

TERM OF COMMISSION: April Session of the April Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Commission Chambers

PRESENT WERE: Presiding Commissioner Keith Schnarre
District II Commissioner Skip Elkin
Deputy County Clerk Shawna Victor

The meeting was called to order at 9:33 a.m.

Subject: Purchasing Department

Melinda Bobbitt, Purchasing Department Director, was present on behalf of these items.

Melinda Bobbitt introduced Alice Winkelman as the new Purchasing Department Buyer.

A. Second Reading and Award of Bid 13-23MAR04 (Concrete/Cement Term and Supply)

Melinda Bobbitt stated this is a recommendation for award to Central Concrete Company. This is a term and supply contract that will be paid out of 2040 – Public Works Maintenance Operations and 2041 – Public Works Maintenance Projects, account 26000 – Pavement Repairs Material.

Commissioner Elkin moved to award bid 13-23MAR04 for Concrete/Cement – Term and Supply to Central Concrete Company.

Commissioner Schnarre seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 148-2004**

B. Second Reading and Award of Bid 18-13APR04 (Cargo Minivan)

Melinda Bobbitt stated this is a recommendation for award to Lou Fusz Chevrolet. The contract for \$18,506 will be paid out of department 2045 – Public Works Design and Construction, account 92400 – Replacement Auto/Truck.

Commissioner Elkin moved to award bid 18-13APR04 for a Cargo Minivan to Lou Fusz Chevrolet.

Commissioner Schnarre seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 149-2004**

C. First Reading of Bid MM42 (Bituminous Material – Term and Supply)

Melinda Bobbitt stated the bid for Bituminous Material Term and Supply closed on March 16, 2004. Three bids were received. The Purchasing and Public Works departments recommend award to low bid, by line item as follows:

- Koch Materials: PEP, SS-1, and AEP
- Coastal Energy: CRS-2, MC-3000, CRS2P, and MC-800

This Term and Supply contract will be paid out of department 2040 – Public Works Maintenance Operations and 2041 – Public Works Special Maintenance Projects, account 26400 – Road Oil. The original budget is \$173,867 and \$131,807 remains in the account at this time.

There was no further discussion on this item.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for award.

D. First Reading of Bid 12-30MAR04 (Data and Voice Drops for Family Health Center)

Melinda Bobbitt stated the bid for Data and Voice Drops for the Family Health Center closed on March 30, 2004. Three bids were received. Purchasing recommends award to Day Communications for submitting the low bid.

The contract for \$24,909.10 will be paid out of department 4040 – City/County Health Facility, account 71201 – Construction Costs.

Commissioner Schnarre stated this is for the Family Health Center and was not included in the original contract with Coil Construction.

There was no further discussion on this item.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for award.

E. First Reading of Bid 11-09MAR04 (Tires – Passenger Vehicles and Light Duty Trucks)

Melinda Bobbitt stated the bid for Tires for Passenger Vehicles and Light Duty Trucks closed on March 9, 2004. Four bids were received. The Purchasing and Public Works departments recommend award to Firestone for categories one, two and four for submitting the low bid. They recommend award to Ewers Tire Inc. for category three. Ewers Tire was the only bidder to bid the specified Goodyear Pursuit Tire required by the Sheriff's Department.

This is a county-wide term and supply contract.

There was no further discussion on this item.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for award.

Subject: Sheriff's Department

Sheriff Ted Boehm and Captain Beverly Braun were present on behalf of these items.

A. First Reading of Budget Amendments

Captain Braun stated there is a total of four budget amendments all for the County's share for the Local Law Enforcement Block Grant. This grant will be used to purchase equipment for the two substations. The department wants to buy copy machines, personal computers, file cabinets, chairs, desks, digital cameras, and a laptop computer.

Sheriff Boehm stated this is a grant the department receives each year.

Commissioner Schnarre asked what the total grant amount is. Captain Braun stated the grant for this year, which will expire in September 2005, will be a total of approximately \$41,000, which includes the County's match.

Commissioner Schnarre asked if the match is in the general revenue budget. Captain Braun stated the match is funds in the Sheriff's forfeiture account.

Commissioner Schnarre asked if all four budget amendments are for the same grant. Captain Braun stated the budget amendments are for different parts of the grant. The Auditor's Office wanted to separate it as far as the 2002 grant, which ends in 2004, and the 2003 grant, which end in 2005.

Commissioner Schnarre stated this will finish up using what is left from the 2002 grant for

some of the purchases and use new funds from the 2003 grant for other items. Captain Braun stated that is correct and the department will spend \$41,200.

Commissioner Elkin asked what for the status of the north substation. Sheriff Boehm stated the land use agreement is with the State waiting their approval.

There was no further discussion on these items.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule these items for a second reading at the next available meeting after the required 10 day waiting period with an appropriate order for approval.

B. Discussion of SRO Officers

Sheriff Boehm stated the department has received several requests from the schools that the Sheriff's Department is responsible for, which are the schools outside the city limits of Columbia, for additional School Resource Officer (SRO) time. Centralia, Hallsville, Harrisburg, Two Mile Prairie Elementary, Cedar Ridge Elementary, Midway Heights Elementary, and Rock Bridge Elementary are the schools the department is responsible for. When the SRO program began two years ago, due to money constraints, the department had to share an officer between two or three schools.

