-foot pavement section and allow 28-foot wide pavement section.

This is located in the Hinton area and is being developed in an undeveloped area. The developer has stubbed out four different places where roads could continue in the future when other properties develop. Road and Bridge Advisory Committee approved this variance because they did not view this as a permanent situation.

The parking would be limited to one side of the street for the 28' wide streets.

Commissioner Miller stated the lots could be long and skinny if the road is wide or the lots could be more suitable for housing if the road is not as wide. The Planning Department's goal is to have dense development in the area since it is being developed now. The cul-de-sacs should eventually be made into collector roads.

Mr. Mink stated these are one acre lots and the Committee did not anticipate a lot of on street parking.

There was no further discussion on these items.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

B. Allstate Consultants – Settler's Ridge, Plat 1

David Mink stated the Road and Bridge Advisory Committee has recommended approval of the following variance:

- To waive the requirement that sidewalks and driveway entrances will be built on corner lots prior to the acceptance of the roadways for county maintenance. Both the engineer and developer have provided assurance that these items will be constructed to the appropriate standard at the time of home construction on each lot in question.

Mr. Mink stated the regulations require the driveways be built into the curbs as the roadways are being built and also require construction of the sidewalks on the corner lot. The engineer and developer demonstrated in the worst case scenario the driveways could be built in the preferred location. The Committee did not see a problem in building without the driveways.

There was concern that the sidewalks could be damaged during construction. The history behind this regulation is that corner lots tend to be the last developed and there is a lot of sidewalk associated with the corner lot. It was done to get the neighborhood sidewalk linked faster.

Commissioner Schnarre stated he has had meetings with the Homebuilders Association and they also have issues with the sidewalk regulation for corner lots.

Commissioner Miller understands why the regulation was done because corner lots are the last to sell and people want to have sidewalks connected. On the other hand, contractors do not want trucks driving over the sidewalks and damaging them.

Commissioner Elkin asked what assurance does the County have that the sidewalks will be completed. Commissioner Miller stated sidewalks have to be completed when the lots are sold.

Mr. Mink stated the assurance was regarding the driveway location.

There was no further discussion on this item.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

Subject: Public Works

A. Set Public Hearing for Summers Lane Neighborhood Improvement District

Commissioner Miller moved to set the Public Hearing for the Summers Lane Neighborhood Improvement District to be held at 9:15 a.m. on July 13, 2004 in the Commission Chambers of the Roger B. Wilson Boone County Government Center.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 276-2004**

B. First Reading Approve Request for Extended Leave of Absence

David Mink, Public Works Director, was present on behalf of this item.

David Mink stated the department has an employee on worker's comp and they have applied for long term disability. All indication is the employee will not be returning to

work. The department is requesting the approval to over hire for this position, Maintenance Worker IV Position 9, while the incumbent in this position pursues a long term disability designation.

Commissioner Miller stated this is a reasonable request. The department needs all their workers during the summer season.

There was no further discussion on this item.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

Commissioner Reports

Commissioner Schnarre

Memo from Charter Communications

Commissioner Schnarre stated the County has been notified of price adjustments for Charter Communications beginning August 1, 2004. This document has been submitted to the Public Record.

Commissioner Miller

Smart Growth

Commissioner Miller stated Smart Growth conducted a candidate forum for the State Senate race. Only one candidate attended so Smart Growth will be sending their questions to the other candidates and their answers will be posted on the Smart Growth website.

Boone County Fire Protection District

Commissioner Miller stated the County gave the Fire District one acre of land by the trail to be used for a fire station. The Fire District worked a deal and acquired land across the street because it has better access on to the highway. The Fire District will quit claim that deed back to the County and the County will incorporate that area into the trailhead.

Commissioner Elkin

No reports at this time.

There was no public comment.

Attest:

Keith Schnarre
Presiding Commissioner

Wendy S. Noren
Clerk of the County Commission

Karen M. Miller
District I Commissioner

Skip Elkin
District II Commissioner