

TERM OF COMMISSION: May Session of the April Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center  
Commission Chambers

PRESENT WERE: Presiding Commissioner Keith Schnarre  
District II Commissioner Skip Elkin  
Deputy County Clerk Shawna Victor

The meeting was called to order at 2:00 p.m.

**Subject: Prosecuting Attorney – Authorize Presiding Commissioner Sign the VOCA Grant Application**

Kevin Crane, Prosecuting Attorney, and Bonnie Adkins, PA Office Administrator, were present on behalf of this item.

Kevin Crane stated the Prosecuting Attorney’s office has received this grant since 1993. This grant pays for the Victim Assistant position. The County’s match is \$12,930 and the total grant is for \$51,716. This match is already budgeted as part of the position salary.

Commissioner Elkin moved to authorize the Presiding Commissioner to sign the Application for Funding, VOCA Certified Assurances, and the Audit Requirements for the Victims of Crime Act (VOCA) Grant Application for the Boone County Prosecuting Attorney.

Commissioner Schnarre seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 194-2004**

**Subject: Purchasing Department**

Alice Winkelman, Purchasing Department Buyer, was present on behalf of this item.

**A. Second Reading and Award of Bid 24-04MAY04 (Bituminous Material EA-90 and EA-90P – Term and Supply)**

Alice Winkelman stated Purchasing and the Pubic Works department recommend award to Koch Pavement Solutions as low bidder when considering Year 1 and Year 2 pricing.

This Term & Supply contract will be paid out of department 2040 PW Maintenance Operations and 2041 PW Special Maintenance Projects – Pavement Repairs Material,

account number 26400 Road Oil. The original budget is for \$173,867, and \$131,807 remains in the account at the time.

Commissioner Elkin moved to award bid 24-04MAY04 for Bituminous Material EA-90 and EA-90P – Term and Supply to Koch Pavement Solutions.

Commissioner Schnarre seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 195-2004**

**B. Second Reading and Award of Bid 26-18MAY04 (Carr Lane Culvert Replacement Project)**

Alice Winkelman stated Public Works Department and the Purchasing Department have reviewed the bid responses for the Carr Lane Culvert Replacement Project. We recommend award to S & C Bridge & Concrete for submitting the lowest bid.

The contract award is for \$31,730 with a contingency of \$3,173.00 for a total Purchase Order amount of \$34,903.00 for department 2040, account 71100. This project is not specifically budgeted, but is an Emergency Repair.

Commissioner Elkin moved to award bid 26-18MAY04 for the Carr Lane Culvert Replacement Project to S & C Bridge and Concrete.

Commissioner Schnarre seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 196-2004**

**C. Report on Bid Opening (25-20MAY04 Chip and Seal Application)**

Alice Winkelman stated the bid for Chip and Seal Application was opened earlier this afternoon. There were four bids and one “no-bid” was received.

Item #	Bid Item Description	Hi-Plains Sand	Clever Stone	APAC-Missouri	Missouri Petroleum
4.7	Chip Seal over Asphalt	\$342,125.00	\$354,025.00	\$229,075.00	\$383,775.00
4.9	Chip Seal over Gravel	\$394,458.00	\$185,894.00	\$197,229.00	\$435,264.00

**Subject: Information Technology – Second Reading and Approval of Request for Fixed Asset Budget Addition**

Commissioner Elkin moved to approve the request from the Information Technology Department for the addition of a Mugshot Printer to the FY04 Fixed Asset Budget.

Commissioner Schnarre seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 197-2004**

**Subject: Second Reading and Approval of Resolution Authorizing Final Application for the Land and Water Conservation Fund Grant**

Commissioner Elkin moved to authorize the Final Application to the National Parks Service – Land and Water Conservation Fund Grant for the Boone County Fairgrounds Baseball/Softball Fields project.

Commissioner Schnarre seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 198-2004**

**Subject: Collector’s Office – First Reading to Strike Delinquent Taxes from Tax Rolls**

Patricia S. Lensmeyer, Boone County Collector, was present on behalf of this item.

Patricia S. Lensmeyer stated this is a request to remove delinquent taxes from the tax rolls for personal property for years 1991 to 1998. After these have been removed, the files will be microfilmed. This contract was approved earlier in the year by the Commission.

The Collector can no longer collect on these delinquent taxes.

Mrs. Lensmeyer stated there will be one order for each year and those orders will be broken down by entity. The schools, cities, fires, and libraries are all combined for the County.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

**Subject: Appointment to Board of Adjustment**

Commissioner Elkin moved to appoint William K. Hatfield to the Board of Adjustment for a term that will expire on April 30, 2008.

Commissioner Schnarre seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 199-2004**

**Subject: Authorize Closed Session (610.021.1)**

Commissioner Elkin moved to authorize a closed session on Tuesday, June 1, 2004 at 9:30 a.m. The meeting will be held in Room 243 of the Roger B. Wilson Boone County Government Center at 801 E Walnut, Columbia, Missouri, as authorized by 610.021(1) RSMo. to discuss legal actions, causes or action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys, 610.021(2) RSMo. to discuss leasing, purchase or sale of real estate by a public governmental body where public knowledge of the transaction might adversely affect the legal consideration therefore, and 610.021(12) to discuss sealed bids and related documents, until the bids are opened; and sealed proposals and related documents or any documents related to a negotiated contract until a contract is executed or all proposals are rejected.

Commissioner Schnarre seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 200-2004**

**Commissioner Reports**

*Commissioner Schnarre*

*Letter from the Leukemia and Lymphoma Society*

Commissioner Schnarre stated the County received a thank you letter from the Leukemia and Lymphoma Society for the support for dress down day. A total of \$426 was raised for the Leukemia and Lymphoma Society.

*Commissioner Elkin*

No reports at this time.

There was no public comment.

The meeting adjourned at 2:21 p.m.

Attest:

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Keith Schnarre  
Presiding Commissioner

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Wendy S. Noren  
Clerk of the County Commission

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Karen M. Miller  
District I Commissioner

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Skip Elkin  
District II Commissioner