In the past few months, the department has been receiving requests from school officials for additional time for the SRO Officers to be at their facilities. These officers are there during school hours and evening activities. They assist with the crowd or parking at these evening activities.

Sheriff Boehm stated he does not foresee these requests slowing up. The department's response to the requests is the department does not have the resources to do this. Captain Braun has been working with the school officials to see if the schools have any funds available. The department is also reviewing federal grants for additional SRO officers.

Sheriff Boehm stated another example of a school the department is responsible for is Bearfield School and they want an officer. This school will be expanding soon to include Boys Town and Girls Town students.

Sheriff Boehm stated the school officials are prepared to come forward to the Commission to explain the benefits of the SRO officers have on the day to day operations.

Commissioner Elkin asked if the City of Columbia has an officer in every school. Captain Braun stated that is correct and those officers are there full-time.

Sheriff Boehm stated the department is using the same officer in the school as the DARE program officer and the SRO officer because the department does not have the additional

personnel for two officers in each school. Captain Braun believes it is good practice to have the same officer in the school.

Commissioner Schnarre asked how many SRO officers there are. Captain Braun stated there are four officers. The officers are assigned a big school and a small school; the big school gets three days a week, the small school gets two days a week.

Sheriff Boehm stated there is no officer assigned to Bearfield School.

Captain Braun stated the department received a letter in February from a school official explaining the number of times the department is called for assistance and what will happen when the school is expanded.

Sheriff Boehm stated if the department receives the grant, they will bring it forward to the Commission. If the department does not receive the grant, he is not sure what will happen in the 2005 budget.

Commissioner Schnarre asked if the grant is for multiple years. Captain Braun stated it is a three year grant. She noted the grant the department currently has, which provided the first two SRO officers, will expire in September 2005.

Commissioner Elkin asked if it was true the federal administration was trying to reduce or eliminate some of the officer programs. Captain Braun stated she believes they are and most of the funding is being funneled into Homeland Security.

Sheriff Boehm stated the department has responded to the schools needs and the school officials are very appreciative. The school officials have now asked the program be expanded. Captain Braun has been working school officials and their budgets to see if the schools can assist the program financially.

Commissioner Elkin asked if Ashland provides their own officers. Captain Braun stated that is correct. The department has spoken with the Ashland Police Chief and they grant will also end in 2005. The department has received a request from Ashland regarding a SRO officer.

There was no further discussion on this item.

C. Approval of Highway Safety Grant for Operation Slow Down

Captain Braun stated the department applied for this grant in the spring of 2003. The department received the DWI funds earlier this year. This program is Operation Slow Down, which is actually for traffic enforcement and hazardous moving violations. The following roads have been identified for this program – Creasy Springs Road, Old Plank Road, Obermiller Road, St. Charles Road, Rangeline Road, Prathersville Road, New

Haven Road, and Richland Road. This grant will pay for the overtime for the four officer for four hours a month.

Commissioner Elkin moved to authorize the Presiding Commissioner to sign the Missouri Department of Transportation Office of Highway Safety Grant Contract for Operation Slowdown (Hazardous Moving Violations) Project in the amount of \$9,880.32.

Commissioner Schnarre seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 150-2004**

Subject: Public Works – Second Reading and Approval of Budget Revision

Commissioner Elkin moved to approve the following budget revision:

DEPARTMENT ACCOUNT AND TITLE	AMOUNT DECREASE	AMOUNT INCREASE
2040-71100: Public Works – Outside Services	\$3,564.00	
2040-91301: Public Works – Computer Hardware		\$3,564.00

Said budget revision is for the purchase of a new server at Public Works.

Commissioner Schnarre seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 151-2004**

Subject: Planning and Building Inspection – Second Reading and Approval of Request to Name an Unnamed Road (McGill Pointe Drive)

Commissioner Schnarre moved to approve the request to name an unnamed road which is currently privately owned and maintained to McGill Pointe Drive as described in the documentation from Planning and Building Inspections Department.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 152-2004**

Subject: Authorize Closed Session (610.021.1)

Commissioner Schnarre moved to authorize a closed session on Thursday, April 22, 2004 immediately following the regularly scheduled Commission Meeting at 1:30 p.m. The meeting will be held in the Commission Chambers of the Roger B. Wilson Boone County Government Center at 801 E Walnut, Columbia, Missouri, as authorized by 610.021(1) RSMo. to discuss legal actions, causes or action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 153-2004**

Commissioner Reports

There were no Commissioner Reports.

Justin Ribey, James Bixby, Lyndsy Richardson, and Sandeep Agrowal, Columbia College students, were present at the meeting.

There was no public comment.

The meeting adjourned at 9:58 a.m.

Attest:

Keith Schnarre
Presiding Commissioner

Wendy S. Noren
Clerk of the County Commission

Karen M. Miller
District I Commissioner

Skip Elkin
District II Commissioner